



AUSTRALIAN
WORKERS
UNION

Newcastle, Central Coast & Northern Regions Branch

KM:AM

Secretary
KEVIN MAHER

Ironworker Centre
Third Floor
161 Maitland Road
MAYFIELD NSW 2304

20th January 2003

KB - for Sydney
Mr. Andy O'Brien
Statutory Services
Australian Industrial Registry
G.P.O. Box 1994s
MELBOURNE VIC 3001



Dear Sir,

Re: Lodgement of Audited Accounts and Financial Statements for year ending 30th June 2003 *2002*

Attached please find copies of the following documents to comply with the lodgement of audited accounts and financial statements for year ending June 2002.

- Financial statements for year ended 30th June 2002
- Statement by the Accounting Officer
- Statement by the Branch Executive
- Statement of Particulars of Loans, Grants and Donations by an Office of an Organisation
- Copy of distributed accounts to members together with A.G.M. notification
- Branch Exec Executive minutes endorsing 2002 accounts
- Certificate of the Secretary

Trusting this meets the necessary requirements,

Yours truly,

(Kevin Maher)
SECRETARY



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(61)

AUSTRALIAN WORKERS UNION
NEWCASTLE & NORTHERN REGIONS BRANCH
FEDERAL REGISTERED UNION
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2002

AUDITORS REPORT TO MEMBERS OF
AUSTRALIAN WORKERS UNION
NEWCASTLE & NORTHERN REGIONS BRANCH

SCOPE

We have audited the financial statements of Australian Workers Union, Newcastle & Northern Regions Branch for the year ended 30 June 2002 as set out on pages 2 to 4. The management of the Union is responsible for the preparation of the financial statements and the information contained therein. We have conducted an independent audit of the financial statements in order to express an opinion on it to the members of the Union.

Our audit has been conducted in accordance with the Australian Auditing Standards to provide reasonable assurance as to whether the financial report is free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial statements, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial statements are presented fairly in accordance with Australian Accounting Standards and the Workplace Relations Act 1996 so as to present a view of the Union which is consistent with our understanding of its financial position and the results of its operations.

The audit opinion expressed in this report has been formed on the above basis.

AUDIT OPINION

In our opinion:

- (a) satisfactory accounting records have been kept by the Union so far as appears from our examination of these books, including;
 - (i) records of the sources and nature of the income of the Union (including income from members); and
 - (ii) records of the nature and purposes of the expenditure of the Union;
- (b) the accounts and statements required to be prepared under sec 273 of the Workplace Relations Act 1996 have been properly drawn up so as to give a true and fair view of:
 - (i) the financial affairs of the Union as at 30 June 2002; and
 - (ii) the income and expenditure and surplus of the Union for the period; and
- (c) the accounts have been prepared in accordance with applicable Australian Accounting Standards.

Where necessary, we have obtained all the information and explanations which, to the best of our knowledge and belief, were necessary for the purposes of our audit.

Lindbeck Partners

LINDBECK PARTNERS
CHARTERED ACCOUNTANTS

Barry N Lindbeck

BARRY N LINDBECK
PARTNER

Dated at CARDIFF this 13th day of OCTOBER 2002

AUSTRALIAN WORKERS UNION

NEWCASTLE & NORTHERN REGIONS BRANCH - FEDERAL

BALANCE SHEET

AS AT 30 JUNE 2002

	Notes	2002 \$	2001 \$
CURRENT ASSETS			
Cash on hand and at bank		63,973	15,247
Deposit		1,535	1,535
Other debtors & prepayments	2	62,503	183,453
Loans at call	3	46,492	50,959
		<u>174,503</u>	<u>251,194</u>
INVESTMENTS			
Other	4	<u>1,017</u>	<u>1,017</u>
NON CURRENT ASSETS			
Other	5	<u>233,803</u>	<u>247,414</u>
		<u>233,803</u>	<u>247,414</u>
OTHER FUNDS			
Grants Fund			
Cash at bank		2,454	27,711
Office equipment		28,628	42,102
		<u>31,082</u>	<u>69,813</u>
Building Fund			
Cash at bank		86,128	83,710
Loan General Fund		313,618	313,618
Building improvements		1,343,845	1,190,777
		<u>1,743,591</u>	<u>1,588,105</u>
TOTAL OTHER FUNDS		<u>1,774,673</u>	<u>1,657,918</u>
TOTAL ASSETS		<u>2,183,996</u>	<u>2,157,543</u>
Less			
CURRENT LIABILITIES AND PROVISIONS			
Accounts payable		70,870	151,831
Provision for annual leave		107,096	122,982
Lease liabilities	12(a)	-	21,627
		<u>177,966</u>	<u>296,440</u>
NON CURRENT LIABILITES			
Provision for long service leave		51,342	35,556
Loan Building Fund		313,618	313,618
		<u>364,960</u>	<u>349,174</u>

The attached notes form an integral part of these accounts.

AUSTRALIAN WORKERS UNION
NEWCASTLE & NORTHERN REGIONS BRANCH - FEDERAL

BALANCE SHEET

AS AT 30 JUNE 2002

	Notes	2002 \$	2001 \$
OTHER FUNDS			
Building Fund			
Accounts payable		9,342	14,321
Loan Colonial State Bank		685,030	724,399
Hire purchase creditor	12(b)	125,389	-
		<u>819,761</u>	<u>738,720</u>
TOTAL OTHER FUNDS		819,761	738,720
TOTAL LIABILITIES		<u>1,362,687</u>	<u>1,384,334</u>
NET ASSETS			
		<u>821,309</u>	<u>773,209</u>
ACCUMULATED FUNDS			
General Fund			
		(133,603)	(145,989)
Grants Fund		31,082	69,813
Building Fund		923,830	849,385
		<u>821,309</u>	<u>773,209</u>

The attached notes form an integral part of these accounts.

AUSTRALIAN WORKERS UNION

NEWCASTLE & NORTHERN REGIONS BRANCH - FEDERAL

STATEMENT OF INCOME AND EXPENDITURE

FOR THE YEAR ENDED 30 JUNE 2002

	Notes	2002 \$	2001 \$
INCOME			
Members contributions & entrance fees		1,424,155	1,375,397
Interest		2,109	10,106
Other investment income	6	418,373	339,445
Other income	7	62,671	114,174
TOTAL INCOME		<u>1,907,308</u>	<u>1,839,122</u>
EXPENDITURE			
Affiliation fees		16,611	44,323
Transfer of membership contributions & entrance fees - National Office		176,012	178,077
Donations & gifts		15,218	5,585
Salaries & wages - officials		410,790	399,928
Salaries & wages - other		184,620	181,701
Audit fees	8	15,000	16,250
Interest		61,144	56,592
Legal and professional fees		10,166	25,088
Members wages & expenses		2,730	2,457
Other administration expenses	9	325,062	260,598
Provision for long service leave		15,786	4,352
Provision for annual & sick leave		41,362	73,109
Superannuation		119,962	91,737
Depreciation & amortisation expenses		84,227	67,539
Other expenditure	10	380,518	327,835
TOTAL EXPENDITURE		<u>1,859,208</u>	<u>1,735,171</u>
SURPLUS/(DEFICIT) FOR PERIOD		48,100	103,951
Transfer (to)/from grants fund		38,731	(69,813)
Transfer (to)/from building fund		(74,445)	(87,733)
Net surplus/(deficit) transferred to general fund		<u>12,386</u>	<u>(53,595)</u>
General fund balance at beginning of period		(145,989)	(92,394)
GENERAL FUND BALANCE AT END OF PERIOD		<u>(133,603)</u>	<u>(145,989)</u>

The attached notes form an integral part of these accounts.

AUSTRALIAN WORKERS UNION
 NEWCASTLE & NORTHERN REGIONS BRANCH - FEDERAL
 STATEMENT OF CASH FLOWS
 FOR THE YEAR ENDED 30 JUNE 2002

	Notes	2002 \$	2001 \$
		INFLOWS (OUTFLOWS)	INFLOWS (OUTFLOWS)
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from customers		1,486,826	1,489,571
Payments to suppliers and employees		(1,654,910)	(1,546,951)
Interest received		2,109	10,106
Other investment income received		418,373	339,445
Net cash provided by operating activities	13(b)	<u>252,398</u>	<u>292,171</u>
CASH FLOW FROM INVESTING ACTIVITIES			
Proceeds from sale of plant & equipment		6,000	6,500
Payment for plant & equipment		(160,858)	(343,101)
Net cash provided by (used in) investing activities		<u>(154,858)</u>	<u>(336,601)</u>
CASH FLOW FROM FINANCING ACTIVITIES			
Proceeds from repayment of short term loans		4,467	(19,644)
Repayment of loans		(54,493)	(25,601)
Repayment of lease liability		(21,627)	(20,698)
Net cash provided by (used in) financing activities		<u>(71,653)</u>	<u>(65,943)</u>
Net increase/(decrease) in cash held		25,887	(110,373)
Cash at 1 July 2001	13(a)	<u>126,668</u>	<u>237,041</u>
CASH AT 30 JUNE 2002	13(a)	<u><u>152,555</u></u>	<u><u>126,668</u></u>

The attached notes form an integral part of these accounts.

AUSTRALIAN WORKERS UNION

NEWCASTLE & NORTHERN REGIONS BRANCH - FEDERAL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2002

1. BASIS OF ACCOUNTING

The financial statements have been prepared in accordance with generally accepted accounting principles using the accruals basis of accounting.

Australian Accounting Standards and Statements of Accounting Concepts, as issued by the joint professional accounting bodies, have been adopted where applicable.

(a) PROPERTY, PLANT & EQUIPMENT

Property, plant and equipment are brought to account at cost or at independent or directors' valuation, less, where applicable, any accumulated depreciation or amortisation. The carrying amount of property, plant and equipment is reviewed annually by Directors to ensure it is not in excess of the recoverable amount is assessed on the basis of the expected net cash flows which will be received from the assets employed and subsequent disposal. The expected net cash flows have not been discounted to present values in determining recoverable amount.

The depreciable amount of all fixed assets including buildings and capitalised leased assets, but excluding freehold land, are depreciated over their useful lives commencing from the time the asset is held ready for use. Properties held for investment purposes are not subject to a depreciation charge. Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The depreciation rates used for each class of depreciable assets are:

Class of Fixed Asset	Depreciation Rate
Buildings	2.5%
Motor vehicles	22.5%
Plant & equipment	10%-40%

(b) Employee Benefits

Provision for employee entitlements in the form of Accrued Annual Leave have been made for the estimated accrued entitlements of all employees on the basis of their terms of employment.

Provision for employee entitlements in the form of Long Service Leave has also been made for the estimated accrued entitlements of the Office & Cleaning Staff. Related on-costs are included in these provisions.

(c) Income Tax

No provision for income tax is necessary as Industrial Trade Unions are exempt from income tax under Section 50-15 of the Income Tax Assessment Act, 1997.

(d) Cash

For the purpose of the statement of cash flows, cash includes:

- (i) cash on hand and at call deposits with banks or financial institutions, net of bank overdrafts; and
- (ii) investments in money market instruments with less than 14 days to maturity.

AUSTRALIAN WORKERS UNION

NEWCASTLE & NORTHERN REGIONS BRANCH - FEDERAL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2002

(e) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the statement of financial position are shown inclusive of GST.

	2002 \$	2001 \$
2. OTHER DEBTORS & PREPAYMENTS		
Prepaid expenses	35,976	18,835
Long service leave reimbursement owing from AWU National Office	-	44,371
Membership subscriptions owing from AWU Greater Sydney Branch	13,240	87,823
Other items	13,287	32,424
	<u>62,503</u>	<u>183,453</u>
3. CURRENT ASSETS - LOANS AT CALL		
Action Training Pty Limited	38,446	42,913
Employee Assistance Services & Education Pty Limited	8,046	8,046
	<u>46,492</u>	<u>50,959</u>
4. INVESTMENTS		
Action Training Pty Limited	1	1
Employee Assistance Services & Training Pty Limited	1	1
Insurance Australia Group Ltd	815	815
Action Training Unit Trust	100	100
EASE Unit Trust	100	100
	<u>1,017</u>	<u>1,017</u>
5. NON CURRENT ASSETS - OTHER		
Plant & equipment (at cost)	22,988	24,693
Accumulated depreciation	13,128	14,655
	<u>9,860</u>	<u>10,038</u>
Furniture & fittings (at cost)	92,280	79,787
Accumulated depreciation	39,696	26,800
	<u>52,584</u>	<u>52,987</u>
Office equipment (at cost)	145,787	76,298
Accumulated depreciation	112,459	46,116
	<u>33,328</u>	<u>30,182</u>
Motor vehicles (at cost)	273,076	282,882
Accumulated depreciation	135,045	149,787
	<u>138,031</u>	<u>133,095</u>
Plant & equipment (leased)	-	67,520
Accumulated amortisation	-	46,408
	<u>-</u>	<u>21,112</u>
	<u>233,803</u>	<u>247,414</u>

AUSTRALIAN WORKERS UNION

NEWCASTLE & NORTHERN REGIONS BRANCH - FEDERAL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2002

	2002 \$	2001 \$
6. OTHER INVESTMENT INCOME		
Dividends received	50	-
Profit distribution Action Training Unit Trust	-	-
Profit distribution EASE Unit Trust	-	-
Rent	418,323	339,445
	<u>418,373</u>	<u>339,445</u>
7. OTHER INCOME		
Advertising members journal	18,197	2,259
Grants received	-	71,818
Insurance claim re income protection	9,573	-
Other income	34,901	36,597
Unfair dismissal & backpay claim fees	-	3,500
	<u>62,671</u>	<u>114,174</u>
8. AUDITORS REMUNERATION		
Amounts received or due and receivable by the auditor's of the Union:		
(a) Audit of the Union's accounts	7,000	6,000
(b) Other services provided to the Union	8,000	10,250
	<u>15,000</u>	<u>16,250</u>
The auditors received no other benefits.		
9. OTHER ADMINISTRATION EXPENSES		
Advertising	10,299	5,007
Bank charges	8,326	9,883
Cleaning	17,135	11,117
Electricity - office	3,271	3,040
Electricity - building	37,780	37,551
Insurance	42,429	30,597
Postage	12,837	6,730
Printing & stationery	25,878	9,557
Rates & taxes	28,957	28,470
Repairs & maintenance - office	802	3,864
Repairs & maintenance - building	73,967	55,845
Security	15,593	8,131
Telephone	47,788	50,806
	<u>325,062</u>	<u>260,598</u>

AUSTRALIAN WORKERS UNION

NEWCASTLE & NORTHERN REGIONS BRANCH - FEDERAL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2002

	2002 \$	2001 \$
10. OTHER EXPENDITURE		
Bad debts	45,071	-
Commissions	12,129	21,909
Committee fees & honoraria	3,007	4,266
Computer expenses	15,468	14,476
Consultancy fees	6,600	-
Entertainment	23,514	22,374
Fringe benefits tax	31,776	35,614
Funeral benefits	371	473
General expenses	25,515	7,404
Journals & periodicals	1,550	1,142
Loss on sale of assets	6,174	7,347
Members journal expenses	9,889	16,186
Merchandise expenses	-	17,147
Motor vehicle expenses (refer note 11)	90,677	95,985
Payroll tax	47,630	51,611
Rent	3,131	1,858
Staff amenities	4,478	3,826
Staff training & conferences	4,764	3,517
State Council expenses	-	139
Subscriptions	11,027	5,250
Travel & accommodation	36,224	16,199
Uniforms	1,523	1,112
	<u>380,518</u>	<u>327,835</u>
11. MOTOR VEHICLE EXPENSES		
Depreciation	33,916	34,306
Petrol & oil	27,984	37,055
Registration & insurance	13,905	10,596
Repairs & maintenance	14,872	14,028
	<u>90,677</u>	<u>95,985</u>
12. CAPITAL AND LEASING COMMITMENTS		
(a) Finance lease commitments		
Payable		
- not longer than 1 year	-	22,673
- longer than 1 year but not longer than 2 years	-	-
- longer than 2 years but not longer than 5 years	-	-
- longer than 5 years	-	-
Minimum lease payments	-	22,673
Less future finance charges	-	1,046
Total Lease Liability	-	<u>21,627</u>

AUSTRALIAN WORKERS UNION

NEWCASTLE & NORTHERN REGIONS BRANCH - FEDERAL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2002

	2002 \$	2001 \$
12. CAPITAL AND LEASING COMMITMENTS (cont.)		
(b) Hire Purchase Commitments		
Payable		
- not longer than 1 year	35,412	-
- longer than 1 year but not longer than 2 years	35,412	-
- longer than 2 years but not longer than 5 years	82,628	-
- longer than 5 years	-	-
Minimum hire purchase payments	<u>153,452</u>	-
Less future finance charges	<u>28,063</u>	-
Total Hire Purchase Liability	<u><u>125,389</u></u>	<u><u>-</u></u>

13. CASH FLOW INFORMATION

(a) Reconciliation of Cash

For the purpose of the Statement of Cash Flows, cash includes:

- (i) cash on hand and in at call deposits with banks or financial institutions, net of bank overdrafts; and
- (ii) investments in money market instruments maturing within two months.

Cash at the end of the year is show in the Balance Sheet as:

Cash at bank & on hand - General Fund	63,973	15,247
Cash at bank & on deposit - Grants Fund	2,454	27,711
Cash at bank & on deposit - Building Fund	<u>86,128</u>	<u>83,710</u>
	<u><u>152,555</u></u>	<u><u>126,668</u></u>

(b) Reconciliation of Cash Flow from Operations with Operation Profit after Income Tax

Operating profit after income tax	<u>48,100</u>	<u>103,951</u>
Non cash flows in operating profit		
Bad debts written off	45,071	-
Depreciation	118,143	115,165
Loss on sale of assets	6,174	7,347
Profit on acquisition of investment	-	815
Changes in assets and liabilities		
(Increase)/Decrease in other debtors & prepayments	120,950	(21,267)
Increase/(Decrease) in creditors & accruals	(85,940)	86,675
Increase/(Decrease) in leave provisions	<u>(100)</u>	<u>(515)</u>
Cash Flows from operations	<u><u>204,298</u></u>	<u><u>188,220</u></u>
	<u><u>252,398</u></u>	<u><u>292,171</u></u>

AUSTRALIAN WORKERS UNION

NEWCASTLE & NORTHERN REGIONS BRANCH - FEDERAL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2002

14. NOTICE REQUIRED UNDER WORKPLACE RELATIONS ACT

In accordance with the requirements of the Workplace Relations Act 1996, the attention of members is drawn to the provisions of sub-sections (1), (2) and (3) of section 274 which read as follows:

- (1) A member of an organisation, or Registrar, may apply to the organisation for specified prescribed information in relation to the organisation.
- (2) An organisation shall, on application made under Sub-section (1) by a member of the organisation or a Registrar, make the specified information available to the member or Registrar in such manner and within such time, as is prescribed.
- (3) A Registrar may only make an application under Sub-section (1) at the request of a member of the organisation concerned, and the Registrar shall provide to a member information received as a result of an application made at the request of the member.

AUSTRALIAN WORKERS UNION

NEWCASTLE & NORTHERN REGIONS BRANCH

STATEMENT OF THE COMMITTEE OF MANAGEMENT

In accordance with a resolution of the Committee of Management we state that in the opinion of the Committee the opinion of the Committee:

- (a) the accompanying Balance Sheet is drawn up so as to give a true and fair view of the state of affairs of the organisation as at the end of the financial year;
- (b) the accompanying Statement of Income and Expenditure is drawn up so as to give a true and fair view of the results of the organisation for the year ended 30 June 2002;
- (c) meetings of the Committee were held in accordance with the rules of the organisation;
- (d) to the knowledge and belief of all the members of the Committee there have been no instances where records of the organisation that should be made available have been withheld from members; and
- (e) the organisation has, in relation to the Auditor's Report on the accounts and statements in respect of the immediately preceding year, complied with the provisions of sec 279(1) and 279(6) of the Workplace Relations Act 1996.

Signed on behalf of the Committee of Management

At MAYFIELD this 13 day of 10 2002

Alan E Bell

Alan E Bell

AUSTRALIAN WORKERS UNION
NEWCASTLE & NORTHERN REGIONS BRANCH
STATEMENT BY THE ACCOUNTING OFFICER

I, **KEVIN JOSEPH MAHER** being the Officer responsible for keeping the accounting records of the Australian Workers Union, Newcastle & Northern Regions Branch certify that as at 30 June 2002 the number of members of the organisation was

In my opinion:

- (i) the attached financial statements show a true and fair view of the financial affairs of the organisation as at 30 June 2002;
- (ii) a record has been kept of all monies paid by, or collected from, members and all monies so paid or collected have been credited to the bank account which those monies are to be credited, in accordance with the rules of the organisation;
- (iii) no expenditure was incurred approval of the incurring of the expenditure was obtained in accordance with the rules of the organisation;
- (iv) with regard to the funds of the organisation raised by compulsory levies or voluntary contributions from members, or funds other than the General Fund operated in accordance with the rules, no payments were made out of any such fund for purposes other than those for which the fund was operated;
- (v) no loans or other financial benefits, other than remuneration in respect of full-time employment with the organisation, were made to persons holding office in the organisation;
- (vi) the register of members of the branch was maintained in accordance with the Act;
- (vii) the attached financial statements have been prepared in accordance with applicable Australian Accounting Standards.


KEVIN JOSEPH MAHER

15 October, 2002

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AUSTRALIAN WORKERS UNION
NEWCASTLE & NORTHERN REGIONS BRANCH
STATEMENT BY THE ACCOUNTING OFFICER

I, KEVIN JOSEPH MAHER being the Officer responsible for keeping the accounting records of the Australian Workers Union, Newcastle & Northern Regions Branch certify that to the best of my knowledge and belief that:

(a) there were 5948 persons that were members of the organisation as at the end of the financial year ending 30 June 2002

and in my opinion:

(i) the financial statements show a true and fair view of the financial affairs of the organisation as at the end of the financial year; and

(ii) a record has been kept of all money paid by, or collected from, members of the organisation, and all money so paid or collected has been credited to the bank account or accounts to which the money is to be credited, in accordance with the rules of the organisations; and

(iii) before any expenditure was incurred by the organisation, approval of the incurring of the expenditure was obtained in accordance with the rules of the organisation;

(iv) no payment was made out of a fund referred to in clause 57 (b) (xiii) or (xv) of the Regulations for a purpose other than the purpose for which the fund was operated;

(v) all loans or other financial benefits granted to persons holding office in the organisation were authorised in accordance with the rules of the organisation; and

(vi) the register of members of the organisation was maintained in accordance with the Act.


KEVIN JOSEPH MAHER

DATE: 15th October, 2002

AUSTRALIAN WORKERS UNION

NEWCASTLE & NORTHERN REGIONS BRANCH

CERTIFICATE OF SECRETARY

(The provisions of section 518(1)(b) of the Industrial Relations Act 1991 and clause 65 of the Industrial Relations Regulation 1992 apply as regulations under section 282(3) of the Industrial Relations Act 1996)

I, Kevin Joseph Maher, Secretary of Australian Workers Union, Newcastle & Northern Regions Branch, hereby certify that the documents lodged herewith are true copies of the financial statements, auditors report and certificates presented to the committee of management meeting held on 15/10/2002 in respect of the financial year of the organisation ending 30 June 2002.

The documents lodged herewith are:

- (i) copies of the financial statements prepared in accordance with the requirements of section 510(1) of the 1991 Act and clause 65 of the Regulations as applied by section 282(3) of the Industrial Relations Act 1996 (an account of income & expenditure and an account of assets & liabilities); and
- (ii) a copy of the report of the auditor of the organisation prepared in accordance with the requirements of section 514 of the 1991 Act; and
- (iii) a copy of the certificate given by the accounting officer of the organisation in accordance with the requirements of section 510(2) of the 1991 Act and clause 59(1)(a) of the Regulations; and
- (iv) a copy of the certificate given by the committee of management in accordance with the requirements of section 510(2) of the 1991 Act and clause 59(1)(b) of the Regulation.
- (v) a statement by an officer of the organisation in respect of loans, grants or donations by the organisation which are notifiable in accordance with the requirements of section 280 of the 1996 Act.



KEVIN JOSEPH MAHER

17th December, 2002

Date

AUSTRALIAN WORKERS' UNION
NEWCASTLE & NORTHERN REGIONS BRANCH

MINUTES OF BRANCH EXECUTIVE MEETING 15/10/2002 4.30 P.M. 161 MAITLAND RD MAYFIELD

CHAIRMAN: J. Keen

MINUTE SECRETARY: Mark Stoker

ATTENDANCE: A. Preston, M. Burg, S. Spooner, J. Carstairs, A. Imber, P. Murphy, S. Doyle, C. Tate, P. Sullivan, A. Bell, M. Stoker, C. Harman, P. Bryson, S. Doyle, S. Wyatt, K. Maher, J. Keen.

APOLOGIES: L. Skinner, P. Drage, J. Menil, G. Mason, S. Smolarz, G. Dalley, L. Bower, G. Ford.

MOVED S. Wyatt, SECONDED C. Harman that the apologies be accepted.

CARRIED

MINUTES OF PREVIOUS MEETING:

MOVED S. Wyatt, SECONDED C. Tate that the minutes of the previous meeting, as circulated, be taken as read.

CARRIED

BUSINESS ARISING FROM PREVIOUS MINUTES: Nil

NEW MEMBERS: 92 new members were submitted.

MOVED C. Tate, SECONDED K. Maher that they be added to the register, if found correct.

CARRIED

K. Maher advised that the A.W.U. National Executive endorsed Life Membership for Frank Hewston.

K. Maher congratulated F. Hewston and presented him with his Life Member badge and retirement gift from the AWU Newcastle Branch.

F. Heston thanked the Branch Executive

SUSPENSION OF STANDING ORDERS

MOVED K. Maher, SECONDED R. Downie for a suspension of standing orders to permit Barry Lindbeck, Branch Auditor, to present the Branch Accounts.

CARRIED

B. Lindbeck presented and gave a detailed explanation of 2001-2002 Federal and State Financial Statements

K. Maher thanked B. Lindbeck for his support to the Branch and his presentation of the financial accounts.

RESUMPTION OF STANDING ORDERS

MOVED K. Maher, SECONDED M. Stoker for a resumption of standing orders.

CARRIED

On resumption of standing orders the financial reports were discussed.

MOVED A. Bell, SECONDED R. Downie that the financial reports be accepted.

CARRIED

The accounts were signed by both Joe Carstairs and Allan Bell

NEW DELEGATES: The name of 2 new delegates were submitted.

MOVED K. Maher, SECONDED P. Bryson that he be endorsed, if found correct.

CARRIED

BRANCH ACCOUNTS:

Not available due to audit

CORRESPONDENCE:

1. Moroney, Rutter & Mantach - Workers Compensation Reports
2. Social Action
3. R.T.A. Manager
4. Workcover News
5. Vanguard
6. A.I.G. paper
7. ALP State information
8. Card from W. Beath thanking Branch
9. Media release re BHP Accident
10. Open Road
11. W/Pac Helicopter Rescue report

12. Advertisement for Rescue Helicopter magazine
13. R.T.A. reply from Mary Grace, General Manager
MOVED C. Harman, SECONDED A. Bell that the correspondence be accepted.

CARRIED

REPORTS:

M. Stoker reported on Weston Aluminium.
MOVED A. Bell, SECONDED J. Carstairs that the report be accepted.

CARRIED

P. Sullivan spoke of Central Coast meeting with ALP Cabinet
MOVED S. Wyatt, SECONDED A. Preston that the report be accepted.

CARRIED

S. Wyatt: reported on

- Death of member on BHP Demolition site. Dr. Yossi Berger, National Occ. Health & Safety Officer visited the site. Workcover Investigation and A.W.U. closed site. A number of procedures have been put in place to ensure all safety procedures are carried out. A committee was formed to analysis the accident and future site demolition.
- Friday 8th site was cleared for clean up operations. Future demolition will have to be approved Committee
- Trust fund established by A.W.U. to assist family. Workers on site donated 1 hours pay. Brambles and Moltoni Adams donated a days pay. BHP Billiton and all small companies contributed
- C.F.M.E.U. handled the tragic accident as a political exercise without respect for the family

K. Maher supplemented the report and explained the A.W.U's National Occ. Health and Safety Officer's view of what happened.

MOVED K. Maher for a minutes silence [REDACTED].

MOVED P. Bryson, SECONDED C. Harman that the report be accepted.

CARRIED

C. Tate reported on accident in State Forest and Workcover investigation
MOVED M. Burg, SECONDED P. Murphy that the report be accepted.

CARRIED

GENERAL BUSINESS:

P. Sullivan advised of member from Pioneer Concrete, [REDACTED].

P. Bryson inquired about the decision for either a Delegates function or hamper.

K. Maher advised that the Survey of Delegates had a majority for a hamper, but due to the indecision and end of year now approaching a compromise for this year with a Delegates function to proceed and Delegates unable to attend receiving a hamper. Next year a decision will be made in the first quarter of the year by the Branch Executive as to the remuneration to Delegates (size and quality of gift).

K. Maher reported on ALP affiliation. Other unions let us down when we took the stand to disaffiliate and consideration must be given to re-affiliation so we can be part of the decision making by the A.L.P. The Special Minister of State, John Della Bosca, has assisted the Branch during the B.H.P. Demolition tragedy, and without the Branch's involvement in the ALP future proposed changes to any State Legislation will go through without our input. The C.F.M.E.U. will use the political arena to attack the A.W.U. We need to be in this forum to defend our Union.

K. Maher to table at the next Branch Executive the second amendment to the Workers' Compensation Act.

MOVED K. Maher, SECONDED A. Bell for the re-affiliation to the A.L.P. N.S.W.
A vote was taken with C. Harman and S. Doyle abstaining.

The motion was carried overwhelmingly.

MOVED M. Stoker, SECONDED R. Downie that the Branch Executive totally support Scott Wyatt for his effort and involvement on behalf of our late member [REDACTED] during the tragedy at the BHP Demolition site.

CARRIED

Meeting closed 5.50p.m.

Next Meeting: 4.30p.m. Tuesday, 12th November, 2002

AUSTRALIAN WORKERS' UNION
NEWCASTLE, CENTRAL COAST & NORTHERN REGIONS BRANCH

MINUTES OF FEDERAL ANNUAL GENERAL MEETING 17/12/02 5.20PM 161 MAITLAND RD MAYFIELD

CHAIRMAN: J. Keen

MINUTE SECRETARY: M. Stoker

ATTENDANCE: as per attendance book

APOLOGIES: C. Tate, R. Downie, K. Raftos, B. McGuinness, S. Spooner, P. Sullivan, P. Bryson, D. Clerke, P. Drage, A. Imber.

MOVED B. Saunders, SECONDED M. Rodway that the apologies be accepted. CARRIED

MINUTES OF PREVIOUS MEETING:

MOVED B. Saunders, SECONDED M. Rodway that the minutes of the previous meeting be taken as read.

CARRIED

ACCOUNTS:

K. Maher reported on 2002 Financial accounts that were submitted following distribution to the membership home addresses by mail in December 2002 and endorsement by the Branch Executive on 15/10/02 after the presentation by B. Lindbeck as per Industrial Relations Act 1996

MOVED K. Maher, SECONDED Les Skinner that this Federal Branch meeting endorse the Branch Accounts for financial year ending 30/6/2002 be adopted and be lodged with the Registrar. CARRIED

CORRESPONDENCE: No correspondence was tabled

REPORTS:

K. Maher reported on;

- the new tenant, Dry Cleaners, for Ground floor building \$260 per week plus outgoings. Noted that income from rents increased. Expenses for repairs and maintenance is up due to age of building. Anticipated large expense to fix building air conditioning and cost of maintaining lifts is expected to be in excess of budget forecasts.
- Loss of membership income through BHP closure with numbers stabilising and increase in membership from previous year being 185.

K. Maher conveyed his thanks to all to the staff for a job well done and persevering with all the problems we had during the year.

MOVED K. Maher, SECONDED M. Stoker that a vote of thanks be given to Alison Menil, Admin Manager, and Admin Staff Kim Walter, Dimetra Walton, Tristen Fisher and Brett Naughton. CARRIED

MOVED V. Smolarz, SECONDED R. Saunders that the reports be accepted. CARRIED

GENERAL BUSINESS:

K. Maher advised that 2003 Diaries for Delegates would be available in January 2003

MOVED J. Keen, SECONDED k. Maher that a vote of thanks be extended to all Branch Executive members for their efforts throughout the year and extend best wishes to their families for Christmas and the New Year. CARRIED

Minutes silence was held to honour the members who have passed away.

Meeting closed 5.53p.m.

14/12 16/12 & 17/12/02.

**PUBLIC
ANNOUNCEMENTS**

AWU MEMBERS

The Annual General Meeting of the Federal Registered Australian Workers Union, Newcastle and Northern Regions Branch will be held on Tuesday 17th December, at 5.30 p.m. AWU Boardroom, 3rd Floor, 161 Maitland Rd. Mayfield. All financial members are invited to attend.

Kevin Maher (Sec.)

**PUBLIC
ANNOUNCEMENTS**

AWU MEMBERS

The Annual General Meeting of the State Registered Australian Workers Union, Newcastle and Northern Regions Branch will be held on Tuesday 17th December, at 6.0 p.m. AWU Boardroom 3rd Floor, 161 Maitland Rd. Mayfield. All financial members are invited to attend.

Kevin Maher (Sec.)

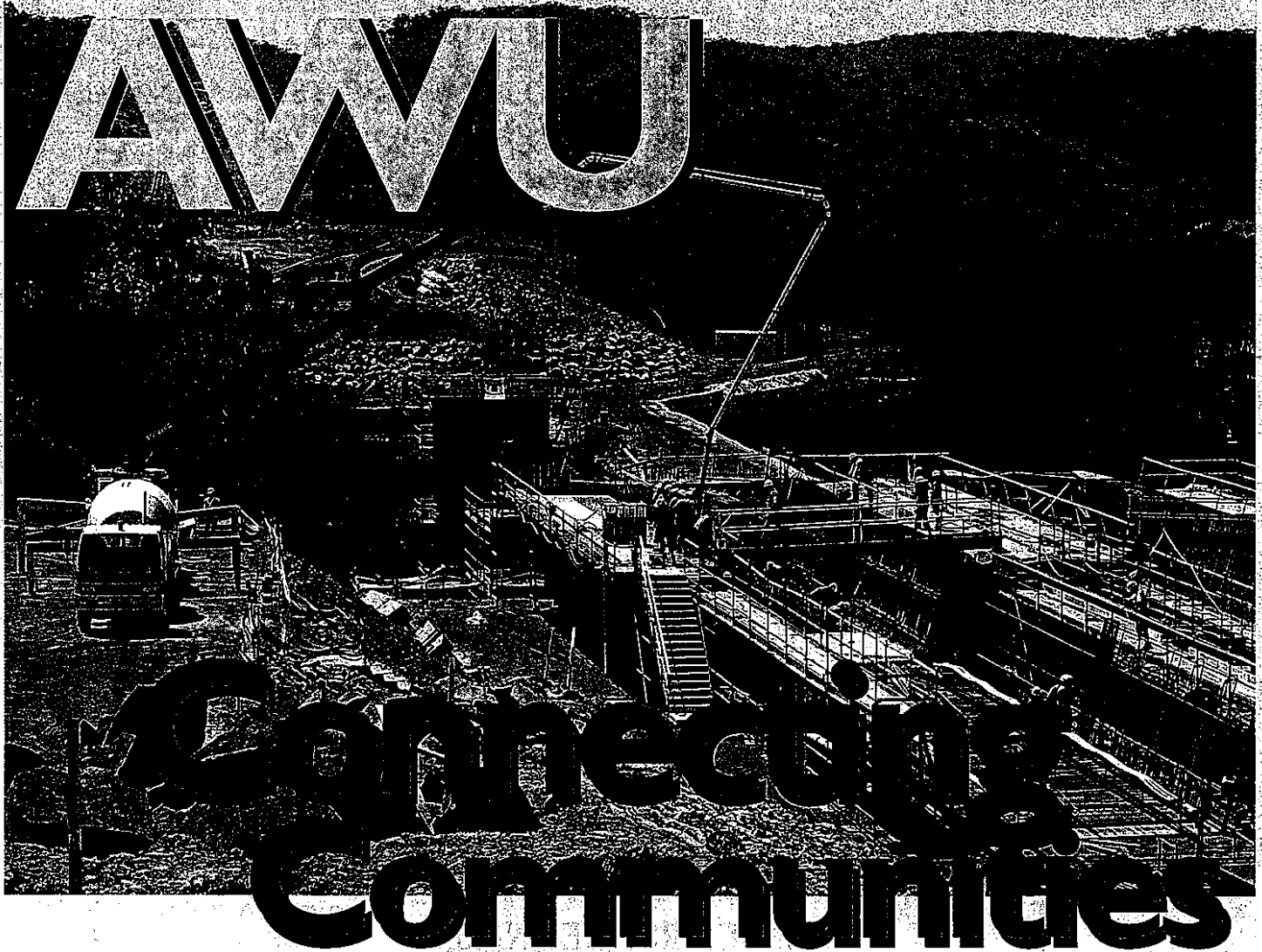
The Newcastle, Central
Coast & Northern Regions

Worker



\$2.50 for non AWU members

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Also



AWU picnic day



delegate profile



a time gone by

**AUSTRALIAN WORKERS UNION NEWCASTLE & NORTHERN REGIONS BRANCH
FEDERAL REGISTERED UNION
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2002**

AUDITORS REPORT TO MEMBERS OF SCOPE

We have audited the financial statements of Australian Workers Union, Newcastle & Northern Regions Branch for the year ended 30 June 2002 as set out on pages 2 to 9. The management of the Union is responsible for the preparation of the financial statements and the information contained therein. We have conducted an independent audit of the financial statements in order to express an opinion on it to the members of the Union. Our audit has been conducted in accordance with the Australian Auditing Standards to provide reasonable assurance as to whether the financial report is free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial statements, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial statements are presented fairly in accordance with Australian Accounting Standards and the Workplace Relations Act 1996 so as to present a view of the Union which is consistent with our understanding of its financial position and the results of its operations. The audit opinion expressed in this report has been formed on the above basis.

AUDIT OPINION

In our opinion:

- (a) satisfactory accounting records have been kept by the Union so far as appears from our examination of these books, including;
- (i) records of the sources and nature of the income of the Union (including income from members); and
- (ii) records of the nature and purposes of the expenditure of the Union;
- (b) the accounts and statements required to be prepared under sec 273 of the Workplace Relations Act 1996 have been properly drawn up so as to give a true and fair view of:
- (i) the financial affairs of the Union as at 30 June 2002; and
- (ii) the income and expenditure and surplus of the Union for the period; and
- (c) the accounts have been prepared in accordance with applicable Australian Accounting Standards.

Where necessary, we have obtained all the information and explanations which, to the best of our knowledge and belief, were necessary for the purposes of our audit.

LINDBECK PARTNERS CHARTERED ACCOUNTANTS BARRY N LINDBECK PARTNER

BALANCE SHEET AS AT 30 JUNE 2002

	Notes	2002	2001
		\$	\$
CURRENT ASSETS			
Cash on hand and at bank		63,973	15,247
Deposit		1,535	1,535
Other debtors & prepayments			
	2	62,503	183,453
Loans at call	3	46,492	50,959
		174,503	251,194
INVESTMENTS			
Other	4	1,017	1,017
NON CURRENT ASSETS			
Other	5	233,803	247,414
		233,803	247,414
OTHER FUNDS			
Grants Fund			
Cash at bank		2,454	27,711
Office equipment		28,628	42,102
		31,082	69,813
Building Fund			
Cash at bank		86,128	83,710
Loan General Fund		313,618	313,618
Building improvements		1,343,845	1,190,777
		1,743,591	1,588,105
TOTAL OTHER FUNDS		1,774,673	1,657,918

TOTAL ASSETS	2,183,996	2,157,543	(1,654,910)	(1,546,951)
Less			Interest received	2,109
CURRENT LIABILITIES AND PROVISIONS			Other investment income received	418,373
Accounts payable	70,870	151,831		339,445
Provision for annual	107,096	122,982	Net cash provided by operating activities	13(b)
Lease liabilities	12(a)	-		252,398
		177,966	292,171	
NON CURRENT LIABILITIES			CASH FLOW FROM INVESTING ACTIVITIES	
Provision for long			Proceeds from sale of plant & equipment	6,000
service leave	51,342	35,556		6,500
Loan Building Fund	313,618	313,618	Payment for plant & equipment	(160,858)
	364,960	349,174	Net cash provided by (used in)	(343,101)
			investing activities	(154,858)
				(336,601)
BALANCE SHEET			CASH FLOW FROM FINANCING ACTIVITIES	
	2002	2001	Proceeds from repayment of short term loans	
OTHER FUNDS				4,467
Building Fund			Repayment of loans	(54,493)
Accounts payable	9,342	14,321	Repayment of	
Loan Colonial State Bank	685,030	724,399	lease liability	(21,627)
Hire purchase creditor	125,389	-	Net cash provided by (used in) financing activities	(71,653)
	819,761	738,720		(65,943)
TOTAL OTHER FUNDS	819,761	738,720	Net increase/	
TOTAL LIABILITIES	1,362,687	1,384,334	(decrease) in cash held	25,887
NET ASSETS	821,309	773,209	Cash at	
ACCUMULATED FUNDS			1 July 2001 13(a)	126,668
General Fund	(133,603)	(145,989)	CASH AT	
Grants Fund	31,082	69,813	30 JUNE 2002 13(a)	152,555
Building Fund	923,830	849,385		126,668
	821,309	773,209		

STATEMENT OF INCOME AND EXPENDITURE FOR THE YEAR ENDED 30 JUNE 2002

	2002	2001
INCOME		
Members contributions & entrance fees	1,424,155	1,375,397
Interest	2,109	10,106
Other investment income	6 418,373	339,445
Other income	7 62,671	114,174
TOTAL INCOME	1,907,308	1,839,122
EXPENDITURE		
Affiliation fees	16,611	44,323
Transfer of membership contributions & entrance fees - National Office		176,012
	178,077	
Donations & gifts	15,218	5,585
Salaries & wages - officials	410,790	399,928
Salaries & wages - other	184,620	181,701
Audit fees	8 15,000	16,250
Interest	61,144	56,592
Legal and professional fees	10,166	25,088
Members wages & expenses	2,730	2,457
Other administration expenses	9 325,062	260,598
Provision for long service leave	15,786	4,352
Provision for annual & sick leave	41,362	73,109
Superannuation	119,962	91,737
Depreciation & amortisation expenses		
	84,227	67,539
Other expenditure	10 380,518	327,835
TOTAL EXPENDITURE	1,859,208	1,735,171

SURPLUS/(DEFICIT) FOR PERIOD		
Transfer (to)/from grants fund	48,100	103,951
Transfer (to)/from building fund	38,731	(69,813)
Transfer (to)/from building fund	(74,445)	(87,733)
Net surplus/(deficit) transferred to general fund	12,386	(53,595)
General fund balance at beginning of period	(145,989)	(92,394)
GENERAL FUND BALANCE AT END OF PERIOD	(133,603)	(145,989)

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2002		
	2002	2001
INFLOWS		
(OUTFLOWS) (OUTFLOWS)		
CASH FLOWS FROM OPERATING ACTIVITIES		
Receipts from customers	1,486,826	1,489,571
Payments to suppliers and employees		

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

1. BASIS OF ACCOUNTING

The financial statements have been prepared in accordance with generally accepted accounting principles using the accruals basis of accounting. Australian Accounting Standards and Statements of Accounting Concepts, as issued by the joint professional accounting bodies, have been adopted where applicable.

(a) PROPERTY, PLANT & EQUIPMENT

Property, plant and equipment are brought to account at cost or at independent or directors' valuation, less, where applicable, any accumulated depreciation or amortisation. The carrying amount of property, plant and equipment is reviewed annually by Directors to ensure it is not in excess of the recoverable amount is assessed on the basis of the expected net cash flows which will be received from the assets employed and subsequent disposal. The expected net cash flows have not been discounted to present values in determining recoverable amount.

The depreciable amount of all fixed assets including buildings and capitalised leased assets, but excluding freehold land, are depreciated over their useful lives commencing from the time the asset is held ready for use. Properties held for investment purposes are not subject to a depreciation charge. Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The depreciation rates used for each class of depreciable assets are:

Class of Fixed Asset	Depreciation Rate
Buildings	2.5% 2.50%
Motor vehicles	22.5% 22.50%
Plant & equipment	10%-40%

(b) Employee Benefits

Provision for employee entitlements in the form of Accrued Annual Leave have been made for the estimated accrued entitlements of all employees on the basis of their terms of employment. Provision for employee entitlements in the form of Long Service Leave has also been made for the estimated accrued entitlements of the Office & Cleaning Staff. Related on-costs are included in these provisions.

(c) Income Tax

No provision for income tax is necessary as Industrial Trade Unions are exempt from income tax under Section 50-15 of the Income Tax Assessment Act, 1997.

(d) Cash

For the purpose of the statement of cash flows, cash includes:

- (i) cash on hand and at call deposits with banks or financial institutions, net of bank overdrafts; and
- (ii) investments in money market instruments with less than 14 days to maturity.

(e) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the statement of financial position are shown inclusive of GST.

	2002	2001
2. OTHER DEBTORS & PREPAYMENTS		
Prepaid expenses	35,976	18,835
Long service leave reimbursement owing from AWU National Office	-	44,371
Membership subscriptions owing from AWU Greater Sydney Branch	13,240	87,823
Other items	13,287	32,424
	62,503	183,453

3. CURRENT ASSETS - LOANS AT CALL

Action Training Pty Limited	38,446	42,913
Employee Assistance Services & Education Pty Limited	8,046	8,046
	46,492	50,959

4. INVESTMENTS

Action Training Pty Limited	1	1
Employee Assistance Services & Training Pty Limited	1	1
NRMA Insurance Group Ltd	815	815
Action Training Unit Trust	100	100
EASE Unit Trust	100	100
	1,017	1,017

5. NON CURRENT ASSETS - OTHER

Plant & equipment (at cost)	22,988	24,693
Accumulated depreciation	13,128	14,655
	9,860	10,038
Furniture & fittings (at cost)	92,280	79,787
Accumulated depreciation	39,696	26,800
	52,584	52,987
Office equipment (at cost)	145,787	76,298
Accumulated depreciation	112,459	46,116
	33,328	30,182
Motor vehicles (at cost)	273,076	282,882
Accumulated depreciation	135,045	149,787
	138,031	133,095
Plant & equipment (leased)	-	67,520
Accumulated amortisation	-	46,408
	-	21,112
	233,803	247,414

6. OTHER INVESTMENT INCOME

Dividends received	50	-
Profit distribution Action Training Unit Trust	-	-

Profit distribution EASE Unit Trust	-	-
Rent	418,323	339,445
	418,373	339,445

7. OTHER INCOME

Advertising members journal	18,197	2,259
Grants received	-	71,818
Insurance claim re income protection	-	9,573
	-	-
Other income	34,901	36,597
Unfair dismissal fees	-	3,500
	62,671	114,174

8. AUDITORS REMUNERATION

Amounts received or due and receivable by the auditor's of the Union:		
(a) Audit of the Union's accounts	7,000	6,000
(b) Other services provided to the Union		
	8,000	10,250
	15,000	16,250

The auditors received no other benefits.

9. OTHER ADMINISTRATION EXPENSES

Advertising	10,299	5,007
Bank charges	8,326	9,883

Cleaning	17,135	11,117
Electricity - office	3,271	3,040
Electricity - building	37,780	37,551
Insurance	42,429	30,597
Postage	12,837	6,730
Printing & stationery	25,878	9,557
Rates & taxes	28,957	28,470
Repairs & maintenance - office	802	3,864
Repairs & maintenance - building	73,957	55,845
Security	15,593	8,131
Telephone	47,788	50,806
	325,062	260,598

10. OTHER EXPENDITURE

Bad debts	45,071	-
Commissions	12,129	21,909
Committee fees & honoraria	3,007	4,266
Computer expenses	15,468	14,476
Consultancy fees	6,600	-
Entertainment	23,514	22,374
Fringe benefits tax	31,776	35,614
Funeral benefits	371	473
General expenses	25,515	7,404
Journals & periodicals	1,550	1,142
Loss on sale of assets	6,174	7,347
Members journal expenses	9,889	16,186
Merchandise expenses	-	17,147
Motor vehicle expenses (note 11)	90,677	95,985
Payroll tax	47,630	51,611
Rent	3,131	1,858
Staff amenities	4,478	3,826
Staff training & conferences	4,764	3,517
State Council expenses	-	139
Subscriptions	11,027	5,250
Travel & accommodation	36,224	16,199
Uniforms	1,523	1,112
	380,518	327,835

11. MOTOR VEHICLE EXPENSES

Depreciation	33,916	34,306
Petrol & oil	27,984	37,055
Registration & insurance	13,905	10,596
Repairs & maintenance	14,872	14,028
	90,677	95,985

12. CAPITAL AND LEASING COMMITMENTS

(a) Finance lease commitments

Payable		
- not longer than 1 year	-	22,673
- longer than 1 year but not longer than 2 years	-	-
- longer than 2 years but not longer than 5 years	-	-
- longer than 5 years	-	-
Minimum lease payments	-	22,673
Less future finance charges	-	1,046
Total Lease Liability	-	21,627

(b) Capital Expenditure Commitments

Payable		
- not longer than 1 year	35,412	-
- longer than 1 year but not longer than 2 years	-	-
- longer than 2 years but not longer than 5 years	82,628	-
- longer than 5 years	-	-
Minimum hire purchase payments	153,452	-
Less future finance charges	28,063	-
Total Hire Purchase Liability	125,389	-

13. CASH FLOW INFORMATION

(a) Reconciliation of Cash

For the purpose of the Statement of Cash Flows, cash includes:

(i) cash on hand and in at call deposits with banks or financial institutions, net of bank overdrafts; and		
(ii) investments in money market instruments maturing within two months.		
Cash at the end of the year is shown in the Balance Sheet as:		
Cash at bank & on hand - General Fund	63,973	15,247
Cash at bank & on deposit - Grants Fund	2,454	27,711
Cash at bank & on deposit - Building Fund	86,128	83,710
	152,555	126,668
(b) Reconciliation of Cash Flow from Operations with Operation Profit after Income Tax		
Operating profit after income tax	48,100	103,951
Non cash flows in operating profit		
Bad debts written off	45,071	-
Depreciation	118,143	115,165

Loss on sale of assets	6,174	7,347
Profit on acquisition of investment	-	815
Changes in assets and liabilities		
(Increase)/Decrease in other debtors & prepayments	120,950	(21,267)
Increase/(Decrease) in creditors & accruals	(85,940)	
Increase/(Decrease) in leave provisions	(100)	(515)
	204,298	188,220
Cash Flows from operations	252,398	292,171

14. NOTICE REQUIRED UNDER WORKPLACE RELATIONS ACT

In accordance with the requirements of the Workplace Relations Act 1996, the attention of members is drawn to the provisions of sub-sections (1), (2) and (3) of section 274 which read as follows:

- (1) A member of an organisation, or Registrar, may apply to the organisation for specified prescribed information in relation to the organisation.
- (2) An organisation shall, on application made under Sub-section (1) by a member of the organisation or a Registrar, make the specified information available to the member or Registrar in such manner and within such time, as is prescribed.
- (3) A Registrar may only make an application under Sub-section (1) at the request of a member of the organisation concerned, and the Registrar shall provide to a member information received as a result of an application made at the request of the member.

STATEMENT OF THE COMMITTEE OF MANAGEMENT

In accordance with a resolution of the Committee of Management we state that in the opinion of the Committee the opinion of the Committee:

- (a) the accompanying Balance Sheet is drawn up so as to give a true and fair view of the state of affairs of the organisation as at the end of the financial year;
- (b) the accompanying Statement of Income and Expenditure is drawn up so as to give a true and fair view of the results of the organisation for the year ended 30 June 2002;
- (c) meetings of the Committee were held in accordance with the rules of the organisation;
- (d) to the knowledge and belief of all the members of the Committee there have been no instances where records of the organisation that should be made available have been withheld from members; and
- (e) the organisation has, in relation to the Auditor's Report on the accounts and statements in respect of the immediately preceding year, complied with the provisions of sec 279(1) and 279(6) of the Workplace Relations Act 1996.





AUSTRALIAN INDUSTRIAL REGISTRY

Level 8, Terrace Towers
80 William Street, East Sydney, NSW 2011
Telephone: (02) 8374 6666
Fax: (02) 9380 6990

Mr Kevin J Maher
Branch Secretary
The Australian Workers' Union - Newcastle and Northern Regions Branch
PO Box 226
MAYFIELD NSW 2304

Dear Mr Maher

Re: Financial Statements for The Australian Workers' Union - Newcastle and Northern Regions Branch for the year ended 30 June 2002 (FR2002/599)

Receipt is acknowledged of the above financial statements, which were lodged in the Registry on 11 February 2003.

These documents meet the requirements of the *Workplace Relations Act 1996* and have now been filed.

Yours sincerely,

Caroline Pryor
NSW Statutory Services Branch

18 February 2003