



**Australian Government**  
**Australian Industrial Registry**

Level 8, Terrace Towers  
80 William Street, East Sydney, NSW 2011  
Telephone: (02) 8374 6666  
Fax: (02) 8380 6990

**Ref: FR2006/212 -[128V-CPTW]**

Mr Paul Kelly  
Branch Secretary  
CEPU Communications Division  
WA Postal & Telecommunications Branch  
196 Lord Street  
PERTH WA 6000

Dear Mr Kelly

**Re: Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia-Communications Division - Western Australian Postal and Telecommunications Branch - Outstanding Financial Documents - *Workplace Relations Act 1996***

The Accounts and Audit Part of Schedule 1 of the *Workplace Relations Act 1996* requires, as a general rule, that the audited financial statements of a reporting unit of a registered organisation, be lodged in the Industrial Registry within 6 months and 14 days from the end of its financial year.

To date, the Registry has no record of lodgement of the financial reports of the above named reporting unit for the year ended 31 March, 2006. For details of these provisions and organisations' financial reporting obligations please refer to the Registry's earlier correspondence.

In particular there is no record of lodgement of copies of:

- the general purpose financial report;
- the auditor's report; or
- the operating report.

These three reports are referred to as the "full report".

Section 268 of the RAO Schedule<sup>1</sup> requires that a copy of the full report be lodged in the Registry within 14 days (or such longer period a Registrar allows) after the full report is presented to a general meeting of members (or to a committee of management meeting if the rules make provision consistent with s266(3)).

Section 266 (1) requires that the full report be presented to the meeting within 6 months of the end of the financial year. Therefore, lodgement of the documents in the Registry was required by **15 October, 2006.**

Section 305(2)(ze) of the RAO Schedule is a civil penalty provision. It provides that a failure to meet the requirements of s268 is a contravention of that civil penalty provision. The Federal Court may on application of the Industrial Registrar impose a pecuniary penalty on the person or organisation whose conduct contravened the civil penalty provision.

I also draw your attention to the provisions of Part 1 of Chapter 9 of the RAO Schedule which set out the general duties of officers and employees of organisations and their branches in relation to financial management.

<sup>1</sup> Schedule 1B of the Workplace Relations Act 1996

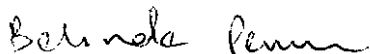
In the absence of lodgement of a copy of the full report, I request you state in writing by **8 November, 2006**:

- whether the auditor has audited the general purpose financial report and if so, the date on which the auditor signed the audit report
- whether the committee of management has prepared the operating report
- whether the full report has been provided to members, and if so, when
- whether the full report provided to the members has been presented to a general or committee of management meeting, and if so, when
- when a copy of the full report will be lodged in the Industrial Registry.

The full report when lodged must be accompanied by a certificate of the secretary or other authorised officer that the documents lodged are copies of the documents provided to members and presented to the general or committee of management meeting in accordance with s266.

If you wish to discuss this letter, please contact me on (02) 8374 6618. In reply please quote: **FR2006/212**.

Yours sincerely



Belinda Penna

E-mail: [belinda.penna@air.gov.au](mailto:belinda.penna@air.gov.au)

18 October, 2006



**Australian Government**  
**Australian Industrial Registry**

Level 8, Terrace Towers  
80 William Street, East Sydney, NSW 2011  
Telephone: (02) 8374 6666  
Fax: (02) 9380 6990

**Ref: FR2006/212 [128V-CPTW]**

Mr Paul W Kelly  
Branch Secretary  
CEPU Communications Division  
WA Postal & Telecommunications Branch  
196 Lord Street  
PERTH WA 6000

Dear Mr Kelly

**Financial Return - year ending 31 March 2006**

Our records show your organisation's financial year ended recently. This letter outlines some of the things you must do to meet your financial reporting obligations and when you have to do them. For simplicity, we will call the documents you have to lodge with us your *financial return*.

**New legislation**

This letter is intended as guide to the law applicable on the date of this letter and should not be used as a substitute for legal or accounting advice. We only summarise some of the reporting requirements in this letter. More detailed information is at the end of this letter.

The legislation has changed since your last return. In May 2003 the Industrial Registrar wrote to all organisations forwarding a number of facts sheets outlining the major changes made by Schedule 1B of the Workplace Relations Act 1996 ('RAO'<sup>1</sup>). While the immediate changes affected the rules and elections in organisations, the changes affecting financial returns involve a longer lead time.

**The key differences under the new legislation affecting financial returns are:**

- a reduced financial reporting cycle (now maximum periods of 5 or 6 months depending on internal arrangements of organisation)
- a greater emphasis given to Australian Accounting Standards
- the introduction of a new report, known as an Operating Report (broadly similar in concept to a Director's Report under the corporations legislation)
- extensions of time are limited to one month
- restructured penalty provisions involving more extensive use of Civil Penalties
- the introduction of the Industrial Registrar's Reporting Guidelines
- organisations and their branches to report according to their financial structures, known as 'reporting units'.

We recommend you discuss the new requirements with your accountant or auditor.

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<sup>1</sup> Registration and Accountability of Organisations Schedule (RAO) (Schedule 1B to the *Workplace Relations Act 1996*)

## Reporting Unit

One of the new concepts of the RAO legislation is that reporting entities are known as "*reporting units*". Where an organisation is **not** divided into branches the reporting unit is the whole of the organisation. Where an organisation is divided into branches each branch will be a reporting unit unless the Industrial Registrar has determined a division of the organisation into reporting units on an alternative basis. We can discuss this with you if you need more information.

For simplicity, we will refer to your organisation as a reporting unit in this letter.

## Industrial Registrar's Guidelines

The Industrial Registrar's reporting guidelines set out certain disclosure requirements in addition to those prescribed by Australian Accounting Standards having in mind the nature of organisations registered under the Workplace Relations Act.

The disclosure requirements prescribed by the reporting guidelines are directed towards providing members of the reporting unit with information to enable them to gauge the performance of the committee of management and other holders of office in relation to the financial management of the reporting unit. In addition, the reporting guidelines seek to improve the quality of information available to users of the financial report about the reporting unit's economic support of, or economic dependency on, other reporting units of the organisation.

## Timeline Planner and Checklist

We have attached a Timeline/Planner (*Attachment A*) to help you **plan** your financial return and carry out all the necessary steps. We have also attached a Document Checklist (*Attachment B*) to **check** your documents before lodging them in the Registry. Both documents are abbreviated summaries of the relevant provisions of the RAO Schedule, RAO Regulations and the Industrial Registrar's Reporting Guidelines.

In the following section we describe some of the documents your reporting unit must prepare and the sequence of their preparation and completion.

## Three Reports

Your reporting unit must prepare two reports as soon as practicable after its financial year, which, together with the Auditor's Report, comprise the reporting unit's financial return.

1. **General Purpose Financial Report** - this must comply with the Australian Accounting Standards and the Industrial Registrar's Reporting Guidelines. The GPFR consists of:

Financial Statements containing:

- a profit and loss statement, or other operating statement; and
- a balance sheet; and
- a statement of cash flows; and
- any other statements required by the Australian Accounting Standards; and

Notes to the Financial Statements containing:

- notes required by the Australian Accounting Standards; and
- information required by the Industrial Registrar's *Reporting Guidelines* under section 255); and

Committee of Management Statement as required by the Registrar's Reporting Guidelines (a sample certificate for illustrative purposes is at Attachment C)

2. **Operating Report** - this report includes a review of your reporting unit's principal activities for the year and other specified information.

Your reporting unit must appoint an auditor to audit the GPFR and to provide:

3. an **Auditor's Report**.

### **First Meeting (Committee of Management)**

For simplicity, we will call the meeting at which the committee of management first considers the GPFR the first meeting. At the first meeting your committee, if satisfied that all is in order, will resolve to express its opinion on the GPFR and complete a Committee of Management Statement.

### **The Auditor**

After the first meeting, the auditor takes the GPFR and the Committee of Management Statement and prepares a report on the GPFR. In practice, your auditor may have already completed most of his or her examination of your accounts. The auditor may only be waiting on the Committee to pass the required resolution and make the Statement before signing the report the same day.

### **Informing Your Members**

Your reporting unit must provide free of charge to the general membership, copies of the GPFR, the Operating Report and the Auditor's Report. RAO calls these the "full report". Under certain circumstances, your reporting unit can provide a more limited *concise report*.

The reporting unit can meet its obligation to provide copies of the full or concise report to members by publishing the report in a journal that is available to the members free of charge.

A reporting unit may meet this obligation in whole or in part by publication of the report in a journal published on a web site on the Internet dependent on:

- a. the extent of the accessibility of the members of the reporting unit to the Internet; and
- b. that the members are notified by the reporting unit in the usual manner in which it communicates with its members that the report has been so published at a specified Internet address.

The report must be provided within 5 or 6 months from the end of the financial year, depending on the internal arrangements of the organisation for the presentation of its financial reports.

### **The Second Meeting - if it is a General Meeting of Members**

After providing the full report to members it must be presented to a general meeting of members. For simplicity this is referred to as the *second meeting*.

Your reporting unit must always allow a minimum of 21 days for members to receive the full report before presenting it to a general meeting of members (s265(5)). The purpose of the interval and the second meeting is to enable the members to have time to consider the report and, if they wish, to attend the second meeting to discuss it.

If the rules of the organisation permit a general meeting to be a series of meetings held at different locations, the full report may be presented to such a series of meetings. In this case the 'date' of the general meeting is taken to be the date of the last meeting in the series (see s266(2)).

## **The Second Meeting - if it is a Committee of Management Meeting**

If the rules of your organisation contain a provision that allows up to 5% of members to demand a general meeting to be held consider the report (see s266(3)), it is permissible to present the report directly to a Committee of Management meeting.

### **Lodge full report within 14 days of meeting**

You must lodge a copy of the full report and any concise report in the Industrial Registry within 14 days of the second meeting. For your convenience you are encouraged to lodge the material electronically (see eFiling Tab at [www.airc.gov.au](http://www.airc.gov.au)).

The Secretary (or another officer appropriately authorised under the rules of the organisation) must *certify* that the full report is a copy of the one provided to members and presented to the second meeting and provide the date of the meeting (a sample certification for illustrative purposes is at *Attachment D*).

When we receive your return we will check that it includes the information you must provide your members and that you have provided it to them correctly.

### **Complying with time limits**

This letter has outlined some of the steps in preparing and lodging your return. Many of the steps must be completed within fixed time limits.

Failure to complete them in time could make your reporting unit or its officers liable to financial or "civil penalties".

### **Extensions of Time**

We appreciate that sometimes circumstances beyond your reporting unit's control may delay completion of a financial return. If you believe your reporting unit is going to be unable to meet a time limit tell us as soon as you know. We can advise you if the step is one for which you may apply under RAO to the Industrial Registrar for extra time to complete. The maximum extra time allowed can be no more than one month.

### **Reduced Reporting Requirements**

If your reporting unit meets certain conditions, some of these reporting requirements can be reduced. Such conditions might be where the annual income of the reporting unit (where the reporting unit is the whole of the organisation) is less than \$100,000, or where the reporting unit has no financial affairs in the financial year, or where the financial affairs of the reporting unit are encompassed by the financial affairs of its counterpart State industrial association.

### **Contact the Registry**

We encourage you to contact the Registry on (02) 8374 6666 as early as possible if you believe preparation or lodgment of your return will be delayed or if you have any queries. We can offer you advice on procedure but we cannot give you legal or accounting advice.

## Information on AIRC Website

We recommend you and your accountant/auditor refer to the following documents on the Commission's website at [www.airc.gov.au](http://www.airc.gov.au):

- [RAO Schedule and RAO Regulations](#)
- [Registrar's Reporting Guidelines](#) - All GPFR's must comply with these Guidelines. Please note that the Guidelines set out requirements that are *in addition* to those required by the Australian Accounting Standards.
- [RAO Fact Sheets](#) - These Fact Sheets explain the new requirements of the RAO Schedule - many of them deal with financial reporting matters.

Yours sincerely



For Deputy Industrial Registrar  
4 April 2006





**Documents Checklist**

You can use this checklist as soon as possible after the financial year ends to ensure you have all the necessary documents prepared and that those documents contain all information required by RAO.

You can also use this checklist to ensure all documents in your financial return are complete before lodging them in the Registry.

<b>No</b>	<b>Document</b>	<b>✓</b>
<b>1</b>	<b>General Purpose Financial Report</b>	
	Does the report contain a Profit and Loss Statement?	
	Does the report contain a Balance Sheet?	
	Does the report contain a Statement of Cash Flows?	
	Does the report contain notes to the financial statements as required by AAS and the reporting guidelines?	
	Does the report contain all other information required by the reporting guidelines?	
<b>2</b>	<b>Committee of Management Statement</b>	
	Is the statement signed by the officer responsible for undertaking functions necessary to enable the reporting unit to comply with RAO?	
	Is the statement dated?	
	Is the statement in accordance with a resolution of the committee?	
	Does the statement specify the date of the resolution?	
	Does the statement contain declarations required by the reporting guidelines?	
<b>3</b>	<b>Auditor's Report</b>	
	Is the Report dated and signed by the auditor?	
	Is the name of the auditor clear?	
	Are the qualifications of the auditor on the report?	
	Has the auditor expressed an opinion on all matters required?	
<b>4</b>	<b>Operating Report</b>	
	Is the report signed and dated?	
	Does the report provide the number of members?	
	Does the report provide the number of employees?	
	Does the report contain a review of principal activities?	
	Does the report give details of significant changes?	
	Does the report give details of right of members to resign?	
	Does the report give details of superannuation trustees?	
	Does the report give details of membership of the committee of management?	
<b>5</b>	<b>Concise report*</b>	
<b>6</b>	<b>Certificate of Secretary or other Authorised Officer</b>	
	Is the certificate signed and dated?	
	Is the signatory the secretary or another officer authorised to sign the certificate?	
	Is the date that the report was provided to members stated?	
	Is the date of the Second Meeting at which the report was presented stated?	
	Does the certificate state that the documents are copies of those provided to members?	
	Does the certificate state that the documents are copies of those presented to the Second Meeting?	

\* This is an optional way of providing documents to members (see RAO s265(3) and RAO Reg. 161).

**Committee Of Management Statement**

On *[date of meeting]* the Committee of Management of *[name of reporting unit]* passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the financial year ended *[date]*:

The Committee of Management declares in relation to the GPFR that in its opinion:

- (a) the financial statements and notes comply\* with the Australian Accounting Standards;
- (b) the financial statements and notes comply\* with the reporting guidelines of the Industrial Registrar;
- (c) the financial statements and notes give a true and fair view\* of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds\* to believe that the reporting unit will be able to pay its debts as and when they become due and payable;
- (e) during the financial year to which the GPFR relates and since the end of that year:
  - (i) meetings of the committee of management were held\* in accordance with the rules of the organisation including the rules of a branch concerned; and
  - (ii) the financial affairs of the reporting unit have been\* managed in accordance with the rules of the organisation including the rules of a branch concerned; and
  - (iii) the financial records of the reporting unit have been\* kept and maintained in accordance with the RAO Schedule and the RAO Regulations; and
  - #(iv) where the organisation consists of 2 or more reporting units, the financial records of the reporting unit have been\* kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation; and
  - #(v) the information sought in any request of a member of the reporting unit or a Registrar duly made under section 272 of the RAO Schedule has been\* furnished to the member or Registrar; and
  - #(vi) there has been\* compliance with any order for inspection of financial records made by the Commission under section 273 of the RAO Schedule.

For Committee of Management: *[name of designated officer per section 243 of the RAO Schedule]*

Title of Office held:

Signature:

Date:

\* *Where compliance or full compliance has not been attained - set out details of non compliance instead.*

# *Where not relevant these may be modified accordingly (e.g. in (vi) "No orders have been made by the Commission under section 273 of the RAO Schedule during the period."*

**Certificate of Secretary or other Authorised Officer<sup>1</sup>**

s268 of Schedule 1B *Workplace Relations Act 1996*

I *[name]* being the *[title of office]* of the *[name of the organisation]* certify:

- that the documents lodged herewith are copies of the full report, *[and the concise report]<sup>2</sup>*, referred to in s268 of the RAO Schedule; and
- that the *[full report **OR** concise report]<sup>3</sup>*, was provided to members on *[insert date]*; and
- that the full report was presented to *[a general meeting of members **OR** the last of a series of general meetings of members **OR** a meeting of the committee of management]<sup>3</sup>* of the reporting unit on *[insert date]*; in accordance with section 266 of the RAO Schedule.

Signature

Date:

<sup>1</sup>*RAO regulation 162 prescribes the designated officer for the purpose of RAO schedule s268 as:*

(a) the secretary; or

(b) an officer of the organisation other than the secretary who is authorised by the organisation or by the rules of the organisation to sign the certificate mentioned in that paragraph.

<sup>2</sup>*Only applicable where a concise report is provided to members*

<sup>3</sup>*insert whichever is applicable*

# COMMUNICATIONS DIVISION

*Postal and Telecommunications Branch*

*Western Australia*

196 Lord Street PERTH WA 6000

PWK/PD 25 October 2006

Our Ref: 5.3/229



## CEPU

COMMUNICATIONS  
ELECTRICAL  
PLUMBING  
UNION

BRANCH SECRETARY:  
PAUL KELLY

Ms Belinda Penna  
Assistant Manager  
Australian Industrial Registry  
Level 8 Terrace Towers  
80 William Street  
EAST SYDNEY NSW 2011



Dear Ms Penna

I, Paul William Kelly, being the Branch Secretary of the CEPU Communications Division, Postal and Telecommunications Branch, Western Australia hereby certify that the documents being lodged are copies of the documents presented to the meetings of the Branch Committee of Management held on 12 June 2006 and 16 October 2006.

The 2006 Annual Financial Returns were prepared by Auditor's Horwath Perth Partnership following the close of our financial year on 31 March 2006. The financial documents were presented to and endorsed by the Branch Committee of Management at its meeting on 12 June 2006, a Concise Financial Report, Operating Report and Statement by the Auditor were circulated to Branch financial members at their home addresses on 7 July 2006 and ratified at the Branch Committee of Management meeting on 16 October 2006.

The motions which were carried are printed for your information :-

**Meeting dated 12 June 2006:**

**Motion 1. - Operating Report**

Moved Bryan Watkins and Barry McVee "That the Operating Report for the year ended 31 March 2006 as prepared by Paul Kelly, as the designated Officer of the Branch be approved and be signed by Paul Kelly on behalf of the Committee of Management."

**CARRIED:**

**Motion 2. - Concise Financial Report**

Moved Bryan Watkins and Barry McVee that the Committee of Management declare that in their opinion the concise financial report of the Communications, Electrical, Plumbing Union, Communications Division, Postal and Telecommunications Branch for the year ended 31 March 2006 as set out on pages 3 to 8 complies with Australian Accounting Standards AASB 1039: *Concise Financial Reports* and the requirements of the Workplace Relations Act 1996.

The financial statements and specific Disclosures included in the concise financial report have been derived from the full financial report for the year ended 31 March 2006.

The Concise financial report cannot be expected to provide as full an understanding of the financial performance, financial position and cash flows of the Branch as the full financial report, which as indicated on page 1 is available on request

**CARRIED:**

**Motion 3. - Committee of Management Statement – Declarations**

Moved Bryan Watkins and Barry McVee “That in the opinion of the Committee of Management:

1. The accompanying financial statements and notes comply with the Australian Accounting Standards;
2. The financial statements and notes comply with the reporting guidelines of the Industrial Registrar;
3. The financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the Branch for the financial year to which they relate;
4. there are reasonable grounds to believe that the Branch will be able to pay its debts as and when they become due and payable; and
5. During the financial year to which the general purpose financial report relates and since the end of that year:
  - (a) Meetings of the Committee of Management were held in accordance with the Rules of the Organisation including the rules of the Branch concerned; and
  - (b) The financial affairs of the Branch have been managed in accordance with the Rules of the Organisation including the Rules of the Branch Concerned; and,
  - (c) The financial records of the Branch have been kept and maintained in accordance with Schedule 1B of the Workplace Relations Act 1996 (The RAO Schedule) and the Workplace Relations Regulation 2003 (The RAO Regulations); and

- (d) The information sought in any request of a member of the Branch or a Registrar duly made under Section 272 of the RAO Schedule has been furnished to the member or Registrar; and
- (e) There has been compliance with any order for inspections of financial records made by the Commission under Section 273 of the RAO Schedule.

**CARRIED:**

**MOTION 4. - Committee of Management Statement - Signatures**

Moved Barry McVee and Alana McCarthy that Mr Bryan Watkins and Mr Anthony Lee as designated Officers of the Branch be authorised to sign the Committee of Management's Statement containing the above declarations of the Committee of Management.

**CARRIED:**

**MOTION 5. - Concise Financial Report for the year ended 31 March 2006**

Moved Bryan Watkins and Alana McCarthy that the Concise Financial Report, Operating Report and Statement by the Auditor for the year ended 31 March 2006 be distributed to Members at their home addresses.

**CARRIED:**

**Meeting dated 16 October 2006:**

Moved Bryan Watkins and Barry McVee that the Branch Committee of Management accepts and endorses the 2006 Annual Report and Financial Statements, Concise Report and Operating Report which were posted to the home address of all financial members of the CEPU Communications Division, Postal And Telecommunications Branch, Western Australia, on 7 July 2006.

**CARRIED:**

No Loans, Grants or Donations were made during the financial year ended 31 March 2006

Regards

  
.....  
P W KELLY  
BRANCH SECRETARY

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**Communications Electrical Plumbing Union  
Communications Division  
Postal and Telecommunications Branch**

**Financial Report  
31 March 2006**

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**Communications Electrical Plumbing Union  
Communications Division  
Postal and Telecommunications  
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**Independent audit report to members of  
Communications Electrical Plumbing Union,  
Communications Division,  
Postal and Telecommunications Branch.**

**Horwath Audit (WA) Pty Ltd**

ABN 79 112 284 787

Chartered Accountants

A member of Horwath International

128 Hay Street Subiaco WA 6008

PO Box 700 West Perth WA 6872

Email horwath@perth.horwath.com.au

Telephone (08) 9380 8400

Facsimile (08) 9380 8499

**Scope**

*The financial report and committee members' responsibility*

The financial report comprises the statement of the income statement, balance sheet, statement of cash flows, statement of changes in equity, accompanying notes to the financial statements, and branch committee of managements' statement for Communications Electrical Plumbing Union, Communications Division, Postal and Telecommunications Branch ("**the union**"), for the year ended 31 March 2006.

The union's committee of management and the secretary of the union are responsible for the preparation and true and fair presentation of the financial report. This includes responsibility for the maintenance of adequate accounting records and internal controls that are designed to prevent and detect fraud and error, and for the accounting policies and accounting estimates inherent in the financial report.

*Audit approach*

We conducted an independent audit in order to express an opinion to the members of the union. Our audit was conducted in accordance with Australian Auditing Standards and the Workplace Relations Act 1996, in order to provide reasonable assurance as to whether the financial report is free of material misstatement. The nature of an audit is influenced by factors such as the use of professional judgement, selective testing, the inherent limitations of internal control, and the availability of persuasive rather than conclusive evidence. Therefore, an audit cannot guarantee that all material misstatements have been detected.

We performed procedures to assess whether in all material respects the financial report presents fairly, in accordance with Accounting Standards and other mandatory financial reporting requirements in Australia, a view which is consistent with our understanding of the union's financial position, and of its performance as represented by the results of its operations and cash flows.

We formed our audit opinion on the basis of these procedures, which included:

- examining, on a test basis, information to provide evidence supporting the amounts and disclosures in the financial report, and
- assessing the appropriateness of the accounting policies and disclosures used and the reasonableness of significant accounting estimates made by the committee members.

While we considered the effectiveness of management's internal controls over financial reporting when determining the nature and extent of our procedures, our audit was not designed to provide assurance on internal controls.



### **Independence**

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

### **Audit Opinion**

In our opinion the financial report presents fairly, in accordance with applicable Accounting Standards, the Workplace Relations Act 1996 and other mandatory financial reporting requirements in Australia, the financial position of the Communications Electrical Plumbing Union, Communications Division, Postal and Telecommunications Branch as at 31 March 2006 and the results of its operations and its cash flows for the year then ended.

Dated at Perth the 13<sup>th</sup> day of June 2006

**HORWATH AUDIT (WA) PTY LTD**

*Horwath Audit*

A handwritten signature in black ink, appearing to read "A G Bevan".

**A G BEVAN**  
Director

**Communications Electrical Plumbing Union  
Communications Division  
Postal and Telecommunications  
Certificate of Secretary  
Workplace Relations Act 1996**

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I, Paul William Kelly, being the officer responsible for keeping the accounting records of the Communications Electrical Plumbing Union, Communications Division, Postal and Telecommunications Branch, Western Australia, certify that as at 31 March 2006 the number of financial members of the organisation was 1,892 (2005: 2,039).

In my opinion,

1. The attached accounts show a true and fair view of the financial affairs of the organisation as at 31 March 2006 and the result of operations for the period then ended;
2. A register of members has, during the immediately preceding calendar year, been kept and maintained as required by section 230(1)(a) and section 230(2) of the Workplace Relations Act 1996;
3. A copy of the records required to be kept under sections of 230(1)(b), (c) and (d) of the Workplace relations Act 1996, have been provided to the Industrial Registry as required by section 233 of the Workplace Relations Act 1996.



\_\_\_\_\_  
P W Kelly  
WA Branch Secretary

Dated at Perth this *TWELTH* day of *JUNE* 2006.

**Communications Electrical Plumbing Union  
Communications Division  
Postal and Telecommunications  
Committee of Management Statement  
Workplace Relations Act 1996**

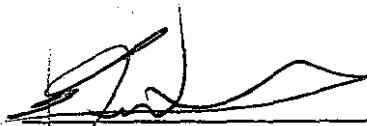
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We, Anthony Lee and Bryan Watkins, being two members of the Branch Committee of Management of the Communications Electrical Plumbing Union, Communications Division, Postal and Telecommunications Branch, Western Australia, do state on behalf of the Branch Committee of Management and in accordance with a resolution passed on the      day of      2006 by the Branch Committee of Management, that:

1. The accompanying financial statements and notes comply with the Australian Accounting Standards;
2. The financial statements and notes comply with the reporting guidelines of the Industrial Registrar;
3. The financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the branch for the financial year to which they relate;
4. There are reasonable grounds to believe that the branch will be able to pay its debts as and when they become due and payable; and
5. During the financial year to which the general purpose financial report relates and since the end of that year:
  - (a) Meetings of the committee of management were held in accordance with the rules of the organisation including the rules of the branch concerned; and,
  - (b) The financial affairs of the branch have been managed in accordance with the rules of the organisation including the rules of the branch concerned; and,
  - (c) The financial records of the branch have been kept and maintained in accordance with Schedule 1B of the workplace Relations Act 1996 (The RAO Schedule) and the Workplace Relations Regulation 2003 (The RAO Regulations); and,
  - (d) The information sought in any request of a member of the branch or a Registrar duly made under section 272 of the RAO Schedule has been furnished to the member or Registrar; and,
  - (e) There has been compliance with any order for inspections of financial records made by the commission under section 273 of the RAO schedule.



Anthony Lee  
Branch President



Bryan Watkins  
Branch Assistant Secretary

Dated at Perth this twentieth day of June 2006.

**Communications Electrical Plumbing Union**  
**Communications Division**  
**Postal and Telecommunications**  
**Income Statement**  
**For the year ended 31 March 2006**

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	Notes	2006 \$	2005 \$
Revenue from continuing operations	3	644,545	634,627
Employee expenses		(258,547)	(280,850)
Depreciation and amortisation expense	4	(25,048)	(23,293)
Divisional Office portion of contributions	13	(129,655)	(130,249)
Administrative expenses		(106,933)	(102,366)
Other expenses from ordinary activities		(38,687)	(35,884)
<b>Profit/(loss) from ordinary activities</b>		<u>85,675</u>	<u>61,985</u>

*The accompanying notes form part of these financial statements.*

**Communications Electrical Plumbing Union**  
**Communications Division**  
**Postal and Telecommunications**  
**Balance Sheet**  
**As at 31 March 2006**

	Notes	2006 \$	2005 \$
<b>Assets</b>			
<b>Current assets</b>			
Cash and cash equivalents	5	775,901	744,140
Receivables	6	19,956	9,562
Inventory	7	1,414	774
<b>Total current assets</b>		<u>797,271</u>	<u>754,476</u>
<b>Non-current assets</b>			
Property, plant and equipment	8	633,142	206,893
<b>Total non-current assets</b>		<u>633,142</u>	<u>206,893</u>
<b>Total assets</b>		<u>1,430,412</u>	<u>961,369</u>
<b>Liabilities</b>			
<b>Current liabilities</b>			
Payables	9	6,936	31,470
Provisions	10	146,043	152,864
<b>Total current liabilities</b>		<u>152,979</u>	<u>184,334</u>
<b>Non-current liabilities</b>			
Provisions	10	183,487	169,999
<b>Total non-current liabilities</b>		<u>183,487</u>	<u>169,999</u>
<b>Total liabilities</b>		<u>336,466</u>	<u>354,333</u>
<b>Net assets</b>		<u>1,093,946</u>	<u>607,036</u>
<b>Accumulated funds</b>			
Opening accumulated funds		607,036	545,051
Asset Revaluation Reserve		401,235	-
Net profit/(loss) for the year		85,675	61,985
<b>Total accumulated funds</b>		<u>1,093,946</u>	<u>607,036</u>

*The accompanying notes form part of these financial statements.*

**Communications Electrical Plumbing Union  
Communications Division  
Postal and Telecommunications  
Statement of Changes in Equity  
For the year ended 31 March 2006**

	Notes	2006 \$	2005 \$
Total equity at the beginning of the financial year		<u>607,036</u>	<u>545,051</u>
Revaluation of land, net of tax		<u>401,235</u>	<u>-</u>
Net income recognised directly in equity		<u>401,235</u>	<u>-</u>
Profit / (loss) for the year		<u>85,675</u>	<u>61,985</u>
Total recognised income and expense for the year		<u>486,910</u>	<u>61,985</u>
Total equity at the end of the financial year		<u><u>1,093,946</u></u>	<u><u>607,036</u></u>

*The accompanying notes form part of these financial statements.*

**Communications Electrical Plumbing Union**  
**Communications Division**  
**Postal and Telecommunications**  
**Cashflow Statement**  
**For the year ended 31 March 2006**

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	Notes	2006 \$	2005 \$
<b>Cash flows from operating activities</b>			
Receipts from members (inclusive of Goods and Services Tax)		636,982	646,570
Payments to suppliers and employees (inclusive of Goods and Services Tax)		(599,046)	(580,897)
Interest received		32,338	45,663
Other receipts		1,902	14,429
<b>Net cash provided by (outflow) from operating</b>	<b>11(b)</b>	<u>72,176</u>	<u>125,765</u>
<b>Cash flows from investing activities</b>			
Payments for property, plant and equipment		(62,233)	(7,158)
Proceeds from sale of property, plant and equipment		21,818	-
<b>Net cash provided by (outflow) from investing activities</b>		<u>(40,415)</u>	<u>(7,158)</u>
<b>Net increase/(decrease) in cash and cash equivalents</b>		31,761	118,607
<b>Cash and cash equivalents at the beginning of the financial</b>		744,140	625,533
<b>Cash at the end of the financial year</b>	<b>11(a)</b>	<u>775,901</u>	<u>744,140</u>

*The accompanying notes form part of these financial statements.*



**Communications Electrical Plumbing Union  
Communications Division  
Postal and Telecommunications  
Notes to the Financial Statements  
For the year ended 31 March 2006**

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**Note 1: Statement of significant accounting policies**

This general purpose financial report has been prepared in accordance with Australian equivalents to International Financial Reporting Standards (AIFRS), other authoritative pronouncements of the Australian Accounting Standards Board, Urgent Issues Group Interpretations and in accordance with the Workplace Relations Act 1996

*Compliance with IFRS*

Australian Accounting Standards include Australian equivalents to International Financial Reporting Standards. Compliance with AIFRS ensures that the financial statements and notes of Communications Electrical Plumbing Union Communications Division Telecommunications and Services Branch comply with International Financial Reporting Standards (IFRS)

Financial statements of the union until 31 March 2006 had been prepared in accordance with previous Australian Generally Accepted Accounting Principles (AGAAP). AGAAP differs in some respects to AIFRS, however the restatement of the comparative figures in accordance with AIFRS did not result in any material adjustments (as detailed in Note 14).

*Application of AASB1 First-time Adoption of Australian Equivalents to International Financial Reporting*

These financial statements are the first Communications Electrical Plumbing Union Communications Division Telecommunications and Services Branch financial statements to be prepared in accordance with AIFRS. AASB 1 First-time adoption of Australian Equivalents to International Financial Reporting Standards has been applied in preparing these financial statements

*Historical Cost Convention*

These financial statements have been prepared under the historical cost convention, as modified by the revaluation of classes of property, plant and equipment

The financial report covers Communications Electrical Plumbing Union Communications Division Postal and Telecommunications as an individual entity. The organisation is a member of a federally registered union domiciled in Australia.

The following is a summary of the material accounting policies adopted by the organisation in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

**a) Members dues and subscriptions**

Members dues and subscriptions are accounted for on an accruals basis.

**b) Revenue**

Interest revenue is recognised on a proportional basis taking into account the interest rate applicable to the financial assets.

All revenue is stated net of the amount of goods and services tax ("GST").

**c) Income tax**

No provision for income tax is necessary as "Trade Unions" are exempt from income tax under section 50-15 of the *Income Tax Assessment Act 1997*.

**Communications Electrical Plumbing Union  
Communications Division  
Postal and Telecommunications  
Notes to the Financial Statements  
For the year ended 31 March 2006**

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**Note 1: Statement of significant accounting policies (continued)**

**d) Cash**

For the purposes of the statement of cash flows, the organisation considers cash to include cash on hand, at banks or financial institutions and on deposit, net of any outstanding overdrafts.

**e) Property, plant and equipment**

Each class of property, plant and equipment are carried at cost or fair value less, where applicable, any accumulated depreciation.

Plant and equipment

Plant and equipment are measured on the cost basis.

The carrying amount of plant and equipment is reviewed annually by the organisation to ensure it is not in excess of the recoverable amount of those assets. The recoverable amount is assessed on the basis of the expected net cash flows which will be received from the assets employment and subsequent disposal. The expected net cash flows have not been discounted to their present values in determining recoverable amount.

Depreciation

The depreciation amount of all fixed assets is calculated using the straight line basis over the estimated useful lives of the assets to the organisation commencing from the time the asset is ready for use.

The depreciation rates used for each class of depreciable assets are:

<u>Class of asset</u>	<u>Depreciation rate</u>
Plant and equipment	15 - 30%

**f) Employee entitlements**

A provision is made for the organisation's liability for employee entitlements arising from services rendered by employees to balance date. Employee entitlements expected to be settled within one year together with entitlements arising from wages and salaries and annual leave which will be settled after one year have been measured at their nominal amount. Other employee entitlements payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those entitlements.

Contributions are made by the organisation to an employee superannuation fund and are charged as expense when incurred.

**g) Interest rate risk**

The organisation's exposure to interest rate risk, which is the risk that financial instruments value will fluctuate as a result of changes in market interest rates, is considered negligible.

**h) Credit risk**

The maximum exposure to credit risk, excluding the value of any collateral or other security, at balance date to recognise financial assets is the carrying amount, net of any provisions for doubtful debts, as disclosed in the statement of financial position and notes to the financial statements. The organisation does not have any material credit risk exposure to any single debtor or group of debtors under the financial instruments entered into by the organisation.

**Communications Electrical Plumbing Union  
Communications Division  
Postal and Telecommunications  
Notes to the Financial Statements  
For the year ended 31 March 2006**

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**Note 1: Statement of significant accounting policies (continued)**

**i) Net fair values**

The net fair values of assets and liabilities approximate their carrying values. No financial assets and financial liabilities are readily traded on organised markets in standardised form. The aggregate net fair value and carrying amounts of financial assets and financial liabilities are disclosed in the statement of financial position and in the notes to the financial statements.

**j) Comparative figures**

Where required, comparative figures have been adjusted to conform with changes in presentation for the current year.

**Note 2: Information to be provided to Members or Registrar**

In accordance with the requirements of Sections 272(5) of the RAO Schedule, the attention of members is drawn to the provisions of Sections 272(1) to Section 272 (2) of the RAO Schedule, which reads as, follows:

- (1) A member of the branch, or a Registrar, may apply to the branch for specified prescribed information in relation to the branch to be made available to the person making the application.
- (2) The application must be in writing and must specify the periods within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the branch.
- (3) The branch must comply with an application made under subsection (1).

	2006 \$	2005 \$
<b>Note 3: Revenue</b>		
<b>From continuing operations</b>		
Membership subscriptions	578,734	578,918
Other income	23,041	14,429
<b>Total revenue from continuing operations</b>	601,775	593,347
<b>Other revenue</b>		
Interest received	42,769	41,280
<b>Total other revenue</b>	42,769	41,280
<b>Total revenue</b>	644,545	634,627

**Communications Electrical Plumbing Union**  
**Communications Division**  
**Postal and Telecommunications**  
**Notes to the Financial Statements**  
**For the year ended 31 March 2006**

	2006	2005
	\$	\$
<b>Note 4: Profit from ordinary activities</b>		
Profit from ordinary activities has been determined after the following expenses:		
Affiliation fees	10,648	12,523
Bad and doubtful debts	3,051	959
Depreciation of property, plant and equipment	25,048	23,293
Employee benefits to employees (other than holders of office)	76,424	72,571
Employee benefits to holders of office	148,164	157,087
Remuneration of auditor	7,911	6,764
<b>Note 5: Current assets - cash and cash equivalents</b>		
Cash at bank	57,932	56,306
Cash on hand	170	170
Term deposits and savings investment accounts	717,799	687,664
	<u>775,901</u>	<u>744,140</u>
<b>Note 6: Current assets - receivables</b>		
Membership contributions in arrears	9,015	5,913
Less: provision for doubtful debts	(7,385)	(4,334)
Prepayments	4,748	4,841
Other	13,577	3,142
	<u>19,956</u>	<u>9,562</u>
<b>Note 7: Current assets - inventory</b>		
Stationery	<u>1,414</u>	<u>774</u>
<b>Note 8: Non-current assets - property, plant and equipment</b>		
Land and buildings - at valuation	576,000	222,550
Less: accumulated depreciation	(5,760)	(47,785)
	<u>570,240</u>	<u>174,765</u>
Motor vehicles - at cost	51,914	49,623
Less: accumulated depreciation	(7,325)	(32,048)
	<u>44,589</u>	<u>17,575</u>
Plant and equipment at cost	80,660	70,341
Less accumulated depreciation	(62,347)	(55,788)
	<u>18,313</u>	<u>14,553</u>
Total property, plant and equipment	<u>633,142</u>	<u>206,893</u>

**Postal and Telecommunications  
Notes to the Financial Statements  
For the year ended 31 March 2006**

2006  
\$

2005  
\$

**Note 8: Non-current assets - property, plant and equipment (continued)**

**a) Movement in carrying amounts**

	Land & buildings	Motor vehicles	Plant and equipment	Total
Balance at the beginning of the year	222,550	17,575	14,554	223,190
Additions	-	51,914	10,319	62,233
Revaluation increment	353,450	-	-	353,450
Disposals	-	(17,575)	-	(17,575)
Depreciation expense	(5,760)	(7,325)	(6,560)	(19,645)
Carrying amount at the end of the year	<u>570,240</u>	<u>44,589</u>	<u>18,313</u>	<u>601,653</u>

**b) Valuations of Land and Buildings**

The valuation basis of land and buildings is fair value being the amounts for which the assets could be exchanged between willing parties in an arms length transaction, based on current prices in an active market for similar properties in the same location and condition. The 2006 revaluations were based on an independent assessment by National Property Valuations at 10 June 2005. The revaluation surplus can be seen as a credit to the Asset Revaluation Reserve in the Statement in Changes of Equity

**Note 9: Current liabilities - payables**

Trade creditors	1,125	1,925
Audit fee	6,100	6,000
Employee entitlements	(5,168)	(2,700)
GST and PAYG liability	1,580	8,549
Membership in advance	3,299	7,249
Amounts owing to Head Office	-	10,447
	<u>6,936</u>	<u>31,470</u>

**Note 10: Provisions**

**Current**

Employee entitlements	<u>146,043</u>	<u>152,864</u>
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**Non-current**

Employee entitlements	<u>183,487</u>	<u>169,999</u>
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Number of employees at year end	3	3
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**Communications Electrical Plumbing Union  
Communications Division  
Postal and Telecommunications  
Notes to the Financial Statements  
For the year ended 31 March 2006**

	2006 \$	2005 \$
<b>Note 11: Cash flow information</b>		
<b>a) Reconciliation of cash</b>		
Cash at the end of the financial year as shown in the statement of cash flows is reconciled to the related items in the statement of financial position as follows:		
Cash at bank	57,932	56,306
Cash on hand	170	170
Term deposits and savings investment accounts	717,799	687,664
	<u>775,901</u>	<u>744,140</u>
<b>b) Reconciliation of cash flows from operating activities to profit/(loss)</b>		
Operating profit/(loss)	85,675	61,985
Depreciation	25,048	23,293
(Profit)/loss on sale of plant and equipment	(9,647)	162
<i>Changes in assets and liabilities</i>		
(Increase)/decrease in receivables	(5,351)	7,245
(Increase)/decrease in prepayments	93	507
(Increase)/decrease in inventories	(640)	(274)
Increase/(decrease) in creditors and accruals	(29,665)	8,702
Increase/(decrease) in payables and provisions	6,663	24,145
Net cash provided by/(used in) operating activities	<u>72,176</u>	<u>125,765</u>
<b>Note 12: Remuneration and retirement benefits</b>		
<b>Remuneration of officers</b>		
Remuneration received or receivable by all officers of the committee of management:		
From the organisation or any related party in connection with the management of the organisation	<u>167,125</u>	<u>157,187</u>
<b>Note 13: Related party disclosure</b>		
<b>Transactions with Divisional Office</b>		
During the year the Branch paid 22.5% (2004: 25%) of gross member contributions received to Divisional Office		
Amount owed to Divisional Office at year end	129,655	119,802
	-	10,447
	<u>129,655</u>	<u>130,249</u>

**Communications Electrical Plumbing Union  
Communications Division  
Postal and Telecommunications  
Notes to the Financial Statements  
For the year ended 31 March 2006**

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**Note 14: Explanation of Transition to Australian Equivalents of IFRs**

**(1) Reconciliation of Members' Funds reported under previous Australian Generally Accepted**

**(a) At the date of transition to AIFRS: 1 April 2005**

The adoption of AIFRSs has not resulted in any material adjustments to the balance sheet.

**(b) At the end of the last reporting period under previous AGAAP: 31 March 2006**

The adoption of AIFRSs has not resulted in any material adjustments to the balance sheet.

**(2) Reconciliation of the profit for the year ended 31 March 2006**

The adoption of AIFRSs has not resulted in any material adjustments to the income statement.

**(3) Reconciliation of the cash flow statement for the year ended 31 March 2006**

The adoption of AIFRSs has not resulted in any material adjustments to the cash flow statement.

**Note 15: Segment information**

The Branch provides union membership services throughout the region of Western Australia to all of its members.

**Note 16: Subsequent events**

At the date of the Statement by the Committee, no matter or circumstance not otherwise dealt with in the financial statements has significantly or may significantly affect the operations of the Branch, the results of those operations or the state of affairs of the Branch in subsequent financial years.

**Note 17: Capital Commitments**

At the date of signing this report there are no known outstanding capital commitments.

**Note 18: Contingent Liabilities**

At the date of signing this report there are no known contingent liabilities that would have a material effect

**Note 19: Geographical Location**

The Union operates from 196 Lord Street, Perth in the State of Western Australia.



**Horwath Audit (WA) Pty Ltd**

ABN 79 112 284 787

Chartered Accountants

A member of Horwath International

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**Communications Electrical Plumbing Union  
Communications Division  
Postal and Telecommunications Branch  
Disclaimer**

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The additional financial report data presented on pages 18 - 19 is in accordance with the books and records which have been subjected to the auditing procedures applied in our statutory audit for the year ended 31 March 2006. It will be appreciated that our statutory audit did not cover all details of the additional financial data. Accordingly, we do not express an opinion on such financial data and we give no warranty or accuracy of reliability in respect of the data provided. Neither the firm nor any member or employee of the firm undertakes responsibility in any way whatsoever to any person (other than Communications Electrical Plumbing Union Communications Division Postal and Telecommunications Branch), in respect of such data, including any errors or omissions therein however caused.

Dated this 13<sup>th</sup> day of June 2006.

**HORWATH AUDIT (WA) PTY LTD**

*Horwath Audit*

A handwritten signature in black ink, appearing to read "A G Bevan".

**A G BEVAN**  
Director



**Communications Electrical Plumbing Union  
Communications Division  
Postal and Telecommunications  
Income and Expenditure Statement  
For the year ended 31 March 2006**

	2006 \$	2005 \$
<b>Income</b>		
Members contributions	580,750	582,087
<i>Less:</i>		
Divisional Office portion of contributions	(129,655)	(130,249)
Discount on contributions	(1,278)	(1,856)
Dishonoured contributions	(738)	(1,313)
Members' contributions attributable to WA Branch	<u>449,079</u>	<u>448,669</u>
Reimbursements	1,834	14,039
Interest	42,769	41,280
Other income	21,208	390
<b>Total income</b>	<u>514,890</u>	<u>504,378</u>
<b>Expenditure</b>		
Affiliation fees	10,648	12,523
Annual leave	(5,183)	3,686
Audit fees	7,911	6,764
Bank charges	4,434	4,164
Committee of management	900	950
Computer expenses	547	326
Death benefit fund	2,500	500
Depreciation	25,048	23,293
Doubtful debts	3,051	959
Fringe benefits tax	6,776	6,064
General	19,567	4,068
General insurance	10,107	10,448
Hardship due to illness	-	1,000
Legal costs	1,036	1,000
Long service leave	(1,752)	8,113
Loss on asset disposal	-	162
Memberships/subscriptions/dues	2,726	2,902
Motor vehicle	8,004	6,833
Payroll tax	14,850	16,671
Payroll commissions	7,343	7,450
Petty cash	1,710	2,745
Postage and delivery	5,259	8,965
Printing and stationery	2,503	7,682
Rates and electricity	3,948	4,327
Redundancy expense	182	284
Refund expense	451	1,831
Repairs and maintenance	3,402	2,575
Reversal fees	129	164

**Communications Electrical Plumbing Union**  
**Communications Division**  
**Postal and Telecommunications**  
**Income and Expenditure Statement**  
**For the year ended 31 March 2006**

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	2006	2005
	\$	\$
<b>Expenditure (continued)</b>		
Salaries - officials	167,075	157,087
Salaries - administration	57,513	72,571
Security	2,282	467
Sick leave	13,420	12,061
Superannuation	25,722	27,047
Telephone and fax	15,132	18,486
Travel	11,975	8,225
	<u>429,215</u>	<u>442,393</u>
<b>Net profit/(loss)</b>	<u>85,675</u>	<u>61,985</u>

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY,  
INFORMATION, POSTAL, PLUMBING & ALLIED SERVICES UNION OF  
AUSTRALIA (CEPU)

**POSTAL AND TELECOMMUNICATIONS BRANCH  
WESTERN AUSTRALIA**

**BRANCH COMMITTEE OF MANAGEMENT OPERATING REPORT**

This Operating Report records the activities of the Branch Committee of Management for the Western Australian Postal and Telecommunications Branch of the CEPU Communications Division for the financial year ended 31 March 2006; the results of those activities, plus any significant changes in the nature of those activities during the year.

**1 Principal Activities of the Branch Committee of Management:**

The Principal activities of the Branch Committee of Management during the preceding year fell into the following categories:-

- Implementation of National, Divisional and Branch decision;
- Industrial support, including representation of individual members' grievances, advice on legal and legislative matters, initiating Union elections as provided for in the rules of the Union, within the scope of any statutory or legal obligations;
- The administration of Awards, the certification of Industrial Agreements, and the variation of Awards;
- The administration of the Branch Membership;
- The administration of the Branch's financial affairs;
- Communications to members, the media, and the broader community.

**2. Right of Members to Resign:**

All Branch members have the right to resign from the Union in accordance with Rule 32 of the Communications Division Rules and section 174 of the Registration and Accountability of Organisations Schedule (Schedule 1B to the Workplace Relations Act 1996), namely by providing written notice addressed and delivered to the Branch Secretary via Post, Facsimile, e-Mail or in person.

**3. Directorships of Superannuation Funds:**

To the best of our knowledge and belief no Officer of the Branch is, by virtue of their Office on the Branch Committee of Management of the CEPU Postal and Telecommunications Branch (Western Australia)

- a) A Trustee of a superannuation entity or exempt public sector superannuation scheme;
- b) A Director of a company that is a Trustee of a superannuation entity or an exempt public sector superannuation scheme; and
- c) Where a criterion for the Office of a Trustee or Director is that the Office is an Officer of a registered organisation.

**4. Membership of the Branch**

As at the 31 March 2006, the membership of the CEPU Postal and Telecommunications Branch (Western Australia) was 1971.

**5 Employees of the Branch:**

As at the 31 March 2006, the CEPU Postal and Telecommunications Branch (Western Australia) employed:-  
Three (3) Full Time Employees.

## 6 Branch Committee of Management

The Executive of the union is also the Committee of Management. For the year ending 31<sup>st</sup> March 2006 the members of the Committee of Management were:

- |                     |                              |                         |
|---------------------|------------------------------|-------------------------|
| • Anthony Lee       | (Branch President)           | 01/04/2005 – 31/03/2006 |
| • Patricia Hargrave | (Branch Vice President)      | 01/04/2005 – 31/03/2006 |
| • Gaynor Smith      | (Branch Vice President)      | 01/04/2005 - 01/08/2005 |
| • Paul Kelly        | (Branch Secretary)           | 01/04/2005 – 31/03/2006 |
| • Bryan Watkins     | (Branch Assistant Secretary) | 01/04/2005 – 31/03/2006 |

### Postal Divisional Section

- |                  |                                  |                         |
|------------------|----------------------------------|-------------------------|
| • Pam Bullin     | (Committee of Management Member) | 01/04/2005 – 01/08/2005 |
| • Barry McVee    | (Committee of Management Member) | 01/04/2005 – 31/03/2006 |
| • Peter Lumme    | (Committee of Management Member) | 01/04/2005 – 31/03/2006 |
| • Paul Pike      | (Committee of Management Member) | 01/08/2005 – 31/03/2006 |
| • Andrew Mollatt | (Committee of Management Member) | 01/08/2005 – 31/03/2006 |

### Lines and General Divisional Section

- |                  |                                  |                         |
|------------------|----------------------------------|-------------------------|
| • Lyle Dickinson | (Committee of Management Member) | 01/04/2005 – 31/03/2006 |
| • Alana McCarthy | (Committee of Management Member) | 01/08/2005 – 31/03/2006 |

Paul Kelly  
Branch Secretary

  
Signature

**COMMUNICATIONS ELECTRICAL PLUMBING UNION**

**COMMUNICATIONS DIVISION**

**POSTAL AND TELECOMMUNICATIONS BRANCH**

**CONCISE FINANCIAL REPORT**

**FOR THE YEAR ENDED**

**31 MARCH 2006**



**COMMUNICATIONS ELECTRICAL PLUMBING UNION  
COMMUNICATIONS DIVISION  
POSTAL AND TELECOMMUNICATIONS BRANCH**

**CONCISE FINANCIAL REPORT  
FOR THE YEAR ENDED  
31 MARCH 2006**

The financial accounts of the Union have been audited in accordance with the provisions of the Workplace Relations Act, 1996 and the following concise financial report is provided for members in accordance with Section 272 (5) of the Workplace Relations Act, 1996 and prepared in accordance with Section 265 of the RAO Schedule.

A copy of the Auditor's Report, Accounts and Statements will be supplied free of charge to members on request.

Certificates required to be given under the Acts by the Secretary and the Committee of Management have been completed in accordance with the provisions of the Acts and contain no qualifications.

**Information to be provided to Members or Registrar**

In accordance with the requirements of Section 272(5) of the RAO Schedule, the attention of members is drawn to the provisions of Sections 272(1) to Section 272(3) of the RAO Schedule, which reads as, follows:

- (1) A member of the branch, or a Registrar, may apply to the branch for specified prescribed information in relation to the branch to be made available to the person making the application.
- (2) The application must be writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the branch.
- (3) The branch must comply with an application made under subsection (1).

**COMMUNICATIONS ELECTRICAL PLUMBING UNION  
COMMUNICATIONS DIVISION  
POSTAL AND TELECOMMUNICATIONS BRANCH**

**DISCUSSION AND ANALYSIS  
OF THE FINANCIAL STATEMENTS**

**INFORMATION ON COMMUNICATIONS ELECTRICAL PLUMBING UNION,  
COMMUNICATIONS DIVISION, POSTAL AND TELECOMMUNICATIONS BRANCH  
CONCISE FINANCIAL REPORT**

The financial statements and disclosures in the concise financial report have been derived from the year ended 31 March 2006 Financial Report of the Communications Electrical Plumbing Union, Communications Division, Postal and Telecommunications Branch.

A copy of the full financial report and auditors report will be sent to any member, free of charge, upon request.

The discussion and analysis is provided to assist members in understanding the concise financial report. The discussion and analysis is based on the Communications Electrical Plumbing Union, Communications Division, Postal and Telecommunications Branch's financial statements and the information contained in the concise financial report has been derived from the full 2006 Financial Report of the Communications Electrical Plumbing Union, Communications Division, Postal and Telecommunications Branch.

**INCOME STATEMENT:**

Key points to note are:

- Membership numbers have decreased slightly over the year, causing membership contribution income to fall slightly notwithstanding an increase in membership fees.
- Overall the Branch made a net profit of \$85,675 for the year, which is an increase on the previous years profit of \$61,985. This increase in profit is a product of reduction in employee expenses and an increase in revenue.
- The union has continued to operate in the state of Western Australia throughout the whole of the 2005/06 financial year.

**BALANCE SHEET:**

**Assets**

- As a result of the current year profit, Cash at Bank has increased by \$31,761.

**Liabilities**

- Current liabilities in the form of payables have decreased by \$24,534 mainly due to a reduction in GST and PAYG liabilities, memberships in advance and amounts owing to Head Office.

**Equity**

- The property at 196 Lord Street Perth was revalued during the year and this revaluation was taken up in the Asset Revaluation Reserve, which has significantly increased equity.

**CASHFLOW STATEMENT:**

**Cash flows from operating activities:**

- The net cash flow from operating activities is down on last years because of a reduction in receipts from members and an increase in payments to suppliers and employees.

COMMUNICATIONS ELECTRICAL PLUMBING UNION  
COMMUNICATIONS DIVISION  
POSTAL AND TELECOMMUNICATIONS BRANCH

INCOME STATEMENT  
FOR THE YEAR ENDED  
31 MARCH 2006

	Notes	2006 \$	2005 \$
Revenue from continuing operations	2	644,545	634,627
Employee expenses		(258,547)	(280,850)
Depreciation and amortisation expense		(25,048)	(23,293)
Divisional Office portion of contributions		(129,655)	(130,249)
Administrative expenses		(106,933)	(102,366)
Other expenses from ordinary activities		<u>(38,687)</u>	<u>(35,884)</u>
<b>Profit/(loss) from ordinary activities</b>		<b>85,675</b>	<b>61,985</b>



**COMMUNICATIONS ELECTRICAL PLUMBING UNION  
COMMUNICATIONS DIVISION  
POSTAL AND TELECOMMUNICATIONS BRANCH**

**BALANCE SHEET  
AS AT 31 MARCH 2006**

	2006 \$	2005 \$
<b>Assets</b>		
<b>Current assets</b>		
Cash and cash equivalents	775,901	744,140
Receivables	19,956	9,562
Inventory	<u>1,414</u>	<u>774</u>
<b>Total current assets</b>	<u>797,271</u>	<u>754,476</u>
<b>Non-current assets</b>		
Property, plant and equipment	<u>633,142</u>	<u>206,893</u>
<b>Total non-current assets</b>	<u>633,142</u>	<u>206,893</u>
<b>Total assets</b>	<u>1,430,412</u>	<u>961,369</u>
<b>Liabilities</b>		
<b>Current liabilities</b>		
Payables	6,936	31,470
Provisions	<u>146,043</u>	<u>152,864</u>
<b>Total current liabilities</b>	<u>152,979</u>	<u>184,334</u>
<b>Non-current liabilities</b>		
Provisions	<u>183,487</u>	<u>169,999</u>
<b>Total non-current liabilities</b>	<u>183,487</u>	<u>169,999</u>
<b>Total liabilities</b>	<u>336,466</u>	<u>354,333</u>
<b>Net assets</b>	<u>1,093,946</u>	<u>607,036</u>
<b>Accumulated funds</b>		
Opening accumulated funds	607,036	545,051
Asset Revaluation Reserve	401,235	-
Net profit/(loss) for the year	<u>85,675</u>	<u>61,985</u>
<b>Total accumulated funds</b>	<u>1,093,946</u>	<u>607,036</u>

**COMMUNICATIONS ELECTRICAL PLUMBING UNION  
COMMUNICATIONS DIVISION  
POSTAL AND TELECOMMUNICATIONS BRANCH**

**STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED  
31 MARCH 2006**

	2006 \$	2005 \$
<b>Total equity at the beginning of the financial year</b>	<u>607,036</u>	<u>545,051</u>
Revaluation of land, net of tax	<u>401,235</u>	-
<b>Net income recognised directly in equity</b>	<u>401,235</u>	-
Profit / (loss) for the year	<u>85,675</u>	<u>61,985</u>
<b>Total recognised income and expense for the year</b>	<u>486,910</u>	<u>61,985</u>
<b>Total equity at the end of the financial year</b>	<u><u>1,093,946</u></u>	<u><u>607,036</u></u>

**COMMUNICATIONS ELECTRICAL PLUMBING UNION  
COMMUNICATIONS DIVISION  
POSTAL AND TELECOMMUNICATIONS BRANCH**

**CASHFLOW STATEMENT  
FOR THE YEAR ENDED  
31 MARCH 2006**

	2006	2005
	\$	\$
<b>Cash flows from operating activities</b>		
Receipts from members (inclusive of GST)	636,982	646,570
Payments to suppliers and employees (inclusive of GST)	(599,046)	(580,897)
Interest received	32,338	45,663
Other receipts	<u>1,902</u>	<u>14,429</u>
<b>Net cash provided by (outflow) from operating activities</b>	<u>72,176</u>	<u>125,765</u>
 <b>Cash flows from investing activities</b>		
Payments for property, plant and equipment	(62,233)	(7,158)
Proceeds from sale of property, plant and equipment	<u>21,818</u>	<u>-</u>
<b>Net cash provided by (outflow) from investing activities</b>	<u>(40,415)</u>	<u>(7,158)</u>
 <b>Net increase/(decrease) in cash and cash equivalents</b>	31,761	118,607
 <b>Cash and cash equivalents at the beginning of the financial year</b>	744,140	625,533
 <b>Cash at the end of the financial year</b>	<u><u>775,901</u></u>	<u><u>744,140</u></u>

**COMMUNICATIONS ELECTRICAL PLUMBING UNION  
COMMUNICATIONS DIVISION  
POSTAL AND TELECOMMUNICATIONS BRANCH**

**NOTES TO THE CONCISE FINANCIAL REPORT  
FOR THE YEAR ENDED  
31 MARCH 2006**

**NOTE 1. BASIS OF PREPARATION OF THE CONCISE FINANCIAL REPORT**

The concise financial report has been prepared in accordance with Accounting Standard AASB 1039: Concise Financial Reports and the Workplace Relations Act 1996.

The financial statements, specific disclosures and other information included in the concise financial report are derived from and are consistent with the full financial report of the Communications Electrical Plumbing Union, Communications Division, Postal and Telecommunications Branch for the year ended 31 March 2006. The concise financial report cannot be expected to provide as detailed understanding of the financial performance, financial position and financing and investing activities of Communications Electrical Plumbing Union, Communications Division, Postal and Telecommunications Branch as the full financial report.

The accounting policies have been consistently applied by the branch and are consistent with those of the previous financial year.

**International Financial Reporting Standards**

This general purpose financial report has been prepared in accordance with Australian equivalents to International Financial Reporting Standards (AIFRS), other authoritative pronouncements of the Australian Accounting Standards Board, Urgent Issues Group Interpretations and in accordance with the Workplace Relations Act 1996.

*Compliance with IFRS*

Australian Accounting Standards include Australian equivalents to International Financial Reporting Standards. Compliance with AIFRS ensures that the financial statements and notes of Communications Electrical Plumbing Union Communications Division Telecommunications and Services Branch comply with International Financial Reporting Standards (IFRS).

*Application of AASB1 First-time adoption of Australian Equivalent to International Financial Reporting Standards*

These financial statements are the first Communications Electrical Plumbing Union Communications Division Postal and Telecommunications Branch financial statements to be prepared in accordance with AIFRS. AASB 1 First-time adoption of Australian Equivalents to International Financial Reporting Standards has been applied in preparing these financial statements.

*Historical Cost Convention*

These financial statements have been prepared under the historical cost convention, as modified by the revaluation of classes of property, plant and equipment.

**COMMUNICATIONS ELECTRICAL PLUMBING UNION  
COMMUNICATIONS DIVISION  
POSTAL AND TELECOMMUNICATIONS BRANCH**

**NOTES TO THE CONCISE FINANCIAL REPORT  
FOR THE YEAR ENDED  
31 MARCH 2006**

**NOTE 2. REVENUE**

The main source of revenue of the branch is attributable to members contributions.

	2006	2005
	\$	\$
<b>From continuing operations</b>		
Membership subscriptions	578,734	578,918
Other income	23,041	14,429
<b>Total revenue from continuing operations</b>	601,775	593,347
<b>Other revenue</b>		
Interest received	42,769	41,280
<b>Total other revenue</b>	42,769	41,280
<b>Total revenue</b>	644,545	634,627

**NOTE 3. EXPLANATION OF TRANSITION TO AUSTRALIAN EQUIVALENTS OF IFRS**

**(1) Reconciliation of Members' Funds reported under previous Australian Generally Accepted Accounting Principles (AGAAP) to Members' Funds under Australian equivalents to IFRSs (AIFRS).**

**(a) At the date of transition to AIFRS: 1 April 2005**

The adoption of AIFRSs has not resulted in any material adjustments to the balance sheet.

**(b) At the end of the last reporting period under previous AGAAP: 31 March 2006**

The adoption of AIFRSs has not resulted in any material adjustments to the balance sheet.

**(2) Reconciliation of the profit for the year ended 31 March 2006**

The adoption of AIFRSs has not resulted in any material adjustments to the income statement.

**(3) Reconciliation of the cash flow statement for the year ended 31 March 2006**

The adoption of AIFRSs has not resulted in any material adjustments to the cash flow statement.

**COMMUNICATIONS ELECTRICAL PLUMBING UNION  
COMMUNICATIONS DIVISION  
POSTAL AND TELECOMMUNICATIONS BRANCH**

**NOTES TO THE CONCISE FINANCIAL REPORT  
FOR THE YEAR ENDED  
31 MARCH 2006**

**NOTE 4. SEGMENT REPORTING**

The Union operates predominantly in one business and geographical segment, in its capacity to provide services to members of the Union throughout Western Australia.

**NOTE 5. CAPITAL COMMITMENTS**

At the date of signing this report there are no known outstanding capital commitments.

**NOTE 6. CONTINGENT LIABILITIES**

At the date of signing this report there are no known contingent liabilities that would have a material effect on the presentation of the annual financial statements.

**NOTE 7. GEOGRAPHICAL LOCATIONS**

The Union operates from 196 Lord Street, Perth in the State of Western Australia.

COMMUNICATIONS ELECTRICAL PLUMBING UNION  
COMMUNICATIONS DIVISION  
POSTAL AND TELECOMMUNICATIONS BRANCH

STATEMENT OF THE COMMITTEE OF MANAGEMENT

The committee of management declare that in their opinion the concise financial report of the Communications Electrical Plumbing Union, Communications Division, Postal and Telecommunications Branch for the year ended 31 March 2006 as set out on pages 3 to 8 complies with Australian Accounting Standard AASB 1039: *Concise Financial Reports* and the requirements of the Workplace Relations Act 1996.

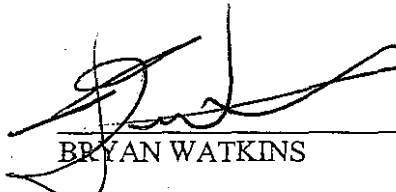
The financial statements and specific disclosures included in this concise financial report have been derived from the full financial report for the year ended 31 March 2006.

The concise financial report cannot be expected to provide as full an understanding of the financial performance, financial position and cash flows of the branch as the full financial report, which as indicated on page 1 is available on request.

Signed on behalf of the Committee of Management

Signed At Perth this Twelve day of June 2006.

  
\_\_\_\_\_  
ANTHONY LEE

  
\_\_\_\_\_  
BRYAN WATKINS



**Horwath Audit (WA) Pty Ltd**

ABN 79 112 284 787

Chartered Accountants

A member of Horwath International

128 Hay Street Subiaco WA 6008

PO Box 700 West Perth WA 6872

Email horwath@perth.horwath.com.au

Telephone (08) 9380 8400

Facsimile (08) 9380 8499

**Independent Audit Report to the members of  
Communications Electrical Plumbing Union,  
Communications Division,  
Postal and Telecommunications Branch**

**Scope**

We have audited the concise financial report of Communications Electrical Plumbing Union, Communications Division, Postal and Telecommunications Branch, for the year ended 31 March 2006 as set out on pages 3 to 8 in order to express an opinion on it to the members of Communications Electrical Plumbing Union, Communications Division, Postal and Telecommunications Branch. The union's committee of management and accounting officer are responsible for the concise financial report.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance whether the concise financial report is free of material misstatement. We have also performed an independent audit of the full financial report of the Communications Electrical Plumbing Union, Communications Division, Postal and Telecommunications Branch for the year ended 31 March 2006. Our audit report was signed on the *13 June* 2006 and was not subject to any qualification.

Our procedures in respect of the audit of the concise financial report included testing that information in the concise financial report is consistent with the full financial report, and examination on a test basis, of evidence supporting the amounts, discussion and analysis, and other disclosures which were not directly derived from the full financial report. These procedures have been undertaken to form an opinion whether, in all material respects, the concise financial report presented fairly in accordance with Accounting Standard AASB 1019: Concise Financial Reports and the requirements of the Workplace Relations Act 1996.

**Audit Opinion**

In our opinion the concise financial report of the Communications Electrical Plumbing Union, Communications Division, Postal and Telecommunications Branch complies with Accounting Standard AASB 1039: Concise Financial Reports and the requirements of the Workplace Relations Act 1996.

Signed at Subiaco this *13<sup>th</sup>* day of *June* 2006.

HORWATH AUDIT (WA) PTY LTD

*Horwath Audit*

A handwritten signature in black ink, appearing to read "AG Bevan".

**A G BEVAN**  
Director



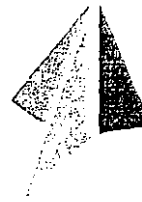
# COMMUNICATIONS DIVISION

*Postal and Telecommunications Branch*

*Western Australia*

196 Lord Street PERTH WA 6000

PWK/PD 26 June 2006



# CEPU

COMMUNICATIONS  
ELECTRICAL  
PLUMBERS  
UNION

BRANCH SECRETARY  
PAUL KELLY

## **ANNUAL REPORT AND BALANCE SHEET TO BE PRESENTED TO THE BRANCH COMMITTEE OF MANAGEMENT AND QUARTERLY GENERAL MEETING TO BE HELD ON MONDAY 7 AUGUST 2006 AT 5 PM IN THE UNION OFFICE**

Enclosed with this report is a Concise Financial Report and the Operating Report for the year ended 31 March 2006.

The union movement and indeed all workers across Australia have seen a major change to the way Industrial Relations and workers rights are addressed in the Country with the passing of the "Workchoices Legislation" by the Howard Government.

This Legislation strips away over 100 years of protection that workers have had in the Australian Industrial System in this Country. With this Legislation, workers rights and conditions of employment are severely cut along with the stripping of power of the umpire (AIRC).

**Key changes at a glance.** There are 6 key things the Howard Government wants to change

1. Abolish the Award Safety net and replace it with 5 bare minimum conditions;
2. Allow employers to put workers on Individual Contracts that cut take home pay and reduce employment conditions;
3. Change the way minimum wages are set, to make them lower;
4. Try to keep Unions out of workplaces and reduce the capacity of workers to bargain collectively;
5. Abolish protection from unfair dismissal;
6. Take away the powers of the Industrial Relations Commission.

The CEPU and other Unions in this Country will not sit back and accept this unfair Legislation. Along with the ACTU, we have embarked on an ongoing campaign to defeat this Government at the next election and have these Laws thrown out.

I would like to thank Branch Assistant Secretary Mr Bryan Watkins, Office Manager Pam Donaldson, Branch President Tony Lee and all Members of the Branch Committee of Management for their support and assistance during the past 12 months. I would also like to take the opportunity to thank Gary Carson and Jean McQuilkin from the T&S Branch for their support.

Regards

Paul Kelly  
Branch Secretary

PHONE: (08) 9398 3222 FACSIMILE: (08) 9227 9397  
EMAIL: cepupt@inet.net.au

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY,  
INFORMATION, POSTAL, PLUMBING & ALLIED SERVICES UNION OF  
AUSTRALIA (CEPU)

POSTAL AND TELECOMMUNICATIONS BRANCH  
WESTERN AUSTRALIA

BRANCH COMMITTEE OF MANAGEMENT OPERATING REPORT

This Operating Report records the activities of the Branch Committee of Management for the Western Australian Postal and Telecommunications Branch of the CEPU Communications Division for the financial year ended 31 March 2006; the results of those activities, plus any significant changes in the nature of those activities during the year.

1 Principal Activities of the Branch Committee of Management:

The Principal activities of the Branch Committee of Management during the preceding year fell into the following categories:-

- Implementation of National, Divisional and Branch decision;
- Industrial support, including representation of individual members' grievances, advice on legal and legislative matters, initiating Union elections as provided for in the rules of the Union, within the scope of any statutory or legal obligations;
- The administration of Awards, the certification of Industrial Agreements, and the variation of Awards;
- The administration of the Branch Membership;
- The administration of the Branch's financial affairs;
- Communications to members, the media, and the broader community.

2. Right of Members to Resign:

All Branch members have the right to resign from the Union in accordance with Rule 32 of the Communications Division Rules and section 174 of the Registration and Accountability of Organisations Schedule (Schedule 1B to the Workplace Relations Act 1996), namely by providing written notice addressed and delivered to the Branch Secretary via Post, Facsimile, e-Mail or in person.

3. Directorships of Superannuation Funds:

To the best of our knowledge and belief no Officer of the Branch is, by virtue of their Office on the Branch Committee of Management of the CEPU Postal and Telecommunications Branch (Western Australia)

- a) A Trustee of a superannuation entity or exempt public sector superannuation scheme;
- b) A Director of a company that is a Trustee of a superannuation entity or an exempt public sector superannuation scheme; and
- c) Where a criterion for the Office of a Trustee or Director is that the Office is an Officer of a registered organisation.

4. Membership of the Branch

As at the 31 March 2006, the membership of the CEPU Postal and Telecommunications Branch (Western Australia) was 1971.

5 Employees of the Branch:

As at the 31 March 2006, the CEPU Postal and Telecommunications Branch (Western Australia) employed: Three (3) Full Time Employees.

6 Branch Committee of Management

The Executive of the union is also the Committee of Management. For the year ending 31<sup>st</sup> March 2006 the members of the Committee of Management were:

• Anthony Lee	(Branch President)	01/04/2005 – 31/03/2006
• Patricia Hargrave	(Branch Vice President)	01/04/2005 – 31/03/2006
• Gaynor Smith	(Branch Vice President)	01/04/2005 – 01/08/2005
• Paul Kelly	(Branch Secretary)	01/04/2005 – 31/03/2006
• Bryan Watkins	(Branch Assistant Secretary)	01/04/2005 – 31/03/2006

Postal Divisional Section

• Pam Bullin	(Committee of Management Member)	01/04/2005 – 01/08/2005
• Barry McVee	(Committee of Management Member)	01/04/2005 – 31/03/2006
• Peter Lumme	(Committee of Management Member)	01/04/2005 – 31/03/2006
• Paul Pike	(Committee of Management Member)	01/08/2005 – 31/03/2006
• Andrew Mollatt	(Committee of Management Member)	01/08/2005 – 31/03/2006

Lines and General Divisional Section

• Lyle Dickinson	(Committee of Management Member)	01/04/2005 – 31/03/2006
• Alana McCarthy	(Committee of Management Member)	01/08/2005 – 31/03/2006

Paul Kelly  
Branch Secretary

  
Signature

COMMUNICATIONS ELECTRICAL PLUMBING UNION  
COMMUNICATIONS DIVISION  
POSTAL AND TELECOMMUNICATIONS BRANCH

DISCUSSION AND ANALYSIS  
OF THE FINANCIAL STATEMENTS

INFORMATION ON COMMUNICATIONS ELECTRICAL PLUMBING UNION,  
COMMUNICATIONS DIVISION, POSTAL AND TELECOMMUNICATIONS BRANCH  
CONCISE FINANCIAL REPORT

The financial statements and disclosures in the concise financial report have been derived from the year ended 31 March 2006 Financial Report of the Communications Electrical Plumbing Union, Communications Division, Postal and Telecommunications Branch.

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Key points to note are:

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- The union has continued to operate in the state of Western Australia throughout the whole of the 2005/06 financial year.

BALANCE SHEET:

Assets

- As a result of the current year profit, Cash at Bank has increased by \$31,761.

Liabilities

- Current liabilities in the form of payables have decreased by \$24,534 mainly due to a reduction in GST and PAYG liabilities, memberships in advance and amounts owing to Head Office.

Equity

- The property at 196 Lord Street Perth was revalued during the year and this revaluation was taken up in the Asset Revaluation Reserve, which has significantly increased equity.

CASHFLOW STATEMENT:

Cash flows from operating activities:

- The net cash flow from operating activities is down on last years because of a reduction in receipts from members and an increase in payments to suppliers and employees.

COMMUNICATIONS ELECTRICAL PLUMBING UNION  
COMMUNICATIONS DIVISION  
POSTAL AND TELECOMMUNICATIONS BRANCH

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FOR THE YEAR ENDED  
31 MARCH 2006

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Profit/(loss) from ordinary activities		85,675	61,985

BALANCE SHEET  
AS AT 31 MARCH 2006

	2006 \$	2005 \$
<b>Assets</b>		
<b>Current assets</b>		
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<b>Net assets</b>	<u>1,093,946</u>	<u>607,036</u>
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COMMUNICATIONS ELECTRICAL PLUMBING UNION  
COMMUNICATIONS DIVISION  
POSTAL AND TELECOMMUNICATIONS BRANCH

STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED  
31 MARCH 2006

	2006 \$	2005 \$
Total equity at the beginning of the financial year	<u>607,036</u>	<u>545,031</u>
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Profit / (loss) for the year	<u>85,675</u>	<u>61,985</u>
Total recognised income and expense for the year	<u>486,910</u>	<u>61,985</u>
Total equity at the end of the financial year	<u>1,093,946</u>	<u>607,036</u>

CASHFLOW STATEMENT  
FOR THE YEAR ENDED  
31 MARCH 2006

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<b>Cash flows from operating activities</b>		
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Net increase/(decrease) in cash and cash equivalents	31,761	118,607
Cash and cash equivalents at the beginning of the financial year	744,140	625,533
Cash at the end of the financial year	<u>775,901</u>	<u>744,140</u>

COMMUNICATIONS ELECTRICAL PLUMBING UNION  
COMMUNICATIONS DIVISION  
POSTAL AND TELECOMMUNICATIONS BRANCH

CONCISE FINANCIAL REPORT  
FOR THE YEAR ENDED  
31 MARCH 2006

The financial accounts of the Union have been audited in accordance with the provisions of the Workplace Relations Act, 1996 and the following concise financial report is provided for members in accordance with Section 272 (5) of the Workplace Relations Act, 1996 and prepared in accordance with Section 265 of the RAO Schedule.

A copy of the Auditor's Report, Accounts and Statements will be supplied free of charge to members on request.

Certificates required to be given under the Acts by the Secretary and the Committee of Management have been completed in accordance with the provisions of the Acts and contain no qualifications.

Information to be provided to Members or Registrar

In accordance with the requirements of Section 272(5) of the RAO Schedule, the attention of members is drawn to the provisions of Sections 272(1) to Section 272(3) of the RAO Schedule, which reads as, follows:

- (1) A member of the branch, or a Registrar, may apply to the branch for specified prescribed information in relation to the branch to be made available to the person making the application.
- (2) The application must be writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the branch.
- (3) The branch must comply with an application made under subsection (1).



Independent Audit Report to the members of  
Communications Electrical Plumbing Union,  
Communications Division,  
Postal and Telecommunications Branch

#### Scope

We have audited the concise financial report of Communications Electrical Plumbing Union, Communications Division, Postal and Telecommunications Branch, for the year ended 31 March 2006 as set out on pages 3 to 8 in order to express an opinion on it to the members of Communications Electrical Plumbing Union, Communications Division, Postal and Telecommunications Branch. The union's committee of management and accounting officer are responsible for the concise financial report.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance whether the concise financial report is free of material misstatement. We have also performed an independent audit of the full financial report of the Communications Electrical Plumbing Union, Communications Division, Postal and Telecommunications Branch for the year ended 31 March 2006. Our audit report was signed on the 13 June 2006 and was not subject to any qualification.

Our procedures in respect of the audit of the concise financial report included testing that information in the concise financial report is consistent with the full financial report, and examination on a test basis, of evidence supporting the amounts, discussion and analysis, and other disclosures which were not directly derived from the full financial report. These procedures have been undertaken to form an opinion whether, in all material respects, the concise financial report presented fairly in accordance with Accounting Standard AASB 1019: Concise Financial Reports and the requirements of the Workplace Relations Act 1996.

#### Audit Opinion

In our opinion the concise financial report of the Communications Electrical Plumbing Union, Communications Division, Postal and Telecommunications Branch complies with Accounting Standard AASB 1039: Concise Financial Reports and the requirements of the Workplace Relations Act 1996.

Signed at Subiaco this 13<sup>th</sup> day of June 2006.

HORWATH AUDIT (WA) PTY LTD

Horwath Audit

A G BEVAN  
Director

COMMUNICATIONS ELECTRICAL PLUMBING UNION  
COMMUNICATIONS DIVISION  
POSTAL AND TELECOMMUNICATIONS BRANCH

NOTES TO THE CONCISE FINANCIAL REPORT  
FOR THE YEAR ENDED  
31 MARCH 2006

#### NOTE 1. BASIS OF PREPARATION OF THE CONCISE FINANCIAL REPORT

The concise financial report has been prepared in accordance with Accounting Standard AASB 1039: Concise Financial Reports and the Workplace Relations Act 1996.

The financial statements, specific disclosures and other information included in the concise financial report are derived from and are consistent with the full financial report of the Communications Electrical Plumbing Union, Communications Division, Postal and Telecommunications Branch for the year ended 31 March 2006. The concise financial report cannot be expected to provide as detailed understanding of the financial performance, financial position and financing and investing activities of Communications Electrical Plumbing Union, Communications Division, Postal and Telecommunications Branch as the full financial report.

The accounting policies have been consistently applied by the branch and are consistent with those of the previous financial year.

#### International Financial Reporting Standards

This general purpose financial report has been prepared in accordance with Australian equivalents to International Financial Reporting Standards (AIFRS), other authoritative pronouncements of the Australian Accounting Standards Board, Urgent Issues Group Interpretations and in accordance with the Workplace Relations Act 1996.

#### Compliance with IFRS

Australian Accounting Standards include Australian equivalents to International Financial Reporting Standards. Compliance with AIFRS ensures that the financial statements and notes of Communications Electrical Plumbing Union Communications Division Telecommunications and Services Branch comply with International Financial Reporting Standards (IFRS).

#### Application of AASB1 First-time adoption of Australian Equivalent to International Financial Reporting Standards

These financial statements are the first Communications Electrical Plumbing Union Communications Division Postal and Telecommunications Branch financial statements to be prepared in accordance with AIFRS. AASB 1 First-time adoption of Australian Equivalents to International Financial Reporting Standards has been applied in preparing these financial statements.

#### Historical Cost Convention

These financial statements have been prepared under the historical cost convention, as modified by the revaluation of classes of property, plant and equipment.

COMMUNICATIONS ELECTRICAL PLUMBING UNION  
COMMUNICATIONS DIVISION  
POSTAL AND TELECOMMUNICATIONS BRANCH

NOTES TO THE CONCISE FINANCIAL REPORT  
FOR THE YEAR ENDED  
31 MARCH 2006

NOTE 2. REVENUE

The main source of revenue of the branch is attributable to members contributions.

	2006	2005
	\$	\$
From continuing operations		
Membership subscriptions	578,734	578,918
Other income	<u>23,041</u>	<u>14,429</u>
Total revenue from continuing operations	<u>601,775</u>	<u>593,347</u>
Other revenue		
Interest received	<u>42,769</u>	<u>41,280</u>
Total other revenue	<u>42,769</u>	<u>41,280</u>
Total revenue	<u>644,545</u>	<u>634,627</u>

NOTE 3. EXPLANATION OF TRANSITION TO AUSTRALIAN EQUIVALENTS OF IFRS

(1) Reconciliation of Members' Funds reported under previous Australian Generally Accepted Accounting Principles (AGAAP) to Members' Funds under Australian equivalents to IFRSs (AIFRS).

(a) At the date of transition to AIFRS: 1 April 2005  
The adoption of AIFRSs has not resulted in any material adjustments to the balance sheet.

(b) At the end of the last reporting period under previous AGAAP: 31 March 2006  
The adoption of AIFRSs has not resulted in any material adjustments to the balance sheet.

(2) Reconciliation of the profit for the year ended 31 March 2006  
The adoption of AIFRSs has not resulted in any material adjustments to the income statement.

(3) Reconciliation of the cash flow statement for the year ended 31 March 2006  
The adoption of AIFRSs has not resulted in any material adjustments to the cash flow statement.

COMMUNICATIONS ELECTRICAL PLUMBING UNION  
COMMUNICATIONS DIVISION  
POSTAL AND TELECOMMUNICATIONS BRANCH

NOTES TO THE CONCISE FINANCIAL REPORT  
FOR THE YEAR ENDED  
31 MARCH 2006

NOTE 4. SEGMENT REPORTING

The Union operates predominantly in one business and geographical segment, in its capacity to provide services to members of the Union throughout Western Australia.

NOTE 5. CAPITAL COMMITMENTS

At the date of signing this report there are no known outstanding capital commitments.

NOTE 6. CONTINGENT LIABILITIES

At the date of signing this report there are no known contingent liabilities that would have a material effect on the presentation of the annual financial statements.

NOTE 7. GEOGRAPHICAL LOCATIONS

The Union operates from 196 Lord Street, Perth in the State of Western Australia.

STATEMENT OF THE COMMITTEE OF MANAGEMENT

The committee of management declare that in their opinion the concise financial report of the Communications Electrical Plumbing Union, Communications Division, Postal and Telecommunications Branch for the year ended 31 March 2006 as set out on pages 3 to 8 complies with Australian Accounting Standard AASB 1039: *Concise Financial Reports* and the requirements of the Workplace Relations Act 1996.

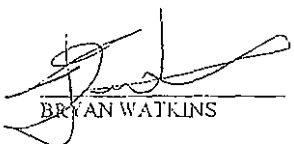
The financial statements and specific disclosures included in this concise financial report have been derived from the full financial report for the year ended 31 March 2006.

The concise financial report cannot be expected to provide as full an understanding of the financial performance, financial position and cash flows of the branch as the full financial report, which as indicated on page 1 is available on request.

Signed on behalf of the Committee of Management

Signed At Perth this twelve day of June 2006.

  
ANTHONY LEE

  
BRYAN WATKINS



**Australian Government**  
**Australian Industrial Registry**

Level 8, Terrace Towers  
80 William Street, East Sydney, NSW 2011  
Telephone: (02) 8374 6666  
Fax: (02) 9380 6990  
Email: sydney@air.gov.au

Mr Paul Kelly  
Branch Secretary, WA Postal & Telecommunications Branch  
CEPU  
196 Lord Street  
PERTH WA 6000

Dear Mr Kelly

**Re: Lodgement of Financial Statements and Accounts –  
Western Australian Postal & Telecommunications Branch –  
for year ending 31 March 2006 (FR2006/212)**

I refer to the abovementioned financial statements and accounts which were lodged in the Registry on 27 October 2006.

The legislative requirements appear to have been met and accordingly the documents have been filed.

Yours sincerely,

A handwritten signature in black ink that reads 'Stephen Kellett'.

Stephen Kellett  
Statutory Services Branch

8 November 2006