



**Australian Government**  
**Australian Industrial Registry**

Level 8, Terrace Towers  
80 William Street, East Sydney, NSW 2011  
Telephone: (02) 8374 6666  
Fax: (02) 9380 6990

**Ref: FR2006/206 [128V-COM]**

Mr Brian Baulk  
Divisional Secretary  
CEPU Communications Division  
PO Box 472  
CARLTON SOUTH VIC 3053

Dear Mr Baulk

**Financial Return - year ending 31 March 2006**

Our records show your organisation's financial year ended recently. This letter outlines some of the things you must do to meet your financial reporting obligations and when you have to do them. For simplicity, we will call the documents you have to lodge with us your *financial return*.

**New legislation**

This letter is intended as guide to the law applicable on the date of this letter and should not be used as a substitute for legal or accounting advice. We only summarise some of the reporting requirements in this letter. More detailed information is at the end of this letter.

The legislation has changed since your last return. In May 2003 the Industrial Registrar wrote to all organisations forwarding a number of facts sheets outlining the major changes made by Schedule 1B of the Workplace Relations Act 1996 ('RAO'<sup>1</sup>). While the immediate changes affected the rules and elections in organisations, the changes affecting financial returns involve a longer lead time.

**The key differences under the new legislation affecting financial returns are:**

- a reduced financial reporting cycle (now maximum periods of 5 or 6 months depending on internal arrangements of organisation)
- a greater emphasis given to Australian Accounting Standards
- the introduction of a new report, known as an Operating Report (broadly similar in concept to a Director's Report under the corporations legislation)
- extensions of time are limited to one month
- restructured penalty provisions involving more extensive use of Civil Penalties
- the introduction of the Industrial Registrar's Reporting Guidelines
- organisations and their branches to report according to their financial structures, known as 'reporting units'.

We recommend you discuss the new requirements with your accountant or auditor.

---

<sup>1</sup> Registration and Accountability of Organisations Schedule (RAO) (Schedule 1B to the *Workplace Relations Act 1996*)

## Reporting Unit

One of the new concepts of the RAO legislation is that reporting entities are known as “*reporting units*”. Where an organisation is **not** divided into branches the reporting unit is the whole of the organisation. Where an organisation is divided into branches each branch will be a reporting unit unless the Industrial Registrar has determined a division of the organisation into reporting units on an alternative basis. We can discuss this with you if you need more information.

For simplicity, we will refer to your organisation as a reporting unit in this letter.

## Industrial Registrar’s Guidelines

The Industrial Registrar’s reporting guidelines set out certain disclosure requirements in addition to those prescribed by Australian Accounting Standards having in mind the nature of organisations registered under the Workplace Relations Act.

The disclosure requirements prescribed by the reporting guidelines are directed towards providing members of the reporting unit with information to enable them to gauge the performance of the committee of management and other holders of office in relation to the financial management of the reporting unit. In addition, the reporting guidelines seek to improve the quality of information available to users of the financial report about the reporting unit’s economic support of, or economic dependency on, other reporting units of the organisation.

## Timeline Planner and Checklist

We have attached a Timeline/Planner (*Attachment A*) to help you **plan** your financial return and carry out all the necessary steps. We have also attached a Document Checklist (*Attachment B*) to **check** your documents before lodging them in the Registry. Both documents are abbreviated summaries of the relevant provisions of the RAO Schedule, RAO Regulations and the Industrial Registrar’s Reporting Guidelines.

In the following section we describe some of the documents your reporting unit must prepare and the sequence of their preparation and completion.

## Three Reports

Your reporting unit must prepare two reports as soon as practicable after its financial year, which, together with the Auditor’s Report, comprise the reporting unit’s financial return.

1. **General Purpose Financial Report** - this must comply with the Australian Accounting Standards and the Industrial Registrar’s Reporting Guidelines. The GPFRR consists of:

Financial Statements containing:

- a profit and loss statement, or other operating statement; and
- a balance sheet; and
- a statement of cash flows; and
- any other statements required by the Australian Accounting Standards; and

Notes to the Financial Statements containing:

- notes required by the Australian Accounting Standards; and
- information required by the Industrial Registrar’s *Reporting Guidelines* under section 255); and

Committee of Management Statement as required by the Registrar’s Reporting Guidelines (a sample certificate for illustrative purposes is at Attachment C)

2. **Operating Report** - this report includes a review of your reporting unit's principal activities for the year and other specified information.

Your reporting unit must appoint an auditor to audit the GPFR and to provide:

3. an **Auditor's Report**.

### **First Meeting (Committee of Management)**

For simplicity, we will call the meeting at which the committee of management first considers the GPFR the first meeting. At the first meeting your committee, if satisfied that all is in order, will resolve to express its opinion on the GPFR and complete a Committee of Management Statement.

### **The Auditor**

After the first meeting, the auditor takes the GPFR and the Committee of Management Statement and prepares a report on the GPFR. In practice, your auditor may have already completed most of his or her examination of your accounts. The auditor may only be waiting on the Committee to pass the required resolution and make the Statement before signing the report the same day.

### **Informing Your Members**

Your reporting unit must provide free of charge to the general membership, copies of the GPFR, the Operating Report and the Auditor's Report. RAO calls these the "full report". Under certain circumstances, your reporting unit can provide a more limited *concise report*.

The reporting unit can meet its obligation to provide copies of the full or concise report to members by publishing the report in a journal that is available to the members free of charge.

A reporting unit may meet this obligation in whole or in part by publication of the report in a journal published on a web site on the Internet dependent on:

- a. the extent of the accessibility of the members of the reporting unit to the Internet; and
- b. that the members are notified by the reporting unit in the usual manner in which it communicates with its members that the report has been so published at a specified Internet address.

The report must be provided within 5 or 6 months from the end of the financial year, depending on the internal arrangements of the organisation for the presentation of its financial reports.

### **The Second Meeting - if it is a General Meeting of Members**

After providing the full report to members it must be presented to a general meeting of members. For simplicity this is referred to as the *second meeting*.

Your reporting unit must always allow a minimum of 21 days for members to receive the full report before presenting it to a general meeting of members (s265(5)). The purpose of the interval and the second meeting is to enable the members to have time to consider the report and, if they wish, to attend the second meeting to discuss it.

If the rules of the organisation permit a general meeting to be a series of meetings held at different locations, the full report may be presented to such a series of meetings. In this case the 'date' of the general meeting is taken to be the date of the last meeting in the series (see s266(2)).

## **The Second Meeting - if it is a Committee of Management Meeting**

If the rules of your organisation contain a provision that allows up to 5% of members to demand a general meeting to be held consider the report (see s266(3)), it is permissible to present the report directly to a Committee of Management meeting.

### **Lodge full report within 14 days of meeting**

You must lodge a copy of the full report and any concise report in the Industrial Registry within 14 days of the second meeting. For your convenience you are encouraged to lodge the material electronically (see eFiling Tab at [www.airc.gov.au](http://www.airc.gov.au)).

The Secretary (or another officer appropriately authorised under the rules of the organisation) must *certify* that the full report is a copy of the one provided to members and presented to the second meeting and provide the date of the meeting (a sample certification for illustrative purposes is at *Attachment D*).

When we receive your return we will check that it includes the information you must provide your members and that you have provided it to them correctly.

### **Complying with time limits**

This letter has outlined some of the steps in preparing and lodging your return. Many of the steps must be completed within fixed time limits.

Failure to complete them in time could make your reporting unit or its officers liable to financial or "civil penalties".

### **Extensions of Time**

We appreciate that sometimes circumstances beyond your reporting unit's control may delay completion of a financial return. If you believe your reporting unit is going to be unable to meet a time limit tell us as soon as you know. We can advise you if the step is one for which you may apply under RAO to the Industrial Registrar for extra time to complete. The maximum extra time allowed can be no more than one month.

### **Reduced Reporting Requirements**

If your reporting unit meets certain conditions, some of these reporting requirements can be reduced. Such conditions might be where the annual income of the reporting unit (where the reporting unit is the whole of the organisation) is less than \$100,000, or where the reporting unit has no financial affairs in the financial year, or where the financial affairs of the reporting unit are encompassed by the financial affairs of its counterpart State industrial association.

### **Contact the Registry**


We encourage you to contact the Registry on (02) 8374 6666 as early as possible if you believe preparation or lodgment of your return will be delayed or if you have any queries. We can offer you advice on procedure but we cannot give you legal or accounting advice.

## Information on AIRC Website

We recommend you and your accountant/auditor refer to the following documents on the Commission's website at [www.airc.gov.au](http://www.airc.gov.au):

- RAO Schedule and RAO Regulations
- Registrar's Reporting Guidelines - All GPFR's must comply with these Guidelines. Please note that the Guidelines set out requirements that are *in addition* to those required by the Australian Accounting Standards.
- RAO Fact Sheets - These Fact Sheets explain the new requirements of the RAO Schedule - many of them deal with financial reporting matters.

Yours sincerely



For Deputy Industrial Registrar  
4 April 2006



**Documents Checklist**

You can use this checklist as soon as possible after the financial year ends to ensure you have all the necessary documents prepared and that those documents contain all information required by RAO.

You can also use this checklist to ensure all documents in your financial return are complete before lodging them in the Registry.

No	Document	✓
<b>1</b>	<b>General Purpose Financial Report</b>	
	Does the report contain a Profit and Loss Statement?	
	Does the report contain a Balance Sheet?	
	Does the report contain a Statement of Cash Flows?	
	Does the report contain notes to the financial statements as required by AAS and the reporting guidelines?	
	Does the report contain all other information required by the reporting guidelines?	
<b>2</b>	<b>Committee of Management Statement</b>	
	Is the statement signed by the officer responsible for undertaking functions necessary to enable the reporting unit to comply with RAO?	
	Is the statement dated?	
	Is the statement in accordance with a resolution of the committee?	
	Does the statement specify the date of the resolution?	
	Does the statement contain declarations required by the reporting guidelines?	
<b>3</b>	<b>Auditor's Report</b>	
	Is the Report dated and signed by the auditor?	
	Is the name of the auditor clear?	
	Are the qualifications of the auditor on the report?	
	Has the auditor expressed an opinion on all matters required?	
<b>4</b>	<b>Operating Report</b>	
	Is the report signed and dated?	
	Does the report provide the number of members?	
	Does the report provide the number of employees?	
	Does the report contain a review of principal activities?	
	Does the report give details of significant changes?	
	Does the report give details of right of members to resign?	
	Does the report give details of superannuation trustees?	
	Does the report give details of membership of the committee of management?	
<b>5</b>	<b>Concise report*</b>	
<b>6</b>	<b>Certificate of Secretary or other Authorised Officer</b>	
	Is the certificate signed and dated?	
	Is the signatory the secretary or another officer authorised to sign the certificate?	
	Is the date that the report was provided to members stated?	
	Is the date of the Second Meeting at which the report was presented stated?	
	Does the certificate state that the documents are copies of those provided to members?	
	Does the certificate state that the documents are copies of those presented to the Second Meeting?	

\* This is an optional way of providing documents to members (see RAO s265(3) and RAO Reg. 161).

**Committee Of Management Statement**

On *[date of meeting]* the Committee of Management of *[name of reporting unit]* passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the financial year ended *[date]*:

The Committee of Management declares in relation to the GPFR that in its opinion:

- (a) the financial statements and notes comply\* with the Australian Accounting Standards;
- (b) the financial statements and notes comply\* with the reporting guidelines of the Industrial Registrar;
- (c) the financial statements and notes give a true and fair view\* of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds\* to believe that the reporting unit will be able to pay its debts as and when they become due and payable;
- (e) during the financial year to which the GPFR relates and since the end of that year:
  - (i) meetings of the committee of management were held\* in accordance with the rules of the organisation including the rules of a branch concerned; and
  - (ii) the financial affairs of the reporting unit have been\* managed in accordance with the rules of the organisation including the rules of a branch concerned; and
  - (iii) the financial records of the reporting unit have been\* kept and maintained in accordance with the RAO Schedule and the RAO Regulations; and
  - #(iv) where the organisation consists of 2 or more reporting units, the financial records of the reporting unit have been\* kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation; and
  - #(v) the information sought in any request of a member of the reporting unit or a Registrar duly made under section 272 of the RAO Schedule has been\* furnished to the member or Registrar; and
  - #(vi) there has been\* compliance with any order for inspection of financial records made by the Commission under section 273 of the RAO Schedule.

For Committee of Management: *[name of designated officer per section 243 of the RAO Schedule]*

Title of Office held:

Signature:

Date:

\* *Where compliance or full compliance has not been attained - set out details of non compliance instead.*

# *Where not relevant these may be modified accordingly (e.g. in (vi) "No orders have been made by the Commission under section 273 of the RAO Schedule during the period."*



**Certificate of Secretary or other Authorised Officer<sup>1</sup>**

s268 of Schedule 1B *Workplace Relations Act 1996*

I *[name]* being the *[title of office]* of the *[name of the organisation]* certify:

- that the documents lodged herewith are copies of the full report, *[and the concise report]<sup>2</sup>*, referred to in s268 of the RAO Schedule; and
- that the *[full report **OR** concise report]<sup>3</sup>*, was provided to members on *[insert date]*; and
- that the full report was presented to *[a general meeting of members **OR** the last of a series of general meetings of members **OR** a meeting of the committee of management]<sup>3</sup>* of the reporting unit on *[insert date]*; in accordance with section 266 of the RAO Schedule.

Signature

Date:

<sup>1</sup>*RAO regulation 162 prescribes the designated officer for the purpose of RAO schedule s268 as:*

(a) the secretary; or

(b) an officer of the organisation other than the secretary who is authorised by the organisation or by the rules of the organisation to sign the certificate mentioned in that paragraph.

<sup>2</sup>*Only applicable where a concise report is provided to members*

<sup>3</sup>*Insert whichever is applicable*

# Facsimile Message

Our Reference:



## CEPU

COMMUNICATIONS  
ELECTRICAL  
PLUMBING  
UNION

Date: 31-8-06  
 Number of pages following: 1

<b>To:</b> <u>Ind. Registrar</u> <u>Mr. S. Kellett</u>	<b>From:</b> _____ _____ _____
<b>Facsimile No.</b> ( ) _____	

**COMMUNICATIONS  
DIVISION**

ABN 22 401 014 998

**Colin Cooper**  
Divisional President

**Ed Huale**  
Divisional Secretary  
139-155 Queensberry St  
[PO Box 472]  
Carlton South  
Victoria 3053  
Australia

Ph: 03 9349 2100  
Fax: 03 9349 1952  
E-mail: cddo@cepu.asn.au

**REMARKS**    **Urgent**    **For your information**    **Reply ASAP Please comment**    **As Discussed**  
 (please place a circle around whichever is applicable)

Financial Report - Extension of Time

**NOTE:** The contents of this facsimile (including attachments) may be privileged and confidential. Any unauthorised use may therefore be prohibited. If you have received this facsimile in error, could you please advise us by telephone as soon as possible.

Our Reference: GEN 06/134  
5.3/202



**CEPU**

**COMMUNICATIONS  
ELECTRICAL  
PLUMBING  
UNION**

31<sup>st</sup> August, 2006.

The Industrial Registrar,  
Australian Industry Registry,  
Level 8, Terrace Towers,  
80 William Street,  
**EAST SYDNEY, NSW. 2011.**

Attention: Mr. S. Kellett.

Dear Mr. Kellett,

**RE: FINANCIAL REPORT - EXTENSION OF TIME**

The CEPU Communications Division hereby requests an extension of time under s265(5) of the RAO Schedule.

We request this extension on the basis that 3 of our Branches (reporting units) have not finalised their end of year financial statements. The Divisional Conference accounts need this information to finalise its accounts.

We have requested the 3 Branches concerned to provide their final accounts within the next 3 weeks. Accordingly, we should be in a position to finalise the Division's financial statement at that point in time, but will need an of extension of a month to meet the reporting requirements.

Yours faithfully,

  
Ed Husic,  
**DIVISIONAL SECRETARY.**

SH:kr

**COMMUNICATIONS  
DIVISION**

ABN 22 401 014 998

Collin Cooper  
Divisional President

Ed Husic  
Divisional Secretary

139-155 Queensberry St  
(PO Box 472)  
Carlton South  
Victoria 3053  
Australia

Ph: 03 9349 2100  
Fax: 03 9349 1952  
E-mail: [cddo@cepu.asn.au](mailto:cddo@cepu.asn.au)  
Web: [www.cepu.asn.au](http://www.cepu.asn.au)



**Australian Government**  
**Australian Industrial Registry**

Level 8, Terrace Towers  
80 William Street, East Sydney, NSW 2011  
Telephone: (02) 8374 6666  
Fax: (02) 9380 6990

Mr Ed Husic  
Divisional Secretary, Communications Division,  
Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and  
Allied Services Union of Australia  
PO Box 472  
CARLTON SOUTH VIC 3053

Dear Mr Husic

**Re: Application for Extension of Time to Provide Copies of Financial Reports –  
Communications Division, CEPU (FR2006/206)**

Thank you for your letter dated 31 August 2006 requesting an extension of time of one month under s265(5) of the RAO Schedule.

Please note that an extension of one month means that the Division will have until 31 October 2006 to complete the various actions required by the RAO Schedule. These are (1) the provision of the report by suitable means (publication etc) to the members – also in accordance with the Division's rule 60A(a) - and (2) the subsequent presentation of the report to the Division's committee of management.

Given the circumstances you describe in your letter, I hereby grant the Division an extension of one month.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Barry Jenkins'.

Barry Jenkins  
Deputy Industrial Registrar

13 September 2006



# CEPU

COMMUNICATIONS  
ELECTRICAL  
PLUMBING  
UNION

COMMUNICATIONS  
DIVISION

ABN 22 401 014 998

Colin Cooper  
Divisional President

Ed Husic  
Divisional Secretary  
139-155 Queensberry St  
[PO Box 472]  
Carlton South  
Victoria 3053  
Australia

Ph: 03 9349 2100  
Fax: 03 9349 1952  
E-mail: [cddo@cepu.asn.au](mailto:cddo@cepu.asn.au)  
Web: [www.cepu.asn.au](http://www.cepu.asn.au)

Our Reference: GEN 06/151  
5.0/001 5.3/202

30<sup>th</sup> October, 2006.

The Deputy Industrial Registrar,  
Australian Industrial Registry,  
Level 8, Terrace Towers,  
80 William Street,  
EAST SYDNEY. NSW. 2011.

Dear Deputy Industrial Registrar,

**RE: LODGEMENT OF FINANCIAL REPORTS OF THE  
COMMUNICATIONS DIVISION OF THE CEPU**  
**REF: FR 2006/206**

Please find enclosed a copy of the full and concise financial reports for the Communications Division of the CEPU, together with the Secretary's certificate in accordance with s268 of the RAO Schedule.

Yours faithfully,

Ed Husic,  
DIVISIONAL SECRETARY.

Enc.

:kr



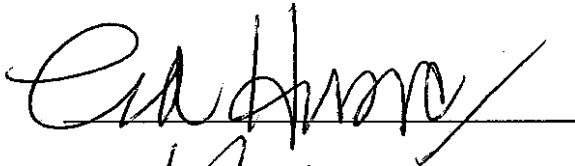
**Certificate of Secretary or other Authorised Officer**

*s268 of Schedule 1B Workplace Relations Act 1996*

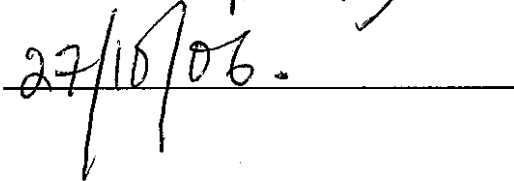
I, Ed Husic being the Divisional Secretary of the Communications Division of the CEPU certify:

1. that the documents lodged herewith are copies of the full report and the concise report referred to in s268 of the RAO schedule (Attachment 1);
2. that the concise report was provided to members by Bulletin 15 dated 29<sup>th</sup> September 2006 and distributed on 2<sup>nd</sup> October 2006 (Attachment 2) pursuant to a resolution of the Divisional Executive of the Communications Division of 28<sup>th</sup> September 2006 (Attachment 3);
3. that the full report was presented to the Divisional Executive (Branch Committee of Management) of the Reporting Unit on 31<sup>st</sup> August 2006 and formally adopted at the 2<sup>nd</sup> meeting of the Divisional Executive on 27<sup>th</sup> October 2006; in accordance with Section 266 of the RAO Schedule (Attachment 4); and
4. that a statement of Loans and Donations pursuant to s237 of the RAO Schedule was provided to the Industrial Registrar dated 23<sup>rd</sup> August 2006 (Attachment 5).

Signature:



Date:



# ATTACHMENT 1



## COMPILATION REPORT

### TO COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION, DIVISIONAL CONFERENCE

#### Scope

On the basis of the information provided by the Committee of Management of Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union Of Australia, Communications Division, Divisional Conference (Reporting Unit) we have compiled, in accordance with APS 9: Statement of Compilation of Financial Reports the special purpose financial report comprising the Detailed Profit and Loss Statement of Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union Of Australia, Communications Division, Divisional Conference for the year ended 31 March 2006 as set out on page 31 and 32.

The specific purpose for which the special purpose financial report has been prepared is to provide financial information to the Committee of Management. No Accounting Standards and other mandatory professional reporting requirements have been adopted in the preparation of the special purpose financial report.

The Committee of Management is solely responsible for the information contained in the special purpose financial report and has determined that the accounting policies used are consistent and are appropriate to satisfy the needs of the Committee of Management.

Our procedures use accounting expertise to collect, classify and summarise the financial information which the Committee of Management provided into a financial report. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

To the extent permitted by law, we do not accept liability for any loss or damage which any person, other than the reporting unit, may suffer arising from any negligence on our part. No person should rely on the special purpose financial report without having an audit or review conducted.

The special purpose financial report was prepared for the benefit of the reporting unit and its members and the purpose identified above. We do not accept responsibility to any other person for the contents of the special purpose financial report.

*MSI Ragg Weir*

**MSI RAGG WEIR**  
Chartered Accountants

Melbourne: 29 September 2006





**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,  
DIVISIONAL CONFERENCE**

ABN 22 401 014 998

**DETAILED PROFIT AND LOSS STATEMENT  
FOR THE YEAR ENDED 31 MARCH 2006**

	2006	2005
	\$	\$
<b>INCOME</b>		
Contributions - branches	2,389,363	2,405,475
Interest received	108,620	117,899
Board position	11,878	-
Rent received	133,840	123,124
Proceeds on sale of fixed assets	-	2,850
Sundry income	11,262	-
	<hr/>	<hr/>
<b>TOTAL INCOME</b>	<b>2,654,963</b>	<b>2,649,348</b>
<b>LESS EXPENDITURE</b>		
Affiliation fees:		
- ACTU	92,125	115,364
- UNI	58,394	62,003
Airfares:		
- Divisional Conference	14,241	-
- Divisional Executive	27,309	43,253
- International	14,811	17,042
- General	29,324	110,484
- General/Other	60,906	-
- National Council	5,824	7,667
Bank charges	1,723	2,389
Books, publications and subscriptions	16,863	34,123
Branch assistance:		
- P & T Tasmania	50,633	51,432
Building Security	3,970	4,348
Campaigns	150,482	33,580
Car hire and taxis:		
- Divisional Conference	1,191	-
- Divisional Executive	3,681	6,484
- General	23,480	24,380
- National Council	715	527
- National Executive	153	-
Cleaning	23,461	20,060
Computer charges	15,319	19,501
Cost of assets sold	-	2,556
Congestion levy	2,400	-
Depreciation	71,324	70,163
Donations	-	32,000
Fringe benefits tax	10,578	12,731
Functions, social and fraternal gifts	2,650	6,254
General expenses	4,066	-
Honoraria	8,500	8,428

This statement should be read in conjunction with the attached compilation report on page 30.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,  
DIVISIONAL CONFERENCE**

ABN 22 401 014 998

**DETAILED PROFIT AND LOSS STATEMENT  
FOR THE YEAR ENDED 31 MARCH 2006**

	2006	2005
	\$	\$
<b>EXPENDITURE continued</b>		
Insurance	17,385	14,266
Journals and publications	-	17,542
Light, power and cleaning	45,518	38,733
Loss of salary	293	-
Loss on sale of property, plant and equipment	1,840	-
Meetings expenses:		
- General	-	1,645
Motor vehicle expenses	12,386	10,231
Payroll tax	74,010	96,614
Postage and delivery charges	8,481	34,692
Printing and stationery	16,257	34,188
Professional services:		
- Accountancy and audit fees	22,670	26,100
- Consultant	11,135	4,130
- Legal fees	208,125	433,630
Provision for annual leave	(11,008)	(20,476)
Provision for doubtful debts	(461,638)	151,537
Provision for long service leave	32,433	(18,233)
Provision for sick leave	21,705	(19,497)
Rates and taxes	36,009	37,230
Rental of equipment	11,194	10,982
Repairs and maintenance	25,666	24,729
Salaries and allowances:		
- elected officials	348,802	398,290
- employees	903,987	1,346,055
Staff amenities	5,141	11,014
Superannuation:		
- elected officials	65,274	63,676
- employees	115,225	130,417
- Group life cover	20,056	18,013
Telephone and facsimile	68,137	90,298
Training and education	1,102	2,571
Travelling allowance:		
- Divisional Conference	10,892	-
- Divisional Executive	26,504	39,348
- General	8,799	44,323
- General/Other	16,863	-
- Home State allowance	4,358	8,671
- International	10,488	10,927
- National Council	4,360	7,976
- National Executive	1,188	-
Workcover	13,290	11,265
<b>TOTAL EXPENDITURE</b>	<u>2,391,050</u>	<u>3,745,656</u>
<b>PROFIT/(LOSS) FOR YEAR</b>	<u>263,913</u>	<u>(1,096,308)</u>

This statement should be read in conjunction with the attached compilation report on page 30.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC,  
ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES  
UNION OF AUSTRALIA,  
COMMUNICATIONS DIVISION,  
DIVISIONAL CONFERENCE  
ABN 22 401 014 998**

**FINANCIAL REPORT  
FOR THE YEAR ENDED 31 MARCH 2006**

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,  
DIVISIONAL CONFERENCE  
ABN 22 401 014 998**

**OPERATING REPORT**

In accordance with Section 254 of the Registration and Accountability of Organizations (RAO) Schedule, the Committee of Management present their Operating Report on the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union Of Australia, Communications Division, Divisional Conference, the relevant Reporting Unit for the financial year ended 31 March 2006.

**Principal Activities**

The CEPU Communications Division operates as a Trade Union and mainly represents the Industrial interests of employees in the Postal Industry (e.g. Australia Post), and the Telecommunications Industry (e.g. Telstra and Optus).

Our objectives are to improve and protect the economic condition, job security, working conditions and other industrial concerns of our members.

In our representation of the employees in the Postal and Telecommunications Industries, we negotiate and enforce industrial awards and agreements.

In carrying out this function we provide representation in Industrial tribunals, provide legal assistance where deemed necessary, negotiate workplace change and assist with individual grievances. The union also provides information for its membership by the regular publication of Journals, Bulletins and provision of Web Sites.

The union also pursues and assists kindred organisations by affiliations and other means to uphold the rights and entitlements of workers by Industrial, Political, and Community action.

**Operating Result**

The operating profit of the Union for the financial year was \$263,913. No provision for tax was necessary as the Union is exempt from income tax.

**Significant Changes**

No significant changes in the Union's state of affairs occurred during the financial year.

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Union, the results of those operations, or the state of affairs of the Union in future financial years.

**Rights of Members**

Subject to the Rule 11 of the Union's rules and Section 174 of the RAO Schedule, members of the Union have the right to resign from membership by providing written notice addressed to and delivered to the Secretary of the relevant branch of the Union.

**Superannuation Officeholders**

The following officers or member of the Reporting Unit are trustees of superannuation funds:

Brian Bauk	- Member Representative on the Board of Australia Post Superannuation Scheme
Ian McCarthy	- Board Member/Trustee of the Telstra Superannuation Scheme
Jim Metcher	- Member Representative on the Board of Australia Post Superannuation Scheme
Gerry Kandelaars	- Board Member/Trustee of the Telstra Superannuation Scheme
Eric Alford	- Board Member/Trustee of the Telstra Superannuation Scheme (resigned 26 July 2005)

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,  
DIVISIONAL CONFERENCE  
ABN 22 401 014 998**

**OPERATING REPORT continued**

**Other Prescribed Information**

In accordance with Regulation 159 of the Workplace Relations (Registration and Accountability of Organisations) Regulations:

- (a) the number of persons that were, at the end of the financial year to which the report relates, recorded in the register of members for Section 230 of the RAO Schedule and who are taken to be members of the Union under section 244 of the RAO Schedule was 36,502.
- (b) the number of persons who were, at the end of the financial year to which the report relates, employees of the Union, where the number of employees includes both full-time and part-time employees, measured on a full-time equivalent basis was 15.
- (c) the names of each person who have been a member of the Committee of Management of the Union at any time during the reporting period, and the period for which he or she held such a position were;

<b>Position</b>	<b>Name</b>
Divisional President	C. Cooper
Divisional Secretary	B. Baulk (resigned 7 July 2006)
Divisional Vice-President	C. Talato
	I. Bryant
Divisional Assistant Secretaries	N. Bretag (resigned 24 March 2006)
	S. Herrington
Telecommunication and Service Representatives	I. McCarthy
	V. Horrex
	B. Blackburne (resigned 31 July 2005)
	D. McDonald (resigned 31 July 2005)
	S. Mason
	M. Swan
	J. Lee
	G. Carson
	B. Riseley
	L. Cooper (appointed 1 August 2005)
	D. Irons (appointed 1 August 2005)
Postal and Telecommunications Representatives	L. Chalker (resigned 31 July 2005)
	J. Metcher
	J. Doyle
	S. Booth (resigned 31 July 2005)
	C. Thiele
	K. Mellis
	N. Paul
	P. McDonald
	P. Kelly
	B. Watkins
	A. Absolom
	P. Miller
	D. Dwyer (appointed 1 August 2005)
	V. Butler (appointed 1 August 2005)
TOA Representative	D. Dwyer (ceased 31 July 2005)

Committee members have been in office since the start of the financial year to the date of this report unless otherwise stated.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,  
DIVISIONAL CONFERENCE  
ABN 22 401 014 998**

**OPERATING REPORT continued**

**Adoption of Australian Equivalents to IFRS**

As a result of the introduction of Australian equivalents to International Financial Reporting Standards (AIFRS), the Reporting Unit's financial report has been prepared in accordance with those standards. No adjustments arise on the transition to AIFRS.

Signed in accordance with a resolution of the Committee of Management:

For Committee of Management: Ed Husic  
Title of Office held: Divisional Secretary



Signature

Melbourne: 29 September 2006

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,  
DIVISIONAL CONFERENCE  
ABN 22 401 014 998**

**INCOME STATEMENT  
FOR THE YEAR ENDED 31 MARCH 2006**

	Note	2006 \$	2005 \$
Revenue	3	2,654,963	2,649,348
Administration expense		(355,920)	(690,843)
Affiliation fees and compulsory levies		(237,077)	(177,367)
Branch assistance		(50,633)	(51,432)
Communication expense		(68,137)	(90,298)
Depreciation expenses	4	(71,324)	(70,163)
Doubtful debts - branches		461,638	(151,537)
Employee benefits expense		(1,594,352)	(2,018,855)
Occupancy expense		(108,958)	(100,371)
Travel expense		(277,474)	(331,313)
Other expenses		<u>(88,813)</u>	<u>(63,477)</u>
<b>Profit/(loss) before income tax expense</b>	4	263,913	(1,096,308)
Income tax expense	1(a)	<u>-</u>	<u>-</u>
<b>Net profit/(loss) after income tax expense</b>		<u>263,913</u>	<u>(1,096,308)</u>

The accompanying notes form part of these financial statements.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,  
DIVISIONAL CONFERENCE  
ABN 22 401 014 998**

**BALANCE SHEET  
AS AT 31 MARCH 2006**

	Note	2006 \$	2005 \$
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	5	1,961,897	1,798,258
Trade and other receivables	6	1,382,169	1,347,618
Financial assets	7	200,000	-
Other current assets	8	32,046	38,163
<b>TOTAL CURRENT ASSETS</b>		<u>3,576,112</u>	<u>3,184,039</u>
<b>NON-CURRENT ASSETS</b>			
Property, plant and equipment	9	4,104,096	4,171,635
Financial assets	7	-	200,000
<b>TOTAL NON-CURRENT ASSETS</b>		<u>4,104,096</u>	<u>4,371,635</u>
<b>TOTAL ASSETS</b>		<u>7,680,208</u>	<u>7,555,674</u>
<b>CURRENT LIABILITIES</b>			
Trade and other payables	10	978,730	1,161,241
Short term provisions	11	1,191,979	1,148,847
<b>TOTAL CURRENT LIABILITIES</b>		<u>2,170,709</u>	<u>2,310,088</u>
<b>TOTAL LIABILITIES</b>		<u>2,170,709</u>	<u>2,310,088</u>
<b>NET ASSETS</b>		<u>5,509,499</u>	<u>5,245,586</u>
<b>EQUITY</b>			
Reserves		563,383	563,383
Retained profits		4,946,116	4,682,203
<b>TOTAL EQUITY</b>		<u>5,509,499</u>	<u>5,245,586</u>

The accompanying notes form part of these financial statements.



**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,  
DIVISIONAL CONFERENCE  
ABN 22 401 014 998**

**STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED 31 MARCH 2006**

	Retained earnings general fund	Retained earnings special fund	Retained earnings international fund	Asset revaluation reserve	Total
Balance at 1 April 2004	3,479,805	2,303,375	(4,669)	-	5,778,511
Retrospective adjustment upon change in accounting policy	-	-	-	-	-
Profit/(loss) attributable to members	(1,138,501)	42,193	-	-	(1,096,308)
Revaluation increment (decrement)	-	-	-	563,383	563,383
<b>Balance at 31 March 2005</b>	<b>2,341,304</b>	<b>2,345,568</b>	<b>(4,669)</b>	<b>563,383</b>	<b>5,245,586</b>
Profit attributable to members	218,566	45,347	-	-	263,913
Revaluation increment (decrement)	-	-	-	-	-
<b>Balance at 31 March 2006</b>	<b>2,559,870</b>	<b>2,390,915</b>	<b>(4,669)</b>	<b>563,383</b>	<b>5,509,499</b>

The accompanying notes form part of these financial statements.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,  
DIVISIONAL CONFERENCE  
ABN 22 401 014 998**

**STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 31 MARCH 2006**

	Note	2006 \$	2005 \$
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>			
<b>General Fund and Special Fund</b>			
Contributions – branches		3,041,792	3,015,780
Interest received		97,727	139,605
Rental received		147,224	135,437
Sundry income		23,140	-
Payments to suppliers & employees		<u>(3,199,956)</u>	<u>(3,744,903)</u>
Net cash provided by (used in) operating activities	17b	<u>109,927</u>	<u>(454,081)</u>
<b>CASH FLOW FROM INVESTING ACTIVITIES</b>			
Proceeds on sale of fixed assets		-	2,850
Purchase of fixed assets		<u>(5,625)</u>	<u>(43,937)</u>
Net cash provided by (used in) investing activities		<u>(5,625)</u>	<u>(41,087)</u>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
Proceeds from investments		-	725,760
Loans to branches		-	(49,335)
Repayment of loans from branches		59,335	24,000
Payment UPT entitlements		<u>2</u>	<u>(33)</u>
Net cash flows provided by (used in) financing activities		<u>59,337</u>	<u>700,392</u>
Net increase/(decrease) in cash held		163,639	205,224
Cash at beginning of year		<u>1,798,258</u>	<u>1,593,034</u>
Cash at end of year	17a	<u>1,961,897</u>	<u>1,798,258</u>

The accompanying notes form part of these financial statements.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,  
DIVISIONAL CONFERENCE  
ABN 22 401 014 998**

**STATEMENT OF RECEIPTS AND PAYMENTS FOR RECOVERY OF WAGES ACTIVITY  
CASH BASIS - FOR THE YEAR ENDED 31 MARCH 2006**

	2006 \$	2005 \$
<b>Cash assets in respect of recovered money at beginning of year</b>	-	-
<b>Receipts</b>		
Amounts recovered from employers in respect of wages etc	-	-
Interest received on recovered money	-	-
<b>Total receipts</b>	-	-
<b>Payments</b>		
Deductions of amounts due in respect of membership for:-		
- 12 months or less	-	-
- greater than 12 months	-	-
Deductions of donations or other contributions to accounts or funds of:-		
- the reporting unit	-	-
- other entity	-	-
Deductions of fees or reimbursements of expenses	-	-
Payments to workers in respect of recovered money	-	-
<b>Total payments</b>	-	-
<b>Cash assets in respect of recovered money at end of year</b>	-	-

The accompanying notes form part of these financial statements.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,  
DIVISIONAL CONFERENCE  
ABN 22 401 014 998**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2006**

**NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES**

The financial report is a general purpose financial report that has been prepared in accordance with Accounting Standards, Urgent Issues Group Consensus Views, other authoritative pronouncements of the Australian Accounting Standards Board and the Workplace Relations Act 1996.

The financial report of Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union Of Australia, Communications Division, Divisional Conference complies with all Australian equivalents to International Financial Reporting Standards (AIFRS) in their entirety.

The following is a summary of the material accounting policies adopted by the Union in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

**Basis of Preparation**

**First-time Adoption of Australian Equivalents to International Financial Reporting Standards**

Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union Of Australia, Communications Division, Divisional Conference has prepared financial statements in accordance with the Australian equivalents to International Financial Reporting Standards (AIFRS) from 1 April 2005.

In accordance with the requirements of AASB 1: First-time Adoption of Australian Equivalents to International Financial Reporting Standards, adjustments resulting from the introduction of AIFRS are being applied retrospectively to 2005 comparative figures excluding cases where optional exemptions available under AASB 1 have been applied. These accounts are the first financial statements of Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union Of Australia, Communications Division, Divisional Conference to be prepared in accordance with AIFRS.

The accounting policies set out below have been consistently applied to all years presented. The Union has however elected to adopt the exemptions available under AASB 1 relating to AASB 132: Financial Instruments: Disclosure and Presentation, and AASB 139: Financial Instruments: Recognition and Measurement.

Reconciliation of the transition from previous Australian GAAP to AIFRS have been included in Note 20 to this report.

**Reporting Basis and Conventions**

The financial report has been prepared on an accruals basis and is based on historical costs modified by the revaluation of selected non-current assets, and financial assets and financial liabilities for which the fair value basis of accounting has been applied.

**Accounting Policies**

**a. Income Tax**

No provision for income tax is necessary as "Trade Unions" are exempt from income tax under Section 50 – 15 of the Income Tax Assessment Act 1997.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,  
DIVISIONAL CONFERENCE  
ABN 22 401 014 998**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2006**

**NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES continued**

**b. Property, Plant and Equipment**

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation.

**Property**

Freehold land and buildings are measured on the fair value basis, being the amount for which an asset could be exchanged between knowledgeable willing parties in an arm's length transaction. Appraisals are carried out by the committee of management on an annual basis.

**Plant and equipment**

Plant and equipment is measured on the cost basis.

The carrying amount of plant and equipment is reviewed annually by the committee of management to ensure it is not in excess of the recoverable amount from those assets. The recoverable amount is assessed on the basis of the expected net cash flows which will be received from the assets employment and subsequent disposal. The expected net cash flows have not been discounted to present values in determining recoverable amounts.

**Depreciation**

The depreciable amount of all fixed assets including buildings, but excluding freehold land, is depreciated on a straight line basis or a reducing balance basis over their estimated useful lives to the Union commencing from the time the asset is held ready for use.

The depreciation rates used for each class of assets are:

Class of Fixed Asset	Depreciation Rate
Employee amenities	5.0%
Office furniture and equipment	7.5% - 30%
Office machines and equipment	20% - 40%
Motor vehicles	22.5%

**c. Leases**

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

**d. Employee Benefits**

Provision is made for the Union's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits expected to be settled within one year together with benefits arising from wages and salaries, annual leave and sick leave which will be settled after one year, have been measured at the amounts expected to be paid when the liability is settled plus related on-costs. Other employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits.

Contributions are made by the Union to an employee superannuation fund and are charged as expenses when incurred.

**e. Cash and Cash Equivalents**

For the purposes of the statement of cash flows, cash includes cash on hand and at call deposits with banks or financial institutions, investments in money market instruments maturing within less than two months and net of bank overdrafts.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,  
DIVISIONAL CONFERENCE  
ABN 22 401 014 998**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2006**

**NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES continued**

**f. Revenue**

Revenue from membership is recognised on an accrual basis.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

All revenue is stated net of the amount of goods and services tax (GST).

**g. Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the Balance Sheet are shown inclusive of GST.

**h. Comparative Figures**

Where required by Accounting Standards comparative figures have been adjusted to conform with changes in presentation for the current financial year.

**i. Consolidation**

The Divisional Conference represents the nationwide interest of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union Of Australia, Communications Division, in Australia and has agreed to provide financial assistance where necessary. The Divisional Conference however has no control over the operations or management of the branches which are run by their own committee of management and which report separately to the Australian Industrial Registry as required by the Workplace Relations Act 1996. Accordingly no consolidated financial statements have been prepared that incorporate the financial performance or position of the branches.

**NOTE 2: INFORMATION TO BE PROVIDED TO MEMBERS OR REGISTRAR**

In accordance with the requirements of the Workplace Relations Act, 1996, the attention of members is drawn to the provisions of sub-sections (1), (2) and (3) of Section 272 of the RAO Schedule, which read as follows:-

- (1) A member of a reporting unit, or a Registrar, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under subsection (1).

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,  
DIVISIONAL CONFERENCE  
ABN 22 401 014 998**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2006**

	2006 \$	2005 \$
<b>NOTE 3: REVENUE</b>		
<b>Operating activities</b>		
Contributions from branches		
Postal and Telecommunications:		
-New South Wales	734,127	733,858
-Queensland	272,719	274,771
-South Australia/Northern Territory	147,131	145,261
-Tasmania	50,633	51,432
-Victoria	356,365	362,719
-Western Australia	129,655	130,249
Telecommunications and Services:		
-New South Wales	223,174	211,321
-Queensland	125,731	128,260
-South Australia/Northern Territory	67,977	62,519
-Victoria	225,790	247,234
-Western Australia	56,061	57,851
	<u>2,389,363</u>	<u>2,405,475</u>
Board position	11,878	-
Interest received	108,620	117,899
Proceeds on sale of fixed assets	-	2,850
Rent received	133,840	123,124
Sundry income	11,262	-
	<u>2,654,963</u>	<u>2,649,348</u>

**NOTE 4: PROFIT / (LOSS) FOR YEAR**

Profit / loss before income tax expense has been determined after:

**Expenses**

Affiliation fees:

- Australian Council of Trade Unions	92,125	115,364
- Union Network International	58,394	62,003

Compulsory fees:

- ACTU IR campaign	84,158	-
- State Revenue Office congestion levy	2,400	-

	<u>237,077</u>	<u>177,367</u>
--	----------------	----------------

**Depreciation expense**

Depreciation of property, plant and equipment	<u>71,324</u>	<u>70,163</u>
---	---------------	---------------

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,  
DIVISIONAL CONFERENCE  
ABN 22 401 014 998**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2006**

	2006 \$	2005 \$
<b>NOTE 4: PROFIT/(LOSS) FOR YEAR continued</b>		
<b>Employee benefits expense</b>		
Salaries and allowances		
- elected officials	348,802	398,290
- employees	903,987	1,346,055
Superannuation contributions		
- elected officials	65,274	60,244
- employees	115,225	133,849
Provision for annual leave		
- elected officials	(13,728)	4,394
- employees	2,720	(24,870)
Provision for long service leave		
- elected officials	45,078	24,460
- employees	(12,646)	(42,693)
Provision for sick leave		
- elected officials	13,742	(29,366)
- employees	7,963	9,869
Other		
- fringe benefit tax	10,578	12,731
- payroll tax	74,011	96,614
- superannuation insurance	20,056	18,013
- Workcover levy	13,290	11,265
	<u>1,594,352</u>	<u>2,018,855</u>
 <b>Administration expense</b>		
Bank charges	1,723	2,389
Books, publications and subscriptions	16,863	34,123
Computer expense	15,319	19,501
Donations:		
- ALP candidate		
- Jan McFarlane candidate for Stirling	-	2,500
- Sharryn Jackson candidate for Hasluck	-	2,500
- Tony Zappia candidate for Makin	-	2,500
- Jim Davidson candidate for Solomon	-	2,500
- Michelle O'Bryne candidate for Bass	-	2,500
- Anna Burke candidate for Chisholm	-	2,500
- Don Wishart candidate for Gippsland	-	2,500
- Christian Zahra candidate for McMillian	-	2,500
- Steve Gibbons candidate for Bendigo	-	2,500
- Eddie Husic candidate for Greenway	-	2,500
- Cheryl Dorrón candidate for Hinkler	-	2,500
- Anita Phillips candidate for Herbert	-	2,500
- APHEDA – Trade Union East Timor	-	2,000
Journals and publications	-	17,542
Insurance	17,385	14,265
Postage and courier	8,481	34,692
Printing and stationery	16,257	34,188



**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,  
DIVISIONAL CONFERENCE  
ABN 22 401 014 998**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2006**

	2006 \$	2005 \$
<b>NOTE 4: PROFIT/(LOSS) FOR YEAR continued</b>		
<b>Administration expense continued</b>		
Professional services		
- Audit	22,670	26,100
- Consultants	11,135	4,130
- Legal	208,125	433,630
Rental of office equipment	11,194	10,982
Repairs and maintenance	25,666	24,730
Training, education and seminars	1,102	2,571
	<u>355,920</u>	<u>690,843</u>
<b>Travel expenses</b>		
Airfares		
- General	90,230	110,484
- International	14,811	17,042
- Divisional conference	14,241	-
- Divisional executive	27,309	43,253
- National council	5,824	7,667
Car hire and taxi		
- General	23,480	24,380
- Divisional conference	1,191	-
- Divisional executive	3,682	6,484
- National council	715	527
- National executive	153	-
Motor vehicle expense	12,386	10,231
Travelling allowance		
- General	25,662	44,323
- International	10,488	10,927
- Divisional conference	10,892	-
- Divisional executive	26,504	39,348
- National council	4,360	7,976
- National executive	1,188	-
- Home state allowance	4,358	8,671
	<u>277,474</u>	<u>331,313</u>

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,  
DIVISIONAL CONFERENCE  
ABN 22 401 014 998**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2006**

	2006 \$	2005 \$
<b>NOTE 5: CASH AND CASH EQUIVALENTS</b>		
<b>General Fund</b>		
Cash on hand	1,000	1,000
Cash at bank		
- General account	139,732	119,073
- Joint fund	1,204	1,247
- Union dues account	307,264	109,163
- UPT provident fund	869	866
Cash on deposit		
- Employee entitlements	112,967	107,158
- General account	1,365,237	1,427,856
	<u>1,928,273</u>	<u>1,766,363</u>
<b>Special Fund</b>		
Deposits on call	33,624	31,895
	<u>33,624</u>	<u>31,895</u>
	<u>1,961,897</u>	<u>1,798,258</u>

**NOTE 6: TRADE AND OTHER RECEIVABLES**

**CURRENT**

**General Fund**

Amount owing by Postal and Telecommunications  
branches:

- New South Wales	649,516	922,550
- Queensland	21,319	21,388
- South Australia / Northern Territory	12,473	11,592
- Tasmania	471	-
- Victoria	47,708	79,835
- Western Australia	-	10,447
	<u>731,487</u>	<u>1,045,812</u>
Less provision for doubtful debt	(436,873)	(642,550)
	<u>294,614</u>	<u>403,262</u>

Amount owing by Telecommunications and Services

Branches:

- New South Wales	164,382	260,611
- Queensland	4,433	3,800
- South Australia / Northern Territory	2,069	59
- Tasmania	8,251	8,251
- Victoria	93,061	157,826
	<u>272,196</u>	<u>430,547</u>
Less provision for doubtful debts	(60,924)	(237,203)
	<u>211,272</u>	<u>193,344</u>

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,  
DIVISIONAL CONFERENCE  
ABN 22 401 014 998**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2006**

	2006 \$	2005 \$
<b>NOTE 6: TRADE AND OTHER RECEIVABLES continued</b>		
Loan owing by Postal and Telecommunications branches:		
- New South Wales	14,000	40,000
Less provision for doubtful debt	<u>(6,000)</u>	<u>(30,000)</u>
	8,000	10,000
- Queensland	<u>-</u>	<u>4,668</u>
Loan owing by Telecommunications and Services branches:		
- Victoria	68,000	92,000
Less provision for doubtful debt	<u>-</u>	<u>(86,000)</u>
	68,000	6,000
- Queensland	<u>-</u>	<u>4,667</u>
Other debtors:		
- Accrued income	37,247	26,801
- Amount owing from International Fund	4,669	4,669
- Sundry debtors	<u>66,131</u>	<u>70,645</u>
	108,047	102,115
Less provision for doubtful debts	<u>(3,483)</u>	<u>(4,789)</u>
	104,564	97,326
<b>TOTAL GENERAL FUND</b>	<u>686,450</u>	<u>719,267</u>
<b>Special Fund</b>		
Accrued Income	448	-
Amount owing from general fund	<u>695,271</u>	<u>628,351</u>
<b>TOTAL SPECIAL FUND</b>	<u>695,719</u>	<u>628,351</u>
<b>TOTAL RECEIVABLE</b>	<u>1,382,169</u>	<u>1,347,618</u>

**NOTE 7: FINANCIAL ASSETS**

**CURRENT**

Fixed interest securities	<u>200,000</u>	<u>-</u>
---------------------------	----------------	----------

**NON CURRENT**

Fixed interest securities	<u>-</u>	<u>200,000</u>
---------------------------	----------	----------------

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,  
DIVISIONAL CONFERENCE  
ABN 22 401 014 998**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2006**

	<b>2006</b>	<b>2005</b>
	<b>\$</b>	<b>\$</b>
<b>NOTE 8: OTHER CURRENT ASSETS</b>		
Prepayments	<u>32,046</u>	<u>38,163</u>
<b>NOTE 9: PROPERTY, PLANT AND EQUIPMENT</b>		
<b>General Fund</b>		
<b>Land and Building</b>		
Freehold land – Queensberry Street at independent valuation 8 June 2005	<u>1,100,000</u>	<u>1,100,000</u>
Building – Queensberry Street at independent valuation 8 June 2005	950,000	950,000
Less accumulated depreciation	<u>(43,075)</u>	<u>(19,325)</u>
	<u>906,925</u>	<u>930,675</u>
<b>TOTAL LAND AND BUILDING</b>	<u>2,006,925</u>	<u>2,030,675</u>
Employee amenities – at cost	1,051	3,180
Less accumulated depreciation	<u>(1,051)</u>	<u>(3,180)</u>
	<u>-</u>	<u>-</u>
Motor vehicles – at cost	129,769	129,769
Less accumulated depreciation	<u>(98,684)</u>	<u>(89,661)</u>
	<u>31,085</u>	<u>40,108</u>
Office furniture and equipment – at cost	340,823	346,532
Less accumulated depreciation	<u>(299,979)</u>	<u>(300,125)</u>
	<u>40,844</u>	<u>46,407</u>
Office machines and equipment – at cost	121,310	131,123
Less accumulated depreciation	<u>(102,993)</u>	<u>(107,353)</u>
	<u>18,317</u>	<u>23,770</u>
<b>TOTAL GENERAL FUND</b>	<u>2,097,171</u>	<u>2,140,960</u>

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,  
DIVISIONAL CONFERENCE  
ABN 22 401 014 998**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2006**

**NOTE 9: PROPERTY, PLANT AND EQUIPMENT continued**

**MOVEMENTS IN CARRYING AMOUNTS**

	Land \$	Building \$	Employee amenities \$	Motor Vehicles \$
Balance at the beginning of year	1,100,000	930,675	-	40,108
Additions	-	-	-	-
Disposals	-	-	-	-
Depreciation expense	-	(23,750)	-	(9,023)
<b>Carrying amount at the end of financial year</b>	<u>1,100,000</u>	<u>906,925</u>	<u>-</u>	<u>31,085</u>

	Office furniture and fittings \$	Office machines and equipment \$	Total \$
Balance at the beginning of year	46,407	23,770	2,140,960
Additions	-	5,625	5,625
Disposals	(715)	(1,126)	(1,841)
Depreciation expense	(4,848)	(9,952)	(47,573)
<b>Carrying amount at the end of financial year</b>	<u>40,844</u>	<u>18,317</u>	<u>2,097,171</u>

	2006 \$	2005 \$
<b>Special Fund</b>		
<b>Land and Building</b>		
Freehold land – Queensberry Street at independent valuation 8 June 2005	<u>1,100,000</u>	<u>1,100,000</u>
Building – Queensberry Street at independent valuation 8 June 2005	950,000	950,000
Less accumulated depreciation	<u>(43,075)</u>	<u>(19,325)</u>
	<u>906,925</u>	<u>930,675</u>
<b>TOTAL LAND AND BUILDING</b>	<u>2,006,925</u>	<u>2,030,675</u>
<b>TOTAL SPECIAL FUND</b>	<u>2,006,925</u>	<u>2,030,675</u>

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,  
DIVISIONAL CONFERENCE  
ABN 22 401 014 998**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2006**

**NOTE 9: PROPERTY, PLANT AND EQUIPMENT continued**

**MOVEMENTS IN CARRYING AMOUNTS**

	Land \$	Buildings \$	Total \$
Balance at the beginning of year	1,100,000	930,675	2,030,675
Additions	-	-	-
Disposals	-	-	-
Depreciation expense	-	(23,750)	(23,750)
	1,100,000	906,925	2,006,925
<b>Carrying amount at the end of financial year</b>	<b>1,100,000</b>	<b>906,925</b>	<b>2,006,925</b>
		<b>2006</b>	<b>2005</b>
		<b>\$</b>	<b>\$</b>
<b>Total Property, Plant &amp; Equipment</b>		<b>4,104,096</b>	<b>4,171,635</b>

An independent valuation conducted on the 8 June 2005 by WBP Property Valuers Pty Ltd.

**NOTE 10: PAYABLES**

**General Fund**

Amount owing to Postal and Telecommunications branches:

- New South Wales	-	14,827
- Queensland	-	2,349
- Victoria	1,981	-
	1,981	17,176

Amount owing to Telecommunications and Services branches:

- New South Wales	4,472	-
- Queensland	-	45,360
- Victoria	70	88
- Western Australia	1,523	1,290
	6,065	46,738

Amount owing to Special Fund

	695,271	628,351
--	---------	---------

GST Collected

	42,931	36,009
--	--------	--------

Legal costs payable

	7,309	172,050
--	-------	---------

Sundry creditors

	220,504	256,248
--	---------	---------

	974,061	1,156,572
--	---------	-----------

**International Fund**

Amount owing to General Fund

	4,669	4,669
--	-------	-------

	978,730	1,161,241
--	---------	-----------

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,  
DIVISIONAL CONFERENCE  
ABN 22 401 014 998**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2006**

	2006 \$	2005 \$
<b>NOTE 11: PROVISIONS</b>		
Employee entitlements:		
Provision for annual leave		
- elected officials	33,082	46,810
- employees	169,188	166,468
	202,270	213,278
Provision for long service leave		
- elected officials	325,677	280,599
- employees	299,791	312,437
	625,468	593,036
Provision for sick leave		
- elected officials	101,298	87,556
- employees	262,074	254,111
	363,372	341,667
Provision for UPT provident fund	869	866
Total entitlements	1,191,979	1,148,847
Number of employees at year end	15	17
<b>NOTE 12: SPECIAL FUND BALANCE</b>		
Opening balance	2,345,568	2,303,375
Add receipts:		
- interest	2,177	1,289
- rent received	66,920	61,562
	2,414,665	2,366,226
Less expenses:		
- depreciation	23,750	20,658
Closing balance	2,390,915	2,345,568
Accrued income	448	-
Amount owing from general fund	695,271	628,351
Deposits at call	33,624	31,895
Fixed assets	2,006,925	2,030,675
Asset revaluation reserve	(345,353)	(345,353)
	2,390,915	2,345,568

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,  
DIVISIONAL CONFERENCE  
ABN 22 401 014 998**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2006**

	<b>2006</b>	<b>2005</b>
	<b>\$</b>	<b>\$</b>
<b>NOTE 13: INTERNATIONAL FUND BALANCE</b>		
Balance	<u>(4,669)</u>	<u>(4,669)</u>
Sundry creditors	<u>(4,669)</u>	<u>(4,669)</u>

**NOTE 14: RELATED PARTY TRANSACTIONS**

The names of committee of management of the Union who have held office during the financial year are:

<b>Position</b>	<b>Name</b>
Divisional President	C. Cooper
Divisional Secretary	B. Baulk
Divisional Vice-President	C. Talato
	I. Bryant
Divisional Assistant Secretaries	N. Bretag (resigned 24 March 2006)
	S. Herrington
Telecommunication and Service Representatives	I. McCarthy
	V. Horrex
	B. Blackburne (resigned 31 July 2005)
	D. McDonald (resigned 31 July 2005)
	S. Mason
	M. Swan
	J. Lee
	G. Carson
	B. Riseley
	L. Cooper (appointed 1 August 2005)
	D. Irons (appointed 1 August 2005)
Postal and Telecommunications Representatives	L. Chalker (resigned 31 July 2005)
	J. Metcher
	J. Doyle
	S. Booth (resigned 31 July 2005)
	C. Thiele
	K. Mellis
	N. Paul
	P. McDonald
	P. Kelly
	B. Watkins
	A. Absolom
	P. Miller
	D. Dwyer (appointed 1 August 2005)
	V Butler (appointed 1 August 2005)
TOA Representative	D. Dwyer (ceased 31 July 2005)

- a. The aggregate amount of remuneration paid to elected officials during the financial year for salaries was \$348,802 and for honorarium was \$6,500.

The aggregate amount paid during the financial year to a superannuation plan in connection with the retirement of elected officials was \$65,274.



**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,  
DIVISIONAL CONFERENCE  
ABN 22 401 014 998**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2006**

**NOTE 14: RELATED PARTY TRANSACTIONS continued**

- b. The aggregate amount of remuneration paid to other persons on the committee of management was \$2,000.
- c. There were no transactions between the officers of the Union other than those relating to their membership of the Union and reimbursement by the Union in respect of expenses incurred by them in the performance of their duties. Such transactions have been on conditions no more favourable than those which it is reasonable to expect would have been adopted by parties at arm's length.
- d. The branches of the CEPU Communication Division are as follows:

Postal and Telecommunications branches:

- New South Wales
- Queensland
- South Australia / Northern Territory
- Tasmania
- Victoria
- Western Australia

Telecommunications and Services branches:

- New South Wales
- Queensland
- South Australia / Northern Territory
- Tasmania
- Victoria
- Western Australia

Telecommunications Officers Association ceased trading on the 31 July 2005.

The transactions between the branches and divisional conference are on conditions no more favourable than those which it is reasonable to expect would have been adopted by parties at arm's length and are as disclosed in note 3,6, and 10.

**NOTE 15: SEGMENT REPORTING**

The Union operates predominantly in one industry, being the Communications sector. The business operates predominantly in one geographical area being Australia.

**NOTE 16: ECONOMIC DEPENDENCE**

The principle source of income for the Union is from membership fees from branches. The Union is economically dependent upon the membership level and fees.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,  
DIVISIONAL CONFERENCE  
ABN 22 401 014 998**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2006**

	2006 \$	2005 \$
<b>NOTE 17: CASH FLOW INFORMATION</b>		
<b>a. Reconciliation of Cash</b>		
Cash at the end of the financial year as shown in the statements of cash flows is reconciled to the related items in the balance sheet as follows:		
<b>General Fund</b>		
Cash on hand	1,000	1,000
Cash at bank	449,069	230,349
Deposits at call	1,478,204	1,535,014
	1,928,273	1,766,363
<b>Special Fund</b>		
Deposits at call	33,624	31,895
	1,961,897	1,798,258
<b>b. Reconciliation of Cash Flow from Operations with Profit / (Loss) after Income Tax</b>		
<b>General Fund</b>		
Net profit / (loss)	218,566	(1,138,500)
Non-cash flow in profit/(loss):		
Depreciation	47,574	49,505
(Profit) / loss on sale of property, plant and equipment	1,841	(294)
Changes in assets and liabilities:		
(Increase)/decrease in prepayments	6,117	(3,389)
(Increase)/decrease in trade and other receivables	(26,518)	454,167
Increase/(decrease) in trade and other payables	(182,511)	245,373
Increase/(decrease) in short term provisions	43,129	(58,206)
	108,198	(451,344)
<b>Special Fund</b>		
Net profit / (loss)	45,347	42,192
Non-cash flow in profit/(loss):		
Depreciation	23,750	20,658
Changes in assets and liabilities:		
(Increase)/decrease in General Fund	(66,920)	(65,877)
(Increase)/decrease in sundry debtors	(448)	290
	1,729	(2,737)
Cash flows from operations	109,927	(454,081)

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,  
DIVISIONAL CONFERENCE  
ABN 22 401 014 998**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2006**

**NOTE 17: CASH FLOW INFORMATION continued**

- c. The Union has no credit stand-by or financing facilities in place.
- d. There were no non-cash financing or investing activities during the period.

**NOTE 18: FINANCIAL INSTRUMENTS**

**a. Interest Rate Risk**

The Union's exposure to interest rate risk, which is the risk that a financial instrument's value will fluctuate as a result of changes in market interest rates and the effective weighted average interest rates on those financial assets and financial liabilities, is as follows:

2006	Note	Weighted Average Effective Interest Rate %	Floating Interest Rate \$	Fixed Interest Rate Maturing			TOTAL \$
				Within 1 Year \$	1 to 5 Years \$	Non- interest bearing \$	
<b>Financial Assets</b>							
Cash	5	5.60	1,959,693	-	-	2,204	1,961,897
Receivables	6	-	-	-	-	1,382,169	1,382,169
Financial assets	7	5.70	-	200,000	-	-	200,000
<b>Total Financial Assets</b>			<b>1,959,693</b>	<b>200,000</b>	<b>-</b>	<b>1,384,373</b>	<b>3,544,066</b>
<b>Financial Liabilities</b>							
Payables	10	-	-	-	-	978,730	978,730
<b>Total Financial Liabilities</b>			<b>-</b>	<b>-</b>	<b>-</b>	<b>978,730</b>	<b>978,730</b>
<b>Net Financial Assets/(Liabilities)</b>			<b>1,959,693</b>	<b>200,000</b>	<b>-</b>	<b>405,643</b>	<b>2,565,336</b>

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,  
DIVISIONAL CONFERENCE  
ABN 22 401 014 998**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2006**

**NOTE 18: FINANCIAL INSTRUMENTS continued**

2005	Note	Weighted Average Effective Interest Rate	Floating Interest Rate	Fixed Interest Rate Maturing			TOTAL
		%	\$	Within 1 Year	1 to 5 Years	Non-interest bearing	
			\$	\$	\$	\$	\$
<b>Financial Assets</b>							
Cash	5	5.25	1,797,258	-	-	1,000	1,798,258
Receivables	6	-	-	-	-	1,347,618	1,347,618
Financial assets	7	5.70	-	-	200,000	-	200,000
Total Financial Assets			<u>1,797,258</u>	<u>-</u>	<u>200,000</u>	<u>1,348,618</u>	<u>3,345,876</u>
<b>Financial Liabilities</b>							
Payables	10	-	-	-	-	1,161,241	1,161,241
Total Financial Liabilities			<u>-</u>	<u>-</u>	<u>-</u>	<u>1,161,241</u>	<u>1,161,241</u>
<b>Net Financial Assets/ (Liabilities)</b>			<u>1,797,258</u>	<u>-</u>	<u>200,000</u>	<u>187,377</u>	<u>2,184,635</u>
						<b>2006</b>	<b>2005</b>
						<b>\$</b>	<b>\$</b>

**Reconciliation of Net Financial Assets to Net Assets**

Net Financial assets as above		2,565,336	2,184,635
Non-Financial assets and liabilities:			
Prepayments	8	32,046	38,163
Plant and equipment	9	4,104,096	4,171,635
Employee entitlements	11	<u>(1,191,979)</u>	<u>(1,148,847)</u>
Net assets per balance sheet		<u>5,509,499</u>	<u>5,245,586</u>

**b. Credit Risk**

The maximum exposure to credit risk, excluding the value of any collateral or other security, at balance date to recognised financial assets is the carrying amount of those assets, net of any provisions for doubtful debts, as disclosed in the balance sheet and notes the financial statements.

The Union does not have any material credit risk exposure to any single debtor or group of debtors under financial instruments entered into by the Union.

**c. Net Fair Values**

The net fair values of listed investments have been valued at the quoted market bid price at balance date adjusted for transaction costs expected to be incurred. For other assets and other liabilities the net fair value approximates their carrying value. No financial assets and financial liabilities are readily traded on organised markets in standardised form other than listed investments. Financial assets where the carrying amount exceeds net fair values have not been written down as the Union intends to hold these assets to maturity.

The aggregate net fair values and carrying amounts of financial assets and financial liabilities are disclosed in the balance sheet and in the notes to the financial statements.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,  
DIVISIONAL CONFERENCE  
ABN 22 401 014 998**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2006**

**NOTE 19: CONTINGENT LIABILITIES**

As at the 31 March 2006 the following branch had an excess of current liabilities over current assets after adjusting for any amount included in payables or receivables owing to or from the Divisional Conference from the branches.

Telecommunications and Services Branch:

- New South Wales \$61,130

The Divisional Conference has agreed to provide the financial assistance necessary to ensure that the following branch can pay its debts as and when they fall due for a period of 12 months from the 31 March 2006.

The amount of contingent liability stated above may change depending on the financial performance of the branch. No estimates are possible due to the lack of up to date financial information available at the date of signing this financial report.

**NOTE 20: FIRST-TIME ADOPTION OF AIFRS**

**Reconciliation of equity reported under Australian Generally Accepted Accounting Principles "AGAAP" to equity under AIFRS**

There are no adjustments to report for reconciliation of equity position reported under AGAAP to equity under AIFRS at the following dates:

- (a) At the date of transition to AIFRS – 1 April 2004
- (b) At the end of the last annual reporting period under AGAAP – 31 March 2005

**Reconciliation of profit reported under AGAAP to profit under AIFRS**

There are no adjustments to report for reconciliation of profit reported under AGAAP to profit reported under AIFRS for the year ended 31 March 2005

**Reconciliation of cash flow statement for the year ended 31 March 2005 as reported under AGAAP to cash flows under AIFRS**

The adoption of AIFRS has not resulted in any adjustments to the cash flow statement

**Explanation of changes in accounting policy arising on first-time adoption of AIFRS**

First time adoption of AIFRS has not resulted in any changes to financial reports requiring explanation of changes. Accounting policies adopted by the union are explained in Note 1.

**NOTE 21: ENTITY DETAILS**

The registered office is:

139 – 155 Queensberry Street  
CARLTON SOUTH VIC 3053

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,  
DIVISIONAL CONFERENCE  
ABN 22 401 014 998**

**COMMITTEE OF MANAGEMENT CERTIFICATE**

On 28 September 2006 the Committee of Management of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union Of Australia, Communications Division, Divisional Conference passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the financial year ended 31 March 2006:

The Committee of Management declares in relation to the GPFR that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the Industrial Registrar;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable;
- (e) during the financial year to which the GPFR relates and since the end of that year:
  - (i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
  - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
  - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RAO Schedule and the RAO Regulations; and
  - (iv) the financial records for each of the other reporting units within the organisation are, as far as practicable kept in a manner consistent with this reporting unit; and
  - (v) no information has been sought in any request of a member of the reporting unit or a Registrar duly made under section 272 of the RAO Schedule has been furnished to the member or Registrar; and
  - (vi) no orders have been requested for inspection of financial records made by the Commission under section 273 of the RAO Schedule.
- (f) there was no recovery of wage activity for the financial year.
- (g) That the members receive a copy of the concise financial report.

For Committee of Management; Ed Husic  
Title of Office held: Divisional Secretary



Signature:

Melbourne: 29 September 2006

## INDEPENDENT AUDITOR'S REPORT

### TO COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION, DIVISIONAL CONFERENCE

#### Scope

##### **The financial report and committee's responsibility**

The financial report comprises the income statement, balance sheet, statement of changes in equity, statement of cash flows, statement of receipts and payments for recovery of wages activity, accompanying notes to the financial statements, and committee of management certificate of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union Of Australia, Communications Division, Divisional Conference ("Reporting Unit") for the year ended 31 March 2006.

The reporting unit's committee of management is responsible for the preparation and true and fair presentation of the financial report in accordance with the Workplace Relations Act 1996. This includes responsibility for the maintenance of adequate accounting records and internal controls that are designed to prevent and detect fraud and error, and for the accounting policies and accounting estimates inherent in the financial report.

##### **Audit Approach**

We conducted an independent audit in order to express an opinion to the members of the reporting unit. Our audit was conducted in accordance with Australian Auditing Standards and Workplace Relations Act 1996, in order to provide reasonable assurance as to whether the financial report is free of material misstatement. The nature of an audit is influenced by factors such as the use of professional judgment, selective testing, the inherent limitations of internal control, and the availability of persuasive rather than conclusive evidence. Therefore, an audit cannot guarantee that all material misstatements have been detected.

We performed procedures to assess whether in all material respects the financial report presents fairly, in accordance with the Workplace Relations Act 1996, including compliance with Accounting Standards and other mandatory financial reporting requirements in Australia, a view which is consistent with our understanding of the reporting unit's financial position, and its performance as represented by the results of its operations and cash flows.

We formed our audit opinion on the basis of these procedures, which included:

- Examining, on a test basis, information to provide evidence supporting the amounts and disclosures in the financial report, and
- Assessing the appropriateness of the accounting policies and disclosures used and the reasonableness of significant accounting estimates made by the committee.

While we considered the effectiveness of management's internal controls over financial reporting when determining the nature and extent of our procedures, our audit was not designed to provide assurance on internal controls.

**INDEPENDENT AUDITOR'S REPORT continued**

**TO COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,  
DIVISIONAL CONFERENCE**

**Independence**

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

**Audit Opinion**

In our opinion, the financial report of the Reporting Unit:

- (a) presents a true and fair view in accordance with the provisions of the Workplace Relations Act 1996, other requirements imposed by these Reporting Guidelines or Part 3 of Chapter 8 of the RAO Schedule, Accounting Standards and other mandatory professional reporting requirements in Australia, the financial position of the Reporting Unit as at 31 March 2006 and the results of its operations and its cash flows for the year then ended.
- (b) properly and fairly report all information in relation to recovery of wages activity required by the reporting guidelines of the Industrial Registrar, including:
  - (i) any fees charged to or reimbursements of expenses claimed from members and others for recovery of wages activity; and
  - (ii) any donations or other contributions deducted from recovered money.

*MSI RaggWeir*

**MSI RAGG WEIR**  
Chartered Accountants



**L S WONG CA**  
Partner  
Melbourne: 29 September 2006



**COMMUNICATIONS, ELECTRICAL, ELECTRONIC,  
ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES  
UNION OF AUSTRALIA,  
COMMUNICATIONS DIVISION,  
DIVISIONAL CONFERENCE  
ABN 22 401 014 998**

**CONCISE FINANCIAL REPORT  
FOR THE YEAR ENDED 31 MARCH 2006**

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,  
DIVISIONAL CONFERENCE  
ABN 22 401 014 998**

**OPERATING REPORT**

In accordance with Section 254 of the Registration and Accountability of Organizations (RAO) Schedule, the Committee of Management present their Operating Report on the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union Of Australia, Communications Division, Divisional Conference, the relevant Reporting Unit for the financial year ended 31 March 2006.

**Principal Activities**

The CEPU Communications Division operates as a Trade Union and mainly represents the Industrial interests of employees in the Postal Industry (e.g. Australia Post), and the Telecommunications Industry (e.g. Telstra and Optus).

Our objectives are to improve and protect the economic condition, job security, working conditions and other industrial concerns of our members.

In our representation of the employees in the Postal and Telecommunications Industries, we negotiate and enforce industrial awards and agreements.

In carrying out this function we provide representation in Industrial tribunals, provide legal assistance where deemed necessary, negotiate workplace change and assist with individual grievances. The union also provides information for its membership by the regular publication of Journals, Bulletins and provision of Web Sites.

The union also pursues and assists kindred organisations by affiliations and other means to uphold the rights and entitlements of workers by Industrial, Political, and Community action.

**Operating Result**

The operating profit of the Union for the financial year was \$263,913. No provision for tax was necessary as the Union is exempt from income tax.

**Significant Changes**

No significant changes in the Union's state of affairs occurred during the financial year.

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Union, the results of those operations, or the state of affairs of the Union in future financial years.

**Rights of Members**

Subject to the Rule 11 of the Union's rules and Section 174 of the RAO Schedule, members of the Union have the right to resign from membership by providing written notice addressed to and delivered to the Secretary of the relevant branch of the Union.

**Superannuation Officeholders**

The following officers or member of the Reporting Unit are trustees of superannuation funds:

Brian Baulk	- Member Representative on the Board of Australia Post Superannuation Scheme
Ian McCarthy	- Board Member/Trustee of the Telstra Superannuation Scheme
Jim Metcher	- Member Representative on the Board of Australia Post Superannuation Scheme
Gerry Kandelaars	- Board Member/Trustee of the Telstra Superannuation Scheme
Eric Alford	- Board Member/Trustee of the Telstra Superannuation Scheme (resigned 26 July 2005)

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,  
DIVISIONAL CONFERENCE  
ABN 22 401 014 998**

**OPERATING REPORT continued**

**Other Prescribed Information**

In accordance with Regulation 159 of the Workplace Relations (Registration and Accountability of Organisations) Regulations:

- (a) the number of persons that were, at the end of the financial year to which the report relates, recorded in the register of members for Section 230 of the RAO Schedule and who are taken to be members of the Union under section 244 of the RAO Schedule was 36,502.
- (b) the number of persons who were, at the end of the financial year to which the report relates, employees of the Union, where the number of employees includes both full-time and part-time employees, measured on a full-time equivalent basis was 15.
- (c) the names of each person who have been a member of the Committee of Management of the Union at any time during the reporting period, and the period for which he or she held such a position were;

<b>Position</b>	<b>Name</b>
Divisional President	C. Cooper
Divisional Secretary	B. Baulk (resigned 7 July 2006)
Divisional Vice-President	C. Talato
	I. Bryant
Divisional Assistant Secretaries	N. Bretag (resigned 24 March 2006)
	S. Herrington
Telecommunication and Service Representatives	I. McCarthy
	V. Horrex
	B. Blackburne (resigned 31 July 2005)
	D. McDonald (resigned 31 July 2005)
	S. Mason
	M. Swan
	J. Lee
	G. Carson
	B. Riseley
	L. Cooper (appointed 1 August 2005)
	D. Irons (appointed 1 August 2005)
Postal and Telecommunications Representatives	L. Chalker (resigned 31 July 2005)
	J. Metcher
	J. Doyle
	S. Booth (resigned 31 July 2005)
	C. Thiele
	K. Mellis
	N. Paul
	P. McDonald
	P. Kelly
	B. Watkins
	A. Absolom
	P. Miller
	D. Dwyer (appointed 1 August 2005)
	V. Butler (appointed 1 August 2005)
TOA Representative	D. Dwyer (ceased 31 July 2005)

Committee members have been in office since the start of the financial year to the date of this report unless otherwise stated.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,  
DIVISIONAL CONFERENCE  
ABN 22 401 014 998**

**OPERATING REPORT continued**

**Adoption of Australian Equivalents to IFRS**

As a result of the introduction of Australian equivalents to International Financial Reporting Standards (AIFRS), the Reporting Unit's financial report has been prepared in accordance with those standards. No adjustments arise on the transition to AIFRS.

Signed in accordance with a resolution of the Committee of Management:

For Committee of Management: Ed Husic  
Title of Office held: Divisional Secretary



Signature

Melbourne: 29 September 2006

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,  
DIVISIONAL CONFERENCE  
ABN 22 401 014 998**

**INCOME STATEMENT  
FOR THE YEAR ENDED 31 MARCH 2006**

	2006 \$	2005 \$
Revenue	2,654,963	2,649,348
Administration expense	(355,920)	(690,843)
Affiliation fees and compulsory levies	(237,077)	(177,367)
Branch assistance	(50,633)	(51,432)
Communication expense	(68,137)	(90,298)
Depreciation expenses	(71,324)	(70,163)
Doubtful debts - branches	461,638	(151,537)
Employee benefits expense	(1,594,352)	(2,018,855)
Occupancy expense	(108,958)	(100,371)
Travel expense	(277,474)	(331,313)
Other expenses	<u>(88,813)</u>	<u>(63,477)</u>
<b>Profit/(loss) before income tax expense</b>	263,913	(1,096,308)
Income tax expense	<u>-</u>	<u>-</u>
<b>Net profit/(loss) after income tax expense</b>	<u>263,913</u>	<u>(1,096,308)</u>

**Discussion and Analysis of Income Statement**

The net profit for the year was achieved by a reduction in the overall expenditure, specifically in legal costs, doubtful debts provision and employee benefits. The significant reduction in employee benefits expense follows the separation of three staff members during the previous year.

The accompanying notes form part of these financial statements.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,  
DIVISIONAL CONFERENCE  
ABN 22 401 014 998**

**BALANCE SHEET  
AS AT 31 MARCH 2006**

	2006 \$	2005 \$
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	1,961,897	1,798,258
Trade and other receivables	1,382,169	1,347,618
Financial assets	200,000	-
Other current assets	32,046	38,163
<b>TOTAL CURRENT ASSETS</b>	<b>3,576,112</b>	<b>3,184,039</b>
<b>NON-CURRENT ASSETS</b>		
Property, plant and equipment	4,104,096	4,171,635
Financial assets	-	200,000
<b>TOTAL NON-CURRENT ASSETS</b>	<b>4,104,096</b>	<b>4,371,635</b>
<b>TOTAL ASSETS</b>	<b>7,680,208</b>	<b>7,555,674</b>
<b>CURRENT LIABILITIES</b>		
Trade and other payables	978,730	1,161,241
Short term provisions	1,191,979	1,148,847
<b>TOTAL CURRENT LIABILITIES</b>	<b>2,170,709</b>	<b>2,310,088</b>
<b>TOTAL LIABILITIES</b>	<b>2,170,709</b>	<b>2,310,088</b>
<b>NET ASSETS</b>	<b>5,509,499</b>	<b>5,245,586</b>
<b>EQUITY</b>		
Reserves	563,383	563,383
Retained profits	4,946,116	4,682,203
<b>TOTAL EQUITY</b>	<b>5,509,499</b>	<b>5,245,586</b>

**Discussion and Analysis of Balance Sheet**

The major change in the balance sheet was the reduction of amounts owing to the Divisional Conference, due to the continuance of a repayment program by Branches.

The accompanying notes form part of these financial statements.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,  
DIVISIONAL CONFERENCE  
ABN 22 401 014 998**

**STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED 31 MARCH 2006**

	Retained earnings general fund	Retained earnings special fund	Retained earnings international fund	Asset revaluation reserve	Total
Balance at 1 April 2004	3,479,805	2,303,375	(4,669)	-	5,778,511
Retrospective adjustment upon change in accounting policy	-	-	-	-	-
Profit/(loss) attributable to members	(1,138,501)	42,193	-	-	(1,096,308)
Revaluation increment (decrement)	-	-	-	563,383	563,383
<b>Balance at 31 March 2005</b>	<b>2,341,304</b>	<b>2,345,568</b>	<b>(4,669)</b>	<b>563,383</b>	<b>5,245,586</b>
Profit attributable to members	218,566	45,347	-	-	263,913
Revaluation increment (decrement)	-	-	-	-	-
<b>Balance at 31 March 2006</b>	<b>2,559,870</b>	<b>2,390,915</b>	<b>(4,669)</b>	<b>563,383</b>	<b>5,509,499</b>

**Discussion and Analysis of Statement of Changes in Equity**

The increase in retained earnings is due to the 2006 surplus of \$263,913 and this consists of surplus of \$218,566 from the General Fund and \$45,347 surplus from the Special Fund.

The accompanying notes form part of these financial statements.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,  
DIVISIONAL CONFERENCE  
ABN 22 401 014 998**

**STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 31 MARCH 2006**

	2006 \$	2005 \$
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>		
<b>General Fund and Special Fund</b>		
Contributions – branches	3,041,792	3,015,780
Interest received	97,727	139,605
Rental received	147,224	135,437
Sundry income	23,140	-
Payments to suppliers & employees	<u>(3,199,956)</u>	<u>(3,744,903)</u>
Net cash provided by (used in) operating activities	<u>109,927</u>	<u>(454,081)</u>
<b>CASH FLOW FROM INVESTING ACTIVITIES</b>		
Proceeds on sale of fixed assets	-	2,850
Purchase of fixed assets	<u>(5,625)</u>	<u>(43,937)</u>
Net cash provided by (used in) investing activities	<u>(5,625)</u>	<u>(41,087)</u>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
Proceeds from investments	-	725,760
Loans to branches	-	(49,335)
Repayment of loans from branches	59,335	24,000
Payment UPT entitlements	<u>2</u>	<u>(33)</u>
Net cash flows provided by (used in) financing activities	<u>59,337</u>	<u>700,392</u>
Net increase/(decrease) in cash held	163,639	205,224
Cash at beginning of year	<u>1,798,258</u>	<u>1,593,034</u>
Cash at end of year	<u>1,961,897</u>	<u>1,798,258</u>

**Discussion and Analysis of Statement of Cash Flows**

A significant reduction in payments to suppliers and employees has contributed to the improvement in cash flow.

The accompanying notes form part of these financial statements.



**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,  
DIVISIONAL CONFERENCE  
ABN 22 401 014 998**

**STATEMENT OF RECEIPTS AND PAYMENTS FOR RECOVERY OF WAGES ACTIVITY  
CASH BASIS - FOR THE YEAR ENDED 31 MARCH 2006**

	<b>2006</b>		<b>2005</b>	
	\$		\$	
<b>Cash assets in respect of recovered money at beginning of year</b>	-		-	
<b>Receipts</b>				
Amounts recovered from employers in respect of wages etc	-		-	
Interest received on recovered money	-		-	
	<hr/>		<hr/>	
<b>Total receipts</b>	-		-	
<b>Payments</b>				
Deductions of amounts due in respect of membership for:-				
- 12 months or less	-		-	
- greater than 12 months	-		-	
Deductions of donations or other contributions to accounts or funds of:-				
- the reporting unit	-		-	
- other entity	-		-	
Deductions of fees or reimbursements of expenses	-		-	
Payments to workers in respect of recovered money	-		-	
	<hr/>		<hr/>	
<b>Total payments</b>	-		-	
<b>Cash assets in respect of recovered money at end of year</b>	-		-	

**Discussion and Analysis of Statement of Receipts and Payments for Recovery of Wages Activity**

The union did not collect any wages on behalf of members throughout the year ended 31 March 2006.

The accompanying notes form part of these financial statements.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,  
DIVISIONAL CONFERENCE  
ABN 22 401 014 998**

**Note 1: Statement of Significant Accounting Policies**

The concise financial report has been prepared in accordance with Accounting Standard AASB 1039: Concise Financial Report and the Workplace Relations Act 1996.

The financial statements, specific disclosure and other information included in the concise financial report are derived from and are consistent with the full financial report of Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union Of Australia, Communications Division, Divisional Conference. The concise financial report cannot be expected to provide as detailed an understanding of the financial performance, financial position and financial and investing activities of Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union Of Australia, Communications Division, Divisional Conference as the full financial report.

The full report is the first financial report prepared under AIFRS and AASB 1 First-Time Adoption of Australian Equivalents to International Financial Reporting Standards has been applied in preparing these statements. Comparatives for the year ended 31 March 2006, have been presented applying AIFRS.

There have been no adjustments required to assets, liabilities or retained earnings as a result of the introduction of AIFRS.

**Note 2: Information To Be Provided To Members Or Registrar**

In accordance with the requirements of the Workplace Relations Act, 1996, the attention of members is drawn to the provisions of sub-sections (1), (2) and (3) of Section 272 of RAO Schedule , which read as follows:-

- (1) A member of a reporting unit, or a Registrar, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under subsection (1).

**Note 3: Financial Statements**

The Union will provide a copy of the full financial report for the year ended 31 March 2006, free of charge to any member who requests it.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,  
DIVISIONAL CONFERENCE  
ABN 22 401 014 998**

**COMMITTEE OF MANAGEMENT CERTIFICATE**

On 28 September 2006 the Committee of Management of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union Of Australia, Communications Division, Divisional Conference passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the financial year ended 31 March 2006:

The Committee of Management declares in relation to the GPFR that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the Industrial Registrar;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable;
- (e) during the financial year to which the GPFR relates and since the end of that year:
  - (i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
  - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
  - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RAO Schedule and the RAO Regulations; and
  - (iv) the financial records for each of the other reporting units within the organisation are, as far as practicable kept in a manner consistent with this reporting unit; and
  - (v) no information has been sought in any request of a member of the reporting unit or a Registrar duly made under section 272 of the RAO Schedule has been furnished to the member or Registrar; and
  - (vi) no orders have been requested for inspection of financial records made by the Commission under section 273 of the RAO Schedule.
- (f) there was no recovery of wage activity for the financial year.
- (g) That the members receive a copy of the concise financial report.

For Committee of Management; Ed Husic  
Title of Office held: Divisional Secretary



Signature:

Melbourne: 29 September 2006

**INDEPENDENT AUDITOR'S REPORT  
TO THE MEMBERS OF COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY,  
INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA,  
COMMUNICATIONS DIVISION, DIVISIONAL CONFERENCE  
ABN 22 401 014 998**

**Scope**

We have audited the concise financial report of Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union Of Australia, Communications Division, Divisional Conference for the year ended 31 March 2006, as set out on pages 4 to 10 in order to express an opinion on it to the members of the Union. The Union's Committee of Management is responsible for the concise financial report.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the concise financial report is free of material misstatement. We have also performed an independent audit of the full financial report of Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union Of Australia, Communications Division, Divisional Conference for the year ended 31 March 2006. Our audit report on the full financial report was signed on 31 August 2006 and was not subject to any qualification.

Our procedures in respect of the audit of the concise financial report included testing that the information in the concise financial report is consistent with the full financial report, and examination on a test basis, of evidence supporting the amounts, discussion and analysis, and other disclosures which were not directly derived from the full financial report. These procedures have been undertaken to form an opinion whether, in all material respects, the concise financial report is presented fairly in accordance with Accounting Standards and the Workplace Relations Act 1996.

The audit opinion expressed in this report has been formed on the above basis.

**Independence**

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

**Audit Opinion**

In our opinion, the concise financial report of Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union Of Australia, Communications Division, Divisional Conference complies with Accounting Standard AASB 1039: Concise Financial Reports and the Workplace Relations Act 1996.



**MSI RAGG WEIR**  
Chartered Accountants





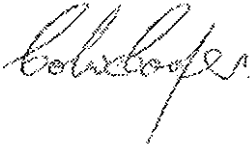

**L S WONG CA**  
Partner

Melbourne: 29 September 2006

# ATTACHMENT 2



Bulletin No. 15 Ref: CC/ED File: 5.1/302 Date: 29 SEPTEMBER 2006  
Distribution: CEPU (CD) WORKSITES

	<p><b>CEPU COMMUNICATIONS DIVISION DIVISIONAL CONFERENCE FINANCIAL STATEMENT AS AT 31<sup>ST</sup> MARCH 2006</b></p>	
 Colin Cooper DIVISIONAL PRESIDENT		 Ed Husic DIVISIONAL SECRETARY

## FOR INFORMATION

### DECISION 83 COMMITTEE OF MANAGEMENT – OPERATING REPORT AND CERTIFICATE SIGNING OF

*"That the Divisional Executive authorises Ed Husic, Divisional Secretary to sign on behalf of the Committee of Management the operating report and the Committee of Management Certificate.*

*The Divisional Executive further authorises the Divisional Secretary to circulate a concise financial report to the members by way of publication on the Divisional website. The report will also be available via email on request. Members will be advised of this via circular."*

**Financial Statement is available on our website  
or by request via email**

**Website: [www.cepu.asn.au](http://www.cepu.asn.au)**

**Email: [cddo@cepu.asn.au](mailto:cddo@cepu.asn.au)**

# **ATTACHMENT 3**

**DIVISIONAL EXECUTIVE MEETING HELD BY TELEPHONE HOOK-UP ON**  
**THURSDAY, 28<sup>TH</sup> SEPTEMBER 2006**

**DECISION 82 COMMITTEE OF MANAGEMENT – GENERAL PURPOSE FINANCIAL REPORT**

“That the Divisional Executive as the Committee of Management declares in relation to the General Purpose Financial Report that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the Industrial Registrar;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable;
- (e) during the financial year to which the GPFR relates and since the end of that year:
  - (i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
  - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
  - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RAO Schedule and the RAO Regulations; and
  - (iv) the financial records for each of the other reporting units within the organisation are, as far as practicable kept in a manner consistent with this reporting unit; and
  - (v) no information has been sought in any request of a member of the reporting unit or a Registrar duly made under section 272 of the RAO Schedule has been furnished to the member or Registrar; and
  - (vi) no orders have been requested for inspection of financial records made by the Commission under section 273 of the RAO Schedule; and
  - (vii) there was no recovery of wage activity for the financial year; and
  - (viii) that the members receive a copy of the concise financial report.”

**DECISION 83 COMMITTEE OF MANAGEMENT – OPERATING REPORT AND CERTIFICATE**  
**SIGNING OF**

“That the Divisional Executive authorises Ed Husic, Divisional Secretary to sign on behalf of the Committee of Management the operating report and the Committee of Management Certificate.

The Divisional Executive further authorises the Divisional Secretary to circulate a concise financial report to the members by way of publication on the Divisional website. The report will also be available via email on request. Members will be advised of this via circular.”



# **ATTACHMENT 4**

**DIVISIONAL EXECUTIVE MEETING HELD BY TELEPHONE HOOK-UP ON  
FRIDAY, 27<sup>TH</sup> OCTOBER 2006 AT 11.30 A.M. (EST)**

**DECISION 84 DIVISIONAL CONFERENCE FINANCIAL REPORT**

“That the Divisional Executive notes that pursuant to Decision 83 of the Divisional Executive meeting held by telephone hook-up on 28<sup>th</sup> September 2006, the concise Financial Report for the Divisional Conference Accounts for the year ending 31<sup>st</sup> March 2006 was provided to members in Bulletin No. 15 dated 29<sup>th</sup> September 2006 and distributed on 2<sup>nd</sup> October 2006.

Divisional Executive notes that the Deputy Industrial Registrar has granted a 1 month extension to 31<sup>st</sup> October 2006 for presentation of the Financial Report to the 2<sup>nd</sup> meeting pursuant to S266(3) of the RAO Schedule.

Divisional Executive formally adopts the Divisional Conference accounts for the year ending 31<sup>st</sup> March 2006 as tabled at this meeting being the same accounts certified in Decision 83 of the Divisional Executive meeting held by telephone hook-up on 28<sup>th</sup> September 2006.

Further the Divisional Executive authorises the Divisional Secretary to sign the certificate pursuant to S268 of the RAO Schedule and to lodge the full and concise reports with the Industrial Registrar.”

# **ATTACHMENT 5**

FAXED

Our Reference: GEN 06/130  
5.3/201 5.3/666



**CEPU**

COMMUNICATIONS  
ELECTRICAL  
PLUMBING  
UNION

23<sup>rd</sup> August, 2006.

The Industrial Registrar,  
Industrial Registry,  
Australian Industrial Relations Commission,  
Nauru House,  
42/80 Collins Street,  
MELBOURNE. VIC. 3000.

**COMMUNICATIONS  
DIVISION**

ABN 22 401 014 998

Dear Sir,

**Colin Cooper**  
Divisional President

**RE: STATEMENT RE: LOANS AND DONATIONS – S237 OF  
SCHEDULE 1B OF THE WORKPLACE RELATIONS ACT 1996**

**Ed Husic**  
Divisional Secretary  
139-155 Queensberry St  
[PO Box 472]  
Carlton South  
Victoria 3053  
Australia

In terms of the above requirements, we are writing to advise you that this reporting unit of the Communications Division of the Communications Electrical Electronic Energy Information Postal Plumbing and Allied Services Union of Australia have made no donations and have no new loans during the financial year ended 31<sup>st</sup> March 2006.

Ph: 03 9349 2100  
Fax: 03 9349 1952  
E-mail: [cddo@cepu.asn.au](mailto:cddo@cepu.asn.au)  
Web: [www.cepu.asn.au](http://www.cepu.asn.au)

Yours faithfully,

Sharelle Herrington,  
ACTING DIVISIONAL SECRETARY.

SH:kr



**Australian Government**

**Australian Industrial Registry**

Level 8, Terrace Towers  
80 William Street, East Sydney, NSW 2011  
Telephone: (02) 8374 6666  
Fax: (02) 9380 6990  
Email: sydney@air.gov.au

Mr Ed Husic  
Divisional Secretary, Communications Division  
CEPU  
PO Box 472  
CARLTON SOUTH VIC 3053

Dear Mr Husic

**Re: Lodgement of Financial Statements and Accounts –  
Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and  
Allied Services Union of Australia, Communications Division –  
for year ending 31 March 2006 (FR2006/206)**

I refer to the abovementioned financial statements and accounts which were lodged in the Registry on 31 October 2006.

The legislative requirements appear to have been met and accordingly the documents have been filed.

Yours sincerely,

A handwritten signature in black ink that reads "Stephen Kellett" with a long horizontal stroke extending to the right.

Stephen Kellett  
Statutory Services Branch

8 November 2006