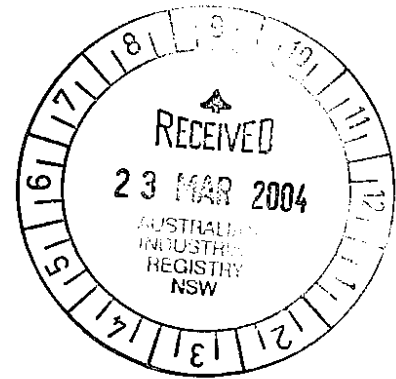


AR 2004/320



16 March 2004

Mr Peter McKerrow  
Assistant Manager - NSW Statutory Services Branch  
Australian Industrial Registry  
Level 8 Terrace Towers  
80 William Street  
EAST SYDNEY NSW 2011

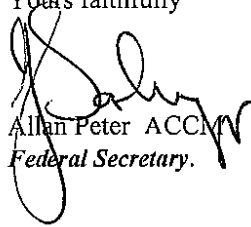


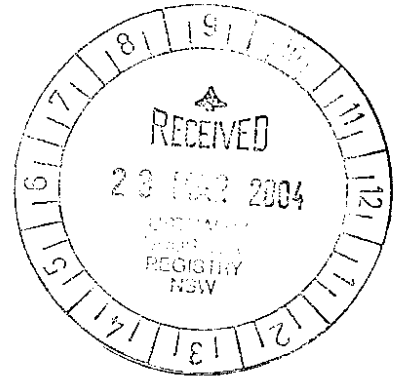
Dear Sir

Re: AR2004/320

Please find enclosed signed declaration together with accompanying documents.

Yours faithfully

*for*   
Allan Peter ACCM  
Federal Secretary.



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## DECLARATION

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I, ALLAN JAMES PETER of [REDACTED], Secretary Manager hereby certify that:

1. I am the Federal Secretary of the Club Managers' Association Australia which has lodged herewith copies of a list of offices of the said organisation and a list of the names, postal addresses and occupations of the persons holding those offices (Please refer Annexure 'A') together with a record of election for an office in the organisation and for an office in a branch of the organisation. (Please refer Annexure 'B').
2. The Register of Members of the organisation required to be kept pursuant to Subsection 268 (3)(a) has during the calendar year immediately preceding this notification, been kept and maintained in accordance with the said subsection. The number of Members of the Club Managers' Association Australia on 31 December 2003 was 2579.
3. The particulars contained in the documents lodged herewith are a correct statement of the information contained in the records of the organisation, and the documents lodged herewith purporting to be copies of documents are true copies of the document.

.....  
Allan James Peter

.....  
18.3.04  
Date

ANNEXURE 'A'

LIST & ADDRESS OF OFFICERS OF  
THE SAID ORGANISATION:

Club Managers' Association Australia  
67-73 St. Hilliers Road  
AUBURN NSW 2144

Phone: (02) 9643 2300  
Fax: (02) 9643 2400  
Email: [cmaa@cmaa.asn.au](mailto:cmaa@cmaa.asn.au)

OFFICE HOLDERS

PRESIDENT

Jim Henry ACCM  
Chief Executive Officer

[REDACTED]  
[REDACTED]

VICE PRESIDENT

Craig Fantom ACCM  
General Manager  
PO Box 42  
ROOTY HILL NSW 2766

FEDERAL SECRETARY


Allan James Peter ACCM  
Secretary Manager  
PO Box 845  
AUBURN NSW 1835

EXECUTIVE MEMBERS

William Clegg ACCM  
General Manager

[REDACTED]  
[REDACTED]

Daniel Munk ACCM  
Chief Executive Officer  
PO Box 1777  
ROZELLE NSW 2039

 18/3/04

FEDERAL COUNCILLORS

**DIVISION A - CITY EASTERN SUBURBS ZONE**

Leslie Clarke - Secretary Manager  
PO Box 621  
SUTHERLAND NSW 1499

**DIVISION B - ST. GEORGE/CRONULLA/SUTHERLAND ZONE**

Ian Todd - Chief Executive Officer  
PO Box 57  
KINGSGROVE NSW 2208

**DIVISION C - MANLY/NORTHERN SUBURBS ZONE**

Mario Machado - Assistant Chief Executive Officer  
[REDACTED]  
[REDACTED]

**DIVISION D - INNER WESTERN SUBURBS ZONE**

Daniel Munk - Chief Executive Officer  
PO Box 1777  
ROZELLE NSW 2039

Please note Daniel Munk has also been elected to the office of Executive Member. As he is not eligible to hold two offices a further election is to be conducted for this position.

**DIVISION E - NEPEAN ZONE**

Michael Wiesel - Secretary Manager  
PO Box 206  
ST MARYS NSW 1790

**DIVISION F - HUNTER ZONE & CENTRAL COAST ZONE**

Stephen Byfield - Secretary Manager  
PO Box 124  
THE ENTRANCE NSW 2261

**DIVISION G - GREAT LAKES ZONE & MID NORTH COAST ZONE**

Roy Anderson - Chief Executive Officer  
PO Box 83  
FORSTER NSW 2428

**DIVISION H - FAR NORTH COAST ZONE & NORTH WEST STATE ZONE**

Brad Whittaker - Catering Manager  
PO Box 145  
BANORA POINT NSW 2486

**DIVISION I - BRISBANE ZONE**

Pamela Shelton - Secretary Manager  
PO Box 198  
LOGAN CENTRAL QLD 4020

**DIVISION J - ILLAWARRA/SHOALHAVEN & FAR SOUTH COAST ZONE**

Garry Wilbraham - Secretary Manager  
PO Box 54  
BOMADERRY NSW 2541

*ARW* 18-3-04

**DIVISION K - ACT ZONE**

Julie Evans - Secretary Manager  
PO Box 109  
WODEN ACT 2606

**DIVISION L - RIVERINA MURRAY & MID STATE ZONE**

Dominic Connaughton - Secretary Manager  
PO Box 90  
ORANGE NSW 2800

**DIVISION M - SUNSHINE COAST ZONE & CENTRAL & NORTHERN QUEENSLAND ZONE**

Christopher Keen - General Manager  
PO Box 115  
NAMBOUR QLD 4560

**DIVISION N - GOLD COAST & IPSWICH DARLING DOWNS ZONE**

Peter Constance - Secretary Manager  
PO Box 13  
PALM BEACH QLD 4221

**DIVISION O - VICTORIA ZONE**

Grant Duffy - Secretary Manager  
PO Box 190  
NUMURKAH VIC 3636

 18/3/04

**Australian Electoral Commission AEC**

Industrial Election Section  
PO Box 529  
HAYMARKET NSW

Level 3, Roden Cutler House  
24-28 Campbell Street  
HAYMARKET NSW 2000

Reference: NSW 2003/294

Contact: Roy Hill  
Phone: (02) 9375 8382  
Facsimile: (02) 9212 7338  
E-mail: roy.hill@aec.gov.au

*ANNEXURE 'B'*

Mr Allan Peter  
Federal Secretary  
Club Managers Association, Australia  
PO Box 845  
AUBURN NSW 1835

Dear Mr Peter,

**Club Managers Association, Australia  
E No. 256 of 2003**

I refer to my letter of 18 December 2003 concerning the arrangements for me to conduct an election for various positions in your Organisation.

My declaration of the contested and uncontested offices is attached.

The election is now complete.

Yours sincerely,

Roy Hill  
Returning Officer

11 March 2004

cc all candidates

**Club Managers Association, Australia****DECLARATION OF RESULTS FOR CONTESTED OFFICES**

Results of the election for the following offices conducted in accordance with Sub- Section 189(3) of Schedule 1B of the Workplace Relations Act 1996 and the rules of the organisation.

E No. 256 of 2003

Ballot papers issued	1952
Duplicate ballot papers issued	0
<b>TOTAL BALLOT PAPERS ISSUED</b>	<b>1952</b>
Ballot papers / envelopes returned for scrutiny	446
Less ballot papers / envelopes rejected at preliminary scrutiny	17
<b>TOTAL BALLOT PAPERS ADMITTED TO SCRUTINY</b>	<b>428</b>
Percentage of ballot papers returned to number issued	22
Ballot papers returned as unclaimed mail	6
Ballot papers not returned	1502

**Vice President**

<u>Candidates</u>	<u>Votes</u>
FANTOM, Craig Stephen	188
MUNK, Daniel	145
GRAHAM, David John	91
Formal ballot papers	422
Informal ballot papers	2

I declare Craig Stephen Fantom elected.

**Federal Executive Members (2)**

<u>Candidates</u>	<u>Votes</u>
OLEGG, William Steele	170
GRAHAM, David John	160
FANTOM, Craig Stephen	0
MUNK, Daniel	239
Formal votes	569
Informal ballot papers	1

Craig Stephen Fantom was elected to the office of President. In accordance with the rules of the Association, he was no longer considered a candidate for the office of Federal Executive Member and was deleted when counting the ballot.

I declare William Steele Clegg and Daniel Munk elected.

**Federal Council Member Division F - Hunter Zone and the Central Coast Zone**

<u>Candidates</u>	<u>Votes</u>
BYFIELD, Stephen	24
WALKER, Andrew Hamilton	14
JONES, Richard John	8
BROWN, Stephen James	3
Formal ballot papers	49
Informal ballot papers	0

I declare Stephen Byfield elected.

*Roy Hill*

Roy Hill  
Returning Officer  
Australian Electoral Commission  
11 March 2004

**Club Managers Association, Australia****DECLARATION OF RESULTS FOR UNCONTESTED OFFICES**

Results of the election for the following offices conducted in accordance with Sub- Section 189(3) of Schedule 1B of the Workplace Relations Act 1996 and the rules of the organization.

E No. 256 of 2003

**President**Candidate

HENRY, Jim

**Federal Secretary**Candidate

PETER, Allan

**Federal Council Member Division A - City/Eastern Suburbs Zone**Candidate

CLARKE, Leslie Barry

**Federal Council Member Division B - St.George/Cronulla Sutherland Zone**Candidate

TODD, Ian Robert

**Federal Council Member Division C - Manly/Northern Suburbs Zone**Candidate

MACHADO, Mario

**Federal Council Member Division D - Inner Western Suburbs Zone**Candidate

MUNK, Daniel

**Federal Council Member Division E - Napean Zone**Candidate

WIEZEL, Michael

**Federal Council Member Division G - Great Lakes Zone and the Mid North Coast Zone**Candidate

ANDERSON, Roy



**Federal Council Member Division H - Far North Coast Zone and the North West State Zone**Candidate

WHITTAKER, Bradley David

**Federal Council Member Division I - Brisbane Zone**Candidate

SHELTON, Pamela Elaine

**Federal Council Member Division J - Illawarra Shoalhaven and Far South Coast Zone**Candidate

WILBRAHAM, Garry

**Federal Council Member Division K - ACT Zone**Candidate

EVANS, Julie

**Federal Council Member Division L - Riverina Murray Zone and the Mid State Zone**Candidate

CONNAUGHTON, Dominic Peter

**Federal Council Member Division M - Sunshine Coast Zone and the Central & Northern Queensland Zone**Candidate

KEEN, Christopher Charles

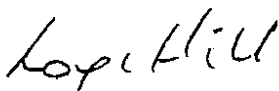
**Federal Council Member Division N - Gold Coast Zone and the Ipswich/Darling Downs Zone**Candidate

CONSTANCE, Peter

**Federal Council Member Division O - Victoria Zone**Candidate

DUFFY, Grant

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Roy Hill  
Returning Officer  
11 March 2004



**AUSTRALIAN INDUSTRIAL REGISTRY**

Level 8, Terrace Towers  
80 William Street, East Sydney, NSW 2011  
Telephone: (02) 8374 6666  
Fax: (02) 9380 6990

Our ref: AR 2004/320

Mr Allan J Peter  
Federal Secretary  
Club Managers' Association, Australia  
67 - 73 St Hilliers Road AUBURN NSW 2144

sent via email/fax: cmaa@cmaa.asn.au

Dear Mr Peter,

**RE: CLUB MANAGERS' ASSOCIATION, AUSTRALIA**  
- ANNUAL RETURN OF INFORMATION  
CONTAINED IN RECORDS KEPT BY ORGANISATION

I have received your declaration dated **18 March 2004** providing information in accordance with section 233 of Schedule 1B of the *Workplace Relations Act 1996*. The documents were lodged in the Industrial Registry on **23 March 2004**.

The documents lodged cover the following information for the year **2003**:

- Number of members as at 31/12/2003.
- Declaration in respect of the register of members of the organisation.
- List of offices of the organisation and of the persons holding those offices.
- The addresses of the offices of the organisation.
- a record that an election has been held during this year commencing 1st January 2004 for an office in the organisation.

These documents meet the requirements of Schedule 1B of the *Workplace Relations Act 1996* and have now been filed.

It is understood that you have supplied the work addresses of the office holders. This information will be listed on our Organisations Website. You may wish to view your documents on [www.airc.gov.au](http://www.airc.gov.au) / Organisations / Electronic Organisation files.

I strongly encourage your organisation to take advantage of the electronic lodgment service provided by the Registry. It offers greater convenience to you and will help us to quickly finalise your matter. If you decide to lodge electronically you may register as a user and then lodge your documents via the AIR eLodgment page of the AIRC website at [www.airc.gov.au](http://www.airc.gov.au). Alternatively, you may send an email with the documents you wish to lodge attached to: [@air.gov.au](mailto:@air.gov.au).

I am sending this letter via email. Do you prefer electronic communication in this way rather than via the postal service?

Yours sincerely

**Caroline Pryor**  
Statutory Services Branch

**24 March 2004**