



**Australian Government**  
**Australian Industrial Registry**

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Melbourne, VIC 3000  
GPO Box 1994, Melbourne, VIC 3001  
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Email: [Cynthia.lobooth@air.gov.au](mailto:Cynthia.lobooth@air.gov.au)

Mr Rod Fyfe  
Chief Executive Officer  
Civil Contractors Federation  
South Australian Branch  
60 Woodville Road  
WOODVILLE SA 5011

By e-mail: [ccfsa@civilcontractors.com](mailto:ccfsa@civilcontractors.com)

Dear Mr Fyfe

**Re: Financial Reports for year ended 30 June 2006 – Civil Contractors Federation –  
South Australian Branch – FR2006/252**

I acknowledge receipt of the financial reports of the Civil Contractors Federation – South Australia Branch for the year ended 30 June 2006, the fresh Certificate of Designated Officer dated 16 February 2007 and the fresh Auditor's Report dated 7 August 2006. The documents were lodged in the Industrial Registry on 8 September 2006, 28 March and 23 May 2007 respectively.

The documents have been filed.

I encourage you to take advantage of the electronic lodgement service provided by the Registry for future lodgements. You may register as a user and then lodge your documents via the Electronic Lodgement page of the AIRC website at [www.airc.gov.au](http://www.airc.gov.au). Alternatively, you may send an email with the documents attached to [riateam3@air.gov.au](mailto:riateam3@air.gov.au).

Should you wish to discuss any matters regarding your reporting unit's financial reporting obligations I can be contacted on (03) 8661 7989 (Wed and Thurs) or by e-mail at [cynthia.lobooth@air.gov.au](mailto:cynthia.lobooth@air.gov.au).

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Cynthia Lo-Booth', written in a cursive style.

Cynthia Lo-Booth  
Statutory Services Branch

24 May 2007

# CIVIL CONTRACTORS FEDERATION SOUTH AUSTRALIAN BRANCH

## Independent Audit Report to the Branch Members

I have audited the accounts and statements of Civil Contractors Federation SA Branch for the year ended 30th June 2006, as set out on pages 5 to 15. The Committee of Management is responsible for the preparation and presentation of the accounts and statements and the information contained therein.

I have conducted an independent audit of the accounts and statements in order to express an opinion on them to the Branch organisation members. My audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the accounts and statements are free of material miss-statement.

My procedures included examinations on a test basis of evidence supporting the amounts and other disclosures in the accounts and statements and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether in all material respects, the accounts and statements are presented fairly in accordance with Australian Accounting Standards, other mandatory professional reporting requirements and the Workplace Relations Act, so as to present a view which is consistent with our understanding of the Branch organisation's financial position, the results of its operations and its cash flows.

The audit opinion expressed in this report has been formed on the above basis.

### Audit Opinion

- (a) In my opinion:
- (i) there were kept by the Branch organisation in relation to the year, satisfactory accounting records, including:
    - (A) records of the sources and nature of the income of the Branch organisation (including income from members); and
    - (B) records of the nature and purposes of the expenditure of the Branch organisation; and
  - (ii) the accounts and statements prepared under the Workplace Relations Act in relation to the year were properly drawn and presented fairly in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the requirements of the RAO Schedule contained in the Workplace Relations Act of:
    - (A) the financial affairs of the Branch organisation as at the end of the year; and
    - (B) the income and expenditure and any surplus or deficit of the Branch organisation for the year; and
    - (C) its cash flows for the year; and
- (b) all the information and explanations that, under subsection (2) of section 276 of the Workplace Relations Act, officers or employees of the Branch organisation were required to provide were provided.

### Emphasis of Matter

Without qualification to the opinion expressed above, attention is drawn to the following matters affecting the financial report at 30<sup>th</sup> June 2006.

(1) Inherent Uncertainty Regarding Going Concern

Attention is drawn to the matters referred to in notes 4, 5 and 6 to the accounts and statements. The South Australian Branch is part of the Civil Contractors Federation and accordingly, the South Australian Branch assets and liabilities form part of the assets and liabilities of the Civil Contractors Federation.

In the event that the Civil Contractors Federation was unable to pay its debts, it is believed that all of the assets of the Branch could be applied for that purpose.

**CIVIL CONTRACTORS FEDERATION SOUTH AUSTRALIAN BRANCH**

**Independent Audit Report to the Branch Members (Cont'd)**

**(1) Inherent Uncertainty Regarding Going Concern Continued**

I have no means to properly assess whether the Civil Contractors Federation is in a position to pay its debts as and when they fall due and we do not believe that the South Australian Branch is in a position to provide any further assistance to me in this regard.

I do not believe it is possible for conclusion to be reached by me or the Branch Committee of Management on the ability of the Civil Contractors Federation to pay its debts as and when they fall due without an audit being conducted on the Civil Contractors Federation and all of its other Branches, and the results of such audit being provided to us before the completion of our audit of the South Australian Branch.

The Workplace Relations Act requires that the accounts and statements of the Branch be separately prepared and audited as an autonomous entity.



ROBERT W FOSTER FCPA  
Certified Practising Accountant  
Registered Company Auditor  
I hold a current Public Practice Certificate

Date:

*7<sup>th</sup> August 2026*

18 Warwick Avenue  
TOORAK GARDENS SA 5066

**Certificate of Designated Officer**  
**s268 of Schedule 1 *Workplace Relations Act 1996***

I *Anthony William Baulderstone* being the *President* of the Civil Contractors Federation South Australian Branch certify:

- that the documents lodged herewith are copies of the full report referred to in s268 of the RAO Schedule; and
- that the full report was provided to members on *August 8<sup>th</sup> 2006*; and
- that the full report was presented to a general meeting of members of the reporting unit on *August 30<sup>th</sup> 2006*; in accordance with section 266 of the RAO Schedule.

Signature:



Date: *16<sup>th</sup> February 2007*

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Each reporting unit should take care when using these templates. While every care has been taken in their preparation, the circumstances of a particular reporting unit may demand a subtle change tailored to their particular or peculiar situation. However, it is hoped such occasions will be rare. If you have any concerns please contact June Bradley at the National Office.



**Australian Government**

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Mr Rod Fyfe  
Chief Executive Officer  
Civil Contractors Federation  
South Australian Branch  
60 Woodville Road  
WOODVILLE SA 5011

By e-mail: [ccfsa@civilcontractors.com](mailto:ccfsa@civilcontractors.com)

Dear Mr Fyfe

**Re: Financial Reports for year ended 30 June 2006 – Civil Contractors Federation – South Australian Branch – FR2006/252**

I acknowledge receipt of the financial reports of the Civil Contractors Federation – South Australian Branch for the year ended 30 June 2006. The documents were lodged in the Industrial Registry on 8 September 2006.

I direct your attention to the following comments concerning the above reports and the financial reporting obligations under Schedule 1 of the *Workplace Relations Act 1996* (RAO Schedule). I require your prompt response to the matters raised to assist in the filing of the financial reports for the year ended 30 June 2006.

#### **1. Certificate of Designated Officer**

The Certificate of Designated Officer was executed prior to the events to which it is certifying. The Certificate of Designated Officer is a certification that certain events have occurred. However, this cannot be correct if the document is signed stating events that will occur in the future.

Additionally, all certificates and statements required by the RAO Schedule must be signed and dated by a 'designated officer' as defined in [s.243 of the RAO Schedule](#). A designated officer under s.243 is a person that is an 'officer' holding an 'office' as defined in sections 6 and 9 respectively of the RAO Schedule.

On examination of your organisation rules the Branch Chief Executive Officer does not appear to fall within the definition of 'designated officer' in s.243. Although Rule 51 of your organisation rules state that the Branch Chief Executive Officer "shall be a Secretary of each Branch" this is not the same as a *secretary* as defined in s.9(1)(a) of the RAO Schedule.

The Branch Chief Executive Officer is required to carry out duties as directed by the Branch Board. The Branch Chief Executive Officer is not elected, he is the principal salaried officer of the Branch and he holds office on terms and conditions agreed by the Branch Board.

To rectify the above issues please forward to our office an amended Certificate of Designated Officer signed by the Branch President, Branch Vice President or Branch Treasurer dated contemporaneously.

## **2. Operating Report**

Again, the Branch Chief Executive Officer is unable to sign the Operating Report for the same reason as mentioned above. Please forward an amended Operating Report signed by the Branch President, Branch Vice President or Branch Treasurer and dated contemporaneously to our office as soon as possible.

## **3. Auditor's Report**

[Section 257\(5\) of the RAO Schedule](#) requires the auditor to state, among other things, whether in the auditor's opinion the general purpose financial report is *presented fairly*. The words 'true and fair view' were requirements of the previous legislative regime and are no longer relevant. The changed legislative prescription applies in relation to financial reports for the first full financial year commencing after 8 May 2003.

Furthermore, the Auditor's Report should provide *details of the individual Auditor's qualifications* to confirm he is an approved auditor under [s.256 of RAO Schedule](#) and [Regulation 4 of the RAO Regulations](#). Regulation 4 defines an approved auditor as a *person* who is a member of CPA Australia, The Institute of Chartered Accountants in Australia or the National Institute of Accountants *and* holds a current Public Practice Certificate.

## **4. Notes to Financial Statements**

Subsection 272(5) of the RAO Schedule requires that the general purpose financial report must include a notice drawing attention to subsections 272(1), 272(2) and 272(3) and setting out those subsections. I note the subsections reproduced in your Branch's general purpose financial report was a reproduction of the superseded subsections.

If you wish to discuss any matters contained in this correspondence I can be contacted on (03) 8661 7989 (Wednesday and Thursday) or by email at [Cynthia.lobooth@air.gov.au](mailto:Cynthia.lobooth@air.gov.au).

Yours sincerely,



Cynthia Lo-Booth  
Statutory Services Branch

19 October 2006

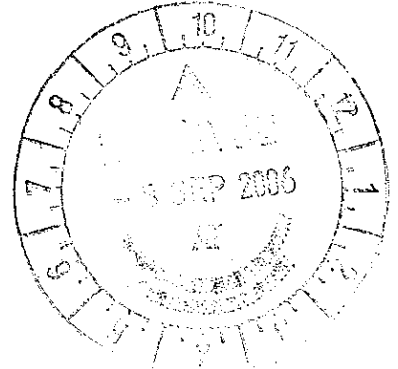


# CIVIL CONTRACTORS FEDERATION

SOUTH AUSTRALIAN BRANCH: 60 Woodville Road, Woodville S.A. 5011  
Telephone: (08) 8244 0922 • Facsimile: (08) 8244 0933 • ABN: 65 484 720 549  
Email: ccfsa@civilcontractors.com • Website: www.civilcontractors.com

6<sup>th</sup> September 2006

Deputy Industrial Registrar  
Australian Industrial Registry  
South Australian Registry  
Riverside Centre  
North Terrace  
Adelaide SA 5000



Dear Sir/Madam

Please find enclosed a copy of the minutes of our 2005/06 Branch Annual General Meeting held on 30th August 2006 indicating members adoption of the audited financial report and accompanying papers for the year ended 30th June 2006. In addition the AEC Declaration of results for uncontested offices for the SA Branch in 2006/07 is attached.

One further nomination is currently being called by the AEC for one branch; board member, nominations closing on Thursday 14th September 2006. We will notify you of the result by close of business on Thursday 12th October 2006.

A list of names, postal addresses and occupations of the persons holding office and a Declaration from the Branch Executive Director regarding the maintenance of register of members and number of members as at the 30th June 2006 are also enclosed.

Copies of the audited financial accounts and accompanying reports were mailed to financial members of the Branch on the 8th August 2006.

The CCF SA Branch address is 60 Woodville Road, Woodville, SA 5011.

Yours sincerely

Rod Fyfe  
Chief Executive Officer

Enc



Registered under the Workplace Relations Act 1996



## CIVIL CONTRACTORS FEDERATION SOUTH AUSTRALIAN BRANCH

### MINUTES FROM ANNUAL GENERAL MEETING OF MEMBERS HELD AT THE PORT CLUB, CNR QUEEN STREET AND BROUGHAM PLACE, ALBERTON ON WEDNESDY 30<sup>th</sup> AUGUST 2006 AT 7:30 PM

#### PRESENT

|                                  |                     |
|----------------------------------|---------------------|
| Tony Baulderstone (In the Chair) | - Bardavcol Pty Ltd |
| Barry Curtin                     | - MC                |
| Graham Cornes                    | - Guest Speaker     |
| Rod Fyfe                         | - CCF SA            |
| Lidia Frangiskos                 | - CCF SA            |
| Andrew Frangiskos                |                     |
| Julie Gregg                      | - CCF SA            |
| Kaye Mitchell                    | - CCF SA            |
| Bob Osborne                      | - CCF SA            |
| Sandra Osborne                   |                     |

plus representatives from the following companies, totalling 168 people:-

#### Full

ADCIV Pty Ltd  
Adelaide Resource Recovery  
Bardavcol Pty Ltd  
Beltrame Civil  
Boral Asphalt  
Built Environs  
CATCON Pty Ltd  
DML Constructions  
Leed Engineering  
Linke Contracting  
LR & M Constructions  
McConnell Dowell  
DB & M Napper  
Paluszek Enterprises  
PG Enterprises  
Renfrey Plant Hire  
SEM Group of Companies  
Top Coat Asphalt Contractors

#### Affiliate

Port Adelaide Enfield Council

#### Associate

Bianco Precast  
Boral Masonry & Roofing  
Capital Contacts  
Cavpower  
Civil Skills Centre  
Coates  
Construction Equipment Australia  
Donald Equipment  
FMG Consulting  
GE Commercial Finance  
Hitachi Construction Machinery  
Humes  
Komatsu Australia Pty Ltd  
OAMPS Ltd  
Rocla Pipeline Products

#### Other Guests

Barossa Council  
Connell Wagner  
DTEI  
SEMPAC Pty Ltd

#### APOLOGIES

were received from the following:-

|                              |                             |
|------------------------------|-----------------------------|
| A & MJ Musolino Pty Ltd      | - Tony and Mark Musolino    |
| Adelaide Fuel Distributors   | - Marshall Mitchell         |
| AR Contracting               | - Mike Rowe and Roger Ashby |
| Best Bricks & Pavers Pty Ltd | - Chris Tually              |
| Chase Finance Pty Ltd        | - Peter Rowlands            |
| Dale Wood Services           |                             |
| Eichler Earthmovers Pty Ltd  | - Shane & Kerry Yeates      |
| GEM Group                    | - Barrie Hudson             |



Humes  
Komatsu  
Lorenzin Construction Pty Ltd  
M & M Civil  
Mine & Quarry Service Co  
Team Civil Pty Ltd  
Willson & Co Landscaping  
York Civil Pty Ltd

- Tom Pickering  
- Gerry Leonard  
- Bill Lorenzin  
- Shaun Parkinson & Maxine McFarlane  
- Peter Duffy  
- Phil Menzies  
- John Wilson  
- Andrew Lukasik

## **INTRODUCTION**

MC Barry Curtin welcomed everyone to the Annual General Meeting of the Civil Contractors Federation SA Branch and explained the format for the evening.

## **WELCOME**

President Tony Baulderstone welcomed members, partners, guests and sponsors and in particular, acknowledged our MC Barry Curtin, guest speaker Graham Cornes and sponsor Hitachi Construction Machinery.

## **PRESIDENT'S REPORT**

Tony Baulderstone referred to the circulated President's Report and elaborated on a number of points, including industry activity, Branch strategic review, training, industry issues, meetings, events and sponsorship and appreciation to various persons and Committees. He sought to have the full report received and adopted and it was moved by Chris Reynolds and seconded by Garry Stewart:

**" That the President's Report for 2005/2006 as circulated be accepted. "**

## **SPONSORSHIP ACKNOWLEDGEMENT**

Tony Baulderstone invited George O'Connell, Branch Manager of Hitachi Construction Machinery, who is the AGM sponsor, to address members and guests. Following his presentation, a raffle draw was conducted for prizes provided by Hitachi.

## **CONFIRMATION OF MINUTES**

It was moved by Garry Stewart and seconded by Dennis Lorenzin:

**" That the minutes of the CCF SA Annual General Meeting held on the 24<sup>th</sup> August 2005 as circulated and tabled in the Minute Book be taken as read and confirmed as a true and correct record. "**

Carried

## **COMMITTEE ELECTIONS FOR 2006/2007**

Tony Baulderstone explained that an election was conducted by the Australian Electoral Commission and results have been circulated tonight with the meeting papers.

However, the AEC will be calling for one extra Branch Board Member nomination, as the nomination we received was not lodged in time. It is therefore necessary to go through the election process again for this one position and the AEC will be mailing nomination forms to CCF members tomorrow.

The 2006/07 Committee consists of:

|                        |                                                                                                                                                         |
|------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| BRANCH PRESIDENT:      | Tony Baulderstone                                                                                                                                       |
| BRANCH VICE PRESIDENT: | Chris Reynolds                                                                                                                                          |
| BRANCH TREASURER:      | Andrew Young                                                                                                                                            |
| COMMITTEE:             | John Allen, Aaron Blackmore, Dennis Lorenzin, Andrew Lukasik, Ted Paluszek, Kevin Renfrey, Brian Sickerdick, Garry Stewart, Ray Thompson and Mark Wauer |
| NATIONAL COUNCILLORS:  | Graeme Lawler and Kevin Renfrey                                                                                                                         |

### **ANNUAL FINANCIAL STATEMENT**

Rod Fyfe reported that a copy of the audited Financial Report had been circulated to all CCF members on the 8<sup>th</sup> August 2006, in accordance with requirements of the Workplace Relations Act. The audited Financial Report for the year ended 30th June 2006, with accompanying reports and new forms required, was then explained. It was moved by Andrew Young and seconded by Kevin Renfrey:

**" That the audited financial report for the year ending 30<sup>th</sup> June 2006 be approved. "**

Carried

### **2006/2007 SUBSCRIPTIONS**

Rod Fyfe referred to the Management Committee recommended subscriptions for 2006/2007 circulated with the meeting papers tonight. These were unchanged from the previous year. It was moved by Dennis Lorenzin and seconded by Mark Wauer:

**" That the recommended subscription rates for 2006/2007 be approved. "**

Carried

### **AUDITOR**

Rod Fyfe advised that the Branch Management Committee has recommended that our current auditor, Robert W Foster CPA be re-appointed for 2006/2007. It was moved by Ted Paluszek and seconded by Chris Reynolds:

**" That Robert W Foster be appointed as auditor for the 2006/2007 year. "**

Carried

### **SUB-COMMITTEES REPORT**

Rod Fyfe provided a report on the various Sub-Committees activities during the year, which included Future Directions, Industrial Relations, Social, Training and the Contractors Management System.

**GUEST SPEAKER**

Barry Curtin introduced Graham Cornes, radio personality and South Australian icon, who played football in the SANFL and VFL and coached Glenelg and the Adelaide Crows. Graham spoke on the formation of the Adelaide Crows Football Club and progress over the years, focussing on the "power of expectation". Question time followed his address.

**NATIONAL CONFERENCE**

Steve Kennedy referred to this year's CCF National Conference, which will be held in November in Hobart, Tasmania. He encouraged members to attend and referred to the brochures circulated tonight and the online registration available.

He also advised that the South Australian Branch would be hosting the 2007 National Conference, which will be held in Alice Springs.

**DATE OF NEXT MEETING**

Tony Baulderstone advised that the next AGM would be the same date as the Annual General Meeting of the Earthmoving Contractors Association of SA Inc in August of 2007.

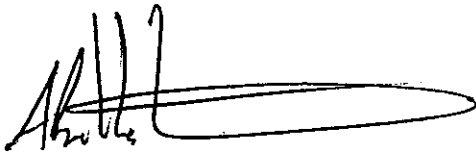
**VOTE OF THANKS**

Chris Reynolds extended a vote of thanks to our guest speakers Graham Cornes, MC Barry Curtin, Hitachi Construction Machinery for their support through sponsorship of tonight's function and The Port Club for their continued excellent service of our AGM's.

**CLOSURE**

Barry Curtin closed the meeting at 10.45pm.

**READ AND CONFIRMED**

A handwritten signature in black ink, appearing to be 'A. H. ...', with a long horizontal flourish extending to the right.

**CHAIRMAN**

4 19 106

# 2005/2006 President's Report

Firstly, I would like to thank members for their continued support over the past twelve months. Full members embracing the new turnover subscription system and Associate member sponsorship backing are typical examples of this support. Both are important revenue sources which underpin the financial structure of the SA Branch.

Because of these changes which have been implemented over the past two years, I am now able to report that we have achieved a three month operating reserve in accordance with the financial objectives of the Federation.

Another notable development this year has been the progress made with the merger of CCF SA and the Civil Skills Centre. A joint Working Party, representing both Management Committees, has been meeting regularly and followed a due diligence process to have the CSC as a key business unit of the SA Branch. Combining our respective resources and expertise will not only be cost efficient, but will benefit members and industry with access to a "one stop shop" for all their future training and skill needs.

Because the process involves the transfer of significant capital assets to CCF SA, we have applied to the Treasurer, Kevin Foley for exemption of \$140,000 in normal stamp duty charges. A contingency plan is in place should our application be unsuccessful. Finalisation of the merger is expected by late 2006/early 2007.

On the industry front, there has been a number of interesting developments as well as important issues that we have made representation on. Some of the notable ones are:

## Infrastructure

CCF SA and CAR (Committee for Adelaide Roads) have long been advocating the need to increase expenditure on the State's road infrastructure system. I believe we have contributed to the wide spread public debate that has now opened up on the issue. The Government has announced several major projects such as the Bakewell Bridge, the three underpasses, Northern Expressway and the City's tramline extension. Whilst the Minister has dismissed tolls as a means to fund major roads, budget blow outs on these projects has raised some media speculation on alternative ways to deliver funding, like toll roads, as originally proposed by CAR.

## Builder Licencing

The Office of Consumer and Business Affairs will shortly release an industry discussion paper to exempt contractors from holding a builders license when carrying out civil work. This resulted from a submission we made to OCBA over twelve months ago.

## Consistency of Pre-qualification

An industry Working Party of State Agencies, Local Government and CCF representatives (Chaired by Graeme Lawler) are exploring consistency in the prequalification requirements when contracting to the public and private sector. Associated with this objective is a contractor registration scheme as proposed by the Federation.

## Rise and Fall

We are campaigning to have Rise and Fall reintroduced as a standard contract provision. This is particularly important given the effect of oil prices on our industry. Also, a recent review of the CCF SA Cost Adjustment System determined that the system elements were still current to the civil industry.

Diesel Fuel Rebate Scheme

Whilst we were disappointed with the Federal Governments' recent decision not to accelerate the phased introduction with the off road rebate to the civil construction industry, it is fair to say that without the Federation's extensive lobbying and the local efforts of John Chamberlain and David Truran, we would not have achieved the rebate commencing in July 2008.

Sustaining and improving services to members is an important function of the branch and a new Sub-Committee will shortly be formed to explore relevant services that reflect current needs. Watch out for details in our Newsletter.

Talking about services, I remind members of our commercial arrangement with EMA Consulting, who can professionally assist you on the Federal Government's new Work Choices legislation. This is also important when it comes to contractor requirement for eligibility to tender for projects with Australian Government funding.

The Federation recently added to their Contractor Management System range of products with a system upgrade for members wishing to progress their IMS to the full Australian/International Standard in OHS and Quality.

In late 2007 it is our turn to host the CCF National Conference and for the first time it will be held in Alice Springs instead of Adelaide. This followed a national decision to widen future Conference venues outside Australian capital cities. This decision was endorsed by our Social Sub-Committee and Management Committee after the Northern Territory Convention and Tourist Bureau addressed a meeting in June. A local Sub-Committee, headed by Steve Kennedy, will be working with National office on the 2007 event. However, this year we are back in the Apple Isle with the Conference being held in Hobart from the 8<sup>th</sup> to 12<sup>th</sup> November and I ask SA members to support both of these forth coming events.

There are many people serving on our various Committees and others involved in representing the Federation, to thank for their input in managing the Branch and they have my utmost appreciation for their valuable input.

I would like to especially thank Chris Reynolds for his invaluable support as Vice President, as well as Civil Skills Centre Chairman, John Davison and his Committee in helping to guide the merger process through some difficult passages.

In closing, I wish to finally thank our new CEO, Rod Fyfe and his staff in the effective operational management of the Branch.

Tony Boulderstone  
CCF SA BRANCH and ECA PRESIDENT

# 2005/2006 Sub-Committee Reports

## Future Directions

The merger of the CCF and the Civil Skills and Technology Centre has been the primary focus of the Future Directions Sub-Committee for the past 12 months. Members of the joint working party have been meeting regularly to assist merging the training operations, while the issue of stamp duty payable has been the primary focus.

The CCF involvement with CAR has been strengthened with a plan prepared for 2006/07 year, with an ongoing commitment from the CCF to CAR on a project-by-project basis.

Members have met with senior staff in the Department of Transport, Energy and Infrastructure to discuss the State Budget and, endeavouring to transition road project delivery to suit member's workload.

Focus on member services will be strengthened by the creation of a new Sub-Committee to explore ideas for meeting members needs in a more efficient and effective way.

**Sub-Committee members - Tony Baulderstone, Chris Reynolds, Dennis Lorenzin, Kevin Renfrey, Graeme Lawler and Andrew Lukasik.**

## Industrial

SA Branch activity has centred on the introduction of WorkChoices, with advice and member briefings coordinated through Andrew Lukasik and Rod Fyfe. John Higgins from the CCF NSW office has been of great assistance in detailing the huge changes to awards and conditions on a national front.

The Branch has, in conjunction with IR consultant EMA, held WorkChoices Forums in Adelaide and Naracoorte to outline to members the significant changes affecting the civil construction industry.

CCF Nationally has released an AWA/EBA template for imminent release to members once vetted by consultants EMA.

**Sub-Committee members - Andrew Lukasik, Roger Ashby, Chris Reynolds, Malcolm Walters, Andrew Young, Fred Harding, Jessica Renfrey and Peter Miller.**

## Training and Contractor Management System (CMS)

CMS, previously referred to as the "Prequalification System" is proving to be beneficial to members in meeting the growing demand by client groups such as Councils, requiring assurance that contractors have appropriate systems in place to manage risk. One such new client is Adelaide City Council, which requires IMS or SCIMS as a prequalification to tender requirement.

CCF National recently announced the release of upgrades, which enable the CMS IMS to be enhanced to meet International and Australian Standards for Quality Management and Occupational Health and Safety. A manual of templates and proforma documentation is now available for those looking to upgrade.

Stakeholders and User Group Forums are regularly held in SA to update them on changes to the CMS as well as the opportunity to receive feedback from industry. A working group of public sector and CCF SA representatives are also meeting with a common interest of achieving prequalification consistency in the tendering process.

**Training Sub-Committee members - John Davison, Dennis Lorenzin, Garry Stewart, Ray Thompson, Ted Paluszek and Allan Wilkey.**

**National Prequalification Stakeholders Group - Graeme Lawler, Tony Altman, Mark Wauer, Peter Rusk, David Bendo and Ted Paluszek.**

### **Social and Year Book**

The Social and Year Book Sub-Committee has had a busy and successful year with meetings and functions. Events have been held in Adelaide and the South East and were well attended and beneficial to members.

The Annual Dinner in Adelaide was a huge success, complimented with an enjoyable Christmas event at Beachport for South East members. Regional dinner meeting topics covered during the year included the introduction of Work Choices legislation and earthmoving plant tyre shortages in the construction industry.

The Year Book also continues to be a widely accepted and popular publication, as does our quarterly Down to Earth Newsletter and e-News.

The 2007 National Conference promises to be a great outback experience, hosted by South Australia and held in Alice Springs in October 2007.

**Social and Year Book Sub-Committee members - Steve Kennedy, Roger Rose, Garry Stewart, Mark Wauer, Peter Duffy and Peter Jeffery.**

**Associate Member Group members - Steve Kennedy, Roger Rose, Peter Jeffery, Mike Ogden and Peter Moskaljuk.**

### **Permits and Licensing**

The CCF has continued to lobby the DTEI Vehicle Services Section for input into the improvements to the permit system for over dimensional and over mass loads. Development of 59.5t and 77.5t route is not implemented and is due for gazettal in late 2006.

DTEI has introduced a new permit structure and fees, without adequate consultation with relevant stakeholders. Further CCF consultation with the department will clarify the permit issue and payment methods, whilst curfew times and flexibilities in load determination need urgent attention.

**Sub-Committee members – Kevin Renfrey, Mike Quinn, Garry Stewart, Kym Linke and Ben Lucas.**

### **Regional Divisions**

The South East Regional Division represents the regions interests in general civil construction issues and social events. These included two dinner meetings with speakers addressing machine tyre shortages and WorkChoices legislation. The Glenelg river cruise and Christmas dinner at Beachport proved popular as always.

Riverland members enjoyed a sponsored Christmas dinner at Renmark last November, complimented with a joint meeting with the Sunraysia Division at Coates Hire in Mildura where a local guest speaker provided local environmental information.

A Sub-Committee does not represent the Western Division, however their interests are addressed and complimented by a visit from the CEO and President due late 2006.

Regional area disaster response and emergency planning is being coordinated by the Premiers office, the CCF represented on a Committee by Rod Fyfe.

**South East Regional Division Sub-Committee members – John Phelps, Trevor Bull, David Henschke, Lambert Verhoeven, and Michael Holmes.**

## Recommended CCF SA and ECA Subscriptions for 2006/2007

| Level                    | Annual Turnover             | Subscription |
|--------------------------|-----------------------------|--------------|
| One (metro)              | < \$100,000 (sole operator) | \$400        |
| One (country)            | < \$100,000 (sole operator) | \$325        |
| Two (metro)              | \$100,000 - \$0.5 million   | \$900        |
| Two (country)            | \$100,000 - \$0.5 million   | \$775        |
| Three                    | \$0.5 - \$1 million         | \$1,300      |
| Four                     | \$1 - \$2 million           | \$1,600      |
| Five                     | \$2 - \$3 million           | \$1,900      |
| Six                      | \$3 - \$5 million           | \$2,500      |
| Seven                    | \$5 - \$8 million           | \$3,000      |
| Eight                    | \$8 - \$15 million          | \$3,500      |
| Nine                     | \$15 - \$20 million         | \$4,200      |
| Ten                      | >\$20 million               | \$4,700      |
| Associate - Metro        |                             | \$750        |
| Associate - Country      |                             | \$550        |
| Associate - Individual   |                             | \$325        |
| Affiliate - Individual   |                             | \$325        |
| Affiliate - Organisation |                             | \$750        |

**Please note the above fees are exclusive of gst**



# 2006/2007 CCF SA Election Results

The following members were elected unopposed for 2006/07 through the Australian Electoral Commission.

|                      |                                                                                                                                                                            |
|----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| PRESIDENT            | Tony Baulderstone                                                                                                                                                          |
| VICE PRESIDENT       | Chris Reynolds                                                                                                                                                             |
| TREASURER            | Andrew Young                                                                                                                                                               |
| COMMITTEE            | John Allen<br>Aaron Blackmore<br>Dennis Lorenzin<br>Andrew Lukasik<br>Ted Paluszek<br>Kevin Renfrey<br>Brian Sickerdick<br>Garry Stewart<br>Raymond Thompson<br>Mark Wauer |
| NATIONAL COUNCILLORS | Graeme Lawler<br>Kevin Renfrey                                                                                                                                             |

*One vacancy on the Committee still exists and a call for nominations will be forwarded by the Australian Electoral Commission on the 31<sup>st</sup> August 2006.*

# **CIVIL CONTRACTORS FEDERATION SOUTH AUSTRALIAN BRANCH**

## **Independent Audit Report to the Branch Members**

I have audited the accounts and statements of Civil Contractors Federation SA Branch for the year ended 30th June 2006, as set out on pages 5 to 15. The Committee of Management is responsible for the preparation and presentation of the accounts and statements and the information contained therein.

I have conducted an independent audit of the accounts and statements in order to express an opinion on them to the Branch organisation members. My audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the accounts and statements are free of material miss-statement.

My procedures included examinations on a test basis of evidence supporting the amounts and other disclosures in the accounts and statements and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether in all material respects, the accounts and statements are presented fairly in accordance with Australian Accounting Standards, other mandatory professional reporting requirements and the Workplace Relations Act, so as to present a view which is consistent with our understanding of the Branch organisation's financial position, the results of its operations and its cash flows.

The audit opinion expressed in this report has been formed on the above basis.

### **Audit Opinion**

- (a) In my opinion:
- (i) there were kept by the Branch organisation in relation to the year, satisfactory accounting records, including:
    - (A) records of the sources and nature of the income of the Branch organisation (including income from members); and
    - (B) records of the nature and purposes of the expenditure of the Branch organisation; and
  - (ii) the accounts and statements prepared under the Workplace Relations Act in relation to the year were properly drawn up so as to give a true and fair view in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the requirements of the RAO Schedule contained in the Workplace Relations Act of:
    - (A) the financial affairs of the Branch organisation as at the end of the year; and
    - (B) the income and expenditure and any surplus or deficit of the Branch organisation for the year; and
    - (C) its cash flows for the year; and
- (b) all the information and explanations that, under subsection (2) of section 276 of the Workplace Relations Act, officers or employees of the Branch organisation were required to provide were provided.

### **Emphasis of Matter**

Without qualification to the opinion expressed above, attention is drawn to the following matters affecting the financial report at 30<sup>th</sup> June 2006.

#### **(1) Inherent Uncertainty Regarding Going Concern**

Attention is drawn to the matters referred to in notes 4, 5 and 6 to the accounts and statements. The South Australian Branch is part of the Civil Contractors Federation and accordingly, the South Australian Branch assets and liabilities form part of the assets and liabilities of the Civil Contractors Federation.

In the event that the Civil Contractors Federation was unable to pay its debts, it is believed that all of the assets of the Branch could be applied for that purpose.

**CIVIL CONTRACTORS FEDERATION SOUTH AUSTRALIAN BRANCH**

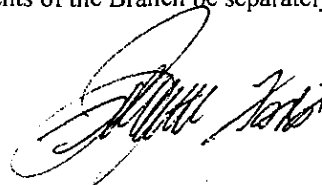
**Independent Audit Report to the Branch Members (Cont'd)**

**(1) Inherent Uncertainty Regarding Going Concern Continued**

I have no means to properly assess whether the Civil Contractors Federation is in a position to pay its debts as and when they fall due and we do not believe that the South Australian Branch is in a position to provide any further assistance to me in this regard.

I do not believe it is possible for conclusion to be reached by me or the Branch Committee of Management on the ability of the Civil Contractors Federation to pay its debts as and when they fall due without an audit being conducted on the Civil Contractors Federation and all of its other Branches, and the results of such audit being provided to us before the completion of our audit of the South Australian Branch.

The Workplace Relations Act requires that the accounts and statements of the Branch be separately prepared and audited as an autonomous entity.



ROBERT W FOSTER FCPA  
Certified Practising Accountant  
Registered Company Auditor

Date: *7<sup>th</sup> August 2006*

18 Warwick Avenue  
TOORAK GARDENS SA 5066

## CIVIL CONTRACTORS FEDERATION SOUTH AUSTRALIAN BRANCH

### Income Statement for the Year Ended 30<sup>th</sup> June 2006

|    | <u>2005</u> | <u>Income from Operating Activities</u>                  |    | <u>2006</u> |
|----|-------------|----------------------------------------------------------|----|-------------|
| \$ | -           | CSTC Servicing                                           | \$ | 50,677.92   |
|    | 43,500.00   | Sponsorships                                             |    | 53,000.00   |
|    | 5,237.55    | 2004 PWE Expo                                            |    | -           |
|    | 2,070.00    | Committee for Adelaide Roads                             |    | 1,020.00    |
|    | 4,960.00    | OAMPS Endorsement Fee                                    |    | 4,673.07    |
|    | 286.13      | Power Commission                                         |    | -           |
|    | 5,539.30    | Fuel - AFD                                               |    | 3,809.40    |
|    | 92,488.82   | Functions                                                |    | 103,988.46  |
|    | 7,538.06    | Interest                                                 |    | 11,355.18   |
|    | 58,224.98   | Contractor Management System (National Prequalification) |    | 53,484.09   |
|    | -           | Land Management                                          |    | -           |
|    | 14,495.44   | Meetings                                                 |    | 18,136.55   |
|    | 11,001.46   | Meeting Room                                             |    | 5,697.25    |
|    | 6,638.33    | Award Servicing                                          |    | 5,874.17    |
|    |             | Subscriptions:                                           |    |             |
|    | 236,121.99  | Member Subscriptions                                     |    | 313,111.97  |
|    | 32,805.00   | CCF Servicing to ECA (Note 9 (i))                        |    | 20,025.00   |
|    | 9,700.82    | Sundry                                                   |    | 8,174.04    |
|    |             | Training:                                                |    |             |
|    | 1,190.91    | Training Civil Train Tickets                             |    | 477.27      |
|    | -           | Training Income Miscellaneous (Note 9 (ii))              |    | -           |
|    | 92,868.97   | Training - Own Courses                                   |    | 50,928.17   |
|    | 109,840.91  | Training - Assessments                                   |    | 38,899.09   |
|    | 16,460.36   | Year Book                                                |    | 19,080.00   |
|    | <hr/>       |                                                          |    | <hr/>       |
| \$ | 750,969.03  | Total Income                                             | \$ | 762,411.63  |
|    | <hr/>       |                                                          |    | <hr/>       |
|    |             | <u>Expenditure from Operating Activities</u>             |    |             |
| \$ | -           | Loss on Disposal of Assets                               | \$ | 826.50      |
|    | 2,685.00    | Audit                                                    |    | 3,150.00    |
|    | 1,150.39    | Bad Debts                                                |    | -           |
|    | 3,286.98    | Bank Fees and Charges                                    |    | 2,688.34    |
|    | 3,367.18    | CCF National Conferences                                 |    | 8,061.76    |
|    | -           | CCF National Issues - Fuel                               |    | -           |
|    | 24,700.02   | CCF National Levy                                        |    | 27,937.45   |
|    | 6,079.15    | CCF National Meetings                                    |    | 5,125.55    |
|    | 2,240.16    | Computer Expenses                                        |    | 2,484.12    |
|    | 2,795.91    | CCF Online                                               |    | 2,296.46    |
|    | 3,952.00    | Consulting Fees                                          |    | 2,528.59    |
|    | 11,922.91   | Depreciation                                             |    | 10,887.41   |
|    | 66,735.22   | Function Expenses                                        |    | 69,599.14   |
|    | 3,061.18    | Insurances                                               |    | 6,036.25    |
|    | 799.32      | Debt Collection                                          |    | -           |
|    | 2,361.69    | Lobbying and Promotion                                   |    | 1,844.69    |
|    | 14,889.13   | Meetings Expenses                                        |    | 20,091.96   |
|    | 2,182.81    | Meeting Room                                             |    | 1,139.56    |
|    | 10,000.00   | CAR Expenses                                             |    | 5,000.00    |

(cont'd)

## CIVIL CONTRACTORS FEDERATION SOUTH AUSTRALIAN BRANCH

### Income Statement for the Year Ended 30<sup>th</sup> June 2006 (cont'd)

|    | <u>2005</u> | <u>Expenditure</u>                                              |    | <u>2006</u> |
|----|-------------|-----------------------------------------------------------------|----|-------------|
| \$ | 8,968.18    | Sponsorship Cost Offset                                         | \$ | 16,815.45   |
|    | 1,128.00    | Interest Paid on Motor Vehicle Loan                             |    | 1,128.00    |
|    | 7,036.69    | Motor Vehicle Expenses                                          |    | 6,278.68    |
|    | 3,145.49    | Other Office Costs                                              |    | 3,060.61    |
|    | 14,406.91   | Printing, Postage, Stationery, Courier, Etc                     |    | 15,711.15   |
|    | 30,832.38   | Contractor Management System (National Prequalification)        |    | 27,002.02   |
|    | -           | National Prequalification WorkCover Grant                       |    | -           |
|    | 58,700.04   | Rent (Note 8)                                                   |    | 61,000.00   |
|    | -           | Staffing Expenses:                                              |    |             |
|    | -           | Executive Director Salary                                       |    | 82,267.46   |
|    | 87,972.00   | Executive Director Consultancy                                  |    | 34,302.75   |
|    | 138,154.90  | Salaries and Wages                                              |    | 135,248.36  |
|    | 15,056.51   | Mandatory Superannuation Contributions                          |    | 18,649.78   |
|    | 2,050.09    | Work Cover                                                      |    | 2,425.51    |
|    | 4,362.57    | Fringe Benefits Tax                                             |    | 3,340.23    |
|    | 587.02      | Annual Leave Provision (Note 7)                                 |    | -701.20     |
|    | -555.48     | Long Service Leave Provision (Note 7)                           |    | 1,117.60    |
|    | 24,863.26   | Staffing                                                        |    | 19,982.31   |
|    | 17,240.79   | Other (incl Recruitment Fee)                                    |    | 6,000.00    |
|    | 2,152.64    | Subscriptions to Others                                         |    | 2,209.10    |
|    | 6,862.88    | Sundry Expenses                                                 |    | 7,972.07    |
|    | 12,245.04   | Telephone                                                       |    | 13,420.54   |
|    |             | Training:                                                       |    | 328.71      |
|    | 56,291.28   | Training - Assessments                                          |    | 18,321.19   |
|    | 55,176.92   | Training - Own Courses                                          |    | 31,989.12   |
|    | 26.37       | Training Expenses - Miscellaneous                               |    | 2,087.55    |
|    | 412.36      | Training Expenses - Civil Train                                 |    | 1,467.00    |
|    | 641.04      | Award Servicing                                                 |    | 866.21      |
|    | 153.47      | Travel and Accommodation                                        |    | 60.00       |
|    | 14,112.83   | Year Book Expenses                                              |    | 12,774.73   |
|    | -           | Merger Expenses                                                 |    | 7,861.50    |
|    |             |                                                                 |    |             |
|    | 724,233.23  | Total Expenditure                                               | \$ | 702,684.21  |
|    | 26,735.80   | <b>Surplus/-Deficit for the Year of Income over Expenditure</b> |    | 59,727.42   |
|    | 19,815.50   | <b>Add ECA Loan Forgiven</b>                                    |    | -           |
|    | 117,043.16  | <b>Plus Accumulated Funds from previous year</b>                |    | 163,594.46  |
|    | 163,594.46  | <b>ACCUMULATED GENERAL FUNDS PER BALANCE SHEET</b>              | \$ | 223,321.88  |

## CIVIL CONTRACTORS FEDERATION SOUTH AUSTRALIAN BRANCH

### Balance Sheet as at 30<sup>th</sup> June 2006

| <u>2005</u>  | <u>2005</u>   | <u>Assets</u>                             | <u>2006</u>   | <u>2006</u>   |
|--------------|---------------|-------------------------------------------|---------------|---------------|
|              |               | <u>Current Assets</u>                     |               |               |
| \$ 95,367.80 |               | Cash at Bank                              | \$ 151,123.74 |               |
| 500.00       |               | Cash on Hand                              | 500.00        |               |
| 138,080.00   |               | Accounts Receivable                       | 94,358.39     |               |
| 8,594.45     |               | Payments in Advance                       | 11,692.14     |               |
| 1,382.20     |               | Accrued Revenue                           | 930.58        |               |
| -            |               | Term Deposit                              | 30,000.00     |               |
| 99,000.00    | \$ 342,924.45 | Term Deposit (see Note 14)                | 119,000.00    | \$ 407,604.85 |
|              |               | <u>Non-Current Assets - At Cost</u>       |               |               |
|              | 12,500.00     | Beaconsfield Press Shares (Note 9 (iv))   |               | 12,500.00     |
| \$ 71,244.31 |               | Office Equipment                          | \$ 73,735.22  |               |
| -59,374.01   |               | Less Provision for Depreciation           | -65,840.92    |               |
| 13,618.50    |               | Leasehold Improvements                    | 13,618.50     |               |
| -13,618.50   |               | Less Provision for Amortisation           | -13,618.50    |               |
| 37,718.63    |               | Motor Vehicle - Commodore and Camry       | 27,818.63     |               |
| -13,172.00   | 36,416.93     | Less Provision for Depreciation           | -12,519.00    | 23,193.93     |
|              | \$ 391,841.38 | Total Assets                              |               | \$ 443,298.78 |
|              |               | <u>Liabilities</u>                        |               |               |
|              |               | <u>Current Liabilities</u>                |               |               |
| \$ 22,833.44 |               | Accounts Payable                          | \$ 15,333.60  |               |
| 17,558.51    |               | Net GST Collected & Withholdings          | 20,651.47     |               |
| 3,894.00     |               | PAYG Tax                                  | 5,688.00      |               |
| -            |               | Accrued Expenditure                       | 3,150.00      |               |
| 41,025.00    |               | Receipts in Advance                       | 17,906.93     |               |
| 112,828.50   |               | Subscriptions in Advance                  | 128,423.07    |               |
| 5,556.76     |               | Provision for Annual Leave (Note 7)       | 4,855.56      |               |
| -            |               | Provision for Recruitment                 | 6,000.00      |               |
| 9,871.32     |               | Provision for Long Service Leave          | 10,988.92     |               |
| 8,828.00     | \$ 222,395.53 | Motor Vehicle Loan (Note 11)              | 6,979.35      | \$ 219,976.90 |
|              |               | <u>Non-Current Liabilities</u>            |               |               |
|              | 5,851.39      | Motor Vehicle Loan (Note 11)              |               | -             |
|              | -             | Provision for Long Service Leave (Note 7) |               | -             |
|              | \$ 228,246.92 | Total Liabilities                         |               | \$ 219,976.90 |
|              |               | NET ASSETS                                |               | \$ 223,321.88 |
|              | \$ 163,594.46 |                                           |               |               |
|              |               | <u>Accumulated Funds and Reserves</u>     |               |               |
|              | \$ 163,594.46 | Accumulated General Funds                 |               | \$ 223,321.88 |
|              | \$ 163,594.46 | TOTAL ACCUMULATED FUNDS                   |               | \$ 223,321.88 |

**CIVIL CONTRACTORS FEDERATION SOUTH AUSTRALIAN BRANCH**

**Statement of Changes in Equity for the Year Ended 30<sup>th</sup> June 2006**

|                         | <u>Retained</u><br><u>Earnings</u> | <u>Financial</u><br><u>Assets</u><br><u>Reserve</u> | <u>General</u><br><u>Reserve</u> | <u>Total</u>      |
|-------------------------|------------------------------------|-----------------------------------------------------|----------------------------------|-------------------|
| Balance 1/7/04          | \$ 117,043                         | -                                                   | -                                | \$ 117,043        |
| Attributable to Members | 46,551                             | -                                                   | -                                | 46,551            |
| Balance 30/6/05         | 163,594                            | -                                                   | -                                | 163,594           |
| Applications            | Nil                                | -                                                   | -                                | -                 |
| Attributable to Members | 59,728                             | -                                                   | -                                | 59,728            |
| Revaluation Increments  | -                                  | -                                                   | -                                | -                 |
| <b>Balance 30/6/06</b>  | <b>\$ 223,322</b>                  | <b>-</b>                                            | <b>-</b>                         | <b>\$ 223,322</b> |

**CIVIL CONTRACTORS FEDERATION SOUTH AUSTRALIAN BRANCH**

**Statement of Cash Flows for the Year Ended 30<sup>th</sup> June 2006**

| <u>2005</u>                                                 | <u>Cash Flows from Operating Activities (A)</u>         | <u>2006</u> |
|-------------------------------------------------------------|---------------------------------------------------------|-------------|
| \$ 54,738                                                   | Net Cash Provided/-Expensed by Operating Activities (A) | \$ 111,947  |
|                                                             |                                                         |             |
| <b><u>Cash Flows from Investing Activities (B)</u></b>      |                                                         |             |
| \$ -                                                        | Sale of Motor Vehicle                                   | \$ 4,000    |
| -3,733                                                      | Payment for Office Equipment and Motor Vehicle          | -2,491      |
| \$ -3,733                                                   | Net Cash Provided by/-Used in Investing Activities (B)  | \$ 1,509    |
|                                                             |                                                         |             |
| <b><u>Cash Flows from Financing Activities (C)</u></b>      |                                                         |             |
| \$ -7,700                                                   | Loan Repayments on Motor Vehicle Loan                   | \$ -7,700   |
| \$ -7,700                                                   | Net Cash Provided by/-Used in Financing Activities (C)  | \$ -7,700   |
|                                                             |                                                         |             |
| <b><u>Result of Cash Flows for the Reporting Period</u></b> |                                                         |             |
| \$ 43,305                                                   | Net Increase/-Decrease in Cash Held (A + B + C)         | \$ 105,756  |
| 151,563                                                     | Cash at the Beginning of the Reporting Period           | 194,868     |
| \$ 194,868                                                  | Cash at the End of the Reporting Period                 | \$ 300,624  |



# CIVIL CONTRACTORS FEDERATION SOUTH AUSTRALIAN BRANCH

## Notes to the Statement of Cash Flows for the Year Ended 30<sup>th</sup> June 2006

### 1 RECONCILIATIONS

#### (a) Reconciliation of Cash:

For the purposes of the statement of cash flows, cash includes cash on hand and in banks and investments in money market investments.

Cash at the end of the reporting period, as shown in the statement of cash flows, is reconciled to the related items in the balance sheet as follows:-

| <u>2005</u> |              | <u>2006</u> |
|-------------|--------------|-------------|
| \$ 99,000   | Term Deposit | \$ 149,000  |
| 95,368      | Cash at Bank | 151,124     |
| 500         | Cash on Hand | 500         |
| <hr/>       |              | <hr/>       |
| \$ 194,868  |              | \$ 300,624  |
| <hr/>       |              | <hr/>       |

#### (b) Reconciliation of Net Cash Provided/(Expended) by Operating Activities to Surplus for the Year:

| <u>2005</u> |                                                          | <u>2006</u> |
|-------------|----------------------------------------------------------|-------------|
| \$ 26,736   | Surplus/-Deficit for the Year of Income Over Expenditure | 59,727      |
|             | <u>Add Non Cash Expenditures:-</u>                       |             |
| 11,923      | Depreciation and Amortisation                            | 10,887      |
| -19,746     | Provisions Annual and Long Service Leave                 | 417         |
| -           | Loss on Disposal of Motor Vehicle                        | 826         |
| -           | Provision for Recruitment                                | 6,000       |
|             | <u>Change in Assets and Liabilities:-</u>                |             |
| -35,361     | -Increase/Decrease in Accounts Receivable                | 43,722      |
| -4,596      | -Increase/Decrease in Payments in Advance                | -3,098      |
| -1,382      | -Increase/Decrease in Other Current Assets               | 451         |
| 4,331       | Increase/-Decrease in Accounts Payable and Accruals      | 538         |
| 36,141      | Increase/-Decrease in Receipts in Advance                | -23,118     |
| 43,928      | Increase/-Decrease in Subscriptions in Advance           | 15,595      |
| -7,236      | Increase/-Decrease in CAR Trust                          | -           |
| <hr/>       |                                                          | <hr/>       |
| \$ 54,738   | Net Cash Provided/-Expended for the Year                 | 111,947     |
| <hr/>       |                                                          | <hr/>       |

# CIVIL CONTRACTORS FEDERATION SOUTH AUSTRALIAN BRANCH

## Notes to and Forming Part of the Accounts and Statements for the Year Ended 30<sup>th</sup> June 2006

### 1. Statement of Significant Accounting Policies

The financial report is a general purpose financial report that has been prepared in accordance with Accounting Standards, Urgent Issues Group Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board and the requirements of the RAO schedule contained in the Work Place Relations Act 1996.

The financial report covers Civil Contractors Federation South Australian Branch as an Organisation registered under the Work Place Relations Act 1996.

This financial report complies with all Australian equivalents to International Financial Reporting Standards in their entirety.

The following is a summary of the material accounting policies adopted by the Organisation in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

#### Basis of Preparation

(a) Civil Contractors Federation South Australian Branch has prepared financial statements in accordance with the Australian equivalents to International Financial Reporting Standards from 1<sup>st</sup> July 2005 and these are the first financial statements to be prepared in accordance with AIFRS.

The result of the transition from previous Australian GAAP to AIFRS has been included in Note 2 First Time Adoption to AIFRS.

The financial report has been prepared on an accruals basis and is based on historical costs modified by the revaluation of selected non current asset for which the fair value basis of accounting may be applied from time to time.

The following is a summary of the material accounting policies adopted by the Organisation in the preparation of the financial report.

#### Accounting Policies

(b) Non-current Assets

Each non-current asset contained in the Statement of Financial Position at 30/06/2006 is carried at cost or fair value less where applicable any accumulated depreciation and impairment losses.

A reconciliation of each class of non-current asset is set out below:

|                  | <i>Opening Balance<br/>at 1.7.05</i> | <i>Acquisitions</i> | <i>Disposal</i> | <i>Loss on<br/>Disposal</i> | <i>Depreciation</i> | <i>Balance at<br/>30.6.06</i> |
|------------------|--------------------------------------|---------------------|-----------------|-----------------------------|---------------------|-------------------------------|
| Office Equipment | 11,870                               | 2,491               | -               | -                           | 6,466               | 7,895                         |
| Motor Vehicle    | 24,547                               | -                   | 4,000           | 827                         | 4,420               | 15,300                        |

At each reporting date the Organisation reviews the carrying values of the non-current assets to determine whether there is any indication that those assets have been impaired and the carrying value may not be recoverable.

If such a situation exists the asset is written down to the recoverable amount.

The Organisation is not primarily dependant on the assets ability to generate cash flows and they would be replaced if the Organisation was deprived of them. The value in use is the depreciated replacement cost.

The above non current assets are carried at the original cost of each item and depreciation is calculated each year on the straight line basis over the useful life of the items concerned. No alteration for impairment is considered necessary at 30/06/2006.

# CIVIL CONTRACTORS FEDERATION SOUTH AUSTRALIAN BRANCH

## Notes to and Forming Part of the Accounts and Statements for the Year Ended 30<sup>th</sup> June 2006 (cont'd)

### 2. First Time Adoption of Australian Equivalent to International Financial Reporting Standards

On transition to AIFRS there are no adjustments to equity or profit or loss between previous Australian GAAP and AIFRS.

### 3. Income Tax

The activities of the Federation are carried on for the purpose of promotion and development of an industrial resource of Australia and not for the purpose of profit or gain to its individual members. Accordingly, the Federation is exempt from income tax.

### 4. Branch Relationship with the Civil Contractors Federation

The Branch, while autonomous in relation to most of its day to day operations, is not considered to be a separate entity at law from the Civil Contractors Federation.

The ownership of Branch assets and responsibility for Branch liabilities are believed to ultimately rest with the Civil Contractors Federation. It is therefore possible that Branch assets may be appropriated by the Civil Contractors Federation to meet its obligations, which could include providing financial support to other Branches.

### 5. Going Concern

While the Branch, if viewed as an autonomous legal entity, is believed to be able to pay its debts as and when they fall due, no assessment has been made as to the likelihood of the Branch being called upon to financially support the Civil Contractors Federation either nationally or in respect of its other Branches.

Assets and liabilities of the Branch have been brought to account on the basis that the Branch activities will continue. The values attributed in the accounts to assets and the stated amounts of liabilities may not be realised or settled at their recorded values in the event that the Branch ceased to continue its business and there may also be changes in the dates of maturity of liabilities. Such potential differences in values have not been quantified.

### 6. Contingent Liabilities and Contingent Assets

The Branch is believed to be liable for unpaid debts of the Civil Contractors Federation to the extent of the Branch assets and at the date of this report, no known liability exists for any contingent liability. The organisation is not aware of any known contingent asset at 30.6.2006.

### 7. Employee Entitlements

Provision has been made in the accounts to allow for annual and long service leave entitlements due to the Association's employees at 30.6.06, together with on costs as required by accounting standards. Long service leave is accrued after an employee has completed four years service. Balances of employee entitlements are contained in the balance sheet as under.

|                            | <i>Annual Leave</i> | <i>Long Service Leave</i> |
|----------------------------|---------------------|---------------------------|
| Balance 1.7.2005           | 5,557               | 9,872                     |
| Deduct Leave Taken         | -                   | -                         |
| Increase-Decrease for year | -701                | 1,117                     |
| Balance at 30.6.2006       | 4,856               | 10,989                    |

## CIVIL CONTRACTORS FEDERATION SOUTH AUSTRALIAN BRANCH

### Notes to and Forming Part of the Accounts and Statements for the Year Ended 30<sup>th</sup> June 2006 (cont'd)

#### 8. Lease of Office

The Branch leases a building from the Earthmoving Contractors Association SA Inc at an annual actual rental of \$61,000 for the year ending 30.6.06. The rental amount for the 2006/2007 financial year will be \$63,000.

#### 9. Related Party Disclosures

All of the organisation's members are also members of the Earthmoving Contractors Association of SA Inc (ECA). They comprise a significant majority of all of the members of ECA. In addition, most of the members of the Committee of Management of the organisation hold equivalent managerial positions with ECA. They comprise a significant majority of all of those equivalent ECA managerial positions.

CCF SA is a member of the Civil Skills and Technology Centre Inc (CSTC). Some members of the Committee of Management of the organisation hold equivalent managerial positions with CSTC.

The following persons were members of the Committee of Management of the organisation for some or all of the year ended 30<sup>th</sup> June 2006 -

|                   |                  |
|-------------------|------------------|
| Tony Baulderstone | Andrew Lukasik   |
| Chris Reynolds    | Ted Paluszek     |
| Dennis Lorenzin   | Kevin Renfrey    |
| Andrew Young      | Mark Wauer       |
| Graeme Lawler     | Allan Wilkey     |
| Garry Stewart     | Aaron Blackmore  |
| Ray Thompson      | Brian Sickerdick |

Other than Ted Paluszek, no other member of the Committee of Management or related party to them has received or become entitled to receive any payment or other benefit of pecuniary value from the organisation, ECA or CSTC. Mr Paluszek received payment for Training Services delivered by CCF SA at normal commercial annual rates.

Material transactions between the organisation, ECA and CSTC are as follows:-

- (i) The organisation has charged ECA for the provision of administrative and member services at commercial rates; and
- (ii) Whilst the organisation was not entitled to received fees from CSTC for marketing services this financial year; it was reimbursed in part for wages and associated on-costs by the CSTC for services provided by the CCF SA Training Manager as agreed by the respective Management Committees. and
- (iii) The Civil Contractors Federation (CCF) purchased Beaconsfield Press shares and an attaching partnership interest from ECA SA for \$25,000. CCF allocated the benefit of the investment and the attaching liability for the cost of purchase equally between the organisation (CCF SA) and the Northern Territory Branch (CCF NT). CCF SA is to administer the transaction and it accounts for:-
  - . a \$12,500 share (50%) of the investment; and
  - . the full liability to ECA SA for the cost of 100% of the investment; and
  - . the amount owed by CCF NT for its 50% interest in the investment, which has been paid in full.

The price paid for the shares is believed to be at fair commercial value.

## CIVIL CONTRACTORS FEDERATION SOUTH AUSTRALIAN BRANCH

### Notes to and Forming Part of the Accounts and Statements for the Year Ended 30<sup>th</sup> June 2006 (cont'd)

#### 10. Workplace Relations Act - RAO Schedule Section 272

- (1) A member of an organisation, or a Registrar, may apply to the organisation for specified prescribed information in relation to the organisation.
- (2) An organisation shall, on application made under subsection (1) by a member of an organisation or a Registrar, make the specified information available to the member or Registrar in such manner, and within such time, as is prescribed.
- (3) A Registrar may only make an application under subsection (1) at the request of a member of the organisation concerned, and the Registrar shall provide to a member information received because of an application made at the request of the member.

#### 11. Motor Vehicle Loan

A Hire-Purchase Loan has been taken out to finance the purchase of a motor vehicle. The balance due at 30.06.06 was \$6,979.

|                                                 |                 |
|-------------------------------------------------|-----------------|
| The balance is made up of amount owing 30.06.06 | \$ 8,092        |
| Less Terms Charges in Suspense                  | <u>(1,113)</u>  |
| Balance due 30.06.06                            | <u>\$ 6,979</u> |

The balance of the loan at 30.06.06 is shown on the Balance Sheet as:

|                   |          |
|-------------------|----------|
| Current Liability | \$ 6,979 |
|-------------------|----------|

#### 12. Accounting Standard AASB 1033 Financial Instruments

The Organisation has the following financial assets and liabilities at 30.06.2006.

| <u>Financial Assets</u>                 | <u>Carrying Amount</u> | <u>Interest Rate Disclosure<br/>Subject to Normal Market<br/>Fluctuations</u> | <u>Net Fair<br/>Value</u> |
|-----------------------------------------|------------------------|-------------------------------------------------------------------------------|---------------------------|
| Cash on Hand                            | \$ 500                 |                                                                               | \$ 500                    |
| Accounts Receivable                     | 94,358                 |                                                                               | 94,358                    |
| Payments in Advance                     | 11,692                 |                                                                               | 11,692                    |
| Cash at Bank                            | 151,124                | 2.25%                                                                         | 151,124                   |
| Term Deposit                            | 149,000                | 5.6%                                                                          | 149,000                   |
| <br><b><u>Financial Liabilities</u></b> |                        |                                                                               |                           |
| Accounts Payable                        | \$ 15,334              |                                                                               | \$ 15,334                 |
| Accrued Expenses and in Advance         | 149,480                |                                                                               | 149,480                   |
| Motor Vehicle Loan                      | 6,979                  | 7.15%                                                                         | 6,979                     |

#### **Interest Rate Risk**

The financial instruments above are subject to normal commercial interest rate fluctuations as determined by the money markets from time to time.

#### **Credit Risk**

The maximum exposure to credit risk at balance date to the above recognised financial assets is the carrying amount (net of provisions) as disclosed in the Statement of Financial Position and Notes to the Financial Statements.

The Organisation does not have material credit risk exposure to any single debtor or group of debtors under financial instruments entered into by the Organisation.

# **CIVIL CONTRACTORS FEDERATION SOUTH AUSTRALIAN BRANCH**

## **Notes to and Forming Part of the Accounts and Statements for the Year Ended 30<sup>th</sup> June 2006 (cont'd)**

### **Net Fair Values**

The net fair value assigned to each financial asset and financial liability is the carrying amount as disclosed in the Statement of Financial Position and in the Notes to and forming part of the Accounts.

The net fair value is the recorded book value for each financial asset and financial liability.

It is expected the Organisation will receive the carrying amount for each financial asset as recorded and it will discharge its financial liabilities at the carrying amount shown, subject only to commercial interest rate adjustments as determined from time to time by market fluctuations.

### **13. Events Subsequent to Balance Date**

Since the 1<sup>st</sup> of July 2006 no circumstances or events have arisen which have significantly affected or may significantly affect the operations of the Organisation, the results of those operations, or the state of the affairs of the Organisation in the financial year subsequent to the 1<sup>st</sup> of July 2006.

It should be noted that at some stage during the 2006/2007 financial year this organisation will assume ownership of the Civil Skills and Technology Centre Inc subject to the finalisation of the working parties recommendations in due course.

### **14. Operating Cash Reserve**

The Management Committee resolved on the 11<sup>th</sup> August 2004 to create an operating cash reserve based on three months expenditure and such reserve to be fully established in a term deposit by 30.06.2006. The amount required is based on the 2006/2007 budgeted expenditure of \$167,000. (25% of \$668,000.)

At 30.06.2006 \$119,000 has been set aside with a further \$50,000 to be set aside in July 2006, which will then satisfy the full operating reserve.

**Civil Contractors Federation  
South Australian Branch**

**Operating Report  
For the Year ended 30 June 2006**

**Principal activities s254(2)(a)**

The principal activities of the Branch during the financial year were: The provision of advocacy, management systems, training and the conduct of regular industry meetings, functions and events to comply with the relevant objects of the organisation.

**Results of principal activities s254(2)(a)**

The Branch's principal activities resulted in: ongoing representation to government and agencies on industrial and other industry issues and continuing to offer to industry access to a user pay structured management system (integrating OHS, quality assurance and environmental management) under the Federation's Contractor Management System.

**Significant changes in nature of principal activities s254(2)(a)**

Significant changes in the nature of the Branch's principal activities during the financial year were a result of the combined training and plant operator assessment programs of the branch under the Federation's Registered Training Organisation declined as a result of a commercial arrangement with the Civil Skills and Technology Centre, pending finalisation of transfer of CSTC assets and operations to the SA Branch as agreed between the respective Management Committees;

**Significant changes in Federation's Financial Affairs s254(2)(b)**

No matters or circumstances arose during the reporting year which significantly affected the financial affairs of the Branch

**Trustee or director of trustee company of superannuation entity or exempt public sector superannuation scheme s254(2)(d)**

No officer, or member [to the best of my knowledge] holds a dedicated position as a superannuation trustee under s254(2)(d) of the RAO Schedule.

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## Financial reporting template no.1

### **Number of Members** *RAO reg 159(a)*

The number of persons who, at the end of the financial year, were recorded on the Register of members was: 239

### **Number of Employees** *RAO reg 159(b)*

The number of persons who were, at the end of the financial year, employees of the South Australian Branch of the Federation was: Three (includes two part-time employees) measured on a full-time equivalent basis.

### **Committee of Management Members** *RAO reg 159(c)*

The persons who held office as members of the Committee of Management of the South Australian Branch during the financial year were:

|                                                       |                       |
|-------------------------------------------------------|-----------------------|
| Anthony Baulderstone, President                       | 1-7-2005 to 30-6-2006 |
| Christopher Reynolds, Vice President                  | 1-7-2005 to 30-6-2006 |
| Andrew Young, Treasurer                               | 1-7-2005 to 30-6-2006 |
| Garry Stewart, Committee Person                       | 1-7-2005 to 30-6-2006 |
| Andrew Lukasik, Committee Person                      | 1-7-2005 to 30-6-2006 |
| Raymond Thompson, Committee Person                    | 1-7-2005 to 30-6-2006 |
| Aaron Blackmore, Committee Person                     | 1-7-2005 to 30-6-2006 |
| Mark Wauer, Committee Person                          | 5-9-2005 to 30-6-2006 |
| Allan Wilkey, Committee Person                        | 1-7-2005 to 30-6-2006 |
| Ted Paluszek, Committee Person                        | 1-7-2005 to 30-6-2006 |
| Dennis Lorenzin, Committee Person                     | 1-7-2005 to 30-6-2006 |
| Brian Sickerdick, Committee Person                    | 1-7-2005 to 30-6-2006 |
| Kevin Renfrey, Committee Person, National Councillor. | 1-7-2005 to 30-6-2006 |
| Graeme Lawler, Committee person, National Councillor. | 1-7-2005 to 30-6-2006 |

Mark Wauer; appointed to the committee under the casual vacancy provision of the Rules on the 5<sup>th</sup> September 2005 until 30 June 2006

Roderick Fyfe was also appointed as Branch Executive Director under the casual vacancy provision of the Rules on 5<sup>th</sup> September 2005 until 30 June 2006, following the retirement of Robert Osborne.

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**Manner of resignation**

Members may resign from the Federation in accordance with rule 9, which reads as follows:

**“9 - RESIGNATION OF MEMBERS**

- (a) A Member may resign from the Federation by written notice addressed and delivered to the Chief Executive Officer (National).
- (b) A notice of resignation from membership of the Federation takes effect:
  - (i) at the end of two weeks after the notice is received by the Federation; or
  - (ii) on the day specified in the notice;whichever is later.
- (c) Any dues payable but not paid by a former Member of the Federation in relation to a period before the Member's resignation from the Federation took effect, may be sued for and recovered in the name of the Federation, in a court of competent jurisdiction, as a debt due to the Federation.
- (d) A notice delivered to the person mentioned in sub rule (1) shall be taken to have been received by the Federation when it was delivered.
- (e) A notice of resignation that has been received by the Federation is not invalid because it was not addressed and delivered in accordance with sub rule (a) of Rule 9.
- (f) A resignation from membership of the Federation is valid even if it is not effected in accordance with this section if the Member is informed in writing by or on behalf of the Federation that the resignation has been accepted.”

Name: Roderick Jeffrey Fyfe

Title of Office held: Executive Director

Signature: 

Date: 7<sup>th</sup> August 2006

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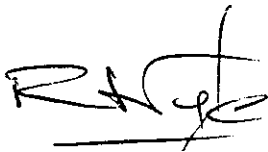
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Certificate of Designated Officer  
s268 of Schedule 1 *Workplace Relations Act 1996*

I *Roderick Jeffrey Fyfe* being the *Executive Director* of the Civil Contractors Federation South Australian Branch certify:

- that the documents lodged herewith are copies of the full report referred to in s268 of the RAO Schedule; and
- that the full report was provided to members on *August 8<sup>th</sup> 2006*; and
- that the full report was presented to a general meeting of members of the reporting unit on *August 30<sup>th</sup> 2006*; in accordance with section 266 of the RAO Schedule.

Signature:



Date: *31<sup>st</sup> July 2006*

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**Civil Contractors Federation  
South Australian Branch**

**Committee of Management Statement  
For the Year ended 30th June 2006**

On 7<sup>th</sup> August, the Committee of Management of the Civil Contractors Federation South Australian Branch, passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the financial year ended 30<sup>th</sup> June 2006:

The Committee of Management declares in relation to the GPFR that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the Industrial Registrar;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable;
- (e) during the financial year to which the GPFR relates and since the end of that year:
  - (i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
  - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
  - (iii) the financial records of the reporting unit have been kept and maintained in accordance with Schedule 1 of the Workplace Relations Act 1996, and the RAO Regulations; and
  - (iv) the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation; and

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Financial reporting template no. 2

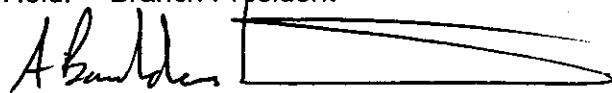
No requests were received from any member of the reporting unit or a Registrar for information under section 272 of the RAO Schedule; and

No orders have been made by the Commission under section 273 of the RAO Schedule.

For Committee of Management: *Anthony William Baulderstone*

Title of Office Held: Branch President

Signature:

A handwritten signature in black ink, appearing to read 'A Baulderstone', is written over a rectangular box. The signature is cursive and extends beyond the right edge of the box.

Date: 7 August 2006

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**Robert W Foster FCPA**

*Certified Practising Accountant*

4<sup>th</sup> August 2006

The President, Chief Executive Officer & Board Members,  
Civil Contractors Federation SA Branch,  
60 Woodville Road,  
WOODVILLE SA 5011

Gentlemen,

I have completed the audit of your financial records for the year ended 30<sup>th</sup> June 2006 and my Audit Opinion has been attached to the final statements.

The audit has been conducted taking note of the many requirements set out in the Workplace Relations Act and Regulations and also the Australian equivalents to International Financial Reporting Standards.

You will note from the financial statements for the year ended 30<sup>th</sup> June 2006 that the Income Statement reveals a surplus of \$59,727 after all income and expenditure items have been taken into account.

The Balance Sheet reveals net assets of \$223,322 made up of Current Assets of \$407,605 and Non Current Assets of \$35,694 less Current Liabilities of \$219,977 and Non Current Liabilities of Nil.

The liquidity ratio of Current Assets of \$407,605 less Current Liabilities of \$219,977 stands at a very satisfactory 1.8 to 1 at 30/6/06.

The Statement of Cash Flows shows the movements of cash during the year and the cash resources provided by the operating activities.

The notes attached to the financial statements have been amended to set out the relevant matters concerning the impact of the transition to International Accounting Standards. Note 2 indicates no adjustments were required to the accounts due to the transition.

Additional notes numbers 13 and 14 regarding the possible acquisition of the Civil Skills and Technology Centre Inc. and the Operating Cash Reserve are attached in the notes to the accounts.

Please contact me if you have any queries regarding the final statements or the audit process.

I would be pleased to be re-appointed as Auditor to your Organisation for the 2006/07 year, should my services be required.

Yours faithfully,

**ROBERT FOSTER**

## 2006/2007 CCF SA BRANCH BOARD LIST

|                                                                |  | Occupations                   |
|----------------------------------------------------------------|--|-------------------------------|
| <b><u>Branch President</u></b>                                 |  |                               |
| Anthony William Baulderstone                                   |  | Business Development Director |
| <b><u>Branch Vice President</u></b>                            |  |                               |
| Christopher John Reynolds                                      |  | Director                      |
| <b><u>Branch Treasurer</u></b>                                 |  |                               |
| Andrew John Young                                              |  | General Manager               |
| <b><u>Committee</u></b>                                        |  |                               |
| John Allen                                                     |  | Senior Project Manager        |
| Aaron Blackmore                                                |  | Director/Operations Manager   |
| Dennis Lorenzin                                                |  | Managing Director             |
| Andrew Z Lukasik                                               |  | General Manager               |
| Ted Paluszek                                                   |  | Managing Director             |
| Kevin John Renfrey                                             |  | Managing Director             |
| Garry Stewart                                                  |  | General Manager               |
| Raymond Thompson                                               |  | Manager of SA Surfacing       |
| Mark Wauer                                                     |  | Business Director             |
| <b><u>National Councillors</u></b>                             |  |                               |
| Kevin John Renfrey                                             |  | As above                      |
| Graeme Alexander Lawler<br><i>Resignation effective 4/6/07</i> |  | Director                      |
| <b><u>Branch Chief Executive Officer</u></b>                   |  |                               |
| Roderick Fyfe<br><i>Resignation effective 29/6/07</i>          |  | Chief Executive Officer       |
| Allan John Wilkey                                              |  | Admin. Manager                |