The Tobacco Workers' Branch

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December 13 2005

Industrial Registrar Australian Industrial Registry Level 8, Terrace Towers 80 William Street EAST SYDNEY NSW 2011

Dear Sir,

Please find enclosed annual financial statements and certificates for The Tobacco Workers' Branch of the AWU for the financial year ending 30th June 2005 in accordance with the Workplace Relation's Act 1996.

The Financial Report contains the following:

- 1. A General Purpose Financial Report (GPFR)
- 2. An Operating Report; and
- 3. An Auditors Report
 - Copies of the abovementioned reports (the "full report") have been provided to the general membership and have been in their possession for at least 21 days for their consideration free of charge in accordance with the Act.
 - A second meeting of the Committee of Management has been held within the 6 months of the end of the financial year in accordance with the Act.
 - A copy of the full report has been lodged with the Industrial Registry within 14 days of the second meeting in accordance with the Act.

Yours truly,

Norman McBride Branch Secretary



CONSOLIDATED FINANCIAL STATEMENTS

FOR THE YEAR ENDED

30 JUNE 2005

INDEX

1. Committee of Management Statement.

2. Operating Report.

3. Auditors Report.

4. Statement of Financial Performance.

7. Statement of Financial Position.

8. Statement of Cash Flows.

9. Notes to the Financial Statements.

SWAINE & ASSOCIATES SUITE 303, LEVEL 3, 65 YORK STREET SYDNEY NSW 2000 PHONE (02) 9299 9429 FAX (02) 9299 7233

COMMITTEE OF MANAGEMENT STATEMENT

On O_{absenc} 19⁷⁵ 2005 the Committee of Management of The Tobacco Workers Branch of the Australian Workers Union ("Branch") and The Federated Tobacco & Cigarette Workers Union of Australia, New South Wales ("State Union") passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the financial year ended 30 June 2005.

The Committee of Management declares in relation to the GPFR that in its opinion:

- (a) the financial statements and notes comply with Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the Industrial Registrar;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable;
- (e) during the financial year to which the GPFR relates and since the end of that year:
 - (i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organization including the rules of a branch concerned; and
 - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RAO Schedule and the RAO Regulations; and
 - (iv) where the organisation consists of 2 or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation; and
 - (v) the information sought in any request of a member of the reporting unit or a Registrar duly made under section 272 of the RAO Schedule has been furnished to the member or Registrar; and
 - (vi) there has been compliance with any order for inspection of financial records made by the Commission under section 273 of the RAO Schedule.

For Committee of Management:

Christine Wilson C. W.iL

Patricia Gutierrez

Signed this 19 day of OCTOBER, 2005

OPERATING REPORT

In accordance with section 245 of the Workplace Relations Act 1996 (Act) the Committee of Management presents its Operating Report on the Tobacco Workers' Branch of the Australian Workers' Union and the Federated Tobacco & Cigarette Workers' Union NSW Australia ("Union" collectively) together with the financial report for the year ended 30 June 2005.

The names of the Committee of Management in office at any time during or since the end of the year are:

Ms. Cheryl Ustianowski Ms. Christine Wilson Mr. Norman McBride Ms. Patricia Gutierrez Ms. Irene Brickley

Committee of Management members have been in office since the start of the financial year to the date of this report unless otherwise stated.

The number of members as of 30 June 2005 is 414.

The number of full time elected employees is (1) one.

The Principal Activities of the organization are the provision of range of services relating to the needs of members. These services include:

Regulate and protect the conditions of labour and relations between workers' and employers Protect and foster the best interest of members Promote the general and material welfare of members Health & Safety in the Workplace Advocacy on a range of issues Negotiation & Representation for members Investment of Members funds supporting Principal Activities

There have been no significant changes in the nature of those activities during the year.

Resignation of members: A member may resign from membership in accordance with Rule 14 – RESIGNING AS A MEMBER of the Rules of the Australian Workers' Union.

Signed in accordance with a resolution of the Branch Executive

N McBride Branch Secretary AWU – Tobacco Workers' Branch

Dated: 19.10.2005

AUDITOR'S REPORT

Scope

I have audited the general purpose financial report of The Tobacco Workers Branch of the Australian Workers Union ("Branch") and The Federated Tobacco & Cigarette Workers Union of Australia, NSW ("State Union") for the financial year ended 30 June 2005 comprising the statement of financial performance, statement of financial position, statement of cash flows and notes to the financial statements.

The Committee of Management are responsible for the financial report. 1 have conducted an independent audit of this financial report in order to express an opinion on it to the members of the reporting unit.

My audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance whether the financial report is free of material misstatement. My procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly in accordance with Accounting Standards and other mandatory professional reporting requirements in Australia and statutory requirements so as to present a view which is consistent with my understanding of the reporting unit's financial position and performance as represented by the results of its operations and its cash flows.

The audit opinion expressed in this report has been formed on the above basis.

Audit Opinion

In my opinion, the general purpose financial report of The Tobacco Workers Branch of the Australian Workers Union ("Branch") and The Federated Tobacco & Cigarette Workers Union of Australia, NSW ("State Union") is in accordance with:

- (a) the Workplace Relations Act 1996, including:
 - (i) giving a true and fair view of the reporting unit's financial position as at 30 June 2005 and of its performance for the year ended on that date; and
 - (ii) complying with Accounting Standards in Australia; and
- (b) other mandatory professional reporting requirements.

Stephen B. Swaine Swaine & Associates Suite 303, Level 3 65 York Street Sydney NSW 2000

Date

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STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 30 JUNE 2005

	<u>2005</u> \$	<u>2004</u> \$
Operating Surplus for the Year Accumulated Surplus at the Beginning of the Year	15,790 1,025,586	34,814 990,772
Accumulated Surplus at the End of the Year	1,041,376	1,025,586

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DETAILED STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 30 JUNE 2005

	<u>2005</u> \$	<u>2004</u> \$
INCOME		
Membership Fees Received	138,445	133,945
Interest Received	47,340	43,832
Sundry Income	95	100
TOTAL INCOME	185,880	177,877
EXPENDITURE (attached schedule)	170,090	143,063
Surplus for the Year	15,790	34,814

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DETAILED STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 30 JUNE 2005

	Note	<u>2005</u> \$	<u>2004</u> \$
EXPENDITURE		Φ	Φ
Affiliation Fees		6,388	1,513
Audit Fees		5,910	5,989
Bank Charges		126	109
Commission Paid		1,325	1,169
Conference and Travel Expenses		10,117	8,260
Computer Expenses		226	641
Depreciation		5,175	6,016
Donations		-	818
Electricity		570	456
Fringe Benefits Tax		869	898
General Expenses		1,036	184
Honorariums		4,650	4,650
Insurance		3,840	2,470
Legal Fees		-	5,636
Loss on Disposal of Assets		231	-
Lost Time		290	-
Motor Vehicle Expenses		5,303	5,477
Postage, Printing and Stationery		650	420
Provision for Holiday Pay		5,825	4,665
Provision for Long Service Leave		5,545	2,695
Repairs and Maintenance		19,135	1,971
Rates and Taxes		2,872	2,750
Salaries and Wages	3	68,896	66,247
Security		. 430	336
Staff Amenities		70	125
Subscriptions		1,112	897
Superannuation		14,417	13,862
Telephone		5,082	4,809
TOTAL EXPENDITURE		170,090	143,063

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STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2005

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	<u>Note</u>	<u>2005</u> \$	<u>2004</u> \$
CURRENT ASSETS Accrued Interest Cash at Bank Cash on Hand Trade Debtors Other		6,126 105,215 517 15,476 20	13,040 75,667 574 4,225
TOTAL CURRENT ASSETS		127,354	93,506
NON-CURRENT ASSETS Property, Plant and Equipment Investments Other	4 5 6	216,828 10 864,024	218,682 10 870,214
TOTAL NON-CURRENT ASSETS		1,080,862	1,088,906
TOTAL ASSETS		1,208,216	1,182,412
CURRENT LIABILITIES Provision for Annual Leave Provision for Long Service Leave Provision for GST Other Creditors and Accruals		30,151 54,063 2,343 9,000	24,326 48,518 3,759 8,940
TOTAL LIABILITIES		95,557	85,543
NET ASSETS		1,112,659	1,096,869
MEMBERS FUNDS Accumulated Surplus Reserves	7	1,041,376 71,283 1,112,659	1,025,586 71,283 1,096,869

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Contingent Liabilities

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STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 30 JUNE 2005

	<u>Note</u>	<u>2005</u> \$	<u>2004</u> \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Cash receipts in the course of operations		177,269	137,332
Cash payments in the course of operations		(154,670)	(130,687)
Interest Received		10,444	516
NET CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES	9 (ii)	33,043	7,161
CASH FLOWS FROM INVESTING ACTIVITIES Proceeds from sale of plant and equipment Purchase of plant and equipment		(3,552)	
NET CASH PROVIDED BY (USED IN) INVESTING ACTIVITIES		(3,552)	_
CASH FLOWS FROM FINANCING ACTIVITIES			
Receipts from borrowings		-	-
Repayment of borrowings			
NET CASH PROVIDED BY (USED IN) FINANCING ACTIVITIES			<u>-</u>
NET INCREASE (DECREASE) IN CASH HELD		29,491	7,161
Cash at the beginning of the financial year		76,241	69,080
Cash at the end of the financial year	9 (i)	105,732	76.241

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2005

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

The financial report is a general purpose financial report that has been prepared in accordance with Accounting Standards, Urgent Issues Group Consensus Views and other authoritative pronouncements of the Australian Accounting Standards Board.

The financial report represents the combined operations and combined financial position of The Tobacco Workers' Branch of The Australian Workers' Union ("Branch"), and The Federated Tobacco & Cigarette Workers Union of Australia, New South Wales ("State Union") registered under the relevant Federal and State Acts. The combined processing of income and expenditure, and assets and liabilities is consistent with the presentation of similar financial statements for prior years and is presented solely for the information of members of the Branch.

The financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where stated, current valuations of non-current assets. Cost is based on the fair values of the consideration given in exchange for assets.

The following specific accounting policies have been adopted in the preparation of these financial statements. They are consistent with the policies of the previous year, unless otherwise stated:

- a) The accounts have not been adjusted to record either changes in the general purchasing power of the dollar or in the prices of specific assets.
- b) Depreciation of Fixed Assets is calculated on the diminishing value basis in order to write the assets off over their estimated useful life.
- c) Provision for employee benefits in the form of Long Service and Annual Leave have been made for the estimated accrued entitlements of all employees on the basis of their terms of employment.
- d) No provision for income tax is necessary as "Trade Unions" are exempt from income tax under Section 23 of the Income Tax Assessment Act.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2005

2. INFORMATION TO BE PROVIDED TO MEMBERS OR REGISTRAR

In accordance with the requirements of the Workplace Relations Act 1996, the attention of members is drawn to the provisions of sub-sections (1), (2) and (3) of Section 274 which reads as follows: -

- (1) A member of an organisation, or a Registrar, may apply to the organisation for specified prescribed information in relation to the organisation.
- (2) An organisation shall, on application made under Sub-Section (1) by a member of the organisation or a Registrar, make the specified information available to the member or Registrar in such manner, and within such time, as is prescribed.
- (3) A Registrar may only make an application under Sub-Section (1) at the request of a member of the organisation concerned, and the Registrar shall provide to a member information received because of an application made at the request of the member.

		<u>2005</u>	<u>2004</u>
		\$	\$
3.	SALARIES AND WAGES		
	Officials	68,896	66,247
	Employees		
		68,896	66,247
4.	PROPERTY, PLANT AND EQUIPMENT		
	Land and Buildings - at independent valuation	200,000	200,000
	Plant and Equipment - at cost	41,024	40,351
	Less Accumulated Depreciation	33,721	33,959
		7,303	6,392
	Motor Vehicle - at cost	36,615	36,615
	Less Accumulated Depreciation	27,090	24,325
		9,525	12,290
		216,828	218,682

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2005

	<u>2005</u> \$	<u>2004</u> \$
5. INVESTMENTS		
Shares - Other	10	10
6. NON-CURRENT ASSETS - OTHER		
Short Term Deposits	864,024	870,214
7. RESERVES		
Asset Revaluation Reserve	71,283	71,283

8. CONTINGENT LIABILITIES

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There is a Contingent Liability for Funeral Benefits payable to the next-of-kin of Deceased Members who are still entitled to benefits under the Rules of the Union

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2005

	<u>2005</u>	<u>2004</u>
9. NOTES TO THE STATEMENT OF CASH FLOWS	\$	\$

(i) Reconciliation of Cash

For the purposes of the Statement of Cash flows, cash includes cash on hand and at bank and short term deposits at call, net outstanding bank overdrafts. Cash as at the end of the financial year as shown in the Statement of Cash Flows is reconciled to the related items in the balance sheet as follows:

Cash on Hand Cash at Bank	517 105,215 105,732	574 75,667 76,241
(ii) Reconciliation of cash flow from operations with operating surplus		
Operating surplus	15,790	34,814
Non cash flows in operating surplus		
Loss on disposal of plant and equipment Depreciation	231 5,175	- 6,016
Changes in assets and liabilities, net of the effects of purchase and disposal of subsidiaries		
Decrease (increase) in trade debtors	(11,251)	3,287
Increase (decrease) in other creditors	60	(685)
Increase (decrease) in provisions	9,954	7,045
Decrease (increase) in other debtors	6,894	(6,119)
Decrease (increase) in deposits	6,190	(37,197)
Cash Flows from Operations	33,043	7,161

<u>Certificate of Secretary</u>

s268 of Schedule 1B Workplace Relations Act 1996

I Norman McBride being Branch Secretary of the Tobacco Workers' Branch of The Australian Workers' Union certify:

- that the documents lodged herewith are copies of the full report referred to s268 of the RAO Schedule; and
- that the full report was provided to members on November 2 2005; and
- that the full report was presented to a meeting of the committee of management of the reporting unit on December 8 2005; in accordance with section 266 of the RAO Schedule.

Norman McBride Branch Secretary

Date: 13 /12 /05

STATEMENT OF PARTICULARS OF LOANS, GRANTS AND DONATIONS BY AN OFFICER OF AN ORGANISATION

[Section 269(1) of the Workplace Relations Act 1996]

I Norman McBride, Branch Secretary of The Tobacco Workers' Branch of the Australian Workers' Union of Australia state, in respect of the financial year of the organisation ending June 30th 2005 that:

NO loans, grants or donations of an amount exceeding \$1,000 were made by the above named organisation during the financial year.

Norman McBride Branch Secretary

December 13 2005

Notice Required by s272(5) of the RAO Schedule

Information to be provided to Members or Registrar

- 1. A member of a reporting unit, or a Registrar, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- 2. The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.

.

3. A reporting unit must comply with an application made under subsection (1).

Notice to Members

Subsections (1) and (2) of section 274(4) of the Workplace Relations Act 1996 provide as follows:

- 1) A member of an organisation, or a Registrar, may apply to the organisation for specified prescribed information in relation to the organisation.
- 2) An organisation shall, on application, make under subsection (1) by a member of the organisation or a Registrar, make the specified information available to the member or registrar in such manner, and within such time, as is prescribed.
- 3) A Registrar may only make an application under subsection (1) at the request of a member of the organisation concerned, and the Registrar and the Registrar shall provide to a member, information received because of an application made at the request of the member.



Australian Government

Australian Industrial Registry

Level 8, Terrace Towers 80 William Street, East Sydney, NSW 2011 Telephone: (02) 8374 6666 Fax: (02) 9380 6990 Email: sydney@air.gov.au

Mr Norman McBride Secretary, Tobacco Workers' Branch The Australian Workers' Union PO Box 194 MATRAVILLE NSW 2036

Dear Mr McBride

Re Financial Return – The Tobacco Workers' Branch – year ending 30 June 2005 (FR2005/471)

Thank you for lodging the above financial documents. They were received on 14 December 2005.

The documents have been filed.

Yours sincerely

Neplen Kellert

Stephen Kellett Assistant Manager, Sydney Registry

9 January 2006