



**Australian Government**  
**Australian Industrial Registry**

Level 5  
11 Exhibition Street  
Melbourne, VIC 3000  
GPO Box 1994, Melbourne, VIC 3001  
Telephone: (03) 8661 7993  
Fax: (03) 9655 0410

Mr G. Cherrie  
Branch President  
Civil Contractors Federation  
New South Wales Branch  
30 Oramzi Road  
GIRRAWEE NSW 2145

Dear Mr Cherrie

**Re: Schedule 1 of the Workplace Relations Act 1996 (Schedule 1)  
Financial reports for year ended 30 June 2006 - FR 2006/249**

Thank you for forwarding further information in relation to the financial reports of the New South Wales Branch of the Civil Contractors Federation for the year ended 30 June 2006: this has been placed with the documents previously lodged.

The financial documents have now been filed.

Should you wish to discuss this letter or if you require further information on the financial reporting requirements of the Act, I may be contacted on (03) 8661 7993 or by email at [larry.powell@air.gov.au](mailto:larry.powell@air.gov.au).

**Electronic Lodgment**

I encourage you to take advantage of the electronic lodgment service provided by the Registry for future lodgments. You may register as a user and then lodge your documents via the Electronic Lodgment page of the AIRC website at [www.airc.gov.au](http://www.airc.gov.au). Alternatively, you may send an email with the documents attached to [riateam3@air.gov.au](mailto:riateam3@air.gov.au)

Yours sincerely,

A handwritten signature in black ink, appearing to read 'L Powell'.

Larry Powell  
Statutory Services Branch

15 December 2006



# CIVIL CONTRACTORS FEDERATION

Formerly Australian Earthmovers & Road Contractors Federation

ABN 55 645 813 882

## NEW SOUTH WALES:

30 Oramzi Road Girraween NSW 2145

Telephone: (02) 9631 8610 Facsimile: (02) 9631 8167 E-mail: ccfnew@civilcontractors.com

Statutory Services Branch  
Australian Industrial Registry  
GPO Box 1994  
Melbourne Victoria 3001

Attention – Larry Powell

November 15, 2006

Dear Sir,

### Designated Officers Certificate

In accordance with the Workplace Relations Act 1996 and your correspondence of earlier this year, I have attached the following for lodgment with the Registry in accord with the Act and its accompanying Regulations:

- General Purpose Financial Report for year ended 30 June 2006
- Operating Report for year ended 30 June 2006
- Certificate of the Chief Executive Officer
- Branch Board Report
- Independent Audit Report
- Notice of Annual General Meeting

The Federation conducted its Annual General Meeting (its presentation meeting for the purposes of the Act) on Friday 29 September 2006. To ensure compliance with the Act, the financial documents lodged are copies of the documents previously provided to members, by way of email. on Friday 8 September 2006.

The Federation in the reporting year had no loans, grants or donations, which exceeded \$1000.

I trust this satisfies the Registry's requirements with regard to the financial year concluding 30 June 2006.

Yours Faithfully

G. Cherrie  
**Branch President**



**Australian Government**  
**Australian Industrial Registry**

Level 35, Nauru House  
80 Collins Street, Melbourne, VIC 3000  
GPO Box 1994, Melbourne, VIC 3001  
Telephone: (03) 8661 7993  
Fax: (03) 9655 0410

Mr C Long  
Chief Executive Officer  
Civil Contractors Federation  
New South Wales Branch  
30 Oramzi Road  
GIRRAWEE NSW 2145

Dear Mr Long

**Re: Schedule 1 of the Workplace Relations Act 1996 (Schedule 1)  
Financial reports for year ended 30 June 2006 - FR 2006/249**

Reference is made to the financial reports of the New South Wales Branch of the Civil Contractors Federation for the year ended 30 June 2006. The documents were lodged in the Industrial Registry on 13 October 2006.

I direct your attention to the following comments concerning the above reports and the financial reporting obligations under Schedule 1 of the Workplace Relations Act 1996 (the RAO Schedule). Please note that these matters are generally advised for assistance in the preparation of future financial reports. With the exception of the comments concerning item 1, no further action is required in respect of the subject documents.

**1. Designated Officer's Certificate**

Section 268 of the RAO Schedule requires a certificate by a prescribed designated officer stating that the documents lodged are copies of the documents provided to members and presented to a meeting in accordance with s266.

I note this certificate was signed by you in your capacity as Branch Chief Executive Officer.

Regulation 162 of the Workplace Relations (Registration and Accountability of Organisations) Regulations 2003 (the RAO Regulations) provides:

"For paragraph 286(c) of the RAO Schedule, a prescribed officer is:

(a) the secretary; or

(b) an officer of the organisation other than the secretary who is authorized by the organisation or by the rules of the organisation to sign the certificate mentioned in that paragraph."

Sections 6 and 9 of the RAO Schedule provide the definitions of "officer" and "office".

I note that sub-rule 51(a) of the organisation's rules provides that "there shall be a Secretary of each Branch who shall be known as the Branch Chief Executive Officer (CEO) who shall be the principal salaried officer of the Branch and shall hold office on such terms and conditions as agreed by the Branch Board". I also note that sub-rule 51(b) requires the Branch CEO to conduct all correspondence on behalf of the Branch and except as directed by the Branch President shall be conducted in the name of the Branch CEO. Although the rules infer the Branch CEO is the "Secretary" of the Branch, that position is neither an elected position, nor is the holder of the position a voting member on any collective body of the Branch and is not required to hold property

of the Branch, therefore it does not fall within the definition of "officer" or "office" as previously mentioned and consequently does not satisfy the requirements of section 268.

I also note that the certificate did not indicate whether the financial documents lodged were copies of the documents provided to members.

Would you please arrange lodgment of a fresh designated officer's certificate signed by a person whose position/duties fall within the above definitions e.g. Branch President, Branch Vice President or Branch Treasurer providing the information previously forwarded and also stating that the financial documents lodged are copies of the documents previously provided to members.

## **2. Auditor's Report**

### **Auditor's Qualifications**

It is not clear from the Report whether or not the Auditor is an approved auditor. In this regard I draw your attention to the definition of approved auditor in regulation 4 of the RAO Regulations. In all likelihood the Auditor is such a person however, it is our preference that this is made explicit in the Report. I recommend you draw this comment to the attention of your Auditors.

## **3. Recovery of Wages Activity**

I note that the accounts do not provide any information in relation to any recovery of wages activity.

Where the reporting unit has not undertaken any recovery of wages activity for the financial year a statement by the auditor to the effect that there was no recovery of wages activity for the financial year would be sufficient.

It should be noted that the Industrial Registrar attaches importance to reporting units both fully satisfying the obligations under Schedule 1 and to those obligations being discharged within the requisite timeframes. Your reporting unit should therefore ensure that future financial returns fully satisfy the above obligations.

Should you wish to discuss this letter or if you require further information on the financial reporting requirements of the Act, I may be contacted on (03) 8661 7993 or by email at [larry.powell@air.gov.au](mailto:larry.powell@air.gov.au).

### **Electronic Lodgement**

I encourage you to take advantage of the electronic lodgement service provided by the Registry for future lodgements. You may register as a user and then lodge your documents via the Electronic Lodgement page of the AIRC website at [www.airc.gov.au](http://www.airc.gov.au). Alternatively, you may send an email with the documents attached to [riateam3@air.gov.au](mailto:riateam3@air.gov.au)

Yours sincerely,



Larry Powell  
Statutory Services Branch  
3 November 2006



# Civil Contractors Federation

Formerly Australian Earthmovers & Road Contractors Federation

ABN 55 645 813 882

**NEW SOUTH WALES:**

30 Oramzi Road Girraween NSW 2145

Telephone: (02) 9631 8610 Facsimile: (02) 9631 8167 E-mail: ccfnew@civilcontractors.com

Statutory Services Branch  
Australian Industrial Registry  
GPO Box 1994  
Melbourne Victoria 3001

Attention – Iain Stewart

October 12, 2006

Dear Sir,

In accordance with the Workplace Relations Act 1996 and your correspondence of earlier this year, I have attached the following for lodgment with the Registry in accord with the Act and its accompanying Regulations:

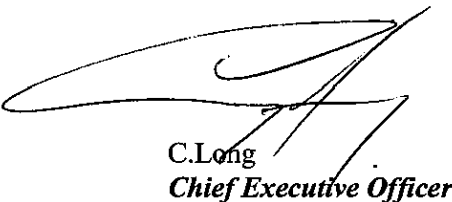
- General Purpose Financial Report for year ended 30 June 2006
- Operating Report for year ended 30 June 2006
- Certificate of the Chief Executive Officer
- Branch Board Report
- Independent Audit Report
- Notice of Annual General Meeting

The Federation conducted its Annual General Meeting (its presentation meeting for the purposes of the Act) on Friday 29 September 2006. To ensure compliance with the Act, all contractor members were supplied with a full copy of the documents which accompany this letter, by way of email. on Friday 8 September 2006.

The Federation in the reporting year had no loans, grants or donations, which exceeded \$1000.

I trust this satisfies the Registry's requirements with regard to the financial year concluding 30 June 2006.

Yours Faithfully



C.Long  
*Chief Executive Officer*



# CIVIL CONTRACTORS FEDERATION

Formerly Australian Earthmovers & Road Contractors Federation

ABN 55 645 813 882

NEW SOUTH WALES:

30 Oramzi Road Girraween NSW 2145

Telephone: (02) 9009 4000 Facsimile: (02) 9009 4050 E-mail: ccfnsw@civilcontractors.com

## ANNUAL GENERAL MEETING NOTICE OF 2006

Notice is hereby given pursuant to the rules of the Federation that the Annual General Meeting of Members of the NSW Branch of the Civil Contractors Federation is to be held on Friday 29<sup>th</sup> September 2006.

Details about the meeting are set out below and the agenda for the meeting is attached. Minutes of the 2005 Annual General Meeting, together with the Auditor's Report with financial statements, including the balance sheet, operations report, Certificate of the Chief Executive Officer (NSW) and Statement of the Branch Board, are attached for inspection by members. These documents will also be available to members at the Annual General Meeting for approval.

The 2006 AGM will be held in the Waratah Room followed by the AGM Dinner in the Speakers Dining Room, NSW Parliament House. For dinner bookings, please complete the booking form attached or contact Jodi at CCF on **(02) 9009 4000**. Partners & Guests are very welcome to the Dinner, as we have a very entertaining evening planned.

|                  |               |   |
|------------------|---------------|---|
| <b>TIME:</b>     | <b>AGM</b>    | 6.30 pm                                 |
|                  | <b>Dinner</b> | 7.00pm for 7.30pm                       |
| <b>DATE:</b>     |               | Friday, 29 <sup>th</sup> September 2006 |
| <b>LOCATION:</b> | <b>AGM</b>    | Waratah Room                            |
|                  | <b>Dinner</b> | Speakers Dining Room                    |
|                  |               | NSW Parliament House                    |
|                  |               | Macquarie Street, Sydney, NSW, 2000     |

*(Parking available under Parliament House if car rego provided to CCF)*

Yours faithfully,

A handwritten signature in black ink, appearing to read "C. Long".

**Craig Long**  
CEO (NSW)

**CIVIL CONTRACTORS FEDERATION  
(NSW BRANCH)**

**ABN 55 645 813 882**

**FINANCIAL REPORT**

**FOR THE YEAR ENDED  
30 JUNE 2006**

| <b>Contents</b>                                  | <b>Page No</b> |
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| Branch Board Report                              | 5              |
| Income Statement                                 | 6              |
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**CIVIL CONTRACTORS FEDERATION  
NSW BRANCH  
ABN: 55 645 813 882**

**OPERATING REPORT  
FOR THE YEAR ENDED 30 JUNE 2006**

**Principal activities s254(2)(a)**

The principal activities of the Branch during the financial year were:

The Federation operates predominantly in one business and geographical segment, being a representative body of civil construction contractors in NSW South Wales, providing professional services, information and advice including industrial relations advice, dispute resolution, training (business, occupational health and safety), changes to acts and legislation, changes to awards rates of and work practices to members of the Federation throughout New South Wales.

**Results of principal activities s254(2)(a)**

The Branch's principal activities resulted in:

Increased advocacy demand and member services in industrial relations services due to the introduction of the new Federal Workplace Relations Legislation including workplace agreements, member forums and information.

The Branch has also increased service provision in workplace training to meet industry demand with the most significant outcomes achieved in short course training, and plant operator training. We have also continued to support skills development in the Industry throughout traineeship training.

Membership communications through the NSW Bulletin and e-bulletins, member forums, functions, conferences and publications sales has been significant throughout the year.

Continued education and promotion of contractors to achieve recognition as accredited contractors for quality management OH & S and environmental management utilising the Federations Contractor Management System.

During the year the branch also hosted the 2005 National Conference in Sydney which was a significant success for members attending.

Advocacy to both state and federal governments and government agencies has also been an area of high performance in representing the views of members in the industry.

**Significant changes in nature of principal activities s254(2)(a)**

There were no significant changes in the nature of the Branch's principal activities during the financial year.

**Significant changes in Federation's Financial Affairs s254(2)(b)**

No matters or circumstances arose during the reporting year which significantly affected the financial affairs of the Branch.

**Trustee or director of trustee company of superannuation entity or exempt public sector superannuation scheme s254(2)(d)**

No officer, or member [to the best of my knowledge] holds a dedicated position as a superannuation trustee under s254(2)(d) of the RAO Schedule.

**Number of Members RAO reg 159(a)**



**CIVIL CONTRACTORS FEDERATION  
NSW BRANCH  
ABN: 55 645 813 882**

**OPERATING REPORT  
FOR THE YEAR ENDED 30 JUNE 2006**

The number of persons who, at the end of the financial year, were recorded on the Register of members was: 437 (2005: 449)

**Number of Employees** RAO reg 159(b)

The number of persons who were, at the end of the financial year, employees of the NSW Branch of the Federation was: 12 (includes 2 part-time employees) measured on a full-time equivalent basis.

**Committee of Management Members** RAO reg 159(c)

The persons who held office as members of the Committee of Management of the NSW Branch during the financial year were:

- Glenn Cherrie – President (01/07/05 – 30/06/06)
- *Member of Government Relations Committee*
  - *Chair of National Pre-Qualification System & Quality Management Committee*
- Joseph Cato – Vice-President (01/07/05 – 30/06/06)
- *Member of Training Development/Workplace Reform Committee*
  - *Member of Regional Initiatives Committee*
- Terry Bowen – Branch Treasurer (01/07/05 – 30/06/06)
- *Member of Training Development/Workplace Reform Committee*
- Robert Antoun – Committee Member (01/07/05 – 30/06/06)
- *Member of Government Relations Committee*
  - *Member of Waste & Environmental Committee*
- Stuart Ford – Committee Member (30/09/05 – 30/06/06)
- *Member of Industrial Relations Committee*
  - *Chair of Transport Committee*
  - *Member of National Pre-Qualification System & Quality Management Committee*
- Paul Burton – Committee Member (01/07/05 – 30/06/06)
- *Member of Land Development Committee*
- Glenn Fordham – Committee Member (01/07/05 – 30/06/06)
- *Member of Land Development Committee*
- Paul Gleeson – Committee Member (01/07/05 – 30/06/06)
- *Member of Contracts Committee*
  - *Member of Waste & Environmental Committee*
- Brian Leigh – Committee Member (01/07/05 – 30/06/06)
- *Member of Plant Hire Committee*
  - *Member of Transport Committee*
- Brett Kelly – Committee Member (30/09/05 – 30/06/06)
- Michael Skinner – Committee Member (01/07/05 – 30/06/06)
- *Member of Government Relations Committee*
  - *Member of Land Development Committee*
- John Wade – Committee Member (01/07/05 – 30/06/06)
- *Chair of Contracts Committee*
- Paul Wise – Committee Member (30/09/05 – 30/06/06)
- Alan Waugh - Committee Member (01/07/05 – 30/06/06)
- *Chair of Membership & Finance Committee*
  - *Member of Training Development/Workplace Reform Committee*
- Trevor Brown - Committee Member (01/07/05 – 30/09/05)
- *Chair of Land Development Committee*
- Alan Bird - Committee Member (01/07/05 – 30/09/05)
- *Member of Membership & Finance Committee*
  - *Chair of Plant Hire Committee*
- Grahame Simpson - Committee Member (01/07/05 – 30/09/05)
- Robert Dahan – National Councillor (01/07/05 – 30/06/06)

**CIVIL CONTRACTORS FEDERATION  
NSW BRANCH  
ABN: 55 645 813 882**

**OPERATING REPORT  
FOR THE YEAR ENDED 30 JUNE 2006**

- *Member of Membership & Finance Committee*
  - *Member of Government Relations Committee*
  - *Member of Contracts Committee*
  - *Chair of Waste & Environmental Committee*
- Mark Schultz – National councillor (01/07/05 – 30/06/06)
- *Member of Plant Hire Committee*
  - *Member of Contracts Committee*

**Manner of resignation**

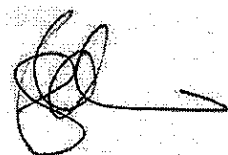
Members may resign from the Federation in accordance with rule 9, which reads as follows:

**“9 - RESIGNATION OF MEMBERS**

- (a) A Member may resign from the Federation by written notice addressed and delivered to the Chief Executive Officer (National).
- (b) A notice of resignation from membership of the Federation takes effect:
  - (i) at the end of two weeks after the notice is received by the Federation; or
  - (ii) on the day specified in the notice;whichever is later.
- (c) Any dues payable but not paid by a former Member of the Federation in relation to a period before the Member's resignation from the Federation took effect, may be sued for and recovered in the name of the Federation, in a court of competent jurisdiction, as a debt due to the Federation.
- (d) A notice delivered to the person mentioned in subrule (1) shall be taken to have been received by the Federation when it was delivered.
- (e) A notice of resignation that has been received by the Federation is not invalid because it was not addressed and delivered in accordance with sub rule (a) of Rule 9.
- (f) A resignation from membership of the Federation is valid even if it is not effected in accordance with this section if the Member is informed in writing by or on behalf of the Federation that the resignation has been accepted.”

Name: Glenn Cherrie

Title of Office held: NSW President



Signature:

Dated in Sydney this 7<sup>th</sup> day of September 2006

**CIVIL CONTRACTORS FEDERATION  
NSW BRANCH  
ABN 55 645 813 882**

**CERTIFICATE OF THE CHIEF EXECUTIVE OFFICER (NSW)**

I, Craig Long, the Chief Executive Officer of Civil Contractors Federation (NSW Branch) hereby certify that to the best of my knowledge and belief that

- a. there were 437 persons (2005 – 449) that were members of the organisation as at the end of the financial year ended 30 June 2006.
- b. The full general purposes financial report, referred to in Section 268 of the Schedule 1B Workplace Relations Act 1996 was presented to the Committee of Management on 6 September 2006.
- c. the financial statements set out on pages 5 to 21 show a true and fair view of the financial affairs of the organisation as at the end of the financial year in accordance with Australian Accounting standards, mandatory professional requirements and other authoritative pronouncements of the Australian Standards Board.
- d. a record has been kept of all money paid by, or collected from members of the organisation, and all money so paid or collected has been credited to the bank account to which the money is to be credited, in accordance with the rules of the Federation; and
- e. the full general purposes financial report is a copy of those presented to the both the Committee of Management on 6 September 2006 and a General Meeting of Members on 29 September 2006.



**C. LONG**  
Chief Executive Officer (NSW)

Dated in Sydney, this 7<sup>th</sup> day of September 2006

**CIVIL CONTRACTORS FEDERATION  
NSW BRANCH**

**BRANCH BOARD REPORT  
FOR THE YEAR ENDED 30 JUNE 2006**

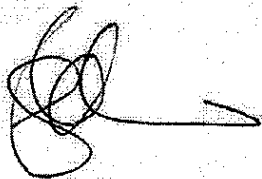
On 6 September 2006, the NSW Branch Board of the Civil Contractors Federation NSW Branch passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the financial year ended 30 June 2006:

The Committee of Management declares in relation to the GPFR that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the Industrial Registrar;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable;
- (e) during the financial year to which the GPFR relates and since the end of that year:
  - (i) meetings of the branch board were held in accordance with the rules of the organisation including the rules of a branch concerned; and
  - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
  - (iii) the financial records of the reporting unit have been kept and maintained in accordance with Schedule 1 of the Workplace Relations Act 1996, and the RAO Regulations; and
  - (iv) the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation; and
  - (v) No requests were received from any member of the reporting unit or a Registrar for information under section 272 of the RAO Schedule; and
  - (vi) No orders have been made by the Commission under section 273 of the RAO Schedule.

For the NSW Branch Board: Glenn Cherrie

Title of Office Held: NSW President



Dated in Sydney this 7<sup>th</sup> day of September 2006

**CIVIL CONTRACTORS FEDERATION  
(NSW BRANCH)  
ABN 55 645 813 882**

**INCOME STATEMENT  
FOR THE YEAR ENDED 30 JUNE 2006**

|   | Note      | 2006<br>\$           | 2005<br>\$            |
|---|-----------|----------------------|-----------------------|
| Revenues from ordinary activities   | 2         | 2,402,950            | 1,967,869             |
| Employee expenses   | 3f        | (837,552)            | (853,071)             |
| Depreciation and amortisation   | 3d        | (56,185)             | (58,496)              |
| Bad and doubtful debts  | 3a        | (38,191)             | (61,007)              |
| Borrowing costs   |           | (9,991)              | (24,367)              |
| Rental expenses   |           | (79,178)             | (66,058)              |
| Functions, Seminars and conference costs  |           | (682,914)            | (269,064)             |
| Training costs  |           | (198,684)            | (130,745)             |
| Communication costs   |           | (41,988)             | (45,515)              |
| Travelling expenses   |           | (99,393)             | (76,927)              |
| CCF Bulletin expenses   |           | (52,337)             | (46,488)              |
| Administrative expenses   |           | (124,245)            | (125,806)             |
| Other expenses from ordinary activities   |           | <u>(110,508)</u>     | <u>(101,185)</u>      |
| <b>Surplus from ordinary activities before<br/>income tax expense</b>                                       |           | <b>71,784</b>        | <b>109,140</b>        |
| Income tax expense  | 1a        | <u>-</u>             | <u>-</u>              |
| <b>Net surplus from ordinary activities<br/>after income tax expense attributable to the<br/>Federation</b> | <b>12</b> | <b><u>71,784</u></b> | <b><u>109,140</u></b> |
| <b>Total changes in accumulated surplus of the Federation</b>   |           | <b><u>71,784</u></b> | <b><u>109,140</u></b> |

The accompanying notes form part of the financial statements

**CIVIL CONTRACTORS FEDERATION  
(NSW BRANCH)  
ABN 55 645 813 882**

**BALANCE SHEET  
AS AT 30 JUNE 2006**

|                                      | Note | 2006<br>\$     | 2005<br>\$     |
|--------------------------------------|------|----------------|----------------|
| <b>CURRENT ASSETS</b>                |      |                |                |
| Cash and cash equivalents            | 4    | 460,804        | 365,321        |
| Trade and other receivables          | 5    | 155,477        | 150,342        |
| Other current assets                 | 6    | 16,942         | 82,421         |
| <b>TOTAL CURRENT ASSETS</b>          |      | <b>633,223</b> | <b>598,084</b> |
| <b>NON-CURRENT ASSETS</b>            |      |                |                |
| Financial assets                     | 7    | 12,500         | 12,500         |
| Plant and equipment                  | 8    | 136,217        | 162,423        |
| <b>TOTAL NON-CURRENT ASSETS</b>      |      | <b>148,717</b> | <b>174,923</b> |
| <b>TOTAL ASSETS</b>                  |      | <b>781,940</b> | <b>773,007</b> |
| <b>CURRENT LIABILITIES</b>           |      |                |                |
| Trade and other payables             | 9    | 216,880        | 246,571        |
| Interest bearing liabilities         | 10   | 66,561         | 42,951         |
| Provisions                           | 11   | 68,912         | 62,497         |
| <b>TOTAL CURRENT LIABILITIES</b>     |      | <b>352,353</b> | <b>352,019</b> |
| <b>NON-CURRENT LIABILITIES</b>       |      |                |                |
| Payables                             | 9    | 28,370         | 28,370         |
| Interest bearing liabilities         | 10   | 32,520         | 99,484         |
| Provisions                           | 11   | 27,693         | 23,914         |
| <b>TOTAL NON-CURRENT LIABILITIES</b> |      | <b>88,583</b>  | <b>151,768</b> |
| <b>TOTAL LIABILITIES</b>             |      | <b>440,936</b> | <b>503,787</b> |
| <b>NET ASSETS</b>                    |      | <b>341,004</b> | <b>269,220</b> |
| <b>MEMBERS' FUNDS</b>                |      |                |                |
| Accumulated Surplus                  | 12   | 341,004        | 269,220        |
| <b>TOTAL MEMBERS' FUNDS</b>          |      | <b>341,004</b> | <b>269,220</b> |

The accompanying notes form part of the financial statements

**CIVIL CONTRACTORS FEDERATION  
(NSW BRANCH)  
ABN 55 645 813 882**

**STATEMENT OF CHANGES IN MEMBERS FUND  
FOR THE YEAR ENDED 30 JUNE 2006**

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|                                  | Note | Accumulated<br>Surplus<br>\$ | Total<br>\$           |
|----------------------------------|------|------------------------------|-----------------------|
| <b>Balance at 1 July 2004</b>    |      | 160,080                      | 160,080               |
| Surplus attributable to members  |      | <u>109,140</u>               | <u>109,140</u>        |
| <b>Balance at 30 June 2005</b>   |      | <u><b>269,220</b></u>        | <u><b>269,220</b></u> |
| <b>Balance as at 1 July 2005</b> |      | 269,220                      | 269,220               |
| Surplus attributable to members  |      | <u>71,784</u>                | <u>71,784</u>         |
| <b>Balance at 30 June 2006</b>   | 12   | <u><b>341,004</b></u>        | <u><b>341,004</b></u> |

The accompanying notes form part of the financial statements

**CIVIL CONTRACTORS FEDERATION  
(NSW BRANCH)  
ABN 55 645 813 882**

**CASH FLOW STATEMENT  
FOR THE YEAR ENDED 30 JUNE 2006**

|  | Note | 2006<br>\$                   | 2005<br>\$                   |
|--|------|------------------------------|------------------------------|
| <b>CASH FLOWS FROM OPERATING ACTIVITIES</b>                |      |                              |                              |
| Receipts from members and customers                        |      | 2,577,771                    | 2,282,174                    |
| Interest received  |      | 23,488                       | 9,978                        |
| Payments to suppliers and employees                        |      | <u>(2,432,442)</u>           | <u>(1,999,168)</u>           |
| <b>Net cash provided by operating activities</b>           | 15b  | <b><u>168,817</u></b>        | <b><u>292,984</u></b>        |
| <b>CASH FLOWS FROM INVESTING ACTIVITIES</b>                |      |                              |                              |
| Purchase of plant and equipment                            |      | (29,980)                     | (77,995)                     |
| Proceeds from sale of plant and equipment                  |      | <u>-</u>                     | <u>20,000</u>                |
| <b>Net cash used in by investing activities</b>            |      | <b><u>(29,980)</u></b>       | <b><u>(57,995)</u></b>       |
| <b>CASH FLOWS FROM FINANCING ACTIVITIES</b>                |      |                              |                              |
| Proceeds from/(repayments of) borrowings                   |      | <u>(43,354)</u>              | <u>14,514</u>                |
| <b>Net cash (used in)/provided by financing activities</b> |      | <b><u>(43,354)</u></b>       | <b><u>14,514</u></b>         |
| <b>Net increase in cash held</b>                           |      | 95,483                       | 249,503                      |
| Cash at the beginning of the financial year                |      | <u>365,321</u>               | <u>115,818</u>               |
| <b>Cash at the end of the financial year</b>               | 15a  | <b><u><u>460,804</u></u></b> | <b><u><u>365,321</u></u></b> |

The accompanying notes form part of the financial statements



**CIVIL CONTRACTORS FEDERATION  
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**NOTES TO THE FINANCIAL STATEMENTS  
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**NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES**

This financial report is a general purpose financial report that has been prepared in accordance with Australian Accounting Standards, Urgent Issues Group Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board and the requirements of the Workplace Relations Act 1996.

The financial report covers Civil Contractors Federation (NSW Branch) as an individual entity. Civil Contractors Federation (NSW Branch) as a Federation Incorporated in New South Wales under the Workplace Relations Act 1996.

The financial report of Civil Contractors Federation (NSW Branch) as an individual entity complies with all Australian equivalents to International Financial Reporting Standards (AIFRS) in their entirety.

The following is a summary of the material accounting policies adopted by the Federation in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

**Basis of Preparation**

*First-time adoption of Australian Equivalents to International Financial Reporting Standards*

Civil Contractors Federation (NSW Branch) has prepared financial statements in accordance with the Australian equivalents to International Financial Reporting Standards (AIFRS) from 1 July 2005.

These accounts are the first financial statements of Civil Contractors Federation (NSW Branch) to be prepared in accordance with AIFRS. The Board of Directors are of the opinion that the adoption of AIFRS has had no impact on the comparatives previously prepared under Australian GAAP and therefore no comparative figures have been restated as a consequence of adopting AIFRS.

The accounting policies set out below have been consistently applied to all years presented.

*Reporting Basis and Conventions*

The financial report has been prepared on an accruals basis and is based on historical costs unless otherwise stated.

**Accounting Policies**

**a. Income Tax**

The Federation is registered under the Workplace Relations Act, 1996 and, is considered to be exempt from income tax including capital gains tax, by virtue of the provision of s.50-15 of the Income Tax Assessment Act 1997.

**b. Cash and cash equivalents**

Cash and cash equivalents include cash on hand and deposits held at-call with banks or financial institutions, investments in money market instruments maturing in less than three months and net of bank overdrafts.

**c. Plant and Equipment**

Each class of plant and equipment are carried at cost or fair value, less, where applicable, any accumulated depreciation and impairment losses.

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**NOTES TO THE FINANCIAL STATEMENTS  
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**NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**c. Plant and Equipment (continued)**

Plant and equipment

Plant and equipment are measured on the cost basis less depreciation and impairment losses.

The carrying amount of plant and equipment is reviewed annually by the Board of Directors to ensure it is not in excess of the recoverable amount of those assets. The recoverable amount is assessed on the basis of the expected cash flows which will be received from the assets employment and subsequent disposal. The expected net cash flows have not been discounted to present value in determining recoverable amounts.

Depreciation

The depreciable amounts of plant and equipment are depreciated using the straight line method at rates based on their estimated useful lives commencing from the time the asset is held ready for use.

The depreciation rates used for each class of depreciable asset

|                                 |        |
|---------------------------------|--------|
| Office, furniture and equipment | 20-33% |
| Motor vehicles - leased         | 20%    |

The assets residual values and useful lives are reviewed and adjusted, if appropriate, at each balance date.

The assets carrying value is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposal are determined by comparing the proceeds with the carrying amount. These gains and losses are included in the Income Statement.

**d. Financial Instruments**

**Recognition**

Financial instruments are initially measured at cost on trade date, which includes the transaction costs, when the related contractual rights or obligations exist.

**Impairment**

Subsequent to the initial recognition, the Board of Directors assess whether there is objective evidence that a financial instrument has been impaired. A prolonged decline in the value of the instrument is considered to determine whether an impairment has arisen. Impairment losses are recognised in the Income Statement.

**e. Employee Benefits**

Provision is made for the Federation's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled, plus related on-costs. Employee benefits payable later than one year have been measured at the present value of the estimated future cash flows to be made for those benefits.

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2006**

---

**NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**e. Employee Benefits (continued)**

Contributions are made by the Federation to employee superannuation funds and are charged as expenses when incurred.

**f. Leases**

Leases of fixed assets, where substantially all the risks and benefits incidental to the ownership of the asset, but not the legal ownership, are transferred to the Federation are classified as finance leases.

Finance leases are capitalised by recording an asset and a liability equal to the present value of the minimum lease payments, including any guaranteed residual values. Leased assets are depreciated on a straight line basis over their estimated useful lives where it is likely that the Federation will obtain ownership of the asset over the term of the lease. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Lease assets are depreciated on a straight-line basis over their estimated useful lives where it is likely that the Federation will obtain ownership of the asset or ownership over the term of the lease.

Lease incentives received under operating leases are recognised as a liability. Lease payments received reduce the liability.

**g. Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of expense. Receivables and payables in the Balance Sheet are shown inclusive of GST.

Cash flows are included in the Cash Flow Statement on a gross basis, except the GST component of investing and financing activities, which are disclosed as operating cash flows.

**h. Revenue**

Revenue for membership subscriptions is recognised proportionately over the period to which it relates.

Revenue from the rendering of a service is recognised in proportion to the stage of completion of the contract and the entitlement to the Federation.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

**i. Comparatives**

When required by Accounting Standards, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

**CIVIL CONTRACTORS FEDERATION  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2006**

---

**NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**j. Operating Segment**

The Federation is incorporated under the Workplace Relations Act 1996 and domiciled in Australia.

The Federation operates predominantly in one business and geographical segment, being a representative body of civil engineering contractors in New South Wales, providing professional services, information and advice including industrial relations advice, dispute resolution, training (business, occupational health and safety), changes to acts and legislation, changes to award rates of and work practices to members of the Federation throughout New South Wales.

**k. Critical Accounting Estimates and Judgements**

The Board of Directors evaluate estimates and judgments incorporated into the financial report based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the Federation.

*Key Estimates - Impairment*

The Board of Directors assesses impairment on each reporting date by evaluating conditions specific to the Federation that may lead to impairment of assets. Where an impairment trigger exists, the recoverable amount of the asset is determined. Value-in-use calculations performed in assessing recoverable amounts incorporate a number of key estimates.

No impairment has been recognised in respect of plant and equipment for the year ended 30 June 2006.

*Key Judgments - Doubtful Debts Provision*

The Board of Directors have assessed each debtors and have estimated a provision for doubtful debts amounting to \$17,387. The Board of Directors believes that the full amount of the remaining debtors are recoverable.

**l. Information to be provided to Members or the Registrar**

In accordance with the requirements of the Workplace Relations Act 1996 (the RAO Schedule) the attention of Members is drawn to the provisions of sub-sections (1), (2) and (3) of Section 272 which read as follows.

Section 272 Information to be provided to members or Registrar

(1) A member of a reporting unit, or a Registrar, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.

(2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.

(3) A reporting unit must comply with an application made under subsection (1).

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2006**

|  | <b>2006</b>      | <b>2005</b>      |
|--|------------------|------------------|
|  | <b>\$</b>        | <b>\$</b>        |
| <b>NOTE 2: REVENUE</b>   |                  |                  |
| Operating activities:  |                  |                  |
| Membership income  | 686,771          | 724,419          |
| National conference  | 409,373          | -                |
| Training income  | 503,653          | 540,360          |
| Functions  | 292,212          | 263,096          |
| Seminars income  | 28,539           | 35,378           |
| CCF Bulletin   | 86,839           | 62,594           |
| Short courses  | 134,839          | 84,603           |
| Daily inspection procedure sales   | 46,156           | 44,384           |
| Commission received  | 10,039           | 9,296            |
| IMS System   | 22,180           | 18,355           |
| Workplace reform   | 47,159           | 44,336           |
| Plant assessment   | 77,658           | 79,416           |
| SCIMS packages   | 18,611           | 21,687           |
| Investment income  | 23,488           | 9,978            |
| Other income   | 15,433           | 29,967           |
|  | <b>2,402,950</b> | <b>1,967,869</b> |
| <b>NOTE 3: SURPLUS FROM ORDINARY ACTIVITIES</b>  |                  |                  |
| The operating surplus of the Federation before income tax expense has been determined after: |                  |                  |
| <b>a. Bad and Doubtful Debts</b>   |                  |                  |
| Bad debts written off  | 20,804           | 61,007           |
| Provision for doubtful debts   | 17,387           | -                |
|  | <b>38,191</b>    | <b>61,007</b>    |
| <b>b. Auditors' Remuneration</b>   |                  |                  |
| Accounting fees  | 1,945            | 4,047            |
| Auditors' remuneration   | 13,500           | 13,627           |
|  | <b>15,445</b>    | <b>17,674</b>    |
| <b>c. Operating Leases</b>   |                  |                  |
| Leasing charges - MiniMail   | 581              | 3,489            |
| Photocopier charges  | 23,042           | 21,693           |
| Rent   | 68,578           | 66,058           |
| Telephone and fax  | 706              | 5,484            |
|  | <b>92,907</b>    | <b>96,724</b>    |

**CIVIL CONTRACTORS FEDERATION  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2006**

|   | 2006     | 2005     |
|---|----------|----------|
|   | \$       | \$       |
| <b>NOTE 3: SURPLUS FROM ORDINARY ACTIVITIES (CONTINUED)</b>   |          |          |
| <b>d. Depreciation and Amortisation</b>   |          |          |
| Plant and equipment   | 15,346   | 11,733   |
| Leased motor vehicles   | 40,839   | 43,581   |
| Software  | -        | 3,182    |
|   | 56,185   | 58,496   |
| <b>e. Compulsory Levy</b>   |          |          |
| National office levy  | 78,163   | 69,606   |
|   | 78,163   | 69,606   |
| The levy is imposed by the CCF National Office to assist in funding the National Office operations. |          |          |
| <b>f. Employee related expenses</b>   |          |          |
| Salaries  | 732,856  | 729,014  |
| Superannuation  | 62,946   | 62,614   |
| Employee benefits   | 10,194   | 29,622   |
| Payroll tax   | 13,848   | 15,576   |
| Training and recruitment  | 17,708   | 16,245   |
|   | 837,552  | 853,071  |
| <b>NOTE 4: CASH ASSETS</b>  |          |          |
| <b>a. Current</b>   |          |          |
| Cash on hand  | 250      | 250      |
| Cash at bank  | 79,047   | 56,267   |
| Short-term bank deposits  | 381,507  | 308,804  |
|   | 460,804  | 365,321  |
| The weighted average interest rate for cash as at 30 June 2006 is 4.35% (2005: 4.14%).              |          |          |
| <b>NOTE 5: RECEIVABLES</b>  |          |          |
| <b>a. Current</b>   |          |          |
| Trade debtors - related parties   | 14,090   | 11,255   |
| - others  | 146,434  | 140,057  |
|   | 160,524  | 151,312  |
| Less: Provision for doubtful debts  | (17,387) | (22,500) |
|   | 143,137  | 128,812  |
| Loan to Executive Director  | -        | 438      |
| Sundry debtors  | 12,340   | 21,092   |
|   | 12,340   | 21,092   |
|   | 155,477  | 150,342  |

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2006**

**NOTE 5: RECEIVABLES (CONTINUED)**

**b. Terms and Conditions**

Trade debtors relate to services provided, they are non-interest bearing and are unsecured. Trade debtors relating to training and carry terms of up to 150 days. All other trade debtors carry settlement terms of 30 days.

Sundry debtors are non-interest bearing and unsecured. This amount includes GST receivable, relating to goods and services tax that can be recovered from the Australian Taxation Office.

|                             | <b>2006</b> | <b>2005</b> |
|-----------------------------|-------------|-------------|
|                             | \$          | \$          |
| <b>NOTE 6: OTHER ASSETS</b> |             |             |
| <b>Current</b>              |             |             |
| Prepayments                 | 16,942      | 82,421      |

**NOTE 7: OTHER FINANCIAL ASSETS**

**a. Non-Current**

|  |        |        |
|--|--------|--------|
| Shares in Unlisted Company - at Board of Directors valuation | 12,500 | 12,500 |
|--|--------|--------|

**b. Terms and Conditions**

The Federation holds 625 shares in Beaconsfield Press Pty Limited. The shares of the Company are valued based on the consideration of the transfer of shares to Civil Contractors Federation (ACT Branch) in August 2000.

**NOTE 8: PLANT AND EQUIPMENT**

|  |           |          |
|--|-----------|----------|
| Leasehold improvements - at cost           | -         | 1,770    |
| Less: Accumulated amortisation             | -         | (1,770)  |
|  | -         | -        |
| Office furniture and equipment - at cost   | 131,870   | 101,890  |
| Less: Accumulated depreciation             | (90,503)  | (75,156) |
|  | 41,367    | 26,734   |
| Leased motor vehicles - at cost            | 204,216   | 204,216  |
| Less: Accumulated amortisation             | (109,366) | (68,527) |
|  | 94,850    | 135,689  |
| Total plant and equipment - net book value | 136,217   | 162,423  |

**CIVIL CONTRACTORS FEDERATION  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2006**

|   | 2006<br>\$      | 2005<br>\$      |
|---|-----------------|-----------------|
| <b>NOTE 8: PLANT AND EQUIPMENT (CONTINUED)</b>            |                 |                 |
| <b>Reconciliation of movements in plant and equipment</b> |                 |                 |
| <b>Furniture and equipment</b>                            |                 |                 |
| Carrying amount at beginning of the year                  | 26,734          | 12,184          |
| Additions   | 29,979          | 26,283          |
| Depreciation expense                                      | <u>(15,346)</u> | <u>(11,733)</u> |
| Carrying amount at end of the year                        | <u>41,367</u>   | <u>26,734</u>   |
| <b>Leased motor vehicles</b>                              |                 |                 |
| Carrying amount at beginning of the year                  | 135,689         | 119,135         |
| Additions   | -               | 95,008          |
| Disposals/write-off                                       | -               | (34,874)        |
| Amortisation expense                                      | <u>(40,839)</u> | <u>(43,581)</u> |
| Carrying amount at end of the year                        | <u>94,850</u>   | <u>135,689</u>  |
| <b>Software - at cost</b>                                 |                 |                 |
| Carrying amount at beginning of the year                  | -               | 3,182           |
| Written off   | <u>-</u>        | <u>(3,182)</u>  |
| Carrying amount at end of the year                        | <u>-</u>        | <u>-</u>        |
| <b>NOTE 9: PAYABLES</b>                                   |                 |                 |
| <b>a. Current</b>   |                 |                 |
| Deferred income   | 58,246          | 68,345          |
| Creditors and accruals                                    | 120,503         | 130,737         |
| Sundry creditors  | <u>38,131</u>   | <u>47,489</u>   |
|   | <u>216,880</u>  | <u>246,571</u>  |
| <b>b. Non Current</b>                                     |                 |                 |
| Loan - Earthmovers and Contractors Association Limited    | <u>28,370</u>   | <u>28,370</u>   |

**c. Terms and Conditions**

Deferred income relates to cash receipts for membership fees and advertising revenue received for the year 2006-07.

Creditors and accruals are settled within the terms of payments offered, which is usually within 30 days. These balances are unsecured and no interest is applicable on these accounts.

The terms and conditions of the loan to Earthmovers and Contractors Association Limited are outlined at Note 14e.



**CIVIL CONTRACTORS FEDERATION  
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**NOTES TO THE FINANCIAL STATEMENTS  
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|   | <b>2006</b>    | <b>2005</b>    |
|---|----------------|----------------|
|   | <b>\$</b>      | <b>\$</b>      |
| <b>NOTE 10: INTEREST BEARING LIABILITIES</b>  |                |                |
| <b>a. Current</b>   |                |                |
| Finance lease liability   | <u>66,561</u>  | <u>42,951</u>  |
| <b>b. Non Current</b>   |                |                |
| Finance lease liability   | <u>32,520</u>  | <u>99,484</u>  |
| <b>c. Terms and Conditions</b>  |                |                |
| Finance leases held by the Federation are for motor vehicles. The leases have a weighted average interest rate at year end of 7.71% (2005: 7.50%), with an average maturity period of 11 months (2005: 19 months).  |                |                |
| <b>NOTE 11: PROVISIONS</b>  |                |                |
| <b>a. Current</b>   |                |                |
| Provision for annual leave  | <u>68,912</u>  | <u>62,497</u>  |
| <b>b. Non-Current</b>   |                |                |
| Provision for long service leave  | <u>27,693</u>  | <u>23,914</u>  |
| <b>c. Aggregate employee entitlement liability</b>  | <u>96,605</u>  | <u>86,411</u>  |
| <b>d. Number of employees at year-end</b>   | <u>12</u>      | <u>12</u>      |
| <b>NOTE 12: ACCUMULATED SURPLUS</b>   |                |                |
| Balance at the beginning of the financial year  | 269,220        | 160,080        |
| Net surplus attributable to the members   | <u>71,784</u>  | <u>109,140</u> |
|   | <u>341,004</u> | <u>269,220</u> |
| <b>NOTE 13: ADDITIONAL FINANCIAL INSTRUMENTS DISCLOSURE</b>   |                |                |
| <b>a. Terms, conditions and accounting policies</b>   |                |                |
| The Federation's accounting policies are included in Note 1, while the terms and conditions, including the effective weighted average interest rate of each class of financial asset and financial liability, both recognised and unrecognised at the balance date are included under the appropriate note for that instrument. |                |                |
| <b>b. Credit risk exposure</b>  |                |                |
| Credit risk represents the loss that would be recognised if counterparties failed to perform as contracted. The carrying value of each financial asset represents the Federations maximum exposure to credit risk. The Federation is not materially exposed to any individual credit risk.                                      |                |                |

**CIVIL CONTRACTORS FEDERATION  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2006**

**NOTE 13: ADDITIONAL FINANCIAL INSTRUMENTS DISCLOSURE (CONTINUED)**

**c. Net fair values**

The carrying amounts of financial instruments in the Balance Sheet approximate their net fair value.

**NOTE 14: RELATED PARTIES**

**a. Board members**

The names of the members of the Board who held office during the year are as follows: -

Glenn Cherie, Joe Cato, Terry Bowen, Robert Dahan, Stuart Ford, Paul Burton, Glenn Fordham, Paul Gleeson, Brian Leigh, Brett Kelly, Michael Skinner, John Wade, Paul Wise, Trevor Brown, Alan Bird, Graham Simpson and Robert Dahan.

**b. Names and positions held by key management personnel in office at any time during the year**

Craig Long - Chief Executive Director  
Martin Wright - Business Manager  
John Higgins - Manager Employment Relations  
Leslie Simmons - Manager Member Services

**c. Key Management Personnel Remuneration**

|                    | <b>2006</b> | <b>2005</b> |
|--------------------|-------------|-------------|
|                    | \$          | \$          |
| Salaries and wages | 345,131     | 314,104     |
| Superannuation     | 30,704      | 27,961      |
|                    | 375,835     | 342,065     |

**d. Other transactions with the Federation**

Entities related to Board of Directors members paid membership fees, received training, purchased statutory awards and updates from the Federation during the year on the same commercial terms and conditions offered to all other members.

**e. Earthmovers and Contractors Association Limited**

Earthmovers and Contractors Association Limited is an unlisted non-for-profit public company, limited by guarantee.

During the financial year, rental income, administration fees and other sundry expenses were received or receivable by the Federation from Earthmovers and Contractors Association Limited to the value of nil (2005: \$7,943).

At balance date, the loan owing to the Earthmovers and Contractors Association Limited was \$28,370 (2005: \$28,370) by the Federation. No interest was charged to the Federation by Earthmovers and Contractor Association Limited. No interest was paid or payable during the financial year.

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2006**

**NOTE 14: RELATED PARTIES (CONTINUED)**

**f. Civil Contractors National Office**

At the end of financial year an amount of \$14,090 (2005: \$3,312) was receivable from the CCF National office. Further, an amount of \$30,532 (2004: \$10,081) was payable to the National Office for the National office levy charged on the revenue of the Federation.

|  | 2006 | 2005 |
|--|------|------|
|  | \$   | \$   |

**NOTE 15: CASH FLOW INFORMATION**

**a. Reconciliation of Cash**

|              |         |         |
|--------------|---------|---------|
| Cash on hand | 250     | 250     |
| Cash at bank | 79,047  | 56,267  |
| Call deposit | 381,507 | 308,804 |
|              | 460,804 | 365,321 |

**b. Reconciliation of surplus/(deficit) from ordinary activities after income tax to net cash provided by operating activities**

|  |          |           |
|--|----------|-----------|
| Operating surplus after income tax                                   | 71,784   | 109,140   |
| <b>Add/(Less) items classified as investing/financing activities</b> |          |           |
| - Profit on disposal of non-current assets                           | -        | (7,949)   |
| <b>Non-cash flows in surplus/(deficit) from ordinary activities</b>  |          |           |
| - Depreciation and amortisation                                      | 56,185   | 58,501    |
| - Bad and doubtful debts   | 38,191   | 61,007    |
| <b>Changes in assets and liabilities</b>                             |          |           |
| (Increase)/decrease in receivables                                   | 48,639   | 221,243   |
| (Increase)/decrease in other assets                                  | (65,479) | (69,513)  |
| Increase/(decrease) in deferred income                               | 10,099   | 48,423    |
| Increase/(decrease) in payables                                      | 19,592   | (137,018) |
| Increase/(decrease) in provisions                                    | (10,194) | 29,622    |
| <b>Net cash provided by operating activities</b>                     | 168,817  | 313,456   |

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|  | <b>2006</b> | <b>2005</b> |
|--|-------------|-------------|
|  | <b>\$</b>   | <b>\$</b>   |
| <b>NOTE 16: CAPITAL COMMITMENTS</b>  |             |             |
| <b>a. Operating Leases</b>   |             |             |
| Non-cancellable operating lease expenditure for premises contracted for and payable as follows:                        |             |             |
| - not later than one year  | -           | 66,000      |
| - later than one year but not later than five years  | -           | -           |
|  | -           | 66,000      |
|  | -           | 66,000      |
| The property lease expired on 30 June 2006. The Company is currently negotiating the extension of the lease agreement. |             |             |
| <b>b. Finance Leases</b>   |             |             |
| Finance lease commitments payable:   |             |             |
| - not later than one year  | 72,755      | 52,402      |
| - later than one year but not later than five years  | 34,912      | 108,070     |
|  | (8,586)     | (18,037)    |
| Finance lease liabilities provided for   | 99,081      | 142,435     |
| Represented by:  |             |             |
| Current finance lease liability  | 66,561      | 42,951      |
| Non-current finance lease liability  | 32,520      | 99,484      |
| Total lease liability  | 99,081      | 142,435     |

**NOTE 17: EVENTS SUBSEQUENT TO BALANCE DATE**

No matters or circumstances have occurred since the end of the financial year which significantly affect, or may significantly affect, the operations of the Federation, the results of those operations or the state of affairs of the Federation in future financial years.

**NOTE 18: CONTINGENT LIABILITIES**

The Federation is not subject to any material contingent liabilities at balance date.

**NOTE 19: ECONOMIC DEPENDENCY**

The Federation is economically dependent on ongoing funding in the form of existing worker training from contractors and new entrant training income from the Department of Education and Training.

**NOTE 20: FEDERATION DETAILS**

The registered office and the principal place of business of the Federation is:  
Civil Contractors Federation (NSW Branch)  
30 Oramzi Road  
Girraween NSW 2145

## PARTNERS:

Andrew Blackwell CA  
Chris Chandran CA  
Stephen Humphrys FCA  
Garry Leydon FCA  
Wayne Morris FCA  
Joe Shannon CA  
Robert Southwell CA  
Spino Thomas FCA  
Charlie Viola (Affiliate ICAA)  
Bob Webster FCA  
Scott Whiddett CA

## INDEPENDENT AUDIT REPORT TO THE MEMBERS OF CIVIL CONTRACTORS FEDERATION (NSW BRANCH)

## CONSULTANTS:

Pat Bagden FCA  
Anja Dorrrell CA

### Scope

#### *The financial report and Directors' responsibility*

The financial report comprises the Income Statement, Balance Sheet, Statement of Changes in Equity, Cash Flow Statement, accompanying notes to the financial statements, and the Branch Board Report, for Civil Contractors Federation (NSW Branch) ("the Federation") for the year ended 30 June 2006.

The Board of Directors of the Federation is responsible for the preparation and true and fair presentation of the financial report in accordance with the *Work Place Relations Act 1996*. This includes responsibility for the maintenance of adequate accounting records and internal controls that are designed to prevent and detect fraud and error, and for the accounting policies and accounting estimates inherent in the financial report.

#### *Audit approach*

We conducted an independent audit in order to express an opinion to the members of the Federation. Our audit was conducted in accordance with Australian Auditing Standards, in order to provide reasonable assurance as to whether the financial report is free of material misstatement. The nature of an audit is influenced by factors such as the use of professional judgement, selective testing, the inherent limitations of internal control and the availability of persuasive rather than conclusive evidence. Therefore, an audit cannot guarantee that all material misstatements have been detected.

We performed procedures to assess whether in all material respects the financial report presents fairly, in accordance with the *Work Place Relations Act 1996*, including compliance with Accounting Standards and other mandatory financial reporting requirements in Australia, a view which is consistent with our understanding of the Federation's financial position, and of its performance as represented by the results of its operations and cash flows.

We formed our audit opinion on the basis of these procedures, which included:

- examining, on a test basis, information to provide evidence supporting the amounts and disclosures in the financial report, and
- assessing the appropriateness of the accounting policies and disclosures used and the reasonableness of significant accounting estimates made by the directors.

While we considered the effectiveness of management's internal controls over financial reporting when determining the nature and extent of our procedures, our audit was not designed to provide assurance on internal controls.

#### **Independence**

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

**Audit opinion**

In our opinion, the general purpose financial report of Civil Contractors Federation (NSW Branch) presents fairly in accordance with applicable Australian Accounting Standards and other mandatory professional reporting requirements in Australia and the requirements of the RAO schedule.



**C CHANDRAN**  
Partner  
Auditors Registration No: 303010



**MOORE STEPHENS SYDNEY**  
Sydney

Dated in Sydney this 7<sup>th</sup> day of September 2006