



17 December 2015

Mr Neil Hallagan  
Chief Executive Officer  
Civil Contractors Federation – Northern Territory Branch  
76 The Esplanade  
DARWIN NT 0800

via email: [ccfnt@ccfnt.com.au](mailto:ccfnt@ccfnt.com.au)

Dear Mr Hallagan

**Civil Contractors Federation Northern Territory Branch Financial Report for the year ended 30 June 2015 - [FR2015/147]**

I acknowledge receipt of the financial report of the Civil Contractors Federation, Northern Territory Branch (CCF NT). The documents were lodged with the Fair Work Commission (FWC) on 8 December 2015.

The financial report has now been filed.

The financial report was filed based on a primary review. This involved confirming that the financial reporting timelines required under s.253, s.265, s.266 and s.268 of the *Fair Work (Registered Organisations) Act 2009* (RO Act) have been satisfied, all documents required under s.268 of the RO Act were lodged and that various disclosure requirements under the Australian Accounting Standards, RO Act and reporting guidelines have been complied with. A primary review does not examine all disclosure requirements.

Please note that the financial report for the year ending 30 June 2016 may be subject to an advanced compliance review.

I make the following comments to assist you when you next prepare a financial report. You are not required to take any further action in respect of the report lodged, except for the requirements under the sub-heading *Statement of Loans, Grants and Donations*. The FWC will confirm these concerns have been addressed prior to filing next year's report.

**Timescale requirements**

As you are aware, an organisation is required under the RO Act to undertake certain steps in accordance with specified timelines. Information about these timeline requirements can be found on the FWC website. In particular, I draw your attention to Financial reporting process and timelines which explains the timeline requirements, and Diagrammatic summary of financial reporting timelines which sets out the timeline requirements in diagrammatical form.

I note that the following timescale requirement was not met:

Documents must be lodged with the FWC within 14 days of General Meeting

Section 268 of the RO Act, states that the full report and the Designated Officer's Certificate are required to be lodged with the FWC within 14 days of the meeting of members. The Designated Officer's Certificate indicates that this meeting occurred on 3 September 2015. If this is correct the full report should have been lodged with the FWC by 18 September 2015.

The full report was lodged on 8 December 2015.

If these dates are correct, the branch should have applied for an extension of time to lodge the required reports and the Designated Officer's Certificate in accordance with section 268 of the RO Act.

Please note that in future financial years if the branch cannot lodge on time, a written request for an extension of time, signed by a relevant officer, including any reason for the delay, must be made prior to the required date of lodgement.

### **Designated Officer's Certificate**

#### Content of Designated Officer's Certificate

Section 268 of the RO Act requires the certificate by the designated officer to certify that the documents lodged are copies of the documents provided to members and presented to a meeting in accordance with section 266.

I note that although all of this information was provided in the Designated Officer's Certificate, the date that the Designated Officer's Certificate was signed was prior to these events occurring, that is the 30 July 2015, however the full report was not provided to members until 13 August 2015 and then presented at the general meeting of members on 3 September 2015.

As this certificate is certifying that the events did occur, please ensure that in future years the Designated Officer's Certificate is signed at the conclusion of these events.

### **Statement of comprehensive income**

#### Statement of Loans, Grants and Donations

#### Difference in figure reporting in LGD statement and financial report

A 'nil' Loans, Grants and Donations statement for CCF NT was lodged with the FWC on 8 September 2015 however a figure for donations over \$1,000 was supplied in the financial report.

Can you please confirm if the 'nil' Loans, Grants and Donations statement is correct, and if not, submit an amended statement.

### **Reporting Requirements**

On the FWC website a number of factsheets in relation to the financial reporting process and associated timelines are available. The most recent copy of the Reporting Guidelines and a model set of financial statements can also be found. The FWC recommends reporting units use this model as it will assist in ensuring compliance with the RO Act, the s.253 Reporting Guidelines and the Australian Accounting Standards. Access to this information may be obtained via [this link](#).

Should you wish to discuss this letter, or if you require further information on the financial reporting requirements of the Act, I may be contacted on 03) 8656 4681 or by email at [joanne.fenwick@fwc.gov.au](mailto:joanne.fenwick@fwc.gov.au).

Yours sincerely



Joanne Fenwick  
Financial Reporting Specialist  
Regulatory Compliance Branch

**CIVIL CONTRACTORS FEDERATION  
(NT BRANCH)**

**ABN 82 550 580 543**

**FINANCIAL REPORT  
FOR THE YEAR ENDED  
30 June 2015**

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**Operating Report  
for the Year Ended 30 June 2015**

**PRINCIPAL ACTIVITIES S254(2)(A)**

The principal activities of the Branch during the financial year were to represent civil engineering contractors in the Northern Territory and provide assistance and expertise in contractor development and industry.

The Branch also provides advocacy services in dealings with the Northern Territory Government and other major stakeholders contracting with its members, as well as a range of other services, either directly or via its National Office, including:

- Industrial relations advice and representation in state and federal industrial courts and commissions;
- Contract and commercial legal advice specific to industry requirements;
- Access to credit, insurance and financial services;
- Advice and direction on meeting industry training and development needs and fulfilling government apprentice training contract conditions;
- Publication of the Territory eNewsletter and information bulletins as required;
- Support services on OH&S, quality and environmental management; and
- Industry updates on government legislation, regulations and initiatives.

**RESULTS OF PRINCIPAL ACTIVITIES S254(2)(A)**

The Branch's principal activities resulted in a close and cooperative relationship with NT Government agencies, principally with Agencies for Lands and Planning, Construction and Infrastructure, Education and Training and Business and Employment, with positive outcomes in direct inputs into procurement reform and project packaging, policies for government roads, repairs and maintenance contracts, procurement planning for capital works programs and input into training and employment programs aligned with the civil construction industry.

The Branch represented the civil construction sector on peak industry advisory panels to the NT Government for training, employment and workforce development, sustainable employment (including indigenous) and gearing up industry for the gas hub and marine supply facilities and other major economic and social development projects.

Advocacy services were provided by regular meetings with the NT Minister for Infrastructure and the Chief Executives and senior executive management of relevant infrastructure, training and employment agencies with a generally high level of accommodation of the CCF requests on behalf of the civil construction industry and the Branch membership.

In this regard, the Branch made representations on road and infrastructure priority investment projects for consideration for inclusion in territory and federal Budgets and joint planning for industry development and capacity building to match the continuing infrastructure roll-out in the Northern Territory.

Continuing cooperation with Skills DMC finalised civil construction training packages in actively developing a future skilled workforce of Territory technicians, operators and civil supervisors, managers and professionals.

In consolidating its leadership role in the civil and roads construction sectors, the Branch exercised alliances with the Local Government Association of the NT, the NT Road Transport Association and the Extractive Industries Association NT along with other key Territory transport and infrastructure stakeholders.

**Operating Report  
for the Year Ended 30 June 2015 (cont'd)**

**Results of principal activities (cont'd)**

As a member of the NT Business Council, the Branch participated in wider advocacy on Territory development, including 'Growing the Territory' taskforce for gas and mining industry expansion, other major project developments and industry skills and employment strategy formalisation. Industrial relations and other potentially impactful government policies also were considered under this cooperative structure and the broader CCF policy umbrella.

The Branch provided a range of communication services to members through the distribution of its national and state office network on federal industry and workplace reforms. Regular newsletters and contributions to the Earthmoving & Civil Contractor magazine provided a readily accessible medium for updating members locally in the Territory with industry issues.

All members were provided with ready access to CCF services on demand and assistance was rendered to achieve resolution of individual member's issues.

The Branch did not acquire an asset or liability during the financial year as a result of amalgamation under Part 2 of Chapter 3 of the Fair Work (Registered Organisations) Act, a restructure of the branches of an organisation, and/or a determination or revocation by the General Manager Fair Work Commission (FWC).

**SIGNIFICANT CHANGES IN NATURE OF PRINCIPAL ACTIVITIES S254(2)(A)**

There were no significant changes in the nature of the Branch's principal activities during the financial year.

**SIGNIFICANT CHANGES IN FEDERATION'S FINANCIAL AFFAIRS S254(2)(B)**

No matters or circumstances arose during the reporting year which significantly affected the financial affairs of the Branch.

**TRUSTEE OR DIRECTOR OF TRUSTEE COMPANY OF SUPERANNUATION ENTITY OR EXEMPT PUBLIC SECTOR SUPERANNUATION SCHEME S254(2)(D)**

No officer, or member of the reporting unit (to the best of my knowledge holds a position as a trustee or director of a superannuation entity or exempt public sector superannuation scheme where the criterion for holding such position is that they are an officer or member of an organisation.

**NUMBER OF MEMBERS RO reg 159(a)**

The number of persons who, at the end of the financial year, were recorded on the Register of members was: 41 Members and 45 Associate Members. At the end of the previous financial year there were 42 Members and 49 Associate Members.

**NUMBER OF EMPLOYEES RO reg 159(b)**

The number of persons who were, at the end of the financial year, employees of the Northern Territory Branch of the Federation was nil; the branch has two contractors (2014: 1).

**Operating Report  
for the Year Ended 30 June 2015 (cont'd)**

**COMMITTEE OF MANAGEMENT MEMBERS (BOARD) RO reg 159(c)**

The persons who held office as members of the Committee/Board of Management of the Northern Territory Branch during the financial year were:

<b>Name</b>	<b>Position</b>	<b>Status</b>
Neil Hallagan	CEO	Appointed February 2015
Kevin Williams	CEO	Resigned January 2015
Damien Collis	President	1-7-2014 to 30-06-2015
Ian Hinchliffe	Vice President	1-7-2014 to 30-06-2015
Patrick Coleman	Treasurer	1-7-2014 to 30-06-2015
Michael Cull	Board Member	1-7-2014 to 30-06-2015
Michael Bellis	Board Member	1-7-2014 to 30-06-2015
Dennis MacDonald	Board Member	1-7-2014 to 30-06-2015
Jacob Skewes	Board Member	1-7-2014 to 30-06-2015
Scott Chapman	Board Member	1-7-2014 to 30-06-2015
Tony Hillier	Board Member	1-7-2014 to 30-06-2015
Sam Sage	Board Member	1-7-2014 to 30-06-2015
Robert Wilson	Board Member	Resigned December 2014

**Operating Report  
for the Year Ended 30 June 2015 (cont'd)**

**MANNER OF RESIGNATION**

Members may resign from the Federation in accordance with rule 9, which reads as follows;

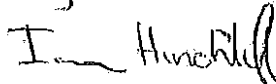
**"9 - RESIGNATION OF MEMBERS**

- (a) A Member may resign from the Federation by written notice addressed and delivered to the Chief Executive Officer (National).
- (b) A notice of resignation from membership of the Federation takes effect:
  - (i) at the end of two weeks after the notice is received by the Federation; or
  - (ii) on the day specified in the notice;whichever is later.
- (c) Any dues payable but not paid by a former Member of the Federation in relation to a period before the Member's resignation from the Federation took effect, may be sued for and recovered in the name of the Federation, in a court of competent jurisdiction, as a debt due to the Federation.
- (d) A notice delivered to the person mentioned in sub-rule (1) shall be taken to have been received by the Federation when it was delivered.
- (e) A notice of resignation that has been received by the Federation is not invalid because it was not addressed and delivered in accordance with sub rule (a) of Rule 9.
- (f) A resignation from membership of the Federation is valid even if it is not affected in accordance with this section if the Member is informed in writing by or on behalf of the Federation that the resignation has been accepted."

Damien Collis  
NT Branch President

Ion Hinchliff  
Acting President

Signature



Date: .....

30/7/15



**CIVIL CONTRACTORS FEDERATION - NT BRANCH**

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**NT Branch Committee of Management Statement  
for the Year Ended 30 June 2015**

On 30/7/15, 2015, the Committee of Management of the Civil Contractors Federation NT Branch, passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the financial year ended 30<sup>th</sup> June 2015.

The Northern Territory Branch declares in relation to the GPFR that in its opinion:

- (a) the financial statements and notes comply with the Reporting Guidelines of the General Manager of FWC and Australian Accounting Standards;
- (b) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (c) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable;
- (d) during the financial year to which the general purpose financial report relates and since the end of that year:
  - (i) meetings of the Northern Territory Branch Board were held in accordance with the rules of the organisation including the rules of a branch concerned;
  - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned;
  - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the Fair Work (Registered Organisations) Act 2009, and the Fair Work (Registered Organisations) Regulations 2009;
  - (iv) the information sought in any request of a member of the reporting unit or the General Manager of FWC duly made under section 272 of the Fair Work (Registered Organisations) Act 2009 has been furnished to the member or General Manager of FWC;
  - (v) the financial records of the reporting unit have been kept, to the extent we have been advised of them and as far as practicable, in a consistent manner to each of the other reporting units of the organisation;
  - (vi) no requests were received from any member of the reporting unit or a General Manager of FWC for information under section 272 of the Fair Work (Registered Organisations) Act 2009; and
  - (vii) there have been no orders for inspection of financial records made by Fair Work Australia under section 273 of the Fair Work (Registered Organisations) Act 2009 during the period; and
- (e) in relation to recovery of wage activity, there has been no recovery of wage activities during the year.

Damien Collis  
NT Branch President

IAN HINCHLIFFE  
Acting President  
Ian Hinchliffe

Signature:

Date:


30/7/15

**AUDITOR'S INDEPENDENCE DECLARATION  
TO THE BOARD OF THE  
CIVIL CONTRACTORS BRANCH – NT BRANCH**

We declare that, to the best of our knowledge and belief, during the year ended 30 June 2015, there have been:-

- (i) no contraventions of the auditor independence requirements in relation to the audit; and
- (ii) no contraventions of any applicable code of professional conduct in relation to the audit.

*St Ann 2015*  
Stannards Accountants & Advisors  
1/60 Toorak Road, South Yarra VIC 3141



Michael Shulman  
Partner (Registered Company Auditor: 163888)  
Holder of Current Public Practice Certificate  
Approved Auditor (FWC Act and Regulations)

Date: *31/12/15*

CIVIL CONTRACTORS FEDERATION - NT BRANCH

**Statement of Profit and Loss  
for the Year Ended 30 June 2015**

	Note	2015 \$	2014 \$
Revenues	2	265,192	326,148
Employee expenses	3g	(144,648)	(167,150)
Depreciation	3d	(13,485)	(6,552)
Bad and doubtful debts	3a	-	-
Accounting and audit fees	3b	(22,566)	(4,291)
Merchant fees and bank charges		(507)	(284)
National Levy	3f	(8,129)	(19,725)
Rental expenses	3c	(9,976)	(15,062)
Functions, seminars and conference costs		(5,331)	(53,368)
Training costs		-	(3,750)
Consultant costs		(1,719)	(1,833)
Contracting Fees		(58,333)	-
Travelling expenses		(4,541)	(5,255)
Motor Vehicle Expenses		(4,068)	(10,568)
Member Services		(250)	(250)
Interest Paid		-	-
Other expenses from ordinary activities	3e	(52,514)	(35,818)
<b>(Loss)/profit from ordinary activities before income tax expense</b>		<b>(60,875)</b>	<b>2,242</b>
Income tax expense	1a	-	-
<b>(Loss)/profit from ordinary activities after income tax expense attributable to the Branch</b>		<b>(60,875)</b>	<b>2,242</b>

The accompanying notes form part of the financial statements

**Statement of Comprehensive Income  
for the Year Ended 30 June 2015**

	2015 \$	2014 \$
(Loss) / profit for the period	(60,875)	2,242
Other Comprehensive Income for the period	-	-
Total Comprehensive Income for the period	(60,875)	2,242
Total Comprehensive Income attributable to members of the organisation	(60,875)	2,242

The accompanying notes form part of the financial statements

CIVIL CONTRACTORS FEDERATION - NT BRANCH

**Statement of Financial Position  
as at 30 June 2015**

	Note	2015 \$	2014 \$
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	4	201,768	297,329
Trade and other receivables	5	21,227	23,674
Other current assets	6	25,775	319
<b>TOTAL CURRENT ASSETS</b>		<b>248,770</b>	<b>321,322</b>
<b>NON-CURRENT ASSETS</b>			
Plant and equipment	7	4,145	65,982
<b>TOTAL NON-CURRENT ASSETS</b>		<b>4,145</b>	<b>65,982</b>
<b>TOTAL ASSETS</b>		<b>252,915</b>	<b>387,304</b>
<b>CURRENT LIABILITIES</b>			
Trade and other payables	8	51,454	8,874
Tax liabilities		-	-
Provisions	9	-	47,273
Borrowings	11	-	13,341
<b>TOTAL CURRENT LIABILITIES</b>		<b>51,454</b>	<b>69,488</b>
<b>NON-CURRENT LIABILITIES</b>			
Borrowings	11	-	55,480
Provisions	9	-	-
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>51,454</b>	<b>55,480</b>
<b>TOTAL LIABILITIES</b>		<b>51,454</b>	<b>124,968</b>
<b>NET ASSETS</b>		<b>201,461</b>	<b>262,336</b>
<b>MEMBERS' FUNDS</b>			
Accumulated Surplus		201,461	262,336
<b>TOTAL MEMBERS' FUNDS</b>		<b>201,461</b>	<b>262,336</b>

The accompanying notes form part of the financial statements

**Statement of Changes in Members' Funds  
for the Year Ended 30 June 2015**

	\$
Balance as at 1 July 2013	260,094
Profit /(Loss) attributable to members	2,242
Balance at 30 June 2014	262,336
	\$
Balance as at 1 July 2014	262,336
(Loss) / Profit attributable to members	(60,875)
Balance at 30 June 2015	201,461

**Statement of Cash Flows  
for the Year ended 30 June 2015**

	Note	2015 \$	2014 \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Receipts from members and customers		242,911	344,474
Receipts from related entities		17,922	-
Payments to suppliers and employees		(310,199)	(306,747)
Payments to related entities		(27,628)	(19,725)
Interest received		6,806	6,978
Interest and other costs of finance		-	-
<b>Net cash provided by operating activities</b>	16b	<b>(70,188)</b>	<b>24,980</b>
<b>CASH FLOW FROM INVESTING ACTIVITIES</b>			
Plant and Equipment Acquired		(3,054)	(68,689)
Proceeds from disposal		46,500	21,986
<b>Net Cash (Used) in Investing Activities</b>		<b>43,446</b>	<b>(46,703)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
Borrowings		(68,819)	68,819
<b>Net cash used in financing activities</b>		<b>(68,819)</b>	<b>68,819</b>
<b>Net (decrease)/increase in cash held</b>		<b>(95,561)</b>	<b>47,096</b>
Cash at the beginning of the financial year		297,329	250,233
<b>Cash at the end of the financial year</b>	16a	<b>201,768</b>	<b>297,329</b>

The accompanying notes form part of the financial statements

**Notes to the Financial Statements  
for the Year Ended 30 June 2015**

**NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES**

This financial report is a general purpose financial report that has been prepared in accordance with Accounting Standards, Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board and the requirements of the Fair Work (Registered Organisations) Act 2009 and Fair Work (Registered Organisations) Regulations 2009.

The financial report covers Civil Contractors Federation (NT Branch) as an Individual entity. Civil Contractors Federation (NT Branch) is a Federation incorporated in Australian Capital Territory under the Fair Work (Registered Organisations) Act 2009.

The following is a summary of the material accounting policies adopted by the Federation in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

**Basis of Preparation**

The financial report of Civil Contractors Federation (NT Branch) as an individual entity complies with all Australian equivalents to International Financial Reporting Standards (AIFRS) for their entirety.

The Civil Contractors Branch (NT Branch) is a 'not for profit' organisation.

The financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where stated, current valuations of non-current assets.

Cost is based on fair values of consideration given in exchange for assets.

The accounting policies set out below have been consistently applied, unless otherwise stated.

**Accounting Policies**

**a. Income Tax**

The Federation is registered under the Fair Work (Registered Organisations) Act 2009 and is believed to be exempt from income tax including capital gains tax, by virtue of the provisions of s.50-15 of the Income Tax Assessment Act 1997.

**b. Cash and cash equivalents**

Cash and cash equivalents include cash on hand and deposits held at-call with banks or financial institutions, investments in money market instruments maturing in less than three months, net of bank overdrafts.

**c. Financial Instruments**

Financial instruments are initially measured at cost on trade date, which includes the transaction costs, when the related contractual rights or obligations exist.

Subsequent to the initial recognition, the Committee of Management assess whether there is objective evidence that a financial instrument has been impaired. A prolonged decline in the value of the instrument is considered to determine whether an impairment has arisen, impairment losses are recognised in the Statement of Profit and Loss.

**d. Employee Benefits**

Provision is made for the Federation's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled, plus related on-costs. Employee benefits payable later than one year have been measured at the present value of the estimated future cash flows to be made for those benefits.

Contributions are made by the Federation to employee superannuation funds and are charged as expenses when incurred.



**Notes to the Financial Statements  
for the Year Ended 30 June 2015 (cont'd)**

**NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)**

**e. Leases**

Leases of fixed assets, where substantially all the risks and benefits incidental to the ownership of the asset, but not the legal ownership, are transferred to the Federation are classified as finance leases.

Finance leases are capitalised by recording an asset and a liability equal to the present value of the minimum lease payments, including any guaranteed residual values. Leased assets are depreciated on a straight line basis over their estimated useful lives where it is likely that the Federation will obtain ownership of the asset over the term of the lease. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Lease incentives received under operating leases are recognised as a liability. Lease payments made reduce the liability.

**f. Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of expense. Receivables and payables in the Statement of Financial Position are shown inclusive of GST.

Cash flows are presented in the Cash Flow Statement on a gross basis, except the GST component of investing and financing activities, which are disclosed as operating cash flows.

**g. Revenue**

Revenue from membership subscriptions is recognised proportionately over the period to which it relates.

Revenue from the rendering of a service is recognised in proportion to the stage of completion of the service.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

**h. Comparative figures**

When required by Accounting Standards, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

**i. Operating Segment**

The Federation is incorporated under the Fair Work (Registered Organisations) Act 2009 and domiciled in Australia.

The Federation operates predominantly in one business and geographical segment, being a representative body of civil engineering contractors in Australian Capital Territory, providing professional services, information and advice including industrial relations advice, dispute resolution, training (business, occupational health and safety), changes to acts and legislation, changes to award rates of and work practices to members of the Federation throughout Australian Capital Territory.

**Notes to the Financial Statements  
for the Year Ended 30 June 2015 (cont'd)**

**NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)**

**j. Critical Accounting Estimates and Judgements**

The Committee of Management evaluate estimates and judgments incorporated into the financial report based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the Federation.

*Key Estimates – Impairment*

The Committee of Management assesses impairment on each reporting date by evaluating conditions specific to the Federation that may lead to impairment of assets. Where an impairment trigger exists, the recoverable amount of the asset is determined. Value-in-use calculations performed in assessing recoverable amounts incorporate a number of key estimates.

No impairment has been recognised in respect of any assets for the year ended 30 June 2015.

*Key Judgements - Doubtful Debts Provision*

The Committee of Management have assessed each debtor and have estimated a provision for doubtful debts amounting to \$nil (2014: nil). The Committee of Management believes that the full amount of the remaining debtors are recoverable.

**k. Fair Value of Assets and Liabilities**

The Branch measures some of its assets and liabilities at fair value on either a recurring or non-recurring basis, depending on the requirements of the applicable Accounting Standard.

Fair value is the price the Branch would receive to sell an asset or would have to pay to transfer a liability in an orderly (ie. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability. The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset or liability (ie. the market with the greatest volume and level of activity for the asset or liability) or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (ie. the market that maximises the receipts from the sale of the asset or minimises the payments made to transfer the liability, after taking into account transaction costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

The fair value of liabilities may be valued, where there is no observable market price in relation to the transfer of such financial instruments, by reference to observable market information where such instruments are held as assets. Where this information is not available, other valuation techniques are adopted and, where significant, are detailed in the respective note to the financial statement.

**l. Capitation Fees**

These fees are recognised on an accruals basis, and recorded as an expense in the year to which they relate.

## Notes to the Financial Statements for the Year Ended 30 June 2015 (cont'd)

### NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

#### m. New Accounting Standards for Application in Future Periods

Accounting Standards and Interpretations issued by the AASB that are not yet mandatorily applicable to the Branch, together with an assessment of the potential impact of such pronouncements on the Branch when adopted in future periods, are discussed below:

- AASB 9: *Financial Instruments* and associated Amending Standards (applicable to annual reporting periods beginning on or after 1 January 2018).

The Standard will be applicable retrospectively (subject to the provisions on hedge accounting outlined below) and includes revised requirements for the classification and measurement of financial instruments, revised recognition and derecognition requirements for financial instruments and simplified requirements for hedge accounting.

The key changes that may affect the Branch on initial application include certain simplifications to the classification of financial assets, simplifications to the accounting of embedded derivatives, upfront accounting for expected credit loss, and the irrevocable election to recognise gains and losses on investments in equity instruments that are not held for trading in other comprehensive income. AASB 9 also introduces a new model for hedge accounting that will allow greater flexibility in the ability to hedge risk, particularly with respect to hedges of non-financial items. Should the entity elect to change its hedge policies in line with the new hedge accounting requirements of the Standard, the application of such accounting would be largely prospective.

Although the Committee of Management anticipate that the adoption of AASB 9 may have an impact on the Branch's financial instruments, including hedging activity, it is impracticable at this stage to provide a reasonable estimate of such impact.

- AASB 15: *Revenue from Contracts with Customers* (applicable to annual reporting periods commencing on or after 1 January 2017).

When effective, this Standard will replace the current accounting requirements applicable to revenue with a single, principles-based model. Except for a limited number of exceptions, including leases, the new revenue model in AASB 15 will apply to all contracts with customers as well as non-monetary exchanges between entities in the same line of business to facilitate sales to customers and potential customers.

The core principle of the Standard is that an entity will recognize revenue to depict the transfer of promised goods or services to customers in an amount that reflects the consideration to which the entity expects to be entitled in exchange for the goods or services. To achieve this objective, AASB 15 provides the following five-step process:

- identify the contract(s) with a customer
- identify the performance obligations in the contract(s)
- determine the transaction price;
- allocate the transaction price to the performance obligations in the contract(s); and
- recognise revenue when (or as) the performance obligations are satisfied.

This Standard will require retrospective restatement, as well as enhanced disclosures regarding revenue.

Although the Committee of Management anticipate that the adoption of AASB 15 may have an impact on the Branch's financial statements, it is impracticable at this stage to provide a reasonable estimate of such impact.

**Notes to the Financial Statements  
for the Year Ended 30 June 2015 (cont'd)**

**NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)**

**n. Information to be provided to Members or General Manager of FWC**

In accordance with the requirements of the Fair Work (Registered Organisations) Act 2009, the attention of members is drawn to the provisions of sub-section (1), (2) and (3) of Section 272 which reads as follows:-

- (1) A member of a reporting unit, or the General Manager of FWC, may apply to the reporting unit for a specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit
- (3) A reporting unit must comply with an application made under subsection (1).

**Notes to the Financial Statements  
for the Year Ended 30 June 2015 (cont'd)**

	2015 \$	2014 \$
<b>NOTE 2: REVENUE</b>		
Operating activities:		
Membership Fees	109,600	102,806
Associate Membership Fees	47,759	49,850
Sponsorship Fees	682	13,455
Functions	-	40,909
Capitation Fees	-	-
Levies	-	-
SCIMS Programme	325	250
Grants Received > \$1,000	100,000	111,000
Interest Received	6,806	6,978
Sundry Income	20	900
<b>Total Revenue</b>	<b>265,192</b>	<b>326,148</b>
<b>NOTE 3 : PROFIT FROM ORDINARY ACTIVITIES</b>		
The operating profit of the Branch before income tax expense has been determined after:		
<b>a. Bad and Doubtful Debts</b>		
Bad debts written off	-	-
Provision for doubtful debts	-	-
<b>b. Accounting and Audit Fees</b>		
Accounting fees	19,180	2,600
Auditor's remuneration	3,386	1,691
	<b>22,566</b>	<b>4,291</b>
<b>c. Leases</b>		
Rent on Premises	9,976	15,062
	<b>9,976</b>	<b>15,062</b>
<b>d. Depreciation and Amortisation</b>		
Plant and equipment	4,406	2,596
Motor vehicle	9,079	3,956
	<b>13,485</b>	<b>6,552</b>
<b>e. Other expenses comprise:</b>		
Meeting expenses	11,946	14,044
Postage	1,033	809
Communication expenses	8,548	7,171
Donations – over \$1,000	2,620	5,377
Grants	-	-
Stationery	2,827	770
Consideration to employers for payroll deductions	-	1,671
Legal Fees - Litigation	-	-
Legal Fees - Other	-	-
Insurance expenses	1,922	-
Electricity, Gas and Water	758	692
Repairs & Maintenance	-	2,864
Borrowing Costs	-	26
Subscriptions and Publications	-	163
Loss on Asset Disposal	11,942	2,231
Other	10,918	-
	<b>52,514</b>	<b>35,818</b>

**Notes to the Financial Statements  
for the Year Ended 30 June 2015 (cont'd)**

**NOTE 3 : PROFIT FROM ORDINARY ACTIVITIES (cont'd)**

	2015 \$	2014 \$
<b>f. Levy</b>		
National office levy	8,129	19,725
	<u>8,129</u>	<u>19,725</u>

The levy is imposed by the CCF National Office to assist in funding the National Office operations.

**g. Employee related expenses**

Salaries	125,552	142,668
Superannuation	11,547	12,990
Employee benefits	(4,470)	4,288
Payroll tax	12,019	7,204
Training and recruitment	-	-
	<u>144,648</u>	<u>167,150</u>

**NOTE 4: CASH AND CASH EQUIVALENTS**

**Current**

Cash at bank	201,768	297,329
Cash on hand	-	-
	<u>201,768</u>	<u>297,329</u>

The weighted average interest rate for cash as at 30 June 2015 is 2.75% (2014: 2.75%)

**NOTE 5: TRADE AND OTHER RECEIVABLES**

**a. Current**

Trade debtors	21,227	23,674
	<u>21,227</u>	<u>23,674</u>
Less: Provision for doubtful debts	-	-
	<u>21,227</u>	<u>23,674</u>

**b. Terms and Conditions**

Trade debtors relate to services provided, they are non-interest bearing and are unsecured. Trade debtors relating to training carry terms of up to 90 days. All other trade debtors carry settlement terms of 30 days. No trade debtors are outside of trading terms at reporting date.

Details of the trade debtors owing from related parties are outlined at Note 15.

Other debtors are non-interest bearing and unsecured. This amount includes GST receivable, relating to goods and services tax that can be recovered from the Australian Taxation Office.

**NOTE 6: OTHER ASSETS**

**Current**

Prepayments	25,363	-
Other debtors	412	-
Borrowing costs	-	319
	<u>25,775</u>	<u>319</u>

**Notes to the Financial Statements  
for the Year Ended 30 June 2015 (cont'd)**

	2015 \$	2014 \$
<b>NOTE 7 : PLANT AND EQUIPMENT</b>		
Plant and equipment – at cost	17,624	14,436
Less: Accumulated depreciation	(13,479)	(11,692)
	<u>4,145</u>	<u>2,744</u>
Motor vehicles – at cost	-	68,521
Less: Accumulated depreciation	-	(5,282)
	<u>-</u>	<u>63,238</u>
Total plant and equipment – net book value	<u>4,145</u>	<u>65,982</u>
<b>Plant and Equipment – at cost</b>		
Carrying amount at beginning of the year	2,744	4,852
Additions	3,054	487
Disposals	-	-
Depreciation expense	(4,406)	(2,595)
Carrying amount at end of the year	<u>1,392</u>	<u>2,744</u>
<b>Motor Vehicles</b>		
Carrying amount at beginning of the year	63,238	20,353
Additions	-	68,202
Disposals	(51,406)	(21,361)
Depreciation expense	(9,079)	(3,956)
Carrying amount at end of the year	<u>2,753</u>	<u>63,238</u>
Carrying amount at end of the year	<u>4,145</u>	<u>65,982</u>

**NOTE 8: TRADE AND OTHER PAYABLES**

**a. Current**

Deferred income	24,382	3,000
Trade creditors	512	4,474
Sundry creditors and accruals	26,560	1,400
	<u>51,454</u>	<u>8,874</u>

**b. Terms and Conditions**

Deferred income relates to cash receipts for membership fees, training and advertising revenue received for the 2015/16 year and project funding received for 2015/16 and beyond.

Creditors and accruals are settled within the terms of payments offered, which is usually within 30 days. These balances are unsecured and no interest is applicable on these accounts.

**Notes to the Financial Statements  
for the Year Ended 30 June 2015 (cont'd)**

	2015 \$	2014 \$
<b>NOTE 9 : PROVISIONS</b>		
<b>a. Current</b>		
Provisions for annual leave	-	16,596
<b>b. Non Current</b>		
Provisions for long service leave	-	30,677
<b>c. Aggregate employee entitlement liability</b>	-	47,273
<b>d. Number of employees at year-end</b>	-	1

The branch's only employee; Kevin Williams (CEO) resigned in June 2015. The branch now has two contractors at 30 June 2015 in an acting capacity.

Of the amounts owing above, they are payable as follows:-

	Annual Leave		Long Service Leave and Retirement Allowance		Total	
	2015 \$	2014 \$	2015 \$	2014 \$	2015 \$	2014 \$
Officeholders	-	-	-	-	-	-
Other Staff	-	16,596	-	30,677	-	42,273
<b>Total</b>	-	16,596	-	30,677	-	42,273

There are no provisions for separation and redundancy or other provisions for officeholders or other employees (2014: \$nil)

**Provision for Employee Benefits**

Provision for employee benefits represents amounts accrued for annual leave and long service leave.

The current portion for this provision includes the total amount accrued for annual leave entitlements and the amounts accrued for long service leave entitlements that have vested due to employees having completed the required period of service. Based on past experience, the Branch does not expect the full amount of annual leave or long service leave balances classified as current liabilities to be settled within the next 12 months. However, these amounts must be classified as current liabilities since the Branch does not have an unconditional right to defer the settlement of these amounts in the event employees wish to use their leave entitlement.

The non-current portion for this provision includes amounts accrued for long service leave entitlements that have not yet vested in relation to those employees who have not yet completed the required period of service.



**Notes to the Financial Statements  
for the Year Ended 30 June 2015 (cont'd)**

**NOTE 10: EMPLOYEE BENEFITS**

Employee benefits paid/accrued during the year	Elected Officials (Office holders)		Employees (other than Elected Officials)		Total	
	2015 \$	2014 \$	2015 \$	2014 \$	2015 \$	2014 \$
Wages and Salaries	-	-	125,552	142,668	125,552	142,668
Annual Leave and Long Service Leave	-	-	(4,470)	4,288	(4,470)	4,288
Redundancy Payments	-	-	-	-	-	-
Other	-	-	12,019	7,204	12,019	7,204
Superannuation	-	-	11,547	12,990	11,547	12,990
<b>Total</b>	-	-	<b>144,648</b>	<b>167,150</b>	<b>144,648</b>	<b>167,150</b>

**NOTE 11 : BORROWINGS**

**a. Current and Non-Current**

Chattel Mortgage

Less: Chattel Mortgage Interest

	2015 \$	2014 \$
	-	81,163
	-	(12,342)
	-	<b>68,821</b>

**NOTE 12: FINANCIAL RISK MANAGEMENT**

**Financial Risk Management Policies**

The Branch's financial instruments consist mainly of deposits with banks, short term investments, accounts receivable and payable, and investments in an unlisted company.

The Branch does not have any derivative instruments at 30 June 2015.

**i. Terms, Conditions and Accounting Policies**

The Branch's accounting policies are included in Note 1, while the terms and conditions, including the effective weighted average interest rate of each class of financial asset and financial liability both recognised and unrecognised at the balance date are included under the appropriate note for that instrument.

**ii. Treasury Risk Management**

The Branch Board members meet on a regular basis to analyse financial risk exposure and to evaluate treasury management strategies in the context of the most recent economic conditions and forecasts.

**iii. Financial Risk Exposures and Management**

The main risks the Branch is exposed to through its financial instruments are interest rate risk, liquidity and credit risk.

**Liquidity risk**

The Branch manages this risk by monitoring its credit terms on trade debtors.

**Interest rate risk**

The Branch has performed a sensitivity analysis relating to its exposure to interest rate risk at balance date. This sensitivity analysis demonstrates the effect on current year results and equity which could result from a change in this risk.

As at 30 June 2015, the effect on profit and equity as a result of the changes in interest rate, with all other variables remaining constant would be as follows:

**Notes to the Financial Statements  
for the Year Ended 30 June 2015 (cont'd)**

**NOTE 12: FINANCIAL RISK MANAGEMENT (cont'd)**

	2015 \$	2014 \$
<b>Change in profit/(loss)</b>		
Increase in interest rate by 1%	2,018	2,285
Decrease in interest rate by 1%	(2,018)	(2,285)
<b>Change in equity</b>		
Increase in interest rate by 1%	2,018	2,285
Decrease in interest rate by 1%	(2,018)	(2,285)

No sensitivity analysis has been performed on foreign currency risk as the Branch is not materially exposed to foreign currency fluctuations.

**NOTE 13: RELATED PARTIES**

**a. NT Branch Committee members**

The names of the members of the NT Committee of Management who held office during the year are as follows:

Neil Hallagan, Kevin Williams, Damien Collis, Ian Hinchliffe, Patrick Coleman, Michael Cull, Michael Bellis, Dennis MacDonald, Jacob Skewes, Scott Chapman, Tony Hillier, Sam Sage and Robert Wilson.

Members of the NT Branch Board received no attendance fees during the year, nor did they accrue any entitlements.

The officeholders received no 'non cash' benefits (2014: \$nil). No officeholder of the Branch during the year and/or the prior year had any material personal interest in a matter that he/she has or did acquire, or a relative of the officeholder has or did acquire.

No officeholder or officer of the Branch (this year or last year) received any remuneration because they were a member of, or held position with a Board or other peak council because:-

- i) The officeholder held such a position with the Board or other peak council only because they were an officeholder of the Branch; or
- ii) They were nominated for the position by the Branch; or
- iii) They received remuneration from any third party, in connection with the performance of their duties as an officeholder of the Branch.

**b. Names and positions held by key management personnel in office at any time during the year**

Kevin Williams (Chief Executive Officer) resigned in June 2015, replaced by Neil Hallagan (contractor).

CIVIL CONTRACTORS FEDERATION - NT BRANCH

Notes to the Financial Statements  
for the Year Ended 30 June 2015 (cont'd)

NOTE 13: RELATED PARTIES (cont'd)

	2015			2014		
	\$			\$		
<b>c. Key Management Personnel Remuneration</b>	Short Term Benefits	Post Employment Benefits	Total	Short Term Benefits	Post Employment Benefits	Total
	\$	\$	\$	\$	\$	\$
Total Compensation	125,552	12,019	137,571	142,668	12,990	155,658

	2015			2014		
	\$			\$		
<b>d. Annual Leave and Long Service Leave Accrued for Key Management Personnel at end of the Year</b>	Annual Leave	Long Service Leave	Total	Annual Leave	Long Service Leave	Total
	\$	\$	\$	\$	\$	\$
Total Leave Provision	-	-	-	16,596	30,677	47,273

No termination benefits or share based payments were received, nor any performance bonuses (2014: \$nil).

**Notes to the Financial Statements  
for the Year Ended 30 June 2015 (cont'd)**

**NOTE 13: RELATED PARTIES (cont'd)**

**e. Transactions with National Office, Branches and Related Entities**

Entities related to NT Branch Board members paid membership fees, received training, purchased statutory awards and updates from the Branch during the year on the same commercial terms and conditions offered to all other members.

Levy Payment	<b>2015</b>	<b>2014</b>
	\$	\$
During the year, the NT Branch paid to the National Office a per capita payment calculated in accordance with the rules.	8,129	19,725

**f. Related Party balances at year end**

Amounts receivable/(payable) at reporting date – Federal office and other branches	<b>2015</b>	<b>2014</b>
	\$	\$
National Office	-	-
Queensland Branch	-	(259)
Victoria Branch	(3,467)	-
South Australia Branch	-	-
<hr/>		
Balance Reconciliation- related entities		
National Office		
Carrying amount at beginning of the year	-	-
Levy payment	(8,129)	(19,725)
Sundry charges	(906)	-
Receipts	-	-
Payment made	9,035	19,725
Carrying amount at end of the year	-	-
<hr/>		
Queensland Branch		
Carrying amount at beginning of the year	(259)	-
Sundry charges	(361)	-
Sundry income	825	-
Receipts	(825)	-
Payment made	620	(259)
Carrying amount at end of the year	-	(259)
<hr/>		
Victoria Branch		
Carrying amount at beginning of the year	-	-
Sundry charges	(12,590)	-
Receipts	(8,850)	-
Payment made	17,973	-
Carrying amount at end of the year	(3,467)	-
<hr/>		
South Australia Branch		
Carrying amount at beginning of the year	-	-
Sundry charges	-	-
Sundry income	8,247	-
Receipts	(8,247)	-
Payment made	-	-
Carrying amount at end of the year	-	-
<hr/>		

**Notes to the Financial Statements  
for the Year Ended 30 June 2015 (cont'd)**

**NOTE 14: FINANCIAL RISK MANAGEMENT**

Interest Rate Risk

The Branch's exposure to interest rate risk, which is the risk that a financial instrument's value will fluctuate as a result of changes in market interest rates and the effective weighted average interest rates on classes of financial assets and financial liabilities, is as follows:-

	Weighted Average Effective Interest Rate %	Floating Interest Rate \$	1 year or less \$	Fixed Interest Rate Maturities			Total \$
				1 to 5 years \$	Over 5 years \$	Non Interest Bearing \$	
<b>30 June 2015</b>							
<b>Assets:</b>							
Cash	2.75	201,768	-	-	-	-	201,768
Trade Debtors and Other		-	-	-	-	47,002	47,002
		201,768	-	-	-	47,002	248,770
<b>Liabilities:</b>							
Sundry Creditors & Borrowings	5.75	-	-	-	-	(51,454)	(39,788)
		-	-	-	-	(51,454)	(39,788)
<b>Net financial assets</b>		<b>201,768</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(4,452)</b>	<b>197,316</b>
<b>30 June 2014</b>							
<b>Assets:</b>							
Cash	2.75	297,329	-	-	-	-	297,329
Trade Debtors and Other		-	-	-	-	23,674	23,674
		297,329	-	-	-	23,674	321,003
<b>Liabilities:</b>							
Sundry Creditors & Borrowings	5.75	-	(13,341)	(55,480)	-	(8,874)	(77,695)
		-	(13,341)	(55,480)	-	(8,874)	(77,695)
<b>Net financial assets</b>		<b>297,329</b>	<b>(13,341)</b>	<b>(55,480)</b>	<b>-</b>	<b>14,800</b>	<b>243,308</b>

Credit Risk Exposure

The maximum exposure to credit risk, excluding the value of any collateral or other security, at balance date to recognised financial assets is the carrying amount of those assets, net of any provisions for doubtful debts, as disclosed in the Statement of Financial Position and notes to the financial report.

The Branch is not materially exposed to any individual credit risk.

iv. **Net Fair Values**

The aggregate net fair values and carrying amount of financial assets and financial liabilities are disclosed in the Statement of Financial Position and in the notes to the financial statements.

**Notes to the Financial Statements  
for the Year Ended 30 June 2015 (cont'd)**

	2015 \$	2014 \$
<b>NOTE 16: CASH FLOW INFORMATION</b>		
<b>a. Reconciliation of Cash</b>		
Cash at bank	201,768	297,329
Cash on hand		-
	<u>201,768</u>	<u>297,329</u>
<b>b. Reconciliation of profit from ordinary activities after income tax to net cash provided by operating activities</b>		
Operating (loss) / profit after income tax	(60,875)	2,242
<b>Non-cash flows in profit/(deficit) from ordinary Activities</b>		
- Depreciation and amortisation	13,485	6,552
- Disposal of plant and equipment	4,904	(625)
<b>Changes in assets and liabilities</b>		
Decrease/(Increase) in receivables	2,447	25,304
Decrease/(Increase) in other assets	(25,456)	246
(Decrease)/Increase in provisions	(47,273)	4,288
(Decrease)/Increase in payables and other creditors	42,580	(13,027)
<b>Net cash provided by operating activities</b>	<u>(70,188)</u>	<u>24,980</u>

**Notes to the Financial Statements  
for the Year Ended 30 June 2015 (cont'd)**

2015                      2014  
\$                              \$

**NOTE 17: OPERATING COMMITMENTS**

**Operating Lease Commitments**

Non-cancellable operating leases contracted for but not capitalized in the financial statements:

- not later than 12 months
- between 12 months and five years
- greater than five years

	-	-
	-	-
	-	-

**NOTE 18: FAIR VALUE MEASUREMENT**

The Branch measures and recognises the following assets and liabilities at fair value on a recurring basis after initial recognition:

- financial assets at fair value through profit or loss;
- available-for-sale financial assets; and
- freehold land and buildings.

The Branch does not subsequently measure any liabilities at fair value on a recurring basis, or any assets or liabilities at fair value on a non-recurring basis.

**a. Fair Value Hierarchy**

AASB 13: Fair Value Measurement requires the disclosure of fair value information by level of the fair value hierarchy, which categories fair value measurements into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

Level 1	Level 2	Level 3
Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.	Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.	Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

**Valuation techniques**

The Branch selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Branch are consistent with one or more of the following valuation approaches:-

- **Market approach:** valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities/
- **Income approach:** valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.
- **Cost approach:** valuation techniques that reflect the current replacement cost of an asset at its current service capacity.

**Notes to the Financial Statements  
for the Year Ended 30 June 2015 (cont'd)**

**NOTE 18: FAIR VALUE MEASUREMENT (cont'd)**

**a. Fair Value Hierarchy (cont'd)**

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the company gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability are considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

The following tables provide the fair values of the Branch assets and liabilities measured and recognised on a recurring basis after initial recognition and their categorisation with the fair value hierarchy.

	30 June 2015			Total
	Level 1	Level 2	Level 3	
	\$	\$	\$	\$
<b>Recurring fair value measurements</b>				
<i>Financial assets</i>				
Financial assets at fair value through profit or loss:	-	-	-	-
Available-for-sale financial assets:	-	-	-	-
<b>Total financial assets recognised at fair value</b>	-	-	-	-
<i>Non-financial assets</i>				
Freehold land & buildings	-	-	-	-
<b>Total non-financial assets recognised at fair value</b>	-	-	-	-

	30 June 2014			Total
	Level 1	Level 2	Level 3	
	\$	\$	\$	\$
<b>Recurring fair value measurements</b>				
<i>Financial assets</i>				
Financial assets at fair value through profit or loss:	-	-	-	-
Available-for-sale financial assets:	-	-	-	-
<b>Total financial assets recognised at fair value</b>	-	-	-	-
<i>Non-financial assets</i>				
Freehold land & buildings	-	-	-	-
<b>Total non-financial assets recognised at fair value</b>	-	-	-	-



**Notes to the Financial Statements  
for the Year Ended 30 June 2015 (cont'd)**

**NOTE 18: FAIR VALUE MEASUREMENT (cont'd)**

**b. Valuation Techniques and Inputs Used to Measure Fair Values**

Description	Fair Value at 30 June 2015 & 30 June 2014 \$	Valuation Technique(s)	Inputs Used
Non-financial assets		n/a	n/a
Financial assets at fair value through profit or loss:	-	n/a	n/a
Available-for-sale financial assets:	-	n/a	n/a
	-	n/a	n/a

**c. Disclosed Fair Value Measurements**

The following assets and liabilities are not measured at fair value in the statement of financial position, but their fair values are disclosed in the notes:-

- accounts receivable and other debtors;
- accounts payable and other payables; and
- hire purchase liability.

The following table provides the level of the fair value hierarchy within which the disclosed fair value measurements are categorised in their entirety and a description of the valuation techniques(s) and inputs used:

Description	Fair Value at Hierarchy Level	Valuation Technique(s)	Inputs Used
<i>Assets</i>			
Accounts receivable and other debtors	3	Income approach using discounted cash flow methodology	Market interest rates for similar assets
Description	Fair Value at Hierarchy Level	Valuation Technique(s)	Inputs Used
<i>Liabilities</i>			
Accounts payable and other payables	3	Income approach using discounted cash flow methodology	Market interest rates for similar assets
Hire purchase liabilities	2	Income approach using discounted cash flow methodology	Current commercial borrowing rates for similar instruments

**Notes to the Financial Statements  
for the Year Ended 30 June 2015 (cont'd)**

**NOTE 19: CONTINGENT LIABILITIES**

The Branch is not subject to any material contingent liabilities at balance date.

**NOTE 20: ECONOMIC DEPENDENCY**

The Branch is economically dependent on ongoing funding in the form of membership fees, government grants and sponsorships.

**NOTE 21: OTHER DISCLOSURES**

The Branch did not receive financial support from any other reporting unit during the year. Except as disclosed in the Statement of Profit and Loss, there were no expenses in connection with holding meetings of members of the Branch and any conferences or meetings of councils, committees, panels or other bodies for the holding of which the Branch was wholly or partly responsible.

There were no payables (at reporting date) to employers as consideration for the employers making payroll deductions of membership subscriptions at reporting date, nor any unpaid legal fees.

**NOTE 22: BRANCH DETAILS**

The registered office and the principal place of business of the Branch is:

Civil Contractors Federation (NT Branch)  
76 The Esplanade  
Darwin NT 0800

**NOTE 23: EVENTS SUBSEQUENT TO BALANCE DATE**

No matters or circumstances have occurred since the end of the financial year which significantly affect, or may significantly affect, the operations of the Branch, the results of those operations or the state of affairs of the Branch in future financial years.

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF  
CIVIL CONTRACTORS BRANCH (NT BRANCH)**

To the Members of Civil Contractors Branch – NT Branch

**Scope**

**The financial report and Committee of management responsibility**

The financial report comprises the Committee of Management Statement, Statement of Profit and Loss, Statement of Comprehensive Income, Statement of Financial Position, Statement of Changes in Equity, Cash Flow Statement, and accompanying notes to the financial statements for the Civil Contractors Branch (NT Branch) for the year ended 30 June 2015 set out on pages 5 to 29.

The NT Committee of Management of the Branch is responsible for the preparation and true and fair presentation of the financial report in accordance with Australian Accounting Standards, the Reporting Guidelines of the General Manager of FWC and other mandatory financial reporting requirements in Australia. This includes responsibility for the maintenance of adequate accounting records and internal controls that are designed to prevent and detect fraud and error, and for the accounting policies and accounting estimates inherent in the financial report.

**Audit Approach**

We conducted an independent audit in order to express an opinion to the members of the NT Branch. Our audit was conducted in accordance with Australian Auditing Standards, in order to provide reasonable assurance as to whether the financial report is free of material misstatement. The nature of an audit is influenced by factors such as the use of professional judgment, selective testing, the inherent limitations of internal control, and the availability of persuasive rather than conclusive evidence. Therefore, an audit cannot guarantee that all material misstatements have been detected.

We performed procedures to assess whether in all material respects the financial report presents fairly, in accordance with Australian Accounting Standards, the Reporting Guidelines of the General Manager of FWC and other mandatory financial reporting requirements in Australia, a view which is consistent with our understanding of the Branch's financial position, and of its performance as represented by the results of its operations and cash flows.

We formed our audit opinion on the basis of these procedures, which included:

- examining, on a test basis, information to provide evidence supporting the amounts and disclosures in the financial report; and
- assessing the appropriateness of the accounting estimates made by members of the Committee of Management.

While we considered the effectiveness of management's internal controls over financial reporting when determining the nature and extent of our procedures, our audit was not designed to provide assurance on internal controls.

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF  
CIVIL CONTRACTORS BRANCH (NT BRANCH)  
(cont'd)**

**Independence**

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

**Audit Opinion**


In our opinion, under the Fair Work (Registered Organisations) Act 2009, the general purpose financial report is presented fairly in accordance with any of the following that apply in relation to the reporting unit:

- a. Australian Accounting Standards, and Australian Accounting interpretations;
- b. in relation to recovery of wages activity;
  - (i) that the scope of the audit encompassed recovery of wages activity
  - (ii) that the financial statements and notes and recovery of wages activity fairly report all information required by the reporting guidelines of General Manager of FWC, including;
    1. Any fees charged to or reimbursements of expenses claimed from members and others for recovery of wages activity; and
    2. Any donations or other contributions deducted from recovered money; and
- c. Any other requirements imposed by these Reporting Guidelines or the Fair Work (Registered Organisations) Act 2009.

In our opinion, there were kept by the organisation satisfactory accounting records detailing the source and nature of all income and the nature of all expenditure.

As part of our audit of the organisation for the year ended 30 June 2015, we are of the opinion that management's use of the going concern basis of accounting in the preparation of its financial statements is appropriate.

  
Stannards Accountants & Advisors

  
MB Shulman  
Registered Company Auditor (163888)  
Holder of Current Public Practice Certificate  
Approved Auditor (FWC Act and Regulations)

Dated this 31st August 2015

**CERTIFICATE OF DESIGNATED OFFICER**  
**s268 of Fair Work (Registered Organisations) Act 2009**

*Jan Hindkuffe* *Acting*  
I, ~~Damien-Gollis~~ being the <sup>Acting</sup> President of the Civil Contractors Federation National Branch certify:

- that the documents lodged herewith are copies of the full report referred to in s268 of the RO Act; and
- that the full report was provided to members on ... *13th* August 2015; and
- that the full report was presented to a general meeting of members of the reporting unit on ~~3rd August~~ *3rd* August 2015; in accordance with section 266 of the RO Act.  
*September*

Signature: *Jan Hindkuffe*

Date: *30.7.2015*