



Australian Government
Australian Industrial Registry

Level 8, Terrace Towers
80 William Street, East Sydney, NSW 2011
Telephone: (02) 8374 6666
Fax: (02) 9380 6990

Ref: FR2008/461-[002N-SA]

Mr Wayne Hanson
Branch Secretary
The Australian Workers' Union - Greater South Australian Branch
GPO Box 2577
ADELAIDE SA 5001

Dear Mr Hanson

**Re: Financial Return - year ending 30 June, 2008
Schedule 1 of the Workplace Relations Act 1996 (RAO Schedule)**

This is a courtesy letter to remind you of the financial reporting obligations of the abovenamed reporting unit under the *Workplace Relations Act 1996* ('the Act') for the financial year ended 30 June, 2008.

The legislative scheme set out in Chapter 8, Part 3 of the RAO Schedule is directed at ensuring that a registered organisation or a branch of such an organisation discharges obligations of accountability to its members in relation to its financial affairs through proper and regular disclosure of financial information. The various steps of the financial reporting requirements must be carried out within the time-scales prescribed by the legislation so as to ensure the relevance of the financial information provided to the members. A copy of the time-scale provisions is attached for your information.

Now that the financial year has ended, it is timely that you put in train the various steps of the financial reporting requirements. We recommend you and your accountant/auditor refer to the following documents on the Commission's website where a new site has been created dealing with:

- RAO Fact sheets - These Fact Sheets explain the requirements of the RAO Schedule - many of them deal with financial reporting matters.
- Financial Reporting Sample Documents – Sample Committee of Management's Statement, Designated Officer's Certificate and checklists for illustrative purposes.
- Registrar's Reporting Guidelines - The GPFR must comply with these Guidelines. Please note that the Guidelines set out requirements that are *in addition* to those required by the Australian Accounting Standards.
- RAO Schedule and RAO Regulations

You can access these documents at: <http://www.airc.gov.au/registered/FR/information.htm>.

The Registry strongly encourages your organisation to lodge documents electronically by either:

- Sending an email with the documents attached to: orgs@air.gov.au
- Sending the documents by fax to: (03) 9655 0410

We encourage you to contact the Registry on (02) 8374 6507 or by e-mail at steve.teece@air.gov.au as early as possible if you believe preparation or lodgment of your return will be delayed or if you have any queries. We can offer you advice on procedures but we cannot give you legal or accounting advice.

Yours sincerely

Steve Teece
(02) 8374 6507
10 July, 2008

TIMELINE/ PLANNER

Financial reporting period ending:	/ /
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Prepare financial statements and Operating Report.
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(a) A Committee of Management Meeting must consider the financial statements, and if satisfied, pass a resolution declaring the various matters required to be included in the Committee of Management Statement.	/ /
(b) The Designated Officer must sign and date the Committee of Management Statement which is then forwarded to the auditor for consideration as part of the General Purpose Financial Report (GPFR).	

As soon as practicable after end of financial year

Auditor's Report prepared and signed and given to the Reporting Unit - s257	/ /
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*Within a reasonable time of having received the GPFR
(NB: Auditor's report must be dated on or after date of Committee of Management Statement)*

Provide full report free of charge to members – s265 The full report includes: • the General Purpose Financial Report (which includes the Committee of Management Statement); • the Auditor's Report; and • the Operating Report.	/ /
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*(a) if the report is to be presented to a General Meeting (which must be held within 6 months after the end of the financial year), the report must be provided to members 21 days before the General Meeting,
or
(b) in any other case including where the report is presented to a Committee of Management meeting*, the report must be provided to members within 5 months of end of financial year.*

Present full report to:	
(a) General Meeting of Members - s266 (1),(2); or	/ /
(b) where the rules of organisation or branch allow* - a Committee of Management meeting - s266 (3)	/ /

Within 6 months of end of financial year

Within 6 months of end of financial year

Lodge full report in the Industrial Registry, together with the Designated Officer's certificate – s268 #	/ /
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Within 14 days of meeting

* The full report may only be presented to a committee of management meeting if the rules of the reporting unit provide that a percentage of members (not exceeding 5%) are able to call a general meeting to consider the full report.

The Designated Officer's certificate must be signed by the Secretary or another officer who is an elected official and who is authorised under the rules (or by resolution of the organisation) to sign the certificate stating that the documents lodged are copies of the documents provided to members and presented to a meeting in accordance with s266 – dates of such events must be included in the certificate. A non-elected official is not allowed to sign the certificate.

AMALGAMATED AWU (SA) STATE UNION
AWU GREATER SOUTH AUSTRALIAN BRANCH
22-24 Main Street, Mawson Lakes, South Australia 5095
G.P.O. Box 2577, Adelaide, South Australia 5001
Telephone (08) 8360 1900 Facsimile (08) 8360 1960
Email awusa@awusa.asn.au
www.awusa.asn.au



Branch Secretary
Wayne Hanson

Tuesday 9 December, 2008.

Australian Industrial Relations Commission
Statutory Services Branch
Level 8
80 William Street
EAST SYDNEY NSW 2011

Dear Sir/Madam

Please accept this correspondence as confirmation that the **Greater South Australian Branch** of the Australian Workers' Union (AWU) has proceeded with the following processes to satisfy the requirements of the Australian Workplace Relations Act of 1996:

- An Australian Workers' Union meeting was convened on Friday 29 August, 2008 and the Financial Report, signed by the auditor was tabled and received. An individual copy of the Financial Report, the Auditor's Report and the Operating Report was provided to all members present.
- The complete Financial Report including, the Auditor's Report and the Operating Report was distributed to the members for their perusal and information on Tuesday 16 September, 2008.
- A Union meeting notice was placed in the Adelaide Advertiser on Wednesday 29 October, 2008 notifying members of a union meeting to be convened on Friday 28 November, 2008.
- A meeting for the AWU members was convened on Friday 28 November, 2008. An individual copy of the Financial Report, Auditors Report and the Operating Report, was provided to all members present, and the Financial Report was adopted by the members at this meeting.

Enclosed also for your perusal and information is a copy of the Greater South Australian Branch Financial Report for 2007 / 2008.

Please do not hesitate to contact the writer on 08 8360 1900 should you wish to discuss any aspect of the above matters further.

Yours sincerely
THE AUSTRALIAN WORKERS' UNION

WAYNE HANSON
BRANCH SECRETARY
AWU Greater South Australian Branch.





**AUSTRALIAN WORKERS' UNION
GREATER SOUTH AUSTRALIAN BRANCH**

2008



**THE AUSTRALIAN WORKERS' UNION GREATER SOUTH AUSTRALIAN BRANCH
COMMITTEE OF MANAGEMENT OPERATING REPORT AND STATEMENT FOR THE
YEAR ENDED 30 JUNE 2008**

Operating Report

In accordance with section 254 of the Workplace Relations Act 1996 ("Act") the Committee of Management presents its Operating Report on The Australian Workers' Union Greater South Australian Branch for the year ended 30 June 2008.

Principal Activities

The principal activity of the Union was to act on behalf of members in respect of:

- employment terms and conditions;
- to secure improved conditions of employment for the members;
- to assist members in dispute resolution;
- to assist members who may have become injured in the course of their employment;
- to assist dependants of members through financial benefits; and
- to assist members in unfair dismissal matters before relevant tribunals.

Results

The surplus for the financial year amounted to \$101,025.

Significant Changes

The above surplus is achieved notwithstanding a further commitment by the Greater South Australian Branch to recognize \$50,429 as an additional expense by accepting 80% (2007 Operating Report 60%) of National Office's Leave liability as part provision for Greater South Australian Branch officials.

Members Right to Resign

The right of AWU members to resign from the Branch is set out in Rule 14 of The Australian Workers' Union Rules as registered under the Workplace Relations Act 1996.

Membership of Superannuation Scheme

John Frederick Braithwaite, Organiser / Branch Executive Committee member of the Union was a Trustee of Local Super until July 2007. From this date Frank Mateos, Branch Assistant Secretary is a Trustee of Local Super, a superannuation scheme operated for the benefit of workers across the Local Government Industry throughout South Australia.

Number of Members

The number of persons that were, at the end of the financial year to which the report relates, recorded in the register of members is 7130 (2007: 7722).

Number of Employees

The number of persons who were, at the end of the financial year to which the report relates, employees of the Branch, where the number of employees includes both full-time employees, casuals and part time employees measured on a full time basis is 14.

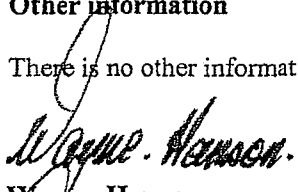
Members of the Committee

The name of each person who has been a member of the committee of management of the Branch at any time during the reporting period:

Name	Position
Ian Nitz	President (Honorary)
Nari Jarrett	Vice President
Lance Degenhardt	Vice President
Wayne Hanson	Secretary
Frank Mateos	Assistant Secretary
Joseph Kane	Committee Member
John Braithwaite	Committee Member
Peter Lamps	Committee Member
Rodney Skuse	Committee Member
John O'Neill	Committee Member
Brian Stone	Committee Member
Gary Henderson	Committee Member
Justin Hanson	Committee Member
Martin O'Connor	Committee Member
Lindy Modystach	Committee Member
Mathew Eckert	Committee Member
Christine Hughes	Committee Member
James Phelan	Committee Member
Ian Ashmore	Committee Member
Terry Bails	Committee Member
Scott Martin	Committee Member
Terry Langham	Committee Member

Other information

There is no other information that the union considers relevant.


Wayne Hanson
Branch Secretary
Australian Workers' Union

AUSTRALIAN WORKERS' UNION GREATER SA BRANCH

COMMITTEE OF MANAGEMENT STATEMENT

On 29.08.2008 the Committee of Management of Australian Workers' Union Greater SA Branch passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the financial year ended 30th June 2008:

The Committee of Management declares in relation to the GPFR that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the Industrial Registrar;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable;
- (e) during the financial year to which the GPFR relates and since the end of that year;
 - (i) meetings of the committee of management were held in accordance with the rules of the organization including the rules of the branch concerned; and
 - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organization including the rules of a Branch concerned; and
 - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RAO Schedule and the RAO Regulations; and
 - (iv) where the organization consists of 2 or more reporting units, the financial records of the reporting unit have been kept, as far as practical, in a consistent manner to each of the other reporting units of the organization; and
 - (v) the information sought in any request of a member of the reporting unit or a Registrar duly made under section 272 of the RAO Schedule has been furnished to the member or Registrar; and
 - (vi) there has been compliance with any order for inspection of financial records made by the Commission under section 273 of the RAO Schedule.

For Committee of Management: Wayne Hanson

Title of Office Held: *Branch Secretary*

Signature: *Wayne Hanson*

Date: *29 August, 2008*

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AUSTRALIAN WORKERS UNION GREATER SA BRANCH

INCOME STATEMENT
FOR THE YEAR ENDED 30 JUNE 2008

	Note	2008 \$	2007 \$
Revenue from rendering of services		1,967,830	2,008,290
Other income	3	363,120	317,362
Supplies and services	4	(452,434)	(468,046)
Employee benefits expense		(1,331,630)	(1,356,863)
Motor vehicle and travelling expenses		(160,040)	(149,228)
Depreciation expense		(2,868)	(3,836)
Administration services		(19,987)	(14,714)
AWU National Office sustentation fees		(262,966)	(269,775)
Surplus/(Deficit) from Ordinary Activities		101,025	63,190

To be read in conjunction with the notes to the financial statements set out on pages 7 to 18.

AUSTRALIAN WORKERS' UNION GREATER SA BRANCH

**BALANCE SHEET
AS AT 30 JUNE 2008**

	Note	2008 \$	2007 \$
CURRENT ASSETS			
Cash	11(i)	702,838	651,774
Receivables	5	399,480	310,841
Prepayments		28,655	30,863
TOTAL CURRENT ASSETS		1,130,973	993,478
NON-CURRENT ASSETS			
Property, Plant and Equipment	6	2,313	5,181
TOTAL NON-CURRENT ASSETS		2,313	5,181
TOTAL ASSETS		1,133,286	998,659
CURRENT LIABILITIES			
Payables	7	133,841	150,668
Short-term employee benefits	8	223,231	218,848
TOTAL CURRENT LIABILITIES		357,072	369,516
NON CURRENT LIABILITIES			
Long-term employee benefits	8	306,021	259,975
TOTAL NON CURRENT LIABILITIES		306,021	259,975
TOTAL LIABILITIES		663,093	629,491
NET ASSETS		470,193	369,168
EQUITY			
Members' Funds	9	470,193	369,168
TOTAL EQUITY		470,193	369,168

To be read in conjunction with the notes to the financial statements set out on pages 7 to 18.


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AUSTRALIAN WORKERS' UNION GREATER SA BRANCH

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2008**

	Note	2008 \$	2007 \$
Cash flows from operating activities			
Receipts from members and other users		2,266,919	2,540,552
Payments to suppliers and employees		(2,193,455)	(2,379,207)
Interest received		44,474	28,914
Borrowing costs paid			
Net cash provided by operating activities	11(ii)	117,938	190,259
Cash flows from investing activities			
Payment for property, plant and equipment		-	(1,738)
Proceeds from disposal of property, plant and equipment		-	-
Net cash (used in)/provided by investing activities		-	(1,738)
Cash flows from financing activities			
Amalgamated AWU (SA) State Union loan		(66,874)	81,598
Net cash provided by/(used in) financing activities		(66,874)	81,598
Net increase in cash held		51,064	270,119
Cash at the beginning of the financial year		651,774	381,655
Cash at the end of the financial year	11(i)	702,838	651,774

To be read in conjunction with the notes to the financial statements set out on pages 7 to 18.

AUSTRALIAN WORKERS' UNION GREATER SA BRANCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2008**

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

The financial report of the Union has been prepared as a general purpose financial report in accordance with Accounting Standards, including Australian Accounting Interpretations, other pronouncements of the Australian Accounting Standards Board and the Workplace Relations Act of 1996.

Basis of Preparation

The financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where stated, current valuations of non-current assets. Cost is based on the fair values of the consideration given in exchange for assets.

The following is a summary of the material accounting policies adopted in the preparation of this report. The accounting policies have been consistently applied unless otherwise stated.

(a) Revenue Recognition

Membership Subscriptions

Membership subscriptions are accounted for on an accrual basis.

Any contributions that are received subsequent to balance date which relate to the year ended 30 June 2008 are included in contributions receivable.

Other Income

Other revenue is recognised in the period to which it relates.

(b) Income Tax

The Union is exempt from income tax under section 50-15 Item 3.2 of the Income Tax Assessment Act 1997.

(c) Property Plant and Equipment

Plant and equipment is stated at cost less accumulated depreciation and any accumulated impairment losses. Such cost includes the cost of replacing parts that are eligible for capitalisation when the cost of replacing the parts is incurred.

Depreciation is calculated on a straight-line and diminishing value basis on all plant and equipment as follows:

Plant and equipment – 10 – 40%
Motor vehicles – 22.5%



AUSTRALIAN WORKERS' UNION GREATER SA BRANCH

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2008

(c) **Property Plant and Equipment - *continued***

Impairment

The carrying values of plant and equipment are reviewed for impairment at each reporting date, with recoverable amount being estimated when events or changes in circumstances indicate that the carrying value may be impaired.

The recoverable amount of plant and equipment is the higher of fair value less costs to sell and value in use. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset.

For an asset that does not generate largely independent cash inflows, recoverable amount is determined for the cash-generating unit to which the asset belongs, unless the asset's value in use can be estimated to be close to its fair value.

An impairment exists when the carrying value of an asset or cash-generating units exceeds its estimated recoverable amount. The asset or cash-generating unit is then written down to its recoverable amount. For plant and equipment, impairment losses are recognised in the income statement.

(d) **Leased Plant and Equipment**

Leases of Plant and equipment under which the union assumes substantially all the risks and benefits of ownership are classified as finance leases. Other leases are classified as operating leases.

Finance leases are capitalised, recording an asset and a liability equal to the present value of the minimum lease payments. Contingent rentals are written off as an expense of the accounting period in which they are incurred. Leased assets are depreciated on a diminishing value basis over their estimated useful lives or the term of the lease where it is likely that the Union will obtain ownership of the asset. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Payments made under operating leases where substantially all the benefits and risks remain with the lessor are charged as an expense in the periods in which they are incurred.

AUSTRALIAN WORKERS' UNION GREATER SA BRANCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2008**

(e) Receivables

The collectibility of trade debtors is assessed at balance date and provision is made for any doubtful debts.

Any subscriptions which are received subsequent to balance date which related to the year ended 30 June 2008 are included in Subscriptions Receivable.

(f) Employee Entitlements

Wages, Salaries and Leave

The provision for employee entitlements for wages, salaries, annual leave and long service leave represents the amount which the Union has a present obligation to pay resulting from employees' services provided up to the balance date. The provision has been calculated at nominal amounts based on current wage and salary rates and includes related on-costs. The carrying amount of the provisions approximate net fair value.

Superannuation

The Union contributes to an employee superannuation fund. Contributions are charged as an expense when incurred.

(g) Accounts Payable

Liabilities are recognised for amounts to be paid in the future for goods or services received, whether or not billed to the Union.

(h) Goods and service tax

Revenues, expenses and assets are recognised net of the amount of goods and service tax (GST), except where the amount of GST is not recoverable from the Australian Taxation Office (ATO). In these circumstances the GST is recognised as part of the cost of acquisition of the assets or as part of an item in the expense.

Cash flows on the GST are included in the statement of cash flows on a gross basis. The GST components of cash flows arising from investing and financing activities which are recoverable from, or payable to, the ATO are classified as operating cash flows.

(i) Cash

For the purposes of the Statement of Cash Flows, cash includes cash on hand and at bank including investments, net of any outstanding bank overdrafts.



AUSTRALIAN WORKERS' UNION GREATER SA BRANCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2008**

2. INFORMATION TO BE PROVIDED TO MEMBERS OR REGISTRAR

In accordance with the requirements of the Workplace Relations Act, 1996 the attention of members is drawn to the provisions of Section 272 which reads as follows:

- (1) A member of a reporting unit, or a Registrar, may apply to the reporting unit (The Union) for specified prescribed information in relation to the reporting unit to be made available to the person making the application;
- (2) The application must be in writing and must specify the period within which, and the manner in which the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under Subsection (1).



AUSTRALIAN WORKERS' UNION GREATER SA BRANCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2008**

3. OTHER INCOME

	2008	2007
	\$	\$
Interest income	44,474	28,914
Management fee received from Amalgamated AWU (SA)	250,000	250,000
Workcover Training Grants	12,483	7,677
Sundry income	56,163	18,009
Convention Income	-	12,542
	363,120	317,142
Total Other Income	363,120	317,142

4. SUPPLIES AND SERVICES

Acts, awards and books	5,354	3,887
Advertising	29,738	44,310
Affiliation Fees – ALP, UTLC	51,464	51,684
Asset Write Offs	-	103
Auditors Remuneration – Audit	-	450
Bad Debts	-	(29)
Bank charges and duty	9,066	8,941
Bereavement Fund	1,320	1,520
Computer maintenance	8,081	7,025
Cleaning	13,795	12,086
Delegates commission	608	2,383
Delegates Expenses	-	80
Commission – For Employers for Payroll Deductions	2,230	1,627
Donations and grants	3,164	1,880
Electricity and gas	3,826	11,704
Executive Sitting Fee Federal	476	1,238
General expense	3,748	862
Insurance - General	-	227
Internet Expenses	3,576	4,089
Legal expenses	28,319	27,074
Lost time	438	-



AUSTRALIAN WORKERS' UNION GREATER SA BRANCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2008**

4. SUPPLIES AND SERVICES (continued)

	2008	2007
	\$	\$
Membership System Hosting	30,034	27,287
Office Equip > \$1,000	1,620	-
Postage and couriers	12,169	12,703
Printing and stationery	33,820	35,577
Rates	2,830	2,281
Relocation Expenses	-	2,362
Rent	120,000	120,000
Repairs and maintenance – office	618	5,728
Rubbish Removal	1,223	1,410
Flowers / Gifts	325	68
Security service	526	526
Staff amenities	6,923	7,862
Subscription and Memberships	7,221	7,429
Taps Exp	104	-
Telephone	55,889	50,289
Training courses	3,895	2,884
Uniform	62	527
Xerox lease	9,972	9,972
Total Supplies and Services	452,434	468,046

5. RECEIVABLES

	2008	2007
	\$	\$
Current		
Subscriptions receivable	65,698	64,702
Loan Owing by Amalgamated AWU SA State Union	285,833	218,959
GST recoverable from ATO	27,987	26,430
Other debtors	19,962	750
	399,480	310,841

AUSTRALIAN WORKERS' UNION GREATER SA BRANCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2008**

6. PROPERTY, PLANT AND EQUIPMENT

	Furniture & Fittings \$	Laptop Computers \$	Total \$
Year ended 30 June 2008			
At 1 July 2007, net of accumulated depreciation and impairment	5,181		5,181
Additions			
Depreciation charge for the year	(2,868)		(2,867)
At 30 June 2008, net of accumulated depreciation and impairment	2,313		2,314
At 30 June 2008			
Cost or fair value	267,602	13,499	281,101
Accumulated Depreciation	(265,289)	(13,499)	(278,787)
Net Carrying Amount	2,313		2,314
Year ended 30 June 2007			
At 1 July 2006, net of accumulated depreciation and impairment	7,252	27	7,279
Additions	1,738	-	1,738
Depreciation charge for the year	(3,809)	(27)	(3,836)
At 30 June 2007, net of accumulated depreciation and impairment	5,181	-	5,181
At 30 June 2007			
Cost or fair value	267,602	13,499	1,708,020
Accumulated Depreciation	(262,421)	(13,499)	(311,038)
Net Carrying Amount	5,181	-	5,181



AUSTRALIAN WORKERS' UNION GREATER SA BRANCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2008**

7. PAYABLES

Current	2008	2007
	\$	\$
Trade creditors	50,297	58,916
Other creditors & accruals	21,612	31,685
GST Payable to ATO	61,932	60,067
	<u>133,841</u>	<u>150,668</u>

8. EMPLOYEE BENEFITS

Current		
Annual Leave	223,231	218,848
Non Current		
Long Service Leave	<u>306,021</u>	<u>259,975</u>
Total Employee benefits	<u>529,252</u>	<u>478,823</u>
Number of employees at year end:	14	18

The long service leave entitlements of the SA Branch union officials are 20% the liability of the National Office of the Australian Workers Union. Accordingly the Australian Workers' Union Greater SA Branch has recorded 80% of the liability for long service leave entitlements.

9. MEMBERS FUNDS

Members' funds at the beginning of the financial year	369,168	305,979
Surplus/(Deficit) from Ordinary Activities	<u>101,025</u>	<u>63,189</u>
Members' funds at the end of the financial year	<u>470,193</u>	<u>369,168</u>

10. LEASE COMMITMENTS

Operating lease commitments

Future non-cancellable operating lease of office equipment, payable:

Not later than one year	9,972	9,972
Later than one year but not later than five years	4,200	14,172

Total Operating Lease Commitments	<u>14,172</u>	<u>24,144</u>
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The photocopier lease is a non-cancellable lease with a five year term. Rent is payable monthly in advance. An option exists at the end of the lease to renew the lease.



AUSTRALIAN WORKERS UNION GREATER SA BRANCH

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2007

11. NOTES TO THE STATEMENT OF CASH FLOWS

(i) Reconciliation of Cash

Cash at the end of the financial year as shown in the Statement of Cash Flows is reconciled to the related items in the Statement of Financial Position as follows:

Cash on hand	2,300	2,300
Cash at banks	700,538	649,474
	<hr/>	<hr/>
	702,838	651,774
	<hr/>	<hr/>

(ii) Reconciliation of cash flow from operating activities with surplus operations

Surplus/(Deficit) from operations	101,025	63,190
<i>Add non-cash items:</i>		
Depreciation	2,868	3,836
<i>Change in assets and liabilities during the year:</i>		
(Increase)/Decrease in receivables	(21,765)	23,187
(Increase)/Decrease in prepayments	2,208	(318)
(Decrease) in payables	(16,827)	(13,195)
Increase in provisions	50,429	113,559
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Net cash provided by operating activities	117,938	190,259
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AUSTRALIAN WORKERS' UNION GREATER SA BRANCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2008**

12. FINANCIAL INSTRUMENTS

(a) Interest Rate Risk

The Union's exposure to interest rate risk is nil. But financial instruments value will fluctuate as a result of changes in market interest rates and the effective weighted average interest rates on those finance assets and liabilities is as follows:

AS AT 30 JUNE 2008

	Weighted Average Interest Rate	Non-Interest Bearing	Floating Interest Rate	Fixed Interest Rate Maturing Within 1 Year	Fixed Interest Rate Maturing 1 - 5 Years	Total
Cash	4.65%	2,300	700,538			702,838
Receivables	0.00%	399,480				399,480
Total Financial Assets		401,780	700,538			1,102,318
Payables	0.00%	133,842				133,842
Total Financial Liabilities		133,842				133,842

AS AT 30 JUNE 2007

	Weighted Average Interest Rate	Non-Interest Bearing	Floating Interest Rate	Fixed Interest Rate Maturing Within 1 Year	Fixed Interest Rate Maturing 1 - 5 Years	Total
Cash	4.65%	2,300	649,474			651,774
Receivables	0.00%	310,841				310,841
Total Financial Assets		310,841	649,474			960,315
Payables	0.00%	150,668				150,668
Total Financial Liabilities		150,668				150,668

(b) Credit Risk

Credit risk represents the loss that would be recognised if counterparties failed to perform as contracted. The Union recognises its receivables for contributions based on cash received subsequent to balance date.

(c) Net Fair Value of Financial Assets and Liabilities

The Union recognises all of its financial assets and liabilities at their net fair value.



AUSTRALIAN WORKERS' UNION GREATER SA BRANCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2008**

13. RELATED PARTIES

(i) Executive Committee Members

The names of the Executive Committee Members during the year are listed below. The persons listed held the position for the whole year unless otherwise stated.

President (Honorary)	Ian Nitz	
Vice President	Lance Degenhardt*	Nari Jarrett *
Secretary	Wayne Hanson *	
Assistant Secretary	Frank Mateos *	
Committee Members	Joseph Kane *	John O'Neill *
	John Braithwaite *	Terry Bails
	Ian Ashmore	Martin O'Connor
	Peter Lamps *	Lindy Modystach
	Rodney Skuse*	Scott Martin
	Brian Stone	Christine Hughes
	Gary Henderson	Mathew Eckert
	James Phelan	Justin Hanson
	Terry Langham*	
	Ian Seccafien (resigned 6/6/08)	
	Arthur Westwood (resigned 6/6/08)	

(ii) Committee Members' Remuneration

Payments totalling \$476 (2007: \$1,238) were made to rank and file committee members of the Executive as sitting fees for attending Executive meetings. No other amounts were paid to committee members during the year in their capacity as committee members.

The Committee Members as indicated * were full-time officials / officers of the Union during the year and received remuneration in that capacity, the total of which is disclosed in Note 13 (iv).

(iii) Transactions with the Amalgamated AWU (SA) State Union

During the year, the Australian Workers' Union Greater SA Branch charged the Amalgamated AWU (SA) State Union a management fee of \$250,000 for services rendered during the year ended 30 June 2008 (2007: \$250,000).

The union has leased office space from Amalgamated AWU (SA) State Union at \$10,000 per month. A total of \$120,000 was paid during the year ended 30th June 2008 (2007: \$120,000).



AUSTRALIAN WORKERS' UNION GREATER SA BRANCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2008**

13. RELATED PARTIES (continued)

(iii) Transactions with the Amalgamated AWU (SA) State Union (continued)

Since July 2007, all motor vehicles are leased from Amalgamated AWU (SA) State Union at \$900 per month per car. A total of \$117,818 was paid during the year.

All dealings are in the ordinary course of business.

As at 30 June 2008, the Union is owed a balance of \$285,833 by the AWU (SA) State Union (30 June 2007: \$218,959 owing by AWU (SA) State Union). The management fee and various operating costs met by the AWU (SA) State Union during the year on behalf of the Union have been charged and credited to the loan balance respectively. The rental charge and motor vehicle lease charge are also offset against the loan.

(iv) Remuneration of Executive Committee members who are full-time officials / officers of the Union:


	2008	2007
	\$	
Income** paid or payable to Executive Committee Members who are full-time officials / officers of the Union during the year including Salary Sacrifice.	911,758	677,860

	Number	Number
Number of Executive Committee Members above whose remuneration** from the Union was within the following bands:		
\$ 0 - \$ 59,999	1	3
\$ 60,000 - \$ 69,999	9	7
\$ 70,000 - \$ 79,999	-	-
\$ 80,000 - \$ 89,999	1	1

** Remuneration does not include any payout of Long Service Leave due to retirement or resignation.

14. OTHER INFORMATION

Principle Place of Business: 22-24 Main Street
Mawson Lakes
SA 5095



**INDEPENDENT AUDIT REPORT TO THE MEMBERS OF
AUSTRALIAN WORKERS' UNION GREATER SA BRANCH**

Scope

The financial report and Union Executives' responsibility

The financial report comprises the income statement, balance sheet, statement of cash flows, accompanying notes to the financial statements, and the Committee of Management Statement for Australian Workers' Union Greater SA Branch, for the year ended 30 June 2008.

The Union Executives are responsible for the preparation and true and fair presentation of the financial report in accordance with Australian Accounting Standards and other mandatory professional reporting requirements in Australia and statutory requirements. This includes responsibility for the maintenance of adequate accounting records and internal controls that are designed to prevent and detect fraud and error, and for the accounting policies and accounting estimates inherent in the financial report.

Audit approach

We conducted an independent audit of the financial report in order to express an opinion on it to the members of the Australian Workers' Union Greater SA Branch. Our audit was conducted in accordance with Australian Auditing Standards, in order to provide reasonable assurance as to whether the financial report is free of material misstatement. The nature of an audit is influenced by factors such as the use of professional judgment, selective testing, the inherent limitations of internal control, and the availability of persuasive rather than conclusive evidence. Therefore, an audit cannot guarantee that all material misstatements have been detected.

We performed procedures to assess whether, in all material respects, the financial report presents fairly, in accordance with Australian Accounting Standards and other mandatory professional reporting requirements in Australia and statutory requirements, a view which is consistent with our understanding of the Union's financial position and of its performance as represented by the results of its operations and cash flows.

We formed our audit opinion on the basis of these procedures, which included:

- examining, on a test basis, information to provide evidence supporting the amounts and disclosures in the financial report
- assessing the appropriateness of the accounting policies and disclosures used and the reasonableness of significant accounting estimates made by the directors

While we considered the effectiveness of management's internal controls over financial reporting when determining the nature of our audit procedures, our audit was not designed to provide assurance on internal controls.

We received all of the information and explanations that officers and employees of the Union were required to provide.

The audit opinion expressed in this report has been formed on the above basis.

Continued on page 20.



Continued from page 19.

Independence

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

Audit Opinion

In our opinion:

- i) the Union has kept satisfactory accounting records, including:
 - (a) records of the sources and nature of income (including income from members); and
 - (b) records of the nature and purposes of expenditure.

- (ii) the accounts and statements prepared under section 253 of the Workplace Relations Act 1996 were properly drawn up so as to present fairly:
 - (a) the financial position of the Union as at the end of the year; and
 - (b) the income and expenditure, and surplus of the Union for the year.

- (iii) the financial report is in accordance with:
 - (a) the provisions of the Workplace Relations Act 1996; and
 - (b) Australian Accounting Standards and other mandatory professional reporting requirements.



HLB Mann Judd.



Philip H Plummer FCA

Partner

Adelaide

29 August

2008



Australian Government
Australian Industrial Registry

Level 8, Terrace Towers
80 William Street, East Sydney, NSW 2011
Telephone: (02) 8374 6666
Fax: (02) 9380 6990
Email: sydney@air.gov.au

Mr Wayne Hanson
Secretary, Greater South Australian Branch
AWU
GPO Box 2577
ADELAIDE SA 5001

Dear Mr Hanson

**Re: Lodgement of Financial Statements and Accounts – AWU Greater South
Australian Branch – for year ending 30 June 2008 (FR2008/461)**

I refer to the abovementioned financial statements and accounts which were lodged in the Registry on 11 December 2008.

The legislative requirements appear to have been met and accordingly the documents have been filed.

I note however that the entry “Donations and Grants” at Note 4 on page 11 shows a total of \$3,164.00. I take this opportunity to remind you that if this amount included any single grant or donation exceeding \$1,000, a separate statement showing the relevant particulars is required by s237 of the RAO Schedule. I attach the relevant extract.

If this does not apply, there is no further action required.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Stephen Kellett'.

Stephen Kellett
Statutory Services Branch

22 December 2008