



Australian Government
Australian Industrial Registry

Level 35, Nauru House
80 Collins Street, Melbourne, VIC 3000
GPO Box 1994S, Melbourne, VIC 3001
Telephone: (03) 8661 7777
Fax: (03) 9654 6672

Ms Jane Ponton
Industrial Officer
Civil Air Operations Officers' Association of Australia
Federal Office
214 Graham Street
PORT MELBOURNE VIC 3207

Dear Ms Ponton,

**Re: Annual Return of information contained in records kept by organisation
(AR2005/317)**

I have received your statutory declaration dated 18 April 2005 providing information in accordance with subsection 233(1) of Schedule 1B of the *Workplace Relations Act 1996*. The documents were lodged in the Industrial Registry on 18 April 2005.

The documents lodged cover the required information for the 2005 Annual Returns of the organisation:

The documents have been filed.

Documents of Website

The Registry has created an electronic file for each registered organisation and branch which is accessible through the AIRC website. The documents lodged will be placed on the AIRC Website at <http://www.e-airc.gov.au/212v>. In light of the readier access which this will give to these documents, elected office bearers may wish to consider providing their work or other postal address (rather than their residential address) in the list of office bearers which is required to be lodged each year under RAO sections 233(1)(b) and (2).

Electronic Lodgement

I encourage you to take advantage of the electronic lodgement service provided by the Registry for future lodgements. You may register as a user and then lodge your documents via the Electronic Lodgement page of the AIRC website at www.airc.gov.au. Alternatively, you may send an email with the documents attached to riateam3@air.gov.au.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Dimitra Doukas'.

Dimitra Doukas
Statutory Services Branch

18 April 2005

Registered & Federal Office
Civil Air Operations Officers' Association of Australia
214 Graham Street, Port Melbourne, Vic 3207
Telephone: (03) 9646 9277
Fax: (03) 9646 6799
Email: civilair@civilair.asn.au

Civil Air

The Australian Air Traffic Control Association

ORIGINAL
as emailed
on 14/4/05

14 April 2005

Industrial Registrar
Australian Industrial Registry
Organisations Branch
GPO Box 1994S
MELBOURNE VIC 3001
(sent via email)

Dear Sir,

Re: Civil Air Operations Officers' Association of Australia - Annual Return of Information for Year 2005 (AR2005/317)

In accordance with subsection 233 (1) of the Registration and Accountability of Organisations Schedule 1B to the Workplace Relations Act 1996, Civil Air wish to lodge the attached information, being records required to be kept by the organisation.

Please do not hesitate to contact me on (03) 9646 9277 if you wish to discuss this information further.

Yours sincerely



Jane Ponton
INDUSTRIAL OFFICER

WORKPLACE RELATIONS ACT 1996

In the matter of the Annual Return of Records to be kept and lodged by organisations and information concerning number of members (employee organisations only) of THE CIVIL AIR OPERATIONS OFFICERS' ASSOCIATION OF AUSTRALIA.

Statutory Declaration

I, Michael Haines, Air Traffic Controller, of 214 Graham Street, Port Melbourne, in the State of Victoria, do hereby solemnly and sincerely declare:

1. THAT, I am the Federal President of The Civil Air Operations Officers' Association of Australia.
2. THAT, I am authorised to make this declaration on behalf of the Association.
3. THAT, the Federal Office of the Association resides at 214 Graham Street, Port Melbourne in Victoria and that the Association does not operate any other Branches or Offices.
4. THAT annexed hereto and marked as "Annexure A" is a list of the names, postal addresses and occupations of the persons holding office as at 13 April 2005, as required by subsection 230(1)(c).
5. THAT, the number of persons who were members of The Civil Air Operations Officers' Association of Australia as of 31 December 2004, was the sum total of 1031 members.
6. THAT in accordance with the Civil Air Operations Officers' Association of Australia Rules [rule 34(f)], elections for delegates shall be conducted each odd numbered year for the following positions:

Air Traffic Services Management and Operational Support
Adelaide Towers and TCU
Brisbane Centre
Southern District
Cairns Tower and TCU
Melbourne Towers and TCU
FDC/TGO


7. THAT, in accordance with the Civil Air Operations Officers' Association of Australia Rules [rule 38(e)], Elections for Officers of the Association positions as defined in rule 20 of the rules shall be conducted each odd numbered year for the following positions:

Three (3) Vice-Presidents (Finance, Communication and Professional).

8. THAT in accordance with rule 34(d), members of the National Executive in the abovementioned positions "shall take Office from the first day of July following the declaration of their election" [rule 34(d)].
9. THAT the register of members has, at all times, been kept and maintained, as required by subsection 230(1)(a) and (2).

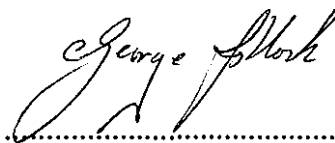
AND I MAKE this solemn declaration by virtue of the Statutory Declaration Act 1959 and, subject to the penalties provided by that Act for the making of false statements in Statutory Declaration conscientiously believing the statements contained in the Declaration to be true and correct in every particular.

DECLARED at Melbourne in the State of Victoria this thirteenth day of April 2005.



.....
Michael Haines
President

Before me



.....
George Fishlock
Justice of the Peace 11528

ANNEXURE "A"

PERSONS HOLDING OFFICE IN THE ORGANISATION

Name	Position	Postal Address	Occupation
Michael S. Haines	President	PO Box 394, Port Melbourne Vic 3207	Air Traffic Controller
George J. Fishlock	Vice President Finance	PO Box 394, Port Melbourne Vic 3207	Air Traffic Controller
Christopher Idle	Vice President Professional	PO Box 394, Port Melbourne Vic 3207	Air Traffic Controller
Robert P. Mason	Vice President Technical	PO Box 394, Port Melbourne Vic 3207	Air Traffic Controller
Shaun M. Day	Vice President Administrative	PO Box 394, Port Melbourne Vic 3207	Air Traffic Controller
Ian J. Stansfield	Vice President Communication	PO Box 394, Port Melbourne Vic 3207	Air Traffic Controller
Matthew Boulton	Sydney Towers & TCU Delegate	PO Box 394, Port Melbourne Vic 3207	Air Traffic Controller
Peter Kym Smith	Adelaide Towers & TCU Delegate	PO Box 394, Port Melbourne Vic 3207	Air Traffic Controller
Glenn Cox	Melbourne Towers & TCU Delegate	PO Box 394, Port Melbourne Vic 3207	Air Traffic Controller
Shane P. Starr	Brisbane Centre Delegate	PO Box 394, Port Melbourne Vic 3207	Air Traffic Controller
Daryl J. Hickey	Melbourne Centre Delegate	PO Box 394, Port Melbourne Vic 3207	Air Traffic Controller
Andrew P. Boon	Brisbane Towers & TCU Delegate	PO Box 394, Port Melbourne Vic 3207	Air Traffic Controller
Tim McLean	Northern District Delegate	PO Box 394, Port Melbourne Vic 3207	Air Traffic Controller
Peter Sullivan	Cairns Tower & TCU Delegate	PO Box 394, Port Melbourne Vic 3207	Air Traffic Controller
Mark P. Wells	Perth Tower & TCU Delegate	PO Box 394, Port Melbourne Vic 3207	Air Traffic Controller
Ray Thomas	FDC/TGO Delegate	PO Box 394, Port Melbourne Vic 3207	Target Generator Operator (TGO)
VACANT	Southern District Delegate		
VACANT	ATS Management & Operational Support Delegate		