

3 February 2006

Australian Industrial Registry  
Level 35, Nauru House  
80 Collins Street  
MELBOURNE Vic 3000

Attn : Ms Margaret Williams  
Statutory Services Branch

Dear Margaret

**RE: CLUBS VICTORIA INC**  
**Annual Return of Information for the Year 2006**

I, Leon Wiegard, President of Clubs Victoria Inc. certify that the register of members of Clubs Victoria Incorporated has, during the immediately preceding calendar year, been kept and maintained as required by ss230(1)(a) and s233(1)(a) of Schedule 1B of the Workplace Relations Act 1996 and the RAO Schedule Regulations.

A list of the Offices and Office-holders in the organisation is attached.

The address of the Office of the Organisation is:  
Level 2, 19 Argyle Place South, Carlton South Victoria 3053.

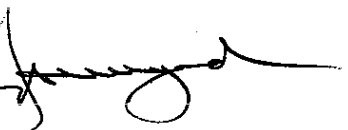
A record of the election to be held during the year commencing 1 January 2006 for an office in the organisation is attached.

The number of members on 31 December 2005 was 350.

The information is true and correct to the best of the knowledge and belief of the undersigned.

If there are any questions regarding the above, please do not hesitate to contact the undersigned or Annie Cummings by telephone on 9349 2909 or email 'acummings@clubsvic.org'

Yours faithfully,



**LEON WIEGARD**  
President

## CLUBS VICTORIA INC.

### Time Frame for Conduct of Elections

#### **Constitution**

- 16 (a) The election date shall be nominated by the Council and shall be not more than 3 months nor less than one month prior to the AGM.
- 16 (c) The Returning Officer shall give notice of a forthcoming election and call for nominations for candidates at least 28 days before the date fixed by him for the closing of nominations. Such closing date shall be not less than one month prior to the Election date.
- 16 (d) The Returning Officer shall call for nominations for the balance of positions available, the closing date for nominations shall be not less than 21 days prior to the Election date.
- 16 (f) If the Returning Officer finds any nomination to be defective, he shall give the person concerned the opportunity of remedying the defect within a period of not less than 7 days of receipt of his notice.
- 16 (g)(i) Notice that an Election will be held shall be given at least 14 days before the closing date for voting. The closing time and date for voting shall be not later than 24 hours before the Election date.
- 16 (g) (ii) The Returning Officer shall issue the necessary ballot papers to each member eligible to vote not less than 7 days before the closing date of voting.
- 16 (g) (vii) The Returning Officer will declare the result of the Election on the Election date. Candidates elected shall assume office 3 days following the Election date.
- 16 (j) (ii) Within 14 days of declaration of the ballot, the Returning Officer shall submit to the Council a written report on such elections.
- 20 The AGM shall be held within 15 months of the last AGM (23 August 2005) on a date to be fixed annually by the Council.
- 20 Notice of the AGM shall be given at least 14 days previously to all members.
- 21 (b) Members shall give the Executive Director notice of the names of representatives and delegates, not less than 48 hours before the AGM.  
Quorum = 25 voting members

<b>Action</b>	<b>Time Frame</b>
Call for nomination of candidates for Council positions	At least 28 days before close of nominations
Closing date of nominations	Not less than 1 month prior to Election date
Call for nominations for balance of positions	
Closing date for balance of positions	Not less than 21 days prior to Election Date
Defective nominations returned for remedy	Within 7 days of receipt by Returning Officer
Notice that Election will be held	At least 14 days before closing date for voting
Issue ballot papers	Not less than 7 days before closing date for voting
Closing date for voting	No later than 24 hours before the Election date

<b>Election date</b>	Not more than 3 months and not less than 1 month prior to AGM
----------------------	---

Returning Officer submits written report to Council	Within 14 days of declaration of Election result
Assumption of new Councillors and call for Executive Nominations	3 days after election date
Closing of Executive Nominations	10 days after issue and not less than 14 days prior to AGM
Notice of AGM to members	At least 14 days before the AGM
Call for nominations for balance of positions	
Closing date for balance of positions	Not less than 7 days prior to AGM
Defective nominations returned for remedy	Within 7 days of receipt by Returning Officer
Issue ballot papers	Not less than 7 days before closing date for voting
Closing date for voting	No later than 24 hours before the AGM
Members notify Executive Director of representatives and delegates for AGM	Not less than 48 hours before the AGM

<b>AGM</b>	Within 15 months of the last AGM Returning Officer will declare election results.
------------	--

## DATES FOR CLUBS VICTORIA ELECTION 2006

### KEY DATES (Each date relates to 10.00am on that day)

Appoint Returning Officer 23 Aug 2005

Mail Nomination Letter to Members 4 Apr 2006

---

Opening Date - Council Nominations 4 Apr 2006

Closing Date - Council Nominations 4 May 2006

If further Nominations called, then close on 17 May 2006

---

Notice of Election to be held 24 May 2006

Ballot Papers Mailed out 26 May 2006

Closing Date - Secret Ballot 19 June 2006

Election Date: 20 June 2006

Election Results declared 20 June 2006

Notice to elected candidates (and non-elected) 20 June 2006

---

Advice to all members of Election Results 23 June 2006

Assumption of Office of new Councillors 23 June 2006

Written Report to Council from Returning Officer 27 June 2006 (Council Meeting)

---

Call for Executive Nominations 27 June 2006

Nominations for Executive close 11 July 2006

If further Nominations called, then close on: 25 July 2006

Advice of Election (if necessary) 26 July 2006

Send Election Papers 26 July 2006

Closing Date - Secret Ballot 9 Aug 2006

Ballot Results announced at AGM 19 Sep 2006

---

## CLUBS VICTORIA ELECTION 2006

### KEY DATES (Each date relates to 10.00am on that day)

1. Annual General Meeting 23 Aug 2005
2. Council Election Date 20 June 2006
3. Closing Date - Council nominations 4 May 2006
4. Opening Date - Council nominations 4 Apr 2006

### STEPS FOR COUNCIL NOMINATIONS:

1. Appoint returning Officer 23 Aug 2005
2. Prepare "Request for Nominations" 4 Apr 2006
3. Mail Nomination Letter to members 4 Apr 2006
4. Receive Nominations until closing date of: 4 May 2006
5. If further Nominations called, then close on: 17 May 2006

### STEPS FOR NOTICE IF COUNCIL ELECTIONS NECESSARY

1. Notice of Election to be held 24 May 2006
2. Ballot Papers mailed out 26 May 2006
3. Closing Date - Secret Ballot 19 June 2006
4. Election Results declared 20 June 2006

### STEPS FOR NOTIFICATION OF COUNCIL ELECTION RESULTS

1. Notice to elected candidates (and non-elected) 20 June 2006
2. Advice to all Members of Election Results 23 June 2006
3. Assumption of Office of New Councillors 23 June 2006
4. Written Report to Council 27 June 2006

### STEPS FOR ELECTION OF EXECUTIVE

1. Call for Executive Nominations 27 June 2006
2. Nominations for Executive close 11 July 2006
3. If further Nominations called, then close on: 25 July 2006
4. Advice of Election (if necessary) 26 July 2006
5. Send Election Papers 26 July 2006
6. Closing date - Secret Ballot 9 Aug 2006
7. Ballot Results announced at AGM 19 Sept 2006

## List of Council Members

**President**

**Leon Wiegard**  
Company Director  
C/- Sportgard Pty Ltd  
PO Box 217  
EAST MELBOURNE Vic 3002

**Metropolitan Vice President**

**Ian Carlile**  
Retired  
Royal Victorian Motor Yacht Club  
PO Box 25  
WILLIAMSTOWN Vic 3016

**Country Vice President**

**Neville Whitley**  
Company Director  
Geelong Combined Leagues Club  
"Buckleys"  
54 Fellmongers Road  
BREAKWATER Vic 3219

**Treasurer**

**David Hassett**  
Manager  
Yarra Valley Country Club  
9-15 Templestowe Road  
BULLEEN Vic 3105

**Executive Director**

**Margaret Kearney**  
Executive Director  
Clubs Victoria Inc.  
PO Box 363  
CARLTON SOUTH Vic 3053

**Council Member**

**Brendan Bell**  
Retired  
Red Cliffs Club  
11 Heytesbury Avenue  
RED CLIFFS Vic 3496

**Council Member**

**Stan Bracchi**  
Manager  
Melbourne Club  
36 Collins Street  
MELBOURNE Vic 3000

**Council Member**

**David Haggett**  
Manager  
Rosanna Golf Club  
54 Cleveland Avenue  
LOWER PLENTY Vic 3093

## List of Council Members

**Council Member**

**Vince Juliano**  
Solicitor  
Juliano, Furletti & Scott  
PO Box 585  
CARLTON SOUTH Vic 3053

**Council Member**

**Barbara Kelly**  
Manager  
Chirnside Park Country Club  
68 Kingswood Drive  
**CHIRNSIDE PARK Vic 3116**

**Council Member**

**Jim McGrath**  
Manager  
Hastings Cricket & Football S.C.  
PO Box 33  
HASTINGS Vic 3915

**Council Member**

**Paul Rak**  
Manager  
Kingston Heath Golf Club  
PO Box 815  
MOORABBIN Vic 3189

**Council Member**

**Ian Robertson**  
Manager  
Green Acres Golf Club  
51 Elm Grove  
EAST KEW Vic 3102

**Council Member**

**Rick Scott**  
Manager  
Maryborough Golf Club Inc.  
PO Box 215  
MARYBOROUGH Vic 3465

**Council Member**

**Michael Sweeney**  
Manager  
Kyabram Club Inc.  
PO Box 15  
KYABRAM Vic 3620

**Council Member**

**Garry Theobald**  
Manager  
Waverley Golf Club  
Bergins Road  
ROWVILLE Vic 3178

---

## EXECUTIVE OFFICE HOLDERS

<u>Position</u>	<u>Position Holder</u>	<u>Elected to Position</u>
President	Leon Wiegard	23 August 2005
Vice President Metropolitan	Ian Canile	23 August 2005
Vice President Country	Neville Whitley	23 August 2005
Treasurer	David Hassett	23 August 2005

---

## PUBLIC OFFICER

Executive Director                      Margaret Kearney





**Australian Government**  
**Australian Industrial Registry**

Level 36, Nauru House  
80 Collins Street, Melbourne, VIC 3000  
GPO Box 1994S, Melbourne, VIC 3001  
Telephone: (03) 8661 7822  
Fax: (03) 9654 6672

Our ref. AR2006/245

Mr Leon Wiegard  
President  
Clubs Victoria Inc.  
PO Box 363  
CARLTON SOUTH VIC 3053

**Email: [admin@clubsvic.org](mailto:admin@clubsvic.org)**

Dear Mr Wiegard

**Re: Clubs Victoria Inc  
Annual Return of information contained in records kept by organisation**

I have received your amended declaration dated 3 February 2006 providing information required to be lodged in accordance with subsection 233(1) of Schedule 1B of the *Workplace Relations Act 1996*. The documents were lodged in the Industrial Registry on 6 February 2006.

The documents lodged cover the required information for the 2006 annual return of Clubs Victoria Inc.

The annual return will be placed on a website maintained by the Industrial Registry at <http://www.e-airc.gov.au/253v>.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Margaret Williams'.

Margaret Williams  
Statutory Services Branch

28 February 2006