



FAIR WORK  
COMMISSION

7 May 2014

Mr Peter Lamps  
Acting Branch Secretary, South Australian Branch  
The Australian Workers' Union  
GPO Box 2577 Street  
ADELAIDE SA 5001

Dear Mr Lamps,

**Re: Lodgement of Financial Statements and Accounts - The Australian Workers' Union, South Australian Branch - for year ended 30 June 2013 (FR2013/346)**

I refer to the above financial statements and accounts which were lodged with the Fair Work Commission on 31 October 2013. An amended auditor's report and supplementary statement were lodged on 3 March 2014.

The financial report has now been filed.

The financial report was filed based on a primary review. This involved confirming that the financial reporting timelines required under s.253, s.265, s.266 and s.268 of the *Fair Work (Registered Organisations) Act 2009* (RO Act) have been satisfied, all documents required under s.268 of the RO Act were lodged and that various disclosure requirements under the Australian Accounting Standards, RO Act and reporting guidelines have been complied with. A primary review does not examine all disclosure requirements.

Please note that the financial report for the year ending 30 June 2014 may be subject to an advanced compliance review.

I make the following comments to assist you when you next prepare a financial report. You are not required to take any further action in respect of the 2013 report lodged but the Fair Work Commission will confirm these matters have been addressed prior to filing next year's report.

Disclosure of employee provisions/benefits to office holders and other employees

The financial statements have complied with Reporting Guidelines [items 17(f) and 17(g) in having disclosed employee *expenses* separately for officers and employees, by wages, superannuation, annual leave, and long-service leave, separation and redundancies and 'other employee expenses' as prescribed.

However, the Reporting Guidelines [items 21(c) and 21(d)] also require either the statement of financial position or the notes to disclose any liability for employee benefits in respect of office holders and other employees by various prescribed categories.

The financial statements have disclosed employee liabilities for annual and long service leave, but have not disclosed separate balances for separation and redundancies and 'other employee provisions' and have not distinguished between provisions balances for office-holders and provisions balances for other employees.

In future years please disclose separate balances for each category listed in the Guidelines, or, if any of the prescribed categories/activities have not occurred in the reporting period, a statement to this effect must be included in the notes to the GPFR (or nil balances included<sup>1</sup>).

Disclosure of non-occurring activities

The statements in respect of activities prescribed by the Reporting Guidelines that did not occur during the reporting period must in future be incorporated into the Notes to the financial statements.

Finally, I note your advice and undertaking received today in relation to the reporting/describing of membership subscriptions.

Should you wish to discuss the matters raised in this letter, or if you require further information on the financial reporting requirements of the Act, I may be contacted on (02) 6746 3283 or by email at [stephen.kellett@fwc.gov.au](mailto:stephen.kellett@fwc.gov.au).

Yours sincerely

A handwritten signature in black ink that reads "Stephen Kellett". The signature is written in a cursive style with a long horizontal stroke extending to the right.

Stephen Kellett  
Senior Adviser, Regulatory Compliance Branch

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<sup>1</sup> See Note 8A on page 37/53 of model financial statements at [https://www.fwc.gov.au/documents/documents/organisations/reporting\\_guidelines/Model-financial-statements.pdf](https://www.fwc.gov.au/documents/documents/organisations/reporting_guidelines/Model-financial-statements.pdf)

**From:** KELLETT, Stephen  
**To:** ["Peter Lamps"](#)  
**Subject:** Financial report for y/e 30 June 2013 - filing  
**Date:** Wednesday, 7 May 2014 5:24:00 PM  
**Attachments:** [AWU SA FR2013\\_346 \(primary final\).pdf](#)

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Dear Mr Lamps,

Please see attached my letter in relation to the above.

Yours sincerely

STEPHEN KELLETT  
Regulatory Compliance Branch  
**FAIR WORK COMMISSION**

80 William Street  
EAST SYDNEY NSW 2011

(ph) (02) 6723 7237  
(email) [stephen.kellett@fwc.gov.au](mailto:stephen.kellett@fwc.gov.au)

**From:** [Peter Lamps](#)  
**To:** [KELLETT, Stephen](#)  
**Subject:** Confirmation  
**Date:** Wednesday, 7 May 2014 4:08:51 PM

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Stephen,

The Australian Workers Union SA Branch writes to you confirming the enquiry made in relation to the description of Revenue from Rendering of Services to be indeed Membership Subscriptions. Given the enquiry by the Fair Work Commission in relation to this matter I can advise the description shall be amended going forward.

Please do not hesitate to contact me if there is anything further you may require.

Yours faithfully,

*Peter Lamps*

**Acting Branch and State Union Secretary**

**Branch and State Union President**

**National Vice President**

**Amalgamated AWU (S.A.) State Union**

**The Australian Workers Union**

**GPO Box 2577**

**Adelaide 5001**

**22-24 Main Street**

**Mawson Lakes S.A. 5095**

**Ph: (08) 8360 1900**

**Fax: (08) 8360 1960**

**Mob: 0408 816 125**

**Email: [plamps@awusa.asn.au](mailto:plamps@awusa.asn.au)**

**Website: <http://sa.awu.net.au/>**

**TOGETHER**

AMALGAMATED AWU (SA) STATE UNION  
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South Australia 5001  
T: (08) 8360 1900 F: (08) 8360 1960  
E: awusa@awusa.asn.au  
WAYNE HANSON Branch Secretary

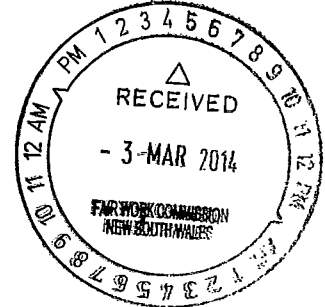


26<sup>th</sup> February, 2014

ATT: Mr Stephen Kellett

Senior Adviser, Regulatory Compliance Branch

Fair Work Commission  
80 William Street  
EAST SYDNEY NSW 2011



Dear Mr Kellett

**RE: Supplementary Operating Report for Year End 2013 for the Australian Workers Union South Australian Branch (FR2013/346).**

I refer to the letter dated 12 February 2014, please find attached a Supplementary Operating Report and a new Statement by the Auditors Report for the Australian Workers Union South Australian Branch.

I trust this will satisfy the guidelines under section 255 of the RO Act.

If we can assist any further, please do not hesitate to contact me.

Yours Sincerely

Peter Lamps  
Acting Branch Secretary

Australian Workers Union  
South Australian Branch

**THE AUSTRALIAN WORKERS UNION  
SOUTH AUSTRALIAN BRANCH**

**SUPPLEMENTARY OPERATING REPORT  
FOR THE YEAR ENDED 30 JUNE 2013**

In accordance with the requirements of S253 of the Fair Work (Registered Organisations) Act 2009 and the Reporting Guidelines, the Organisation makes the following disclosures for the year ended 30 June 2013 in respect of the Branch:

1. The Branch was not reliant on the financial support of another reporting unit.
2. The Branch did not provide financial support to ensure another reporting unit has the ability to continue as a going concern.
3. The Branch did not acquire an asset or a liability during the financial year as a result of amalgamation, a restructure of the branches, a determination by the General Manager under subsection 245(11) of the RO Act of an alternative reporting structure for the Organisation or, a revocation by the General Manager under subsection 249(1) of the RO Act of a certificate issued to the Organisation under subsection 245(1); or as part of a business combination;
4. The Branch did not acquire an asset or a liability during the financial year.
5. (A) The Branch did not receive any capitation fee from another reporting unit of the Organisation.  
  
(B) The Branch did not receive any other financial support from another reporting unit of the organisation.
6. The subscription Membership fees of \$9371 is for memberships to the following associations and are not based on the employer making payroll deductions for membership subscriptions.

CCH	\$6738	CCH Australia – Report Ruling subscription
RAA	\$1445	RAA – Royal Automobile Assoc of SA Motor Vehicle roadside assistance
Workforce	\$1188	Workforce email subscription for Workplace rulings.

The Branch did not have any amount payable to employers as consideration for the employers making payroll deductions of membership subscriptions.

7. No penalties were imposed on the Branch under the RO Act with respect to conduct of the reporting unit.
8. The Branch did not have any amounts receivable or payable to other reporting unit of the organisation.
9. The Branch did not have any amount payable to employers as consideration for the employers making payroll deductions of membership subscriptions.

10. The Branch did not have any amount payable in respect of legal costs and other expenses related to litigation or other legal matters.
11. The Branch has allowed for the liability in consideration of Annual Leave, Long Service Leave and other provisions for Office Holders. The liabilities are allowed for in the Statement of Financial Position.
12. The Branch has allowed for the liability in consideration of Annual Leave, Long Service Leave and other provisions for employed staff. The liabilities are allowed for in the Statement of Financial Position.
13. No other funds or reserves other than that disclosed in the Statement of Changes in Equity were set up by the Branch.
14. The branch did not receive from or pay to another reporting unit of the federal union a cash flow.
15. Wayne Hanson holds the position on the Statewide Superannuation Board because he is an officer of the branch.
16. Wayne Hanson – was appointed to the Adelaide Cemetery Board by His Excellency the Governor of South Australia because of his role as Branch Secretary of the branch.

Wayne Hanson – was appointed to the Statewide Superannuation Board by the Branch Executive.

Gary Henderson – was appointed to the CITB Industry Fund Board by nomination of the Branch Secretary and appoint by the board.

Marcus Hanson – was appointed as a proxy by the Branch Secretary.

17. The principal activity for Statewide is to provide a superannuation scheme for the benefit of Workers across the Local Government Industry through South Australia and the Northern Territory. This was noted on Page 6 of the reports.

The principal activity of CITB (Construction and Industry Training Board) is an industry owned and led, non-Government agency responsible for supporting the South Australian building and construction industry by providing leadership in training and skills development for its workforce.

The principal activity of MAQOHSC (Mining and Quarry Occupational Health and Safety Committee) aims to promote high occupational health and safety standards to prevent injury and disease in the mining and quarrying industry within South Australia.

Signed

  
\_\_\_\_\_

Date 26 . 02 . 2014.

Wayne Hanson  
Branch Secretary  
Australian Worker's Union SA Branch



**AUSTRALIAN WORKERS' UNION SOUTH AUSTRALIAN BRANCH**  
**INDEPENDENT AUDITOR'S REPORT**

To the members of the Australian Workers' Union South Australian Branch:

We have audited the accompanying general purpose financial report of the Australian Workers' Union South Australian Branch ("the union"), which comprises the statement of financial position as at 30 June 2013, the statement of comprehensive income, statement of changes in equity, the statement of cash flows for the year then ended and the recovery of wages activity statement, notes comprising a summary of significant accounting policies and other explanatory information, and the committee of management statement.

**The financial report and Committee of Management's responsibility**

The committee of management is responsible for the preparation of the general purpose financial report that presents fairly in accordance with the Fair Work (Registered Organisations) Act 2009 and Australian Accounting Standards. This includes responsibility for the maintenance of adequate accounting records and internal controls that are designed to prevent and detect fraud and error, and for the accounting policies and accounting estimates inherent in the financial report.

**Auditor's Responsibility**

Our responsibility is to express an opinion on the general purpose financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the union's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the union's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the union executives, as well as evaluating the overall presentation of the financial report.

Our audit did not involve an analysis of the prudence of business decisions made by the Union Executives.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**AUSTRALIAN WORKERS' UNION SOUTH AUSTRALIAN BRANCH**

**INDEPENDENT AUDITOR'S REPORT (CONT.)**

**Auditor's Declaration**

We are approved auditors for the purposes of Fair Work (Registered Organisations) Act 2009 and members of CPA Australia and the Institute of Chartered Accountants and hold a Public Practice Certificate.

**Independence**

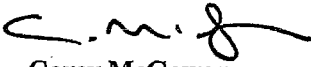
In conducting our audit, we have complied with the independence requirements of the Australian professional accounting bodies.

**Auditor's Opinion**

In our opinion the general purpose financial report presents fairly, in all material respects the financial position of the Australian Workers' Union South Australian Branch as at 30 June 2013, and of its performance and its cash flows for the year then ended in accordance with the Fair Work (Registered Organisations) Act 2009 and Australian Accounting Standards.

We are of the opinion that management's use of the going concern basis of accounting in the preparation of the financial statements was appropriate for the year ended 30 June 2013.

*HLB Mann Judd*  
**HLB Mann Judd**  
Chartered Accountants

  
**Corey McGowan**  
Partner

**Adelaide, South Australia**  
**14 February 2014**

**From:** KELLETT, Stephen  
**To:** ["awusa@awusa.asn.au"](mailto:awusa@awusa.asn.au)  
**Subject:** Attention Mr Wayne Hanson - Financial report y/e 30 June 2013 - further information  
**Date:** Wednesday, 12 February 2014 11:51:00 AM  
**Attachments:** [fr\\_guidelines\\_253\\_2013.pdf](#)  
[amended\\_audit\\_LNC\\_121213.pdf](#)  
[supplementary\\_statements.pdf](#)  
[AWU\\_SA\\_FR2013\\_346\\_\(1\).pdf](#)

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Dear Mr Hanson,

Please see my letter in relation to the above, and copies of the Guidelines and documents for reference/comparison, attached.

Yours sincerely

STEPHEN KELLETT  
Regulatory Compliance Branch  
**FAIR WORK COMMISSION**

80 William Street  
EAST SYDNEY NSW 2011

(ph) (02) 6723 7237  
(email) [stephen.kellett@fwc.gov.au](mailto:stephen.kellett@fwc.gov.au)



FAIR WORK  
COMMISSION

12 February 2014

Mr Wayne Hanson  
Secretary, South Australian Branch  
The Australian Workers' Union  
GPO Box 2577 Street  
ADELAIDE SA 5001

Dear Mr Hanson,

**Re: Lodgement of Financial Statements and Accounts - The Australian Workers' Union, South Australian Branch - for year ended 30 June 2013 (FR2013/346)**

I refer to the above financial statements and accounts which were lodged with the Fair Work Commission on 31 October 2013.

The report does not comply with all of the new Reporting Guidelines ('RGs') issued on 26 June 2013 which applied to the report and I draw your particular attention to the following.

*Prescribed category statement(s)*

One of the new requirements is that a statement must be included in the notes, or alternatively, nil balances should be set out, if any of the "activities" (i.e. transaction categories) prescribed by the new RGs did not occur during the reporting period. This requirement is set out in RGs 14, 16, 18, 20, 22, 24 and 26 and I explain where it applies in the table attached. I have identified in the table those transaction categories which do not appear to have been otherwise disclosed in the report and for which, subject to your advice or clarification, a statement must be made.

*Auditor declarations*

The auditor's report did not include a declaration that he concluded the management's use of the going concern basis of accounting in the preparation of the financial statements was appropriate, as required by RG 45. Nor did the auditor make a declaration that he is an approved auditor, specifying his professional membership, and holds a current Public Practice Certificate, as required by RG 44.

In all the circumstances, however, since the public record should show the Branch has satisfactorily complied with relevant new requirements, I would ask that supplementary statements be lodged at the earliest practicable opportunity, as follows:

- (1) a statement by you confirming that those transaction categories prescribed by the new Reporting Guidelines that were not itemized or otherwise disclosed in the financial statements did not occur during the financial year;
- (2) a statement by you in respect of the information regarding trustees and company/board directors disclosed in the Operating Report;
- (3) a statement by the auditor making the declarations required by RGs 44 and 45 in an appropriate form.

I will file the report upon receipt of the supplementary statements. I attach a copy of the new Reporting Guidelines and a copy of an example of a supplementary statement, for convenient reference. If there are any questions about the application of these Guidelines, please do not hesitate to contact me on (02) 6723 7237.

Yours sincerely

A handwritten signature in black ink that reads "Stephen Kellett". The signature is written in a cursive style with a long horizontal stroke extending to the right.

Stephen Kellett  
Senior Adviser, Regulatory Compliance Branch

**Statement(s) as to non-occurrence\***

<b><i>Where a statement to this effect is required</i></b>	<b><i>RG references</i></b>
If the Branch's ability to continue as a going concern is not reliant on the agreed financial support of another reporting unit	RG 10 / RG 14
If the Branch has not agreed or does not have an agreement to provide financial support to another reporting unit to ensure its ability to continue as a going concern	RG 11 / RG 14
If the Branch has not acquired an asset or liability as a result of an amalgamation, restructure, or alternative reporting unit determination or revocation	RG 12 / RG 14
If the Branch has not acquired assets or liabilities as part of a business combination	RG 13 / RG 14
If the Branch has not received revenue (i.e. income actually received) from particular prescribed revenue categories  15(b) capitation from another reporting unit of the federal Union  15(e) financial support from another reporting unit of the federal Union	RG 15 / RG 16
If the Branch has not paid out particular prescribed expense (i.e. amounts actually paid) categories  17(a) expenses to employers for making payroll deductions of membership subscriptions (if different from the "Subscription and Membership" expense item disclosed as \$9,371)  17(k) penalties imposed on the Union under the RO Act in respect of the Branch's conduct	RG 17 / RG 18
If the Branch does not have a receivable (i.e. expected revenue due) or payable (i.e. amount owing) relating to another reporting unit within the federal Union	RG 19 / RG 20
If the Branch does not have liabilities (amounts yet to be paid) for particular prescribed liability categories  21(a) payables to employers for making payroll deductions of membership subscriptions  21(b) payables for legal costs/expenses  21(c) payables in respect of annual leave, long service leave, separation/redundancies, other provisions for office-holders  21(d) payables in respect of annual leave, long service leave, separation/redundancies, other provisions for employed staff	RG 21 / RG 22
If the Branch does not have funds or accounts for compulsory levies raised or voluntary contributions collected, or does not have funds or accounts (other than the general fund) required by the rules, or has not made any transfers or withdrawals to special purpose funds or accounts (RG23);	RG 23 / RG 24
If the Branch has not received a cash inflow from another reporting unit of the federal Union or made one to another reporting unit of the federal Union	RG 25/ RG 26

### Statement in relation to Trustees and Directors (Operating Report)

<i>Content of statement</i>	<i>Reference</i>
Whether the Superannuation scheme Trustee/Director listed (i.e. yourself) holds the position on Statewide Super because a criterion of being a trustee or director of that scheme is that he is an officer or employee of the federal Union.	RG 36(b)
Whether any of the Directors or Board members listed holds the position on the companies or boards specified because a criterion of being a director or member of those boards is that he is an officer or employee of the federal Union or because he was nominated for the position by the Branch.	RG 37(c)
In respect of each of the three companies or Boards listed, the principal activity of the company or Board	RG37(b)

### Statement by Auditor

<i>Content of statement</i>	<i>Reference</i>
That the auditor is an approved auditor, is a member of CPA Australia (or The Institute of Chartered Accountants in Australia, or the Institute of Public Accountants) and holds a Public Practice Certificate	RG 44
That, as part of the audit of the financial statement, the auditor has concluded that management's use of the going concern basis of accounting in the preparation of the Branch's financial statements is appropriate.	RG 45

STRONGER  
**TOGETHER**

AMALGAMATED AWU (SA) STATE UNION  
AWU SOUTH AUSTRALIAN BRANCH  
GPO Box 2577, Adelaide  
South Australia 5001  
T: (08) 8360 1900 F: (08) 8360 1960  
E: awusa@awusa.asn.au  
WAYNE HANSON Branch Secretary



Friday 25 October, 2013

Mr Robert Pfeiffer  
Fair Work Australia  
Regulatory Compliance Branch

Dear Mr Pfeiffer,

**DESIGNATED OFFICERS' CERTIFICATE**

**RE: Lodgement of Financial Statements and Accounts for the year ended 30 June 2013- Fair Work  
(Registered Organisations) Act 2009 (the (RO)Act) - The Australian Workers' Union South  
Australian Branch (FR2013/346)**

Please find the attached financial statements and accounts for the above Branch of the Australian Workers' Union and the procedures as outlined below that were followed.

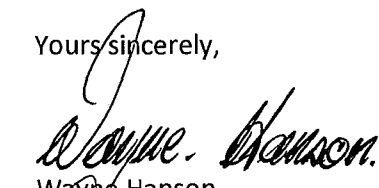
**SOUTH AUSTRALIAN BRANCH**

- In accordance with the union's rules the complete financial statements and accounts, including the auditor's report and the operating report were tabled and received by the Branch Executive on Friday 27 September, 2013. A copy of same was provided to all Executive members.
- The complete financial statements and accounts, including the auditor's report and the operating report was posted on the Australian Workers' Union, South Australian Branch's web site for broad membership perusal and information on Monday 30 September, 2013.
- A Branch executive meeting for the Australian Workers' Union, South Australian Branch was convened on Friday 18 October, 2013. An individual copy of the financial report was provided to all members present. Members were given the opportunity to ask any relevant questions/explanations regarding the statements and accounts and the report was formally adopted by the members who attended the meeting.

Enclosed for your perusal and information is a copy of the South Australian Branch Financial Statements and Accounts for 2012/2013.

I trust that this information is sufficient to satisfy the legislative requirements.

Yours sincerely,

  
Wayne Hanson  
Branch Secretary  
Australian Workers' Union  
South Australian Branch.



**AUSTRALIAN WORKERS' UNION  
SOUTH AUSTRALIAN BRANCH**

**FINANCIAL STATEMENTS**

**2013**

## **FINANCIAL STATEMENTS 2012–13**

### **Contents**

Independent Audit Report	3
Designated Officer's Certificate	5
Operating Report	6
Committee of Management Statement	8
Statement of Comprehensive Income	10
Statement of Financial Position	11
Statement of Changes in Equity	12
Cash Flow Statement	13
Recovery of Wages Activity	14
Notes to and Forming Part of the Financial Statements	15



**AUSTRALIAN WORKERS' UNION SOUTH AUSTRALIAN BRANCH**

**INDEPENDENT AUDITOR'S REPORT**

To the members of the Australian Workers' Union South Australian Branch:

We have audited the accompanying general purpose financial report of the Australian Workers' Union South Australian Branch ("the union"), which comprises the statement of financial position as at 30 June 2013, the statement of comprehensive income, statement of changes in equity, the statement of cash flows for the year then ended and the recovery of wages activity statement, notes comprising a summary of significant accounting policies and other explanatory information, and the committee of management statement.

**The financial report and Committee of Management's responsibility**

The committee of management is responsible for the preparation of the general purpose financial report that presents fairly in accordance with the Fair Work (Registered Organisations) Act 2009 and Australian Accounting Standards. This includes responsibility for the maintenance of adequate accounting records and internal controls that are designed to prevent and detect fraud and error, and for the accounting policies and accounting estimates inherent in the financial report.

**Auditor's Responsibility**

Our responsibility is to express an opinion on the general purpose financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the union's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the union's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the union executives, as well as evaluating the overall presentation of the financial report.


Our audit did not involve an analysis of the prudence of business decisions made by the Union Executives.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**HLB Mann Judd (SA Partnership) ABN: 22 640 925 071**

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Postal: PO Box 377, Kent Town SA 5071

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**HLB Mann Judd**

Chartered Accountants

**AUSTRALIAN WORKERS' UNION SOUTH AUSTRALIAN BRANCH**

**INDEPENDENT AUDITOR'S REPORT (CONT.)**

**Independence**

In conducting our audit, we have complied with the independence requirements of the Australian professional accounting bodies.

**Auditor's Opinion**

In our opinion the general purpose financial report presents fairly, in all material respects the financial position of the Australian Workers' Union South Australian Branch as at 30 June 2013, and of its performance and its cash flows for the year then ended in accordance with the Fair Work (Registered Organisations) Act 2009 and Australian Accounting Standards.

*HLB Mann Judd*  
**HLB Mann Judd**  
Chartered Accountants


*C. M. J.*  
**Corey McGowan**  
Partner

**Adelaide, South Australia**  
*30 September 2013*

**HLB Mann Judd (SA Partnership) ABN: 22-640 925 071**

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HLB Mann Judd (SA Partnership) is a member of  international. A world-wide organisation of accounting firms and business advisers.

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**Designated Officer's Certificate**

**Australian Workers Union South Australian Branch**  
s.268 *Fair Work (Registered Organisations) Act 2009*  
Certificate for the period ended 30 June 2013

I *Wayne Hanson* being the *Branch Secretary* of the *Australian Workers Union South Australian Branch* certify:

- that the documents lodged herewith are copies of the full report for the *Australian Workers Union South Australian Branch* for the period ended 30 June 2013 referred to in s.268 of the *Fair Work (Registered Organisations) Act 2009*; and
- that the full report was provided to members of the reporting unit on *Monday 30 September 2013*; and
- that the full report was presented to *a meeting of the committee of management* of the reporting unit on *Friday 27 September 2013*, in accordance with s.266 of the *Fair Work (Registered Organisations) Act 2009*.

Signature of prescribed designated officer: ..... *Wayne Hanson* .....

Name of prescribed designated officer: ..... *Wayne Hanson* .....

Title of prescribed designated officer: ..... *Branch Secretary* .....

Dated: ..... *Monday 30 September 2013* .....



## THE AUSTRALIAN WORKERS' UNION SOUTH AUSTRALIAN BRANCH

### COMMITTEE OF MANAGEMENT OPERATING REPORT AND STATEMENT FOR THE YEAR ENDED 30 JUNE 2013

#### *Operating Report for the period ended 30 June 2013*

The committee presents its report on the reporting unit for the financial year ended 30 June 2013.

#### **Review of principal activities, the results of those activities and any significant changes in the nature of those activities during the year**

The principal activity of the Union was to act on behalf of members in respect of:

- employment terms and conditions;
- to secure improved conditions of employment for the members;
- to assist members in dispute resolution;
- to assist members who may have become injured in the course of their employment;
- to assist dependants of members through financial benefits; and
- to assist members in unfair dismissal matters before relevant tribunals.

#### **Operating Results**

The surplus for the financial year amounted to \$193,615

#### **Significant changes in financial affairs**

No significant changes in the Union's state of affairs occurred during the financial year.

#### **Right of members to resign**

The right of AWU members to resign from the Branch is set out in Rule 14 of The Australian Workers' Union Rules as registered under the Act.

#### **Officers & employees who are superannuation fund trustee(s) (include position details) or director of a company that is a superannuation fund trustee**

Branch Secretary Wayne Hanson, was a Director of Statewide Super for the period 1 July 2012 up to 30 June 2013. Statewide Super is a superannuation scheme for the benefit of Workers across the Local Government Industry throughout South Australian and the Northern Territory

#### **Number of members**

The number of persons that were, at the end of the financial year to which the report relates, recorded in the register of members is 7274 (2012: 7504).

#### **Number of employees**

The number of persons who were, at the end of the financial year to which the report relates, employees of the Branch, where the number of employees includes both full-time employees, casuals and part time employees measured on a full time basis is 16.

**Names of Committee of Management members and period positions held during the financial year**

The name of each person who has been a member of the committee of management of the Branch at any time during the reporting period:

<b>Name</b>	<b>Position</b>	<b>Date</b>
Lance Degenhardt	President (Honorary)	01/07/12 – 30/06/13
Justin Hanson	Vice President	01/07/12 – 30/06/13
Joseph Kane	Vice President	01/07/12 – 30/06/13
Wayne Hanson	Secretary	01/07/12 – 30/06/13
Frank Mateos	Assistant Secretary	01/07/12 – 30/06/13
Martin Hilton	Committee Member	01/07/12 – 30/06/13
Colin Shooter	Committee Member	01/07/12 – 30/06/13
Peter Lamps	Committee Member	01/07/12 – 30/06/13
Marcus Hanson	Committee Member	01/07/12 – 30/06/13
Christopher Kimpton	Committee Member	01/07/12 – 30/06/13
Michael Hopgood	Committee Member	01/07/12 – 30/06/13
Gary Henderson	Committee Member	01/07/12 – 30/06/13
Susan Sonntag	Committee Member	01/07/12 – 30/06/13
Martin O'Connor	Committee Member	01/07/12 – 30/06/13
Mathew Eckert	Committee Member	01/07/12 – 30/06/13
Brian Stone	Committee Member	01/07/12 – 30/06/13
James Phelan	Committee Member	01/07/12 – 30/06/13
Ian Ashmore	Committee Member	01/07/12 – 30/06/13
Terry Bails	Committee Member	01/07/12 – 30/06/13
Scott Martin	Committee Member	01/07/12 – 30/06/13
Terry Langham	Committee Member	01/07/12 – 30/06/13

**Officers & employees who are directors of a company or a member of a board**

Wayne Hanson	Statewide Super and Adelaide Cemetery Board
Gary Henderson	CITB Industry Fund Board
Marcus Hanson	MAQOHSC

Signature of designated officer:.....*Wayne Hanson*.....

Name and title of designated officer:.....*Wayne Hanson*.....

Dated: *Monday 30 September '13*

**Australian Workers' Union South Australian Branch**  
**COMMITTEE OF MANAGEMENT STATEMENT**  
*for the period ended 30 June 2013*

On the Friday 27 September, 2013, the Committee of Management of the *Australian Workers Union South Australian Branch* passed the following resolution in relation to the general purpose financial report (GPRF) for the year ended 30 June 2013: The Committee of Management declares that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the General Manager;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year to which the GPRF relates and since the end of that year:
  - (i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
  - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
  - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RO Act; and
  - (iv) where the organisation consists of two or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner with each of the other reporting units of the organisation; and
  - (v) where information has been sought in any request by a member of the reporting unit or General Manager duly made under section 272 of the RO Act has been provided to the member or General Manager; and
  - (vi) where any order for inspection of financial records has been made by the Fair Work Commission under section 273 of the RO Act, there has been compliance.
- (f) in relation to recovery of wages activity:
  - (i) the financial report on recovery of wages activity has been fairly and accurately prepared in accordance with the requirements of the reporting guidelines of the General Manager; and
  - (ii) the committee of management instructed the auditor to include in the scope of the audit required under subsection 257(1) of the RO Act all recovery of wages activity by the reporting unit from which revenues had been derived for the financial year in respect of such activity; and



- (iii) no fees or reimbursements of expenses in relation to recovery of wages activity or donations or other contributions were deducted from monies recovered from employers on behalf of workers other than reported in the financial report on recovery of wages activity and the notes to the financial statements; and
- (iv) that prior to engaging in any recovery of wages activity, the organisation has disclosed to members by way of a written policy all fees to be charged or reimbursement of expenses required for recovery of wages activity, and any likely request for donations or other contributions in acting for a worker in recovery of wages activity; and
- (v) no fees or reimbursements of expenses in relation to recovery of wages activity or donations or other contributions were deducted from monies recovered from employers on behalf of workers until distributions of recovered money were made to the workers.

This declaration is made in accordance with a resolution of the Committee of Management.

Signature of designated officer: *Wayne Hanson*.....

Name and title of designated officer: *Wayne Hanson*.....

Dated: *Monday 30 September 2013*.....

**AUSTRALIAN WORKERS' UNION SOUTH AUSTRALIAN BRANCH**

**STATEMENT OF COMPREHENSIVE INCOME  
FOR THE YEAR ENDED 30 JUNE 2013**

	Note	2013 \$	2012 \$
Revenue from rendering of services		2,626,845	2,533,684
Other income	3	346,401	350,523
Supplies and services	4	(655,883)	(708,891)
Employee benefits expense	4a	(1,490,677)	(1,407,371)
Motor vehicle and travelling expenses		(277,781)	(271,783)
Depreciation expense		(4,831)	(4,165)
Administration services		(13,177)	(12,947)
AWU National Office sustentation fees		(337,282)	(348,420)
<b>Profit/(Loss) for the year</b>		<b>193,615</b>	<b>130,630</b>
<b>Total comprehensive income for the year</b>		<b>193,615</b>	<b>130,630</b>

To be read in conjunction with the notes to the financial statements set out on pages 15 to 27.

**AUSTRALIAN WORKERS' UNION SOUTH AUSTRALIAN BRANCH**

**STATEMENT OF FINANCIAL POSITION  
AS AT 30 JUNE 2013**

	Note	2013 \$	2012 \$
<b>CURRENT ASSETS</b>			
Cash	11(i)	2,042,807	1,587,504
Receivables	5	131,403	176,953
Prepayments		42,432	88,614
<b>TOTAL CURRENT ASSETS</b>		<b>2,216,642</b>	<b>1,853,071</b>
<b>NON-CURRENT ASSETS</b>			
Property, Plant and Equipment	6	2,322	7,153
<b>TOTAL NON-CURRENT ASSETS</b>		<b>2,322</b>	<b>7,153</b>
<b>TOTAL ASSETS</b>		<b>2,218,964</b>	<b>1,860,224</b>
<b>CURRENT LIABILITIES</b>			
Payables	7	178,709	142,800
Short-term employee benefits	8	360,623	299,091
<b>TOTAL CURRENT LIABILITIES</b>		<b>539,332</b>	<b>441,891</b>
<b>NON CURRENT LIABILITIES</b>			
Long-term employee benefits	8	615,960	548,276
<b>TOTAL NON CURRENT LIABILITIES</b>		<b>615,960</b>	<b>548,276</b>
<b>TOTAL LIABILITIES</b>		<b>1,155,292</b>	<b>990,167</b>
<b>NET ASSETS</b>		<b>1,063,672</b>	<b>870,057</b>
<b>EQUITY</b>			
Members' Funds	9	1,063,672	870,057
<b>TOTAL EQUITY</b>		<b>1,063,672</b>	<b>870,057</b>

To be read in conjunction with the notes to the financial statements set out on pages 15 to 27.

**AUSTRALIAN WORKERS' UNION SOUTH AUSTRALIAN BRANCH**

**STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED 30 JUNE 2013**

	<b>Members Funds</b>		<b>Total Equity</b>
	<b>\$</b>		<b>\$</b>
<b>Balance at 1 July 2011</b>	<b>739,427</b>		<b>739,427</b>
Profit attributable to the entity	130,630		130,630
Total other comprehensive income	-		-
<b>Balance at 30 June 2012</b>	<b>870,057</b>	<b>-</b>	<b>870,057</b>
Profit attributable to the entity	193,615		193,615
Total other comprehensive income	-		-
<b>Balance at 30 June 2013</b>	<b>1,063,672</b>		<b>1,063,672</b>

To be read in conjunction with the notes to the financial statements set out on pages 15 to 27.

**AUSTRALIAN WORKERS' UNION SOUTH AUSTRALIAN BRANCH**

**STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 30 JUNE 2013**

	<b>Note</b>	<b>2013</b>	<b>2012</b>
<b>Cash flows from operating activities</b>			
Receipts from members and other users		2,930,527	3,118,508
Payments to suppliers and employees		(2,609,679)	(2,954,152)
Interest received (paid)		72,427	80,303
<b>Net cash provided by operating activities</b>	11(ii)	393,275	244,659
<b>Cash flows from investing activities</b>			
Payment for property, plant and equipment		-	(9,277)
<b>Net cash used in investing activities</b>		-	(9,277)
<b>Cash flows from financing activities</b>			
Amalgamated AWU (SA) State Union loan		62,028	39,782
<b>Net cash provided by financing activities</b>		62,028	39,782
<b>Net increase in cash held</b>		455,303	275,164
<b>Cash at the beginning of the financial year</b>		1,587,504	1,312,343
<b>Cash at the end of the financial year</b>	11(i)	<b>2,042,807</b>	<b>1,587,504</b>

To be read in conjunction with the notes to the financial statements set out on pages 15 to 27.

**AUSTRALIAN WORKERS' UNION SOUTH AUSTRALIAN BRANCH**

**RECOVERY OF WAGES ACTIVITY  
FOR THE YEAR ENDED 30 JUNE 2013**

	2013	2012
	\$	\$
<b>Cash assets in respect of recovered money at beginning of year</b>	-	-
<b>Receipts</b>		
Amounts recovered from employers in respect of wages etc.	-	-
Interest received on recovered money	-	-
<b>Total receipts</b>	-	-
<b>Payments</b>		
Deductions of amounts due in respect of membership for:		
12 months or less	-	-
Greater than 12 months	-	-
Deductions of donations or other contributions to accounts or funds of:		
The reporting unit:		
name of account	-	-
name of fund	-	-
Name of other reporting unit of the organisation:		
name of account	-	-
name of fund	-	-
Name of other entity:		
name of account	-	-
name of fund	-	-
Deductions of fees or reimbursement of expenses	-	-
Payments to workers in respect of recovered money	-	-
<b>Total payments</b>	-	-
<b>Cash asset's in respect of recovered money at end of year</b>	-	-

To be read in conjunction with the notes to the financial statements set out on pages 15 to 27.

# AUSTRALIAN WORKERS' UNION SOUTH AUSTRALIAN BRANCH

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

### *1.1 Basis of Preparation of the Financial Statements*

The financial statements are general purpose financial statements and have been prepared in accordance with Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that apply for the reporting period and the *Fair Work (Registered Organisation) Act 2009*. For the purpose of preparing the general purpose financial statements, the Australian Workers Union South Australian Branch is a not-for-profit entity.

The financial statements have been prepared on an accrual basis and in accordance with the historical cost, except for certain assets and liabilities at measured at fair value, as explained in the accounting policies below. Historical cost is generally based on the fair values of the consideration given in exchange for assets. Except where stated, no allowance is made for the effect of changing prices on the results or the financial position. The financial statements are presented in Australian dollars.

### *1.2 Comparative amounts*

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

### *1.3 Significant Accounting Judgements and Estimates*

The following accounting assumptions or estimates have been identified that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

### *1.4 New Australian Accounting Standards*

#### **Adoption of New Australian Accounting Standard Requirements**

No accounting standard has been adopted earlier than the application date stated in the standard.

### *1.8 Revenue*

Revenue is measured at the fair value of the consideration received or receivable.

Revenue from subscriptions is accounted for on an accrual basis and is recorded as revenue in the year to which it relates.

The collectibility of trade debtors is assessed at balance date and provision is made for any doubtful debts

Any subscriptions which are received subsequent to balance data which related to the year ended 30 June 2013 are include in Subscriptions Receivable.

Interest revenue is recognised on an accrual basis using the effective interest method.

**(b) Taxation**

Australian Workers Union South Australian Branch is exempt from income tax under section 50.1 of the Income Tax Assessment Act 1997 however still has obligation for Fringe Benefits Tax (FBT) and the Goods and Services Tax (GST).

Revenues, expenses and assets are recognised net of GST except:

- where the amount of GST incurred is not recoverable from the Australian Taxation Office; and
- for receivables and payables.

The net amount of GST recoverable from, or payable to, the taxation authority is included as part of receivables or payables.

Cash flows are included in the cash flow statement on a gross basis. The GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the Australian Taxation Office is classified within operating cash flows.

**(c) Property Plant and Equipment**

Plant and equipment is stated at cost less accumulated depreciation and any accumulated impairment losses. Such cost includes the cost of replacing parts that are eligible for capitalisation when the cost of replacing the parts is incurred.

Depreciation is calculated on a straight-line value basis on all plant and equipment as follows:

Plant and equipment – 10 – 40%



**AUSTRALIAN WORKERS' UNION SOUTH AUSTRALIAN BRANCH**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2013**

**(c) Property Plant and Equipment - *continued***

*Impairment*

The carrying values of plant and equipment are reviewed for impairment at each reporting date, with recoverable amount being estimated when events or changes in circumstances indicate that the carrying value may be impaired.

The recoverable amount of plant and equipment is the higher of fair value less costs to sell and value in use. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset.

For an asset that does not generate largely independent cash inflows, recoverable amount is determined for the cash-generating unit to which the asset belongs, unless the asset's value in use can be estimated to be close to its fair value.

An impairment exists when the carrying value of an asset or cash-generating units exceeds its estimated recoverable amount. The asset or cash-generating unit is then written down to its recoverable amount. For plant and equipment, impairment losses are recognised in the income statement.

**(d) Leased Plant and Equipment**

Leases of plant and equipment under which the union assumes substantially all the risks and benefits of ownership are classified as finance leases. Other leases are classified as operating leases.

Finance leases are capitalised, recording an asset and a liability equal to the present value of the minimum lease payments. Contingent rentals are written off as an expense of the accounting period in which they are incurred. Leased assets are depreciated on a diminishing value basis over their estimated useful lives or the term of the lease where it is likely that the Union will obtain ownership of the asset. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Payments made under operating leases where substantially all the benefits and risks remain with the lessor are charged as an expense in the periods in which they are incurred.

**AUSTRALIAN WORKERS' UNION SOUTH AUSTRALIAN BRANCH**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2013**

**(f) Employee Benefits**

**Wages, Salaries and Leave**

The provision for employee entitlements for wages, salaries, annual leave and long service leave represents the amount which the Union has a present obligation to pay resulting from employees' services provided up to the balance date. The provision has been calculated at nominal amounts based on current wage and salary rates and includes related on-costs. The carrying amount of the provisions approximate net fair value.

**Superannuation**

The Union contributes to an employee superannuation fund. Contributions are charged as an expense when incurred.

**(i) Cash**

Cash is recognised at its nominal amount. Cash and cash equivalents includes cash on hand, deposits held at call with bank, other short-term highly liquid investments with original maturity of 6 months or less that are readily convertible to known amounts of cash and subject to insignificant risk of changes in value.

**2. INFORMATION TO BE PROVIDED TO MEMBERS OR REGISTRAR**

In accordance with the requirements of the Fair Work (Registered Organisations) Act 2009 the attention of members is drawn to the provisions of subsections (1) to (3) of section 272, which reads as follows:

- (1) A member of a reporting unit, or a Registrar, may apply to the reporting unit (The Union) for specified prescribed information in relation to the reporting unit to be made available to the person making the application;
- (2) The application must be in writing and must specify the period within which, and the manner in which the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under Subsection (1).

**AUSTRALIAN WORKERS' UNION SOUTH AUSTRALIAN BRANCH**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2013**

**3. OTHER INCOME**

	<b>Note</b>	<b>2013</b>	<b>2012</b>
		<b>\$</b>	<b>\$</b>
Interest income		72,427	80,303
Management fee received from Amalgamated AWU (SA)		200,000	200,000
Convention Dinner Sponsors		69,385	-
Other Revenue		4,589	-
Delegates Convention Income		-	70,220
<b>Total Other Income</b>		<b>346,401</b>	<b>350,523</b>

**4. SUPPLIES AND SERVICES**

Acts, awards and books		2,682	1,460
Advertising		2,114	1,628
Affiliation Fees – ALP, SA Unions	12	58,316	47,892
Auditors Remuneration – Audit		11,954	13,775
Bank charges and duty		8,615	8,733
Bereavement Fund		800	120
Computer maintenance		10,662	19,538
Cleaning		12,457	12,118
Delegates commission		570	540
Delegates Dinner Expenses		73,649	64,157
Donations and grants	13	16,941	18,667
Electricity and gas		25,023	19,278
Executive Sitting Fee Federal		900	1,314
General expense		3,565	9,440
Internet Expenses		6,713	5,772
Legal expenses		23,660	24,206

**AUSTRALIAN WORKERS' UNION SOUTH AUSTRALIAN BRANCH**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2013**

**4. SUPPLIES AND SERVICES (continued)**

	<b>2013</b>	<b>2012</b>
	\$	\$
Membership System Hosting	22,664	27,278
Office Equipment under \$1,000	1,406	
Office Assistance Pt Pirie	-	40,000
Postage and couriers	15,141	13,706
Printing and stationery	22,667	16,547
Rates	799	12,346
Rent	233,905	233,769
Repairs and maintenance – office	9,275	5,626
Rubbish Removal	3,714	1,475
Flowers / Gifts	848	111
SA Unions Campaign Levy	-	5,267
Security service	926	1,306
Staff amenities	7,678	7,897
Subscription and Memberships	9,371	10,641
SBS Server Leasing	9,333	9,333
Telephone	49,459	51,726
Training courses	159	2,817
Training Expenses	1,769	1,597
Uniform	377	1,063
Toshiba leasing	7,771	7,771
Terminal Server Upgrade Leasing	-	7,895
Arrow SQL Upgrade Leasing	-	2,082
<b>Total Supplies and Services</b>	<b>655,883</b>	<b>708,891</b>

**AUSTRALIAN WORKERS' UNION SOUTH AUSTRALIAN BRANCH**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2013**

**4A. EMPLOYEE EXPENSES**

	<b>2013</b>	<b>2012</b>
	\$	\$
<b>Holders of Office</b>		
Wages and salaries - Secretary	115,428	105,058
Wages and salaries - Asst. Secretary	87,637	85,643
Wages and salaries - Officials	715,191	757,786
Superannuation	123,459	124,881
Leave and other entitlements	119,873	83,689
Separation and redundancies	-	-
Other employee expenses	82,345	77,915
<b>Subtotal employee expenses holders of office</b>	<b>1,243,933</b>	<b>1,234,972</b>
<b>Employee other than office holders</b>		
Wages and Salaries	199,444	135,570
Superannuation	26,736	17,714
Leave and other entitlements	9,348	7,473
Separation and redundancies	-	-
Other employee expenses	11,216	11,642
<b>Subtotal employee expenses employees other</b>	<b>246,744</b>	<b>172,399</b>
<b>Total Employee Expenses</b>	<b>1,490,677</b>	<b>1,407,371</b>

**5. RECEIVABLES**

	<b>2013</b>	<b>2012</b>
	\$	\$
<b>Current</b>		
Subscriptions receivable	81,220	64,054
Loan Owing by Amalgamated AWU SA State Union	17,307	79,335
GST recoverable from ATO	32,876	33,564
	<b>131,403</b>	<b>176,953</b>

**AUSTRALIAN WORKERS' UNION SOUTH AUSTRALIAN BRANCH**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2013**

**6. PROPERTY, PLANT AND EQUIPMENT**

	<b>Total</b>	<b>Laptop Computers \$</b>	<b>Office Equipment \$</b>
<b>Year ended 30 June 2013</b>			
At 1 July 2012, net of accumulated depreciation and impairment	7,153	5,530	1,622
<b>Additions</b>			
Depreciation charge for the year	4,831	4,412	418
At 30 June 2013, net of accumulated depreciation and impairment	2,322	1,118	1,204
<b>At 30 June 2013</b>			
Cost or fair value	11,368	9,277	2,091
Accumulated Depreciation	(9,046)	(8,159)	(887)
Net Carrying Amount	2,322	1,118	1,204

**AUSTRALIAN WORKERS' UNION SOUTH AUSTRALIAN BRANCH**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2013**

<b>7. PAYABLES</b>		
	<b>2013</b>	<b>2012</b>
	\$	\$
<b>Current</b>		
Trade creditors	64,405	50,869
Other creditors & accruals	35,447	28,072
GST Payable to ATO	78,857	63,859
	<hr/>	<hr/>
	178,709	142,800
	<hr/>	<hr/>
<b>8. EMPLOYEE BENEFITS</b>		
<b>Current</b>		
Annual Leave	360,623	299,091
<b>Non Current</b>		
Long Service Leave	615,960	548,276
	<hr/>	<hr/>
<b>Total Employee benefits</b>	976,583	847,367
	<hr/>	<hr/>
Number of employees at year end:	16	17
<b>9. MEMBERS FUNDS</b>		
Members' funds at the beginning of the financial year	870,057	739,427
Profit for the year	193,615	130,630
	<hr/>	<hr/>
Members' funds at the end of the financial year	1,063,672	870,057
	<hr/>	<hr/>
<b>10. LEASE COMMITMENTS</b>		
<b>Operating lease commitments</b>		
Future non-cancellable operating lease of office equipment, payable:		
Not later than one year	7,294	18,814
Later than one year but not later than five years	-	7,294
	<hr/>	<hr/>
<b>Total Operating Lease Commitments</b>	7,294	26,108
	<hr/>	<hr/>
Photocopier 5 months, SBS Server 5 months		

**AUSTRALIAN WORKERS UNION SOUTH AUSTRALIAN BRANCH**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2013**

**11. NOTES TO THE STATEMENT OF CASH FLOWS**

**(i) Reconciliation of Cash**

Cash at the end of the financial year as shown in the Statement of Cash Flows is reconciled to the related items in the Statement of Financial Position as follows:

	<b>2013</b>	<b>2012</b>
	\$	\$
Cash on hand	2,300	2,300
Cash at banks	2,040,507	1,585,204
	<hr/>	<hr/>
	2,042,807	1,587,504
	<hr/> <hr/>	<hr/> <hr/>

**(ii) Reconciliation of cash flow from operating activities with surplus operations**

Surplus/(Deficit) from operations	193,615	130,630
<i>Add non-cash items:</i>		
Depreciation Expense	4,831	4,165
Amalgamated AWU (SA) State Union Loan Movement	(62,028)	(39,782)
<i>Change in assets and liabilities during the year:</i>		
(Increase)/Decrease in receivables	45,550	74,000
(Increase)/Decrease in prepayments	46,182	(17,228)
(Decrease)/Increase in payables	35,909	1,065
(Decrease)/Increase in provisions	129,216	91,809
	<hr/>	<hr/>
<b>Net cash provided by operating activities</b>	<b>393,275</b>	<b>244,659</b>
	<hr/> <hr/>	<hr/> <hr/>

**12. AFFILIATION FEES - ALP, SA UNIONS**

Affiliation Fees - Australian Labor Party	32,458	30,267
Affiliation Fees - SA Union	16,043	17,398
Affiliation UTLC - Whyalla	-	227
ACTU IR Levy	9,179	-
Affiliation - May Day	636	-
	<hr/>	<hr/>
<b>Total Affiliation Fees</b>	<b>58,316</b>	<b>47,892</b>
	<hr/> <hr/>	<hr/> <hr/>



**AUSTRALIAN WORKERS' UNION SOUTH AUSTRALIAN BRANCH**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2013**

	2013	2012
	\$	\$
<b>13. DONATIONS &amp; GIFTS</b>		
Neil Sachse	6,550	6,000
Heritage Centre	-	9,345
ALP National Secretariat	-	2,372
ALP Hindmarsh	10,000	-
Miscellaneous Donations	391	950
	<hr/>	<hr/>
<b>Total Donations &amp; Gifts</b>	<b>16,941</b>	<b>18,667</b>

**14. FINANCIAL INSTRUMENTS**

**(a) Interest Rate Risk**

The Union's exposure to interest rate risk is nil, but financial instruments value will fluctuate as a result of changes in market interest rates and the effective weighted average interest rates on those finance assets and liabilities is as follows:

**AS AT 30 JUNE 2013**

	Weighted Average Interest Rate	Non-Interest Bearing	Floating Interest Rate	Fixed Interest Rate Maturing Within 1 Year	Fixed Interest Rate Maturing 1 – 5 Years	Total
Cash	4.50%	2,300	2,040,507			2,042,807
Receivables	0.00%	131,403				131,403
<b>Total Financial Assets</b>		<b>133,703</b>	<b>2,042,507</b>			<b>2,176,210</b>
Payables	0.00%	178,709				178,709
<b>Total Financial Liabilities</b>		<b>178,709</b>				<b>178,709</b>

**AS AT 30 JUNE 2012**

	Weighted Average Interest Rate	Non-Interest Bearing	Floating Interest Rate	Fixed Interest Rate Maturing Within 1 Year	Fixed Interest Rate Maturing 1 – 5 Years	Total
Cash	5.18%	2,300	1,585,204			1,587,504
Receivables	0.00%	176,953				176,953
<b>Total Financial Assets</b>		<b>179,253</b>	<b>1,585,204</b>			<b>1,764,457</b>
Payables	0.00%	142,800				142,800
<b>Total Financial Liabilities</b>		<b>142,800</b>				<b>142,800</b>

**(b) Credit Risk**

Credit risk represents the loss that would be recognised if counterparties failed to perform as contracted. The Union recognises its receivables for contributions based on cash received subsequent to balance date.

**(c) Net Fair Value of Financial Assets and Liabilities**

The Union recognises all of its financial assets and liabilities at their net fair value.

**AUSTRALIAN WORKERS' UNION SOUTH AUSTRALIAN BRANCH**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2013**

**15. RELATED PARTIES**

**(i) Executive Committee Members**

The names of the Executive Committee Members during the year are listed below. The persons listed held the position for the whole year unless otherwise stated.

President (Honorary)	Lance Degenhardt	
Vice President	Justin Hanson*	Joseph Kane*
Secretary	Wayne Hanson *	
Assistant Secretary	Frank Mateos *	
Committee Members	Martin Hilton Marcus Hanson* Ian Ashmore Peter Lamps * Christopher Kimpton Brian Stone Gary Henderson* James Phelan	Colin Shooter Terry Bails Martin O'Connor Susan Sonntag Scott Martin* Terry Langham* Mathew Eckert Michael Hopgood*

**(ii) Committee Members' Remuneration**

Payments totalling \$900(2012: \$1,314) were made to rank and file committee members of the Executive as sitting fees for attending Executive meetings. No other amounts were paid to committee members during the year in their capacity as committee members.

The Committee Members as indicated \* were full-time officials / officers of the Union during the year and received remuneration in that capacity, the total of which is disclosed in Note 13 (iv).

**(iii) Transactions with the Amalgamated AWU (SA) State Union**

During the year, the Australian Workers' Union South Australian Branch charged the Amalgamated AWU (SA) State Union a management fee of \$200,000 for services rendered during the year ended 30 June 2013 (2012: \$200,000).

The union has leased office space from Amalgamated AWU (SA) State Union at \$12,500 per month July 12 - June 13. A total of \$150,000 was paid during the year ended 30<sup>th</sup> June 2013 (2012: \$150,000).

**AUSTRALIAN WORKERS' UNION SOUTH AUSTRALIAN BRANCH**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2013**

**16. RELATED PARTIES (continued)**

**(iii) Transactions with the Amalgamated AWU (SA) State Union (continued)**

Since July 2012, all motor vehicles are leased from Amalgamated AWU (SA) State Union at \$1100 per month per car. A total of \$158,400 was paid during the year (2012 \$158,400).

All dealings are in the ordinary course of business.

As at 30 June 2013, the Union is owed a balance of \$17,307 by the AWU (SA) State Union (30 June 2012: \$79,335 owing by AWU (SA) State Union). The management fee and various operating costs met by the AWU (SA) State Union during the year on behalf of the Union have been charged and credited to the loan balance respectively. The rental charge and motor vehicle lease charge are also offset against the loan.

**(iv) Remuneration Disclosure in the National Office & Branch Officials**

As of 1st July 2012 the following rates of pay apply to the full-time elected officials of the Union.

National Secretary	\$146,000
Assistant National Secretary	\$101,900
Branch Secretary	\$101,900
Assistant Branch Secretary	\$ 86,500
Branch President	\$ 86,500
Branch Organisers	\$ 77,100

The above rates of remuneration became effective 1st December 2011

\*\* Remuneration does not include any payout of Long Service Leave due to retirement or resignation.

**17. OTHER INFORMATION**

Principle Place of Business: 22-24 Main Street  
Mawson Lakes  
SA 5095



18 July 2013

Mr Wayne Hanson  
Branch Secretary  
The Australian Workers' Union - South Australian Branch

Sent by email: [whanson@awusa.asn.au](mailto:whanson@awusa.asn.au)

Dear Mr Hanson,

**Re: Lodgement of Financial Report - [FR2013/346]**  
**Fair Work (Registered Organisations) Act 2009 (the RO Act)**

The financial year of the South Australian Branch of The Australian Workers' Union (the reporting unit) ended on 30 June 2013.

This is a courtesy letter to remind you of the obligation to prepare and lodge the financial report for the reporting unit by the due date, namely 15 January 2014 (that is the period within 6 months and 14 days of the end of the financial year) under s.268 of the RO Act.

The RO Act sets out a particular chronological order in which financial documents and statements must be prepared, audited, provided to members and presented to a meeting. For your assistance, the attached *Timeline/Planner* summarises these requirements.

Fact sheets regarding financial reporting under the RO Act are provided on the Fair Work Commission website at: [Financial Reporting Fact Sheets](#).

The documents can be emailed to [orgs@fwc.gov.au](mailto:orgs@fwc.gov.au) . If it is envisaged that the financial report cannot be lodged by the due date you are requested to contact this office prior to the due date to discuss the issue.

**It should be noted that s.268 is a civil penalty provision.** Failure to lodge a financial report may result in legal proceedings being issued with the possibility of a pecuniary penalty (up to \$33,000 for a body corporate and \$6,600 for an individual per contravention) being imposed upon an officer whose conduct led to the contravention and/or your organisation.

Should you seek any clarification in relation to the above, please contact me on (03) 8661 7936 or via email at [robert.pfeiffer@fwc.gov.au](mailto:robert.pfeiffer@fwc.gov.au) .

Yours sincerely,

Robert Pfeiffer  
Senior Adviser  
Regulatory Compliance Branch

## TIMELINE/ PLANNER

Financial reporting period ending:	/ /	
Prepare financial statements and Operating Report.		
(a) A Committee of Management Meeting must consider the financial statements, and if satisfied, pass a resolution declaring the various matters required to be included in the Committee of Management Statement.	/ /	As soon as practicable after end of financial year
(b) A # designated officer must sign the Statement which must then be forwarded to the auditor for consideration as part of the General Purpose Financial Report (GPFR).		
Auditor's Report prepared and signed and given to the Reporting Unit - s257	/ /	Within a reasonable time of having received the GPFR (NB: Auditor's report must be dated on or after date of Committee of Management Statement)
Provide full report free of charge to members – s265 The full report includes: <ul style="list-style-type: none"> <li>the General Purpose Financial Report (which includes the Committee of Management Statement);</li> <li>the Auditor's Report; and</li> <li>the Operating Report.</li> </ul>	/ /	(a) if the report is to be presented to a General Meeting (which must be held within 6 months after the end of the financial year), the report must be provided to members 21 days before the General Meeting,  or  (b) in any other case including where the report is presented to a Committee of Management meeting*, the report must be provided to members within 5 months of end of financial year.
Present full report to:		
(a) General Meeting of Members - s266 (1),(2); OR	/ /	Within 6 months of end of financial year
(b) where the rules of organisation or branch allow* - a Committee of Management meeting - s266 (3)	/ /	Within 6 months of end of financial year
Lodge full report with the Fair Work Commission, together with the #Designated Officer's certificate++ – s268	/ /	Within 14 days of meeting

\* the full report may only be presented to a committee of management meeting if the rules of the reporting unit provide that a percentage of members (not exceeding 5%) are able to call a general meeting to consider the full report.

# The Committee of Management Statement and the Designated Officer's certificate must be signed by the Secretary or another officer who is an elected official and who is authorised under the rules (or by resolution of the organisation) to sign the statement or certificate – s243.

++ The Designated Officer's certificate must state that the documents lodged are copies of the documents provided to members and presented to a meeting in accordance with s266 – dates of such events must be included in the certificate. The certificate cannot be signed by a non-elected official.