

Australian Government

Australian Industrial Registry

Mr Cesar Melhem Secretary, Victoria Branch AWU 685 Spencer Street WEST MELBOURNE VIC 3003

en statut en statut	·
FILE CO	PY

Dear Mr Melhem

Re: Lodgement of Financial Statements and Accounts – AWU Victoria Branch – for year ending 30 June 2008 (FR2008/465)

I refer to the abovementioned financial statements and accounts which were lodged in the Registry on 25 November 2008.

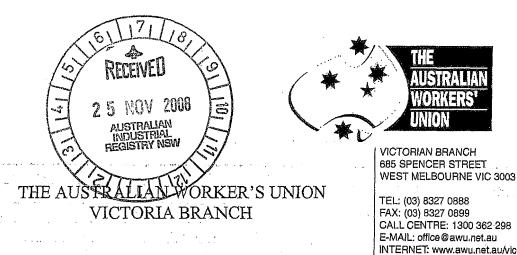
The legislative requirements appear to have been met and accordingly the documents have been filed.

Please note for future reference that the notice set out at Note 5 on page 13 of the Notes to the Accounts reflected the repealed sub-sections 274(1), (2) and (3) of the pre-RAO version of the *Workplace Relations Act 1996*. The notice should in future reflect the wording of subsections 272(1), (2) and (3) of the current version of the Act, a copy of which I enclose.

Yours sincerely,

Stephen Kellett Statutory Services Branch

2 December 2008



SECRETARY'S CERTIFICATE

I, Cesar Melhem, being the Secretary of The Australian Worker's Union Victoria Branch, do hereby state that the attached documents are copies of operating reports, auditor's report and audited accounts and financial statement for the year ending on the 30^{th} of June, 2008, that were:

1. made available to the membership in the week commencing 20th October 2008.

2. presented to Victoria Branch Executive and unanimously endorsed.

Date 24th of November, 2008

Cesar Melhem Secretary

REGIONAL OFFICES: GEELONG 4/72 Gheringhap Street Geelong VIC 3220

TEL: (03) 5224 2406 FAX: (03) 5224 2409 MORWELL 42 Buckley Street Morwell VIC 3840 TEL: (03) 5134 1961 FAX: (03) 5133 9334

BENDIGO 40 View Street Bendigo VIC 3550 MILDURA 162–154 Seventh Streat Miktura VIC 3500 PORTLAND 103 Percy Street Portland VIC 3305

TOGETHER

ABN 17 106 150 504

CESAR MELHEM Secretary

١..

THE AUSTRALIAN WORKERS' UNION

- 17

434

 $\cdot i$

(VICTORIAN BRANCH)

AUDITORS' REPORT,

FINANCIAL STATEMENTS AND NOTES THERETO

FOR THE YEAR ENDED 30 JUNE 2008

- 1 -THE AUSTRALIAN WORKERS' UNION

(VICTORIAN BRANCH)

OPERATING REPORT JULY 2007 – JUNE 2008

PRINCIPAL ACTIVITIES AND CHANGES

The principal activities of the organisation continued to be those of a registered trade union working for the benefit of its members through negotiating enterprise bargaining agreements, varying Awards, representing members before industrial tribunals, training of delegates and members in Occupational Health and Safety, workplace organising, recruitment and public promotion of the interests of members. There were no significant changes to the activities of the organisation.

RESULTS

The profit for the financial year amounted to \$741, 305. (2007 \$412,865)

FINANCIAL AFFAIRS

There were no significant changes in the Union's financial affairs during the financial year

RIGHT OF MEMBERS TO RESIGN

AWU Rule 14 – Resigning as a member – provides for resignation of members in accordance with s174 of Schedule 1B of the Workplace Relations Act 1996

MEMBERSHIP OF SUPERANNUATION SCHEME

There are no members or officials who hold the position of trustee or director of an entity, scheme or company as described in s.254 (2)(d) of Schedule of 1B, where a criterion of such entity is that the holder of such position must be a member or official of a registered organisation.

NUMBER OF MEMBERS

Number of persons in register of members: 23,185

NUMBER OF EMPLOYEES

Number of employees (equivalent full time): 43

NAMES OF MEMBERS OF MANAGEMENT COMMITTEE:

Beechey, S Bellis, S Borowick, M Bond, S Bradford D Bugg, A Chopping, M Christie,R Cragg, D Davis, B Gray D Heath, C King, P Knight, A Krishnan R Langford, J Lee, T Leo, F Lloyd, V Lynn, R Lumanovski H Mastrandonakis, J Melhem, C Moore, K Noonan, B Lineham, R Palemo, I Parker, G Penn, G Petropoulos, C Pillai, P Rudd, R Rae, G Saddington, J Stojanovska.B Stomps, D Williamson, T Wilson, P

During the year the following members resigned from the Committee of Management:

T. Stevens 26/09/07 M. Eagles 17/07/07 J. Clarence 17/06/08

The following members were appointed to the Committee of Management:

A. Knight26/09/07D. Stomps26/07/07R. Christie1/01/08C. Heath1/01/08C. Petropoulos1/01/08

OTHER INFORMATION

There is no other information that the Union considers relevant

Signed: Cesar Melhem

Date:

THE AUSTRALIAN WORKERS' UNION

(VICTORIAN BRANCH)

STATUTORY STATEMENTS

FOR THE YEAR ENDED 30 JUNE, 2008

COMMITTEE OF MANAGEMENT'S STATEMENT

On 16th October 2008, the Branch Executive of the Victorian Branch passed the following resolution in relation to the general purpose financial report of this reporting unit for the financial year ended 30th June, 2008: -

The Branch Executive declares in relation to the General Purpose Financial Report that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the Industrial Registrar;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable;
- (e) during the financial year to which the General Purpose Financial Report relates and since the end of that year:
 - (i) meetings of the Branch Executive were held in accordance with the rules of the organisation including the rules of the branch concerned; and
 - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the branch concerned; and
 - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the Workplace Relations Act 1996 Schedule and the Workplace Relations Act 1996 Regulations; and
 - (iv) where the organisation consists of 2 or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation; and

- (v) there have been no requests for information sought by members of the reporting unit or a Registrar duly made under section 272 of the Workplace Relations Act 1996.
- (vi) there have been no compliance orders for inspection of financial records made by the Commission under section 273 of the Workplace Relations Act 1996 Schedule.

For and on behalf of the Branch Executive

C MELHÉM

R

SIGNED at West Melbourne this 16th day of October, 2008.

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF

AUSTRALIAN WORKERS UNION

(VICTORIAN BRANCH)

YEAR ENDED 30TH JUNE, 2008

<u>Scope</u>

We have audited the Financial Statements of the Australian Workers Union (Victorian Branch) for the year ended 30 June 2008 consisting of the Statement of Financial Position, Statement of Financial Performance, Statement of Cash Flows and accompanying notes. The Branch Executive is responsible for the preparation and presentation of the Financial Statements and the information they contain. We have conducted an independent audit of these Financial Statements in order to express an opinion on them to the members of the Australian Workers Union (Victorian Branch).

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial statements are free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial statements, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial statements are presented fairly in accordance with Australian Accounting Standards and statutory requirements so as to present a view which is consistent with our understanding of the Organisation's financial position and the results of its operations.

We received all the information and explanations that officers and employees of the branch were able to provide.

The audit opinion expressed in this report has been formed on the above basis.

Audit Opinion

In our opinion:

1. The Organisation kept satisfactory accounting records, including:

a) records of the sources and nature of the income of the Branch; and

b) records of the nature and purposes of the expenditure of the Organisation.

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF

AUSTRALIAN WORKERS UNION

(VICTORIAN BRANCH)

YEAR ENDED 30TH JUNE, 2008

- 2. As required under Section 257 of the Registration and Accountability of Organisations Schedule (being schedule 1B of the Workplace Relations Act 1996), we are able to state that in our opinion: -
 - (i) The General Purpose Financial Report is presented fairly in accordance with:
 - (a) The requirements of the RAO Schedule;
 - (b) Applicable Australian Accounting Standards;
 - (c) Other mandatory professional reporting requirements

TROEDEL ADAMS & CO.

P. R. Troedel (F.C.A.) Chartered Accountants Registered Company Auditor

Dated this $_16th$ day of October, 2008.

THE AUSTRALIAN WORKERS' UNION (VICTORIAN BRANCH) STATEMENT OF FINANCIAL POSITION AS AT 30TH JUNE, 2008

- 7 -

10

	2007	<u>2008</u>
	\$	\$
ACCUMULATED FUNDS		
BALANCE @ YEAR END	2,616,856	3,358,161
THESE FUNDS ARE REPRESENTED BY:- CURRENT ASSETS		
CASH AT BANK		
General Operating Accounts	603,718	838,947
Long Services Leave Accounts	679,088	1,243,020
Other Special Purpose Accounts	204,204	1,210,020
	1,487,010	2,081,967
PETTY CASH	594	474
ACCOUNTS RECEIVABLE	266,415	358,939
SUBSCRIPTIONS OUTSTANDING	373,536	389,934
PREPAYMENTS	29,750	16,563
MECHANDISE ON HAND	29,923	24,433
SHARES IN PUBLIC COMPANY	258	258
	2,187,486	2,872,568
NON-CURRENT ASSETS		
NATIONAL OFFICE - LONG SERVICE LEAVE DEBT	292,102	292,387
NATIONAL OFFICE - LOAN	1,230,390	1,231,180
	1,522,492	1,523,567
FIXED ASSETS (At Written Down Value)		
OFFICE FURNITURE AND EQUIPMENT	152,490	137,245
MOTOR VEHICLES	689,791	640,343
	842,281	777,588
TOTAL ASSETS	4,552,259	5,173,723
LESS: CURRENT LIABILITIES		
TRADE CREDITORS	527,814	398,725
ACCRUALS	350,221	189,954
	878,036	588,679
LESS: DEFERRED LIABILITIES		
PROVISION FOR ANNUAL LEAVE	283,360	330,547
PROVISION FOR LONG SERVICE LEAVE	774,007	896,336
	1,057,368	1,226,883
TOTAL LIABILITIES	1,935,403	1,815,562
	2,616,856	3,358,161

NOTE: These Financial Statements Should be read in conjunction with the attached Auditor's Report and Notes Thereto.

.

THE AUSTRALIAN WORKERS' UNION (VICTORIAN BRANCH) STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 30TH JUNE, 2008

	2007	2008
INCOME	\$	\$
MEMBERSHIP CONTRIBUTIONS	5,654,045	5,948,235
PROJECT FUNDING	425,000	744,283
BROKERAGE FEES	247,063	241,187
OCC. HEALTH & SAFETY TRAINING	150,132	125,908
PAID EDUCATION INCOME	200,740	103,463
RED CARD TRAINING	58,258	83,101
NET DISTRIBUTION FROM TAPS	-	75,039
SPONSORSHIP INCOME	66,054	36,673
ADVERTISING ON MEMBERSHIP CARD	39,000	2,727
AWU FUNCTIONS	103,754	123,949
SEMINAR INCOME	450	-
DIRECTORS FEES	5,000	14,780
ROCHE MEMBERS' DONATION	47,500	-
	40,949	63,196
RENTAL INCOME SALE OF MERCHANDISE	25,909 6,615	20,000 644
OTHER INCOME	87,885	6,528
TOTAL INCOME	7,158,354	7,589,713
EXPENSES		
DIRECT MEMBERSHIP EXPENSES		
AWU SUBSIDY TRANSFERS	791,859	823,166
IR CAMPAIGN	169,262	120,931
AFFILIATION FEES	143,604	137,890
AMBULANCE CLAIMS	111,584	132,051
LEGAL EXPENSES - MEMBERS	151,367	108,069
GROWTH CAMPAIGN	1,700	2,794
COMMISSION PAID - DELEGATES COMMISSION PAID - EMPLOYERS	3,330	203
AJAX WORKERS	11,712 28,443	11,708
DONATIONS	28,443 34,741	28,324
FEDERAL ELECTION CAMPAIGN	33,788	- 20,024
PRINTING (MEMBERS)	32,845	6,507
DEPN OF M/SHIP COMPUTER SYSTEM	21,511	20,670
MEMBERSHIP MAILOUTS	66,218	44,036
CAMPAIGN VIDEOS	175	-
RESEARCH EXPENSES	14,100	64,710
MERCHANDISE EXPENSE	30,526	33,340
AWU FUNCTIONS & PROMOTIONS	121,091	140,582
MEMBERS SHOPPER		7,088
TOTAL	1,767,856	1,682,067

NOTE: These Financial Statements Should be read in conjunction with the attached Auditor's Report and Notes Thereto.

.

	<u>2007</u> \$	<u>2008</u> \$
OH&S EXPENSES		
NATIONAL EXECUTIVE MEETING	**	4,199
TRAINING	8,802	53,599
ECORECYCLE PROJECT EXPENSES	83,632	12,011
FARM SAFE PROJECT	31,588	15,909
FABRICATED METALS INDUSTRY PROJECT		15,000
	124,021	100,718
SHOP STEWARDS & DELEGATES		
MEDIA EXPENSES	4,378	619
SPONSORSHIP EXPENSES		1,000
LOST TIME & OTHER EXPENSES	1,327	2,114
PROTEST EXPENSES	1,314	1,164
MEETING COSTS	6,038	15,020
MEETING EXPENSES - DELEGATES	23,584	16,255
NATIONAL CONFERENCE MEETING	63,767	350
TOTAL	100,407	36,522
PAYROLL EXPENSES		
SALARIES & WAGES	2,617,133	2,813,223
SUPERANNUATION - EMPLOYER	306,041	352,666
WORKCOVER EXPENSES	44,187	43,620
PAYROLL TAX	130,243	146,769
FRINGE BENEFITS TAX	78,655	73,922
ANNUAL LEAVE EXPENSE	26,723	20,224
LONG SERVICE LEAVE ACCRUAL	86,190	64,182
CONSULTANCY	5,625	26,217
CASUAL EMPLOYMENT	620	13,260
TOTAL	3,295,419	3,554,083
TRAINING & TUITION		
DELEGATES & SHOP STEWARDS	258	657
RED CARD TRAINING	20,197	21,436
UNIVERSITY FEES	13,636	24,239
SEMINAR & CONFERENCE COSTS	1,842	12,702
TRAINING EXP	19,751	15,832
RECRUITING	4,556	3,760
PAID EDUCATION EXPENSES	77,336	80,777
TOTAL	137,577	159,403
OFFICIALS		
ACCOMMODATION & MEALS	86,249	72,105
AIR FARES	22,269	45,948
TRAVEL EXPENSES	889	878
MISC. EXPENSES	2,530	433
PARKING & TAXIS	16,733	18,344
WEB SITE EXPENSES	· •	827
INTERNET EXPENSES	8,552	8,689
OFFICALS & STAFF		1,441
TOTAL	137,221	148,664

NOTE: These Financial Statements Should be read in conjunction with the attached Auditor's Report and Notes Thereto.

	<u>2007</u> \$	<u>2008</u> \$
MOTOR VEHICLE EXP.	·	
REGISTRATION	14,787	16,299
CAR INSURANCE	19,562	18,371
PETROL	164,903	177,503
SERVICES	34,034	34,045
TYRES	3,864	9,104
MOTOR VEHICLE EXPENSES OTHERS	48,549	38,680
PROFIT ON REALISATION	7,403	(3,132)
DEPRECIATION MOTOR VEHICLES	208,445	214,704
TOTAL	501,547	505,575
TELEPHONE EXPENSES		
TELEPHONE MAIN ACCOUNT	29,605	40,492
MOBILE PHONES	81,325	79,610
HOME PHONES	8,219	5,727
SERVICE & EQUIP MAINTENANCE	4,493	3,923
TOTAL	123,643	129,752
	123,043	129,152
PROPERTY EXPENSES	04 500	00 750
RENTAL	31,522	26,753
PROPERTY RATES & INSURANCE	17,797	19,061
PROPERTY MAINTENANCE	16,656	24,678
DEPRECIATION OF FURNITURE & EQUIP	44,493	42,988
BODY CORPORATE FEES	-	3,494
OFFICE FURNITURE	2,819	1,203
OTHER PROPERTY EXPENSES	21,672	19,219
TOTAL	134,958	137,396
GENERAL EXPENSES	•	
ADVERTISING	2,442	7,202
AUDITING & ACCOUNTING	14,500	14,500
BANK FEES & CHARGES	14,143	18,959
CLEANING	24,799	31,543
HEATING AND LIGHTING	18,319	20,744
GENERAL INSURANCE	19,889	20,419
STAFF AMENITIES AND DISPENSIBLES	12,709	21,903
LEGAL FEES	71,584	-
OTHER EMPLOYER EXPENSES	34,320	-
TOTAL	212,705	135,270
OFFICE EXPENSES	<u></u>	<u></u>
STATIONERY	13,636	11,256
POSTAGE & COURIER	31,610	37,579
PRINTING	48,336	41,806
COPIER CHARGE & PAPER	12,627	13,280
OFFICE RENTAL EQUIPMENT	35,076	32,132
MAINTENANCE OF OFFICE EQUIPMENT	1,744	251
COMPUTER MAINTENANCE & SUPPORT	55,300	73,284
SOFTWARE EXPENSES	11,806	10,573
AMALGAMATION COSTS	11,000	38,797
	210 125	258,958
TOTAL	210,135	
<u>TOTAL EXPENSES</u>	6,745,489	6,848,408

. .

..

AUSTRALIAN WORKERS' UNION

VICTORIAN BRANCH STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30TH JUNE, 2008

	2007	2008
	\$	\$
CASH FUNDS AT COMMENCEMENT	1,313,987	1,487,011
CASH INFLOW		
ADD: PROCEEDS FROM OPERATING ACTIVITIES		
MEMBERSHIP FEES	6,086,208	5,948,235
RECEIPTS FROM MEMBERSHIP ACTIVITIES	1,793,599	833,999
INTEREST RECEIVED	39,554	63,196
	7,919,361	6,845,430
ADD: PROCEEDS FROM FINANCING ACTIVITIES		
PROCEEDS FROM GRANT FUNDING	401,500	744,283
PROCEEDS FROM THE DISPOSAL OF MOTOR	70.004	~~~~~
VEHICLES	78,621	23,923
TOTAL INFLOW	480,121	768,206
CASHOUTFLOW	8,399,482	7,613,636
CASH OUTFLOW		
LESS: OUTFLOW FROM OPERATING ACTIVITIES		
SUBSIDY TO NATIONAL OFFICE	862,525	823,166
PAYMENTS TO EMPLOYEES	3,000,213	3,549,733
OTHER OUTGOINGS	3,955,816	1,932,830
	7,818,554	6,305,729
		<u> </u>
LESS: OUTFLOW FROM FINANCING ACTIVITIES		
NET REPAYMENT OF HIRE PURCHASE DEBTS	12,267	-
PURCHASE OF EQUIPMENT AND MOTOR VEHICLES	265,657	232,064
PAYMENTS OUT OF GRANT FUNDING	129,980	480,886
	407,904	712,950
	······	
TOTAL OUTFLOW	8,226,458	7,018,679
CASH FUNDS AT YEAR END	1,487,011	2,081,968

NOTE: These Financial Statements Should be read in conjunction with the attached Auditor's Report and Notes Thereto.

- 12 -THE AUSTRALIAN WORKERS' UNION

(VICTORIAN BRANCH)

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE, 2008

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

The significant policies which have been adopted in the preparation of these financial statements are:

1.1 BASIS OF PREPARATION

The financial statements of the Union have been drawn up in accordance with applicable Accounting Standards, the RAO Schedule of the Workplace Relations Act 1996 and other requirements of law. They have been prepared on the basis of historical costs and do not take into account changing money values or, except where stated, current valuations of non-current assets. The accounting policies have been consistently applied and, except where there is a change in accounting policy, are consistent with those of the previous year. The accounting records have been kept on an accrual basis.

1.2 INCOME TAX

No provision for income tax is necessary as the Union is exempt from income tax under Section 23(f) of the Income Tax Assessment Act.

1.3 EMPLOYEE ENTITLEMENTS

Provision for Annual Leave

The provision for employee entitlements to Annual Leave represents the amount which the Union has a present obligation to pay resulting from employees' services provided up to the balance date. The provision has been calculated at nominal amounts based on current wage and salary rates plus leave loading.

2. **PROVISION FOR LONG SERVICE LEAVE**

- 2.1 The liability for Long-Service Leave of Branch officials has been taken up in the books of account. Because this debt is still partly the responsibility of National Office, a corresponding asset exists under Current Assets (\$292,387).
- 2.2 In accordance with the decision of the National Executive, each Branch now brings to account the annual indebtedness to Long service Leave of its officials.

- 13 -

THE AUSTRALIAN WORKERS' UNION

(VICTORIAN BRANCH)

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE, 2008

3. SALARIES AND WAGES

In accordance with Sub-regulations 107 (a) (XIV) and (XV) of the Workplace Relations Regulations, we report that the figure Salaries and Wages in the Statement of Financial Performance is made up of the following:-

	2007	2008
	\$	\$
Elected Representatives	1,111,988	1,255,310
Employees	1.505,145	1,557,913
	<u>\$_2,617,133</u>	<u>\$ 2,813,223</u>

4. MATTERS SUBSEQUENT TO THE END OF THE FINANCIAL YEAR

The Branch Executive is not aware of any post-balance date event or contingent liability which may materially affect the operating results or financial position of the Branch for the year under review or in future years.

5. INFORMATION TO BE PROVIDED TO MEMBERS OR REGISTRAR

In accordance with the requirements of the Workplace Relations Act, 1996, the attention of members is drawn to the provisions of Section 274 which reads as follows:

- a) "A member of an organisation, or a Registrar, may apply to the organisation for specified prescribed information in relation to the organisation;
- b) An organisation shall, on application made under Subsection (1) by a member of the organisation or a Registrar, make the specified information available to a member or the Registrar in such manner, and within such time, as is prescribed;
- c) A Registrar may only make an application under Subsection (1) at the request of a member of the organisation concerned, and the Registrar shall provide to a member information received because of an application made at the request of the member."