



AUSTRALIAN INDUSTRIAL REGISTRY

Level 35, Nauru House
80 Collins Street, Melbourne, VIC 3000
GPO Box 1994S, Melbourne, VIC 3001
Telephone: (03) 8661 7777
Fax: (03) 9654 6672

Mr Colin Alderson
President
Australian Trainers' Association
Victorian Branch
PO Box 585
FLEMINGTON VIC 3031

Dear Mr Alderson,

Re: Application for certificate of exemption from requirements relating to financial reporting - FR2003/569

I refer to your application dated 25 August 2003 for a certificate of exemption from requirements relating to financial reporting in respect of the Victorian Branch of the Australian Trainers' Association for the financial year ended 30 June 2003.

I have granted the application. My certificate is enclosed.

Yours sincerely

Damien Staunton
DEPUTY INDUSTRIAL REGISTRAR

27 August 2003



**Workplace Relations Legislation Amendment (Registration and
Accountability of Organisations) (Consequential Provisions) Act 2002**
*subitems 44(1) & 47(1) - continued application of
Division 11 of Part IX of Workplace Relations Act 1996*

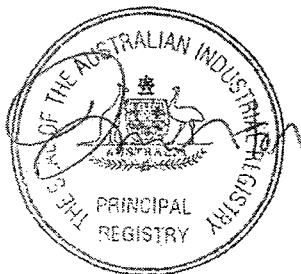
AUSTRALIAN TRAINERS' ASSOCIATION

(FR2003/569)

CERTIFICATE

On 26 August 2003 an application was made under former subsection 271A(1) of the *Workplace Relations Act 1996* (the WR Act) for a certificate of exemption by the Victorian Branch of the Australian Trainers' Association in respect of financial year ended 30 June 2003. Subsection 271A(1) was a provision of Part IX, Division 11 of the WR Act, that division being repealed on 12 May 2003 by the *Workplace Relations Legislation Amendment (Registration and Accountability of Organisations) (Consequential Provisions) Act 2002* (the RAOCP Act). However, by virtue of subitems 44(1) and 47(1) of the RAOCP Act, the operation of Part IX, Division 11 of the WR Act continues to apply to the Victorian Branch of the Australian Trainers' Association in respect of financial year ended 30 June 2003.

Under the provisions of subitems 44(1) and 47(1) of the RAOCP Act and former subsection 271A(1) of the WR Act, I am satisfied that the branch did not have any financial affairs in the year ended 30 June 2003.



Damien Staunton
DEPUTY INDUSTRIAL REGISTRAR

27 August 2003

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AUSTRALIAN TRAINERS' ATA ASSOCIATION ATA Victorian Branch

AN ORGANISATION UNDER THE WORKPLACE RELATIONS ACT 1996

August 25, 2003

The Registrar
Australian Industrial Registry
GPO Box 1994S
MELBOURNE VIC 3001

Dear Sir/Madam,

RE: AUSTRALIAN TRAINERS' ASSOCIATION
VICTORIAN BRANCH

We make the following representations with respect to the application for exemption pursuant to s271A of the *Workplace Relations Act 1996* for the above-mentioned branch for the financial year ended June 30, 2003.

The branch did not hold an interest in any real property or personal property for the financial year ended June 30, 2003.

The branch does not act as trustee in any form.

The branch does not have any funds under rule 41 of the Association's Constitution.

The members of the branch pay levies under the rules of the organisation to the central body (ATA Federal).

The branch has elected to allow ATA Federal to retain the total of subscription fees collected by the Federal Office. Therefore, the Federal Office retains the total of fees received for the branch, due to the branch not operating a bank account and relies on the Federal Office to complete administrative and/or secretarial duties.

The branch has not secured any funds to discharge its obligations.

The branch did not produce financial accounts for the last financial year.

It can be concluded that ATA Federal has effective control over the funds of the branch with respect to the management of funds.

Signed by and on behalf of the ATA - Victorian Branch Committee:



COLIN ALDERSON - President.



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AUSTRALIAN INDUSTRIAL REGISTRY

Australian Industrial Registry
Level 35, Nauru House
80 Collins Street
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Telephone: (03) 8661 7888
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Ref: FR2003/569-[245V-VIC]

Mr PG Carey
Secretary
Australian Trainers' Association
Victorian Branch
PO Box 585
FLEMINGTON VIC 3031

Dear Mr Carey

**Re: Australian Trainers' Association-Victorian Branch - Financial Reporting
Obligations under *Workplace Relations Act 1996***

This is a courtesy letter to remind you of the financial reporting obligations of the abovenamed body under the *Workplace Relations Act 1996* ('the Act') for the financial year ended 30 June 2003.

While the accounting, auditing and reporting obligations have changed with the introduction of the *Registration and Accountability of Organisations Schedule* (the RAO Schedule) which generally came into operation on 12 May 2003, Part IX, Division 11 of the Act continues to apply in relation to a financial year of an organisation that ends on 30 June 2003. The corresponding obligations set out in the RAO Schedule apply to each financial year of an organisation that starts on or after 1 July 2003.

Now that the financial year for 30 June 2003 has ended, it is timely that you put in train the various steps of the financial reporting requirements. To assist you with this process I have enclosed for your information a notice summarising these requirements including the time-scales prescribed by the legislation.

Please note that a branch of an organisation may be exempted from the obligations arising under Part IX, Division 11 in respect of a financial year by satisfying a Registrar that the branch did not have any financial affairs during the financial year. An application under subsection 271A(1) of the Act must be made within 90 days (unless extended by a Registrar) after the end of the financial year.

Please do not hesitate to contact me on (03) 8661 7775 if you wish to discuss the financial reporting requirements, especially if you anticipate any difficulty in meeting any step in the time-scales prescribed.

Yours sincerely

Ruth Hansen
E-mail: ruth.hansen@air.gov.au
21 August, 2003