



Australian Government
Australian Industrial Registry

Level 8, Terrace Towers
80 William Street, East Sydney, NSW 2011
Telephone: (02) 8374 6666
Fax: (02) 9380 6990

Ref: AR2007/386

Mr Allan J Peter
Federal Secretary
Club Managers' Association, Australia
PO Box 845
Auburn NSW 1835

Dear Mr Peter

**Re: Club Managers' Association, Australia
Annual Return of Information Contained in Records Kept by Organisation**

I am writing to remind you of your obligations under section 233 of Schedule 1 of the *Workplace Relations Act 1996* (the RAO Schedule). This section requires the organisation to lodge the following:

- (1) a *declaration* signed by you or other prescribed officer certifying that the register of members has been kept and maintained as required by paragraph 230(1)(a) and subsection 230(2) during 2006.
- (2) a copy of the *list of offices* in the organisation and its branches (if any).
- (3) a copy of the *names, postal addresses and occupations* of the persons holding such offices.
- (4) a list of the *names of each branch* (if the organisation has any).
- (5) a record of the *name of any branch which commenced or ceased operation* during 2006 (if applicable).
- (6) a record of the *addresses of the national, regional, divisional and/or branch offices* of the organisation (as applicable).
- (7) a record of *any election which must be held during 2007* under the rules of the organisation (if none, state so).
- (8) a record of the *number of members* of the organisation *as at 31 December 2006*.
- (9) a record of the number of any members who were ineligible State members within the meaning of s.150 (only if the organisation has entered into a s.151(1) agreement).

(10) a *declaration* signed by you or other prescribed officer that the preceding copies of information being lodged are correct statements of the information contained in the organisation's records

Regulation 149 of the Workplace Relations (Registration and Accountability of Organisations) Regulations 2003 required this information to have been lodged by **31 March 2007**.

You should note that failure to comply with this obligation is subject to a civil penalty provision under section 305 of the RAO Schedule.

If you have any questions or are having difficulties compiling this information please contact Steve Teece on (02) 8374 6506 or at steve.teece@air.gov.au.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Steve Teece', written over a horizontal line.

Steve Teece
for Deputy Industrial Registrar

29 January 2007



Australian Government
Australian Industrial Registry

Level 8, Terrace Towers
80 William Street, East Sydney, NSW 2011
Telephone: (02) 8374 6666
Fax: (02) 9380 6990

Mr Allan J Peter
Federal Secretary
Club Managers' Association, Australia
PO Box 845
Auburn NSW 1835

Dear Mr Peter

Re: Annual Return of Information Contained in Records Kept by Organisation – Club Managers' Association, Australia (AR2007/386)

I am writing to remind you again of your obligations under section 233 of Schedule 1 of the *Workplace Relations Act 1996* (the RAO Schedule). I previously wrote to you regarding this issue on 29 January 2007, and, as of this date, the Registry has yet to receive an Annual Return of information from you.

This information should include the following:

- (1) a *declaration* signed by you or other prescribed officer certifying that the register of members has been kept and maintained as required by paragraph 230(1)(a) and subsection 230(2) during 2006. ✓
- (2) a copy of the *list of offices* in the organisation and its branches (if any). ✓
- (3) a copy of the *names, postal addresses and occupations* of the persons holding such offices. ✓
- (4) a list of the *names of each branch* (if the organisation has any). ✓
- (5) a record of the *name of any branch which commenced or ceased operation* during 2006 (if applicable).
- (6) a record of the *addresses of the national, regional, divisional and/or branch offices* of the organisation (as applicable).
- (7) a record of *any election which must be held during 2007* under the rules of the organisation (if none, state so).
- (8) a record of the *number of members* of the organisation as at 31 December 2006.
- (9) a record of the number of any members who were ineligible State members within the meaning of s150 (only if the organisation has entered into a s151(1) agreement).
- (10) a *declaration* signed by you or other prescribed officer that the preceding copies of information being lodged are correct statements of the information contained in the organisation's records

Regulation 149 of the Workplace Relations (Registration and Accountability of Organisations) Regulations 2003 required this information to have been lodged by 31 March 2007. Therefore, I request you lodge this information by **8 May 2007**.

You should note that failure to comply with this obligation is subject to a civil penalty provision under section 305 of the RAO Schedule.

If you have any questions or are having difficulties compiling this information please contact Steve Teece on (02) 8374 6516 or at steve.teece@air.gov.au.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Steve Teece', written in a cursive style.

Steve Teece
for Deputy Industrial Registrar

24 April 2007



CLUB MANAGERS'
ASSOCIATION
AUSTRALIA

I ALLAN JAMES PETER, of [REDACTED], Secretary of the Club Managers' Association Australia, hereby declare as follows:

1. The Register of Members of the Club Managers' Association Australia has been kept and maintained as required by paragraph 230(1)(a) and subsection 230(2) during 2006
2. The Number of Members of the organisation as at 31 December 2006 is 2286.

A handwritten signature in cursive script that reads 'Allan J Peter'.

Allan James Peter

30 April 2007

A handwritten signature in cursive script, likely of a Justice of Peace.

JP NO: 102751

Justice of Peace.





CLUB MANAGERS'
ASSOCIATION
AUSTRALIA

2 May 2007

Mr Steve Teece
Australian Industrial Registry
Level 8 Terrace Towers
80 William Street
EAST SYDNEY NSW 2011

Dear Mr Teece

Re: Annual Return - Club Managers' Association Australia AR2007/386

Please find enclosed Annual Return of Information as requested by you.

I hereby confirm that the preceding copies of information being lodged are correct statements of the information contained in the organisation's records.

Yours faithfully


Terry Condon CCM
Executive Officer.



ANNEXURE 'A'

LIST & ADDRESS OF OFFICERS OF
THE SAID ORGANISATION:

Club Managers' Association Australia
67-73 St. Hilliers Road
AUBURN NSW 2144

Phone: (02) 9643 2300
Fax: (02) 9643 2400
Email: cmaa@cmaa.asn.au

OFFICE HOLDERS

PRESIDENT

William Clegg ACCM
General Manager
135 - 139 Alison Road
RANDWICK NSW 2031

VICE PRESIDENT

Daniel Munk ACCM
Chief Operations Officer
PO Box 6245
PARRAMATTA BUSINESS CENTRE NSW 2150

SECRETARY

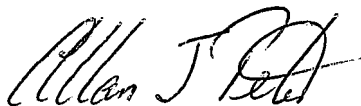
Allan James Peter ACCM
Secretary Manager
PO Box 845
AUBURN NSW 1835

EXECUTIVE MEMBER

Tim Mark McAleer ACCM
General Manager
PO Box 15
GYMEA NSW 2227

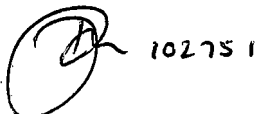
EXECUTIVE MEMBER

David O'Neil ACCM
General Manager
PO Box 25
CASTLE HILL NSW 1765



.....
Allan James Peter

30 April 2007



FEDERAL COUNCILLORS

DIVISION A - CITY EASTERN SUBURBS ZONE & MANLY NORTHERN SUBURBS ZONE

Mario Machado - Assistant Secretary Manager
4 High Street
HORNSBY NSW 2077

DIVISION B - ST. GEORGE/CRONULLA/SUTHERLAND ZONE & INNER WEST ZONE

Ian Todd - Chief Executive Officer
Po Box 57
KINGSGROVE NSW 2208

DIVISION C - NEPEAN ZONE

Michael Wiesel - Secretary Manager
PO Box 206
ST MARYS NSW 1790

DIVISION D - HUNTER ZONE/CENTRAL COAST ZONE & GREAT LAKES ZONE

Stephen Byfield - Assistant Chief Executive Officer
PO Box 124
THE ENTRANCE NSW 2261

DIVISION E - FAR NORTH COAST ZONE/NORTH WEST STATE ZONE/MID STATE ZONE & MID NORTH COAST ZONE

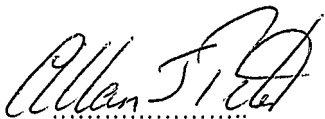
Gordon Rhodes - Chief Executive Officer
4 Minjungbal Drive
SOUTH TWEED HEADS NSW 2486

DIVISION F - ILLAWARRA SHOALHAVEN ZONE & FAR SOUTH COAST ZONE

David Hiscox - Chief Executive Officer
PO Box 15
DAPTO NSW 2530

DIVISION G - GOLD COAST ZONE/BRISBANE ZONE/IPSWICH DARLING DOWNS ZONE/SUNSHINE COAST ZONE & CENTRAL & NORTHERN QUEENSLAND ZONE

Stephen Condren - General Manager
PO Box 1586
SOUTHPORT QLD 4215



Allan James Peter

30 April 2007





PO Box 529
Haymarket NSW 1239

Level 4
Roden Cutler House
24 Campbell St
HAYMARKET NSW 2000

Reference: NSW

Contact: Hugh Williams
Phone: 02 9375 6317
Facsimile: 02 9212 7336
E-mail: hugh.williams@aec.gov.au

Mr Terry Condon
Executive Officer
Club Managers Association, Australia
PO Box 845
AUBURN NSW 1835

Dear Mr Condon

Club Managers Association, Australia
Club Managers' Association, Australia 2007

I refer to my letter of 5 January 2007 concerning the arrangements for me to conduct an election for various positions in your Organisation and wish to advise that a ballot for the Federal Councillors has been declared and my declaration of the contested and uncontested offices is attached.

Yours sincerely



Hugh Williams
Returning Officer

30 March 2007

cc all nominees

**Club Managers Association, Australia
Club Managers' Association, Australia Federal Councillors 2007**

DECLARATION OF RESULTS FOR UNCONTESTED AND CONTESTED OFFICES

Results of the election for the following offices conducted in accordance with the provisions of the Workplace Relations Act 1996 and the rules of the organisation.

Division A - City/Eastern Suburbs Zone and Manly/Northern Suburbs Zone

Total number of persons on the roll of voters	282
Ballot papers issued	282
Duplicate ballot papers issued	0
TOTAL BALLOT PAPERS ISSUED	282
Ballot papers / envelopes returned for scrutiny	98
Less ballot papers / envelopes rejected at preliminary scrutiny	19
Adjusting Balance	0
TOTAL BALLOT PAPERS ADMITTED TO SCRUTINY	79
Percentage of ballot papers returned to number issued	34%
Ballot papers returned as unclaimed mail	5
Ballot papers not returned	179

Federal Councillor

Candidates

DORMAN, Lary
MACHADO, Mario

Votes

30
36 ✓

Total votes	66
Formal ballot papers	66
Informal ballot papers	13

I declare Mario Machado elected.

Division B - St. George/Cronulla Sutherland Zone and Inner West Zone

Federal Councillor

Candidate

TODD, Ian

I declare Ian Todd elected.

Division C - Nepean Zone

Federal Councillor

Candidate

WIEZEL, Michael

I declare Michael Wiezel elected.

Division D – Hunter Zone, Central Coast Zone and Great Lakes Zone

Total number of persons on the roll of voters	292
Ballot papers issued	292
Duplicate ballot papers issued	0
TOTAL BALLOT PAPERS ISSUED	292
Ballot papers / envelopes returned for scrutiny	69
Less ballot papers / envelopes rejected at preliminary scrutiny	1
Adjusting Balance	2
TOTAL BALLOT PAPERS ADMITTED TO SCRUTINY	70
Percentage of ballot papers returned to number issued	23%
Ballot papers returned as unclaimed mail	3
Ballot papers not returned	220

Federal Councillor

<u>Candidates</u>	<u>Votes</u>
BYFIELD, Stephen	37 ✓
ANDERSON, Roy	26
Total votes	63
Formal ballot papers	63
Informal ballot papers	7

I declare Stephen Byfield elected.

Division E – Far North Coast Zone, North West State Zone, Mid State Zone and Mid North Coast Zone

Federal Councillor

Candidate
RHODES, Gordon Denis

I declare Gordon Denis Rhodes elected.

Division F – Illawarra Shoalhaven Zone and Far South Coast Zone

Federal Councillor

Candidate
HISCOX, David

I declare David Hiscox elected.

Division G – Gold Coast Zone, Brisbane Zone, Ipswich Darling Downs Zone, Sunshine Coast Zone and the Central and Northern Queensland Zone

Total number of persons on the roll of voters	0
Ballot papers issued	308
Duplicate ballot papers issued	0
TOTAL BALLOT PAPERS ISSUED	308
Ballot papers / envelopes returned for scrutiny	158
Less ballot papers / envelopes rejected at preliminary scrutiny	2
Adjusting Balance	1
TOTAL BALLOT PAPERS ADMITTED TO SCRUTINY	157
Percentage of ballot papers returned to number issued	51%
Ballot papers returned as unclaimed mail	3
Ballot papers not returned	149

Federal Councillor

<u>Candidates</u>	<u>Votes</u>
COSTAIN, Tony Donald	52
SHELTON, Pamela	48
CONDREN, Stephen	57 ✓
Total votes	157
Formal ballot papers	159
Informal ballot papers	0

I declare Stephen Condren elected.

Division H – Victoria Zone, Riverina Murray Zone and the ACT Zone

Federal Councillor

Candidate
DUFFY, Grant

I declare Grant Duffy elected.

Hugh Williams
Returning Officer
Australian Electoral Commission



Industrial Election Section
PO Box 529
Haymarket NSW 1239

Level 4, Roden Cutler House
24 Campbell St
Haymarket NSW 2000

Reference: NSW 07/1-2

Contact: Ian Henry
Phone: (02) 9375 6321
Facsimile: (02) 9212 7336
E-mail: ian.henry@aec.gov.au

Mr Terry Condon
Executive Officer
Club Managers' Association, Australia
PO Box 845
AUBURN NSW 1835

Fax No: (02) 9643.2400

Dear Mr Condon

**Club Managers' Association, Australia
Elections to Offices on the Federal Executive**

Election No: E2007/125

I refer to the Decision by the Deputy Industrial Registrar dated 23 February 2007 to make arrangements for the Australian Electoral Commission to conduct elections for offices on your organisation's Federal Executive.

As you are aware, nominations closed at 12 noon on 26 April 2007. As the number of nominations accepted did not exceed the number of offices, ballots were not necessary.

Attached is a copy of my signed Declaration of the results of the elections.

The elections are now complete.

Yours sincerely

Ian Henry
Returning Officer

4 May 2007

CLUB MANAGERS' ASSOCIATION, AUSTRALIA

Declaration of Results for Uncontested Offices

Results of the elections for the following offices conducted in accordance with the provisions of the *Workplace Relations Act 1996* and the rules of the organisation.

E2007/125

PRESIDENT

Candidate

CLEGG, William Steele

VICE-PRESIDENT

Candidate

MUNK, Daniel

FEDERAL SECRETARY

Candidate

PETER, Allan

As the number of nominations accepted did not exceed the number of offices to be filled, I declare the above candidates elected.



Ian Henry
Returning Officer
Australian Electoral Commission
Sydney

4 May 2007



Australian Government
Australian Industrial Registry

Level 8, Terrace Towers
80 William Street, East Sydney, NSW 2011
Telephone: (02) 8374 6666
Fax: (02) 9380 6990

Mr Allan Peter
Federal Secretary
Club Managers' Association, Australia
PO Box 845
AUBURN NSW 2144

Dear Mr Peter

**Re: Annual Return of Information Contained In Records Kept By Organisation –
Club Managers' Association, Australia (AR2007/386)**

The Registry has received your declaration dated 30 April 2007 providing information in accordance with subsection 233 of Schedule 1 of the *Workplace Relations Act 1996* (the RAO Schedule). The document was lodged in the Industrial Registry on 7 May 2007.

The document lodged includes the following information:

- A declaration in relation to the register of members.
- Number of members and employees as at 31 December 2005.
- List of offices of the organisation and of the persons holding those offices.
- The addresses of the offices of the organisation.

These documents meet the requirements of the RAO Schedule.

I am aware that you included the election declaration for the Federal Executive and Federal Councillors, but the document lodged does not include a statement declaring any offices for which elections must be held according to your organisation's rules during the year commencing 1 January 2007. You are reminded that such a statement is required under s233(b) of the RAO Schedule and regulation 147(e) of the Workplace Relations (Registration and Accountability of Organisations) Regulations 2003. and also I draw you attention to section 233(2) of Schedule 1B of the *Workplace Relations Act 1996* which states:

If you have any queries please do not hesitate to contact me on 8374 6607 or chrisantha.ratnasingh@air.gov.au

Yours sincerely

A handwritten signature in black ink, appearing to read 'C. R.' followed by a long horizontal stroke.

Chris Ratnasingh
for Deputy Industrial Registrar

9 May 2006



CLUB MANAGERS'
ASSOCIATION
AUSTRALIA

14 May, 2007

Mr Chris Ratnasingh
Australian Industrial Registry
Level 8 Terrace Towers
80 William Street
EAST SYDNEY NSW 2011

Dear Mr Ratnasingh

**Re: Annual Return of Information - Club Managers' Association Australia AR
2007/386**

Please find enclosed Statement as required under s233(b) of the RAO Schedule and Regulation 147(e) of the Workplace Relations (Registration and Accountability of Organisations) Regulations 2003.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Allan Peter'.

**Allan Peter A.C.C.M.J.P.
FEDERAL SECRETARY**





14 May, 2007

I, ALLAN JAMES PETER OF [REDACTED], Secretary Manager, hereby declare that:

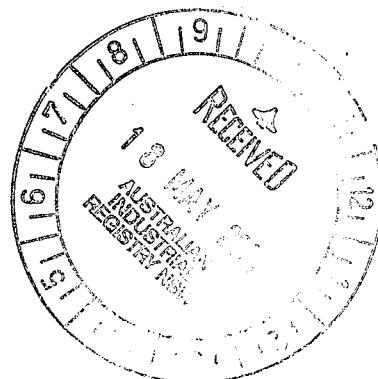
'Pursuant to s233(b) of the RAO Schedule and Regulation 147(e) of the Workplace Relations (Registration and Accountability of Organisations) Regulations 2003 the offices for which elections must be held during the year commencing 1 January, 2007 are as follows:

- (1) President
- (1) Vice President
- (1) Secretary
- (2) Executive Members
- (8) Federal Council Members

A handwritten signature in black ink, appearing to read 'Allan Peter', is written over a horizontal line.

Allan J Peter A.C.C.M.J.P.
FEDERAL SECRETARY

Footnote: This election was held on Thursday, 26 April, 2007.





Australian Government

Australian Industrial Registry

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80 William Street, East Sydney, NSW 2011
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Fax: (02) 9380 6990

Mr Allan Peter
Federal Secretary
Club Managers' Association, Australia
P O Box 845
AUBURN NSW 1835

Dear Mr Peter

**Re: Annual Return of Information Contained in Records Kept by Organisation –
Club Managers' Association, Australia
(AR2007/386)**

The Registry has received your declaration dated 14 May 2007 made in accordance with section 233 of Schedule 1 of the *Workplace Relations Act 1996*. The declaration with attachments was lodged in the Industrial Registry on 18 May 2007.

The document lodged covers the following information:

- A statement regarding the elections which must be held under the organisation's rules during 2007.

This declaration has been added to the documents previously lodged on 7 May 2007, and the documents now meet the requirements of the *Workplace Relations Act 1996*, and have been filed

Yours sincerely

A handwritten signature in cursive script, appearing to read 'Chris Ratnasingh'.

Chris Ratnasingh
for Deputy Industrial Registrar

18 May 2007