



30 November 2018

Ms Emma Alliss
Secretary

Breweries and Bottleyards Employees' Industrial Union of Workers of Western Australia, The
emma@beu.org.au

Dear Ms Alliss,

Reminder of actions required when persons elected to office

The Australian Electoral Commission has provided the Registered Organisations Commission (the ROC) a declaration of results for the election of uncontested offices for WA Branch [E2018/163]. This letter is a reminder of certain obligations imposed on organisations and on persons elected to office.

A notice must be published on the organisation's website

The organisation or branch must, as soon as practicable after receiving the post-election report, publish on its website a notice that a copy of the report is available from the organisation, branch or the AEC on request. The notice must be kept on the website for a period of at least 3 months (see regulation 141 of the Fair Work (Registered Organisations) Regulations 2009).

Holders of office required to undertake approved training

Section 293K of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe. Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are provided for in the RO Act.

Organisation must notify the Commission of changes

Also, section 233(2) of the RO Act requires that an organisation must notify the Commission **within 35 days of any changes** to the holders of office in the organisation. **If there are no changes a notification is not required.** If the election has resulted in **any changes** to the holders of office, the Breweries and Bottleyards Employees' Industrial Union of Workers of Western Australia, The must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
 - the name of the office vacated;
 - the date of the change of office holder; and
 - the name of the person vacating the office.
2. Person(s) who have commenced to hold office:
 - the name of the office now held;
 - the date of the change of office holder;
 - the name of the person now holding the office;
 - the postal address of the person (generally the postal address of the organisation); and
 - the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. A template notification of changes, which may assist you, is attached. If any change does not apply until a date in the future, you do not need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Regards

Matthew Indrigo
Registered Organisations Commission

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return)
required to be kept in accordance with section 230 *Fair Work (Registered Organisations)
Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, [NAME], being the [OFFICER] of the [ORGANISATION NAME], declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:

[delete all that do not apply]

- On [DATE] the address of the organisation changed to [STREET ADDRESS].¹
- On [DATE] the name and/or address of a branch[es] of the organisation changed to:²
 1. *[include OLD name and address and NEW name and address of every branch that has changed]*
 2. ...
- A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.
- On [DATE] the following branch[es]:³
 - COMMENCED operation:
 1. [include name of each new branch]
 2. ...
 - CEASED operation:
 1. [include name of each closed branch]

¹ s.230(1)(d); reg.147(d)

² s.230(1)(d); reg.147(a) & (d)

³ s.230(1)(d); reg.147(b) & (c)

2. ...

Signed: [SECRETARY OR OTHER AUTHORISED OFFICER]

Dated: [DATE]

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
National	1.1.2014	Secretary	Full Name	Full Name	c/- the Registered Organisation, postal address of Registered Organisation	Paid official
	25.12.2013	President	vacant	Full Name	As above	mechanic
...						
NSW	1.1.2014 (resigned) 7.1.2014 (appointed)	President	Full Name	Full Name	c/- the Branch, postal address of the Branch	mechanic
		Committee of Management Member	Full Name	Full Name	As above	mechanic
		Treasurer	Full Name	vacant	vacant	vacant
...						

23 November 2018

The Breweries and Bottleyards
Employees' Industrial Union of Workers
of Western Australia
Scheduled election
E2018/163

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Election(s) Covered in this Report

Organisation:	The Breweries and Bottleyards Employees' Industrial Union of Workers of Western Australia
Election:	Scheduled
Election Decision No/s:	E2018/163

Rules

Rules used for the election:	005W: Incorporates alterations of 5 April 2018 [R2018/44] 005W: Incorporates alterations of 5 April 2018 [R2018/44] (replaces 28 July 2014 [R2014/55] version)
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Rules difficult to apply/interpret:	None
Model Rule reference (if any):	N/A
For more details see the Model Rules on the AEC website: (https://www.aec.gov.au/About_AEC/AEC_Services/Industrial_Elections)	

Roll of Voters

As there were no contested offices, no Roll of Voters was required.

Irregularities

Details of written allegations of irregularities, and action taken by AEC: None

Other irregularities identified, and action taken:

Other Matters

Returning Officer actions required (Section 193):

Details:

Rule 23(B)(1)

Specifies calling for nominations at least one month before the commencement of any ballot. This would apply an original date of 25 November 2018 to the opening of the ballot, however I will apply Section 193(b)(ii) of the Fair Work (Registered Organisations) Act 2009 and apply a more relevant date of commencement of the ballot to 19 November 2018, a reduction of six days.

Rule 23 (A) (1)

Specifies the ballot shall close by 5 p.m. on the third Wednesday in November. This would apply an original date of 15 November 2018 to the close of the ballot, however I will apply Section 193(b)(ii) of the Fair Work (Registered Organisations) Act 2009 and apply a more relevant date of 5 p.m. on the 3 December 2018 for the close of the ballot.

Signed



Yvonne Masgai
Returning Officer
Australian Electoral Commission
E: waelections@aec.gov.au
P: 08 9308 2005
23 November 2018

Attachments

A. Declaration of Results for Uncontested Offices – WA

The Breweries and Bottleyards Employees' Industrial
Union of Workers of Western Australia

DECLARATION OF RESULTS - E2018/163
Uncontested Offices

Scheduled Election

The Results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

WA Branch

President (1)

Candidates

BUNCE, Robert George

Trustee (1)

Candidates

No Nominations Received

Ordinary Committee Members (2)

Candidates

RYAN, Aidan

BAUGHEN, Clifford Charles

Secretary (1)

Candidates

ALLISS, Emma Louise

Treasurer (1)

Candidates

DONALD, Vanessa Louise

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.


Yvonne Masgai
Returning Officer
Australian Electoral Commission
20/11/2018



DECISION

Fair Work (Registered Organisations) Act 2009
s.189—Arrangement for conduct of an election

The Breweries and Bottleyards Employees' Industrial Union of Workers of Western Australia
(E2018/163)

MR ENRIGHT

MELBOURNE, 11 SEPTEMBER 2018

Arrangement for conduct of election.

[1] On 19 July 2018 The Breweries and Bottleyards Employees' Industrial Union of Workers of Western Australia lodged with the Registered Organisations Commission prescribed information for an election to fill the following offices:

President
Trustee
Committee of Management Members (2)
Secretary
Treasurer

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE COMMISSIONER

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BREWERIES EMPLOYEES UNION

The Breweries & Bottleyards Employees
Industrial Union of Workers of Western Australia
(registered under the Fair Work (Registered Organisations) Act 2009
and the Industrial Relations Act 1979). ABN 73 507 364 966

Unit 11, 64 Bannister Rd,
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Canning Vale WA 6970

Phone: 9455 4633
Fax: 9455 4733

19 July 2018

Mr Sam Gallichio
Registered Organisations Commission

By Email: regorgs@roc.gov.au

Dear Mr Gallichio

Election for offices [E2018/163]

Please find attached Prescribed Information for Elections for the Breweries & Bottleyards Employees' Industrial Union of Workers of Western Australia.

Yours faithfully



Emma Alliss
Secretary

PRESCRIBED INFORMATION FOR ELECTIONS in accordance with Section 189 *Fair Work (Registered Organisations) Act 2009* and Regulation 138 *Fair Work (Registered Organisations) Regulations 2009*

I, Emma Alliss, being the Secretary of The Breweries and Bottleyards Employees' Industrial Union of Workers of Western Australia, make the following statement:

1. I am authorised to sign this statement containing prescribed information for The Breweries and Bottleyards Employees' Industrial Union of Workers of Western Australia.
2. The following information is lodged under subsection 189(1) of the Fair Work (Registered Organisations) Act 2009 (the RO Act).
3. The elections that are required are set out in the table in Annexure A.
4. No rule alterations are pending that will impact the election.
5. This statement **IS** lodged at least 2 months before nominations open for the election below.

Signed:



Dated:

19/7/18

ANNEXURE A

- Elections that are required

Branch	Name of Office	Number required	Voting System <i>Direct voting system; Collegiate electoral system</i>	Reason for Election <i>Scheduled; Casual vacancy; New office created; Insufficient nominations</i>	Electorate
National	President	1	DVS	Scheduled	All of the Unions Financial Members in accordance with Rule 8
National	Trustee	1	DVS	Scheduled	All of the Unions Financial Members in accordance with Rule 8
National	Committee of Management Members	2	DVS	Scheduled	All of the Unions Financial Members in accordance with Rule 8
National	Secretary	1	DVS	Scheduled	All of the Unions Financial Members in accordance with Rule 8
National	Treasurer	1	DVS	Scheduled	All of the Unions Financial Members in accordance with Rule 8

- Important dates:

	Direct Voting System	
Nominations OPEN for scheduled election	<i>Nominations shall be called at least one month before the commencement of any ballot and nominations shall remain open for not less than 14 days (Rule 23 (B) (1)). The period of time between the commencement and close of the ballot shall be not less than 14 days and shall close by 5pm on the third Wednesday in November (Rule 23 (A) (1))</i>	
Nominations CLOSE for scheduled election	<i>Not less than 14 days after nomination is open (Rule 23 (B) (1))</i>	
Roll of Voters cut off date	<i>The last day of the calendar quarter immediately preceding the calendar quarter in which nominations open (rule 8.1)</i>	
Nominations OPEN for insufficient nominations vacancy	<i>To be determined by returning officer</i>	
Nominations CLOSE for insufficient nominations vacancy	<i>To be determined by returning officer</i>	
Roll of Voters cut off date	<i>The last day of the calendar quarter immediately preceding the calendar quarter in which nominations open (rule 8.1)</i>	