



CLUBS VICTORIA INC.

1916 - 2006

90 years of service

29 September 2006

Australian Industrial Registry  
Level 35, Nauru House  
80 Collins Street  
MELBOURNE Vic 3000

Attn : Mr Robert Pfeiffer  
Statutory Services Branch

Dear Robert

**RE: CLUBS VICTORIA INC**  
**Annual Return of Information**  
**Financial Documents – *Workplace Relations Act 1996***  
**Reference No: AR2006/245**

Please find attached audited Financial Reports for the year ended 30 June 2006.

I confirm that the documents are copies of the accounts presented to the Annual General Meeting held on 19 September 2006.

These include auditor's report, accounts and statements provided free of charge to the members. These documents provide information required to be lodged in accordance with the *Workplace Relations Act 1996*.

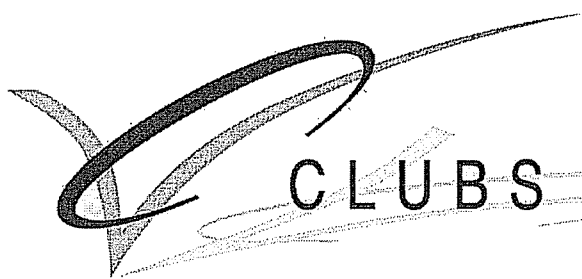
If there are any questions regarding the above, please do not hesitate to contact the undersigned or Annie Cummings by telephone on 9349 2909 or email 'acummings@clubsvic.org'

Yours faithfully,

**LEON WIEGARD**  
President

**CLUBS VICTORIA INC**

Level 2, 19-21 Argyle Place South, Carlton South, Victoria 3053  
Telephone: 03 9349 2909 Facsimile: 03 9349 4915 Email: admin@clubsvic.org  
All correspondence: P.O. Box 363, Carlton South, Victoria 3053



CLUBS VICTORIA INC.

# Financial Report

for the Year Ended

30 June 2006



ABN 51 979 013 143

## BALANCE SHEET AS AT 30 JUNE 2006

	<u>2006</u>	<u>2005</u>
	\$	\$
<b><u>CURRENT ASSETS</u></b>		
Cash and cash equivalents	(Note 3) 1,100,132	947,474
Trade and other receivables	(Note 4) 104,964	40,307
Other current assets	(Note 5) 4,200	77,268
<b><u>TOTAL CURRENT ASSETS</u></b>	<b><u>1,209,296</u></b>	<b><u>1,065,049</u></b>
<b><u>NON CURRENT ASSETS</u></b>		
Property, plant and equipment	(Note 6) 55,261	60,979
<b><u>TOTAL NON-CURRENT ASSETS</u></b>	<b><u>55,261</u></b>	<b><u>60,979</u></b>
<b><u>TOTAL ASSETS</u></b>	<b><u>1,264,557</u></b>	<b><u>1,126,028</u></b>
<b><u>CURRENT LIABILITIES</u></b>		
Trade and other payables	(Note 7) 432,759	417,702
Provisions	(Note 8) 64,029	51,019
Short-term borrowings	(Note 9) 6,446	8,057
<b><u>TOTAL CURRENT LIABILITIES</u></b>	<b><u>503,234</u></b>	<b><u>476,778</u></b>
<b><u>NON-CURRENT LIABILITIES</u></b>		
Provisions	(Note 8) 43,433	33,906
Long-term borrowings	(Note 9) 22,657	13,846
<b><u>TOTAL NON-CURRENT LIABILITIES</u></b>	<b><u>66,090</u></b>	<b><u>47,752</u></b>
<b><u>TOTAL LIABILITIES</u></b>	<b><u>569,324</u></b>	<b><u>524,530</u></b>
<b><u>NET ASSETS</u></b>	<b><u>695,232</u></b>	<b><u>601,498</u></b>
<b><u>MEMBERSHIP FUNDS:</u></b>		
General fund	695,232	601,498
<b><u>TOTAL MEMBERS FUNDS</u></b>	<b><u>695,232</u></b>	<b><u>601,498</u></b>



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## STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2006

	<u>Retained</u> <u>Earnings</u>	<u>Total</u>
	\$	\$
Balance at 1 July 2004	501,618	501,618
Profit attributable to members	99,880	99,880
<b>Balance at 30 June 2005</b>	<hr/> 601,498	<hr/> 601,498
Profit attributable to members	93,734	93,734
<b>Balance at 30 June 2006</b>	<hr/> 695,232	<hr/> 695,232

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## INCOME STATEMENT FOR THE YEAR ENDED 30 JUNE 2006

	<u>2006</u>	<u>2005</u>
	\$	\$
<b><u>REVENUE</u></b>		
Members subscriptions	446,654	440,132
Members gaming code levy	131,296	126,178
	577,949	566,310
<b><u>Other operating revenue</u></b>		
Awards Night	4,900	17,387
Commissions received	54,673	91,886
Club Development Program	376,000	450,000
Clubs and Pubs Show	21,712	32,076
Fees for Services	32,001	42,750
Govt grants - Keg Lifter	33,661	-
Interest received	59,882	49,215
Recruitment income	84,956	60,072
Position Descriptions (HBS)	3,450	12,055
Secretariat fees	50,000	50,000
Seminar income	26,737	29,213
Sponsorship	167,830	147,506
Sports days income	(5,394)	(3,296)
Sundry income	7,422	13,838
	<b>1,495,778</b>	<b>1,559,012</b>
<b><u>EXPENDITURE</u></b>		
Accounting	7,965	8,710
Auditing	4,900	4,200
Advertising	7,925	3,009
Bad debts	950	1,000
Bank charges	3,285	4,351
Board costs – meetings & travel	6,965	4,607
CANZ levy	22,440	18,000
Clubs Development expenses	250,665	278,615
Computer maintenance & data processing	2,642	2,530
Conferences, seminars & meetings	41,579	25,464
Consulting & other fees	137	4,220
Depreciation	23,174	31,582
Donations	1,490	4,194
Electricity	6,330	6,143
General expenses	10,798	5,569
Industrial relations	19,851	28,463
Insurance	19,007	22,675
Interest paid	2,043	2,728
Internet & website	8,003	4,851
Keg Lifter	-	3,990
Lease expenses	9,772	10,147
Loss on sale of fixed assets	8,933	32,498
Photocopying	2,456	1,878
Postage	15,035	14,189
Printing & stationery	30,752	19,571
Provision for employee entitlements	22,537	39,962
Reimbursement of President's expenses	25,000	25,000
Relocation expenses	-	17,550
Remuneration – employees	610,559	633,736
Rent & occupancy costs	106,871	78,537
Secretariat fees	47,882	50,000
Sponsorship	10,000	-
Subscriptions & publications	8,699	13,638
Telephone	31,622	36,886
Training	7,377	5,724
Travelling	24,399	14,915
	<b>1,402,044</b>	<b>1,459,132</b>
<b><u>SURPLUS FROM ORDINARY ACTIVITIES</u></b>	<b>93,734</b>	<b>99,880</b>

*The accompanying notes form part of this financial report.*



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## STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2006

	<u>2006</u>	<u>2005</u>
	\$	\$
<b><u>CASH FLOWS FROM OPERATING ACTIVITIES</u></b>		
Receipts from members	469,250	464,945
Receipts from commercial and other activities	1,049,124	992,702
Payments to suppliers and other contract services	(1,406,407)	(1,255,560)
Interest received	59,882	49,215
<b>Net cash provided by operating activities</b>	<b>(Note 14) 171,849</b>	<b>251,302</b>
<b><u>CASH FLOWS FROM INVESTING ACTIVITIES</u></b>		
Proceeds from sale of assets	14,000	-
Purchase of assets	(40,391)	(24,302)
<b>Net cash provided from investing activities</b>	<b>(26,391)</b>	<b>(24,302)</b>
<b><u>CASH FLOWS FROM FINANCING ACTIVITIES</u></b>		
Funds received from (repayment of) hire purchase liability	7,200	(5,328)
<b>Net cash provided from financing activities</b>	<b>7,200</b>	<b>(5,328)</b>
<b>Net increase in cash held</b>	<b>152,658</b>	<b>221,672</b>
<b>Cash at beginning of year</b>	<b>947,474</b>	<b>725,802</b>
<b>Cash at end of year</b>	<b>1,100,132</b>	<b>947,474</b>



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## NOTES TO AND FORMING PART OF THE ACCOUNTS AS AT 30 JUNE 2006

### NOTE 1 - STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

The financial report is a general purpose financial report that has been prepared in accordance with Accounting Standards, Urgent Issues Group Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board and the requirements of the Associations Incorporations Act [Victoria].

The financial report covers Clubs Victoria Inc. as an individual entity. Clubs Victoria Inc. is an association incorporated in Victoria under the Association Incorporation Act 1981.

The financial report of Clubs Victoria Inc. as an individual entity complies with all Australian equivalents to International Financial Reporting Standards (AIFRS) in their entirety.

The following is a summary of the material accounting policies adopted by the Association in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

#### **Basis of preparation**

##### *First-time adoption of Australian Equivalents to International Financial Reporting Standards*

Clubs Victoria Inc. has prepared financial statements in accordance with the Australian equivalents to International Financial Reporting Standards (AIFRS) from 1 July 2005.

In accordance with the requirements of AASB 1 : First-time Adoption of Australian Equivalents to International Financial Reporting Standards, adjustments to the accounts resulting from the introduction of AIFRS have been applied retrospectively to 2005 comparative figures excluding cases where optional exemptions available under AASB 1 have been applied.

These accounts are the first financial statements of Clubs Victoria Inc. to be prepared in accordance with AIFRS.

The accounting policies set out below have been consistently applied to all years presented.

Reconciliations of the transition from previous Australian GAAP to AIFRS have been included in Note 2: First-time Adoption to AIFRS to this report.

##### *Reporting Basis and Conventions*

The financial report has been prepared on an accruals basis and is based on historical costs modified by the revaluation of selected non-current assets, and financial assets and financial liabilities for which the fair value basis of accounting has been applied.



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## NOTES TO AND FORMING PART OF THE ACCOUNTS AS AT 30 JUNE 2006

### NOTE 1 - STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### Accounting Policies

##### a) Income Tax

The Association is exempt from income tax under Section 50-15 of the Income Tax Assessment Act.

##### b) Property, Plant & Equipment

Each class of property, plant and equipment are carried at cost or fair value less, where applicable, any accumulated depreciation and impairment losses.

#### Plant and Equipment

Plant and equipment are measured on the cost basis less depreciation and impairment losses.

The carrying amount of plant and equipment is reviewed annually by the Association to ensure it is not in excess of the recoverable amount from those assets. The recoverable amount is assessed on the basis of the expected net cash flows which will be received from the assets' employment and subsequent disposal. The expected net cash flows have not been discounted to present values in determining recoverable amounts.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the Association and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the income statement during the financial period in which they are incurred.

#### Depreciation

The depreciable amount of all fixed assets is depreciated on a straight line basis over the useful lives of the assets to the association commencing from the time the asset is held ready for use.

The depreciation rates used for each class of depreciable asset are:

Class of Fixed Asset	Depreciation Rate
Office equipment	20%
Computer equipment	30%
Motor vehicles	20%

The assets' residual values and useful lives are reviewed and adjusted, if appropriate, at each balance date.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated amount.

Gains and losses on disposal are determined by comparing proceeds with the carrying amount. These gains and losses are included in the income statement.





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## **NOTES TO AND FORMING PART OF THE ACCOUNTS AS AT 30 JUNE 2006**

### **NOTE 1 - STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

#### **c) Leases**

Leases of fixed assets, where substantially all the risks and benefits incidental to the ownership of the asset, but not the legal ownership, are transferred to the association, are classified as finance leases.

Finance leases are capitalised by recording an asset and a liability at the lower of the amount equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight line basis over their estimated useful lives where it is likely that the association will obtain ownership of the asset or over the term of the lease.

Lease payments under operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

#### **d) Impairment of Assets**

At each reporting date, the Association reviews the carrying values of its assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value-in-use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the income statement.

Where it is not possible to estimate the recoverable amount of an individual asset, the Association estimates the recoverable amount of the cash-generating unit to which the asset belongs.

#### **e) Employee Benefits**

Provision is made for the Association's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled, plus related on-costs. Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits.

#### **f) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, deposits held at-call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities in the balance sheet.

#### **g) Revenue**

Revenue from Membership fees is recognised in the period in which it relates to.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets. All revenue is stated net of the amount of goods and services tax (GST).



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## NOTES TO AND FORMING PART OF THE ACCOUNTS AS AT 30 JUNE 2006

### NOTE 1 - STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### h) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as an item of the expense.

Receivable and payables in the balance sheet are shown inclusive of GST.

Cash flows are presented in the cash flow statement on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

#### i) Comparative Figures

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

#### j) Information to be provided to Members of Registrar

In accordance with the Workplace Relations Act 1996, the attention of members is drawn to the provisions of subsection (1), (2) (3) and (4) of subsection 274, which reads as follows:

- 1) A member of an organisation, or a Registrar may apply to the organisation for specified prescribed information in relation to the organisation.
- 2) An organisation shall, on application under subsection (1) by a member of the organisation or a Registrar, make the specified information available to the Member or Registrar, in such a Manner and within such time, as is prescribed.
- 3) A Registrar may only make an application under subsection (1) at the request of a member of the organisation concerned, and the Registrar shall provide to a member information received because of an application made at the request of a member."



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## NOTES TO AND FORMING PART OF THE ACCOUNTS AS AT 30TH JUNE 2006

### NOTE 2 FIRST-TIME ADOPTION OF AUSTRALIAN EQUIVALENTS TO INTERNATIONAL FINANCIAL REPORTING STANDARDS

On transition to AIFRS, there are no adjustments to equity or profit or loss between previous Australian GAAP and AIFRS.

	<u>2006</u>	<u>2005</u>
	\$	\$
<b>NOTE 3 CASH AND CASH EQUIVALENTS</b>		
Petty cash float	400	400
Cash at bank - general a/c	58,054	24,238
Cash at bank - Clubs 4 Kids	18	887
Westpac term deposit	22,541	21,449
Macquarie CMT account	500,000	-
Sandhurst term deposit	519,120	900,500
	<u>1,100,132</u>	<u>947,474</u>

### NOTE 4 TRADE AND OTHER RECEIVABLES

Trade debtors	94,743	37,503
Sundry debtors	10,221	2,804
	<u>104,964</u>	<u>40,307</u>

### NOTE 5 OTHER CURRENT ASSETS

Prepaid Awards Night	4,200	4,268
Loans - L Wiegard	-	73,000
	<u>4,200</u>	<u>77,268</u>

### NOTE 6 PROPERTY, PLANT AND EQUIPMENT

Office equipment		
At cost	82,238	76,818
Accumulated depreciation	(52,172)	(37,287)
Motor vehicles		
At cost	29,120	28,734
Accumulated depreciation	(3,925)	(7,286)
Total Property, plant and equipment	<u>55,261</u>	<u>60,979</u>

## NOTES TO AND FORMING PART OF THE ACCOUNTS AS AT 30TH JUNE 2006

### NOTE 6 PROPERTY, PLANT AND EQUIPMENT (Continued)

#### Movements in carrying amounts

Movements in carrying amounts for each class of property, plant and equipment between the beginning and the end of the current year

	Office Equipment \$	Motor Vehicles \$	Total \$
Balance at the beginning of year	39,531	21,448	60,979
Additions	11,271	29,120	40,391
Disposals	(2,904)	(20,031)	(22,935)
Depreciation expense	(17,832)	(5,342)	(23,174)
Carrying amount at the end of year	<u>30,066</u>	<u>25,195</u>	<u>55,261</u>

	<u>2006</u> \$	<u>2005</u> \$
Creditors and accrued expenses	59,075	82,690
Prepaid subscriptions - members	196,543	173,947
Prepaid subscriptions - affiliates	882	700
Prepaid CDU	-	51,000
Prepaid corporate memberships	99,000	48,000
Prepaid gaming code income	65,000	65,000
Prepaid seminars	12,259	-
Net GST payable	-	(3,635)
	<u>432,759</u>	<u>417,702</u>

### NOTE 8 PROVISIONS

#### (a) Current

Provision for annual leave	64,029	51,019
	<u>64,029</u>	<u>51,019</u>

#### (b) Non-Current

Provision for long service leave	43,433	33,906
	<u>43,433</u>	<u>33,906</u>

### NOTE 9 BORROWINGS

#### (a) Current

Hire purchase liability	6,446	8,057
	<u>6,446</u>	<u>8,057</u>

#### (b) Non-Current

Hire purchase liability	22,657	13,846
	<u>22,657</u>	<u>13,846</u>



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## NOTES TO AND FORMING PART OF THE ACCOUNTS AS AT 30TH JUNE 2006

	<u>2006</u>	<u>2005</u>
	\$	\$
<b>NOTE 10 CAPITAL AND LEASING COMMITMENTS</b>		
<b>Operating Lease Commitments</b>		
Non-cancellable operating leases contracted for but not capitalised in the financial statements		
Payable - minimum lease payments		
- not later than 12 months	97,889	96,002
- between 12 months and 5 years	101,800	150,742
- greater than 5 years		-
	<u>199,689</u>	<u>246,744</u>

### NOTE 11 FINANCIAL INSTRUMENTS

#### (a) Interest rate risk

The Association's exposure to interest rate risk which is the risk that a financial instruments value will fluctuate as a result of changes in market interest rates and the effective weighted average interest rates on those financial assets and financial liabilities is not material.

#### (b) Credit rate risk

The Association's exposure to credit risk on financial assets are reflected in the accounts is the carrying amount as disclosed in the balance sheet.

#### (c) Net fair value of Financial Assets and Liabilities

The net fair value of cash and cash equivalents and non-interest bearing monetary financial assets and financial liabilities approximates their carrying value as disclosed in the balance sheet.

### NOTE 12 COMMITTEE MEMBERS BENEFITS

During or since the financial year the Association has paid premiums to insure all directors and officers of the Association against liabilities for costs and expenses incurred by them in defending any legal proceedings arising out of their conduct while acting in the capacity of directors or officers of the Association, other than conduct involving a wilful breach of duty in relation to the Association.

During the year the Council approved the funding proposal for the CDU, which included a \$71,182 (plus GST) fee to Sportgard Pty Ltd for consulting services. Sportgard is a company associated with Leon Wiegard. This is in addition to the reimbursable President's allowance of \$25,000 paid to the same company.

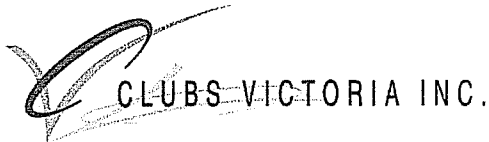
The resolution was passed by Committee members in accordance with the Clubs Victoria Constitution.



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## NOTES TO AND FORMING PART OF THE ACCOUNTS AS AT 30TH JUNE 2006

	<u>2006</u>	<u>2005</u>
	\$	\$
<b>NOTE 13 AUDITOR'S REMUNERATION</b>		
Remuneration of the auditor for:		
- auditing or reviewing the financial report	4,900	3,400
- other services	900	800
	<u>5,800</u>	<u>4,200</u>
 <b>NOTE 14 CASH FLOW INFORMATION</b>		
<b>Reconciliation of Cash Flow from Operations with Profit from Ordinary Activities after Income Tax</b>		
<u>Net Operating Profit</u>	93,734	56,880
Cash flows excluded from profit attributable to operating activities		
<u>Non-cash flows in profit</u>		
- depreciation	23,174	31,582
- net loss on disposal of property, plant and equipment	8,933	32,498
- movements in employee benefits provisions	<u>22,537</u>	<u>39,962</u>
	54,644	104,042
<u>Change in net liabilities/assets:</u>		
- (Increase) / decrease in trade and other receivables	(64,657)	(6,722)
- (Increase) / decrease in other current assets	73,068	6,235
- Increase / (decrease) in trade and other payables	15,059	90,867
 <b>Net cash provided by operating activities</b>	 <u><b>171,849</b></u>	 <u><b>251,302</b></u>



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## COMMITTEE'S OPERATING REPORT

Your committee members submit the financial report of Clubs Victoria Inc. for the year ended 30th June 2006.

### COMMITTEE MEMBERS

<u>Name</u>	<u>Elected</u>	<u>Term Expires</u>		<u>Elected</u>	<u>Term Expires</u>
Mr Leon Wiegard	2005	2008	Mr Jim McGrath	2004	2007
Mr David Hassett	2006	2009	Mr Ian Robertson	2004	2007
Mr Ian Carlile	2006	2009	Mr Rick Scott	2005	2008
Mr Neville Whitley	2006	2009	Mr Michael Sweeney	2006	2009
Mr Brendan Bell	2004	2007	Mr Garry Theobald	2004	2007
Mr Stan Bracchi	2005	2008	Mr Paul Rak	Casual	
Mr Jess Feather	2006	2008			
Mr David Haggett	2004	2007	Mr James Jackson	(Resigned 2005)	
Mr Vince Juliano	2005	2008	Mr Michael Kelly	(Resigned 2005)	
Ms Barbara Kelly	2006	2009	Mr Paul Rak	(Resigned 2006)	

### PRINCIPAL ACTIVITIES

The principal activities of the association were:

- to provide industrial relations, human resources, financial & general compliance support to members
- to provide facilities to members of the association

### OPERATING RESULTS

The surplus from ordinary activities amounted to \$93,734.

The organisation has received certain grant monies to promote and assist members.

There have been no other significant changes.


A member may resign in accordance with Rule 10 of the organisation by giving written notice to the Executive Director.


No member or officer of the organisation is a trustee or a director of a trustee of a superannuation entity or an exempt public sector superannuation scheme where the criterion for that office is membership or office holder of this organisation.

The number of members recorded as at the end of the financial year for Section 230 of the RAO schedule is 351.

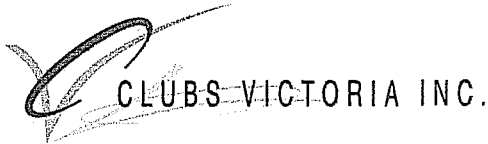
The number of full-time or full-time equivalent employees at the end of the financial year is 9.6.

Signed in accordance with a resolution of the Members of the Committee.

  
LEON A WIEGARD

  
DAVID HASSETT

Dated 4 Aug / 06



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## COMMITTEE OF MANAGEMENT STATEMENT

On 16 August 2006 the Committee of Management of Clubs Victoria Inc. passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the financial year ended 30 June 2006:

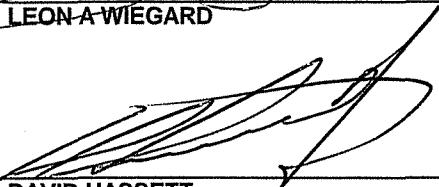
The Committee of Management declares in relation to the GPFR that in its opinion:

- a) the financial statements and notes comply with the Australian Accounting Standards;
- b) the financial statements and notes comply with the reporting guidelines of the Industrial Registrar;
- c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable;
- e) during the financial year to which the GPFR relates and since the end of that year:
  - (i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
  - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
  - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RAO Schedule and the RAO Regulations; and
  - (iv) where the organisation consists of 2 or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation; and
  - (v) the information sought in any request of a member of the reporting unit or a Registrar duly made under section 272 of the RAO Schedule has been furnished to the member or Registrar; and
  - (vi) there has been compliance with any order for inspection of financial records made by the Commission under section 273 of the RAO Schedule.

For Committee of Management:



LEON A WIEGARD



DAVID HASSETT

Dated 21 Aug/06





ABN 51 979 013 143

## Independent Auditor's Report to the Members of Clubs Victoria Inc.

### Scope

#### The financial report and committee's responsibility

The financial report comprises the balance sheet, statement of changes in equity, income statement, statement of cash flows, accompanying notes to the financial statements, and the statements by members of the committee for Clubs Victoria Inc., for the year ended 30 June 2006.

The committee of the association is responsible for the preparation and true and fair presentation of the financial report in accordance with the Associations Incorporations Act 1981 Victoria. This includes the responsibility for the maintenance of adequate accounting records and internal controls that are designed to prevent and detect fraud and error, and for the accounting policies and accounting estimates inherent in the financial report.

#### Audit Approach

We conducted an independent audit in order to express an opinion to the members of the association. Our audit was conducted in accordance with Australian Auditing Standards, in order to provide reasonable assurance as to whether the financial report is free of material misstatement. The nature of an audit is influenced by factors such as the use of professional judgment, selective testing, the inherent limitations of internal control, and the availability of persuasive rather than conclusive evidence. Therefore, an audit cannot guarantee that all material misstatements have been detected.

We performed procedures to assess whether in all material respects the financial report presents fairly, in accordance with the Associations Incorporations Act 1981 Victoria, including compliance with Accounting Standards and other mandatory financial reporting requirements in Australia, a view which is consistent with our understanding of the association's financial position, and of its performance as represented by the results of its operations and cash flows.

We formed our audit opinion on the basis of these procedures, which included:

- examining, on a test basis, information to provide evidence supporting the amounts and disclosures in the financial report, and
- assessing the appropriateness of the accounting policies and disclosures used and the reasonableness of significant accounting estimates made by the committee.

While we considered the effectiveness of management's internal controls over financial reporting when determining the nature and extent of our procedures, our audit was not designed to provide assurance over internal controls

#### Independence

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

#### Audit Opinion

In our opinion:

- a. the financial report of the Clubs Victoria Inc. is in accordance with sections 253 and 270 of the Workplace Relations Act 1996, as amended, to;
  - i. give a true and fair view of the Association's financial position as at 30 June 2006 and of its performance for the year ended on that date as represented by the results of their operations and their cash flows; and
  - ii. comply with applicable Accounting Standards and other mandatory professional reporting requirements and statutory requirements in Australia; and
- b. the Association kept satisfactory accounting records for the year ended 30 June 2006, which detailed the sources and nature of the income of the Association (including income from members) and the nature and purposes of expenditure; and
- c. all information and explanations that are required under schedule 1(b) of the Workplace Relations Act 1996 have been provided.

Name of Firm      **Bell Duke & Co**

Name of Partner        
**Robert H Wald (Reg No 10418)**

Date                      **22/08/2006**

Address                 **Level 7, 468 St Kilda Road, Melbourne, VIC 3004**



**Australian Government**

**Australian Industrial Registry**

Level 36, 80 Collins Street  
Melbourne, VIC 3000  
GPO Box 1994, Melbourne, VIC 3001  
Telephone: (03) 8661 7777  
Fax: (03) 9655 0401  
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Mr Leon Wiegard  
President  
Clubs Victoria Inc.  
PO Box 363  
CARLTON VIC 3053

Dear Mr Wiegard,

**Clubs Victoria Inc.**  
**Financial Report for the Year Ended 30th June 2006 - FR2006/468**  
**Schedule 1 of the Workplace Relations Act 1996 (RAO Schedule)**

Thank you for the financial report of Clubs Victoria Inc. for the year ended 30<sup>th</sup> June 2006. The documents were lodged in the Industrial Registry on 3<sup>rd</sup> October 2006.

The documents have been filed.

I make the following comments to assist you in preparing financial documents in the future. You do not need to take any further action in respect of the documents which have been lodged.

**Operating Report – Period for which Positions Held**

The Operating Report is required to provide the name of each person who has been a member of the Committee of Management at any time during the financial year *and* the period for which he or she held such a position (see section 254 of the RAO Schedule and Regulation 159(c) of the Workplace Relations (Registration and Accountability of Organisations) Regulations 2003).

If all members of Committee held office for the entire financial year then it would be sufficient simply to state words to this effect.

**General Purpose Financial Report (GPFR)**

When preparing a GPFR, section 253(2) of the RAO Schedule requires a reporting unit to provide information that is specified in the Industrial Registrar's Reporting Guidelines. In particular, Guideline 11 sets out in detail those items of expense that must be disclosed by a reporting unit either in the notes to, or on the face of, a financial statement. Included are such items as:

- fees and/or allowances paid for attendance at conferences (11(i));
- conference and meeting expenses (11(k));

The Statement of Financial Performance/Income statement itemises expenditure for 'Conferences, seminars & meetings' of \$41,579 without breaking this figure up into the categories required by the Reporting Guidelines.

Would you please ensure that these items are separately disclosed in the future.

**Notice under Section 272(5) of the RAO Schedule**

Note 1(j) includes what is intended to be an extract of subsections 272(1), (2) and (3) of the RAO Schedule. What is included, however, is an extract of section 274 of the *Workplace Relations Act* 1996 as it existed prior to the introduction of the RAO Schedule.

With the introduction of the RAO Schedule, the wording and section numbering have changed. You are therefore requested in future to set out the subsections word for word as follows:

*272 Information to be provided to members or Registrar*

- (1) A member of a reporting unit, or a Registrar, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.*
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.*
- (3) A reporting unit must comply with an application made under subsection (1).*

*Note: This subsection is a civil penalty provision (see section 305).*

Please do not hesitate to contact me by email at [shane.ellard@air.gov.au](mailto:shane.ellard@air.gov.au) or on (03) 8661 7767 if you wish to discuss this letter.

A copy of the financial report has been placed on the website maintained by the Industrial Registry at <http://www.e-airc.gov.au/253Vfed>.

Yours sincerely,



Shane Ellard  
Statutory Services Branch

6 December 2006