

# Australian Salaried Medical Officers Federation Australian Capital Territory Branch

Registered Office: 42 Macquarie Street, Barton, ACT, 2600  
Postal Address: PO Box 560, Curtin, ACT 2605,  
Telephone : 02 6270 5416 Facsimile : 02 6273 0455

## OFFICE BEARERS:

### PRESIDENT:

Dr Peter  
Collignon  
(02) 6244 2105

### VICE

### PRESIDENT:

### SECRETARY:

Dr Mark Hurwitz  
(02) 6244 2066

### TREASURER:

Dr Jo Mazengarb  
(02) 6244 2191



17 June 2002

Ms Pam Jorritsma  
Australian Industrial Registry  
GPO Box 539  
CANBERRA CITY ACT 2601

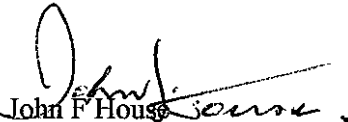
Dear Ms Jorritsma

Please find enclosed a copy of the completed audited accounts of the ASMOF ACT Branch for the year ending 31 December 2001. Copies of the accounts were distributed to all members on 15 May 2002. On 14 June 2002 ASMOF Branch Council passed the following resolution:

*"This ASMOF ACT Branch Council meeting of 14 June 2002 endorses the Branch financial accounts for the year ending 31 December 2002 as audited by Holland and Partners and as distributed to all members on 15 May 2002"*

Also attached is the Secretary's Certificate in accordance with the requirements of the Workplace Relations Act 1996.

Yours sincerely



John F House

Industrial Officer

E-mail: [asmof.act@ama.com.au](mailto:asmof.act@ama.com.au)

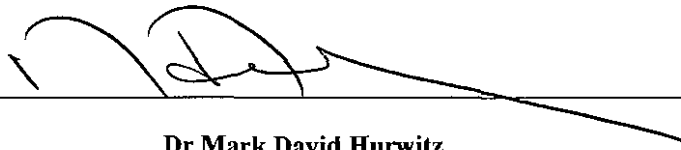
WORKPLACE RELATIONS ACT 1996

AUSTRALIAN SALARIED MEDICAL OFFICERS FEDERATION

ACT BRANCH

CERTIFICATE PURSUANT TO SUB-SECTION 281(3)

Mark David Hurwitz, Secretary of the Australian Salaried Medical Officers Federation, ACT Branch, do hereby certify that the copies of the Auditor's Report, accounts and statements annexed hereto are copies of the financial documents for the year ending 31 December 2001 that were presented to a meeting of the Committee of Management of the organisation held on 14 June 2002.



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**Dr Mark David Hurwitz**

Secretary  
Australian Salaried Medical Officers Federation, ACT Branch

14 June 2002

AUSTRALIAN SALARIED MEDICAL OFFICERS' FEDERATION (ACT)

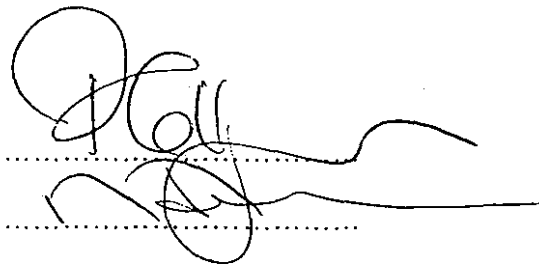
COMMITTEE OF MANAGEMENT'S CERTIFICATE

We, Mark Hurwitz and Peter Collignon, being two members of the committee of the Australian Salaried Medical Officers' Federation (ACT), do state on behalf of the Committee and in accordance with a resolution passed by the Committee, that:-

- (i) in the opinion of the Committee of Management, the attached accounts show a true and fair view of the financial affairs of the organization as at 31 December, 2001.
- (ii) in the opinion of the Committee of Management, meetings of the Committee were held during the Year ended 31 December, 2001 in accordance with the rules of the organization.
- (iii) to the knowledge of any member of the Committee, there have been no instances where records of the organization or other documents (not being documents containing information made available to a member of the organization under subsection 274(2) of the Act, or copies of those records or documents, or copies of the rules of the organization, have not been furnished, or made available to members in accordance with the Act, these regulations, or the rules of the organization; and
- (iv) the organization has complied with subsequent 279 (1) and 279 (6) of the Act in relation to the financial accounts in respect of the year ended 31 December, 2000.

Dated .....

8/2/02



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AUSTRALIAN SALARIED MEDICAL OFFICERS' FEDERATION (ACT)

ACCOUNTING OFFICER'S CERTIFICATE

I, Josephine Mazengarb, being the Officer responsible for keeping the accounting records of the Australian Salaried Medical Officers' Federation (ACT), certify that as at 31 December, 2001 the number of members of the organization was 115.

In my opinion:-

- (i) the attached accounts show a true and fair view of the financial affairs of the organization as at 31 December, 2001.
- (ii) a record has been kept of all monies paid by, or collected from so paid or collected have been credited to the bank account to which those monies are to be credited, in accordance with the rules of the organization;-
- (iii) before any expenditure was incurred by the organization, approval of the incurring of the expenditure was obtained in accordance with the rules of the organization;
- (iv) with regard to funds of the organization raised by compulsory levies or voluntary contributions from members, or funds other than the General Fund operated in accordance with the rules, no payments were made out of any such fund for purposes other than those for which the fund was operated;
- (v) all loans or other financial benefits, other than remuneration in respect of their full-time employment with the organization, made to persons holding office in the organization were authorised in accordance with the rules of the association;
- (vi) the register of members of the organization was maintained in accordance with the Act.

Dated .....6/2/02.....

  
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AUDITORS REPORT

We have inspected and audited the accounting records kept by the Australian Salaried Medical Officers' Federation (ACT) in respect of the year ended 31 December, 2001 and have received all the information and explanations we required for the purposes of the audit.

We report that in our opinion:-

- (i) there were kept by the organization in respect of the period, satisfactory accounting records detailing the sources and nature of the receipts of the organization (including receipts from members) and the nature and purposes of payments, and
- (ii) the attached accounts and statements, prepared on the cash basis and under the historical cost convention and in accordance with Section 273 of the Industrial Relations Act 1988, are properly drawn up so as to give a true and fair view of:-
  - (a) the financial affairs of the organization as at 31 December, 2001 and
  - (b) the income and expenditure and surplus or deficit of the organization for the year ended on that date.

A E HALL



13.2.02

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REGISTERED COMPANY AUDITOR

A member of the Firm of  
HOLLANDS AND PARTNERS  
ACCOUNTANTS & AUDITORS.

AUSTRALIAN SALARIED MEDICAL OFFICERS' FEDERATION (ACT)

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER, 2001.

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES.

a. Basis of accounting

- (i) The accounts have been prepared on the basis of historical costs except where stated.
- (ii) The accounts are prepared on the cash basis. The reason for using this method in lieu of the accrual basis of accounting is that the volume transactions does not warrant the introduction of accrual accounting and the additional costs involved. GST due and underpayments have been brought to account.

b. Depreciation & Amortisation of Fixed Assets.

Fixed Assets are depreciated over their estimated useful lives using the diminishing value method.

Profits and Losses on disposal of Fixed Assets are taken into account in determining the profit for the year.

c. Income Tax

No liability for income tax arises as the Federation provides benefits only for the members and is consequently exempt under Section 23(f) of the Income Tax Assessment Act 1936.

2. INFORMATION TO BE PROVIDED.

In accordance with the requirements of the Industrial Relations Act 1988, the attention of members is drawn to the provisions of sub-sections (1) and (2) and (3) of Section 274, which reads as follows:-

- “(1) A member of an organization, or a Register, may apply to the organization for specified prescribed information in relation to the organization.
- (2) An organization shall, on application made under subsection (1) by a member of the organization or a Registrar, make the specified information available to the member or Registrar in such time, as is prescribed.
- (3) A Registrar may only make an application under subsection (1) at the request of a member of the organization concerned, and the Registrar shall provide to a member information received because of an application made at the request of the member.”

AUSTRALIAN SALARIED MEDICAL  
MEDICAL OFFICERS FEDERATION (ACT)  
STATEMENT OF ASSETS & LIABILITIES.

As at 31 December, 2001.

31 December 2000		70621.28
	GENERAL FUND	
	73792 Balance at 1 <sup>st</sup> January, 2001	70621.28
	Less: Deficiency year ended 31 December 2001	<u>2069.61</u>
	<u>3171</u>	<u>2069.61</u>
	\$70621	\$68551.67
	=====	=====
	Which is represented by:	
	70621 CURRENT ASSETS	69036.67
	Commonwealth Bank – Cheque A/c	2546.09
	Term Dep.	57446.11
	Call A/c	<u>9044.47</u>
	Less: Distributions	485.00
	GST due	<u>485.00</u>
	<u>70621</u>	<u>68551.67</u>
	=====	=====

AUSTRALIAN SALARIED MEDICAL  
MEDICAL OFFICERS FEDERATION (ACT)  
STATEMENT OF RECEIPTS AND PAYMENTS  
for the year ended 31 December, 2001.

Year ended  
31.12.00

RECEIPTS

46105	Members Contributions	41880.42
<u>3668</u>	Interest Received	<u>2050.68</u>
49773	Total Receipts	43931.10

PAYMENTS

342	Affiliation Fees TLC	336.00
800	Audit Fees	810.00
96	Bank Fees	100.79
3482	Capitation Fees - A.S.M.O.F.	3956.36
30839	Industrial Representation & Legal Fees	23688.56
17000	Office Bearers Allowances	16489.00
385	Meeting & associated costs	370.00
<u>        </u>	Printing & Secretarial costs	<u>250.00</u>
52944	TOTAL PAYMENTS	<u>46000.71</u>
\$3171	DEFICIENCY FOR THE YEAR	\$2069.61
=====		=====





**AUSTRALIAN INDUSTRIAL REGISTRY**

Level 36, Nauru House  
80 Collins Street, Melbourne, VIC 3000  
GPO Box 1994S, Melbourne, VIC 3001  
Telephone: (03) 8661 7777  
Fax: (03) 9655 0401

Dr. Peter Collignon  
President  
Australian Salaried Medical Officers Federation  
Australian Capital Territory Branch  
PO Box 560  
Curtin ACT 2605

Dear Dr. Collignon,

**Financial documents for Australian Salaried Medical Officers Federation -  
Australian Capital Territory Branch  
for year ended 31 December 2001  
(132N-ACT:FR2002/208)**

I have received financial documents lodged under section 280(1) of the *Workplace Relations Act 1996* for The Australian Salaried Medical Officers Federation - Australian Capital Territory Branch for the year ended 31 December 2001. The documents were lodged in the Australian Industrial Registry on 19 June 2002.

In relation to the qualification in the Auditor's Report, it should be noted that section 272(3) of the *Workplace Relations Act 1996* expressly provides that an organisation may keep the accounting records for its membership subscriptions separately on a cash basis.

The documents have been filed.

Yours sincerely,

Peter Nicholson  
Statutory Services Branch  
20 June 2002.