



FAIR WORK
AUSTRALIA

17 January 2012

Mr Peter Middleton
Acting Branch President
Civil Contractors Federation - ACT
ccfact@civilcontractors.com

cc Mr Robert Row
Chief Executive Officer, Civil Contractors Federation
By email: row@civilcontractors.com

cc: Mr David Penman
D. Penman & Co
By email: DAVID_STANFORD@UNITE.COM.AU

Dear Mr Middleton

**Re: Civil Contractors Federation - ACT Branch
Financial Report for the year ended 30 June 2011**

I acknowledge receipt of the financial report of the ACT Branch of the Civil Contractors Federation for the year ended 30 June 2011. The documents were lodged with Fair Work Australia on 27 October 2011.

The financial report has now been filed.

I make the following comments to assist you when you next prepare a financial report. You are not required to take any further action in respect of the report lodged.

Documents must be lodged with Fair Work Australia within 14 days of General Meeting

The documents were presented to a General Meeting on 11 October 2011 but were not lodged with Fair Work Australia until 27 October 2011.

In future financial years the documents should be lodged with Fair Work Australia within 14 days of the meeting at which they were presented - see section 268 of the RO Act.

References to legislation

The Committee of Management Statement refers to Schedule 1 which is outdated legislation. In future years please refer to the relevant provisions of the *Fair Work (Registered Organisations) Act 2009* or the *Fair Work (Registered Organisations) Regulations 2009*, as appropriate. Also the references in the Committee of Management Statement to the Commission should be to FWA.

Date of resolution

Item 26 of the [Reporting Guidelines](#) requires that the Committee of Management Statement be made in accordance with such resolution as is passed by the Committee of Management. Such statement must also specify the date of passage of the resolution. I note that whilst the Committee of Management Statement has the month of September, the actual day of the resolution was not provided.

Materiality

AASB 101(29) requires material items to be presented separately. A line item in the Statement of Cash Flows is "Payments to suppliers and employees" in the sum of \$5,016 which is a material amount. In future years please ensure that any material items within expenses are separately disclosed.

Cash flows between reporting units

Reporting Guideline 15 states that 'where another reporting unit of the organization is the source of cash inflow or the application of a cash outflow, such cash flow should be separately disclosed in the notes to the financial statements and show the name of the other reporting unit concerned'.

An item in the Income Statement of the Branch discloses an expense item of \$7,808 as ACT State Contribution, which I assume to be a contribution to the national office of the CCF. However the notes do not disclose *cash flow* to the national office. In future years please ensure that all cash flow between the branch and the national office (and, if applicable, between the branch and other branches of the CCF) are disclosed in the notes to the financial statements. Also the name of the national office (and, if applicable, the names of any other branches of the CCF, needs to be shown as the recipient or course of the cash flow.

Should you wish to discuss the matters raised in this letter, or if you require further information on the financial reporting requirements of the Act, I may be contacted on (03) 8661 7822 or by email at margaret.williams@fwa.gov.au.

Yours sincerely



MARGARET WILLIAMS
Organisations and Research



CIVIL CONTRACTORS FEDERATION
Constructing Australia's Infrastructure™
ABN 43 071 303 562

CCF Australian Capital Territory
1 Iron Knob Street
Fyshwick ACT 2609

T (02) 6175 5930
F (02) 6249 8374

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E: ccfact@civilcontractors.com

21 October 2011

Statutory Services Branch,
Fair Work Australia,
GPO Box 1994S,
MELBOURNE VIC. 3001

In accordance with the Financial Reporting Requirements of the Fair Work (Register Organisations) Act 2009 I enclose a copy of the financial documents of the Civil Contractors Federation ACT Branch for the year ended 30 June 2011.

In accordance with Section 268 of the Fair Work (Register Organisations) Act 2009 we also enclose the Designated Officer Certificate.

Should you require original copies please contact me on (02) 6175 5922.

Yours sincerely,

Louise MacCallum
Senior Management Accountant

Encls.



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Designated Officer's Certificate

I, Peter Middleton being the Acting Branch President, of the Civil Contractors Federation - A.C.T. Branch certify:

- That the documents lodged herewith are copies of the full report, referred to in s268 of the Fair Work (Registered Organisations) Act 2009; and
- That the full report, was provided to members on 19 September 2011; and
- That the full report was presented to a general meeting of members of the reporting unit on 11 October 2011; in accordance with section 266 of the Fair Work (Registered Organisations) Act 2009.
- The documents were presented and accepted by the Executive Committee of Management on 15 September 2011

Signature

A handwritten signature in black ink, appearing to read 'Peter Middleton', written over a horizontal line.

Date: 20 October 2011

**CIVIL CONTRACTORS FEDERATION
(ACT BRANCH)**

ABN 43 071 303 562

**Financial Report
for the Year Ended
30 June 2011**

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Operating Report for the Year Ended 30 June 2011

Principal Activities s254(2)9a)

The principal activities of the Branch during the financial year were to promote, protect and advance the interest of its members engaged in any manner of civil contracting and/or ancillary industries.

The Federation operates predominantly in one business and geographical segment, being a representative body of civil construction contractors in Australian Capital Territory, providing professional services, information and advice including industrial relations advice, dispute resolution, training (business, occupational health and safety), changes to acts and legislation, changes to awards rates of and work practices to members of the Federation throughout Australian Capital Territory. The Federation represents its members at all levels of Government and lobbies for concessions relating to civil construction and business trade.

Results of principal activities s254(2)(a)

The Branch's principal activities resulted in a profit of \$ 6,707 (2010 profit of \$7,311)

Advocacy and member services in industrial relations services has again been a focus given Federal Workplace Relations reform including workplace agreements, and Building and Construction Industry Code Compliance.

The Branch has also continued service provision in workplace training to meet industry demand.

Continued education and promotion of contractors has occurred to achieve recognition as accredited contractors for quality management OH & S and environmental management utilising the Federations Contractor Management System.

Significant changes in nature of principal activities s254(2)(a)

There were no significant changes in the nature of the Branch's principal activities during the financial year.

Significant changes in Federation's financial affairs s254(2)(b)

No matters or circumstances arose during the reporting year which significantly affected the financial affairs of the Branch.

Trustee or director of trustee company of superannuation entity or exempt public sector superannuation scheme s254(2)(d)

No officer, or member holds a dedicated position as a superannuation trustee under s254(2)(d) of the Fair Work (Registered Organisations) Act 2009.

Number of Members reg 159(a)

The number of persons who, at the end of the financial year, were recorded on the Register of members was: 24 full members and no associate members.

Operating Report for the Year Ended 30 June 2011

Number of Employees *reg 159(b)*

The number of persons who were, at the end of the financial year, employees of the ACT Branch of the Federation was nil.

ACT Branch Board Members *reg 159(c)*

The persons who held office as members of the Board of the ACT Branch during the financial year were:

David Jones –

Branch President (01/07/2010- 30/06/11)

Peter Middleton –

Branch Vice-President (01/07/10 - 30/06/11)

Graham Reilly –

Branch Treasurer (01/07/10 - 30/06/11)

Martin Boyd –

Branch Board Member (01/07/10 - 30/06/11)

Nigel Forde –

Branch Board Member (01/07/10 - 30/06/11)

Rory Goodsell –

Branch Board Member (01/07/10 - 30/06/11)

Nick Zardo –

Branch Board Member (01/07/10 - 30/06/11)

Ross Barrett –

Branch Board Member (01/07/10 - 30/06/11)

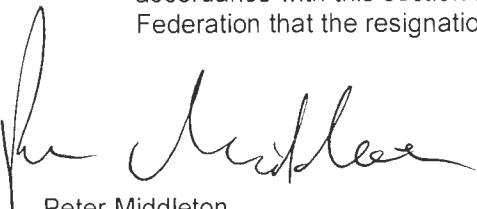
Operating Report for the Year Ended 30 June 2011

Manner of resignation

Members may resign from the Federation in accordance with Section 174 of the Fair Work (Registered Organisations) Act 2009 and with rule 9 of the Civil Contractors Federation Constitution and Rules, which reads as follows:

"9 - RESIGNATION OF MEMBERS

- (a) A Member may resign from the Federation by written notice addressed and delivered to the Chief Executive Officer.
- (b) A notice of resignation from membership of the Federation takes effect:
 - (i) at the end of two weeks after the notice is received by the Federation: or
 - (ii) on the day specified in the notice;whichever is later.
- (c) Any dues payable but not paid by a former Member of the Federation in relation to a period before the Member's resignation from the Federation took effect, may be sued for and recovered in the name of the Federation, in a court of competent jurisdiction, as a debt due to the Federation.
- (d) A notice delivered to the person mentioned in subrule (1) shall be taken to have been received by the Federation when it was delivered.
- (e) A notice of resignation that has been received by the Federation is not invalid because it was not addressed and delivered in accordance with sub rule (a) of Rule 9.
- (f) A resignation from membership of the Federation is valid even if it is not effected in accordance with this section if the Member is informed in writing by or on behalf of the Federation that the resignation has been accepted."

A/G 
Peter Middleton
ACT President

Dated in the Australian Capital Territory this 15 day of September 2011

Certificate of The Chief Executive Officer (ACT)

I, John Miller, the Chief Executive Officer of Civil Contractors Federation (ACT Branch) hereby certify that to the best of my knowledge and belief that:

- a. There were 24 members of the organisation as at the end of the financial year ended 30 June 2011.
- b. The full general purpose financial report, referred to in Section 268 of the Schedule 1B Fair Work (Registered Organisations) Act 2009 was presented to the ACT Branch CPmmittee of Management through the Executive, Finance and Member Services Sub-Committee on August 2011.
- c. The financial statements set out on pages 8 to 26 show a true and fair view of the financial affairs of the organisation as at the end of the financial year in accordance with Australian Accounting Standards, Australian Accounting Interpretations and other authoritative pronouncements of the Australian Standards Board.
- d. A record has been kept of all money paid by, or collected from members of the organisation, and all money so paid or collected has been credited to the bank account to which the money is to be credited, in accordance with the rules of the Federation; and
- e. The full general purpose financial report is a copy of that presented to the ACT Branch Committee of Management on September 2011 and which will be presented to a General Meeting of Members on 11 October 2011.



John Miller
Chief Executive Officer (ACT)

Dated in the Australian Capital Territory, this 15 day of September 2011

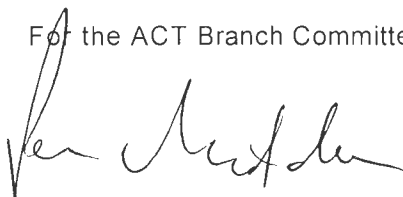
ACT Branch Committee of Management Statement for the Year Ended 30 June 2011

On, September 2011 the Branch Committee of Management of the Civil Contractors Federation (ACT Branch) passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the financial year ended 30 June 2011:

The Executive, Finance and Member Services Sub-Committee declares in relation to the GPFR that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the General Manager of FWA;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable;
- (e) during the financial year to which the GPFR relates and since the end of that year;
 - (i) meetings of the ACT Branch Committee of Management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (iii) the financial records of the reporting unit have been kept and maintained in accordance with Schedule 1 of the Fair Work (Registered Organisations) Act 2009, and the Fair Work (Registered Organisations) Regulations 2009; and
 - (iv) the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation; and
 - (v) No requests were received from any member of the reporting unit or a General Manager of FWA for information under section 272 of the Fair Work (Registered Organisations) Act 2009; and
 - (vi) No orders have been made by the Commission under section 273 of the Fair Work (Registered Organisations) Act 2009.

For the ACT Branch Committee of Management:



Peter Middleton
ACT President

A/G

Dated in the Australian Capital Territory, this 15 day of September 2011

**AUDITOR'S INDEPENDENCE DECLARATION
TO THE BOARD OF THE
CIVIL CONTRACTORS FEDERATION
ACT BRANCH**

We declare that, to the best of our knowledge and belief, during the year ended 30 June 2011, there have been:-

- (i) no contraventions of the auditor independence requirements in relation to the audit; and
- (ii) no contraventions of any applicable code of professional conduct in relation to the audit.

Stannards & Advisors
Stannards, Accountants & Advisors
1/60 Toorak Road, South Yarra VIC 3141



Michael Shulman
Partner (Registered Company Auditor: 163888)
Holder of Current Public Practice Certificate

Date: *15/9/11*

**Income Statement
for the Year Ended 30 June 2011**

	Note	2011 \$	2010 \$
Revenues	2	19,389	16,863
ACT State Contribution		(7,808)	(6,073)
Audit Fees	3a	(3,590)	(2,700)
Bank Charges		(108)	(123)
Insurance		-	(656)
Meeting Expenses		(1,176)	-
Surplus from ordinary activities before income tax expense		6,707	7,311
Income tax expense	1a	-	-
Net profit from ordinary activities after income tax expense attributable to the Federation		6,707	7,311

The accompanying notes form part of the financial statements

**Statement of Comprehensive Income
for the Year Ended 30 June 2011**

	2011 \$	2010 \$
Profit for the period	6,707	7,311
Other Comprehensive Income for the period	-	-
Total Comprehensive Income for the period	6,707	7,311
Total Comprehensive Income attributable to members of the organisation	6,707	7,311

The accompanying notes form part of the financial statements

Statement of Financial Position as at 30 June 2011

	Note	2011 \$	2010 \$
CURRENT ASSETS			
Cash and cash equivalents	4	53,572	46,874
Trade and other receivables	5	756	660
TOTAL CURRENT ASSETS		54,328	47,534
NON-CURRENT ASSETS			
Financial assets	6	12,500	12,500
TOTAL NON-CURRENT ASSETS		12,500	12,500
TOTAL ASSETS		66,828	60,034
CURRENT LIABILITIES			
Trade and other payables	7	2,640	2,553
TOTAL CURRENT LIABILITIES		2,640	2,553
TOTAL LIABILITIES		2,640	2,553
NET ASSETS		64,188	57,481
MEMBERS' FUNDS			
Accumulated Surplus		64,188	57,481
TOTAL MEMBERS' FUNDS		64,188	57,481

The accompanying notes form part of these financial statements

**Statement of Changes in Members' Funds
for the Year Ended 30 June 2011**

	2011 \$	2010 \$
Balance as at 1 July 2010	57,481	50,170
Profit attributable to members	6,707	7,311
Balance at 30 June 2011	64,188	57,481

The accompanying notes form part of these financial statements

**Statement of Cash Flow
For the Year ended 30 June 2011**

	Note	2011 \$	2010 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from members and customers		17,710	17,220
Payments to suppliers and employees		(5,016)	(4,960)
Payments to CCF National Office		(7,808)	(6,073)
Interest received		1,812	1,263
Net cash provided by operating activities	10b	6,698	7,450
CASH FLOWS FROM FINANCING ACTIVITIES			
Repayments of borrowings from National Office and State Branches		-	-
Net cash used by financing activities		-	-
Net (decrease)/increase in cash held		6,698	7,450
Cash at the beginning of the financial year		46,874	39,424
Cash at the end of the financial year	10b	53,572	46,874

The accompanying notes form part of these financial statements

Notes to the Financial Statements for the Year Ended 30 June 2011

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

This financial report is a general purpose financial report that has been prepared in accordance with Accounting Standards, Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board and the requirements of the Fair Work (Registered Organisations) Act 2009.

The financial report covers Civil Contractors Federation (ACT Branch) as an Individual entity. Civil Contractors Federation (ACT Branch) is a Federation incorporated in Australian Capital Territory under the Fair Work (Registered Organisations) Act 2009.

The financial report of Civil Contractors Federation (ACT Branch) as an individual entity complies with all Australian equivalents to International Financial Reporting Standards (AIFRS) for their entirety.

The following is a summary of the material accounting policies adopted by the Federation in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

Reporting Basis and Conventions

The financial report has been prepared on an accruals basis and is based on historical costs unless otherwise stated.

Accounting Policies

a. Income Tax

The Federation is registered under the Fair Work (Registered Organisations) Act 2009 and, is believed to be exempt from income tax including capital gains tax, by virtue of the provisions of s.50-15 of the Income Tax Assessment Act 1997.

b. Cash and cash equivalents

Cash and cash equivalents include cash on hand and deposits held at-call with banks or financial institutions, investments in money market instruments maturing in less than three months, net of bank overdrafts.

c. Financial Instruments

Financial instruments are initially measured at cost on trade date, which includes the transaction costs, when the related contractual rights or obligations exist.

Subsequent to the initial recognition, the Committee of Management assess whether there is objective evidence that a financial instrument has been impaired. A prolonged decline in the value of the instrument is considered to determine whether an impairment has arisen, impairment losses are recognised in the Income Statement.

d. Employee Benefits

Provision is made for the Federation's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled, plus related on-costs. Employee benefits payable later than one year have been measured at the present value of the estimated future cash flows to be made for those benefits.

Contributions are made by the Federation to employee superannuation funds and are charged as expenses when incurred.

Notes to the Financial Statements for the Year Ended 30 June 2011 (cont'd)

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

e. Leases

Leases of fixed assets, where substantially all the risks and benefits incidental to the ownership of the asset, but not the legal ownership, are transferred to the Federation are classified as finance leases.

Finance leases are capitalised by recording an asset and a liability equal to the present value of the minimum lease payments, including any guaranteed residual values. Leased assets are depreciated on a straight line basis over their estimated useful lives where it is likely that the Federation will obtain ownership of the asset over the term of the lease. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Lease assets are depreciated on a straight-line basis over their estimated useful lives where it is likely that the Federation will obtain ownership of the asset or ownership over the term of the lease.

Lease incentives received under operating leases are recognised as a liability. Lease payments received reduce the liability.

f. Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST Incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of expense, receivables and payables in the Statement of Financial Position are shown inclusive of GST.

Cash flows are presented in the Cash Flow Statement on a gross basis, except the GST component of investing and financing activities, which are disclosed as operating cash flows.

g. Revenue

Revenue for membership subscriptions is recognised proportionately over the period to which it relates.

Revenue from the rendering of a service is recognised in proportion to the stage of completion of the service.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

h. Comparative figures

When required by Accounting Standards, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

**Notes to the Financial Statements
for the Year Ended 30 June 2011 (cont'd)**

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

i. Operating Segment

The Federation is incorporated under the Fair Work (Registered Organisations) Act 2009 and domiciled In Australia.

The Federation operates predominantly in one business and geographical segment, being a representative body of civil engineering contractors in Australian Capital Territory, providing professional services, information and advice including industrial relations advice, dispute resolution, training (business, occupational health and safety), changes to acts and legislation, changes to award rates of and work practices to members of the Federation throughout Australian Capital Territory.

j. Critical Accounting Estimates and Judgements

The Committee of Management evaluate estimates and judgments incorporated into the financial report based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the Federation.

Key Estimates – Impairment

The Committee of Management assesses impairment on each reporting date by evaluating conditions specific to the Federation that may lead to impairment of assets. Where an impairment trigger exists, the recoverable amount of the asset is determined. Value-in-use calculations performed in assessing recoverable amounts incorporate a number of key estimates.

No impairment has been recognised in respect of any assets for the year ended 30 June 2011.

Key Judgements - Doubtful Debts Provision

The Committee of Management have assessed each debtor and have estimated a provision for doubtful debts amounting to \$nil (2010: nil). The Committee of Management believes that the full amount of the remaining debtors are recoverable.

Notes to the Financial Statements for the Year Ended 30 June 2011 (cont'd)

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

k. New Accounting Standards for Application in Future periods

The AASB has issued new and amended Accounting Standards and Interpretations that have mandatory application dates for future reporting periods and which the Federation has decided not to early adopt. A discussion of those future requirements and their impact on the Federation is as follows:

- AASB 9: Financial Instruments (December 2010) (applicable for annual reporting periods commencing on or after 1 January 2013).

This Standard is applicable retrospectively and includes revised requirements for the classification and measurement of financial instruments, as well as recognition and derecognition requirements for financial instruments. The Federation has not yet determined any potential impact on the financial statements.

The key changes made to accounting requirements include:

- simplifying the classifications of financial assets into those carried at amortised cost and those carried at fair value;
 - simplifying the requirements for embedded derivatives;
 - removing the tainting rules associated with held-to-maturity assets;
 - removing the requirements to separate and fair value embedded derivatives for financial assets carried at amortised cost;
 - allowing an irrevocable election on initial recognition to present gains and losses on investments in equity instruments that are not held for trading in other comprehensive income. Dividends in respect of these investments that are a return on investment can be recognised in profit or loss and there is no impairment or recycling on disposal of the instrument;
 - requiring financial assets to be reclassified where there is a change in an entity's business model as they are initially classified based on: (a) the objective of the entity's business model for managing the financial assets; and (b) the characteristic of the contractual cash flows; and
 - requiring an entity that chooses to measure a financial liability at fair value to present the portion of the change in its fair value due to changes in the entity's own credit risk in other comprehensive income, except when that would create an accounting mismatch. If such a mismatch would be created or enlarged, the entity is required to present all changes in fair value (including the effects of changes in the credit risk of the liability) in profit or loss.
- AASB 124: Related Party Disclosures (applicable for annual reporting periods commencing on or after 1 January 2011).

This Standard removes the requirement for government-related entities to disclose details of all transactions with the government and other government-related entities and clarifies the definition of a "related party" to remove inconsistencies and simplify the structure of the Standard. No changes are expected to materially affect the Federation.

- AASB 1053: Application of Tiers of Australian Accounting Standards and AASB 2010-2: Amendments to Australian Accounting Standards arising from Reduced Disclosure Requirements [AASB 1, 2, 3, 5, 7, 8, 101, 102, 107, 108, 110, 111, 112, 116, 117, 119, 121, 123, 124, 127, 128, 131, 133, 134, 136, 137, 138, 140, 141, 1050 & 1052 and Interpretations 2, 4, 5, 15, 17, 127, 129, & 1052] (applicable for annual reporting periods commencing on or after 1 July 2013).

AASB 1053 establishes a revised differential financial reporting framework consisting of two tiers of financial reporting requirements for those entities preparing general purpose financial statements.

- Tier 1: Australian Accounting Standards; and
- Tier 2: Australian Accounting Standards – Reduced Disclosure Requirements

**Notes to the Financial Statements
for the Year Ended 30 June 2011 (cont'd)**

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

k. New Accounting Standards for Application in Future periods (cont'd)

Tier 2 of the framework comprises the recognition, measurement and presentation requirements of Tier 1, but contains significantly fewer disclosure requirements.

The following entities are required to apply Tier 1 reporting requirements (ie. full IFRS);

- for-profit private sector entities that have public accountability; and
- the Australian Government and state, territory and local governments.

Since the Federation has public accountability, it does not qualify for the reduced disclosure requirements for Tier 2 entities.

AASB 2010-2 makes amendments to Australian Accounting Standards and Interpretations to give effect to the reduced disclosure requirements for Tier 2 entities.

AASB 2010-2 makes amendments to Australian Accounting Standards and Interpretation to give effect to the reduced disclosure requirements for Tier 2 entities. It achieves this by specifying the disclosure paragraphs that a Tier 2 entity need not comply with as well as adding specific "RDR" disclosures.

- AASB 2009-12: Amendments to Australian Accounting Standards [AASBs 5, 8, 108, 110, 112, 119, 133, 137, 139, 1023 & 1031 and Interpretations 2, 4, 16, 1039 & 1052] (applicable for annual reporting periods commencing on or after 1 January 2011).

This Standard makes a number of editorial amendments to a range of Australian Accounting Standards and Interpretations, including amendments to reflect changes made to the text of IFRSs by the IASB. The Standard also amends AASB 8 to require entities to exercise judgment in assessing whether a government and entities known to be under the control of that government are considered a single customer for the purposes of certain operating segment disclosures. The amendments are not expected to impact the Federation.

- AASB 2009-14: Amendments to Australian Interpretation – Prepayments of a Minimum Funding Requirement [AASB Interpretation 14] (applicable for annual reporting periods commencing on or after 1 January 2011).

This Standard amends Interpretation 14 to address unintended consequences that can arise from the previous accounting requirements when an entity prepays future contributions into a defined benefit pension plan.

This Standard is not expected to impact the Federation.

Notes to the Financial Statements for the Year Ended 30 June 2011 (cont'd)

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

k. New Accounting Standards for Application in Future periods (cont'd)

- AASB 2010-4: Further Amendments to Australian Accounting Standards arising from the Annual Improvements Project [AASB 1, AASB 7, AASB 101 & AASB 134 and Interpretation 13] (applicable for annual reporting periods commencing on or after 1 January 2011).

This Standard details numerous non-urgent but necessary changes to Accounting Standards arising from the IASB's annual improvements project. Key changes include:

- clarifying the application of AASB 108 prior to an entity's first Australian-Accounting Standards financial statements;
- adding an explicit statement to AASB 7 that qualitative disclosures should be made in the context of the quantitative disclosures to better enable users to evaluate an entity's exposure to risks arising from financial instruments;
- amending AASB 101 to the effect that disaggregation of changes in each component of equity arising from transactions recognised in other comprehensive income is required to be presented, but is permitted to be presented in the statement of changes in equity or in the notes;
- adding a number of examples to the list of events or transactions that require disclosure under AASB 134; and
- making sundry editorial amendments to various Standards and Interpretations.

This Standard is not expected to impact the Federation.

- AASB 2010-5: Amendments to Australian Accounting Standards [AASB 1, 3, 4, 5, 101, 107, 112, 118, 119, 121, 132, 133, 134, 137, 139, 140, 1023 & 1038 and Interpretations 112, 115, 127, 132 & 1042] (applicable for annual reporting periods beginning on or after 1 January 2011).

This Standard makes numerous editorial amendments to a range of Australian Accounting Standards and Interpretations, including amendments to reflect changes made to the text of IFRSs by the IASB. However, these editorial amendments have no major impact on the requirements of the respective amended pronouncements.

- AASB 2010-6: Amendments to Australian Accounting Standards – Disclosures on Transfers of Financial Assets [AASB 1 & AASB 7] (applicable for annual reporting periods beginning on or after 1 July 2011).

This Standard adds and amends disclosure requirements about transfers of financial assets, especially those in respect of the nature of the financial assets involved and the risks associated with them. Accordingly, this Standard makes amendments to AASB 1: First-time Adoption of Australian Accounting Standards, and AASB 7: Financial Instruments: Disclosures, establishing additional disclosure requirements in relation to transfers of financial assets.

This Standard is not expected to impact the Federation.

- AASB 2010-7: Amendments to Australian Accounting Standards arising from AASB 9 (December 2010) [AASB 1, 3, 4, 5, 7, 101, 102, 108, 112, 118, 120, 121, 127, 128, 131, 132, 136, 137, 139, 1023 & 1038 and Interpretations 2, 5, 10, 12, 19 & 127] (applies to periods beginning on or after 1 January 2013).

This Standard makes amendments to a range of Australian Accounting Standards and Interpretations as a consequence of the issuance of AASB 9: Financial Instruments in December 2010. Accordingly, these amendments will only apply when the entity adopts AASB 9

As noted above, the Federation has not yet determined any potential impact on the financial statements from adopting AASB 9.

**Notes to the Financial Statements
for the Year Ended 30 June 2011 (cont'd)**

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

k. New Accounting Standards for Application in Future periods (cont'd)

- AASB 2010-8: Amendments to Australian Accounting Standards – Deferred Tax: Recovery of Underlying Assets [AASB 112] (applies to periods beginning on or after 1 January 2012).

This Standard makes amendments to AASB 112: Income Taxes.

The amendments brought in by this Standard introduce a more practical approach for measuring deferred tax liabilities and deferred tax assets when investment property is measured using the fair value model under AASB 140: Investment Property.

Under the current AASB 112, the measurement of deferred tax liabilities and deferred tax assets depends on whether an entity expects to recover an asset by using it or by selling it. The amendments introduce a presumption that an investment property is recovered entirely through sale. This presumption is rebutted if the investment property is held within a business model whose objective is to consume substantially all of the economic benefits embodied in the investment property over time, rather than through sale.

The amendments brought in by this Standard also incorporate Interpretation 121 into AASB 112. The amendments are not expected to impact the Federation.

- AASB 2010-9: Amendments to Australian Accounting Standards – Severe Hyperinflation and Removal of Fixed Dates for First-time Adopters [AASB 1] (applies to periods beginning on or after 1 July 2011).

This Standard makes amendments to AASB 1: First-time Adoption of Australian Accounting Standards.

The amendments brought in by this Standard provide relief for first-time adopters of Australian Accounting Standards from having to reconstruct transactions that occurred before their date of transition to Australian Accounting Standards.

Furthermore, the amendments brought in by this Standard also provide guidance for entities emerging from severe hyperinflation either to resume presenting Australian-Accounting-Standards financial statements or to present Australian-Accounting-Standards financial statements for the first time.

This Standard is not expected to impact the Federation.

- AASB 2010-10: Further Amendments to Australian Accounting Standards – Removal of Fixed Dates for first-time adopters (AASB 2009-11 & AASB 2010-7) (applies to periods beginning on or after 1 January 2013).

This Standard makes amendments to AASB 2009-11: Amendments to Australian Accounting Standards arising from AASB 9, and AASB 2010-7: Amendments to Australian Accounting Standards arising from AASB 9 (December 2010).

The amendments brought in by this Standard ultimately affect AASB 1: First-time Adoption of Australian Accounting Standards and provide relief for first-time adopters from having to reconstruct transactions that occurred before their transition date.

[The amendments to AASB 2009-11 will only affect early adopters of AASB 2009-11 (and AASB 9: Financial Instruments that was issued in December 2009) as it has been superseded by AASB 2010-7]

This Standard is not expected to impact the Federation.

**Notes to the Financial Statements
for the Year Ended 30 June 2011 (cont'd)**

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

I. Information to be provided to Members or General Manager of FWA

In accordance with the requirements of the Fair Work (Registered Organisations) Act 2009, the attention of members is drawn to the provisions of sub-section (1), (2) and (3) of Section 272 which reads as follows:-

- (1) A Member of an organisation, or a General Manager of FWA, may apply to the organisation for specified prescribed information in relation to the organisation.
- (2) An organisation shall, on application made under subsection (1) by a member of the organisation, or a General Manager of FWA, make the specified information available to the member or General Manager of FWA in such manner and within such time as is prescribed.
- (3) A General Manager of FWA may only make an application under subsection (1) at the request of a member of the organisation concerned, and the General Manager of FWA, shall provide to a member, information received because of an application made at the request of a member.

**Notes to the Financial Statements
for the Year Ended 30 June 2011 (cont'd)**

	2011 \$	2010 \$
NOTE 2: REVENUE		
Operating activities:		
Subscriptions	14,927	15,600
Interest	1,812	1,263
Sundry Income	2,650	-
	<hr/>	<hr/>
Total Revenue	19,389	16,863
	<hr/>	<hr/>
NOTE 3: SURPLUS FROM ORDINARY ACTIVITIES		
The operating surplus of the Federation before income tax expense has been determined after:		
a. Auditor's Remuneration – audit of financial statements	3,590	2,700
	<hr/>	<hr/>

**Notes to the Financial Statements
for the Year Ended 30 June 2011 (cont'd)**

	2011 \$	2010 \$
NOTE 4: CASH AND CASH EQUIVALENTS		
Current		
Cash at bank	53,572	46,874
	<u>53,572</u>	<u>46,874</u>

The weighted average interest rate for cash as at 30 June 2011 is 3.68% (2010 : 2.69%)

NOTE 5: TRADE AND OTHER RECEIVABLES

a. Current		
Trade debtors - MBA	-	660
- others	527	-
	<u>527</u>	<u>660</u>
GST receivable	229	-
	<u>756</u>	<u>660</u>

b. Terms and Conditions

Trade debtors relate to services provided, they are non-interest bearing and are unsecured. Trade debtors relating to training carry terms of up to 90 days. All other trade debtors carry settlement terms of 30 days.

Details of the trade debtors owing from related parties are outlined at Note 9.

Other debtors are non-interest bearing and unsecured. This amount includes GST receivable, relating to goods and services tax that can be recovered from the Australian Taxation Office.

NOTE 6: FINANCIAL ASSETS

a. Non-Current		
Shares in unlisted company – at Committee Valuation	12,500	12,500

b. Terms and Conditions

The Federation holds 625 shares in Beaconsfield Press Pty Limited. The shares of the Company are valued based on the consideration of the transfer of shares to Civil Contractors Federation (ACT Branch) in August 2000. The Committee of Management continues to believe that this valuation is the most appropriate to value these shares.

**Notes to the Financial Statements
for the Year Ended 30 June 2011 (cont'd)**

	2011 \$	2010 \$
NOTE 7: TRADE AND OTHER PAYABLES		
a. Current		
Creditors and accruals	2,640	2,553
	<u>2,640</u>	<u>2,553</u>

b. Terms and Conditions

Creditors and accruals are settled within the terms of payments offered, which is usually within 30 days. These balances are unsecured and no interest is applicable on these accounts.

**Notes to the Financial Statements
for the Year Ended 30 June 2011 (cont'd)**

NOTE 8: FINANCIAL RISK MANAGEMENT

Financial Risk Management Policies

The Federations' financial instruments consist mainly of deposits with banks, short term investments, accounts receivable and payable, and investments in a unlisted company.

The Federation does not have any derivative instruments at 30 June 2011.

i. Terms, Conditions and Accounting Policies

The Federation's accounting policies are included in Note 1, while the terms and conditions, including the effective weighted average interest rate of each class of financial asset and financial liability both recognised and unrecognised at the balance date are included under the appropriate note for that instrument.

ii. Treasury Risk Management

The Branch Board members meet on a regular basis to analyse financial risk exposure and to evaluate treasury management strategies in the context of the most recent economic conditions and forecasts.

iii. Financial Risk Exposures and Management

The main risks the Federation is exposed to through its financial instruments are interest rate risk, liquidity and credit risk.

Liquidity risk

The Federation manages this risk by monitoring its credit terms on trade debtors

Interest rate risk

The Federation has performed a sensitivity analysis relating to its exposure to interest rate risk at balance date. This sensitivity analysis demonstrates the effect on current year results and equity which could result from a change in this risk.

As at 30 June 2011, the effect on profit and equity as a result of the changes in interest rate, with all other variables remaining constant would be as follows:

	2011 \$	2010 \$
Change in profit/(loss)		
Increase in interest rate by 1%	535	469
Decrease in interest rate by 1%	535	469
Change in equity		
Increase in interest rate by 1%	535	469
Decrease in interest rate by 1%	535	469

This sensitivity analysis has been performed on the assumption that all other variables remain unchanged.

No sensitivity analysis has been performed on foreign currency risk as the Federation is not exposed to foreign currency fluctuations.

NOTE 8 : FINANCIAL RISK MANAGEMENT

Interest Rate Risk

The Federation's exposure to interest rate risk, which is the risk that a financial instrument's value will fluctuate as a result of changes in market interest rates and the effective weighted average interest rates on classes of financial assets and financial liabilities, is as follows:-

	Weighted Average Effective Interest Rate %	Floating Interest Rate \$	1 year or less \$	Fixed Interest Rate Maturities 1 to 5 years \$	Over 5 years \$	Non Interest Bearing \$	Total \$
30 June 2011							
Assets:							
Cash	3.68	53,572	-	-	-	-	53,572
Trade and Sundry Debtors		-	-	-	-	756	756
		53,572	-	-	-	756	54,328
Liabilities:							
Sundry Creditors & Other Liabilities	-	-	-	-	-	(2,640)	(2,640)
	-	-	-	-	-	(2,640)	(2,640)
Net financial assets	-	53,572	-	-	-	(1,884)	51,688
30 June 2010							
Total financial assets	2.69	46,874	-	-	-	660	47,534
Total financial liabilities		-	-	-	-	(2,553)	(2,553)
Net financial assets		46,874	-	-	-	(1,893)	44,981

Credit Risk Exposure

The maximum exposure to credit risk, excluding the value of any collateral or other security, at balance date to recognised financial assets is the carrying amount of those assets, net of any provisions for doubtful debts, as disclosed in the Statement of Financial Position and notes to the financial report.

The Federation is not materially exposed to any individual credit risk.

iv. Net Fair Values

The aggregate net fair values and carrying amount of financial assets and financial liabilities are disclosed in the Statement of Financial Position and in the notes to the financial statements.

**Notes to the Financial Statements
for the Year Ended 30 June 2011 (cont'd)**

NOTE 9: RELATED PARTIES

a. ACT Branch Board members

The names of the members of the ACT Branch Board who held office during the year are as follows:

D Jones, P Middleton, G Reilly, M Boyd, N Forde, R Goodsell, N Zardo and R Barrett

No fees were received during the year to the Committee of Management members for services rendered.

b. Names and positions held by key management personnel in office at any time during the year

John Miller (Chief Executive Officer)

	2011			2010		
c. Key Management Personnel Remuneration	Salaries	Super-annuation	Total	Salaries	Super-annuation	Total
	\$	\$	\$	\$	\$	\$
Total Compensation	-	-	-	-	-	-

d. Other transactions with the Federation

Entities related to ACT Branch Board members paid membership fees, received training, purchased statutory awards and updates from the Federation during the year on the same commercial terms and conditions offered to all other members.

e. Civil Contractors National Office

At the end of financial year an amount of \$nil (2010: \$nil) was receivable from the CCF National Office, further, an amount of \$7,808 (2010: \$6,073) was paid to the National Office for the National Office levy charged on the revenue of the Federation.

**Notes to the Financial Statements
for the Year Ended 30 June 2011 (cont'd)**

	2011 \$	2010 \$
NOTE 10: CASH FLOW INFORMATION		
a. Reconciliation of Cash		
Cash at bank and call deposits	53,572	46,874
	<u>53,572</u>	<u>46,874</u>
b. Reconciliation of surplus from ordinary activities after income tax to net cash provided by operating activities		
Operating surplus after income tax	6,707	7,311
Changes in assets and liabilities		
Decrease/(Increase) in receivables	(96)	86
(Decrease)/Increase in payables and other creditors	87	53
	<u>6,698</u>	<u>7,450</u>
Net cash provided by operating activities	6,698	7,450

**Notes to the Financial Statements
for the Year Ended 30 June 2011 (cont'd)**

	2011 \$	2010 \$
NOTE 11: OPERATING COMMITMENTS		
Operating Lease Commitments		
Non-cancellable operating leases contracted for but not capitalized in the financial statements:		
- not later than 12 months	-	-
- between 12 months and five years	-	-
- greater than five years	-	-
	-	-

NOTE 12: EVENTS SUBSEQUENT TO BALANCE DATE

No matters or circumstances have occurred since the end of the financial year which significantly affect, or may significantly affect, the operations of the Federation, the results of those operations or the state of affairs of the Federation in future financial years.

NOTE 13: CONTINGENT LIABILITIES

The Federation is not subject to any material contingent liabilities at balance date.

NOTE 14: ECONOMIC DEPENDENCY

The Federation is economically dependent on ongoing funding in the form of Membership fees.

NOTE 15: FEDERATION DETAILS

The registered office and the principal place of business of the Federation is:
Civil Contractors Federation (ACT Branch)
1 Iron Knob Street
Fyshwick ACT 2609

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
CIVIL CONTRACTORS FEDERATION
ACT BRANCH**

Report on the Financial Report

We have audited the accompanying financial report of Civil Contractors Federation (ACT Branch) ("the Federation") which comprises the statement of financial position as at 30 June 2011 and the income statement, statement of comprehensive income, statement of changes in members funds and the cash flow statement for the year ended on that date, a summary of significant accounting policies and other explanatory notes and the statement by the ACT Branch Committee of Management.

Board's Responsibility for the Financial Report

The ACT Branch Board of the Federation is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and Part 3 of Chapter 8 of Schedule 1 of the *Fair Work (Registered Organisations) Act 2009*. This responsibility includes establishing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud and error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Accounting Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Committee of Management, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of Australian professional ethical pronouncements.

Auditor's opinion

In our opinion the general purpose financial report of Civil Contractors Federation (ACT Branch) presents fairly in accordance with the *Fair Work (Registered Organisations) Act 2009* the Federation's financial position as at 30 June 2011 and its performance for the year ended on that date and complies with Australian Accounting Standards (including the Australian Accounting Interpretations).

There were kept by the ACT Branch satisfactory accounting records which detailed the sources and nature of the income (including income from members) and the nature and purposes of the expenditure.

There has been no recovery of wages activity during the year.

Stannards

STANNARDS ACCOUNTANTS & ADVISORS



M B SHULMAN (Holder of Public Practice Certificate)

Partner

Auditor Registration no. 163888

Dated in Melbourne this *16th day of October 2011*