



Australian Government
Australian Industrial Registry

Level 35, Nauru House
80 Collins Street, Melbourne, VIC 3000
GPO Box 1994S, Melbourne, VIC 3001
Telephone: (03) 8661 7993
Fax: (03) 9654 6672

Dr. H. Perndt
Secretary
Australian Salaried Medical Officers Federation
Tasmanian Branch
2 Gore Street
SOUTH HOBART TAS 7004

Dear Dr. Perndt,

Re: Financial statements for year ended 31 December 2003 - FR 2003/765

Thank you for forwarding additional documentation in relation to the financial documents of the Tasmanian Branch of the Australian Salaried Medical Officers Federation for the year ended 31 December 2003; this has been placed with the documents previously lodged.

The documents have now been filed.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'L. Powell'.

Larry Powell
Statutory Services Branch

25 November 2004



AMA

2 GORE STREET
SOUTH HOBART
TASMANIA
7004

THE TASMANIAN BRANCH

OF

THE AUSTRALIAN MEDICAL ASSOCIATION

ABN 11 009 484 931



TELEPHONE: (03) 6223 2047
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November 23rd 2004

Mr Larry Powell
Statutory Services Branch
GPO Box 1994S
Melbourne Vic 3001

Dear Sir

As the Branch Secretary of the Tasmanian Branch of ASMOF I hereby state that the documents lodged with the Australian Industrial Registry are copies of the auditors report, accounts and statements which were presented to a duly constituted meeting of the Tasmanian Branch of ASMOF on November 23rd 2004 at a meeting held at AMA House , 2 Gore Street . South Hobart.

Yours sincerely

Dr Hayden Perndt
Secretary
Tasmanian Branch of ASMOF



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Mr. R. Cameron-Tucker
Executive Officer
Australian Medical Association
Tasmanian Branch
2 Gore Street
SOUTH HOBART TAS 7004

Dear Mr. Cameron-Tucker

Re: Financial statements for year ended 31 December 2003 - FR 2003/765

I have received the financial documents of the Tasmanian Branch of the Australian Salaried Medical Officers Federation for the year ended 31 December 2003. The documents were lodged in the Industrial Registry on 5 November 2004.

The following matter concerning the financial reporting requirements of the Workplace Relations Act 1996, requires further attention, a written response to this matter is requested by Monday, 29 November 2004.

Secretary's Certificate

Financial documents lodged with the Registrar are required by subsection 280(1) to be filed under cover of a certificate from the secretary in this case, the Branch Secretary stating that the documents so lodged are copies of the auditor's report, accounts and statements which were presented to a meeting in accordance with section 279.

It would be helpful if the certificate could contain the date on which the meeting was held.

This certification does not have to be in the form of a statutory declaration.

The Branch Secretary's certificate in respect of the documents already lodged with this Office for the year ended 31 December 2003 should be forwarded as soon as practicable, please.

Yours sincerely,

A handwritten signature in cursive script, appearing to read 'L Powell'.

Larry Powell
Statutory Services Branch
15 November 2004

**AUSTRALIAN SALARIED MEDICAL OFFICERS
FEDERATION (TASMANIAN BRANCH)**

**INDEPENDENT AUDIT REPORT
FOR THE YEAR ENDED 31 DECEMBER 2003**

Scope

We have audited the financial report of the Australian Salaried Medical Officers Federation (Tasmanian Branch), for the year ended 31 December, 2003 comprising the Statement of Financial Performance, Statement of Financial Position and Notes to the Financial Statements. The Committee of Management is responsible for the financial report. We have conducted an independent audit of the financial report in order to express an opinion on it to the members.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial report is free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial report is presented fairly in accordance with Australian Accounting Standards and other mandatory professional reporting requirements so as to present a view of the Australian Salaried Medical Officers Federation (Tasmanian Branch) which is consistent with our understanding of its financial position, and performance as represented by the results of its operations and its cash flows.

The audit opinion expressed in this report has been formed on the above basis.

Audit Opinion

- (a) In our opinion:
- (i) there were kept by the organisation in respect of the year, satisfactory accounting records detailing the sources and nature of the income of the organisation, including income from members and the nature and purposes of expenditure; and
 - (ii) the attached accounts and statements, prepared under the historical cost convention, and in accordance with Section 273 of the Workplace Relations Act, 1996, are properly drawn up so as to give a true and fair view of:
 - (i) the financial affairs of the Branch as at 31 December, 2003; and;
 - (ii) the income and expenditure, and surplus/(deficit) of the Branch for the year ended on that date.
- (b) All information and explanations that, under subsection 276(2), officers or employees of the organisation were required to provide, were provided.

Garity Hurd


RL Byrne - Partner

Registered Company Auditor No 164

Dated this 3rd day of May 2004.



**AUSTRALIAN SALARIED MEDICAL OFFICERS
FEDERATION (TASMANIAN BRANCH)**

FINANCIAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2003

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**AUSTRALIAN SALARIED MEDICAL OFFICERS
FEDERATION (TASMANIAN BRANCH)**

**STATEMENT OF FINANCIAL PERFORMANCE
FOR THE YEAR ENDED 31 DECEMBER 2003**

	2003 \$	2002 \$
REVENUE FROM ORDINARY ACTIVITIES		
Gross Receipts	2,720	2,410
	<u>2,720</u>	<u>2,410</u>
EXPENDITURE FROM ORDINARY ACTIVITIES		
Accountancy & Audit Fees	220	242
Bank Fees & Charges	139	124
Reimbursement to AMA	927	-
	<u>1,286</u>	<u>366</u>
SURPLUS/(DEFICIT) FOR THE YEAR	<u>1,434</u>	<u>2,044</u>
TOTAL CHANGES IN ACCUMULATED FUNDS	<u><u>1,434</u></u>	<u><u>2,044</u></u>

The accompanying notes form part of these financial statements.

**AUSTRALIAN SALARIED MEDICAL OFFICERS
FEDERATION (TASMANIAN BRANCH)**

**STATEMENT OF FINANCIAL POSITION
AS AT 31 DECEMBER 2003**

	2003 \$	2002 \$
Current Assets		
Cash	12,418	10,984
Total Current Assets	<u>12,418</u>	<u>10,984</u>
 Total Assets	 12,418	 10,984
 Net Assets	 <u>12,418</u>	 <u>10,984</u>
 Members Equity		
Retained Profits	10,984	8,940
Surplus/(Deficit) for Year	1,434	2,044
Total Members Equity	<u>12,418</u>	<u>10,984</u>

The accompanying notes form part of these financial statements.

**AUSTRALIAN SALARIED MEDICAL OFFICERS
FEDERATION (TASMANIAN BRANCH)**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2003**

1. Statement of Significant Accounting Policies

This financial report is a special purpose financial report in order to satisfy the accounts preparation requirements of the Workplace Regulations Act 1996. The committee has determined that the Federation is not a reporting entity as defined in the Statement of Accounting Concepts 1 "Definition of a Reporting Entity" and therefore, as there is no requirement to apply accounting concepts or standards in the preparation and presentation of these statements, none have been adopted intentionally.

The statements have been prepared in accordance with the requirements of the Workplace Relations Act 1996. The statements are prepared on a cash basis, whereby items are brought to accounting as money is paid or received for the records of the Federation. They are based on historic costs and do not take into account changing money values except where specifically stated, the current values of non-current assets.

The following is a summary of the material accounting policies adopted by the Branch in the preparation of the financial statements:

(a) Income Tax

No provision for income tax is necessary as the Branch is exempt from income tax under section 50-15 of the Income Tax Assessment Act, 1997.

2. Information to be Provided to Members or Registrar

- (i) A member of an organisation, or a Registrar, may apply to the organisation for specified prescribed information in relation to the organisation.
- (ii) An organisation shall, on application made under subsection (1) by a member of the organisation or a Registrar, make the specified information available to the member or Registrar in such manner, and within such time, as is prescribed.
- (iii) A Registrar may only make an application under subsection (1) at the request of a member of the organisation concerned, and the Registrar shall provide to a member information received because of an application made at the request of the member.

COMMITTEE OF MANAGEMENT'S CERTIFICATE

We, Haydn Keith Stevenson and ANDREW JONES
PERNDY CHRISTOPHER being two
members of the Committee of Management of the Australian Salaried Medical Officers
Federation, Tasmanian Branch, do on behalf of the Committee and in accordance with a
resolution passed by the Committee, state that:

- (1) in the opinion of the Committee of Management, the attached accounts show a true and fair view of the financial affairs of the Branch as at 31st December 2003;
- (2) in the opinion of the Committee of Management, meetings of the Committee were held during the year ended 31st December 2003 in accordance with the rules of the Organisation;
- (3) to the knowledge of any member of the Committee, there have been no instances where records of the Organisation or any other documents (not being documents containing information made available to a member of the organization under subsection 274(1) of the Workplace Relations Act 1996), or copies of those records or documents, have not been furnished or made available to members in accordance with the requirements of the Workplace Relations Act 1996, as amended, or the rules of the Organisation;
- (4) the Branch has complied with sub-section 273 of the Workplace Relations Act 1996 in relation to the financial accounts in respect of the year ended 31st December 2003.

SIGNED Haydn Perndy

SIGNED [Signature]

DATE 27/2/04

ACCOUNTING OFFICER'S CERTIFICATE

I ...MONISA.....LATHEAN.....being the officer responsible for keeping the accounting records of the Australian Salaried Medical Officers Federation Tasmanian Branch for the year ended 31st December 2003 certify that as at 31st December 2003 the number of members of the Branch was 125.

In my opinion the accounts of the Federation for the year ended 31st December, 2003.....

(1) the attached accounts show a true and fair view of the financial affairs of the Branch as at 31st December 2003..

(2) a record has been kept of all monies paid by, or collected from, members and all monies so paid or collected have been credited to the bank account to which those monies are to be credited, in accordance with the rules of the Organisation;

(3) before any expenditure was incurred approval of the incurring of the expenditure was obtained in accordance with the rules of the Organisation;

(4) with regard to funds of the Organisation raised by compulsory levies or voluntary contribution from members, or funds other than the General Fund operated in accordance with the rules, no payments were made out of any such fund for purposes other than those for which the fund was operated;

(5) no loans or other financial benefits, other than remuneration in respect of their full-time employment with the Organisation, were made to persons holding office in the Organisation;

(6) the register of members of the Branch was maintained in accordance with the Act.

SIGNED: M. Lathean

DATE: 10/3/04