



## AUSTRALIAN INDUSTRIAL REGISTRY

Level 35, Nauru House  
80 Collins Street, Melbourne, VIC 3000  
GPO Box 1994S, Melbourne, VIC 3001  
Telephone: (03) 8661 7777  
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Dr. Haydn Perndt  
Secretary  
Australian Salaried Medical Officers Federation  
Tasmanian Branch  
2 Gore Street  
South Hobart 7004

Dear Dr. Perndt,

Re: Financial statements for year ended 31 December 2002  
FR2003/287

I have received the financial statements of the Tasmanian Branch of the Australian Salaried Medical Officers Federation for year ended 31 December 2002 lodged under cover of your letter dated 20 June 2003. The documents were lodged in the Industrial Registry on 23 June 2003.

The documents have been filed.

Yours sincerely,

Clency Lapierre  
Statutory Services Branch  
26 June 2003



**AMA**

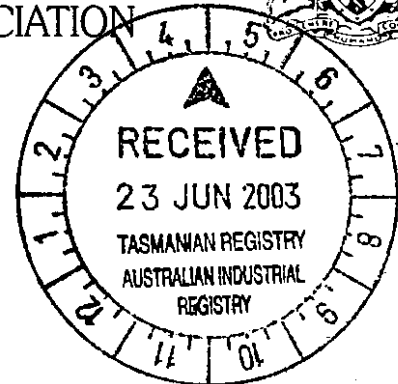
2 GORE STREET  
SOUTH HOBART  
TASMANIA  
7004

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THE TASMANIAN BRANCH  
OF

THE AUSTRALIAN MEDICAL ASSOCIATION

ABN 11 009 484 931



20 June 2003

The Deputy Industrial Registrar  
Australian Industrial Registry  
GPO Box 1232M  
HOBART 7001

Dear Sir

In accordance with the provisions of the Workplace Relations Act 1996 I am forwarding the attached financial statements, balance sheet and Auditors Report for the Tasmanian Branch of the Australian Salaried Medical Officers Federation for the year ended 31 December 2002.

I am able to advise that in accordance with the requirements of the said Act the attached documentation has been forwarded to each financial member of the Tasmanian Branch of ASMOF. This documentation was then presented at a duly convened meeting of the ASMOF Branch Executive, held on Wednesday, 18 June 2003, where it was formally received and adopted.

With kind regards

Yours sincerely

Doug Lowe  
For Dr Haydn Perndt, Secretary ASMOF (Tasmania Branch)



23 APR 2003

9<sup>th</sup> April 2003

The Secretary  
Australian Salaried Medical Officers Federation (Tasmania Branch)  
C/- A.M.A.  
2 Gore Street  
SOUTH HOBART TAS 7004

Dear Sir/Madam

Enclosed herewith are financial statements and audit report for the year ended 31<sup>st</sup> December 2002.

If you have any queries, please do not hesitate to contact the writer.

Yours faithfully  
STOCKFORD

J.I. HAWSON  
PRINCIPAL  
ACCOUNTING SERVICES



**AUSTRALIAN SALARIED MEDICAL OFFICERS**  
**FEDERATION ( TASMANIAN BRANCH )**

**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2002**

**CONTENTS**

Accounting Officer's Certificate  
Committee of Management's Certificate  
Profit & Loss Statement  
Balance Sheet  
Notes to and Forming Part of the Accounts  
Audit Report

## ACCOUNTING OFFICER'S CERTIFICATE

I, MONISA.....LATMAN....., being the officer responsible for keeping the accounting records of the Australian Salaried Medical Officers Federation, Tasmanian Branch for the year ended the 31st December 2002, certify that as at 31st December 2002 the number of members of the Branch was 136.

In my opinion the accounts of the Association for the year ended 31st December 2002:

- (1) the attached accounts show a true and fair view of the financial affairs of the Branch as at 31st December 2002;
- (2) a record has been kept of all monies paid by, or collected from, members and all monies so paid or collected have been credited to the bank account to which those monies are to be credited, in accordance with the rules of the Organisation;
- (3) before any expenditure was incurred approval of the incurring of the expenditure was obtained in accordance with the rules of the Organisation;
- (4) with regard to funds of the Organisation raised by compulsory levies or voluntary contribution from members, or funds other than the General Fund operated in accordance with the rules, no payments were made out of any such fund for purposes other than those for which the fund was operated;
- (5) no loans or other financial benefits, other than remuneration in respect of their full-time employment with the Organisation, were made to persons holding office in the Organisation;
- (6) the register of members of the Branch was maintained in accordance with the Act.

SIGNED: M. Latman

DATE: 25/3/03

**COMMITTEE OF MANAGEMENT'S CERTIFICATE**

We, Stuart Day and Andrew Jones being two members of the Committee of Management of the Australian Salaried Medical Officers Federation, Tasmanian Branch, do on behalf of the Committee and in accordance with a resolution passed by the Committee, state that:

- (1) in the opinion of the Committee of Management, the attached accounts show a true and fair view of the financial affairs of the Branch as at 31st December 2002;
- (2) in the opinion of the Committee of Management, meetings of the Committee were held during the year ended 31st December 2002 in accordance with the rules of the Organisation;
- (3) to the knowledge of any member of the Committee, there have been no instances where records of the Organisation or any other documents (not being documents containing information made available to a member of the organization under subsection 274(1) of the Workplace Relations Act 1996), or copies of those records or documents, have not been furnished or made available to members in accordance with the requirements of the Workplace Relations Act 1996, as amended, or the rules of the Organisation;
- (4) the Branch has complied with sub-section 273 of the Workplace Relations Act 1996 in relation to the financial accounts in respect of the year ended 31st December 2002.

SIGNED .....

SIGNED .....

DATE .....

25/3/03

**AUSTRALIAN SALARIED MEDICAL OFFICERS FEDERATION (TAS BRANCH)**  
**PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31ST DECEMBER 2002**

2001

\$

\$

\$

INCOME

2,470	Gross Receipts	2,410
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EXPENSES

220	Accountancy	242
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120	Bank Charges	120
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4	Federal & State Bank Duty	4
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344	TOTAL EXPENSES	366
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2,126	PROFIT	2,044
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**AUSTRALIAN SALARIED MEDICAL OFFICERS FEDERATION (TAS BRANCH)**  
**CAPITAL ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2002**

2001

\$

\$

\$

MEMBERS FUNDS

6,814 Opening Balance  
2,126 Net Profit For Period

8,940  
2,044

8,940

10,984



**AUSTRALIAN SALARIED MEDICAL OFFICERS FEDERATION (TAS BRANCH)**  
**BALANCE SHEET AS AT 31ST DECEMBER 2002**

2001

\$

\$

\$

EQUITY

8,940

Members Funds

10,984

REPRESENTED BY

CURRENT ASSETS

8,940

Cash At Bank

10,984

**AUSTRALIAN SALARIES MEDICAL OFFICERS FEDERATION (TAS BRANCH)**

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**

**FOR THE PERIOD ENDED 31<sup>ST</sup> DECEMBER 2002**

**STATEMENT OF ACCOUNTING POLICIES**

These financial statements are a special purpose financial report in order to satisfy the accounts preparation requirements of the Workplace Regulations Act 1996. The Committee has determined that the Federation is not a reporting entity as defined in Statement of Accounting Concepts 1 "Definition of a Reporting Entity" and therefore, as there is no requirement to apply accounting concepts or standards in the preparation and presentation of these statements, none have been adopted intentionally.

The statements have been prepared in accordance with the requirements of the Workplace Relations Act 1996. The statements are prepared on a cash basis, whereby items are brought to account as money is paid or received, from the records of the Federation. They are based on historic costs and do not take into account changing money values or except where specifically stated, the current values of non-current assets.

**MEMBERSHIP**

An agreement known as the agreement in Relation to Conjoint Membership was entered into between the Australian Medical Association Ltd, The Tasmanian Branch of the Australian Medical Association, The Tasmanian Salaried Medical Practitioners Society and The Tasmanian Branch of the Australian Salaried Medical Officers Federation. This agreement has effect from 1<sup>st</sup> January 1994.

Under the agreement, membership of ASMOF is collected by the Tasmanian AMA as part of its subscription and application fees are payable in respect of the Tasmanian Branch of the National ASMOF by the Tasmanian AMA. Accordingly no direct receipt of membership fees or payment of capitation fee occurs through the ASMOF (Tas Branch) accounts.

The Tasmanian AMA have confirmed that membership at 30<sup>th</sup> December, 2002 totalled 136 members and capitation fees of \$1,200 have been paid to the ASMOF Federal Office on behalf of ASMOF (Tas Branch).

### **INFORMATION TO BE PROVIDED TO MEMBERS OR REGISTRAR**

In accordance with the requirement of the Workplace Relations Act 1996, as amended, the attention of members is drawn to the provisions of sub-section (1), (2) and (3) of Section 274, which read as follows:

- (1) A member of an Organisation, or a Registrar, may apply to the Organisation, or specified prescribed information in relation to the Organisation.
- (2) An organisation shall, on application made under subsection (1) by a member of the Organisation or a Registrar, make the specified information available to the member or Registrar in such manner, and within such time, as is prescribed.
- (3) A Registrar may only make an application under subsection (1) at the request of a member of the Organisation concerned, and the Registrar shall provide to a member information received because of an application made at the request of the member.

### **PENALTY**

Section 323 of the Workplace Relations Act 1996 provides:  
An organisation shall not contravene Section 272, 273 or 274.

Penalty: \$1,000.00

**AUSTRALIAN SALARIED MEDICAL OFFICERS FEDERATION (TAS BRANCH)**

**OFFICE BEARERS**

**FOR THE PERIOD ENDED 31<sup>ST</sup> DECEMBER 2002**

The Office Bearers of the Federation for the period were:

**PRESIDENT:**

Dr Stuart Day  
Launceston General Hospital  
LAUNCESTON TAS 7250

**SECRETARY:**

Dr Haydn K S Perndt  
180 Nelson Road  
MT NELSON TAS 7007

**TREASURER:**

Dr Andrew Jones  
Launceston General Hospital  
LAUNCESTON TAS 7250

**FEDERAL COUNCILLOR:**

Dr Richard Von Witt  
7B Stoke Street  
NEW TOWN TAS 7008

**EXECUTIVE MEMBERS:**

Dr Gavin Mackie  
Launceston General Hospital  
LAUNCESTON TAS 7250

Dr Maarten C Kamp  
Launceston General Hospital  
LAUNCESTON TAS 7250

**INDEPENDENT AUDITOR'S REPORT**  
**TO THE MEMBERS OF**  
**AUSTRALIAN SALARIED MEDICAL OFFICERS FEDERATION**  
**(TASMANIAN BRANCH)**

**SCOPE**

We have audited the accounts, being Income and Expenditure Statement, Balance Sheet and notes to and forming part of the accounts of the Australian Salaried Medical Officers Federation Tasmanian Branch for the year ended 31<sup>st</sup> December 2002. The Federation's Officeholders are responsible for the preparation and presentation of the accounts and the information they contain. We have conducted an independent audit of these accounts in order to express an opinion on them to the members of the Federation.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the accounts are free of material misstatement. Our procedures included the examination, on a test basis, of evidence supporting the amounts and other disclosures in the accounts and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects the accounts are presented fairly in accordance with Australian Accounting Standards and other mandatory professional reporting requirements (Urgent Issues Group Consensus View) and the Workplace Relations Act 1996 so as to present a view of the Federation which is consistent with our understanding of their financial position, the results of their operations and cash flows.

The audit opinion expressed in this report has been formed on the above basis.

**AUDIT OPINION**

In our opinion,

- (a) the accompanying accounts present fairly the financial position of the Australian Salaried Medical Officers Federation Tasmanian Branch as at 31<sup>st</sup> December 2002 and the result of its operations for the year then ended in accordance with applicable Accounting Standards and other mandatory professional reporting requirements and the Workplace Relations Act 1996;
- (b) there were kept by the Organisation satisfactory records detailing the resources and nature of the income (including income from members) and nature and purposes of the expenditure of the Branch for the year ended 31<sup>st</sup> December 2002;

(c) the accounts have been prepared under Section 273 of the Workplace Relations Act 1996, and are properly drawn up so as to give a true and fair view of:

- (i) the financial affairs of the Branch as at 31<sup>st</sup> December 2002;
- (ii) the income, expenditure and surplus of the Branch for the year then ended;

(d) we have received all the information and explanations we required for the purposes of the audit.

STOCKFORD



J. R. L. HALLIDAY

PARTNER

AUDIT & ASSURANCE SERVICES

Date: *9th April 2003.*  
HOBART