



1 September 2017

Mr Steve Baker
Acting Secretary
Australian Workers' Union - Queensland Branch
steve.baker@awu.org.au

Dear Mr Baker,

cc: The National Secretary, members@nat.awu.net.au

Reminder of actions required when persons elected to office

The Australian Electoral Commission has provided the Registered Organisations Commission (the ROC) a declaration of results for the election of uncontested offices for Queensland Branch [E2017/177]. This letter is a reminder of certain obligations imposed on organisations and on persons elected to office.

A notice must be published on the organisation's website

The organisation or branch must publish on its website a notice that a copy of the report is available from the organisation, branch or the AEC on request. The notice must be kept on the website for a period of at least 3 months (see regulation 141 of the Fair Work (Registered Organisations) Regulations 2009).

Holders of office required to undertake approved training

Section 293K of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe. Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are provided for in the RO Act.

Organisation must notify the Commission of changes

Also, section 233(2) of the RO Act requires that an organisation must notify the Commission **within 35 days of any changes** to the holders of office in the organisation. **If there are no changes a notification is not required.** If the election has resulted in **any changes** to the holders of office, the Australian Workers' Union, The - Queensland Branch must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
 - the name of the office vacated;
 - the date of the change of office holder; and
 - the name of the person vacating the office.

2. Person(s) who have commenced to hold office:
 - the name of the office now held;
 - the date of the change of office holder;
 - the name of the person now holding the office;

- the postal address of the person (generally the postal address of the organisation); and
- the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. A template notification of changes, which may assist you, is attached. If any change does not apply until a date in the future, you do not need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Regards

Christine Hibberd
Registered Organisations Commission

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, [NAME], being the [OFFICER] of the [ORGANISATION NAME], declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:

[delete all that do not apply]

- On [DATE] the address of the organisation changed to [STREET ADDRESS].¹
- On [DATE] the name and/or address of a branch[es] of the organisation changed to:²
 1. *[include OLD name and address and NEW name and address of every branch that has changed]*
 2. ...
- A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.
- On [DATE] the following branch[es]:³
 - COMMENCED operation:
 1. *[include name of each new branch]*
 2. ...
 - CEASED operation:
 1. *[include name of each closed branch]*

¹ s.230(1)(d); reg.147(d)

² s.230(1)(d); reg.147(a) & (d)

³ s.230(1)(d); reg.147(b) & (c)

2. ...

Signed: [SECRETARY OR OTHER AUTHORISED OFFICER]

Dated: [DATE]

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
<i>National</i>	<i>1.1.2014</i>	<i>Secretary</i>	<i>Full Name</i>	<i>Full Name</i>	<i>c/- the Registered Organisation, postal address of Registered Organisation</i>	<i>Paid official</i>
	<i>25.12.2013</i>	<i>President</i>	<i>vacant</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
<i>...</i>						
<i>NSW</i>	<i>1.1.2014 (resigned) 7.1.2014 (appointed)</i>	<i>President</i>	<i>Full Name</i>	<i>Full Name</i>	<i>c/- the Branch, postal address of the Branch</i>	<i>mechanic</i>
		<i>Committee of Management Member</i>	<i>Full Name</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
		<i>Treasurer</i>	<i>Full Name</i>	<i>vacant</i>	<i>vacant</i>	<i>vacant</i>
<i>...</i>						

28 August 2017

Post-election Report

**The Australian Workers' Union
QLD Branch Election - E2017/177**

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Election(s) Covered in this Report

Election Decision No/s: E2017/177

Rules

Rules used for the election:	002N: Incorporates alterations certified on 20/12/2016 in matter R2016/304
Rules difficult to apply/interpret: Module Rule reference	Nil N/A

Roll of Voters

As there were no contested offices, no Roll of Voters was required.

Irregularities

Details of written allegations of irregularities, and action taken by AEC:	Nil
Other irregularities identified, and action taken:	Nil

Other Matters

Nil

Attachments

- 1) Declaration of Results for Uncontested Offices



Andrew Reid
Returning Officer

28 August 2017



Reference: E2017/177

Mr Steve Baker
Acting Queensland Branch Secretary
The Australian Workers Union

Dear Mr Baker,

**The Australian Workers' Union
Queensland Branch Vacancy Election E2017/177**

The declaration of the election for uncontested offices is attached.

The election is now complete.

Yours sincerely



Andrew Reid
Returning Officer

24 August 2017

**The Australian Workers' Union
Queensland Branch Vacancy Election E2017/177**

Declaration of Results for Uncontested Offices

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

Queensland Branch

Branch Organiser (full-time) (2)

Candidates

BARBER, Craig
CHAMBERS, Marina Carolyn

South Western District

Branch Executive Committee Member

Candidates

TUITASI, Neta

Central District

Branch Executive Committee Member

Candidates

CHISHOLM, Melinda

Far Northern District

Delegate to Branch Delegates Meeting

Candidates

SELL, Craig Leonard

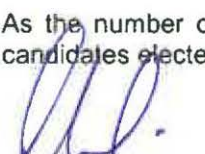
Southern District

Delegate to Branch Delegates Meeting

Candidates

CRADDEN, Paul

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.


Andrew Reid
Returning Officer

24 August 2017



DECISION

Fair Work (Registered Organisations) Act 2009
s.189—Arrangement for conduct of an election

The Australian Workers' Union
(E2017/177)

MR ENRIGHT

MELBOURNE, 25 JULY 2017

Arrangement for conduct of election.

[1] On 5 and 25 July 2017 the Queensland Branch of The Australian Workers' Union lodged with the Registered Organisations Commission prescribed information for an election to fill the following offices, due to insufficient nominations received in a previous election (**E2016/231**) and casual vacancies for the remainder of the term:

Branch Organiser	(2)
Branch Executive Committee Member (honorary); <u>District</u>	
South Western	(1)
Central	(1)
Delegate to Branch Delegate Meeting; <u>District</u>	
Southern	(1)
Far Northern	(1)

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE COMMISSIONER

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From: Jacki Power <Jacki.Power@awu.org.au>
Sent: Tuesday, 25 July 2017 11:27 AM
To: MOUTEVELIS,Michael
Cc: ROC - Registered Org Commission
Subject: AWU (Qld) Vacancies
Attachments: Ltr-ROC-24July2017.pdf

Please find attached correspondence from the AWU (Qld) Acting Secretary Steve Baker.

Jacki Power
The Australian Workers' Union
Level 12, 333 Adelaide Street
Brisbane Qld 4000
Ph. 07 3221 8844 | Fax. 07 3221 8700 | Mob. 0419 779 649
jacki.power@awu.org.au
www.qld.awu.net.au

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Ben Swan
Secretary, Queensland AWU
GPO Box 88
BRISBANE QLD 4001

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TOGETHER

AWUEQ
QLD BRANCH OFFICE
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BRISBANE, QLD 4000
GPO Box 88, BRISBANE, QLD, 4001
Members Hotline 1800 QLD AWU (753 298)
T: (07) 3221 8844 F: (07) 3221 8700
E: secretary@awu.org.au



ABN 54942536069

24 July 2017

Registered Organisations Commissioner
GPO Box 2983
Melbourne VIC 3001

Via email: Michael.moutevelis@roc.gov.au, regorgs@roc.gov.au

Dear Commissioner

I refer to our recent correspondence dated 3 July 2017 regarding vacancies within the Australian Workers' Union (Qld Branch).

Another vacancy has recently occurred following the resignation of an elected official from the Australian Workers' Union (Qld Branch). An election is required to be conducted pursuant to Rule 65 of the Australian Workers' Union Rules.

We request that the Registered Organisations Commission make the necessary arrangements to allow the Australian Electoral Commission to conduct the election pursuant to s.182(1) of the *Fair Work (Registered Organisations) Act 2009*. It may be convenient for the ROC to make arrangements for the election of this position at the same time as those advised in our previous correspondence.

I would also like to confirm that our previous request for an election to be conducted for the positions in which there were insufficient nominations is consistent with Rule 65 of the AWU Rules. Rule 65 (1) (c) provides that where a casual vacancy exists, the Branch Executive must direct the Returning Officer within one month of the vacancy arising to conduct an election.

The declaration of the ballot occurred in February 2017, however the date upon which the position became vacant was the commencement date of the term, ie. 1 July 2017. Prior to this date, all relevant positions were filled by officials elected or appointed during the previous term. In the case of the casual vacancy of Mr Wally Boulton, the ROC was advised of his replacement for the duration of the previous term. The vacancy of his current term commenced on 1 July 2017.

Please find **attached** prescribed information for elections in accordance with the relevant regulations. The positions to be elected are outlined in Annexure A.

We await your advice regarding the timeline to be adopted for the election of these positions.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Steve Baker', followed by a horizontal line and a period.

Steve Baker
Australian Workers Union (Qld) Acting Secretary

PRESCRIBED INFORMATION FOR ELECTIONS in accordance with Section 189 *Fair Work (Registered Organisations) Act 2009* and Regulation 138 *Fair Work (Registered Organisations) Regulations 2009*

I, **Steve Baker**, being the Acting Secretary of The Australian Workers' Union, Queensland Branch, make the following statement:

1. I am authorised to sign this statement containing prescribed information for The Australian Workers' Union, Queensland Branch.
2. The following information is lodged under subsection 189(1) of the Fair Work (Registered Organisations) Act 2009 (the RO Act).
3. The elections that are required are set out in the table in Annexure A.
4. The resignation letter is attached for each casual vacancy.

Signed: 

Steve Baker

Dated: 24/07/2017

ANNEXURE A

- Elections that are required:

Branch	Name of Office	Number required	Voting System	Reason for Election	Electorate
			<i>Direct voting system; Collegiate electoral system</i>	<i>Scheduled; Casual vacancy; New office created; Insufficient nominations</i>	
<i>Qld</i>	<i>Branch Organiser</i>	<i>1</i>	<i>Direct voting system</i>	<i>Casual vacancy (resignation from Kylie Cook attached)</i>	<i>All members of Qld Branch of the AWU</i>
<i>Qld</i>	<i>Delegate to Branch Delegates Meeting – Far Northern District</i>	<i>1</i>	<i>Direct voting system</i>	<i>Casual vacancy (resignation from Kylie Cook attached)</i>	<i>All members of the Far Northern District of the AWU (Qld) Branch</i>

- Important dates:

	Direct Voting System	Collegiate Electoral System
Nominations OPEN	<i>To be determined by the returning officer</i>	
Nominations CLOSE	<i>To be determined by the returning officer</i>	
Roll of Voters cut off date	<i>To be determined by the returning officer</i>	

svc-adlib5

From: Jacki Power <Jacki.Power@awu.org.au>
Sent: Wednesday, 5 July 2017 8:18 AM
To: ROC - Registered Org Commission
Subject: AWU
Attachments: Ltr-ROC-5July2017.pdf

Please find attached correspondence from the AWU (Qld) Acting Secretary Steve Baker.

Jacki Power
The Australian Workers' Union
Level 12, 333 Adelaide Street
Brisbane Qld 4000
Ph. 07 3221 8844 | Fax. 07 3221 8700 | Mob. 0419 779 649
jacki.power@awu.org.au
www.qld.awu.net.au

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BRISBANE QLD 4001

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3 July 2017

Registered Organisations Commissioner
GPO Box 2983
Melbourne VIC 3001

Via email: regorgs@roc.gov.au

Dear Commissioner

Following recent vacancies within the Australian Workers' Union (Qld Branch), an election is required to be conducted pursuant to Rule 65 of the Australian Workers' Union Rules.

We request that the Registered Organisations Commission make the necessary arrangements to allow the Australian Electoral Commission to conduct the election pursuant to s.182(1) of the *Fair Work (Registered Organisations) Act 2009*.

Please find **attached** prescribed information for elections in accordance with the relevant regulations. The positions to be elected are outlined in Annexure A.

We await your advice regarding the timeline to be adopted for the election of these positions.

Yours faithfully



Steve Baker

Australian Workers Union (Qld) Acting Secretary

PRESCRIBED INFORMATION FOR ELECTIONS in accordance with Section 189 *Fair Work (Registered Organisations) Act 2009* and Regulation 138 *Fair Work (Registered Organisations) Regulations 2009*

I, **Steve Baker**, being the Secretary of The Australian Workers' Union, Queensland Branch, make the following statement:

1. I am authorised to sign this statement containing prescribed information for The Australian Workers' Union, Queensland Branch.
2. The following information is lodged under subsection 189(1) of the Fair Work (Registered Organisations) Act 2009 (the RO Act).
3. The elections that are required are set out in the table in Annexure A.
4. The resignation letter is attached for each casual vacancy.
5. Insufficient nominations were received in an earlier election and the declaration of results is attached.

Signed: _____



Steve Baker

Dated: _____

4/7/17

ANNEXURE A

- Elections that are required:

Branch	Name of Office	Number required	Voting System	Reason for Election	Electorate
			<i>Direct voting system; Collegiate electoral system</i>	<i>Scheduled; Casual vacancy; New office created; Insufficient nominations</i>	
<i>Qld</i>	<i>Branch Executive Committee Member - South Western District</i>	<i>1</i>	<i>Direct voting system</i>	<i>Insufficient Nominations (AEC declaration attached)</i>	<i>All members of the South Western District of the AWU (Qld) Branch</i>
<i>Qld</i>	<i>Branch Executive Committee Member - Central District</i>	<i>1</i>	<i>Direct voting system</i>	<i>Insufficient Nominations (AEC declaration attached)</i>	<i>All members of the Central District of the AWU (Qld) Branch</i>
<i>Qld</i>	<i>Branch Organiser</i>	<i>1</i>	<i>Direct voting system</i>	<i>Casual vacancy (resignation from Wally Boulton attached)</i>	<i>All members of Qld Branch of the AWU</i>
<i>Qld</i>	<i>Delegate to Branch Delegates Meeting - Southern District</i>	<i>1</i>	<i>Direct voting system</i>	<i>Casual vacancy (resignation from Wally Boulton attached)</i>	<i>All members of the Southern District of the AWU (Qld) Branch</i>

- Important dates:

	Direct Voting System	Collegiate Electoral System
Nominations OPEN	<i>To be determined by the returning officer</i>	
Nominations CLOSE	<i>To be determined by the returning officer</i>	
Roll of Voters cut off date	<i>To be determined by the returning officer</i>	

- The Australian Workers' Union Queensland Branch Scheduled Election E2016/231

Declaration of Results for Uncontested Offices

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

Queensland Branch

Branch Secretary/National Executive Member/National Conference Delegate

Candidates

SWAN, Ben

Branch President (Honorary)

Candidates

CHAMBERS, Marina

Branch Vice-President (Honorary) (3)

Candidates

BAKER, Steve
BALLIN, Keith
SHARPE, Tracey

Branch Organiser (full-time) (16)

Candidates

BEERS, Tony
BEERS, Zac
BOLTON, Alan James
BOULTON, Wally
COOK, Kylie
CRADDEN, Paul
DUNCAN, Gavin
HARDING, Tom
JANETZKI, Cathy
MANGANO, Luke
NEUMANN, Kurt
ROBERTSON, Paul

SELL, Craig
SHEPHERD, Jason
WILSON, Jim
WINN, Sharon

National Executive Member (Honorary) (2)

Candidates

BAKER, Steve
SHARPE, Tracey

National Conference Delegate (Honorary) (10)

Candidates

BAKER, Steve
BEERS, Tony
BEERS, Zac
CROSS, Terry
FIXTER, David
HARDING, Bede
JANETZKI, Cathy
ROBERTSON, Paul
SHARPE, Tracey
SPENCE, Troy

South Western District

Branch Executive Committee Member

Candidates

No nomination was received

Delegate to Branch Delegates Meeting

Candidates

JANETZKI, Cathy

District Secretary (full-time)

Candidates

SHARPE, Tracey

Western District

Branch Executive Committee Member

Candidates

CROSS, Terry

Delegate to Branch Delegates Meeting

Candidates

DUNCAN, Gavin

District Secretary

Candidates

CROSS, Terry

Central District

Branch Executive Committee Member

Candidates

No nomination was received

Delegate to Branch Delegates Meeting (2)

Candidates

BEERS, Tony

BEERS, Zac

District Secretary

Candidates

BALLIN, Keith

Northern District

Branch Executive Committee Member

Candidates

HARDING, Bede

Delegate to Branch Delegates Meeting (2)

Candidates

MANGANO, Luke
ROBERTSON, Paul

District Secretary

Candidates

HARDING, Bede

Far Northern District

Branch Executive Committee Member

Candidates

FIXTER, David

Delegate to Branch Delegates Meeting

Candidates

COOK, Kylie

District Secretary

Candidates

FIXTER, David

Southern District

Branch Executive Committee Member

Candidates

CRAIG, Paul Francis

Delegate to Branch Delegates Meeting (4)

Candidates

BOLTON, Alan James
BOULTON, Wally
HARDING, Tom
SHEPHERD, Jason

District Secretary

Candidates

BAKER, Steve

Metals and Construction District

Branch Executive Committee Member

Candidates

SPENCE, Troy

Delegate to Branch Delegates Meeting

Candidates

WILSON, Jim

District Secretary (Full time)

Candidates

SPENCE, Troy

District President

Candidates

WILSON, Jim

District Vice-President

Candidates

CRADDEN, Paul

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.

Theresa Leslie
Returning Officer
9 February 2017