



Australian Government
Australian Industrial Registry

25 March 2009

Mr Johnnie Walker
President
Clubs Victoria Inc.

Email: admin@clubsvic.org
acummings@clubsvic.org

Dear Mr Walker

Annual Return of Information for the year 2009

Our ref: AR2009/295

I have received your declaration dated 17 March 2009 which provides information in accordance with subsection 233(1) of Schedule 1 to the *Workplace Relations Act 1996*. The annual return of information was received in the Registry on 17 March 2009.

The documents lodged cover the required information for the **2009** Annual Return of the Branch.

The annual return will be placed on a website maintained by the Industrial Registry at <http://www.e-airc.gov.au/253V>.

Please do not hesitate to contact me by email at margaret.williams@airc.gov.au or on (03) 8661 7822 if you wish to discuss this letter.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Margaret Williams'.

Margaret Williams
Statutory Services Branch

17 March 2009

Australian Industrial Registry
Level 5, 11 Exhibition Street
MELBOURNE Vic 3000

Attn : Mr Larry Powell
Statutory Services Branch

Email : orgs@airc.gov.au

Dear Mr Powell

**RE: CLUBS VICTORIA INC
Annual Return of Information for the Year 2009 [AR2009/295]**


I, Johnnie Walker, President of Clubs Victoria Inc. declare:

1. that the register of members of Clubs Victoria Incorporated has, during the immediately preceding calendar year, been kept and maintained as required by ss230(1)(a) and (2) [s233(1)(a)] under the RAO Schedule of the Workplace Relations Act 1996.
2. a list of the Offices and Office-holders in the organisation is attached.
3. the address of the office of the organisation is:
Level 2, 19 Argyle Place South, Carlton South Victoria 3053
4. a record of the election to be held during the year commencing 1 January 2009 for offices in the organisation is attached.
5. the number of members on 31 December 2008 was **298**.

The information is true and correct to the best of the knowledge and belief of the undersigned.

If there are any questions regarding the above, please do not hesitate to contact the undersigned or Annie Cummings by telephone on 9349 2909 or email acummings@clubsvic.org

Yours faithfully,



JOHNNIE WALKER
President



CLUBS VICTORIA INC.

List of Council Members - Effective 18 February 2009

President	Johnnie Walker Chairman Elsternwick Club 19 Sandham Street ELSTERNWICK Vic 3185
Metropolitan Vice President	Barbara Kelly General Manager Chirnside Park Country Club 68 Kingswood Drive CHIRNSIDE PARK Vic 3116
Country Vice President	Neville Whitley Company Director Plant Image 15-17 Racecourse Road NORTH MELBOURNE Vic 3051
Treasurer	Ian Carlile Retired Royal Victorian Motor Yacht Club PO Box 25 WILLIAMSTOWN Vic 3016
Executive Director	Margaret Kearney Executive Director Clubs Victoria Inc. PO Box 363 CARLTON SOUTH Vic 3053
Council Member	Rod Beckwith General Manager Sebastopol Bowling Club 213-219 Albert Street SEBASTOPOL Vic 3356
Council Member	Brendan Bell Retired Red Cliffs Club 11 Heytesbury Avenue RED CLIFFS Vic 3496



List of Council Members - Effective 18 February 2009

Council Member

Peter Craig
Manager
Amstel Golf Club
PO Box 5428
CRANBOURNE Vic 3977

Council Member

Ron Eggleton
Board Member
Hoppers Crossing Club
180-200 Pannam Drive
HOPPERS CROSSING Vic 3029

Council Member

Jess Feather
Manager
Morwell Bowling Club Receration Centre
52 Hazelwood Road
MORWELL Vic 3840

Council Member

David Haggett
General Manager
Southern Golf Club
Lower Dandenong Road
KEYSBOROUGH Vic 3173

Council Member

Vince Juliano
Solicitor
C/- Juliano, Furletti & Scott
PO Box 585
CARLTON SOUTH Vic 3053

Council Member

Rick Scott
General Manager
City Memorial Bowling Club Inc.
PO Box 718
WARRNAMBOOL Vic 3280

Council Member

Michael Sweeney
General Manager
Kyabram Club Inc.
PO Box 15
KYABRAM Vic 3620

17 March 2009

Australian Industrial Registry
Level 5, 11 Exhibition Street
MELBOURNE Vic 3000

Attn : Ms Margaret Williams
Statutory Services Branch

Dear Margaret

RE: CLUBS VICTORIA INC
Updated List - Offices and Office-holders
Ref: AR2009 - [253V]

I, Johnnie Walker, President of Clubs Victoria Inc, declare that the following changes occurred to the Council of Clubs Victoria Inc.

Johan Reeder resigned as a Council Member;
Barbara Kelly resigned as Treasurer;
Ian Carlile resigned as Metropolitan Vice-President and was voted in as Treasurer;
Barbara Kelly voted in as Metropolitan Vice-President

If there are any questions regarding the above, please do not hesitate to contact the undersigned or Annie Cummings by telephone on 9349 2909 or email 'acummings@clubsvic.org'

Yours faithfully,



JOHNNIE WALKER
President

EXECUTIVE OFFICE HOLDERS

<u>Position</u>	<u>Position Holder</u>	<u>Elected to Position</u>
President	Johnnie Walker	17 September 2008
Vice President Metropolitan	Barbara Kelly	18 February 2009
Vice President Country	Neville Whitley	17 September 2008
Treasurer	Ian Carlile	18 February 2009

PUBLIC OFFICER

Executive Director	Margaret Kearney
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CLUBS VICTORIA COUNCIL

RECORD OF TENURE AND ELECTION

2009

Serial	Position	Elected Council (*Removed/ Resigned/Temp)	Elected	Term Expires	2008 Election	Term for Election
1.	Metropolitan	Johnnie Walker	2007	2010		
2.	Metropolitan	Ian Carlile	2006	2009		
3.	Metropolitan	Peter Craig	2008	2011		
4.	Metropolitan	Ron Eggleton	2008	2009	Casual appt	To 2009
5.	Metropolitan	David Haggett	2008	2009	Casual appt	To 2010
6.	Metropolitan	Vince Juliano	2008	2009	Casual appt	To 2011
7.	Metropolitan	Barbara Kelly	2006	2009		
8.	Metropolitan	VACANT (Vacated by Johan Reeder)	2007	2010	Vacant	
9.	CBD	VACANT	2008	2011	Vacant	
10.	Country Area 1	Brendan Bell	2007	2010		
11.	Country Area 2	Rick Scott	2008	2011		
12.	Country Area 3	Michael Sweeney	2006	2009		
13.	Country Area 4	Jess Feather	2008	2011		
14.	Country Area 5	Rodney Beckwith	2008	2009	Casual appt	To 2010
15.	Country Area 6	Neville Whitley	2006	2009		

CLUBS VICTORIA INC.

Time Frame for Conduct of Elections

Constitution

- 17.1 The election date shall be nominated by the Council and shall be not more than 3 months nor less than one month prior to the AGM.
- 17.3 The Returning Officer shall give notice of a forthcoming election and call for nominations for candidates at least 28 days before the date fixed by him for the closing of nominations. Such closing date shall be not less than one month prior to the Election date.
- 17.4 The Returning Officer shall call for nominations for the balance of positions available; the closing date for nominations shall be not less than 21 days prior to the Election date.
- 17.8 If the Returning Officer finds any nomination to be defective, he shall give the person concerned the opportunity of remedying the defect within a period of not less than 7 days of receipt of his notice.
- 17.9 Notice that an Election will be held shall be given at least 14 days before the closing date for voting. The closing time and date for voting shall be not later than 24 hours before the Election date.
- 17.10 The Returning Officer shall issue the necessary ballot papers to each member eligible to vote not less than 7 days before the closing date of voting.
- 17.15 The Returning Officer will declare the result of the Election on the Election date. Candidates elected shall assume office 3 days following the Election date.
- 17.20 Within 14 days of declaration of the ballot, the Returning Officer shall submit to the Council a written report on such elections.
- 21.1 The AGM shall be held within 15 months of the last AGM (17 September 2008) on a date to be fixed annually by the Council.
- 21.2 Notice of the AGM shall be given at least 14 days previously to all members.
- 22.2 Members shall give the Executive Director notice of the names of representatives and delegates, not less than 48 hours before the AGM.
Quorum = 25 voting members

Action	Time Frame
Call for nomination of candidates for Council positions	At least 28 days before close of nominations
Closing date of nominations	Not less than 1 month prior to Election date
Call for nominations for balance of positions	
Closing date for balance of positions	Not less than 21 days prior to Election Date
Defective nominations returned for remedy	Within 7 days of receipt by Returning Officer
Notice that Election will be held	At least 14 days before closing date for voting
Issue ballot papers	Not less than 7 days before closing date for voting
Closing date for voting	No later than 24 hours before the Election date

Election date	Not more than 3 months and not less than 1 month prior to AGM
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Returning Officer submits written report to Council	Within 14 days of declaration of Election result
Assumption of new Councillors and call for Executive Nominations	3 days after election date
Closing of Executive Nominations	10 days after issue and not less than 14 days prior to AGM
Notice of AGM to members	At least 14 days before the AGM
Call for nominations for balance of positions	
Closing date for balance of positions	Not less than 7 days prior to AGM
Defective nominations returned for remedy	Within 7 days of receipt by Returning Officer
Issue ballot papers	Not less than 7 days before closing date for voting
Closing date for voting	No later than 24 hours before the AGM
Members notify Executive Director of representatives and delegates for AGM	Not less than 48 hours before the AGM

AGM	Within 15 months of the last AGM Returning Officer will declare election results.
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DATES FOR CLUBS VICTORIA ELECTION 2009

KEY DATES (Each date relates to 10.00am on that day)

Appoint Returning Officer	17 Sept 2008
Mail Nomination Letter to Members	1 Apr 2009
Opening Date - Council Nominations	1 Apr 2009
Closing Date - Council Nominations	1 May 2009
If further Nominations called, then close on	14 May 2009
Notice of Election to be held	21 May 2009
Ballot Papers Mailed out	22 May 2009
Closing Date - Secret Ballot	16 June 2009
Election Date	17 June 2009
Election Results declared	17 June 2009
Notice to elected candidates (and non-elected)	17 June 2009
Advice to all members of Election Results	22 June 2009
Assumption of Office of new Councillors	22 June 2009
Written Report to Council from Returning Officer	24 June 2009 (Council Meeting)
Call for Executive Nominations	22 June 2009
Nominations for Executive close	2 July 2009
If further Nominations called, then close on:	22 July 2009
Advice of Election (if necessary)	23 July 2009
Send Election Papers	23 July 2009
Closing Date - Secret Ballot	6 Aug 2009
Ballot Results announced at AGM	16 Sep 2009

CLUBS VICTORIA ELECTION 2009

KEY DATES (Each date relates to 10.00am on that day)

1	Annual General Meeting	16 Sep 2009
2	Council Election Date	17 Jun 2009
3	Closing Date - Council nominations	1 May 2009
4	Opening Date - Council nominations	1 Apr 2009

STEPS FOR COUNCIL NOMINATIONS

1	Appoint Returning Officer	17 Sep 2008
2	Prepare "Request for Nominations"	1 Apr 2009
3	Mail Nomination Letter to members	1 Apr 2009
4	Receive Nominations until closing date of:	1 May 2009
5	If further Nominations called, then close on:	14 May 2009

STEPS FOR NOTICE IF COUNCIL ELECTIONS NECESSARY

1	Notice of Election to be held	21 May 2009
2	Ballot Papers mailed out	22 May 2009
3	Closing Date - Secret Ballot	16 Jun 2009
4	Election Results declared	17 Jun 2009

STEPS FOR NOTIFICATION OF COUNCIL ELECTION RESULTS

1	Notice to elected candidates (and non-elected)	17 June 2009
2	Advice to all Members of Election Results	22 June 2009
3	Assumption of Office of New Councillors	22 June 2009
4	Written Report to Council	24 June 2009

STEPS FOR ELECTION OF EXECUTIVE

1	Call for Executive Nominations	22 June 2009
2	Nominations for Executive close	2 July 2009
3	If further Nominations called, then close on:	22 July 2009
4	Advice of Election (if necessary)	23 July 2009
5	Send Election Papers	23 July 2009
6	Closing date - Secret Ballot	6 Aug 2009
7	Ballot Results announced at AGM	16 Sept 2009