



1 December 2020

Michael Unger
National President
Civil Contractors Federation
Sent via email: ccfwa@civilcontractors.com
CC: chrismelham@civilcontractors.com
michael.shulman@stannards.com.au

Dear Michael Unger,

Civil Contractors Federation

Financial Report for the year ended 30 June 2020 – (FR2020/155)

I acknowledge receipt of the financial report for the year ended 30 June 2020 for the Civil Contractors Federation (**the reporting unit**). The documents were lodged with the Registered Organisations Commission (**the ROC**) on 4 November 2020. I also acknowledge receipt of the amended designated officer's certificate and a copy of the minutes of the committee of management meeting held on 25 September 2020 and the annual general meeting held on 13 November 2020. These documents were provided to the ROC on 24 November 2020.

The financial report has now been filed.

The financial report was filed based on a primary review. This involved confirming that the financial reporting timelines required under s.253, s.265, s.266 and s.268 of the *Fair Work (Registered Organisations) Act 2009 (RO Act)* have been satisfied, all documents required under s.268 of the RO Act were lodged and that various disclosure requirements under the Australian Accounting Standards, RO Act and reporting guidelines have been complied with. A primary review does not examine all disclosure requirements.

Please note that the financial report for the year ending 30 June 2021 may be subject to an advanced compliance review.

You are not required to take any further action in respect of the report lodged. I make the following comments to assist you when you next prepare a financial report. The ROC will confirm these concerns have been addressed prior to filing next year's report.

Timescale requirements

Lodgement of the financial report

Section 268 of the RO Act requires a copy of the full report and the designated officer's certificate to be lodged with the ROC within 14 days after the general meeting of members referred to in section 266.

The amended designated officer's certificate indicates that this meeting occurred on 13 November 2020. Therefore, the lodgement of the full report with the ROC occurred before the general meeting of members.

Please ensure in future years that the reporting unit lodges its full reports with the ROC within 14 days after the general meetings of members.

Signing of the auditor's report

The committee of management statement, subsection 255(2A) report and the officer's declaration statement lodged with the financial report were dated 11 October 2020, which is after the statements were audited (8 October 2020). Section 257(1) of the RO Act requires the full report, which includes all the above-mentioned statements, to be audited.

On 20 November 2020, the reporting unit advised the ROC that due to COVID19 travel restrictions, the committee of management meeting held on 25 September 2020 to pass the resolutions in relations to the financial report was conducted by videoconference. The committee of management statement, subsection 255(2A) and the officer's declaration statement were not signed until 11 October 2020 due to such restrictions. The reporting unit also confirmed that there had been no changes to the financial reports since the committee of management meeting on the 25 September 2020. On this occasion, it appears that the full report was audited in accordance with section 257(1) of the RO Act.

Please ensure in future years that the committee of management statement, subsection 255(2A) report and the officer's declaration statement are signed before the completion of the audit.

General purpose financial report (GPFR)

New Australian Accounting Standards

Australian Accounting Standards AASB 16 *Leases*, AASB 15 *Revenue from Contracts with Customers* and AASB 1058 *Income of Not-for-Profit Entities* are applicable to not-for-profit entities for periods beginning on or after 1 January 2019. When a new Australian Accounting Standard is adopted, Australian Accounting Standard AASB 108 *Accounting Policies, Changes in Accounting Estimates and Errors* paragraph 28, requires that the entity disclose certain information about the new Australian Accounting Standard such as the title, the nature of the change and, if applicable, a description of the transitional provisions.

Even though the GPFR includes some disclosures relating to AASB 15 and AASB 16, it does not appear to have included the disclosures required by AASB 108 and all the relevant disclosures required by AASB 15 and AASB 16.

Please note that in future years the reporting unit must adopt all applicable new accounting standards and include all required financial disclosures in accordance with the Australian Accounting Standards.

Transition method

With the introduction of AASB 16 *Leases*, AASB 15 *Revenue from Contracts with Customers* and AASB 1058 *Income of Not-for-Profit Entities*, an entity has the option to transition to these new standards via either the full retrospective method or the modified retrospective method.

From the information disclosed within the GPFR, it is not clear which method(s) the reporting unit has used to transition to AASB16, AASB 15 and AASB 1058.

AASB 15 – Separate disclosure of revenue from contracts with customers and disaggregation of revenue from contracts with customers

AASB 15 paragraph 113(a) requires an entity to disclose revenue from contracts with customers separately unless already disclosed separately in the statement of comprehensive income. AASB paragraph 114 also requires an entity to disaggregate revenue from contracts with customers into categories that depict how the nature, amount, timing, and uncertainty of revenue and cash flows are affected by economic factors.

It appears that no separate disclosure has been made.

Please note that in future years the reporting unit's GPFR must include all relevant and required financial disclosures in accordance with AASB 15.

Reporting Requirements

The ROC website provides factsheets in relation to the financial reporting process and associated timelines. The website also contains the s.253 reporting guidelines and a model set of financial statements.

The ROC recommends that reporting units use these model financial statements to assist in complying with the RO Act, the s.253 reporting guidelines and Australian Accounting Standards. Access to this information is available via [this link](#).

If you have any queries regarding this letter, please contact me on (03) 9603 0764 or via email at kylie.ngo@roc.gov.au.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Kylie', with a long horizontal stroke underneath.

Kylie Ngo
Registered Organisations Commission

CCF REGISTERED ORGANISATION BOARD MEETING MINUTES

Date:	Friday 25 SEPTEMBER 2020	
Venue:	Held Via Skype Video at 10.30am.	
Attendees:	Mr Michael Unger, President Mr Lee Fahey, NSW Mr Michael Cull, NT Mr Peter Kendall, QLD Mr Paul Davison, SA Mr Nick Zardo, ACT Mr David Della Bona, WA Mr Steve Traicevski, VIC National Secretariat Mr Chris Melham Mr Duncan Sheppard	Apology: Mr Bill Abbott, TAS

	ITEM
1.0	OPENING Chairman Mick Unger opened the meeting at 10.30am and welcomed Members.
2.0	APOLOGIES Bill Abbott, TAS
3.0	CONFLICT OF INTEREST Nil
4.0	MINUTES OF THE PREVIOUS MEETING One minor amendment was requested to the June minutes to correct the meeting location.
5.0	FINANCIAL REPORTS "On 25 th September 2020, the National Board of the Civil Contractors Federation passed the following resolution in relation to the general-purpose financial report (GPFR) of the reporting unit for the financial year ended 30 th June 2020. The CCF National Board declares in relation to the GPFR that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with any other requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of the Fair Work (Registered Organisations) Act 2009 (the RO Act);
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting units will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year to which the GPFR relates and since the end of that year:
 - (i) meetings of the National Board were held in accordance with the rules of the organisation including the rules of the branch concerned; and
 - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (iii) the financial records of the reporting unit have been kept and maintained in accordance with RO Act; and
 - (iv) where the organisation consists of two or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a manner consistent with each of the other reporting units of the organisation; and
 - (v) where information has been sought in any request by a member of the reporting unit or the Commissioner duly made under section 272 of the RO Act has been provided to the member of Commissioner; and
 - (vi) where any order for inspection of financial records has been made by Fair Work Commission under section 273 of the RO Act, there has been compliance.”

Moved: Steve Traicevski

Seconded: Peter Kendall

CARRIED

6.0 NATIONAL ANNUAL GENERAL MEETING

- Chris Melham advised the Board that the AGM is planned for 13 November 2020
- The positions of President, Vice President and Treasurer subject to re-election following the AGM.
- Under normal circumstances this vote would be held in person with the Australian Electoral Commission (AEC) adjudicating. However, due to COVID 19, it is unlikely an in-person vote will be able to occur.

	<ul style="list-style-type: none"> Chris Melham advised the Board that he is liaising with AEC and ROC regarding the advised arrangements, and that his preference is to run the elections as per their advice. The Board agreed. <p>Moved: Lee Fahey Seconded: Paul Davidson</p> <p>“That the Annual General Meeting of Civil Contractors Federation be held on 13th November 2020”.</p> <p>CARRIED</p>
7.0	<p>CORRESPONDENCE</p> <p>Nil</p>
8.0	<p>OTHER BUSINESS</p> <p>The question was raised whether the following wording in the CCF Operating Report is accurate:</p> <p><i>The CCF operates predominantly in one business and geographical segment, being a representative body of civil construction businesses throughout Australia.</i></p> <p>The Board discussed the matter and agreed to keep the wording as currently stated.</p>
9.0	<p>NEXT MEETING</p> <p>The next meeting will be held on 13th November 2020.</p>
10.0	<p>CLOSE</p> <p>There being no further business the meeting closed at 10.45am.</p>

Michael Unger - National President

Signed:



Date: 13th November 2020

CIVIL CONTRACTORS FEDERATION NATIONAL ANNUAL GENERAL MEETING

13th November 2020

Virtual Meeting – held via Zoom Video conference

12.00PM

MINUTES

1.1 WELCOME

The Annual General Meeting opened at 12.00PM with the National President welcoming all attendees.

ATTENDEES:

COMPANY:

Lee Fahey	Menai Civil
Peter Kendall	Civil Mining & Construction
Mick Unger	Ertech
Mike Cull	Halkitis
David Della Bona	WA Limestone
Nick Zardo	Guideline ACT
Paul Davison	Davison Earthmovers
Bill Abbott	Ian Harrington Group
Steve Traicevski	Rokon
Lachlan Haskins	Complex Co.
Observers	
Chris Melham	CCF National Chief Executive Officer
Duncan Sheppard	CCF National Senior Policy and Communications Advisor
John Kilgour	CCF VIC LTD CEO
Phil Sutherland	CCFSA LTD CEO
Tom Harris	CCFNT LTD CEO
Andy Graham	CCFWA LTD CEO

2.1 APOLOGIES:

Tony Boulderstone

3.1 PROXIES:

Nil Proxies.

4.1 MINUTES OF THE PREVIOUS MEETING

Mick Unger

Resolution: “That the minutes of the 2019 Annual General Meeting, held on 22 November 2019, be accepted as distributed and tabled”.

Moved: David Della Bona

Seconded: Peter Kendall

5.1 PRESIDENTS REPORT

Mick Unger

President Mick Unger welcomed attendees to the AGM and tabled his annual report

- COVID-19 has had an impact on the civil construction industry, reinforcing the important role CCF plays in representing the industry’s voice to the Federal Government
- In the face of these challenges, CCF has focussed on sharpening its advocacy agenda and servicing its members during this difficult period
- From the outset of COVID-19, CCF held direct meetings and engaged with senior ministers in the Federal Government, including the Deputy Prime Minister, the Hon Michael McCormack and the Minister for Population, Cities and Urban Infrastructure, the Hon Alan Tudge
- CCF has brought to the attention of Government the steps that need to be taken to minimise the impact of the crisis on the industry. CCF has also provided Government with practical policy proposals to help build the Australian economy and put our industry on a stronger, more sustainable footing
- CCF has also strengthened its media presence and has taken a proactive approach to highlighting issues of importance to the civil construction industry
- One of the impacts of COVID-19 is that the industry has been limited in its ability to hold face to face events. We look forward to CCF being able to reinstate many of its events in 2021, including the National Earth Awards
- CCF wishes to formally recognise and acknowledge its 1900 members and to reinforce our commitment to work on your behalf to improve the sustainability and resilience of the industry
- CCF also wishes to formally recognise the work of the CCFA Ltd Members, their CEOs and staff, for the integral role they have played in representing their members’ views with state and territory governments
- Of particular mention is Phil Sutherland, CEO, CCFS LTD who is leaving the organisation. CCF National formally recognises Phil’s contribution to CCFS and to the civil construction industry
- I would also like to formally acknowledge and thank my fellow board members:
 - Queensland - Peter Kendall, Vice President
 - Australian Capital Territory - Nick Zardo, Treasurer
 - New South Wales - Lee Fahey
 - Victoria – Steve Traicevski

- Western Australia - David Della Bona
- South Australia - Paul Davison
- Tasmania - Bill Abbott
- Northern Territory - Michael Cull
- I would also like to acknowledge the efforts of Chris Melham and Duncan Sheppard in our Canberra office.
- CCF is optimistic about the future of industry and it looks forward to working on behalf of its members to achieve positive results for our members.

Resolution: ***"That the President's Report for the year ending 30 June 2020 be accepted."***

Proposer: Lee Fahey

Seconder: Mike Cull

Carried

6.1 TREASURER'S REPORT

Nick Zardo

Treasurer Nick Zardo tabled his Treasurer's report:

- 2019-2020 was a challenging year due to the impacts of COVID-19
- Despite this, CCF is in a strong financial position, recording a profit of \$162,000
- This strong financial position will enable CCF to continue to grow and enhance its advocacy efforts

Resolution: ***"That the Treasurer's Report for the year ending 2020 be accepted."***

Proposer: Steve Traicevski

Seconder: Peter Kendall

Carried

7.1 ACCEPTANCE OF 2019-2020 CCF AUDITED FINANCIAL ACCOUNTS

Mick Unger

Resolution: ***"That the Civil Contractors Federation Audited Financial Report for the year ending 30 June 2020 be accepted as distributed to CCF members on 24th October 2020 and tabled at this Annual General Meeting".***

Proposer: David Della Bona

Seconder: Lee Fahey

Carried

8.1 APPOINTMENT OF AUDITOR

Resolution: ***"That Stannards Accounts and Advisors Pty Ltd be appointed as auditor of Civil Contractors Federation for the year ending 30 June 2021."***

Proposer: Bill Abbott

Seconder: Mike Cull

	Carried	
9.1	APPOINTMENT OF HONORARY RETURNING OFFICER	Mick Unger
	Resolution: <i>"That Simon Mueller is appointed as Honorary Returning Officer for 2020/2021".</i> Proposer: Lee Fahey Seconder: Nick Zardo Carried	
10.1	OTHER BUSINESS	
	ITEM 1: Civil Contractors Federation 2019-2020 Annual Report Resolution: <i>"That the Civil Contractors Federation 2019-2020 Annual Report be accepted as distributed and tabled.</i> Proposer: Mike Cull Seconder: Steve Traicevski Carried ITEM 2: Other Business The following wording was noted from Tony Baulderstone, former CCF National President, who was an apology for the meeting. <i>"I would like to record my congratulations to the CCF National CEO and the Board for their increased exposure to members and the media in recent times. It has been great to see the more regular bulletins and information on all topics, but clearly showing members our National Role and ability to work in the political arena. It has taken some time, but to me it appears that we are now fulfilling our purpose of relocating to Canberra. Well done."</i>	
11.1	CLOSE	
	There being no further business, the meeting was closed at 12.30pm.	

Signed: _____

Print Name: Michael Unger

Title of Office held: CCF National President

Date: _____

s.268 Fair Work (Registered Organisations) Act 2009

AMENDED CERTIFICATE BY PRESCRIBED DESIGNATED OFFICER

Certificate for the year ended 30th June 2020

I Michael Unger being the National President of the Civil Contractors Federation certify:

- that the documents lodged herewith are copies of the full report for the Civil Contractors Federation for the period ended 30 June 2020 referred to in s.268 of the *Fair Work (Registered Organisations) Act 2009*; and
- that the full report was presented to a meeting of the Committee of Management of the reporting unit on 25th September 2020 in accordance with s.266 of the *Fair Work (Registered Organisations) Act 2009*.
- that the full report was published on the reporting unit's website on 12th October 2020;
- that the full report was provided to members of the reporting unit on 24th October 2020 in the Notice of Annual General Meeting for Civil Contractors Federation and that the Annual General Meeting was held on 13th November 2020; and
- that the full report was presented to the Annual General Meeting of members of the reporting unit on 13th November 2020 in accordance with s.266 of the *Fair Work (Registered Organisations) Act 2009* and adopted without change by the members at the Annual General Meeting.

Signature of prescribed designated officer:



Name of prescribed designated officer:

Michael Unger

Title of prescribed designated officer:

National President

Dated:

23rd day of November 2020



18 November 2020

Chris Melham
Chief Executive Officer
Civil Contractors Federation
Sent via email: chrismelham@civilcontractors.com
CC: ccfnat@civilcontractors.com

Dear Chris,

Civil Contractors Federation
Financial Report for the year ended 30 June 2020 – (FR2020/155)

I acknowledge receipt of the financial report for the year ended 30 June 2020 for the Civil Contractors Federation (**the reporting unit**). The documents were lodged with the Registered Organisations Commission (**the ROC**) on 4 November 2020. I also acknowledge receipt of the amended designated officer's certificate which was lodged with the ROC on 11 November 2020.

On 11 November 2020, following the ROC's request for further information, the reporting unit's auditor confirmed the following timeline of the financial reporting process:

- The resolution in relation to the financial report was passed by the committee of management in a meeting on 25 September 2020;
- The auditor's report was signed on 8 October 2020;
- The committee of management statement, officer's declaration statement, subsection 255(2A) report and operating report were signed on 11 October 2020; and
- The full report was presented to a meeting of the committee of management in accordance to section 266 of the *Fair Work (Registered Organisations) Act 2009 (RO Act)* on 25 September 2020.

On review of the financial report lodged and information provided from the auditor on the 11 November 2020, the following issues were identified, and further information is required in relation to the timeline of the financial reporting process.

Issues

Full report must be signed before presentation to the committee of management meeting

Under subsection 265(1)(a) of the RO Act a reporting unit must provide free of charge to its members a full report. A full report consists of:

- (i) a copy of the report of the auditor in relation to the inspection and audit of the financial records of the reporting unit in relation to a financial year; and
- (ii) a copy of the general purpose financial report to which the report relates; and
- (iii) a copy of the operating report to which the report relates.

Subsection 253(2) states that the general purpose financial report must consist of:

- (a) financial statement containing:
 - (i) a profit and loss statement, or other operating statement; and
 - (ii) a balance sheet; and
 - (iii) a statement of cash flows; and
 - (iv) any other statements required by the Australian Accounting Standards; and
- (b) notes to the financial statements containing:
 - (i) notes required by the Australian Accounting Standards; and
 - (ii) information required by the reporting guidelines (see section 255); and
 - (iii) any other reports or statements required by the reporting guidelines (see section 255) (including a committee of management statement, subsection 255(2A) report and officer's declaration statement).

The designated officer's certificate states that the full report was presented to a committee of management meeting on 25 September 2020. However, the auditor's statement was not signed until 8 October 2020. In addition, the committee of management statement, subsection 255(2A) report, officer's declaration statement and operating report were not signed until 11 October 2020.

If the date on the designated officer's certificate is correct, it would appear that the full report was not presented to the committee of management.

General purpose financial report must be audited

Section 257(1) of the RO Act requires the reporting unit's general purpose financial report to be audited. The auditor's report refers to the committee of management statement, the subsection 255(2A) report and the officer's declaration statement as part of the audit scope. As abovementioned, the auditor's report was signed before the committee of management statement, the subsection 255(2A) report and the officer's declaration statement were signed. It would appear these statements and report were not audited.

Date the full report was provided to members of the reporting unit

As per the amended designated officer's certificate, the full report was provided to members of the reporting unit on 24 October 2020. I note that the '2019-2020 CCF National Audited Accounts – Signed Final' was published on reporting unit's [website](#) on 12 October 2020. This date is different from the one declared in the designated officer's certificate.

Committee of management meeting

The designated officer's certificate refers to the full report being presented to a committee of management meeting rather than a general meeting of members. Section 266 of the RO Act requires the full report to be presented to a general meeting of members within 6 months of the end of the financial year unless the rules of the organisation provide for a specified percentage (not exceeding 5%) of members to call a general meeting for the purpose of considering the full report (see subsection 266(3)). This '5% rule' then allows a reporting unit to present its full report to a committee of management meeting.

On review of the organisations rules I have been unable to identify a rule that contains a provision to this effect, that is a '5% rule'. Therefore, if the organisation wishes to present its financial documents in future financial years to a committee of management meeting (rather than a general meeting of members) it will be necessary for the organisation to amend its rules in accordance with the requirements of subsection 266(3).

Lodgment of the financial report

Section 268 of the RO Act requires a copy of the full report and the designated officer's certificate to be lodged with the ROC within 14 days after the relevant meeting referred to in section 266.

The amended designated officer's certificate indicates that this meeting occurred on 25 September 2020. If this is correct the documents should have been lodged with the ROC by 9 October 2020.

The full report was not lodged until 4 November 2020.

If this date is correct, the organisation should have applied to the Commissioner for an extension of time to allow a longer period to lodge the required documents.

Actions required

The ROC is seeking your assistance to provide further clarification on the timeline of the financial report. Please provide a response to the following questions:

1. Confirm the date of the committee of management meeting where the full report was presented and provide the ROC with a copy of the minutes of this meeting;
2. Provide reason why the full report was not presented to a general meeting of members;
3. Identify the organisations rule that the reporting unit relied on to present the full report to a committee of management meeting;
4. Provide reasons as to why the committee of management statement, subsection 255(2A) report and the officer's declaration statement were not audited;
5. Confirm the date the full report was provided to members; and
6. Provide the reasons why the reporting unit did not lodge with the ROC a copy of the full report and the designated officer's certificate within 14 days after the meeting of the committee of management.

If you have any queries regarding this letter, please contact me on (03) 9603 0764 or via email at kylie.ngo@roc.gov.au.

Yours sincerely,



Kylie Ngo
Registered Organisations Commission

CIVIL CONTRACTORS FEDERATION

ABN 41 639 349 350

**FINANCIAL REPORT
FOR THE YEAR ENDED
30 June 2020**

Contents

Certificate by Prescribed Designated Officer.....	1
Officer Declaration Statement	2
Operating Report	3 - 5
National Board Statement	6
Auditor's Independence Declaration.....	7
Expenditure Report Required Under Subsection 255 (2A).....	8
Statement of Profit or Loss	9
Statement of Comprehensive Income	10
Statement of Financial Position	11
Statement of Changes in Members' Fund.....	12
Statement of Cash Flows	13
Notes to the Financial Statements	14 - 46
Auditor's Report	47 -49

**CERTIFICATE BY PRESCRIBED DESIGNATED OFFICER
FOR THE YEAR ENDED 30 June 2020**

I, Michael Unger, being the President of the Civil Contractors Federation (CCF) certify:

- (i) That the documents lodged herewith are copies of the full report for the CCF for the period ended 30 June 2020 referred to in Section 268 of the *Fair Work (Registered Organisations) Act 2009*; and
- (ii) That the full report was presented to a general meeting of members of the reporting unit on 25th September 2020.


.....
Michael Unger (President)
Designated Officer

Dated this 11th day of October 2020.

OFFICER DECLARATION STATEMENT

I, Michael Unger, being the President of the Civil Contractors Federation, declare that all activities required to be disclosed during the reporting period ended 30 June 2020 have been disclosed in the financial report.



.....
Michael Unger – President
Designated Officer

Dated: 11th October 2020.....

Operating Report for the Year Ended 30 June 2020

The Committee of Management presents its operating report on CCF for the year ended 30 June 2020.

PRINCIPAL ACTIVITIES S254(2)(A)

The principal activities of the CCF during the financial year were to promote, protect and advance the interest of the civil construction industry in Australia for the public benefit including being the peak body representing the civil construction industry in Australia.

The CCF operates predominantly in one business and geographical segment, being a representative body of civil construction businesses throughout Australia. It provides professional services, information and advice, industrial relations, industry networking opportunities, training and business certification. The CCF represents the industry to all levels of Government.

RESULTS OF PRINCIPAL ACTIVITIES S254(2)(A)

The CCF generated a profit of \$154,192 (2019: profit of \$64,195). In 2020, CCF's revenue grew by \$353,416 primarily due to a full year of rental income on investment properties. The net assets of CCF grew this year to \$597,220. At reporting date, CCF has a working capital surplus of \$562,522 and can pay its debts when they fall due.

CCF continues to service state-based CCF Not For Profit companies. CCF also services the general public in all facets of the civil construction industry including: ongoing industrial relations advice, advocacy at a Federal level, training and certification to the wider industry.

SIGNIFICANT CHANGES IN NATURE OF PRINCIPAL ACTIVITIES S254(2)(A)

There were no significant changes in the nature of CCF's principal activities during the financial year, save for the disbandment of the Branches, which were replaced by State-based companies.

SIGNIFICANT CHANGES IN FINANCIAL AFFAIRS S254(2)(B)

No matters or circumstances arose during the reporting year which significantly affected the financial affairs of the CCF, except as otherwise disclosed in this report.

Operating Report for the Year Ended 30 June 2020

OFFICERS OR MEMBERS WHO ARE SUPERANNUATION FUND TRUSTEE(S) OR DIRECTOR OF A COMPANY THAT IS A SUPERANNUATION FUND TRUSTEE WHERE BEING A MEMBER OR OFFICER OF A REGISTERED ORGANISATION IS A CRITERION FOR THEM HOLDING SUCH POSITION S254(2)(D)

One officer held a position as a trustee or director of a superannuation entity or exempt public-sector superannuation scheme where the criterion for holding such position is that they are an officer or member of the organisation.

Steve Traicevski

NUMBER OF MEMBERS S254(2)(f) and RO reg 159(a)

The number of persons who, at the end of the financial year, were recorded on the Register of members was 1,200 Contractor Members and 649 Associate Members. At the end of the previous financial year there were 1,200 Members and 691 Associate Members

NUMBER OF EMPLOYEES S254(2)(f) and RO reg 159(b)

The number of persons who were, at the end of the financial year, employees of the CCFNO was 4 (2019: 2).

NATIONAL BOARD MEMBERS S254(2)(f) and RO reg 159(c)

The persons who held office as members of the Board of the CCF during the financial year were:

Title	Name	Period of Office
National President	Michael Unger	1/7/2019 to 30/6/2020
Treasurer	Nick Zardo	1/7/2019 to 30/6/2020
Vice President	Peter Kendall	1/7/2019 to 30/6/2020
Board Member	Steve Traicevski	1/7/2019 to 30/6/2020
Board Member	Lee Fahey	1/7/2019 to 30/6/2020
Board Member	Adrian Granger	1/7/2019 to 22/11/2019
Board Member	Michael Cull	1/7/2019 to 30/6/2020
Board Member	Paul Davison	1/7/2019 to 30/6/2020
Board Member	David Della Bona	1/7/2019 to 30/6/2020
Board Member	Bill Abbott	22/11/2019 to 30/6/2020

**Operating Report
for the Year Ended 30 June 2020**

MANNER OF RESIGNATION S254(2)(c)

Members may resign from the CCF in accordance with Section 174 of the Fair Work (Registered Organisations) Act 2009 and Rule 9 of the Civil Contractors Federation Constitution and Rules, which reads as follows:

"9 - RESIGNATION OF MEMBERS

- (a) A Member may resign from the Federation by written notice addressed and delivered to the Chief Executive Officer.
- (b) A notice of resignation from membership of the Federation takes effect:
 - (i) at the end of two weeks after the notice is received by the Federation: or
 - (ii) on the day specified in the notice;whichever is later.
- (c) Any dues payable but not paid by a former Member of the Federation in relation to a period before the Member's resignation from the Federation took effect, may be sued for and recovered in the name of the Federation, in a court of competent jurisdiction, as a debt due to the Federation.
- (d) A notice delivered to the person mentioned in sub rule (1) shall be taken to have been received by the Federation when it was delivered.
- (e) A notice of resignation that has been received by the Federation is not invalid because it was not addressed and delivered in accordance with sub rule (a) of Rule 9.
- (f) A resignation from membership of the Federation is valid even if it is not effected in accordance with this section if the Member is informed in writing by or on behalf of the Federation that the resignation has been accepted."

Signature of designated officer: ... 

Name and title of designated officer: ...Michael Unger - National President CCF.....

Dated: .11th October 2020.....

**National Board Statement
for the Year Ended 30 June 2020**

On 25th September 2020 the Civil Contractors Federation Committee of Management passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the financial year ended 30 June 2020:

The Committee of Management declares in relation to the GPFR that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with any other requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of the *Fair Work (Registered Organisations) Act 2009* (the RO Act);
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year to which the GPFR relates and since the end of that year:
 - (i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RO Act; and
 - (iv) where the organisation consists of two or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner with each of the other reporting units of the organisation; and
 - (v) where information has been sought in any request by a member of the reporting unit or Commissioner duly made under section 272 of the RO Act it has been provided to the member or Commissioner; and
 - (vi) where any order for inspection of financial records has been made by the Fair Work Commission under section 273 of the RO Act, there has been compliance.

This declaration is made in accordance with a resolution of the Committee of Management.

Signature of designated officer: 

Name and title of designated officer:Michael Unger - National President CCF.....

Dated: . 11th October 2020.....

**AUDITOR'S INDEPENDENCE DECLARATION
TO THE BOARD OF THE
CIVIL CONTRACTORS FEDERATION**

We declare that, to the best of our knowledge and belief, during the year ended 30 June 2020 there have been: –

- (i) no contraventions of the auditor independence requirements in relation to the audit; and
- (ii) no contraventions of any applicable code of professional conduct in relation to the audit.



Stannards Accountants & Advisors
1/60 Toorak Road, South Yarra VIC 3141



MB Shulman
Registered Company Auditor (163888)
Holder of Current Public Practice Certificate
Approved Auditor (FWC Act and Regulations – AA2017/45)

Dated: 6/10/20

**Section 255(2A) Expenditure Report
For the Year ended 30 June 2020**

The Committee of Management presents the expenditure report as required under subsection 255(2A) on the Reporting Unit for the year ended 30 June 2020.

	2020 \$	2019 \$
CATEGORIES OF EXPENDITURE		
Remuneration and other employment-related costs and expenses - employees	376,838	413,649
Advertising	521	-
Operating Costs	954,581	666,202
Donations to Political Parties	-	1,250
Legal Costs	12,449	21,876
Total	1,344,389	1,102,977



Signature of designated officer:

Name and title of designated officer: Michael Unger, National President, CCF

Date: 11th October 2020

**Statement of Profit or Loss
for the Year Ended 30 June 2020**

	Note	2020 \$	2019 \$
Revenue	3	1,520,588	1,167,172
Accountancy Fees	4b	(32,300)	(24,000)
Audit Fees	4b	(4,800)	(7,060)
Bad Debts	4a	-	-
Computer and IT Costs		(26,635)	(27,203)
Depreciation / Amortisation	4c	(485,524)	(244,443)
Functions and Events Expenses		(147,586)	(93,404)
Sponsorship Expenses		(62,936)	-
Insurance		(9,261)	(48,023)
Meeting Expenses		(3,453)	(33,780)
National Communication Costs		(1,709)	(8,035)
National Lobbying / Representation / Travel		(27,152)	(15,564)
Rent		-	(48,932)
Interest Expense AASB 16		(10,724)	-
Amortisation		(45,491)	-
Salaries & Other Benefits - Officeholders		-	-
Salaries & Other Benefits - Employees	4e	(376,838)	(413,649)
Subscriptions & Publications		(5,456)	(6,525)
Other Expenses	4d	(104,524)	(88,345)
Profit / (Loss) from ordinary activities before income tax expense		176,199	108,209
Significant Items of Income and Expense	4g	(22,007)	(44,014)
Profit / (Loss) before income tax		154,192	64,195
Income tax expense	1a	-	-
Profit / (Loss) after income tax expense attributable to the Federation		154,192	64,195

The accompanying notes form part of the financial statements

**Statement of Comprehensive Income
for the Year Ended 30 June 2020**

	2020	2019
	\$	\$
Profit / (Loss) for the period	154,192	64,195
Other Comprehensive Income for the period	-	-
Total Comprehensive Income/ (Deficit) for the period	154,192	64,195

The accompanying notes form part of the financial statements

**Statement of Financial Position
as at 30 June 2020**

	Note	2020 \$	2019 \$
CURRENT ASSETS			
Cash and cash equivalents	5	414,827	258,854
Trade and other receivables	6	383,942	245,103
TOTAL CURRENT ASSETS		798,769	503,957
NON-CURRENT ASSETS			
Intangibles	14	185,755	-
Property, Plant and equipment	7	17,358,485	17,844,008
TOTAL NON-CURRENT ASSETS		17,544,240	17,844,008
TOTAL ASSETS		18,343,009	18,347,965
CURRENT LIABILITIES			
Trade and other payables	8	167,355	41,878
Provisions	9	27,992	24,174
Lease liability	14	40,900	-
TOTAL CURRENT LIABILITIES		236,247	66,052
NON-CURRENT LIABILITIES			
Related Party Loans	12(g)	17,356,245	17,838,885
Lease liability	14	153,297	-
TOTAL NON-CURRENT LIABILITIES		17,509,542	17,838,885
TOTAL LIABILITIES		17,745,789	17,904,937
NET ASSETS		597,220	443,028
MEMBERS' FUNDS			
Accumulated Surplus		597,220	443,028
TOTAL MEMBERS' FUNDS		597,220	443,028

The accompanying notes form part of the financial statements

**Statement of Changes in Members' Fund
for the Year Ended 30 June 2020**

	2020	2019
	\$	\$
Balance at beginning of financial year	443,028	378,833
Surplus / (Loss) attributable to members	154,192	64,195
Balance at end of financial year	597,220	443,028

The accompanying notes form part of the financial statements

**Statement of Cash Flows
for the Year Ended 30 June 2020**

	Note	2020 \$	2019 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from members and customers		381,936	353,320
Interest Received		1,784	1,862
Receipts from CCF Branches	12f	826,383	628,570
Other Revenue		-	15,000
Payments to CCF Branches	12f	-	-
Payments to suppliers		(867,080)	(932,581)
Net cash provided by operating activities	13b	343,023	66,171
CASH FLOWS FROM FINANCING ACTIVITIES			
Lease payments		(37,050)	-
Funds Advanced – CCF Qld Ltd		(150,000)	-
Net cash (used) in financing activities		(187,050)	-
Net (decrease)/increase in cash held		155,973	66,171
Cash at the beginning of the financial year		258,854	192,683
Cash at the end of the financial year	13a	414,827	258,854

The accompanying notes form part of the financial statements

Notes to the Financial Statements for the Year Ended 30 June 2020

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Preparation of the Financial Statements

The financial statements are general purpose financial statements and have been prepared in accordance with Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that apply for the reporting period, and the *Fair Work (Registered Organisation) Act 2009*. For the purpose of preparing the general purpose financial statements, the Civil Contractors Federation is a 'not for profit' entity.

The financial statements have been prepared on an accrual basis and in accordance with the historical cost, except for certain assets and liabilities measured at fair value, as explained in the accounting policies below. Historical cost is generally based on the fair values of the consideration given in exchange for assets. Except where stated, no allowance is made for the effect of changing prices on the results or the financial position. The financial statements are presented in Australian dollars.

The financial report covers Civil Contractors Federation as an Individual entity. Civil Contractors Federation is a Federation incorporated in the Australian Capital Territory under the Fair Work (Registered Organisations) Act 2009.

Prior Year Comparatives

When required by Accounting Standards, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

Accounting Policies

a. Income Tax

The CCF is registered under the Fair Work (Registered Organisations) Act 2009 and is believed to be exempt from income tax including capital gains tax, by virtue of the provisions of s.50-15 of the Income Tax Assessment Act 1997.

b. Cash and cash equivalents

Cash and cash equivalents include cash on hand and deposits held at-call with banks or financial institutions, investments in money market instruments maturing in less than three months, net of bank overdrafts.

c. Plant and Equipment

Each class of plant and equipment are carried at cost or fair value, less, where applicable, any accumulated depreciation and impairment losses.

Cost and valuation

Plant and equipment are measured on the cost basis less depreciation and impairment losses.

The carrying amount of plant and equipment is reviewed annually by the Board to ensure it is not in excess of the recoverable amount of those assets. The recoverable amount is assessed on the basis of the expected net cash flows which will be received from the assets' employment and subsequent disposal. The expected net cash flows have been discounted to present value in determining recoverable amounts.

Notes to the Financial Statements for the Year Ended 30 June 2020

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

Accounting Policies (cont'd)

The depreciation rates used for each class of assets are:

<u>Class of Fixed Assets</u>	<u>Straight Line Depreciation Rate</u>
Plant & Equipment	33%
Buildings	2.5%

The assets' residual values and useful lives are reviewed and adjusted, if appropriate, at each balance date.

The assets' carrying value is written down immediately to recoverable amount if the carrying amount is greater than estimated recoverable amount.

Gains and losses on disposal are determined by comparing the proceeds with the carrying amount. These gains and losses are included in the Statement of Profit and Loss.

d. Trade and other Receivables

Trade and other receivable are recognised initially at fair value and are generally due for settlement within 30 days.

The collectability of debts is reviewed on an ongoing basis. Debts which are known to be uncollectible are written off. A provision for impairment (expected credit losses) on receivables is established based on credit loss experience and other objective evidence that CCF will not be able to collect all amounts due, according to the original terms of the receivables. The amount of the provision is recognised in the income statement as an expense.

e. Trade and other Payables

Trade payables and other accounts payable are recognised when CCF becomes obliged to make future payments resulting from the purchase of goods and services. Trade accounts payable are normally settled within 30 days.

f. Financial Instruments

Initial recognition and measurement

Financial assets and financial liabilities are recognised when the CCF becomes a party to the contractual provisions to the instrument. For financial assets, this is the date that the CCF commits itself to either the purchase or sale of the asset (ie trade date accounting is adopted).

Financial instruments (except for trade receivables) are initially measured at fair value plus transaction costs except where the instrument is classified as "at fair value through profit or loss" in which case transaction costs are expensed to profit or loss immediately. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

Notes to the Financial Statements for the Year Ended 30 June 2020 (Cont'd)

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

Accounting Policies (Cont'd)

Trade receivables are initially measured at the transaction price if the trade receivables do not contain a significant financing component or if the practical expedient was applied as specified in AASB 15: *Revenue from Contracts with Customers*.

Classification and subsequent measurement

Financial liabilities

Financial liabilities are subsequently measured at:

- amortised cost; or
- fair value through profit or loss.

A financial liability is measured at fair value through profit or loss if the financial liability is:

- a contingent consideration of an acquirer in a business combination to which AASB 3: Business Combinations applies;
- held for trading; or
- initially designated as fair value through profit or loss.

All other financial liabilities are subsequently measured at amortised cost using the effective interest method.

The effective interest method is a method of calculating the amortised cost of a debt instrument and of allocating interest expense in the profit or loss over the relevant period.

The effective interest rate is the internal rate of return of the financial asset or liability. That is, it is the rate that discounts the estimated future cash flows through the expected life of the instrument to the net carrying amount at initial recognition.

A financial liability is held for trading if it is:

- incurred for the purpose of repurchasing or repaying in the near term;
- part of a portfolio where there is an actual pattern of short-term profit-taking; or
- a derivative financial instrument (except for a derivative that is in a financial guarantee contract or a derivative that is in effective hedging relationships).

Any gains or losses arising on changes in fair value are recognised in profit or loss to the extent that they are not part of a designated hedging relationship.

The change in fair value of the financial liability attributable to changes in the issuer's credit risk is taken to other comprehensive income and is not subsequently reclassified to profit or loss. Instead, it is transferred to retained earnings upon derecognition of the financial liability.

If taking the change in credit risk in other comprehensive income enlarges or creates an accounting mismatch, then these gains or losses should be taken to profit or loss rather than other comprehensive income.

A financial liability cannot be reclassified.

Notes to the Financial Statements for the Year Ended 30 June 2020 (Cont'd)

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

Accounting Policies (Cont'd)

Financial Assets

Financial assets are subsequently measured at:

- amortised cost;
- fair value through other comprehensive income; or
- fair value through profit or loss.

Measurement is on the basis of two primary criteria:

- the contractual cash flow characteristics of the financial asset; and
- the business model for managing the financial assets.

A financial asset that meets the following conditions is subsequently measured at amortised cost:

- the financial asset is managed solely to collect contractual cash flows; and
- the contractual terms within the financial asset give rise to cash flows that are solely payments of principal and interest on the principal amount outstanding on specified dates.

A financial asset that meets the following conditions is subsequently measured fair value through other comprehensive income:

- the contractual terms within the financial asset give rise to cash flows that are solely payments of principal and interest on the principal amount outstanding on specified dates; and
- the business model for managing the financial asset comprises both contractual cash flows collection and the selling of the financial asset.

By default, all other financial assets that do not meet the measurement conditions of amortised cost and fair value through other comprehensive income are subsequently measured at fair value through profit or loss.

The entity initially designates a financial instrument as measured at fair value through profit or loss if:

- it eliminates or significantly reduces a measurement or recognition inconsistency (often referred to as an “accounting mismatch”) that would otherwise arise from measuring assets or liabilities or recognising the gains and losses on them on different basis;
- it is in accordance with the documented risk management or investment strategy and information about the groupings is documented appropriately, so the performance of the financial liability that is part of a group of financial liabilities or financial assets can be managed and evaluated consistently on a fair value basis; and
- it is a hybrid contract that contains an embedded derivative that significantly modifies the cash flows otherwise required by the contract.

The initial designation of financial instruments to measure at fair value through profit or loss is a one-time option on initial classification and is irrevocable until the financial asset is derecognised.

Notes to the Financial Statements for the Year Ended 30 June 2020 (Cont'd)

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

Accounting Policies (Cont'd)

Equity instruments

At initial recognition, as long as the equity instrument is not held for trading or is not a contingent consideration recognised by an acquirer in a business combination to which AASB 3 applies, the entity made an irrevocable election to measure any subsequent changes in fair value of the equity instruments in other comprehensive income, while the dividend revenue received on underlying equity instruments investment will still be recognised in profit or loss.

Regular way purchases and sales of financial assets are recognised and derecognised at settlement date in accordance with the CCF's accounting policy.

Derecognition

Derecognition refers to the removal of a previously recognised financial asset or financial liability from the statement of financial position.

Derecognition of financial liabilities

A liability is derecognised when it is extinguished (ie when the obligation in the contract is discharged, cancelled or expires). An exchange of an existing financial liability for a new one with substantially modified terms, or a substantial modification to the terms of a financial liability, is treated as an extinguishment of the existing liability and recognition of a new financial liability.

The difference between the carrying amount of the financial liability derecognised and the consideration paid and payable, including any non-cash assets transferred or liabilities, is recognised in profit or loss.

Derecognition of financial assets

A financial asset is derecognised when the holder's contractual rights to its cash flows expires, or the asset is transferred in such a way that all the risks and rewards of ownership are substantially transferred.

All the following criteria need to be satisfied for the derecognition of a financial asset:

- the right to receive cash flows from the asset has expired or been transferred;
- all risk and rewards of ownership of the asset have been substantially transferred; and
- the entity no longer controls the asset (ie has no practical ability to make unilateral decision to sell the asset to a third party).

On derecognition of a financial asset measured at amortised cost, the difference between the asset's carrying amount and the sum of the consideration received and receivable is recognised in profit or loss.

On derecognition of a debt instrument classified as fair value through other comprehensive income, the cumulative gain or loss previously accumulated in the investment revaluation reserve is reclassified to profit or loss.

On derecognition of an investment in equity which the entity elected to classify under fair value through comprehensive income, the cumulative gain or loss previously accumulated in the investments revaluation reserve is not reclassified to profit or loss, but is transferred to retained earnings.

Notes to the Financial Statements for the Year Ended 30 June 2020 (Cont'd)

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

Accounting Policies (Cont'd)

The entity recognises a loss allowance for expected credit losses on:

- financial assets that are measured at amortised cost or fair value through other comprehensive income;
- lease receivables;
- contract assets;
- loan commitments that are not measured at fair value through profit or loss; and
- financial guarantee contracts that are not measured at fair value through profit or loss.

Loss allowance is not recognised for:

- financial assets measured at fair value through profit or loss; or
- equity instruments measured at fair value through other comprehensive income.

Expected credit losses are the profitability-weighted estimate of credit losses over the expected life of a financial instrument. A credit loss is the difference between all contractual cash flows that are due and all cash flows expected to be received, all discounted at the original effective interest rate of the financial instrument.

The entity used the following approaches to impairment, as applicable under AASB9:

- the general approach;
- the simplified approach;
- the purchased or originated credit-impaired approach; and
- low credit risk operational simplification.

General approach

Under the general approach, at each reporting period, the entity assesses whether the financial instruments are credit-impaired, and:

- If the credit risk of the financial instrument has increased significantly since initial recognition, the entity measures the loss allowance of the financial instruments at an amount equal to the lifetime expected credit losses; and
- If there is no significant increase in credit risk since initial recognition, the entity measures the loss allowance for the financial instrument at an amount equal to 12-month expected credit losses.

Simplified approach

The simplified approach does not require tracking of changes in credit risk at every reporting period, but instead requires the recognition of lifetime expected credit loss at all times.

This approach is applicable to:

- trade receivables; and
- lease receivables.

In measuring the expected credit loss, a provision matrix for trade receivables is used taking into consideration various data to get to an expected credit loss (ie delivery of its customer base, appropriate groupings of its historical loss experience, etc).

Notes to the Financial Statements for the Year Ended 30 June 2020 (Cont'd)

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

Accounting Policies (Cont'd)

Purchased or originated credit-impaired approach

For financial assets that are considered to be credit-impaired (not on acquisition or originations), the CCF measures any change in lifetime expected credit loss as the difference between the asset's gross carrying amount and the present value of estimated future cash flows discounted at the financial asset's original effective interest rate. Any adjustment is recognised in profit or loss as an impairment gain or loss.

Evidence of credit impairment includes:

- significant financial difficulty of the issuer or borrower;
- a breach of contract (eg default or past due event);
- a lender has granted to the borrower a concession, due to the borrower's financial difficulty, that the lender would not otherwise consider;
- the likelihood that the borrower will enter bankruptcy or other financial reorganisation; and
- the disappearance of an active market for the financial asset because of financial difficulties.

Low credit risk operational simplification approach

If a financial asset is determined to have low credit risk at the initial reporting date, the entity assumes that the credit risk has not increased significantly since initial recognition and, accordingly, can continue to recognise a loss allowance of 12-month expected credit loss.

In order to make such a determination that the financial asset has low credit risk, the entity applies its internal credit risk ratings or other methodologies using a globally comparable definition of low credit risk.

A financial asset is considered to have low credit risk if:

- there is a low risk of default by the borrower;
- the borrower has a strong capacity to meet its contractual cash flow obligations in the near term; and
- adverse changes in economic and business conditions in the longer term, may, but not necessarily, reduce the ability of the borrower to fulfil its contractual cash flow obligations.

Recognition of expected credit losses in financial statements

At each reporting date, the CCF recognises the movement in the loss allowance as an impairment gain or loss in the statement of profit and loss and other comprehensive income.

The carrying amount of financial assets measured at amortised cost includes the loss allowance relating to that asset.

Assets measured at fair value through other comprehensive income are recognised at fair value with changes in fair value recognised in other comprehensive income. The amount in relation to change in credit risk is transferred from other comprehensive income to profit or loss at every reporting period.

For financial assets that are unrecognised (eg loan commitments yet to be drawn, financial guarantees), a provision for loss allowance is created in the statement of financial position to recognise the loss allowance.

**Notes to the Financial Statements
for the Year Ended 30 June 2020 (Cont'd)**

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

Accounting Policies (Cont'd)

Financial instruments are initially measured at cost on trade date, which includes the transaction costs, when the related contractual rights or obligations exist.

Subsequent to the initial recognition, the Board assess whether there is objective evidence that a financial instrument has been impaired. A prolonged decline in the value of the instrument is considered to determine whether an impairment has arisen, impairment losses are recognised in the Income Statement.

g. Employee Benefits

Short-term employee benefits

Provision is made for CCF's obligation for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and vesting sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The CCF's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as part of current trade and other payables in the statement of financial position.

Long-term employee benefits

Provision is made for employee's long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any measurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The CCF's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where it does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

No provision is made for sick leave as there is no vested liability to pay for accumulated leave and the sick leave to be taken in future reporting periods is not expected to be greater than entitlements which are expected to accrue in those periods.

Superannuation

Contributions are made by the CCF to employee superannuation funds and are expensed when incurred. The CCF is not obliged to contribute to these funds other than to meet its liabilities under the superannuation guarantee system and is under no obligation to make up any shortfall in the funds' assets to meet payments due to employees.

Notes to the Financial Statements for the Year Ended 30 June 2020 (Cont'd)

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

Accounting Policies (Cont'd)

h. Leases

At inception of a contract, CCF assesses if the contract contains or is a lease. If there is a lease present, a right-of-use asset and a corresponding lease liability is recognised by CCF where CCF is a lessee. However all contracts that are classified as short-term leases (lease with remaining lease term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

Initially the lease liability is measured at the present value of the lease payments still to be paid at commencement date. The lease payments are discounted at the interest rate implicit in the lease. If this rate cannot be readily determined, CCF uses the incremental borrowing rate.

Lease payments included in the measurement of the lease liability are as follows:

- fixed lease payments less any lease incentives;
- variable lease payments that depend on an index or rate, initially measured using the index or rate at the commencement date;
- the amount expected to be payable by the lessee under residual value guarantees;
- the exercise price of purchase options, if the lessee is reasonably certain to exercise the options; and
- payments of penalties for terminating the lease, if the lease term reflects the exercise of an option to terminate the lease.

The right-of-use assets comprise the initial measurement of the corresponding lease liability as mentioned above, any lease payments made at or before the commencement date as well as any initial direct costs. The subsequent measurement of the right-of-use assets is at cost less accumulated depreciation and impairment losses.

Right-of-use assets are depreciated over the lease term or useful life of the underlying asset whichever is the shortest. Where a lease transfers ownership of the underlying asset or the cost of the right-of-use asset reflects that CCF anticipates to exercise a purchase option, the specific asset is depreciated over the useful life of the underlying asset.

Concessionary Leases

For leases that have significantly below-market terms and conditions principally to enable the Group to further its objectives (commonly known as peppercorn/concessionary leases), the Group has adopted the temporary relief under AASB 2018-8 and measures the right of use assets at cost on initial recognition.

CCF as lessor

If CCF leases floorspace in their buildings to external parties, upon entering into each contract as a lessor, it assesses if the lease is a finance or operating lease.

The contract is classified as a finance lease when the terms of the lease transfer substantially all the risks and rewards of ownership to the lessee. All other leases not within this definition are classified as operating leases. Rental income received from operating leases is recognised on a straight-line basis over the term of the specific lease.

Initial direct costs incurred in entering into an operating lease (eg legal cost, cost to setup) are included in the carrying amount of the leased asset and recognised as an expense on a straight-line basis over the lease term.

Notes To and Forming Part of the Financial Report for the Period Ended 30 June 2020

Note 1: Summary of Significant Accounting Policies

i. Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of expense and is included in receivables and payables in the Statement of Financial Position.

Cash flows are presented in the Cash Flow Statement on a gross basis, except the GST component of investing and financing activities, which are disclosed as operating cash flows.

j. Revenue

CCF enters into various arrangements where it receives consideration from another party. These arrangements can include consideration in the form of membership subscriptions, capitation fees, levies, grants, and donations. The timing of recognition of these amounts as either revenue or income depends on the rights and obligations in those arrangements.

Revenue from contracts with customers

Where CCF has a contract with a customer, CCF recognises revenue when or as it transfers control of goods or services to the customer. CCF accounts for an arrangement as a contract with a customer if the following criteria are met:

- the arrangement is enforceable; and
- the arrangement contains promises (that are also known as performance obligations) to transfer goods or services to the customer (or to other parties on behalf of the customer) that are sufficiently specific so that it can be determined when the performance obligation has been satisfied.

Revenue comprising CCF branch/ state-company contributions is recognised proportionately over the period to which it relates. Any contribution received in advance for the next period is included in deferred income.

Member subscriptions revenue is recorded on an accruals basis of accounting.

Revenue from the rendering of a service is recognised in proportion to the stage of completion of the service.

Notes to the Financial Statements for the Year Ended 30 June 2020 (Cont'd)

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

Accounting Policies (Cont'd)

No government grant income was received during the year (2019: \$nil). Where it is received, it is not recognised as income until conditions attaching to its receipt have been reasonably complied with by the CCF.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

All revenue is recognised at the point of sale/service recognition, and is sourced in Australia. There are no unsatisfied performance obligations.

No changes to comparative information were required given the adoption of AABS15: Revenue from Contracts with Customers.

k. Operating Segment

The CCF is incorporated under the Fair Work (Registered Organisations) Act 2009 and domiciled in Australia.

The CCF operates predominantly in one business and geographical segment, being a representative body of civil engineering contractors, providing professional services, information and advice including industrial relations advice, dispute resolution, training (business, occupational health and safety), changes to acts and legislation, changes to award rates of and work practices to members of the CCF throughout Australia.

l. Fair Value of Assets and Liabilities

The CCF measures some of its assets and liabilities at fair value on either a recurring or non-recurring basis, depending on the requirements of the applicable Accounting Standard.

Fair value is the price the CCF would receive to sell an asset or would have to pay to transfer a liability in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability. The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset or liability (i.e. the market with the greatest volume and level of activity for the asset or liability) or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (ie. the market that maximises the receipts from the sale of the asset or minimises the payments made to transfer the liability, after taking into account transaction costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

The fair value of liabilities and the CCF's own equity instruments (excluding those related to share-based payment arrangements) may be valued, where there is no observable market price in relation to the transfer of such financial instruments, by reference to observable market information where such instruments are held as assets.

**Notes to the Financial Statements
for the Year Ended 30 June 2020 (Cont'd)**

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

Accounting Policies (Cont'd)

Where this information is not available, other valuation techniques are adopted and, where significant, are detailed in the respective note to the financial statements.

m. Capitation Fees / National Office Contributions

These fees are recognised on an accruals basis, and recorded as income in the year to which they relate.

n. Critical Accounting Estimates and Judgements

The Board evaluates estimates and judgments incorporated into the financial report based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the CCF.

Key Estimates – Impairment

The Board assesses impairment on each reporting date by evaluating conditions specific to the CCF that may lead to impairment of assets. Where an impairment trigger exists, the recoverable amount of the asset is determined. Value-in-use calculations performed in assessing recoverable amounts incorporate a number of key estimates.

No impairment has been recognised in respect of any assets for the year ended 30 June 2020, except as stated in this report.

Key Judgements - Doubtful Debts/ Credit Loss Provision

The Board have assessed each debtor and have estimated no provision for doubtful debts/ credit loss is required (2019: \$nil). The Board believes that the full amount of the debtors is recoverable.

o. Acquisition of assets and or liabilities that do not constitute a business combination

The net book value of assets and/or liabilities transferred to/(by) CCF for no consideration has been used to account for the restructure of the Federation which occurred in the prior year on 31 December 2018. The assets and liabilities which were recognised as at that date of transfers are set out in Note: 12h.

CCF did not otherwise acquire an asset or liability due to an amalgamation under Part 2 of Chapter 3 of the RO Act, or a determination or revocation by the General Manager of the Fair Work Commission under subsections 245(1) or 249(1) of the RO Act.

**Notes to the Financial Statements
for the Year Ended 30 June 2020 (Cont'd)**

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

p. New Accounting Standards for Application in Future Periods

The AASB has issued a number of new and amended Accounting Standards that have mandatory application dates for future reporting periods, some of which are relevant to the entity. The board have decided not to early adopt any of the new and amended pronouncements. The board believe such pronouncements will not materially impact its financial reporting.

q. Information to be provided to Members or Commissioner, Registered Organisations Commission

In accordance with the requirements of the *Fair Work (Registered Organisations) Act 2009*, the attention of members is drawn to the provisions of subsections (1) to (3) of section 272, which reads as follows:

Information to be provided to members or Commissioner:

1. A member of a reporting unit, or the Commissioner, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
2. The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
3. A reporting unit must comply with an application made under subsection (1).

NOTE 2: FUND ANALYSIS

For the financial year ended 30 June 2020, there was no applicable fund or accounts operated in respect of compulsory levies, voluntary contributions or required by the rules of the CCF; and there was no transfer and/or withdrawal from a fund, account, asset or controlled entity which is kept for a specific purpose. There was no balance held within a general fund (other than Accumulated Surplus), nor any compulsory or voluntary contributions and funds invested in specific assets.

**Notes to the Financial Statements
for the Year Ended 30 June 2020 (Cont'd)**

	2020 \$	2019 \$
NOTE 3: REVENUE		
Operating activities:		
Sponsorships	231,421	250,000
National Office Contributions (Capitations – refer note 12)	665,389	625,176
Functions and Events	34,338	33,272
Rental Income - Properties	482,640	241,320
Consulting Fees	-	-
Financial Support	-	-
Other Revenue from another reporting unit	-	-
Revenue Derived from Undertaking Recovery of Wages Activity	-	-
Interest Received	1,784	1,862
Donations > \$1,000	-	-
Donations < \$1,000	-	-
Grants > \$1,000	-	-
Grants < \$1,000	-	-
Member Subscriptions	-	-
Compulsory & Voluntary Levies	-	-
Publications Income	2,624	542
Sundry Revenue	-	15,000
Other Income – ATO Tax Incentives	50,000	-
Insurance Recovery	37,038	-
ACIRT Board Fees	15,354	-
Total Revenue	1,520,588	1,167,172
NOTE 4: SURPLUS FROM ORDINARY ACTIVITIES		
The operating profit / (loss) of the CCF before income tax expense has been determined after:		
a. Bad and Doubtful Debts/ Credit Losses		
Bad debts written off	-	-
Provision for doubtful debts	-	-
	-	-
b. Auditor's Remuneration – audit of financial statements		
Accounting fees – Other Parties	32,300	24,000
Auditor's remuneration – Financial Statement Audit (other fees: \$nil (2019: \$nil))	4,800	7,060
	37,100	31,060
c. Depreciation and amortisation		
Plant and equipment	2,794	3,078
Buildings	482,730	241,365
	485,524	244,443

**Notes to the Financial Statements
for the Year Ended 30 June 2020 (Cont'd)**

	2020 \$	2019 \$
NOTE 4: SURPLUS FROM ORDINARY ACTIVITIES (cont'd)		
d. Other expenses comprise:		
Advertising and Promotion	521	-
Bank charges	847	874
Cleaning	4,143	-
Consultancy fees	31,969	47,541
Compulsory & Voluntary Levies	-	-
Couriers and freight	256	109
Interest paid	1,957	-
Licence fees and memberships	455	208
Member database	-	-
Office expenses	-	3,906
Data, communication and software	16,054	-
National board and committee costs	24,741	-
Photocopier / printer costs	62	3,766
Recruitment	-	-
Repairs and maintenance	1,927	3,045
Legal costs – Litigation	-	-
Legal costs – Consultation (Other Matters)	12,449	21,876
Stationery and printing	-	955
Amenities	1,200	413
Sundry Costs	2,527	4,402
Penalties – via RO Act or the Fair Work Act 2009	-	-
Consideration to Employers for Payroll Deductions of	-	-
Membership Subscriptions	-	-
Attendance Allowance / Fees – Meetings & Conferences	-	-
Capitation Fees and other expenses to another reporting unit	-	-
Conference Expenses	5,416	-
Donations < \$1,000	-	1,250
Donation > \$1,000	-	-
Grants < \$1,000	-	-
Grants > \$1,000	-	-
Affiliation Fees	-	-
	104,524	88,345
e. Employee related expenses		
Salaries	313,140	350,295
Superannuation	33,881	43,067
Separation and Redundancy Payments	25,999	-
Payroll Tax	-	12,526
Training and recruitment	-	-
Leave and Other Entitlements	3,818	7,761
	376,838	413,649

Notes to the Financial Statements for the Year Ended 30 June 2020 (cont'd)

NOTE 4: SURPLUS FROM ORDINARY ACTIVITIES (cont'd)

f. Expenses – Financial Affairs Administered by Other Entities

For the financial year ended 30 June 2020, external costs paid to Stannards Accountants & Advisors Pty Ltd incurred relating to accounting and bookkeeping to CCF.

Monthly invoicing occurs for this service. For the financial year ended 30 June 2020, a total of \$32,300 was payable to this entity (2019: \$24,000 paid to Civil Contractors Federation Queensland).

	2020 \$	2019 \$
g. Significant Items		
Gain on transfer of net assets to CCF from disbanded branches – Note 12(h)	-	20,561,713
Loss on transfer of net assets to newly established state companies by CCF – Note 12(h)	-	(20,561,713)
Restructuring costs	(22,007)	(44,014)
	(22,007)	(44,014)
	2020 \$	2019 \$

NOTE 5: CASH AND CASH EQUIVALENTS

Current

Cash at bank	414,827	258,854
--------------	---------	---------

The weighted average interest rate for cash as at 30 June 2020 is 1.45% (2019: 2.05%)

NOTE 6: TRADE AND OTHER RECEIVABLES

a. Current

Debtors	207,535	177,641
Unsecured Line of Credit – CCF QLD	150,000	-
Other Debtors and Prepayments	22,007	63,062
Security Deposit	4,400	4,400
	383,942	245,103

b. Terms and Conditions

Details of the sundry debtors owing from related parties are outlined at Note 12.
No debtors are outside of agreed trading terms.

c. Credit Losses

There is no allowance for credit losses against trade and other receivables, nor has there been any provision movement or write off during the year (2019: \$nil).

**Notes to the Financial Statements
for the Year Ended 30 June 2020 (cont'd)**

	2020 \$	2019 \$
NOTE 7: PROPERTY, PLANT & EQUIPMENT		
Land – at cost	6,053,005	6,053,005
Buildings – at cost	16,053,046	16,053,046
Less: Accumulated depreciation	(4,749,941)	(4,267,211)
	11,303,105	11,785,835
Plant and equipment and furniture and fittings – at cost	19,985	19,985
Less: Accumulated depreciation	(17,610)	(14,817)
	2,375	5,168
Total – net book value	17,358,485	17,844,008

	2020 \$	2019 \$
Plant and equipment and furniture and fittings		
Carrying amount at beginning of the year	5,168	8,246
Additions	-	-
Disposals	-	-
Amortisation / Depreciation expense	(2,793)	(3,078)
Carrying amount at end of the year	2,375	5,168
Buildings		
Carrying amount at beginning of the year	11,785,835	-
Transfers – Disbanded Branches	-	12,027,200
Disposals	-	-
Amortisation / Depreciation expense	(482,730)	(241,365)
Carrying amount at end of the year	11,303,105	11,785,835
Land		
Carrying amount at beginning of the year	6,053,005	-
Transfers – Disbanded Branches	-	6,053,005
Disposals	-	-
Amortisation / Depreciation expense	-	-
Carrying amount at end of the year	6,053,005	6,053,005
Total	17,358,485	17,844,008

In 2019, Land and buildings were transferred to CCF by the disbanded branches at “written down value” at the date of the transfer. The property values at transfer date and reporting date are believed to approximate “fair market value”. Properties have not been subject to formal independent valuations, however, due regard has been by the CCF to “active market prices” of similar properties in terms of nature, size, condition and location.

**Notes to the Financial Statements
for the Year Ended 30 June 2020 (cont'd)**

	2020 \$	2019 \$
NOTE 8: TRADE AND OTHER PAYABLES		
a. Current		
Trade Creditors *	3,030	59,930
Sponsorship Received in Advance	-	(33,000)
Cash Advances	100,000	-
Sundry Payables	64,325	14,948
	167,355	41,878

*\$Nil payable to legal advisors for consulting matters (2019: \$6,382)

b. Terms and Conditions

Creditors and other payables are settled within the terms of payments offered, which is usually within 30 days. These balances are unsecured and no interest is applicable on these accounts. All payables are expected to be settled within 12 months.

Amount payable to related parties are set out in Note 12.

NOTE 9: PROVISIONS
Current

	2020 \$	2019 \$
Provision for Annual Leave	27,992	24,174
Provision for Long Service Leave	-	-
	27,992	24,174
Number of employees at year end	4	2

Of the amounts owing above, they are payable as follows:-

	Annual Leave		Long Service Leave and Retirement Allowance		Total	
	2020 \$	2019 \$	2020 \$	2019 \$	2020 \$	2019 \$
Officeholders	-	-	-	-	-	-
Other Employees	27,992	24,174	-	-	27,992	24,174
Total	27,992	24,174	-	-	27,992	24,174

	Separation and Redundancy Provisions		Other Employee Provisions		Total	
	2020 \$	2019 \$	2020 \$	2019 \$	2020 \$	2019 \$
Officeholders	-	-	-	-	-	-
Other Employees	-	-	-	-	-	-
Total	-	-	-	-	-	-

Notes to the Financial Statements for the Year Ended 30 June 2020 (cont'd)

Provision for Employee Benefits

Provision for employee benefits represents amounts accrued for annual leave and long service leave.

The current portion for this provision includes the total amount accrued for annual leave entitlements and the amounts accrued for long service leave entitlements that have vested due to employees having completed the required period of service. Based on past experience, the CCF does not expect the full amount of annual leave or long service leave balances classified as current liabilities to be settled within the next 12 months. However, these amounts must be classified as current liabilities since the CCF does not have an unconditional right to defer the settlement of these amounts in the event employees wish to use their leave entitlement.

The non-current portion for this provision includes amounts accrued for long service leave entitlements that have not yet vested in relation to those employees who have not yet completed the required period of service

NOTE 10: EMPLOYEE BENEFITS

Employee benefits paid/accrued during the year	Elected Officials (Office holders)		Employees (other than Elected Officials)		Total	
	2020	2019	2020	2019	2020	2019
	\$	\$	\$	\$	\$	\$
Wages and Salaries	-	-	313,140	350,295	313,140	350,295
Annual Leave and Long Service Leave	-	-	3,818	7,761	3,818	7,761
Redundancy Payments	-	-	25,999	-	25,999	-
Payroll Tax	-	-	-	12,526	-	12,526
Superannuation	-	-	33,881	43,067	33,881	43,067
Total	-	-	376,838	413,649	376,838	413,649

No bonuses or share based payments were made to office holders/employees in 2020 or 2019.

NOTE 11: FINANCIAL RISK MANAGEMENT

Financial Risk Management Policies

The CCF's financial instruments consist mainly of deposits with banks, short term investments and accounts receivable and payable.

The CCF does not have any derivative instruments at 30 June 2020.

i. Terms, Conditions and Accounting Policies

The CCF's accounting policies are included in Note 1, while the terms and conditions, including the effective weighted average interest rate of each class of financial asset and financial liability both recognised and unrecognised at the balance date are included under the appropriate note for that instrument.

ii. Treasury Risk Management

The Committee members meet on a regular basis to analyse financial risk exposure and to evaluate treasury management strategies in the context of the most recent economic conditions and forecasts.

Notes to the Financial Statements for the Year Ended 30 June 2020 (Cont'd)

iii. Financial Risk Exposures and Management

The main risks the CCF is exposed to through its financial instruments are interest rate risk, liquidity and credit risk.

Liquidity risk

The CCF manages this risk by monitoring its credit terms on trade debtors.

Interest rate risk

The CCF has performed a sensitivity analysis relating to its exposure to interest rates risk at balance date. This sensitivity analysis demonstrates the effect on current year results and equity which could result from a change in this risk.

As at 30 June 2020, the effect on profit and equity as a result of the changes in interest rates with all other variables remaining constant would be as follows:

	2020 \$	2019 \$
Change in profit/(loss)		
Increase in interest rate by 1%	2,206	2,589
Decrease in interest rate by 1%	(2,206)	(2,589)
Change in equity		
Increase in interest rate by 1%	2,206	2,589
Decrease in interest rate by 1%	(2,206)	(2,589)

No sensitivity analysis has been performed on foreign currency risk as the CCF is not materially exposed to foreign currency fluctuations.

Interest Rate Risk

The CCF's exposure to interest rate risk, which is the risk that a financial instrument's value will fluctuate as a result of changes in market interest rates and the effective weighted average interest rates on classes of financial assets and financial liabilities, is as follows:-

	Weighted Average Effective Interest Rate %	Floating Interest Rate \$	1 year or less \$	Fixed Interest Rate Maturities 1 to 5 years \$	Over 5 years \$	Non Interest Bearing \$	Total \$
30 June 2020							
Assets:							
Cash	1.45	414,827	-	-	-	-	414,827
Trade and Sundry Debtors		-	-	-	-	569,697	569,697
		414,827	-	-	-	569,697	984,524
Liabilities:							
Sundry Creditors & Other Liabilities	5	-	(40,900)	(153,297)	-	(167,355)	(361,552)
		-	(40,900)	(153,297)	-	(167,355)	(361,552)
Net financial assets		414,827	(40,900)	(153,297)	-	402,342	622,972

Notes to the Financial Statements for the Year Ended 30 June 2020 (Cont'd)

iii. Financial Risk Exposures and Management

	Weighted Average Effective Interest Rate %	Floating Interest Rate \$	1 year or less \$	Fixed Interest Rate Maturities 1 to 5 years \$	Over 5 years \$	Non Interest Bearing \$	Total \$
30 June 2019							
Assets:							
Cash	2.05	258,854	-	-	-	-	258,854
Trade and Sundry Debtors		-	-	-	-	245,103	245,103
		258,854	-	-	-	245,103	503,957
Liabilities:							
Sundry Creditors & Other Liabilities		-	-	-	-	(41,878)	(41,878)
		-	-	-	-	(41,878)	(41,878)
Net financial assets		258,854	-	-	-	203,225	462,079

Credit Risk

The maximum exposure to credit risk, excluding the value of any collateral or other security, at balance date to recognised financial assets is the carrying amount of those assets, net of any provisions for doubtful debts, as disclosed in the Statement of Financial Position and notes to the financial report.

The CCF believes it is not materially exposed to any individual credit risk on any instrument.

iv. Net Fair Values

The aggregate net fair values and carrying amount of financial assets and financial liabilities are disclosed in the Statement of Financial Position and in the notes to the financial statements.

Notes to the Financial Statements for the Year Ended 30 June 2020 (Cont'd)

NOTE 12: RELATED PARTIES

a. National Office Board members

The names of the members of the CCF Board who held office during the year are as follows:

Michael Unger, Nick Zardo, Peter Kendall, Andrew Maher, Steve Traicevski, Michael Boyle, Lee Fahey, Adrian Granger, Michael Cull, Gerard Beltrame, Paul Davison, David Della Bona and Bill Abbott.

Members of the CCF Board received no attendance fees during the year, nor did they accrue any entitlements.

The officeholders received no 'non cash' benefits (2019: \$nil). No officeholder of CCF during the year and/or the prior year had any material personal interest in a matter that he/she has or did acquire, or a relative of the officeholder has or did acquire.

No officeholder or officer of the CCF (this year or last year) received any remuneration because they were a member of, or held position with a Board or peak council because: -

- i) The officeholder held such a position with the Board or peak council only because they were an officeholder of the CCF; or
- ii) They were nominated for the position by the CCF; or
- iii) They received remuneration from any third party, in connection with the performance of their duties as an officeholder of the CCF.

	2020 \$			2019 \$		
b. Key Management Personnel Remuneration	Short Term Benefits (Salary) \$	Post Employment Benefits (Superannuation) \$	Total \$	Short Term Benefits (Salary) \$	Post Employment Benefits (Superannuation) \$	Total \$
Total Compensation	260,294	24,706	285,000	260,294	24,728	285,022

	2020 \$			2019 \$		
c. Annual Leave and Long Service Leave Accrued for Key Management Personnel at end of the Year	Annual Leave \$	Long Service Leave \$	Total \$	Annual Leave \$	Long Service Leave \$	Total \$
Total Leave Provision	12,553	-	12,553	16,064	-	16,064

No termination benefits or share based payments were received (2019: \$nil).

d. Transactions with National Office, Branches and Related Entities

Entities related to CCF Board members paid membership fees, received training, purchased statutory awards and updates from the entity during the year on the same commercial terms and conditions offered to all other members.

**Notes to the Financial Statements
for the Year Ended 30 June 2020 (Cont'd)**
e. Related Party balances at year end

Amounts receivable/(payable) at reporting date – CCF state-based companies/former branches	2020 \$	2019 \$
Victoria	11,742	15,750
Queensland	98,146	96,278
South Australia	31,108	3,035
Western Australia	-	5,213
New South Wales	18,011	13,572
Northern Territory	(287)	(230)
Tasmania	3,434	2,161
Australian Capital Territory	-	507
	<u>162,154</u>	<u>136,286</u>

f. Balance Reconciliation- related entities**Victoria Branch**

Carrying amount at beginning of the year	15,750	(493)
CCF Levy income	122,678	118,593
Sundry income	-	3,395
Sundry charges	(1,431)	-
Receipts	(125,255)	(105,745)
Payment made	-	-
Carrying amount at end of the year	<u>11,742</u>	<u>15,750</u>

Queensland Branch

Carrying amount at beginning of the year	96,278	2,813
CCF Levy income	106,619	135,237
Sundry income	-	4,440
Sundry charges	(7,290)	-
Receipts	(97,461)	(46,212)
Payment made	-	-
Carrying amount at end of the year	<u>98,146</u>	<u>96,278</u>

South Australia Branch

Carrying amount at beginning of the year	3,035	(7,568)
CCF Levy income	216,159	135,174
Sundry income	-	598
Sundry charges	(276)	-
Receipts	(187,810)	(125,169)
Payments made	-	-
Carrying amount at the end of the year	<u>31,108</u>	<u>3,035</u>

Western Australia Branch

Carrying amount at beginning of the year	5,213	29,435
CCF Levy income	50,373	51,344
Sundry income	-	-
Sundry charges	(473)	(294)
Receipts	(55,113)	(75,272)
Payment made	-	-
Carrying amount at end of the year	<u>-</u>	<u>5,213</u>

**Notes to the Financial Statements
for the Year Ended 30 June 2020 (Cont'd)**

	2020 \$	2019 \$
NSW Branch		
Carrying amount at beginning of the year	13,572	22,367
CCF Levy income	117,296	135,000
Sundry income	198,405	83,573
Sundry charges	-	-
Receipts	(311,262)	(227,368)
Payments made	-	-
Carrying amount at the end of the year	<u>18,011</u>	<u>13,572</u>
Northern Territory Branch		
Carrying amount at beginning of the year	(230)	-
CCF Levy income	24,074	21,344
Sundry income	-	907
Sundry charges	(1,831)	-
Receipts	(22,300)	(22,481)
Payment made	-	-
Carrying amount at end of the year	<u>(287)</u>	<u>(230)</u>
Tasmania Branch		
Carrying amount at beginning of the year	2,161	-
CCF Levy income	17,628	18,050
Sundry income	-	507
Sundry charges	(196)	-
Receipts	(16,159)	(16,396)
Payment made	-	-
Carrying amount at end of the year	<u>3,434</u>	<u>2,161</u>
ACT Branch		
Carrying amount at beginning of the year	507	-
CCF Levy income	10,562	10,434
Sundry income	-	-
Sundry charges	-	-
Receipts	(11,023)	(9,927)
Payment made	-	-
Carrying amount at end of the year	<u>-</u>	<u>507</u>

No payments (except as noted herein) to a former related party of CCF occurred for the period to 30 June 2020.

**Notes to the Financial Statements
for the Year Ended 30 June 2020 (cont'd)**
**g. Related Party Payables at reporting date
(arising from establishment of state-based companies)**

	2020	2019
	\$	\$
CCF (Vic) Ltd	2,204,183	2,267,615
CCF (Qld) Ltd	6,711,210	6,915,211
CCF (SA) Ltd	6,548,522	6,736,006
CCF (WA) Ltd	1,892,330	1,920,053
	<u>17,356,245</u>	<u>17,838,885</u>

CCF (Vic) Ltd

Carrying amount at beginning of year	2,267,615	-
Land & Buildings transferred to CCF	-	2,299,265
Rent	(63,432)	(31,650)
Loan – 30 June 2020	<u>2,204,183</u>	<u>2,267,615</u>

CCF (Qld) Ltd

Carrying amount at beginning of year	6,915,211	-
Land & Buildings transferred to CCF	-	7,017,211
Rent	(204,001)	(102,000)
Loan – 30 June 2020	<u>6,711,210</u>	<u>6,915,211</u>

CCF (SA) Ltd

Carrying amount at beginning of year	6,736,006	-
Land & Buildings transferred to CCF	-	6,829,756
Rent	(187,484)	(93,750)
Loan – 30 June 2020	<u>6,548,522</u>	<u>6,736,006</u>

CCF (WA) Ltd

Carrying amount at beginning of year	1,920,053	-
Land & Buildings transferred to CCF	-	1,933,973
Rent	(27,723)	(13,920)
Loan – 30 June 2020	<u>1,892,330</u>	<u>1,920,053</u>

Other related party loans :
Line of Credit

CCF (QLD) Ltd – Line of Credit	-	-
Carrying amount at beginning of year	-	-
Amounts Advanced	(150,000)	-
Loan – 30 June 2020	<u>(150,000)</u>	<u>-</u>

**Notes to the Financial Statements
for the Year Ended 30 June 2020 (cont'd)**

**g. Related Party Payables at reporting date
(arising from establishment of state-based companies)**

Sales to and purchases from related parties are made on terms equivalent to those that prevail in arm's length transactions. Outstanding balances for sales and purchases at the year-end are unsecured and interest free and settlement occurs in cash. There have been no guarantees provided or received for any related party receivables or payables. For the year ended 30 June 2020, the CCF has not recorded any impairment of receivables relating to amounts owed by related parties and declared person or body (2019: \$Nil). This assessment is undertaken each financial year through examining the financial position of the related party and the market in which the related party operates.

Notes to the Financial Statements for the Year Ended 30 June 2020 (cont'd)

h. Asset Transfers

As set out in Note 1 to the 2019 financial report, the following net assets were transferred to CCF by the state branches when they were disbanded on 31 December 2018:

	VIC \$	QLD \$	SA \$	WA \$	NSW \$	NT \$	TAS \$	ACT \$	Total transfer to CCF \$
Cash	1,751,408	197,473	1,509,701	86,621	18,873	541,922	71,945	74,818	4,252,761
Website Costs	0	0	0	0	18,845	0	0	0	18,845
Land & Buildings	2,299,265	7,017,211	6,829,756	1,933,973	0	0	0	0	18,080,205
Plant & Equipment	686,654	379,095	209,804	156,601	200,187	613	12,640	0	1,645,594
Trade Receivables	749,342	538,750	127,618	176,708	2,636,904	42,060	30,293	1,925	4,303,600
Inventory & Other Assets	117,467	192,764	165,769	77,693	775,755	0	0	0	1,329,448
Trade and Other Payables	(2,508,980)	(861,258)	(911,730)	(563,804)	(1,847,198)	(136,278)	(76,244)	(2,831)	(6,908,323)
Borrowings	(1,240,491)	(37,629)	0	0	(108,734)	0	(14,980)	0	(1,401,834)
Employee Entitlements	(153,824)	(86,112)	(333,361)	(18,347)	(159,219)	(5,079)	(2,641)	0	(758,583)
Total	1,700,841	7,340,294	7,597,557	1,849,445	1,535,413	443,238	21,013	73,912	20,561,713

Notes to the Financial Statements for the Year Ended 30 June 2020 (cont'd)

h. Asset Transfers

As set out in Note 1 to the 2019 financial report, the following net assets were transferred by CCF to state companies limited by guarantee on 1 January 2019:

	VIC \$	QLD \$	SA \$	WA \$	NSW \$	NT \$	TAS \$	ACT \$	Total transfer by CCF \$
Cash	1,751,408	197,473	1,509,701	86,621	18,873	541,922	71,945	74,818	4,252,761
Website Costs	0	0	0	0	18,845	0	0	0	18,845
Owing by CCF	2,299,265	7,017,211	6,829,756	1,933,973	0	0	0	0	18,080,205
Plant & Equipment	686,654	379,095	209,804	156,601	200,187	613	12,640	0	1,645,594
Trade Receivables	749,342	538,750	127,618	176,708	2,636,904	42,060	30,293	1,925	4,303,600
Inventory & Other Assets	117,467	192,764	165,769	77,693	775,755	0	0	0	1,329,448
Trade and Other Payables	(2,508,980)	(861,258)	(911,730)	(563,804)	(1,847,198)	(136,278)	(76,244)	(2,831)	(6,908,323)
Borrowings	(1,240,491)	(37,629)	0	0	(108,734)	0	(14,980)	0	(1,401,834)
Employee Entitlements	(153,824)	(86,112)	(333,361)	(18,347)	(159,219)	(5,079)	(2,641)	0	(758,583)
Total	1,700,841	7,340,294	7,597,557	1,849,445	1,535,413	443,238	21,013	73,912	20,561,713

**Notes to the Financial Statements
for the Year Ended 30 June 2020 (cont'd)**

	2020 \$	2019 \$
NOTE 13: CASH FLOW INFORMATION		
a. Reconciliation of Cash		
Cash at Bank	414,827	258,854
	<u>414,827</u>	<u>258,854</u>
b. Reconciliation of Profit / (Loss) from ordinary activities after income tax to net cash provided by operating activities		
Profit / (Loss) from Ordinary Activities after income tax	154,192	64,195
Add/(Less):		
Non Cash Flows in (Loss) from Ordinary Activities:		
Depreciation / Amortisation	485,524	244,443
AASB 16: Right-of-use amortisation	45,491	
Rental Income	(482,640)	(241,320)
	<u>202,567</u>	<u>67,318</u>
Changes in Operating Assets and Liabilities		
(Increase)/Decrease in Receivables	11,161	72,900
Increase/(Decrease) in Provisions	3,818	10,978
Increase/(Decrease) in Creditors, Accruals and Other Liabilities	125,477	(85,025)
	<u>343,023</u>	<u>66,171</u>

Notes to the Financial Statements for the Year Ended 30 June 2020 (cont'd)

NOTE 14: INTANGIBLES

a. Leases - Right of Use Assets (ROU) and related Liability

	2020 \$	2019 \$
Right-of-use asset		
Right-of-use asset recognised	231,246	-
Additions to right-of-use assets	-	-
Amortisation Charge for right-of-use asset	(45,491)	-
Carrying amount of right -of-use assets	185,755	-
Lease liability		
Lease liability recognised	231,246	-
Add interest expense	10,724	-
Less lease payments	(47,774)	-
Carrying amount of lease liability	194,197	-
Maturity		
Within 1 Year	40,900	-
More than 1 Year but less than 5 Years	153,297	-
More than 5 years	-	-
	194,197	-

CCF's lease portfolio includes buildings. The lease term is 4 years (after extension was executed) and is now accounted for in accordance with AASB16.

Options to extend or terminate

The option to extend or terminate is contained in the property lease. These clauses provide CCF opportunities to manage leases in order to align with its strategies. All of the extension or termination options are only exercisable by CCF. The extension options or termination options which were probable to be exercised have been included in the calculation of the Right of Use asset.

The right-of-use asset and related liability refers to the lease of Level 3 Unit 13, 11 National Circuit, Barton which is the current office premises.

b. Operating Leases

At 30 June 2020, the entity has no operating lease commitments (2019: \$nil).

NOTE 15: CAPITAL COMMITMENTS

At 30 June 2020, the entity has no capital commitments (2019: \$nil).

NOTE 16: CONTINGENT ASSETS OR LIABILITIES

The CCF is not aware of any other material contingent assets and/or liabilities at balance date.

NOTE 17: ECONOMIC DEPENDENCY

The CCF is dependent on ongoing funding in the form of contributions from branches/ state-based companies which will continue indefinitely under agreement between CCF and the companies. The CCF did not receive any other financial support from any other reporting unit during the year.

During the period CCF did not provide any form of financial support to another reporting unit or entity to facilitate their continuing as a going concern.

Notes to the Financial Statements for the Year Ended 30 June 2020 (Cont'd)

NOTE 18: FEDERATION DETAILS

The registered office and the principal place of business of the CCF is:

Civil Contractors Federation
Unit 13, Level 3 Engineering House
11 National Circuit
Barton ACT 2600

NOTE 19: FAIR VALUE MEASUREMENT

The CCF measures and recognises the following assets and liabilities at fair value on a recurring basis after initial recognition:

- financial assets at fair value through profit or loss;
- available-for-sale financial assets; and
- freehold land and buildings.

The CCF does not subsequently measure any liabilities at fair value on a recurring basis, or any assets or liabilities at fair value on a non-recurring basis.

a. Fair Value Hierarchy

AASB 13: Fair Value Measurement requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurements into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

Level 1	Level 2	Level 3
Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.	Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.	Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

Valuation techniques

The CCF selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the CCF are consistent with one or more of the following valuation approaches:-

- Market approach: valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.
- Income approach: valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.
- Cost approach: valuation techniques that reflect the current replacement cost of an asset at its current service capacity.

Notes to the Financial Statements for the Year Ended 30 June 2020 (Cont'd)

a. Fair Value Hierarchy (cont'd)

When selecting a valuation technique, the CCF gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability are considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

The following tables provide the fair values of the CCF's assets and liabilities measured and recognised on a recurring basis after initial recognition and their categorisation with the fair value hierarchy.

		30 June 2020			
	Note	Level 1 \$	Level 2 \$	Level 3 \$	Total \$
Recurring fair value measurements					
<i>Financial assets</i>					
Financial assets at fair value through profit or loss:	-	-	-	-	-
Available-for-sale financial assets:	-	-	-	-	-
Total financial assets recognised at fair value	-	-	-	-	-
<i>Non-financial assets</i>					
Freehold land & buildings	7	17,356,110	-	-	-
Total non-financial assets recognised at fair value	7	17,356,110	-	-	-

		30 June 2019			
	Note	Level 1 \$	Level 2 \$	Level 3 \$	Total \$
Recurring fair value measurements					
<i>Financial assets</i>					
Financial assets at fair value through profit or loss:	-	-	-	-	-
Available-for-sale financial assets:	-	-	-	-	-
Total financial assets recognised at fair value	-	-	-	-	-
<i>Non-financial assets</i>					
Freehold land & buildings	7	17,838,840	-	-	-
Total non-financial assets recognised at fair value	7	17,838,840	-	-	-

Notes to the Financial Statements for the Year Ended 30 June 2020 (Cont'd)

b. Valuation Techniques and Inputs Used to Measure Fair Values

Description	Fair Value at 30 June 2020 \$	Valuation Technique(s)	Inputs Used
Non-financial assets	17,356,110	Market Value	Market Valuation
Financial assets at fair value through profit or loss:	-	n/a	n/a
Available-for-sale financial assets:	-	n/a	n/a
	17,356,110	n/a	n/a

* 30 June 2019 - \$17,838,840

c. Disclosed Fair Value Measurements

The following assets and liabilities are not measured at fair value in the statement of financial position, but their fair values are disclosed in the notes:-

- accounts receivable and other debtors; and
- accounts payable and other payables.

The following table provides the level of the fair value hierarchy within which the disclosed fair value measurements are categorised in their entirety and a description of the valuation techniques(s) and inputs used:

Description	Fair Value at Hierarchy Level	Valuation Technique(s)	Inputs Used
<i>Assets</i>			
Accounts receivable and other debtors	3	Income approach using discounted cash flow methodology	Market interest rates for similar assets
<i>Liabilities</i>			
Accounts payable and other payables	3	Income approach using discounted cash flow methodology	Market interest rates for similar assets
Hire purchase liabilities	2	Income approach using discounted cash flow methodology	Current commercial borrowing rates for similar instruments

NOTE 20: OTHER DISCLOSURES

The CCF did not receive financial support from any other reporting unit during the year. Except as disclosed in the Statement of Profit and Loss, there were no expenses or allowances in connection with holding meetings of members of the CCF and any conferences or meetings of councils, committees, panels or other bodies for the holding of which the CCF was wholly or partly responsible.

There were no payables to employers as consideration for the employers making payroll deductions of membership subscriptions at reporting date, nor payables for any legal services at reporting date (except as disclosed in Note 8), nor any payables for penalties imposed under the RO Act or the Fair Work Act 2009.

NOTE 21: SUBSEQUENT EVENTS

There were no subsequent events of significance after the reporting date.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF CIVIL CONTRACTORS FEDERATION

To the Members of Civil Contractors Federation

Report on the Audit of the Financial Report

Auditor's Opinion

We have audited the financial report of Civil Contractors Federation, which comprises the statement of financial position as at 30 June 2020, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year ended 30 June 2020, notes to the financial statements, including a summary of significant accounting policies, the Committee of Management Statement, the subsection 255(2A) report and the Officer Declaration Statement.

In our opinion, the accompanying financial report presents fairly, in all material aspects, the financial position of Civil Contractors Federation (CCF) as at 30 June 2020, and its financial performance and its cash flows for the year ended on that date in accordance with:

- the Australian Accounting Standards; and
- any other requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of the Fair work (Registered Organisations) Act 2009 (the RO Act).

We declare that management's use of the going concern basis in the preparation of the financial statements of the CCF is appropriate.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the Reporting Unit in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Information Other than the Financial Report and Auditor's Report Thereon

The Committee of Management is responsible for the other information. The other information obtained at the date of this auditor's report is in the Operating Report accompanying the financial report.

Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

INDEPENDENT AUDITORS REPORT (Cont'd)

Committee of Management Responsibility for the Financial Report

The Committee of Management of CCF is responsible for the preparation of the financial report in accordance with Australian Accounting Standards and the RO Act, and for such internal control as the Committee of Management determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error. In preparing the financial report, the Committee of Management is responsible for assessing CCF's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Committee of Management either intend to liquidate CCF or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Report

Our objective is to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Reporting Unit's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Committee of Management.
- Conclude on the appropriateness of the Committee of Management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Reporting Unit's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Reporting Unit to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Reporting Unit to express an opinion on the financial report. We are responsible for the direction, supervision and performance of the CCF audit. We remain solely responsible for our audit opinion.




**INDEPENDENT AUDITORS REPORT
(Cont'd)**

We have communicated with the Committee of Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identified during our audit.

No revenue has been derived from undertaking recovery of wages activity during the 2020 financial year.

I declare that I am an auditor registered under the RO Act.


Stannards Accountants and Advisors


Michael B Shulman
Partner

Melbourne, VIC
Dated: 8/10/20

Registered Company Auditor (163888)
Holder of Current Public Practice Certificate
Approved Auditor (FWC Act and Regulations – AA2017/45)