

Australian Government

Australian Industrial Registry

11 Exhibition Street Melbourne, VIC 3000 GPO Box 1994, Melbourne, VIC 3001 Telephone: (03) 8661 7989 Fax: (03) 9655 0410 Email: Cynthia.lobooth@air.gov.au

Mr Patrick Dwyer President Civil Contractors Federation Tasmanian Branch PO Box 268 ROSNY PARK TAS 7018

By e-mail: ccftas@civilcontractors.com

Dear Mr Dwyer

### Re: Financial Reports for year ended 30 June 2006– Civil Contractors Federation – Tasmanian Branch – FR2006/253

I acknowledge receipt of the financial reports of the Civil Contractors Federation – Tasmanian Branch for the year ended 30 June 2006 and the amended Operating Report, Secretary's Certificate and the Committee of Management Statement re-signed by the Branch President. The documents were lodged in the Industrial Registry on 5 and 20 October 2006 respectively.

The documents have been filed.

Although the documents have been filed, I would like to comment on some issues arising out of the reports. I make these comments to assist you when you next prepare the financial reports. You do not need to take any further action in respect of the financial reports already lodged.

#### Auditor's Report

In future financial years the Auditor's Report should provide *details of the Auditor's qualifications* to confirm he or she is an approved auditor under s.256 of Schedule 1 of the *Workplace Relations Act 1996* (the RAO Schedule) and Regulation 4 of the *Workplace Relations (Registration and Accountability of Organisations) Regulations 2003* (the RAO Regulations). Regulation 4 defines an approved auditor as a person who is a member of CPA Australia, The Institute of Chartered Accountants in Australia or the National Institute of Accountants and holds a current Public Practice Certificate.

Furthermore, s257(5) of the RAO Schedule sets out the matters on which an auditor is required to state an opinion. Section 257(5) requires the auditor to state, among other things, whether in the auditor's opinion the general purpose financial report is *presented fairly*. The words 'true and fair view' were requirements of the previous legislative regime and are no longer relevant.

I note the Auditor's Report used both terms – '*presents fairly*' and 'true and fair view'. The following wording in an Auditor's Report would satisfy the requirements of s257 of the RAO Schedule:

"In our opinion the general purpose financial report is presented fairly in accordance with applicable Australian Accounting Standards and the requirements imposed by Part 3 of Chapter 8 of Schedule 1 (RAO Schedule) of the Workplace Relations Act 1996."

Please forward a copy of this letter to the reporting unit's auditor, T C Dalby from Tax Break Business and Accounting Services.

#### References to Schedule 1B

I note the financial documents contain references to Schedule 1B of the Workplace Relations Act 1996. Such references should now be to Schedule 1.

### Electronic Lodgment

I encourage you to take advantage of the electronic lodgment service provided by the Registry for future lodgments. You may register as a user and then lodge your documents via the <u>Electronic</u> <u>Lodgment</u> page of the AIRC website at <u>www.airc.gov.au</u>. Alternatively, you may send an email with the documents attached to: <u>riateam3@air.gov.au</u>. Please note that the Rules of the Commission allow for electronic signatures to be used, other than for statutory declarations (see subrule 74A(1)). Where documents are lodged electronically, there will be no need to forward hard copies of the documents.

If you have any queries I can be contacted on (03) 8661 7989 (Wednesday and Thursday).

Yours faithfully,

lyel Barel

Cynthia Lo-Booth Statutory Services Branch

25 October 2006



**TASMANIAN BRANCH:** PO Box 268 Rosny Park , Tasmania 7018 Telephone: (03) 6244 67 44. Facsimile: (03) 6244 67 55 Mob: 0419 120 059 Email: <u>ccftas@civilcontractors.com</u>

13<sup>th</sup> October 2006

Cynthia Lo-Booth Australian Industrial Registry Level 35 80 Collins Street MELBOURNE VIC 3000

Dear Cynthia,

Re: Civil Contractors Federation – Tasmanian Branch Financial Reports for year ended 30 June 2006. FR2006/253

In respect to the above please find attached amended forms as required.

Secretary's certificate – Signed by the President of CCF Tasmania Branch Committee of management Statement – Signed by the President of CCF Tasmania Branch Operating Report – Signed by the President of CCF Tasmania Branch and amended in relation to the paragraph pertaining to whether an Officer or member of the reporting unit is a trustee or director of a superannuation entity.

If you have any queries do not hesitate to contact Elizabeth Frankow on the above contact details or via email at <u>lfrankow@civilcontractors.com</u>.

Regards

Adrian Granger EXECUTIVE DIRECTOR CCF\_TASMANIAN BRANCH



 TASMANIAN BRANCH:

 PO Box 268 Rosny Park , Tasmania 7018

 Telephone: (03) 6244 67 44. Facsimile:

 (03) 6244 67 55 Mob: 0419 120 059

 Email: ccftas@civilcontractors.com

# Committee Of Management Statement

I Patrick Dwyer on  $\frac{17}{10}$  the Committee of Management of Civil Contractors Federation – Tas Branch passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the financial year ended 30 June 2006

The Committee of Management declares in relation to the GPFR that in its opinion:

(a) the financial statements and notes comply with the Australian Accounting Standards;

(b) the financial statements and notes comply with the reporting guidelines of the Industrial Registrar;

(c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;

(d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable;

(e) during the financial year to which the GPFR relates and since the end of that year:

(i) meetings of the committee of management were held in accordance with the rules of the Federation including the rules of a branch concerned; and

(ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the Federation including the rules of a branch concerned; and

(iii) the financial records qf the reporting unit have been kept and maintained in accordance with Schedule 1B of the workplace relations act, and the RAO Regulations; and

(iv) the financial records of the reporting unit have been kept, as far as practible, in a consistent manner to each of the other reporting units of the Federation; and

(v) No requests were received from any member of the reporting unit or a Registrar for information under section 272 of the RAO Schedule; and

(vi) No order has been made for inspection of financial records made by the Commission under section 273 of the RAO Schedule.

For Committee of Management: Patrick Dwyer Title of Office held: President – CCF - Tasmanian Branch

Signature:

Date: 17 10 104



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# Civil Contractors Federation

 TA\$MANIAN BRANCH:

 PO Box 268 Rosny Park , Tasmania 7018

 Telephone: (03) 6244 67 44. Facsimile:

 (03) 6244 67 55 Mob: 0419 120 059

 Email: ccrtas@civilcontractors.com

<u>Certificate of Secretary or Other Authorised Officer the President</u> S268 of Schedule 1 B Workplace Relations Act 1996

I Patrick Dwyer being the President of the Civil Contracting Federation – Tasmanian Branch certify:

- that the documents lodged herewith are copies of the full report, referred to in s268 of the RAO Schedule; and
- that the Full Report was provided to members on 28<sup>th</sup> August 2006; and
- that the full report was presented at the Annual General Meeting of the reporting unit which invitations were sent to all members of Civil Contractors Federation Tasmania Branch to attend General meeting held on 26<sup>th</sup> September 2006 in accordance with section 266 of the RAO Schedule.

1.7/10/06 Signature Date:



**TASMANIAN BRANCH:** PO Box 268 Rosny Park , Tasmania 7018 Telephone: (03) 6244 67 44. Facsimile: (03) 6244 67 55 Mob: 0419 120 059 Email: <u>ccftas@civilcontractors.com</u>

# Civil Contracting Federation – Tasmanian Branch Operating Report for year ended 30 June 2006 - s254

### **Committee of Management Members**

The persons who held office as member of the Committee of Management of the Tasmanian Branch of the Civil Contractors Federation for the financial years ending 30 June 2005 were:

### **CCF TASMANIAN COUNCIL**

<u>Title</u> Executive Director State President

State Vice President:

Honorary Tresurer:

Past President

### COUNCIL REPRESENTITATIVES

<u>Name</u> Mr Adrian Granger Mr Patrick Dwyer

Mr Phil Sidney

Mr Stewart Geeves

Mr Hugh Maslin

Mr Peter Kelly Mr Tony Cook Mr Gavin Young Mr Hugh Maslin Mr Rob Batchelor Mr Stuart Dahlenburg Mr Ross Cubit Mr Phil Sidney Mr Tony Good

Name:

Patrick Dwyer

Title of Office Held: President – Tasmanian Branch

Signature:	filmery	
Date: <u>/7</u> /	101.06	

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### Principal activities

The principal activities of the Tasmanian Branch of the Federation during the financial year were to represent Members as a peak employer association and provide Member services consistent with the objects of the Federation.

### **Results of Principle activities**

The Tasmanian Branch of the Federation's principal activities resulted in: advocacy in relation to industry reform and infrastructure funding; provision of Training, Industrial and Workplace relations services; development of Training Competencies; and provision of Member communications service.

### Significant changes in nature of principle activities

There were no significant changes in the nature of the Association's principal activities during the financial year.

### Significant changes in Federation's Financial Affairs

No matters or circumstances arose during the reporting year which significantly affected the financial affairs of the Tasmanian Branch of the Federation.

### <u>Trustee or Director of Trustee Company of Superannuation entity or exempt Public</u> <u>Sector Superannuation Scheme</u>

No officer or member of the reporting unit holds a position as a trustee or director of a superannuation entity or exempt public sector superannuation scheme where the criterion for holding such position is that they are an officer or member of an organisation

#### Number of Members

The number of persons who, at the end of the financial year were recorded on the Registrar of Members was: Fifty Five (55)

#### Number of Employees:

The number of employees at the end of the financial year of the Tasmanian Office of the Federation was: One (1)

# Manner of resignation s254(2)(c)

# **Rule 9 – Resignation of Members**

(1) A member may resign from the Federation by written notice addressed and delivered to the National Executive Director.

(2) A notice of resignation from the membership of the Federation takes effect:

- (a) Where the member ceases to be eligible to become a member of the Federation:
  - (i) on the day on which the notice is received by the Federation; or
  - (ii) on the day specified in the notice, which is a day not earlier than the day when the member ceases to be eligible to become a member;whichever is later; or
- (b) in any other case:
  - (i) at the end of two weeks, after the notice is received by the Federation; or
  - (ii) on the day specified in the notice; whichever is later.
- (3) Any dues payable but not paid by a former member of the Federation, in relation to a period before the member's resignation from the Federation took effect, may be sued for and recovered in the name of the Federation, in a court of competent jurisdiction, as a debt due to the Federation,
- (4) A notice delivered to the person mentioned in subrule (1) shall be taken to have been received by the Federation when it is delivered,
- (5) A notice of resignation that has been received by the Federation is not invalid because it was not addressed and delivered in accordance with sub rule (1) of Rule 9.
- (6) A resignation from membership is valid even if it is not effected in accordance with this section if the member is informed in writing by or on behalf of the Federation that the resignation has been accepted.



No.1 Ticket Holder 2006 National Conference



Australian Government

Australian Industrial Registry

Level 35, 80 Collins Street Melbourne, VIC 3000 GPO Box 1994, Melbourne, VIC 3001 Telephone: (03) 8661 7777 Fax: (03) 9654 6672 Email: Cynthia.lobooth@air.gov.au

Ms Elizabeth Frankow Branch Administrative Officer Civil Contractors Federation Tasmanian Branch PO Box 268 ROSNY PARK TAS 7018

By e-mail: <a href="mailto:lfrankow@civilcontractors.com">lfrankow@civilcontractors.com</a>

Dear Ms Frankow

# Re: Financial Reports for year ended 30 June 2006 – Civil Contractors Federation – Tasmanian Branch – FR2006/253

I refer to our telephone conversation earlier today.

I have received the financial reports of the Civil Contractors Federation – Tasmanian Branch for the year ended 30 June 2006. The documents were lodged in the Industrial Registry on 5 October 2006.

The documents have not yet been filed.

I confirm that the Secretary's Certificate, Operating Report and the Committee of Management Statement will be re-signed by the Branch President and contemporaneously dated. Please forward the documents to our office as soon as possible to enable the completion and filing of the financial reports.

I further confirm that the Operating Report will be amended in relation to the paragraph pertaining to whether an 'officer *or member*' of the reporting unit is a trustee or director of a superannuation entity. (See s.254(2)(d) of the RAO Schedule).

If you have any queries you may contact me on (03) 8661 7989 (Wednesday and Thursday).

Yours faithfully,

lyel Breel

Cynthia Lo-Booth Statutory Services Officer, Team 3 Statutory Services Branch

12 October 2006



 TASMANIAN BRANCH:

 PO Box 268 Rosny Park , Tasmania 7018

 Telephone: (03) 6244 67 44. Facsimile:

 (03) 6244 67 55 Mob: 0419 120 059

 Email: ccftas@civilcontractors.com

29<sup>th</sup> September 2006

Larry Powell Australian Industrial Registry Level 35 80 Collins Street MELBOURNE VIC 3000

Dear Larry,

Re: Civil Contractors Federation – Tasmanian Branch Financial Reports for year ended 30 June 2006.

In respect to the above please find attached full Report as required.

If you have any queries do not hesitate to contact Elizabeth Frankow on the above contact details or via email at <u>lfrankow@civilcontractors.com</u>.

Regards

Adrian Granger EXECUTIVE DIRECTOR <u>CCF\_\_\_TASMANIAN BRANCH</u>



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 Telephone: (03) 6244 67 44. Facsimile:

 (03) 6244 67 55 Mob: 0419 120 059

 Email: ccftas@civikcontractors.com

<u>Certificate of Secretary or Other Authorised Officer the President</u> S268 of Schedule 1 B Workplace Relations Act 1996

I Adrian Granger being the Executive Director of the Civil Contracting Federation – Tasmanian Branch certify:

- that the documents lodged herewith are copies of the full report, referred to in s268 of the RAO Schedule; and
- that the Full Report was provided to members on 28<sup>th</sup> August 2006; and
- that the full report was presented at the Annual General Meeting of the reporting unit which invitations were sent to all members of Civil Contractors Federation Tasmania Branch to attend General meeting held on 26<sup>th</sup> September 2006 in accordance with section 266 of the RAO Schedule.

Signature 26/9/06 Date:



No.1 Ticket Holder 2006 National Conference



TASMANIAN BRANCH: PO Box 268 Rosny Park , Tasmania 7018 Telephone: (03) 6244 67 44. Facsimile: (03) 6244 67 55 Mob: 0419 120 059 Email: <u>ccftas@civilcontractors.com</u>

# Civil Contracting Federation – Tasmanian Branch Operating Report for year ended 30 June 2006 - s254

### **Committee of Management Members**

The persons who held office as member of the Committee of Management of the Tasmanian Branch of the Civil Contractors Federation for the financial years ending 30 June 2005 were:

### **CCF TASMANIAN COUNCIL**

<u>Title</u> Executive Director State President

State Vice President:

Honorary Tresurer:

Past President

### **COUNCIL REPRESENTITATIVES**

<u>Name</u> Mr Adrian Granger Mr Patrick Dwyer

Mr Phil Sidney

Mr Stewart Geeves

Mr Hugh Maslin

Mr Peter Kelly Mr Tony Cook Mr Gavin Young Mr Hugh Maslin Mr Rob Batchelor Mr Stuart Dahlenburg Mr Ross Cubit Mr Phil Sidney Mr Tony Good

Name:	Adrian Granger
Title of Office Held:	Executive Director – Tasınanian Branch
Signature:	MAN
Date: <u>26 / 9 / 06</u>	

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No.1 Ticket Holder 2006 National Conference



 TASMANIAN BRANCH:

 PO Box 268 Rosny Park , Tasmania 7018

 Telephone: (03) 6244 67 44. Facsimile:

 (03) 6244 67 55 Mob: 0419 120 059

 Email: ccftas@civilcontractors.com

## Principal activities

The principal activities of the Tasmanian Branch of the Federation during the financial year were to represent Members as a peak employer association and provide Member services consistent with the objects of the Federation.

### **Results of Principle activities**

The Tasmanian Branch of the Federation's principal activities resulted in: advocacy in relation to industry reform and infrastructure funding; provision of Training, Industrial and Workplace relations services; development of Training Competencies; and provision of Member communications service.

### Significant changes in nature of principle activities

There were no significant changes in the nature of the Association's principal activities during the financial year.

### Significant changes in Federation's Financial Affairs

No matters or circumstances arose during the reporting year which significantly affected the financial affairs of the Tasmanian Branch of the Federation.

### <u>Trustee or Director of Trustee Company of Superannuation entity or exempt Public</u> <u>Sector Superannuation Scheme</u>

There are no officers who are trustees of a Superannuation entity.

### Number of Members

The number of persons who, at the end of the financial year were recorded on the Registrar of Members was: Fifty Five (55)

### Number of Employees:

The number of employees at the end of the financial year of the Tasmanian Office of the Federation was: One (1)





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# Manner of resignation s254(2)(c)

# **Rule 9 – Resignation of Members**

(1) A member may resign from the Federation by written notice addressed and delivered to the National Executive Director.

(2) A notice of resignation from the membership of the Federation takes effect:

- (a) Where the member ceases to be eligible to become a member of the Federation:
  - (i) on the day on which the notice is received by the Federation; or
  - (ii) on the day specified in the notice, which is a day not earlier than the day when the member ceases to be eligible to become a member;whichever is later; or
- (b) in any other case:
  - (i) at the end of two weeks, after the notice is received by the Federation; or

(ii) on the day specified in the notice; whichever is later.

- (3) Any dues payable but not paid by a former member of the Federation, in relation to a period before the member's resignation from the Federation took effect, may be sued for and recovered in the name of the Federation, in a court of competent jurisdiction, as a debt due to the Federation,
- (4) A notice delivered to the person mentioned in subrule (1) shall be taken to have been received by the Federation when it is delivered,
- (5) A notice of resignation that has been received by the Federation is not invalid because it was not addressed and delivered in accordance with subrule (1) of Rule 9.
- (6) A resignation from membership is valid even if it is not effected in accordance with this section if the member is informed in writing by or on behalf of the Federation that the resignation has been accepted.





 TASMANIAN BRANCH:

 PO Box 268 Rosny Park , Tasmania 7018

 Telephone: (03) 6244 67 44. Facsimile:

 (03) 6244 67 55 Mob: 0419 120 059

 Email: ccftas@civilcontractors.com

# Committee Of Management Statement

I <u>Achieve</u> on <u>26/9/06</u> the Committee of Management of Civil Contractors Federation – Tas Branch passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the financial year ended 30 June 2006

The Committee of Management declares in relation to the GPFR that in its opinion:

(a) the financial statements and notes comply with the Australian Accounting Standards;

(b) the financial statements and notes comply with the reporting guidelines of the Industrial Registrar;

(c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;

(d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable;

(e) during the financial year to which the GPFR relates and since the end of that year:

(i) meetings of the committee of management were held in accordance with the rules of the Federation including the rules of a branch concerned; and

(ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the Federation including the rules of a branch concerned; and

(iii) the financial records qf the reporting unit have been kept and maintained in accordance with Schedule 1B of the workplace relations act, and the RAO Regulations; and

(iv) the financial records of the reporting unit have been kept, as far as practible, in a consistent manner to each of the other reporting units of the Federation; and

(v) No requests were received from any member of the reporting unit or a Registrar for information under section 272 of the RAO Schedule; and

(vi) No order has been made for inspection of financial records made by the Commission under section 273 of the RAO Schedule.

For Committee of Management: Adrian Granger Title of Office held: Executive Director – CCF - Tasmanian Branch

Signature: Date: 26

# TAX XBREAK

# CIVIL CONTRACTORS FEDERATION (TAS) BRANCH ABN:92 631 541 373

## FINANCIAL STATEMENTS

# FOR YEAR ENDED 30<sup>TH</sup> JUNE 2006

## **CONTENTS**

Balance Sheet Statutory Profit & Loss Statement Notes to forming part of the accounts Cash Flow Statement Audit Opinion

### ADVICE YOU CAN COUNT ON

Tax Agent

48 Bathurst Street, Hobart, Tasmania, 7000, ABN: 13-603-051-121 Tel: 0438-00

Public Accountant smania, 7000, Tel: 0438 004 939 Bookkeeper Email: taxbreakta internode.on.net Fax:(03) 6234-5315

## STATEMENT OF FINANCIAL POSITION

## AS AT 30 JUNE 2006

		2006 \$	2005 \$
Current Assets	Note		
Cash	2	53,949	34,517
Receivables	3	29,852	15,881
Total Current Assets		83,801	50,398
Fixed Assets		1,460	0
Total Assets		85,261	50,398
Current Liabilities			
Creditors & Borrowings	4	(89)	2,101
Other	5	1,940	(6,117)
Total Current Libilities		1,851	(4,016)
Total Liabilities		1,851	(4,016)
Net Assets		83,410	46,382
Members' Equity		90.410	46 200
Retained Profits		83,410	46,382
Total Equity		83,410	46,382

The accompanying notes form part of these financial statements.

## INCOME AND EXPENDITURE STATEMENT

### FOR THE YEAR ENDED 30 JUNE 2006

	2006	2005
	\$	\$
NOONE		
INCOME CCF Cards	17,858	7,687
Dinner & Functions	64,447	2,155
Endorsements fees	07,777	748
Awards & Presentations	1,900	3,518
Interest Received	333	328
Membership	38,636	30,173
Fees	6,586	7,778
National Pre-qualification Program	4,055	4,018
CCF Publications	3,440	992
Training	1,040	552
Sponsorship	5,500	-
Sundry Income	338	2,690
TOTAL INCOME	144,133	60,639
EXPENDITURE	050	4 4 9 5
Accountancy	250	1,125
Bank Charges	608	631
Books & Publications	3762	1,130
Civil Contractors Federation CCF Cards	15,077 6,232	5,441
Depreciation	6,232 813	
Functions & Activity Costs	34,106	17,652
Insurance	892	713
Postage	1,461	896
Pre-qualifications system costs	.,	2,100
Printing & Stationery	1,913	2,875
Professional Fees	41,295	30,000
Telephone	400	1,720
Travelling & accomadation	6,614	1,024
Sundry Expenses	1,714	444
TOTAL EXPENDITURE	115,137	65,751
Operating Profit before Income Tax	28,996	(5,112)
Retained earnings carried forward	54,414	59,526
Profit available for Appropraition	83,410	<u>54,</u> 414
RETAINED PROFITS	83,410	54,414

The accompanying notes form part of these financial statements.

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2006

### **NOTE 1** SIGNIFICANT ACCOUNTING POLICIES

These financial statements are a general purpose financial report prepared specifically for the members of the Federation so as to enable compliance with the Work Place Relations Act (1996). The Members have determined that the Federation is not a reporting entity as defined in Statements of Accounting Concepts 1: Definition of a Reporting Entity.

The Statements have been prepared on the basis of historical costs and do not take into account changing money values or, except where specifically stated, current valuations on non-current assets.

The following specific accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of these statements.

#### Income Tax

The Federation is exempt from income tax under Section 50 - 45 of the Income Tax Assessment Act (1997) as amended.

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2006

	2006	2005 \$
Note 2		
Cash at Bank	53,836	34,344
CCF National Conference	113	173
	·· 53,949	34,517
Note 3		
Receivables	29,852	15,881
	29,852	15,881
Note 4		
Accounts Payable	(89)	2,101
	(89)	2,101
Note 5	4.0.40	
GST on supplies	1,940	(6,117)
	1,940	(6,117)

The accompanying notes form part of these financial statements.

## STATEMENT OF CASH FLOWS

### FOR THE YEAR ENDED 30 JUNE 2006

	2006 \$	2005 \$
Cash flow from operating activities Cash Receipts in the course operations Interest Received	(137,156) 156,164 311	53,765 68,614 328
Net cash surplus/deficit from operating activites	19,319	(15,521)
Net increase(decrease) in cash held	19,319	(15,521)
Cash at beginning of year	34,517	50,038
Cash at end of financial year	53,836	34,517

The accompanying notes form part of these financial statements.

## CCF PO BOX 268 Rosny Park

## **Balance Sheet**

### As of June 2006

Assets	
Current Assets	
Cash On Hand	••• •• · • ·
Cheque Account	\$53,694.24
Total Cash On Hand	\$53,694.24
Trade Debtors	\$9,875.43
Total Current Assets	\$63,569.67
Property & Equipment	
Equipment	
Equipment at Cost	\$2,273.00
Equipment Accum Dep'n	-\$813.00
Total Equipment	\$1,460.00
Total Property & Equipment	\$1,460.00
Total Assets	\$65,029.67
Liabilities	
Current Liabilities	
Trade Creditors	-\$89.23
GST Liabilities	
GST Collected	\$10,572.30
GST Paid	-\$10,461.11
Total GST Liabilities	\$111.19
Total Current Liabilities	\$21.96
Total Liabilities	\$21.96
Net Assets	<u>\$65,007.71</u>
Equity	
Retained Earnings	<b>\$54,413.72</b>
Current Year Earnings	\$10,766.97
Historical Balancing	
Total Equity	\$65,007.71

## CCF PO BOX 268 Rosny Park

## Profit & Loss Statement

# July 2005 through June 2006

Income	
Subscriptions	\$38,636.28
Sales	\$6,585.92
Case Earth Entry Fee	\$1,900.00
Carding	\$17,198.51
Retail Sales	\$3,311.22
Training	\$1,040.00
Sponsorship	\$5,500.00
Interest Income	\$332.82
Miscellaneous Income	\$338.10
CCF Ball	\$25,129.22
CCF National Conference	\$21,818.18
Management System	\$4,054.55
Total Income	\$125,844.80
Cost of Sales	
Freight	\$25.95
Purchases for Resale	\$3,736.44
Total Cost of Sales	\$3,762.39
Gross Profit	\$122,082.41
Expenses	
Accounting Fees	\$250.00
Administration	\$41,294.97
Bank Fees	\$548.48
Depreciation Expense	\$813.00
CCF Dinner Costs	\$15,500.09
CCF National Conference	\$18,605.87
Dues & Subscriptions	\$15,076.53
Insurance	\$892.32
Meeting Expenses	\$420.31
Operator Cards	\$6,231.68
Photocopying/Printing	\$1,913.18 \$1,460.92
Postage Repairs & Maintenance	\$1,460.92 \$909.09
Telephone	\$400.00
Travel & Accomodation	\$6,614.00
Sundries	\$385.00
Total Expenses	\$111,315.44
Operating Profit	\$10,766.97
Other Income	
Other Expenses	
Net Dreft / (Loss)	\$10 Jee 07
Net Profit / (Loss)	<u>\$10,766.97</u>

#### Tax Break Business and Accounting Services

### THE CIVIL CONTRACTORS FEDERATION (TAS) BRANCH INDEPENDENT AUDIT REPORT

#### SCOPE

We have audited the financial report, of the Civil Contractors Federation (TAS) Branch for the year ended 30 June 2006 being a general purpose financial report consisting of the statement of financial position, statement of income and expenditure, and accompanying notes set out on pages 1 to 5. The Federations' member are responsible for the financial statements and have determined that the accounting policies used are consistent with the financial reporting requirements of the Civil Contractors Federation (TAS) Branch and are appropriate to meet the needs of the Workplace Relations Act (1996). We have conducted an independent audit of these financial statements in order to express an opinion on it to the members of the Federation. No opinion is expressed as to whether the accounting policies used, and described in Note 1, are appropriate to the needs of the members.

The financial statements have been prepared for distribution to members. We disclaim any assumption of responsibility for any reliance on this report or on the financial statements to which it relates to any person other than the member, or for any purpose other than that for which it was prepared.

The audit has been conducted in accordance with Australian Auditing Standards. The procedures included examination of evidence supporting the amounts and other disclosures in the financial statements, and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial statements are presented fairly in accordance with the accounting policies described in Note 1 to the financial statements. These policies do not require the application of all Accounting Standards nor other mandatory professional reporting requirements in Australia.

The audit opinion expressed in this report has been formed on the above basis.

#### AUDIT OPINION

In our opinion, the general purpose financial reports presents fairly in accordance with applicable Accounting Standards and other mandatory professional reporting requirements in Australia and the requirements of the RAO Schedule.

- a) The financial statements have been prepared in accordance with Section 273 of the Workplace Relations Act (1996), and drawn up to give a true and fair view of:
  - i. The financial affairs of The Civil Contractors Federation (TAS) Branch as at 30 June 2005;

- ii. The income and expenditure, and any surplus or deficit, of the Federation for the year ended 30 June 2006; and
- b) Civil Contractors Federation (TAS) Branch has kept satisfactory accounting records in records in relation to the year, including:
  - i. Records of sources and nature of income of the Federation (including income from members); and
  - ii. Records of the nature and purposes of the expenditure of the Federation; and
- c) All information and explanations required under subsection (2) by the officers or employees of the Federation have been provided.

TAX BREAK BUSINESS & ACCOUNTING SERVICES

2006 7 day of

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Dated this

PAT Div TER

20 Stewart Geeves. Treasurer

PREJIDENT 26 Sept 06

26/9/06 .