

22 June 2009

Dr Tony Sara President

Australian Salaried Medical Officers Federation, New South Wales Branch

email: asmof@asmof.org.au

Dear Dr Sara

Re: Financial Report for the Australian Salaried Medical Officers Federation, New South Wales Branch for year ended 30 June 2008 – FR2008/604

I acknowledge receipt of the revised financial report for the Australian Salaried Medical Officers Federation, New South Wales Branch for the year ended 31 December 2008. The report was lodged with the Registry on 17 June 2009.

The financial report has now been filed.

I make the following comments to assist you when you next prepare a financial report. You are not required to take any further action in respect of the report lodged.

Schedule 1

Reference to Schedule 1B of the Act, should properly refer to Schedule 1.

If you wish to discuss any of the matters referred to above I can be contacted on (03) 8661 7764.

Yours sincerely

Kevin Donnellan

Statutory Services Branch

Principal Registry

Email: kevin.donnellan@airc.gov.au



Level 3 Suite 46 330 Wattle Street Ultimo New South Wales 2007 Locked Mail Bag No 13 Glebe New South Wales 2037 Telephone: (02) 9212 6900 Facsimile: (02) 9212 6911

email: asmof@asmof.org.au

17 June 2009

Australian Capital Territory PO Box 560 Curtin ACT 2605

Tel: (02) 6270 5416 Fax: (02) 6273 0455

email: asmof.act@ama-act.com.au

Mr Iain Stewart
Australian Industrial Registry
Level 4
11 Exhibition Street

Melbourne VIC 3000

Dear Mr Stewart

Queensland PO Box 153 Kelvin Grove DC QLD 4059 Tel: (07) 3872 2288 Fax: (07) 3856 5572 email: asmofq@bigpond.com

by e-mail: lain.Stewart@airc.gov.au

South Australia PO Box 64 North Adelaide SA 5006 Tel: (08) 8267 5063

Fax: (08) 8267 1891 email: sasmoa1@gist.net.au

Australian Salaried Medical Officers' Federation (NSW Branch) Financial Reports Year Ended 31

December 2008

Tasmania 2 Gore Street Sth Hobart Tas 7004 Tel: (03) 6223 2047 Fax: (03) 6223 6469

Please find attached:

1. Financial reports for year ended 31 December 2008 including:

Signed Committee of Management Statement

Commonwealth
Locked Mail Bag 13
Glebe NSW 2037
Tel: (02) 9212 6900
Fax: (02) 9212 6911
email: asmof@asmof.org.au

Signed Independent Audit Report

General Purpose Financial Reports

2. Signed Certificate of Lodgement pursuant to section 268.

Western Australia 14 Stirling Highway Nedlands WA 6009 Tel: (08) 9273 3000 Fay: (08) 9273 3073

If you have any questions please contact Simon O'Hara, Executive Director, on (02) 9212 6900 or Simono@asmof.org.au.

Fax: (08) 9273 3073

ours sincerely

Victoria 293 Royal Parade Parkville Vic 3052 Tel: (03) 9280 8722 Fax: (03) 9280 8786

Simon O'Hara

Executive Director

New South Wales Locked Mail Bag 13 Glebe NSW 2037 Tel: (02) 9212 6900 Fax: (02) 9212 6911

email: asmof@asmof.org.au

WORKPLACE RELATIONS ACT, 1996

Australian Salaried Medical Officers' Federatiou NSW Branch

Certificate pursuant to Section 268 of Schedule 1B Workplace Relations Act 1996

I, Dr Anthony Sara, President of the NSW Branch of the Australian Salaried Medical Officers' Federation, certify:

- That the documents lodged herewith are copies of the full report referred to in s 268 of the RAO Schedule; and
- That the full report was provided to members on 29 May 2009; and
- That the full report was presented to a meeting of the Committee of Management on 16 June 2009; in accordance with section 266 of the RAO Schedule.

Signature:

Date:

17/6/09

FINANCIAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2008

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OPERATING REPORT FOR THE YEAR ENDED 31 DECEMBER 2008

(a) Principal Activities:

The Branch's principal activities during the financial year were:

To provide industrial services to the members consistent with the objects of the Branch particularly the object of protecting & improving the interests of the members.

Results of Principal Activities:

The Branch's principal activities resulted in maintaining and improving the services provided to its members, promoting and protecting the broad interests of salaried medical practitioners and advocating the provision and development of quality health services.

Significant changes in Branch's Activities:

There were no significant changes in the nature of Branch's principal activities during the financial year.

(b) Operating Results:

The profit of the Branch amounted to \$5,071.19 for the financial year.

Significant changes in Branch's affairs:

No matters or circumstances arose during the reporting year which significantly affected the financial affairs of the Branch.

(c) Right of Members to resign:

Manner of resignation S254(2)(c)

Members may resign from the Branch in accordance with rule 11, which reads as follows:

A member may resign their membership by notifying the Secretary in writing, addressed and delivered to that officer.

A notice of resignation from membership takes effect:

- 1) where the member ceases to be eligible to become a member of the Branch:
- (i) on the day on which the notice is received by the Branch; or
- (ii) on the day specified in the notice, which is a day not earlier than the day when the member ceases to be eligible to become a member;

whichever is later;

or

- 2) in any other case:
- (i) at the end of two weeks, after the notice is received by the Branch; or
- (ii) on the day specified in the notice;

whichever is later:

Any dues payable but not paid by a former member of the Branch, in relation to a period before the member's resignation from the Branch took effect, may be sued for and recovered in the name of the Branch, in a court of competent jurisdiction, as a debt due to the Branch.

OPERATING REPORT FOR THE YEAR ENDED 31 DECEMBER 2008

A notice delivered to the Secretary shall be taken to have been received by the Branch when it is delivered.

A notice of resignation that has been received by the Branch is not invalid because it was not addressed and delivered to the Secretary.

A resignation from membership is valid even if it is not affected in accordance with this Rule if the member is informed in writing by or on behalf of the Branch that the resignation has been accepted.

(d) Number of members

The number of persons who, at the end of the financial year were recorded on the Register of Members was 1780.

(e) Number of employees

The Branch has no employees.

(f) Members of Committee of Management

The persons who held office as members of the Committee of Management of the Branch since the beginning of financial year were:-

- Dr. Tony Sara President
- Dr. Edward Loughman Vice President
- Dr. John Sammut Secretary
- Dr. David Milliss Assistant Secretary/ Treasurer

(g) Superannuation Trustees

No member of the Committee of Management of the Branch is

- (i) a trustee of a superannuation entity or an exempt public sector superannuation scheme; or
- (ii) a director of a company that is a trustee of a superannuation entity or an exempt public sector superannuation scheme; or

where a criterion for the member being the trustee or director is that the member, is a member of a registered organisation.

Signed in accordance with a resolution of the Committee of Management.

Date: (9, 5, 69

Dr. J-SAMMUT (Secretary)

T. KANNUS

INCOME STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2008

		2008	2007
	Note	\$	\$
			<u>-</u>
Revenue	2	70,975.70	66,526.52
Auditor's remuneration	3	(3,230.00)	(2,970.00)
Capitation Fees- ASMOF Federal		(54,801.82)	(51,370.91)
Depreciation expenses		(246.29)	(2,166.00)
Service Fees ASMOF NSW		(7,500.00)	(7,500.00)
Other expenses	_	(126.40)	(177.63)
Profit for the year		5,071.19	2,341.98
Income tax expense	_		
Profit after income tax	-	5,071.19	2,341.98

BALANCE SHEET AS AT 31 DECEMBER 2008

		2008	2007
	Note	\$	\$
CURRENT ASSETS			
Cash and cash equivalents	4	9,165.89	13,318.80
Trade and other receivables	5	3.78	-
Other current assets	6	6,410.96	6,410.96
TOTAL CURRENT ASSETS	_	15,580.63	19,729.76

NON-CURRENT ASSETS			
Property, plant and equipment	7 _		246.29
TOTAL NON-CURRENT ASSETS	_	<u> </u>	246.29
TOTAL ASSETS		15,580.63	19,976.05
CURRENT LIABILITIES			
Trade and other payables	8	11,000.00	20,666.61
Other current liabilities	9 _	3,100.00	2,900.00
TOTAL CURRENT LIABILITIES		14,100.00	23,566.61
TOTAL LIABILITIES	~	14,100.00	23,566.61
NET ASSETS (LIABILITIES)	•	1,480.63	(3,590.56)
MEMBERS' FUNDS			
Retained earnings (Accumulated losses)	10 _	1,480.63	(3,590.56)
TOTAL EQUITY	-	1,480.63	(3,590.56)

STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 31 DECEMBER 2008

	Accumulated Profits (Accumulated Losses) \$	Total \$
Balance at 1 January 2007	(5,933)	(5,933)
Accumulated Profit (Accumulated Losses) attributable to members	2,342	2,342
Balance at 31 December 2007	(3,591)	(3,591)
Accumulated Profit (Accumulated Losses) attributable to members	5,071	5,071
Balance at 31 December 2008	1,481	1,481

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2008

1 Statement of Significant Accounting Policies

The financial report is a General Purpose Financial Report (GPFR) and it has been prepared in accordance with Workplace Relations Act 1996 [the RAO Schedule].

The GPFR is for an entity known as AUSTRALIAN SALARIED MEDICAL OFFICERS' FEDERATION (NEW SOUTH WALES BRANCH) as an individual entity.

The GPFR complies with all Australian equivalents to International Financial Reporting Standards (AIFRS) in their entirety.

The following is a summary of the material accounting policies adopted by the branch in the preparation of the financial report. Unless otherwise stated, the accounting policies have been consistently applied.

Reporting basis and conventions

The GPFR has been prepared on an accruals basis and is based on historical costs.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2008

Accounting Policies

Income Tax

The branch, being a registered Trade Union, is exempt from income tax on all of its income.

Property, Plant and Equipment

Each class of property, plant and equipment is carried at fair value or cost less any accumulated depreciation and impairment losses, where applicable.

Plant and Equipment

Plant and equipment are carried at cost, less any accumulated depreciation.

Depreciation

All fixed assets are depreciated on a straight line basis at rates calculated to allocate the cost less the estimated residual value over the estimated useful life of each asset.

Cash and Cash Equivalents

Cash in the balance sheet comprises cash at bank.

Revenue

Interest revenue is recognised upon receipt.

All revenue is stated net of the amount of goods and services tax (GST).

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2008

Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred by the Branch as a purchaser that is not recoverable from the Australian Tax Office, is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the Statement of Financial Position are shown inclusive of GST.

Capitation Fees

Capitation fees received have been accepted as the correct amounts payable to the Branch.

Information to be provided to Members or to the Registrar

In accordance with the requirements of the Workplace Relations Act. 1996[the RAO Schedule] the attention of Members is drawn to the provision of sub-sections (1) (2) and (3) of Section 272 which read as follows:

Section 272 Information to be provided to Members or Registrar

272(1) [Application for Information] A Member of a reporting unit, or a Registrar, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.

272(2) [Form of Application] The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.

272(3) [Compliance] A Reporting unit must comply with an application made under subsection (1).

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2008

		2008 \$	2007 \$
2	Revenue		
	Operating activities		
	Capitation Fees-ASMOF NSW	70,920.00	66,480.00
		70,920.00	66,480.00
	Non-operating activities		-
	Interest Received	55.70	46.52
		70,975.70	66,526.52
3	Auditor's Remuneration		
	Audit Fees	3,230.00	2,970.00
4	Cash and Cash Equivalents		
	Current		
	Commonwealth Banking Corpn.	9,165.89	13,318.80
	Reconciliation of cash Cash at the end of the financial year as shown in the statement of cash flows is reconciled to the related items in the balance sheet as follows:		
5	Trade and Other Receivables		
	Current		
	Input Tax Credits	3.78	
6	Other Current Assets		
	Current		
	Prepayments	6,410.96	6,410.96

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2008

		2008 \$	2007 \$
7	Property, Plant and Equipment		
	PLANT AND EQUIPMENT		
	Plant and Equipment: At cost Accumulated depreciation Total Plant and Equipment	63,086.35 (63,086.35)	63,086.35 (62,840.06) 246.29
8	Trade and Other Payables		
	Current Sundry Creditors	11,000.00	20,666.61
9	Other Liabilities		
	Current Accrued Charges	3,100.00	2,900.00
10	Retained Earnings (Accumulated Losses)		
	Accumulated losses at the beginning of the financial year Net Profit attributable to the branch	(3,590.56) 5,071.19	(5,932.54) 2,341.98
	Retained earnings (Accumulated losses) at the end of the financial year	1,480.63	(3,590.56)

11 Financial Instruments

Financial Risk Management

The branch's financial instruments consist primarily of deposits with banks.

The branch does not have any derivative instruments at 31 December 2008.

CASH FLOW STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2008

	2008	2007	
	\$	\$	
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from Capitation Fees	78,012.00	73,128.00	
Interest Received	55.70	46.52	
General Administration Expenses & Direct Expenses	(82,220.61)	(68,515.00)	
Net cash provided by (used in) operating activities	(4,152.91)	4,659.52	
Net increase (decrease) in cash held	(4,152.91)	4,659.52	
Cash at beginning of year	13,318.80	8,659.28	
Cash at end of financial year	9,165.89	13,318.80	

CASH FLOW STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2008

2008 2007

Cash Flow Information

Reconciliation of cash

Cash at the end of the financial Year as shown in the Statement of Cash Flows is reconciled to the related items in the Statement of Financial Position as follows:

Commonwealth Banking Corpn.	9,165.89	13,318.80
-	9,165.89	13,318.80
Reconciliation of net cash provided by operating activities		
Operating Profit (Loss)	5,071.19	2,341.98
Non-cash flows in Profit (Loss) from ordinary activities:		
Depreciation	246.29	2,166.00
Changes in assets and liabilities		
(Increase) Decrease in Current Receivables	(3.78)	1.54
Increase (Decrease) in Accrued Charges	200.00	150.00
Increase (Decrease) in Payables	(9,666.61)	
Cash inflows (outflows) from operations	(4,152.91)	4,659.52

COMMITTEE OF MANAGEMENT'S STATEMENT

On behalf of the Committee and in accordance with a resolution passed by the Committee, I, the undersigned, hereby declare that:-

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the Industrial Registrar;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year to which GPFR relates and since the end of that year:
 - (i) meetings of the committee of the management were held in accordance with the rules of the organisation including the rules of the branch concerned; and
 - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of the branch concerned; and
 - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RAO Schedule and the RAO Regulations; and
 - (iv) the financial records of the reporting unit have been kept, as far as practicable, in a manner consistent with each of the other reporting units of the organisation; and
 - (v) the information sought in any request of a member of a reporting unit or a Registrar duly made under section 272 of the RAO Schedule has been furnished to the member or Registrar; and
 - (vi) there has been compliance with any order for inspection of financial records made by the Commission under section 273 of the RAO Schedule.

----- Dated: (9, 5, 09

(f) the Branch has not undertaken recovery of wages activity during the financial year.

T. KAZV LW S Dr. J. Sammut (Secretary)

Date Resolution passed: 19/5/09

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INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF AUSTRALIAN SALARIED MEDICAL OFFICERS' FEDERATION (NEW SOUTH WALES BRANCH) A.B.N 34 115 887 098

Scope

The General Purpose Financial Report comprises the balance sheet, income statement, statement of changes in equity, cash flow statement and accompanying notes to the financial statements, and the committee of management's statement for AUSTRALIAN SALARIED MEDICAL OFFICERS' FEDERATION (NEW SOUTH WALES BRANCH) for the year ended 31 December 2008.

The committee of the branch is responsible for the preparation and true and fair presentation of the financial report. This includes responsibility for the maintenance of adequate accounting records and internal controls that are designed to prevent and detect fraud and error, and for the accounting policies and accounting estimates inherent in the financial report.

Audit Approach

I conducted an independent audit in order to express an opinion to the members of the branch. My audit was conducted in accordance with Australian Auditing Standards, in order to provide reasonable assurance as to whether the financial report is free of material misstatement. The nature of an audit is influenced by factors such as the use of professional judgment, selective testing, the inherent limitations of internal control, and the availability of persuasive rather than conclusive evidence. Therefore, an audit cannot guarantee that all material misstatements have been detected.

I performed procedures to assess whether in all material respects the financial report presents fairly, in accordance with the requirements imposed by Part 3 of Chapter 8 of Schedule 1B of the Workplace Relations Act 1996, including compliance with Australian Accounting Standards and other mandatory financial reporting requirements in Australia, a view which is consistent with my understanding of the association's financial position, and of its performance as represented by the results of its operations and cash flows.

I formed my audit opinion on the basis of these procedures, which included:

- examining, on a test basis, information to provide evidence supporting the amounts and disclosures in the financial report, and
- assessing the appropriateness of the accounting policies and disclosures used and the reasonableness of significant accounting estimates made by the.

While I considered the effectiveness of management's internal controls over financial reporting when determining the nature and extent of our procedures, my audit was not designed to provide assurance on internal controls.

Independence

In conducting my audit, I followed applicable independence requirements of Australian professional ethical pronouncements.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF AUSTRALIAN SALARIED MEDICAL OFFICERS' FEDERATION (NEW SOUTH WALES BRANCH) A.B.N 34 115 887 098

Audit Opinion

In my opinion:

The general purpose financial report of AUSTRALIAN SALARIED MEDICAL OFFICERS' FEDERATION (NEW SOUTH WALES BRANCH) is presented fairly in accordance with applicable Australian Accounting Standards and the requirements imposed by Part 3 of Chapter 8 of Schedule 1B of the Workplace Relations Act 1996, of the financial position as at 31/12/2008, and the results of its operations and its cash flows for the year then ended.

Name of Firm:

CARRUTHERS FARRAM & CO

Chartered Accountants

Name of Principal:

Douglas John Farram (Registered Company Auditor)

Member of Institute of Chartered Accountants and Holder of a Current Public Practice

Certificate

Address:

Suite 4, Level 4,105 Pitt Street SYDNEY NSW 2000

Dated this day of

2 5 MAY 2009

PROFIT AND LOSS STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2008

	2008	2007
	\$	\$
REVENUE		
OTHER REVENUE		
Interest Received	55.70	46.52
Capitation Fees-ASMOF NSW	70,920.00	66,480.00
•	70,975.70	66,526.52
EXPENDITURE	-	
Audit Fees	3,230.00	2,9 7 0.00
Bank Charges	126.40	177.63
Depreciation- Office Furniture & Equipment	246.29	2,166.00
Capitation Fees-ASMOF Federal	54,801.82	51,370.91
Service Fees ASMOF NSW	7,500.00	7,500.00
	65,904.51	64,184.54
Profit before income tax	5,071.19	2,341.98
Income tax expense	-	_
Profit after income tax	5,071.19	2,341.98
Accumulated losses at the beginning of the		
financial year	(3,590.56)	(5,932.54)
Retained earnings (Accumulated losses) at the end of the financial year	1,480.63	(3,590.56)