



Australian Government
Australian Industrial Registry

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Mr Nigel Haywood
Chief Executive Officer
Civil Contractors Federation
Western Australian Branch

email: nhaywood@civilcontractors.com

Dear Mr Haywood

Re: Financial Report for the Civil Contractors Federation, Western Australian Branch for the financial year ended 30 June 2007 – FR2007/304

I acknowledge receipt of the financial report of the Civil Contractors Federation, Western Australian Branch for the financial year ended 30 June 2007. The documents were lodged with the Registry on 18 October 2007. Subsequent correspondence was received on 21 November 2007 and 31 January 2008.

The financial report has now been filed.

I make the following comments to assist you when you next prepare a financial report. You are not required to take any further action in respect of the report lodged.

Notes to the financial reports

In reference to “subsection 272(2)” contained in Note 1 – Accruals Basis, relates to old legislation contained in Part IX, Division 11 of the Workplace Relations Act 1996. This should be amended in future to refer to “subsection 252(3)” of the RAO Schedule.

Notice under Section 272(5) of the RAO Schedule

As you are aware, the Notes to the GPFR are required to include a notice drawing attention to the fact that information that is prescribed by the RAO Regulations is available to members on request.

The wording of section 272(5) of the RAO Schedule is as follows (emphasis added):

*(5) A general purpose financial report prepared under section 253, a concise report prepared under section 265 and a report prepared under subsection 270(4) must include a notice drawing attention to subsections (1), (2) and (3) of this section **and setting out those subsections.***

Would you please ensure in future that the Notes contain this extract of the RAO Schedule, word for word:

272 Information to be provided to members or Registrar

(1) A member of a reporting unit, or a Registrar, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.

(2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.

(3) A reporting unit must comply with an application made under subsection (1).

Note: This subsection is a civil penalty provision (see section 305).

Statement of Members of the Committee

The Statement of Members of the Committee was a document required under the former financial reporting requirements of the Workplace Relations Act 1996. This document is not required under the RAO Schedule as it has, in effect, been replaced by the Operating Report.

Audit Report

Auditor's Qualification

It is not clear from the Report whether or not the Auditor is an approved Auditor. In this regard I draw your attention to the definitions of approved auditor in regulation 4 of the Workplace Relations (Registration and Accountability of Organisations) Regulations 2003. In all likelihood the Auditor is such a person however, it is our preference that this is made explicit in the Report. I recommend you draw this comment to the attention of your Auditors.

If you wish to discuss any of the matters referred to above I can be contacted on (03) 8661 7764.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Kevin Donnellan', with a long horizontal stroke extending to the right.

Kevin Donnellan

Statutory Services Branch
4 February 2008

**Civil Contractors Federation
Western Australian Branch**

**Board of Management Statement
For the Year ended 30th June 2007**

On 21st August 2007, the Board of Management of the Civil Contractors Federation Western Australian Branch, passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the financial year ended 30th June 2007:

The Board of Management declares in relation to the GPFR that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
 - (b) the financial statements and notes comply with the reporting guidelines of the Industrial Registrar;
 - (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
 - (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable;
 - (e) during the financial year to which the GPFR relates and since the end of that year:
 - (i) meetings of the board of management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (iii) the financial records of the reporting unit have been kept and maintained in accordance with Schedule 1 of the Workplace Relations Act 1996, and the RAO Regulations; and
 - (iv) the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation; and
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- (v) No requests were received from any member of the reporting unit or a Registrar for information under section 272 of the RAO Schedule; and
- (vi) No orders have been made by the Commission under section 273 of the RAO Schedule.

For Board of Management: Lambros Siamos

Title of Office Held: President

Signature:



Date:

18th Oct 2007

**Civil Contractors Federation
Western Australia Branch**

**Operating Report
For the Year ended 30 June 2007**

Principal activities s254(2)(a)

The principal activities of the Western Australia Branch during the financial year were:

Industrial Relations

- Advice to members on WorkChoices and Independent Contractors legislation.
- Advice to members regarding compliance with the National Code.
- General employee relations issues relating to Unfair Dismissals, drug and alcohol testing and other policies.
- Branch continuing relationship with IR Consultants plus referring members where required.
- WA was represented by P Marsh on National IR Subcommittee.
- Industrial Relations sub-committee was reformed and met regularly during the financial year.
- Heelan and Co were engaged by the CCFWA to run IR seminars in the metropolitan area and south-west.

Utilities

- During the year, representatives from the Utilities Subcommittee have met with Water Corporation in regard to issues affecting contractors, Western Power in regard to issues relating to introduction of new energisation processes for sub-divisions and the UDS manual. CCF representatives have also participated in a series of Western Power/UDIA Subdivision Energisation Process Workshops.
- Maintained contact with UDIA and DBYD.
- Mr Peter Rowles and Mr Trevor Gosatti represented the CCFWA on UDAC.

Civil Works

- The CCFWA hosted a safety and liability presentation/workshop on 29th August 2006 to which representatives from the land development industry were invited.
 - Contact was maintained with the UDIA, DBYD, ACEA, MRWA and IPWEA.
 - Following the land supply summit held in June 2006, the CCFWA became involved in matters surrounding the supply of raw materials in the South West that culminated in a meeting with the Minister for Planning and Infrastructure in November 2006. Subsequent to this meeting, a Raw
-

Materials Senior Officers Group (with CCFWA representation) was formed to address the issues raised.

Occupational Safety & Health

- Implications of changes to National Falls Regulations assessed from consultation with membership and responses made through National Office.
- A continuation of working with Government agencies regarding legislative requirements to cover amber flashing lights when on gazetted road reserves. This matter was successfully resolved late in the financial year.
- The OS&H Subcommittee supported project to gather civil specific OSH statistics was finalised and a draft position was presented to the CCFWA Board for comment.
- Branch provided advice to members as required on OS&H issues including Plant Operator induction and assessment, safety audits and general industry OS&H inductions.

Training

- Roll out of Construction Safety Awareness Training commenced late in 2006 to meet new Worksafe requirements that commenced on 1st January 2007. Demand for training was strong.
- Finalised a training strategy paper to guide Branch activities in the training area
- Increased civil construction skills subsidies by BCITF for training.
- Continued discussions with the Beacon Foundation and No-Dole Schools in Western Australia regarding development of a strategy and/or program linking these schools with contractor members. A visit was conducted to a series of civil construction sites that involved VET co-ordinators and school principals.
- Preparation for re-registration audit was commenced.
- Continued participation in the CivilTrain Advisory Committee
- Gained approval for \$30,000 in BCITF funding to support development of learning resources and assessment tools for the Certificate IV in Civil Construction (Supervision).

Main Roads WA

- Continue involvement with WA Road Construction & Maintenance Industry Advisory Group.
- Dialogue continued on Main Roads WA contracting strategy.
- A representative from the CCFWA joined the REACH (Regional Education and Careers in Highways) Foundation Board during the financial year.

Board of Management members have attended, among others:

- UDAC Breakfast Briefings
 - UDAC Committee meetings
 - UDAC Technical Subcommittee meetings
 - Labor Business Roundtable forums
-

Chief Executive Officer, Nigel Haywood had ongoing liaison with:

- National Power Services (NPS)
- Department of Education and Training
- Main Roads WA
- Australasian Society for Trenchless Technology (ASTT)
- CMEIG
- UDIA
- Water Corporation
- Department of Housing & Works
- Western Power
- Dial Before You Dig
- ACEA
- Beacon Foundation
- BCITF
- HIA
- MBA
- RIISC
- WorkSafe WA
- AIRC
- OAMPS Insurance Brokers
- Landcorp
- CCF Nationally
 - National Meetings
 - IR Subcommittee
 - CTAC
 - CEO Management Group
 - State CCF Branches

Special Projects

- The BCITF approved funding for the following:
 - Development of learning materials and assessment resources to support implementation of the Certificate IV in Civil Construction (Supervision). This is a new qualification in the RIISC training package that was endorsed by State Training Authorities during the year.

General

- Existing members and new members have access to the CCF On-Line “Members Only” area on the website via their logon codes (username and password). Members are encouraged to log on and access secured content and also maintain their organisations’ profile to ensure easy identification in the ‘Search for a CCF Contractor or CCF Supplier Member’ function.
 - E-newsletters continue to provide a valuable update for members and are distributed on a fortnightly basis. This is a primary tool for advising members on immediate issues of importance.
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- Despite the high levels of activity in the Western Australian civil construction industry, members and guests continued to support CCFWA Industry Forums & Luncheons and the Earth Awards dinner.
- Meetings of the SW Division were held regularly throughout the year with a range of guest speakers and topics. All meetings were well attended and provide a good indication of the interest that is being shown by existing and potential members in that region.
- Regular meetings of the Board of Management were held throughout the year including a special meeting/s to review the WA Branch Strategic Plan.
- The CCFWA sub-committee structure was resurrected in 2006/2007 with a focus being placed on putting issues before the sub-committees that are topical with these outcomes being fed into the Board of Management meetings.
- The CCFWA Annual General Meeting was held on 27th September 2006 and was well attended.
- The Allied Equipment Industry Dinner incorporating the presentation to state winners of the Case Earth Awards for Environmental and/or Construction Excellence was held in the Golden Ballroom at the Sheraton Perth Hotel on 28th July 2006.
- The annual CCFWA Christmas Dinner Dance sponsored by WesTrac was held on 1st December 2006.

National

- WA contingent of delegates and partners attended the 2006 National Conference in Hobart, Tasmania.
- Rules Review conducted regarding the autonomy of the branches in relation to financial and operational matters.
- P Marsh represented WA at national board meetings throughout the year.
- N Haywood represented WA at Chief Executive Officer meetings and also attended National Board meetings and CivilTrain Advisory Committee (CTAC) training meetings.
- T Gosatti continues his involvement as the CCF representative on RIISC. T Gosatti also chairs the National CivilTrain Advisory Committee.

Results of principal activities s254(2)(a)

The Western Australia Branch principal activities resulted in:

- See above

Significant changes in nature of principal activities s254(2)(a)

There were no significant changes in the nature of the Western Australia Branch principal activities during the financial year.

Significant changes in Federation's Financial Affairs s254(2)(b)

In 2006/07, the organisation recorded an audited surplus of \$404,745 compared to a \$6,595 surplus in 2005/06. This result has largely been due to training activity arising from implementation of Construction Safety Awareness Training across the construction industry by WorkSafe and also a realignment of the organisation training fee structure.

Trustee or director of trustee company of superannuation entity or exempt public sector superannuation scheme s254(2)(d)

No officer, or member [to the best of my knowledge] holds a dedicated position as a superannuation trustee under s254(2)(d) of the RAO Schedule.

Number of Members RAO reg 159(a)

The number of persons who, at the end of the financial year, were recorded on the Register of members was: 92

Number of Employees RAO reg 159(b)

The number of persons who were, at the end of the financial year, employees of the Western Australia Branch of the Federation was: 4 (includes no part-time employees) measured on a full-time equivalent basis.

Committee of Management Members RAO reg 159(c)

The persons who held office as members of the Committee/Board of Management of the Western Australia Branch during the financial year were:

Name	Position	Period
Lambros Siamos	President	01/07/2006 – 30/06/2007
Peter Rowles	Vice President	“
Paul Francis	Hon Treasurer	“
Trevor Gosatti	Board Member	“
John Cole	Board Member	“
Phillip Marsh	Board Member	“
Stephen O'Dwyer	Board Member	“
John Hovey	Board Member	“
Rob Ryan	Board Member	01/07/06 – 27/09/06
Brian Kennewell	Board Member	01/07/06 – 27/09/06

Tony Musgrave	Board Member	01/07/06 – 27/09/06
Stuart Buckby	Board Member	27/09/06 – 30/06/07
Stephen Gill	Board Member	“
Mick Unger	Board Member	“

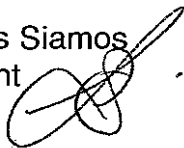
Manner of resignation

Members may resign from the Federation in accordance with rule 9, which reads as follows:

9 - RESIGNATION OF MEMBERS

- (a) A Member may resign from the Federation by written notice addressed and delivered to the Chief Executive Officer (National).
- (b) A notice of resignation from membership of the Federation takes effect:
 - (i) at the end of two weeks after the notice is received by the Federation; or
 - (ii) on the day specified in the notice;
 whichever is later.
- (c) Any dues payable but not paid by a former Member of the Federation in relation to a period before the Member's resignation from the Federation took effect, may be sued for and recovered in the name of the Federation, in a court of competent jurisdiction, as a debt due to the Federation.
- (d) A notice delivered to the person mentioned in subrule (1) shall be taken to have been received by the Federation when it was delivered.
- (e) A notice of resignation that has been received by the Federation is not invalid because it was not addressed and delivered in accordance with sub rule (a) of Rule 9.
- (f) A resignation from membership of the Federation is valid even if it is not effected in accordance with this section if the Member is informed in writing by or on behalf of the Federation that the resignation has been accepted.

Lambros Siamos
President



Signature

Date

18th Oct 2007

Civil Contractors Federation Western Australia Branch

Financial Statements
For the year ended 30 June 2007

John Osborne & Associates Pty Ltd

PO Box 876

Canning Bridge 6153

Phone: 9316 4344 Fax: 9364 5598

Email: stucker@championinvestments.com.au

Civil Contractors Federation Western Australia Branch
Income and Expenditure Statement
For the year ended 30 June 2007

	2007 \$	2006 \$
Income		
Subscriptions	445,998	345,554
Functions Receipts	309,611	213,079
Interest received	16,509	7,749
Other income	7,133	10,697
Training Subsidies (BCITF & Others)	486,696	
Training Funds Received	376,913	350,940
Earth Awards Income		3,038
Publications Income	46,304	34,830
Profit on sale of property, plant, equip		(46)
Total income	1,689,165	965,841
Expenses		
Accountancy	2,823	1,600
Advertising, Marketing and Promotion	14,445	44,155
Annual Leave Provision		(11,372)
Branch Audit	2,300	3,150
Bad Debts		2,033
Bank Fees And Charges	3,956	3,948
Borrowing Expenses		999
Conference/seminar costs	8,871	3,286
Consultants fees	34,504	
Couriers	287	369
Depreciation - plant	25,628	20,044
Doubtful Debts		(514)
Earth Award		3,592
Fringe benefits tax	9,418	6,285
Functions	243,450	192,029
Hire purchase charges	8,778	8,179
Insurance	10,389	8,874
Interest - Australia	95	
Legal fees	13,993	3,786
Light & power	5,071	
Long service leave		4,254
Motor Vehicle Expenses	18,723	11,817

The accompanying notes form part of these financial statements.

Civil Contractors Federation Western Australia Branch
Income and Expenditure Statement
For the year ended 30 June 2007

	2007	2006
	\$	\$
National Office, CCF National Fees	58,976	37,448
Postage	4,419	2,826
Printing & stationery	24,889	16,348
Professional Fees		13,448
Rates & land taxes	30,601	32,605
Rent on land & buildings	3,470	
Repairs & maintenance	16,849	8,091
Salaries & Wages - Employees	340,375	319,904
Staff amenities	1,537	
Subscriptions	4,690	1,197
Superannuation	28,054	30,643
Telephone	13,588	12,442
Training and Videos	341,625	150,785
Travel, accom & conference	12,616	26,993
Total expenses	1,284,420	959,246
Profit from ordinary activities before income tax	404,745	6,595
Income tax revenue relating to ordinary activities		
Net profit attributable to the association	404,745	6,595
Total changes in equity of the association	404,745	6,595
Opening retained profits	239,746	233,151
Net profit attributable to the association	404,745	6,595
Closing retained profits	644,491	239,746

The accompanying notes form part of these financial statements.

Civil Contractors Federation Western Australia Branch
Statement of Financial Position As At 30 June 2007

	Note	2007 \$	2006 \$
Current Assets			
Cash assets		545,647	189,028
Receivables	3	451,875	49,354
Inventories	4	4,872	
Other	6	23,286	2,134
Total Current Assets		<u>1,025,680</u>	<u>240,517</u>
Non-Current Assets			
Other financial assets	5	12,500	12,500
Property, plant and equipment	7	122,603	96,828
Total Non-Current Assets		<u>135,103</u>	<u>109,328</u>
Total Assets		<u>1,160,782</u>	<u>349,845</u>
Current Liabilities			
Payables	8	16,357	775
Interest-bearing liabilities	9	3,671	
Current tax liabilities	10	41,724	13,635
Provisions	11	17,305	5,994
Other	12	351,444	3,339
Total Current Liabilities		<u>430,501</u>	<u>23,742</u>
Non-Current Liabilities			
Interest-bearing liabilities	9	85,791	86,357
Total Non-Current Liabilities		<u>85,791</u>	<u>86,357</u>
Total Liabilities		<u>516,292</u>	<u>110,099</u>
Net Assets		<u>644,491</u>	<u>239,746</u>
Equity			
Retained profits		644,491	239,746
Total Members' Funds		<u>644,491</u>	<u>239,746</u>

The accompanying notes form part of these financial statements.

Civil Contractors Federation Western Australia Branch

Statement of Cash Flows

For the year ended 30 June 2007

2007

2006

Note 2. Reconciliation Of Net Cash Provided By/Used In Operating Activities To Net Profit

Operating profit (loss) after tax	404,745	6,595
Depreciation	25,628	20,044
Provision for doubtful debts		(514)
(Profit) / Loss on sale of property, plant and equipment		46
Changes in assets and liabilities net of effects of purchases and disposals of controlled entities:		
(Increase) decrease in trade and term debtors	(402,521)	(14,506)
(Increase) decrease in finished goods	(4,872)	
(Increase) decrease in prepayments	(21,151)	999
Increase (decrease) in trade creditors and accruals	15,582	775
Increase (decrease) in other creditors	348,105	(48,582)
Increase (decrease) in employee entitlements	11,311	(29,799)
Increase (decrease) in sundry provisions	28,089	8,265
Net cash provided by operating activities	404,916	(56,678)

Civil Contractors Federation Western Australia Branch

Notes to the Financial Statements

For the year ended 30 June 2007

Note 1: Statement of Significant Accounting Policies

The financial report is a general purpose financial report that has been prepared in accordance with Accounting Standards, Urgent Issues Group Consensus Views and other authoritative pronouncements of the Australian Accounting Standards Board. This report has been prepared as appropriate to meet the needs of the members, the Federation's constitution and the relevant legislative requirements of the Workplace Relations Act 1996, as amended and the Workplace Relations Regulations 1996.

The financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where stated, current valuations of non-current assets. Cost is based on the fair values of the consideration given in exchange for assets.

The following is a summary of the material accounting policies adopted by the economic entity in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

Historical Cost

The accounts have been prepared on the basis of historical costs and do not take into account changing money values, or except where stated, current valuations of non-current assets.

Accruals Basis

The Federation has determined that in accordance with subsection 272 (2) of the Workplace Relations Act 1996, as amended it will prepare the accounts on an accruals basis.

Income Tax

The Federation is exempt from Income Tax under Section 5-15 of the Income Tax Assessment Act 1997, as amended, accordingly the Federation does not account for income tax.

Investments

Investments are bought to account at cost or at valuation. The carrying amount of investments is reviewed annually to ensure that it is not in excess of the recoverable amount of the investments. Dividends and interest are bought to account in the Income and Expenditure statement when received.

Property, Plant and Equipment

Property, plant and equipment are included at cost or where stated at independent valuation. All fixed assets not subject to independent valuation, including buildings but excluding freehold land, are depreciated using rates and methods estimated to write off the cost over the estimated useful life of the asset concerned and commencing from the time the asset is held ready for use.

Leases

Leases of fixed assets, whether for finance leases or operating leases, are charged as expenses in the period in which they are incurred.

Civil Contractors Federation Western Australia Branch

Notes to the Financial Statements

For the year ended 30 June 2007

Employee Entitlements

Provision is made for the Federation's liability for annual leave and long service leave arising from services rendered by employees to the reporting date. The provision for long service leave includes the Federation's legal obligation and expected future payments where no legal entitlements have arisen and the employee has completed at least seven years of service.

Liabilities have not been discounted to their present values.

Contributions made to an employee superannuation fund are charged as an expense when incurred. Other than as required by the Superannuation Guarantee Legislation, there is no legal obligation to provide benefits to employees on retirement.

NOTICE TO MEMBERS

Information to be provided to Members or Registrar

In accordance with subsection 272(2) of the RAO Schedule, as amended, the attention of the members is drawn to subsections 272 (1), (2), (3) and reference to subsection 275 (5) of the RAO schedule which provides as follows:

- 1) A member of an organisation, or a Registrar, may apply to the organisation for specified prescribed information in relation to the organisation.
 - 2) An organisation, shall on application made under subsection (1) by a member of the organisation or a Registrar, make the specified information available to the members or Registrar in such manner, and within such time, as is prescribed.
 - 3) A Registrar may only make an application under subsection (1) at the request of a member of the organisation concerned, and the Registrar shall provide to the member information received because of an application made at the request of the member.
-

Civil Contractors Federation Western Australia Branch

Notes to the Financial Statements

For the year ended 30 June 2007

2007

2006

Note 3: Receivables

Current

Trade debtors	451,875	49,354
	<u>451,875</u>	<u>49,354</u>

Note 4: Inventories

Current

Raw materials and stores at net realisable value	4,872	
	<u>4,872</u>	

Note 5: Other Financial Assets

Available for sale financial assets include:

Non-Current

Other investments

- Interests in partnership		
- Other investments	12,500	12,500
	<u>12,500</u>	<u>12,500</u>

Available for sale financial assets	<u>12,500</u>	<u>12,500</u>
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Note 6: Other Assets

Current

Prepayments	23,286	2,134
	<u>23,286</u>	<u>2,134</u>

Civil Contractors Federation Western Australia Branch
Notes to the Financial Statements
For the year ended 30 June 2007

2007

2006

Note 7: Property, Plant and Equipment

Leased plant and equipment:

- At cost	113,207	87,672
- Less: Accumulated amortisation	(69,243)	(54,324)
	43,964	33,348

Motor vehicles:

- At cost	109,993	84,125
- Less: Accumulated depreciation	(31,355)	(20,646)
	78,639	63,480
	122,603	96,828

Note 8: Payables

Unsecured:

- Trade creditors	16,357	775
	16,357	775
	16,357	775

Civil Contractors Federation Western Australia Branch

Notes to the Financial Statements

For the year ended 30 June 2007

2007

2006

Note 9: Borrowings

Current

Unsecured:

- Other loans

3,671

3,671

3,671

Non-Current

Unsecured:

- Loans from holding company

85,791

86,357

85,791

86,357

85,791

86,357

Note 10: Tax Liabilities

Current

GST & PAYGW Payable

41,724

13,635

41,724

13,635

Note 11: Provisions

Current

Employee entitlements*

17,305

5,994

17,305

5,994

* Aggregate employee entitlements liability

17,305

5,994

There were 4 employees at the end of the year

Civil Contractors Federation Western Australia Branch
Notes to the Financial Statements
For the year ended 30 June 2007

2007

2006

Provision for Employee Entitlements

A provision has been recognised for employee entitlements relating to annual and long service leave for employees. In calculating the present value and future cash flows in respect of long service leave, the probability of long service leave being taken is based upon historical data. The measurement and recognition criteria for employee benefits has been included in Note: Statement of significant account policies.

Note 12: Other Liabilities

Current

Advance payments	351,444	
Sundry		3,339
	<u>351,444</u>	<u>3,339</u>

Civil Contractors Federation Western Australia Branch
Statement by Members of the Committee
For the year ended 30 June 2007

In the opinion of the Committee the Statement of Financial Position, Statement of Financial Performance, Statement of Cash Flows and Notes to the Financial Statements:

1. Presents fairly the financial position of Civil Contractors Federation Western Australia Branch as at 30 June 2007 and its performance for the year ended on that date in accordance with Australian Accounting Standards, mandatory professional reporting requirements and other authoritative pronouncements of the Australian Accounting Standards Board.
2. At the date of this statement, there are reasonable grounds to believe that the association will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:



President



Treasurer

Civil Contractors Federation Western Australia Branch
Independent Audit Report to the Members

Scope

I certify that I have audited the attached general purpose financial report of the CIVIL CONTRACTORS FEDERATION WESTERN AUSTRALIAN BRANCH ABN 88 811 975 001 ("the Federation"), for the year ended 30th June 2007 as set out in the preceeding pages. The Federation's Committee of Management is responsible for the financial report and has determined that the accounting policies used, described in the Notes to the Financial Statements, are consistent with financial reporting requirements of the Federation's constitution, comply with the requirements of the Workplace Relations Act 1996, as amended ("the Act"), comply with the requirements of the Workplace Relations Regulations 1996, as amended ("the Regulations") and are appropriate to meet the needs of the members.

I have conducted an independent audit of the financial report in order to express an opinion on it to the members of the CIVIL CONTRACTORS FEDERATION, WESTERN AUSTRALIAN BRANCH. No opinion is expressed as to whether the accounting policies are appropriate to meet the needs of the members.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance whether the financial report is free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly in accordance with Accounting Standards and other mandatory professional reporting requirements so as to present a view which is consistent with our understanding of the association's financial position and performance as represented by the results of its operations and its cash flows.

The audit opinion expressed in this report has been formed on the above basis.

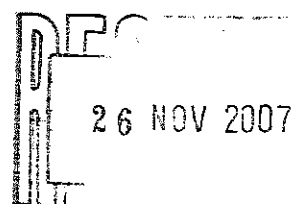
Audit opinion

In our opinion, the financial report of the CIVIL CONTRACTORS FEDERATION, WESTERN AUSTRALIAN BRANCH ABN 88 811 975 001 was properly drawn up. The general purpose financial report presents fairly in accordance with applicable Australian Accounting Standards and other mandatory professional reporting requirements of the RAO Schedule.

Signed on 14 November, 2007:



Stuart Tucker, CPA
John Osborne & Associates Pty Ltd
22 Moreau Mews, Applecross WA 6153





Australian Government
Australian Industrial Registry

Level 5, 11 Exhibition Street
Melbourne, VIC 3000
GPO Box 1994, Melbourne, VIC 3001
Telephone: (03) 8661 7764
Fax: (03) 9655 0410
Email: kevin.donnellan@air.gov.au

Mr Nigel Haywood
Chief Executive Officer
Civil Contractors Federation
Western Australian Branch

email: nhaywood@civilcontractors.com

Dear Mr Haywood

Schedule 1 - Workplace Relations Act 1996
Extension of time for providing financial report to members
(FR2007/304)

I refer to your letter dated 21 November 2007, in relation to a request for an extension of time to supply a copy of the financial report of Civil Contractors Federation, Western Australian Branch to its members.

I hereby grant to the reporting unit under subsection 265(5) of Schedule 1 of the Act an extension of time until 31 December 2007 to supply to members of the reporting unit a copy of the financial report prepared for the year ended 30 June 2007.

Yours sincerely,

A handwritten signature in dark ink, appearing to be 'T. Nassios', written over a faint, illegible background.

T. Nassios
DEPUTY INDUSTRIAL REGISTRAR

22 November 2007



CIVIL CONTRACTORS FEDERATION

Mr Iain Stewart
Australian Industrial Registry
GPO Box 1994
MELBOURNE VIC 3001

CIVIL CONTRACTORS FEDERATION (WA BRANCH) REPORTING REQUIREMENTS

Dear Mr Stewart

I refer to correspondence received from Mr Donnellan from your office (attached) and my subsequent discussions with Mr Donnellan and yourself.

The Civil Contractors Federation (WA Branch) takes its responsibilities under Schedule 1 of the Workplace Relations Act (1996) seriously and will ensure that appropriate actions are taken in subsequent years to address the procedural matters that your office has raised.

To address the matters that you have outlined at this time of year, to meet reporting requirements as outlined in Division 5 of the Workplace Relations Amendment (Registration and Accountability of Organisations) Act 2002, will prove a difficult task.

Accordingly, I formally request an extension of the reporting timelines as outlined in s266(1) and s265(5) of the Act.

Such an extension will enable documentation to be presented to the membership in accordance with the Act and forwarded to the Registry for filing prior to the end of January 2008.

Your early agreement to this request (or otherwise) would be most appreciated.

Yours sincerely

Nigel Haywood
CHIEF EXECUTIVE OFFICER

21 November 2007



Australian Government
Australian Industrial Registry

Level 5, 11 Exhibition Street
Melbourne, VIC 3000
GPO Box 1994, Melbourne, VIC 3001
Telephone: (03) 8661 7764
Fax: (03) 9655 0410
Email: kevin.donnellan@air.gov.au

Mr Nigel Haywood
Chief Executive Officer
Civil Contractors Federation
Western Australian Branch

email: nhaywood@civilcontractors.com

Dear Mr Haywood

**Re: Schedule 1 of the Workplace Relations Act 1996 (Schedule 1)
Financial Report for the Civil Contractors Federation, Western Australian
Branch for year ended 30 June 2007 – FR2007/304**

I acknowledge receipt of the financial report of the Civil Contractors Federation, Western Australian Branch for the year ended 30 June 2007. The documents were lodged with the Registry on 18 October 2007.

The financial report is not filed.

The following matters require your attention before any action can be taken to file the above report.

As you are aware, the financial reporting obligations set out in Schedule 1 of the Workplace Relations Act 1996 (the RAO Schedule) requires the reporting unit to undertake various steps in accordance with specified timelines.

On the face of the documents lodged it appears the reporting unit may not have complied with several of the legislative target dates. For example, the Auditor's Statement pre-dates the date of the resolution of the Board of Management Statement of 21 August 2007.

Reporting requirements

The reporting unit is required to prepare a general purpose financial report (section 253) including financial statements and notes; the committee of management prepares an operating report (section 254) and a committee of management statement (section 255(4) and items 24-26 of the Registrar's guidelines). These documents form the "financial report" which must be audited (section 257) and from the audit, the Auditor prepares the "auditor's statement" which is given to the reporting unit.

The reporting unit is required to provide a copy of the financial report and the auditor's statement to members 21 days prior (section 265(5)(a)) to its presentation to a general meeting (section 266(1) & (2)). The Registry has produced a fact sheet which sets out in diagrammatic form (fact sheet 9) the requisite sequence. This document can be accessed at:
http://www.airc.gov.au/fact_sheets/factsheets.html.

If the sequence of actual events is as stated on the various documents then the Branch will need to repeat steps from step 6 onward in the facts sheet referred to above. However, if the sequence of events is not accurately reflected in the documentation lodged then you should re-lodge the appropriate documentation.

If you wish to discuss any of the matters referred to above I can be contacted on (03) 8661 7764.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Kevin Donnellan', with a long horizontal stroke extending to the right.

Kevin Donnellan

Statutory Services Branch
29 October 2007



Mr Nigel Haywood
Chief Executive Officer
Civil Contractors Federation
Western Australian Branch

email: nhaywood@civilcontractors.com

Dear Mr Haywood

**Re: Schedule 1 of the Workplace Relations Act 1996 (Schedule 1)
Financial Report for the Civil Contractors Federation, Western Australian
Branch for year ended 30 June 2007 – FR2007/304**

I acknowledge receipt of the financial report of the Civil Contractors Federation, Western Australian Branch for the year ended 30 June 2007. The documents were lodged with the Registry on 18 October 2007.

The financial report is not filed.

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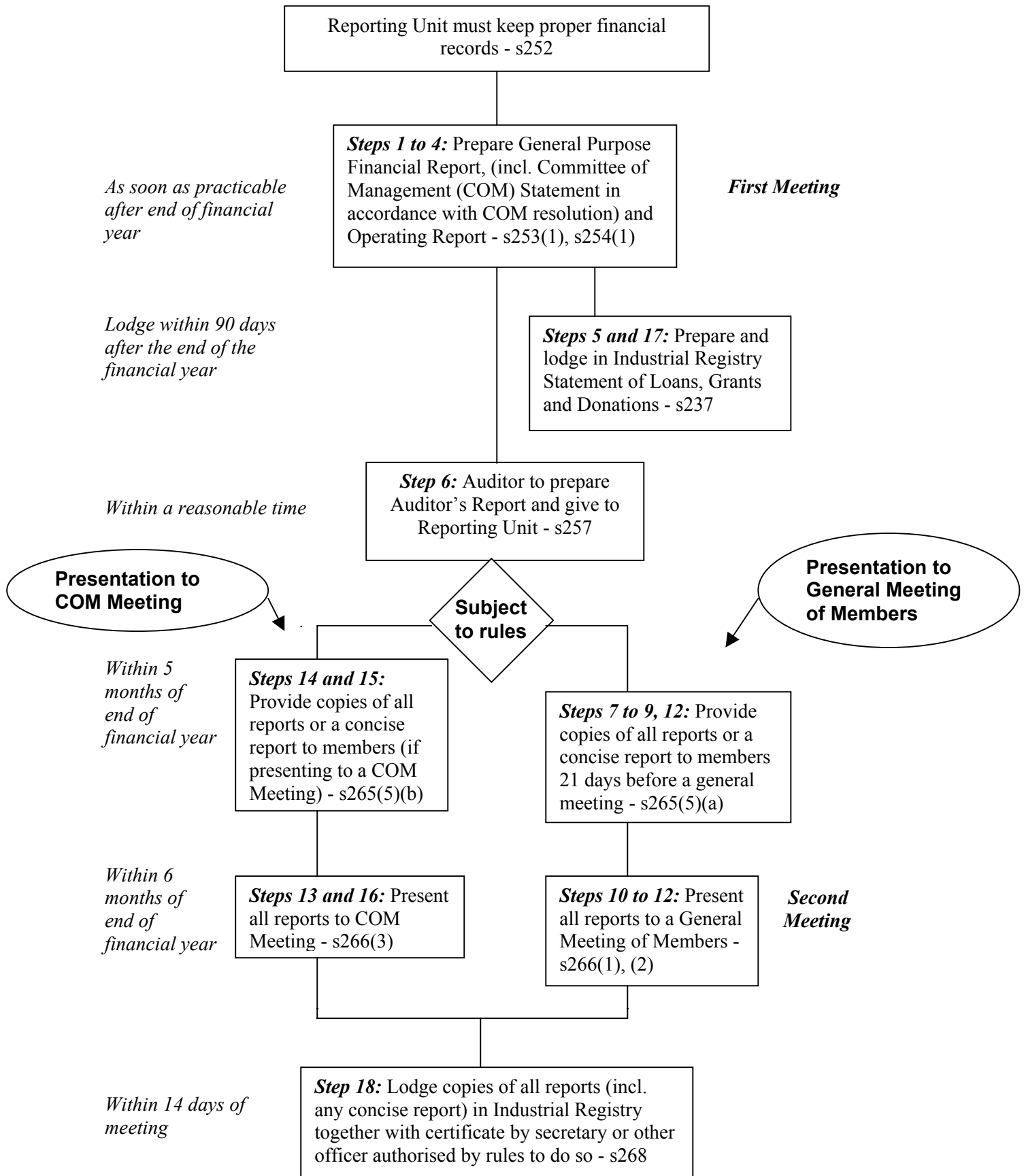
Yours sincerely

A handwritten signature in black ink, appearing to read 'K Donnellan', with a long horizontal flourish extending to the right.

Kevin Donnellan

Statutory Services Branch
29 October 2007

Diagrammatic Summary of Financial Reporting Process and Time-Limits



NOTE: The references to steps relate to the narrative description of the Financial Reporting Process and Time-Limits in Registry FACT Sheet No. 08/2003 - http://www.airc.gov.au/fact_sheets/08_fact_sheet.htm



CIVIL CONTRACTORS FEDERATION

ABN 88 811 975 001

Western Australia
Branch
PO Box 688,
Mirrabooka WA 6945
Level 1,
68-70 Malaga Drive
Malaga WA 6090

Tel: 08 9249 8944
Fax: 08 9209 2669

Email:
ccfwa@civilcontractors.com

Website:
www.civilcontractors.com

Civil Train
Western Australia

RTO
National Provider
No. 5744

18 October 2007

Australian Industrial Registry
RIA Team 3
GPO Box 1994S
MELBOURNE VIC 3001

LODGEMENT OF DOCUMENTS FOR 2006/2007

Please find attached financial reports of the Western Australian Branch of the Civil Contractors Federation for the year ended 30 June 2007.

The attached documents were distributed to members on 28th August 2007 and presented to members at the Annual General Meeting held on 18th September 2007.

Yours sincerely

Nigel Haywood
CHIEF EXECUTIVE OFFICER

Enc.



Registered under the Workplace Relations Act 1996



JOHN OSBORNE & ASSOCIATES PTY LTD

ABN 82 096 808 990

22 Moreau Mews, Applecross, WA 6153
Postal: PO Box 876, Canning Bridge, WA 6153
Email: admin@championinvestments.com.au
Telephone: 08 9316 4344
Facsimile: 08 9364 5598

2nd August 2007

Civil Contractors Federation
Western Australian Branch
Level 1
68 – 70 Malaga Drive
MALAGA WA 6090

Dear Nigel

RE: AUDIT OF FEDERATION FOR YEAR ENDED 30TH JUNE 2007

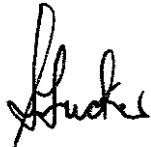
Please find enclosed copy of signed financial statements for the federation for the year ended 30th June 2007.

There were no problems with the accounts.

We again state that we are willing to undertake the audit next year for your branch.

I look forward to seeing you in the near future.

Yours faithfully



STUART TUCKER

Civil Contractors Federation Western Australia Branch

Financial Statements
For the year ended 30 June 2007

ORIGINAL 2-8-08

John Osborne & Associates Pty Ltd

PO Box 876

Canning Bridge 6153

Phone: 9316 4344 Fax: 9364 5598

Email: stucker@championinvestments.com.au

Civil Contractors Federation Western Australia Branch
Income and Expenditure Statement
For the year ended 30 June 2007

	2007 \$	2006 \$
Income		
Subscriptions	445,998	345,554
Functions Receipts	309,611	213,079
Interest received	16,509	7,749
Other income	7,133	10,697
Training Subsidies (BCITF & Others)	486,696	
Training Funds Received	376,913	350,940
Earth Awards Income		3,038
Publications Income	46,304	34,830
Profit on sale of property, plant, equip		(46)
Total income	1,689,165	965,841
Expenses		
Accountancy	2,823	1,600
Advertising, Marketing and Promotion	14,445	44,155
Annual Leave Provision		(11,372)
Branch Audit	2,300	3,150
Bad Debts		2,033
Bank Fees And Charges	3,956	3,948
Borrowing Expenses		999
Conference/seminar costs	8,871	3,286
Consultants fees	34,504	
Couriers	287	369
Depreciation - plant	25,628	20,044
Doubtful Debts		(514)
Earth Award		3,592
Fringe benefits tax	9,418	6,285
Functions	243,450	192,029
Hire purchase charges	8,778	8,179
Insurance	10,389	8,874
Interest - Australia	95	
Legal fees	13,993	3,786
Light & power	5,071	
Long service leave		4,254
Motor Vehicle Expenses	18,723	11,817

The accompanying notes form part of these financial statements.

Civil Contractors Federation Western Australia Branch
Income and Expenditure Statement
For the year ended 30 June 2007

	2007 \$	2006 \$
National Office, CCF National Fees	58,976	37,448
Postage	4,419	2,826
Printing & stationery	24,889	16,348
Professional Fees		13,448
Rates & land taxes	30,601	32,605
Rent on land & buildings	3,470	
Repairs & maintenance	16,849	8,091
Salaries & Wages - Employees	340,375	319,904
Staff amenities	1,537	
Subscriptions	4,690	1,197
Superannuation	28,054	30,643
Telephone	13,588	12,442
Training and Videos	341,625	150,785
Travel, accom & conference	12,616	26,993
Total expenses	<u>1,284,420</u>	<u>959,246</u>
Profit from ordinary activities before income tax	404,745	6,595
Income tax revenue relating to ordinary activities		
Net profit attributable to the association	<u>404,745</u>	<u>6,595</u>
Total changes in equity of the association	<u>404,745</u>	<u>6,595</u>
Opening retained profits	239,746	233,151
Net profit attributable to the association	404,745	6,595
Closing retained profits	<u>644,491</u>	<u>239,746</u>

The accompanying notes form part of these financial statements.

Civil Contractors Federation Western Australia Branch
Statement of Financial Position As At 30 June 2007

	Note	2007 \$	2006 \$
Current Assets			
Cash assets		545,647	189,028
Receivables	3	451,875	49,354
Inventories	4	4,872	
Other	6	23,286	2,134
Total Current Assets		<u>1,025,680</u>	<u>240,517</u>
Non-Current Assets			
Other financial assets	5	12,500	12,500
Property, plant and equipment	7	122,603	96,828
Total Non-Current Assets		<u>135,103</u>	<u>109,328</u>
Total Assets		<u>1,160,782</u>	<u>349,845</u>
Current Liabilities			
Payables	8	16,357	775
Interest-bearing liabilities	9	3,671	
Current tax liabilities	10	41,724	13,635
Provisions	11	17,305	5,994
Other	12	351,444	3,339
Total Current Liabilities		<u>430,501</u>	<u>23,742</u>
Non-Current Liabilities			
Interest-bearing liabilities	9	85,791	86,357
Total Non-Current Liabilities		<u>85,791</u>	<u>86,357</u>
Total Liabilities		<u>516,292</u>	<u>110,099</u>
Net Assets		<u>644,491</u>	<u>239,746</u>
Equity			
Retained profits		644,491	239,746
Total Members' Funds		<u>644,491</u>	<u>239,746</u>

The accompanying notes form part of these financial statements.

Civil Contractors Federation Western Australia Branch

Statement of Cash Flows

For the year ended 30 June 2007

2007

2006

Note 2. Reconciliation Of Net Cash Provided By/Used In Operating Activities To Net Profit

Operating profit (loss) after tax	404,745	6,595
Depreciation	25,628	20,044
Provision for doubtful debts		(514)
(Profit) / Loss on sale of property, plant and equipment		46
Changes in assets and liabilities net of effects of purchases and disposals of controlled entities:		
(Increase) decrease in trade and term debtors	(402,521)	(14,506)
(Increase) decrease in finished goods	(4,872)	
(Increase) decrease in prepayments	(21,151)	999
Increase (decrease) in trade creditors and accruals	15,582	775
Increase (decrease) in other creditors	348,105	(48,582)
Increase (decrease) in employee entitlements	11,311	(29,799)
Increase (decrease) in sundry provisions	28,089	8,265
Net cash provided by operating activities	404,916	(56,678)

Civil Contractors Federation Western Australia Branch

Notes to the Financial Statements

For the year ended 30 June 2007

Note 1: Statement of Significant Accounting Policies

The financial report is a general purpose financial report that has been prepared in accordance with Accounting Standards, Urgent Issues Group Consensus Views and other authoritative pronouncements of the Australian Accounting Standards Board. This report has been prepared as appropriate to meet the needs of the members, the Federation's constitution and the relevant legislative requirements of the Workplace Relations Act 1996, as amended and the Workplace Relations Regulations 1996.

The financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where stated, current valuations of non-current assets. Cost is based on the fair values of the consideration given in exchange for assets.

The following is a summary of the material accounting policies adopted by the economic entity in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

Historical Cost

The accounts have been prepared on the basis of historical costs and do not take into account changing money values, or except where stated, current valuations of non-current assets.

Accruals Basis

The Federation has determined that in accordance with subsection 272 (2) of the Workplace Relations Act 1996, as amended it will prepare the accounts on an accruals basis.

Income Tax

The Federation is exempt from Income Tax under Section 5-15 of the Income Tax Assessment Act 1997, as amended, accordingly the Federation does not account for income tax.

Investments

Investments are bought to account at cost or at valuation. The carrying amount of investments is reviewed annually to ensure that it is not in excess of the recoverable amount of the investments. Dividends and interest are bought to account in the Income and Expenditure statement when received.

Property, Plant and Equipment

Property, plant and equipment are included at cost or where stated at independent valuation. All fixed assets not subject to independent valuation, including buildings but excluding freehold land, are depreciated using rates and methods estimated to write off the cost over the estimated useful life of the asset concerned and commencing from the time the asset is held ready for use.

Leases

Leases of fixed assets, whether for finance leases or operating leases, are charged as expenses in the period in which they are incurred.

Civil Contractors Federation Western Australia Branch

Notes to the Financial Statements

For the year ended 30 June 2007

Employee Entitlements

Provision is made for the Federation's liability for annual leave and long service leave arising from services rendered by employees to the reporting date. The provision for long service leave includes the Federation's legal obligation and expected future payments where no legal entitlements have arisen and the employee has completed at least seven years of service.

Liabilities have not been discounted to their present values.

Contributions made to an employee superannuation fund are charged as an expense when incurred. Other than as required by the Superannuation Guarantee Legislation, there is no legal obligation to provide benefits to employees on retirement.

NOTICE TO MEMBERS

Information to be provided to Members or Registrar

In accordance with subsection 272(2) of the RAO Schedule, as amended, the attention of the members is drawn to subsections 272 (1), (2), (3) and reference to subsection 275 (5) of the RAO schedule which provides as follows:

- 1) A member of an organisation, or a Registrar, may apply to the organisation for specified prescribed information in relation to the organisation.
 - 2) An organisation, shall on application made under subsection (1) by a member of the organisation or a Registrar, make the specified information available to the members or Registrar in such manner, and within such time, as is prescribed.
 - 3) A Registrar may only make an application under subsection (1) at the request of a member of the organisation concerned, and the Registrar shall provide to the member information received because of an application made at the request of the member.
-

Civil Contractors Federation Western Australia Branch

Notes to the Financial Statements

For the year ended 30 June 2007

2007

2006

Note 3: Receivables

Current

Trade debtors	451,875	49,354
	<u>451,875</u>	<u>49,354</u>

Note 4: Inventories

Current

Raw materials and stores at net realisable value	4,872	
	<u>4,872</u>	

Note 5: Other Financial Assets

Available for sale financial assets include:

Non-Current

Other investments

- Interests in partnership

- Other investments

12,500	12,500
<u>12,500</u>	<u>12,500</u>

Available for sale financial assets

<u>12,500</u>	<u>12,500</u>
---------------	---------------

Note 6: Other Assets

Current

Prepayments	23,286	2,134
	<u>23,286</u>	<u>2,134</u>

Civil Contractors Federation Western Australia Branch

Notes to the Financial Statements

For the year ended 30 June 2007

	2007	2006
Note 7: Property, Plant and Equipment		
Leased plant and equipment:		
- At cost	113,207	87,672
- Less: Accumulated amortisation	(69,243)	(54,324)
	<u>43,964</u>	<u>33,348</u>
Motor vehicles:		
- At cost	109,993	84,125
- Less: Accumulated depreciation	(31,355)	(20,646)
	<u>78,639</u>	<u>63,480</u>
	<u>122,603</u>	<u>96,828</u>

Note 8: Payables

Unsecured:

- Trade creditors	16,357	775
	<u>16,357</u>	<u>775</u>
	<u>16,357</u>	<u>775</u>

Civil Contractors Federation Western Australia Branch

Notes to the Financial Statements

For the year ended 30 June 2007

2007

2006

Note 9: Borrowings

Current

Unsecured:

- Other loans

3,671	
<u>3,671</u>	
<u>3,671</u>	

Non-Current

Unsecured:

- Loans from holding company

85,791	86,357
<u>85,791</u>	<u>86,357</u>
<u>85,791</u>	<u>86,357</u>

Note 10: Tax Liabilities

Current

GST & PAYGW Payable

41,724	13,635
<u>41,724</u>	<u>13,635</u>

Note 11: Provisions

Current

Employee entitlements*

17,305	5,994
<u>17,305</u>	<u>5,994</u>

* Aggregate employee entitlements liability

17,305 5,994

There were 4 employees at the end of the year

Civil Contractors Federation Western Australia Branch

Notes to the Financial Statements

For the year ended 30 June 2007

2007

2006

Provision for Employee Entitlements

A provision has been recognised for employee entitlements relating to annual and long service leave for employees. In calculating the present value and future cash flows in respect of long service leave, the probability of long service leave being taken is based upon historical data. The measurement and recognition criteria for employee benefits has been included in Note: Statement of significant account policies.

Note 12: Other Liabilities

Current

Advance payments	351,444	
Sundry		3,339
	<u>351,444</u>	<u>3,339</u>

Civil Contractors Federation Western Australia Branch
Statement by Members of the Committee
For the year ended 30 June 2007

In the opinion of the Committee the Statement of Financial Position, Statement of Financial Performance, Statement of Cash Flows and Notes to the Financial Statements:

1. Presents fairly the financial position of Civil Contractors Federation Western Australia Branch as at 30 June 2007 and its performance for the year ended on that date in accordance with Australian Accounting Standards, mandatory professional reporting requirements and other authoritative pronouncements of the Australian Accounting Standards Board.
2. At the date of this statement, there are reasonable grounds to believe that the association will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:



President



Treasurer

Civil Contractors Federation Western Australia Branch
Independent Audit Report to the Members

Scope

I certify that I have audited the attached general purpose financial report of the CIVIL CONTRACTORS FEDERATION WESTERN AUSTRALIAN BRANCH ABN 88 811 975 001 ("the Federation"), for the year ended 30th June 2007 as set out in the preceeding pages. The Federation's Committee of Management is responsible for the financial report and has determined that the accounting policies used, described in the Notes to the Financial Statements, are consistent with financial reporting requirements of the Federation's constitution, comply with the requirements of the Workplace Relations Act 1996, as amended ("the Act"), comply with the requirements of the Workplace Relations Regulations 1996, as amended ("the Regulations") and are appropriate to meet the needs of the members.

I have conducted an independent audit of the financial report in order to express an opinion on it to the members of the CIVIL CONTRACTORS FEDERATION, WESTERN AUSTRALIAN BRANCH. No opinion is expressed as to whether the accounting policies are appropriate to meet the needs of the members.


Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance whether the financial report is free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly in accordance with Accounting Standards and other mandatory professional reporting requirements so as to present a view which is consistent with our understanding of the association's financial position and performance as represented by the results of its operations and its cash flows.

The audit opinion expressed in this report has been formed on the above basis.

Audit opinion

In our opinion, the financial report of the CIVIL CONTRACTORS FEDERATION, WESTERN AUSTRALIAN BRANCH ABN 88 811 975 001 was properly drawn up. The general purpose financial report presents fairly in accordance with applicable Australian Accounting Standards and other mandatory professional reporting requirements of the RAO Schedule.

Signed on 1 August, 2007:



Stuart Tucker, CPA

John Osborne & Associates Pty Ltd
22 Moreau Mews, Applecross WA 6153

Certificate of Designated Officer
s268 of Schedule 1 *Workplace Relations Act 1996*

I Lambros Siamos being the President of the Civil Contractors Federation Western Australian Branch certify:

- that the documents lodged herewith are copies of the full report referred to in s268 of the RAO Schedule; and
- that the full report was provided to members on 28th August 2007 and
- that the full report was presented to a general meeting of members of the reporting unit on 18th September 2007; in accordance with section 266 of the RAO Schedule.

Signature:



Date:

18th Oct 2007

**Civil Contractors Federation
Western Australian Branch**

**Board of Management Statement
For the Year ended 30th June 2007**

On 21st August 2007, the Board of Management of the Civil Contractors Federation Western Australian Branch, passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the financial year ended 30th June 2007:

The Board of Management declares in relation to the GPFR that in its opinion:

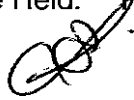
- (a) the financial statements and notes comply with the Australian Accounting Standards;
 - (b) the financial statements and notes comply with the reporting guidelines of the Industrial Registrar;
 - (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
 - (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable;
 - (e) during the financial year to which the GPFR relates and since the end of that year:
 - (i) meetings of the board of management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (iii) the financial records of the reporting unit have been kept and maintained in accordance with Schedule 1 of the Workplace Relations Act 1996, and the RAO Regulations; and
 - (iv) the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation; and
-

- (v) No requests were received from any member of the reporting unit or a Registrar for information under section 272 of the RAO Schedule; and
- (vi) No orders have been made by the Commission under section 273 of the RAO Schedule.

For Board of Management: Lambros Siamos

Title of Office Held: President

Signature:



Date:

18th Oct 2007

Civil Contractors Federation Western Australia Branch

Operating Report For the Year ended 30 June 2007

Principal activities s254(2)(a)

The principal activities of the Western Australia Branch during the financial year were:

Industrial Relations

- Advice to members on WorkChoices and Independent Contractors legislation.
- Advice to members regarding compliance with the National Code.
- General employee relations issues relating to Unfair Dismissals, drug and alcohol testing and other policies.
- Branch continuing relationship with IR Consultants plus referring members where required.
- WA was represented by P Marsh on National IR Subcommittee.
- Industrial Relations sub-committee was reformed and met regularly during the financial year.
- Heelan and Co were engaged by the CCFWA to run IR seminars in the metropolitan area and south-west.

Utilities

- During the year, representatives from the Utilities Subcommittee have met with Water Corporation in regard to issues affecting contractors, Western Power in regard to issues relating to introduction of new energisation processes for sub-divisions and the UDS manual. CCF representatives have also participated in a series of Western Power/UDIA Subdivision Energisation Process Workshops.
- Maintained contact with UDIA and DBYD.
- Mr Peter Rowles and Mr Trevor Gosatti represented the CCFWA on UDAC.

Civil Works

- The CCFWA hosted a safety and liability presentation/workshop on 29th August 2006 to which representatives from the land development industry were invited.
 - Contact was maintained with the UDIA, DBYD, ACEA, MRWA and IPWEA.
 - Following the land supply summit held in June 2006, the CCFWA became involved in matters surrounding the supply of raw materials in the South West that culminated in a meeting with the Minister for Planning and Infrastructure in November 2006. Subsequent to this meeting, a Raw
-

Materials Senior Officers Group (with CCFWA representation) was formed to address the issues raised.

Occupational Safety & Health

- Implications of changes to National Falls Regulations assessed from consultation with membership and responses made through National Office.
- A continuation of working with Government agencies regarding legislative requirements to cover amber flashing lights when on gazetted road reserves. This matter was successfully resolved late in the financial year.
- The OS&H Subcommittee supported project to gather civil specific OSH statistics was finalised and a draft position was presented to the CCFWA Board for comment.
- Branch provided advice to members as required on OS&H issues including Plant Operator induction and assessment, safety audits and general industry OS&H inductions.

Training

- Roll out of Construction Safety Awareness Training commenced late in 2006 to meet new Worksafe requirements that commenced on 1st January 2007. Demand for training was strong.
- Finalised a training strategy paper to guide Branch activities in the training area
- Increased civil construction skills subsidies by BCITF for training.
- Continued discussions with the Beacon Foundation and No-Dole Schools in Western Australia regarding development of a strategy and/or program linking these schools with contractor members. A visit was conducted to a series of civil construction sites that involved VET co-ordinators and school principals.
- Preparation for re-registration audit was commenced.
- Continued participation in the CivilTrain Advisory Committee
- Gained approval for \$30,000 in BCITF funding to support development of learning resources and assessment tools for the Certificate IV in Civil Construction (Supervision).

Main Roads WA

- Continue involvement with WA Road Construction & Maintenance Industry Advisory Group.
- Dialogue continued on Main Roads WA contracting strategy.
- A representative from the CCFWA joined the REACH (Regional Education and Careers in Highways) Foundation Board during the financial year.

Board of Management members have attended, among others:

- UDAC Breakfast Briefings
 - UDAC Committee meetings
 - UDAC Technical Subcommittee meetings
 - Labor Business Roundtable forums
-

Chief Executive Officer, Nigel Haywood had ongoing liaison with:

- National Power Services (NPS)
- Department of Education and Training
- Main Roads WA
- Australasian Society for Trenchless Technology (ASTT)
- CMEIG
- UDIA
- Water Corporation
- Department of Housing & Works
- Western Power
- Dial Before You Dig
- ACEA
- Beacon Foundation
- BCITF
- HIA
- MBA
- RIISC
- WorkSafe WA
- AIRC
- OAMPS Insurance Brokers
- Landcorp
- CCF Nationally
 - National Meetings
 - IR Subcommittee
 - CTAC
 - CEO Management Group
 - State CCF Branches

Special Projects

- The BCITF approved funding for the following:
 - Development of learning materials and assessment resources to support implementation of the Certificate IV in Civil Construction (Supervision). This is a new qualification in the RIISC training package that was endorsed by State Training Authorities during the year.

General

- Existing members and new members have access to the CCF On-Line “Members Only” area on the website via their logon codes (username and password). Members are encouraged to log on and access secured content and also maintain their organisations’ profile to ensure easy identification in the ‘Search for a CCF Contractor or CCF Supplier Member’ function.
 - E-newsletters continue to provide a valuable update for members and are distributed on a fortnightly basis. This is a primary tool for advising members on immediate issues of importance.
-

- Despite the high levels of activity in the Western Australian civil construction industry, members and guests continued to support CCFWA Industry Forums & Luncheons and the Earth Awards dinner.
- Meetings of the SW Division were held regularly throughout the year with a range of guest speakers and topics. All meetings were well attended and provide a good indication of the interest that is being shown by existing and potential members in that region.
- Regular meetings of the Board of Management were held throughout the year including a special meeting/s to review the WA Branch Strategic Plan.
- The CCFWA sub-committee structure was resurrected in 2006/2007 with a focus being placed on putting issues before the sub-committees that re topical with these outcomes being fed into the Board of Management meetings.
- The CCFWA Annual General Meeting was held on 27th September 2006 and was well attended.
- The Allied Equipment Industry Dinner incorporating the presentation to state winners of the Case Earth Awards for Environmental and/or Construction Excellence was held in the Golden Ballroom at the Sheraton Perth Hotel on 28th July 2006.
- The annual CCFWA Christmas Dinner Dance sponsored by WesTrac was held on 1st December 2006.

National

- WA contingent of delegates and partners attended the 2006 National Conference in Hobart, Tasmania.
- Rules Review conducted regarding the autonomy of the branches in relation to financial and operational matters.
- P Marsh represented WA at national board meetings throughout the year.
- N Haywood represented WA at Chief Executive Officer meetings and also attended National Board meetings and CivilTrain Advisory Committee (CTAC) training meetings.
- T Gosatti continues his involvement as the CCF representative on RIISC. T Gosatti also chairs the National CivilTrain Advisory Committee.

Results of principal activities s254(2)(a)

The Western Australia Branch principal activities resulted in:

- See above

Significant changes in nature of principal activities s254(2)(a)

There were no significant changes in the nature of the Western Australia Branch principal activities during the financial year.

Significant changes in Federation's Financial Affairs s254(2)(b)

In 2006/07, the organisation recorded an audited surplus of \$404,745 compared to a \$6,595 surplus in 2005/06. This result has largely been due to training activity arising from implementation of Construction Safety Awareness Training across the construction industry by WorkSafe and also a realignment of the organisation training fee structure.

Trustee or director of trustee company of superannuation entity or exempt public sector superannuation scheme s254(2)(d)

No officer, or member [to the best of my knowledge] holds a dedicated position as a superannuation trustee under s254(2)(d) of the RAO Schedule.

Number of Members RAO reg 159(a)

The number of persons who, at the end of the financial year, were recorded on the Register of members was: 92

Number of Employees RAO reg 159(b)

The number of persons who were, at the end of the financial year, employees of the Western Australia Branch of the Federation was: 4 (includes no part-time employees) measured on a full-time equivalent basis.

Committee of Management Members RAO reg 159(c)

The persons who held office as members of the Committee/Board of Management of the Western Australia Branch during the financial year were:

Name	Position	Period
Lambros Siamos	President	01/07/2006 – 30/06/2007
Peter Rowles	Vice President	“
Paul Francis	Hon Treasurer	“
Trevor Gosatti	Board Member	“
John Cole	Board Member	“
Phillip Marsh	Board Member	“
Stephen O'Dwyer	Board Member	“
John Hovey	Board Member	“
Rob Ryan	Board Member	01/07/06 – 27/09/06
Brian Kennewell	Board Member	01/07/06 – 27/09/06

Tony Musgrave	Board Member	01/07/06 – 27/09/06
Stuart Buckby	Board Member	27/09/06 – 30/06/07
Stephen Gill	Board Member	“
Mick Unger	Board Member	“

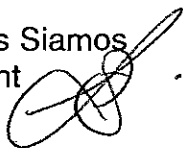
Manner of resignation

Members may resign from the Federation in accordance with rule 9, which reads as follows:

9 - RESIGNATION OF MEMBERS

- (a) A Member may resign from the Federation by written notice addressed and delivered to the Chief Executive Officer (National).
- (b) A notice of resignation from membership of the Federation takes effect:
 - (i) at the end of two weeks after the notice is received by the Federation; or
 - (ii) on the day specified in the notice;
 whichever is later.
- (c) Any dues payable but not paid by a former Member of the Federation in relation to a period before the Member's resignation from the Federation took effect, may be sued for and recovered in the name of the Federation, in a court of competent jurisdiction, as a debt due to the Federation.
- (d) A notice delivered to the person mentioned in subrule (1) shall be taken to have been received by the Federation when it was delivered.
- (e) A notice of resignation that has been received by the Federation is not invalid because it was not addressed and delivered in accordance with sub rule (a) of Rule 9.
- (f) A resignation from membership of the Federation is valid even if it is not effected in accordance with this section if the Member is informed in writing by or on behalf of the Federation that the resignation has been accepted.

Lambros Siamos
President



Signature

Date

18th Oct 2007