

Ref: VB17/75
2 November, 2017

Mr Chris Enright
Executive Director
Registered Organisations Commission
GPO Box 2983
MELBOURNE VIC 3001

By email: regorgs@roc.gov.au

Dear Mr Enright

**CEPU Communications Division – VIC Telecommunications & Services Branch
Operating Reports as at 31 March 2010 to 31 March 2015
– Reporting of Membership Numbers**

I refer to the above and enclose by way of lodging:

- Declaration correcting the membership figures reported in the branch operating reports for the reporting periods ending 31 March 2010 to 31 March 2015.

As you are aware, the CEPU has instigated independent audits of the membership figures reported in the branch committee of management annual operating reports for the past 7 years.

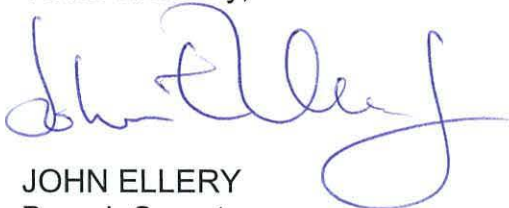
As a consequence of these audits, the Branch Committee of Management, in a meeting held 31 October 2017, authorised the submission of a declaration to the Registered Organisations Commission (ROC) to correct the figures reported in the branch operating reports for the total members for the reporting periods ending 31 March 2010 to 31 March 2015.

These amended figures have now been published to our website for the information of members.

Please do not hesitate to contact me should you wish to discuss this matter.

Yours faithfully

Yours sincerely,



JOHN ELLERY
Branch Secretary
CEPU Communications Division (CWU)
Victorian Telecommunications & Services Branch
0419 823 580 | JEllery@cwu.asn.au

Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing
and Allied Services Union of Australia

Fair Work (Registered Organisations) Act 2009

DECLARATION - CORRECTING REPORT TO
CEPU Communications Division – Victorian Telecommunications & Services Branch
OPERATING REPORT
lodged pursuant to s.268

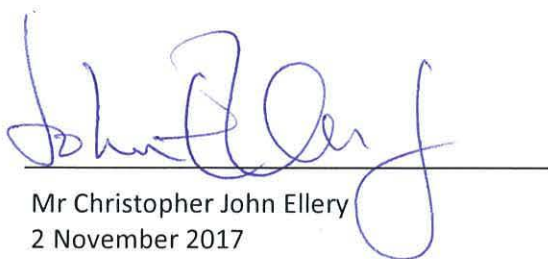
I, Christopher John Ellery, of 2 Lygon Street, Carlton South, in the state of Victoria 3053, declare:

- I am the Branch Secretary of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia, Communications Division – Victorian Telecommunication and Services Branch (the Branch), a branch of an organisation registered under the *Fair Work (Registered Organisations) Act 2009* (the Act).
- Pursuant to s.268 of the Act, for the periods ended 31 March 2010 to 31 March 2015, the full financial reports, including the operating reports, of the branch were lodged with the Fair Work Commission (FWC) in FR2010/2516, FR2011/2521, FR2012/219, FR2013/118, FR2014/61 and FR2015/63 respectively.
- Independent audits of the membership figures reported in the branch committee of management operating reports for the reporting periods 31 March 2010 to 31 March 2015, found the following variances with the figures reported in the branch operating reports:

As at 31 Mar	2010	2011	2012	2013	2014	2015
Reported	2454	2607	2181	2156	2187	1935
Audited	2564	2777	2438	2310	2186	2012
Variance	110	170	257	154	1	77

- On 31 October 2017, in response to the findings of the audits, the Branch Committee of Management authorised the Branch Secretary to amend the branch committee of management operating reports for the years ended 31 March 2010 to 31 March 2015 to reflect the membership figures resulting from the audits.

Signed:



Name: Mr Christopher John Ellery
Date: 2 November 2017



FAIR WORK
COMMISSION

21 October 2013

Mr Len Cooper
Secretary, Victorian Telecommunications and Services Branch,
CEPU
1st Floor, 139 Queensberry Street
CARLTON SOUTH VIC 3053

Dear Mr Cooper

**Re: Lodgement of Financial Accounts and Statements – Communications, Electrical,
Electronic, Energy, Information, Postal, Plumbing and Allied Services Union, Victorian
Telecommunications and Services Branch – for year ending 31 March 2013
(FR2013/118)**

I refer to the above financial statements and accounts which were lodged with the Fair Work Commission on 16 July 2013.

I have filed the documents. There is no further action required in respect of the report.

Please note that the Reporting Guidelines require that the Committee of Management statement specifies the date of passage of the resolution (i.e. at the first meeting). This appears to have been omitted from the statement signed although the covering letter separately confirmed the date of the first meeting. The information is required to be included on the committee of management statement for the benefit of members who are provided with the statement as part of the full report.

You will be aware that new Reporting Guidelines were issued on 26 June 2013 and will apply to the next financial report. I attach a copy for your convenient reference.

Please do not hesitate to contact me on (02) 6723 7237 if you have any queries about the financial reporting requirements at any time.

Yours sincerely

Stephen Kellett
Senior Adviser, Regulatory Compliance Branch

Terrace Towers
80 William Street
East Sydney NSW 2011
Telephone: (02) 8374 6666
International: (612) 8374 6666
Facsimile: (02) 9380 6990
Email: orgs@fwc.gov.au

From: KELLETT, Stephen
To: ["sbenson@cwu.asn.au"](mailto:sbenson@cwu.asn.au)
Subject: Attention Mr Len Cooper - Financial Report y/e 31 March 2013 - filing
Date: Monday, 21 October 2013 2:53:00 PM
Attachments: [CEPU CTSV FR2013 118 \(final\).pdf](#)
[fr_guidelines_253_2013.pdf](#)

Dear Sharon,

Please see attached my letter in relation to the above, plus attachment.

Yours sincerely

STEPHEN KELLETT
Regulatory Compliance Branch
FAIR WORK COMMISSION

80 William Street
EAST SYDNEY NSW 2011

(ph) (02) 6723 7237
(email) stephen.kellett@fwc.gov.au

Ref: VB 13/96
12TH July 2013

Industrial Registrar
Terrace Towers
80 William St
East Sydney NSW 2011

Attention: Stephen Kellett

Dear Mr Kellett

**Re: Lodgement of Financial Statements and Accounts – Victorian
Telecommunications and Services Branch – for year ending 31 March 2013**

The Annual General Purpose Finance Report year ended March 2013, was initially endorsed at the Committee of Management meeting of Wednesday 29th May 2013:

Following that meeting the concise report was circulated to members on the 11th June 2013.

The full report was presented to the Annual General Meeting on 10th July 2013 and subsequently endorsed in accordance with section 266 of the Fair Work (Registered Organisations) Act 2009.

Please find attached an amended Certificate of Secretary.

Yours faithfully



LEN COOPER
Branch Secretary
M. 0438 389 302
E. lencoop@iinet.net.au

Attached:

1. Certificate of Secretary (s268)

FR2013/118.

Victoria – T&S Branch
1st Floor, 139 Queensberry Street, Carlton South VIC 3053

phone (03) 9349 4411

fax (03) 9349 3488

e-mail cdtsvic@cwu.asn.au

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**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)**

ABN 13 511 341 559

**FINANCIAL REPORT
FOR THE YEAR ENDED 31 MARCH 2013**

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)**
ABN 13 511 341 559

OPERATING REPORT

In accordance with Section 254 of the Fair Work (Registered Organisations) Act 2009 ("Act") the Committee of Management present their Operating Report on the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia, Communications division, Telecommunications and Services Branch (Victoria) ("the Union"), the relevant Reporting Unit for the financial year ended 31 March 2013.

Principal Activities

The principal activities of the Union during the financial year were to provide industrial and organising services to each of the Branches of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia, Communications division, Telecommunications and Services Branch (Victoria) and their members, consistent with the objectives of the National Council and particularly the objective of protecting and improving the interests of the various Branches and their members.

Operating Result

The operating profit of the Union for the financial year was \$6,106 (2012: \$90,287 loss). No provision for tax was necessary as the Union is exempt from income tax.

The Union successfully negotiated a new Enterprise Agreement for 3 years of an average 4.1% salary increase for our members working within Telstra in October 2012.

Significant change

There were no significant changes in the nature of activities of the Union during the financial year.

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Union, the results of those operations, or the state of affairs of the Union in future financial years.

Rights of Members

Pursuant to the Reporting Unit rules and Section 174 of the Fair Work (Registered Organisations) Act 2009, members have the right to resign from membership by providing written notice addressed to and delivered to the Secretary of the Reporting Unit.

A notice of resignation from membership of the Union takes effect:

- (a) where the member ceases to be eligible to become a member of the Union
 - (i) on the day on which the notice is received by the Union
 - (ii) on the day specified in the notice which is a day not earlier than the day when the member ceases to be eligible to become a member; whichever is the later, or
- (b) in any other case:
 - (i) at the end of two weeks after the notice is received by the Union, or
 - (ii) on the day specified in the notice whichever is the later.

Superannuation Officeholders

No officer or member of the reporting unit:

- (a) is a trustee of a superannuation entity or an exempt public sector superannuation scheme; or
- (b) a director of a company that is a trustee of a superannuation entity or an exempt public sector superannuation scheme.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
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TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)
ABN 13 511 341 559**

OPERATING REPORT continued

Other Prescribed Information

In accordance with Regulation 159 of the Fair Work (Registered Organisations) Regulations 2009 ("Regulations"):

- (a) the number of persons that were, at the end of the financial year to which the report relates, recorded in the register of members for Section 230 of the Act and who are taken to be members of the Union under section 244 of the Act was 2,156 (2012: 2,181).
- (b) the number of persons who were, at the end of the financial year to which the report relates, employees of the Union, where the number of employees includes both full-time and part-time employees, measured on a full-time equivalent basis was 5.
- (c) the names of each person who have been a member of the Committee of Management of the Union at any time during the reporting period, and the period for which he or she held such a position were;

Paul Lightfoot	Branch President
Kelvin Welbourn	Branch Vice-President
Leonard Cooper	Branch Secretary
Christopher John Ellery	Branch Assistant Secretary
Roger Bland	Committee of Management Technical Division
Darren Evans	Committee of Management Technical Division
Neil Johnson	Committee of Management Technical Division
Ian McCallum	Committee of Management Technical Division
Robert Parker	Committee of Management Technical Division
Susan Riley	Committee of Management Technical Division
Mihi Shaw	Committee of Management Technical Division
Alvan Shotade	Committee of Management Technical Division
David Smithwick	Committee of Management Technical Division
Maureen Parker	Committee of Management Operator Division

Committee members have been in office since the start of the financial year to the date of this report unless otherwise stated.

Signed in accordance with a resolution of the Committee of Management.

For Committee of Management: Leonard Cooper
Title of Office held: Branch Secretary

Signature:

Dated: 30/5/13

Melbourne:

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)
ABN 13 511 341 559**

**STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 31 MARCH 2013**

	Note	2013 \$	2012 \$
Sales revenue	3	883,296	904,694
Other income	3	42,497	33,828
Occupancy expense		(18,870)	(26,753)
Administration expense		(248,072)	(244,157)
Other expenses		(7,220)	(3,693)
Affiliation and capitation fees		(231,090)	(226,390)
Provision for impairment of receivables		42,427	(26,292)
Campaign fees		(538)	(6,980)
Depreciation and amortisation expense		(6,247)	(4,774)
Employee benefits expense		(475,595)	(489,770)
Gain on disposal of investments		25,518	-
Profit before income tax		6,106	(90,287)
Income tax (expense)/benefit	1a	-	-
Profit for the year		6,106	(90,287)
Other comprehensive income:			
Net (loss) / gain on revaluation of financial assets		(635)	6,776
Total other comprehensive income for the year		(635)	6,776
Total comprehensive income attributable to members		5,471	(83,511)

The accompanying notes form part of these financial statements.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)**

ABN 13 511 341 559

**STATEMENT OF FINANCIAL POSITION
AS AT 31 MARCH 2013**

	Note	2013 \$	2012 \$
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	5	238,222	135,381
Trade and other receivables	6	39,146	15,520
Other assets	7	8,201	5,418
Loans	9	247,412	247,471
Financial assets	8	200,000	200,000
TOTAL CURRENT ASSETS		<u>732,981</u>	<u>603,790</u>
NON-CURRENT ASSETS			
Financial assets	8	390,662	478,610
Property, plant and equipment	10	17,530	18,960
Intangible assets	11	7,500	-
TOTAL NON-CURRENT ASSETS		<u>415,692</u>	<u>497,570</u>
TOTAL ASSETS		<u>1,148,673</u>	<u>1,101,360</u>
LIABILITIES			
CURRENT LIABILITIES			
Trade and other payables	12	159,549	149,179
Loans	13	247,412	247,471
Provisions	14	208,457	176,926
TOTAL CURRENT LIABILITIES		<u>615,418</u>	<u>573,576</u>
TOTAL LIABILITIES		<u>615,418</u>	<u>573,576</u>
NET ASSETS		<u>533,255</u>	<u>527,784</u>
EQUITY			
Reserves		1,615	2,250
Retained earnings		531,640	525,534
TOTAL EQUITY		<u>533,255</u>	<u>527,784</u>

The accompanying notes form part of these financial statements.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
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TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)**
ABN 13 511 341 559

**STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 31 MARCH 2013**

	Retained earnings general fund \$	Retained earnings special fund \$	Retained earnings welfare fund \$	Financial assets \$	Total \$
Balance at 1 April 2011	519,164	171,998	(75,341)	(4,526)	611,295
Loss Profit attributable to members	(90,287)	-	-	-	(90,287)
Other comprehensive income	-	-	-	6,776	6,776
Balance at 31 March 2012	428,877	171,998	(75,341)	2,250	527,784
Profit attributable to members	6,106	-	-	-	6,106
Other comprehensive income	-	-	-	(635)	(635)
Balance at 31 March 2013	434,983	171,998	(75,341)	1,615	533,255

The accompanying notes form part of these financial statements.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
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TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)**
ABN 13 511 341 559

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2013**

	Note	2013 \$	2012 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from customers			
Payments to suppliers and employees		(1,020,543)	(1,015,260)
Interest received		3,328	4,181
Members' dues		985,059	898,976
Distribution Received		<u>34,647</u>	<u>28,982</u>
Net cash provided by operating activities	17a	<u>2,491</u>	<u>(83,121)</u>
CASH FLOWS FROM INVESTING ACTIVITIES			
Purchase of property, plant and equipment		(2,941)	(859)
Purchase of intangible assets		(9,540)	-
Purchase of investments		(5,347)	-
Loan payments made to related parties		-	(417)
Proceeds from redemption of investments		<u>118,178</u>	<u>57,807</u>
Net cash used in investing activities		<u>100,350</u>	<u>56,531</u>
Net increase /(decrease) in cash held		102,841	(26,590)
Cash and cash equivalents at beginning of financial year		<u>135,381</u>	<u>161,971</u>
Cash and cash equivalents at end of financial year	5	<u>238,222</u>	<u>135,381</u>

The accompanying notes form part of these financial statements.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)**
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**STATEMENT OF RECEIPTS AND PAYMENTS FOR RECOVERY OF WAGES ACTIVITY
CASH BASIS - FOR THE YEAR ENDED 31 MARCH 2013**

	Note	2013 \$	2012 \$
Cash assets in respect of recovered money at beginning of year		-	-
Receipts			
Amounts recovered from employers in respect of wages etc		-	-
Interest received on recovered money		-	-
Total receipts		-	-
Payments			
Deductions of amounts due in respect of membership for:-			
- 12 months or less		-	-
- greater than 12 months		-	-
Deductions of donations or other contributions to accounts or funds of:-			
- the Union		-	-
- other entity		-	-
Deductions of fees or reimbursements of expenses		-	-
Payments to workers in respect of recovered money		-	-
Total payments		-	-
Cash assets in respect of recovered money at end of year		-	-

The accompanying notes form part of these financial statements.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
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TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)**
ABN 13 511 341 559

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2013**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

These financial statements and notes represent those of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia, Communications division, Telecommunications and Services Branch (Victoria)

Basis of Preparation

The financial statements are general purpose financial statements that have been prepared in accordance with Australian Accounting Standards (including Australian Accounting Interpretations) of the Australian Accounting Standards Board (AASB) and the Fair Work (Registered Organisations) Act 2009. The entity is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions. Compliance with Australian Accounting Standards ensures that the financial statements and notes also comply with International Financial Reporting Standards (IFRS). Material accounting policies adopted in the preparation of the financial statements are presented below and have been consistently applied unless stated otherwise.

The financial statements, except for cash flow information, have been prepared on an accruals basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities. The amounts presented in the financial statements have been rounded to the nearest dollar.

a. Income Tax

No provision for income tax is necessary as "Trade Unions" are exempt from income tax under Section 50-15 of the Income Tax Assessment Act 1997.

b. Property, Plant and Equipment

Each class of property, plant and equipment is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Plant and equipment

Plant and equipment are measured on the cost basis and are therefore carried at cost less accumulated depreciation and any accumulated impairment losses. In the event the carrying amount of plant and equipment is greater than the estimated recoverable amount, the carrying amount is written down immediately to the estimated recoverable amount and impairment losses are recognised either in profit or loss or as a revaluation decrease if the impairment losses relate to a revalued asset. A formal assessment of recoverable amount is made when impairment indicators are present (refer to Note 1(e) for details of impairment).

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the entity and the cost of the item can be measured reliably. All other repairs and maintenance are recognised as expenses in the statement of comprehensive income during the financial period in which they are incurred.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)
ABN 13 511 341 559**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2013**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

b. Property, Plant and Equipment continued

Depreciation

The depreciable amount of all fixed assets is depreciated on a reducing balance basis over the asset's useful life to the entity commencing from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The depreciation rates used for each class of depreciable assets are:

Class of Fixed Asset	Depreciation Rate
Motor Vehicles	10% - 25%
Office Furniture and Equipment	2% - 50%

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains or losses are included in the statement of comprehensive income. When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained earnings.

c. Leases

Leases of fixed assets, where substantially all the risks and benefits incidental to the ownership of the asset – but not the legal ownership – are transferred to the entity, are classified as finance leases.

Finance leases are capitalised by recognising an asset and a liability at the lower of the amounts equal to fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight-line basis over the shorter of their estimated useful lives or the lease term.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are recognised as expenses on a straight-line basis over the lease term.

Lease incentives under operating leases are recognised as a liability and amortised on a straight-line basis over the life of the lease term.

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ABN 13 511 341 559**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2013**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

d. Financial Instruments

Initial recognition and measurement

Financial assets and financial liabilities are recognised when the entity becomes a party to the contractual provisions of the instrument. For financial assets, this is equivalent to the date that the entity commits itself to either purchase or sell the asset (ie trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified "at fair value through profit or loss", in which case transaction costs are expensed to profit or loss immediately.

Classification and subsequent measurement

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest method, or cost. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

Amortised cost is calculated as the amount at which the financial asset or financial liability is measured at initial recognition less principal repayments and any reduction for impairment, and adjusted for any cumulative amortisation of the difference between that initial amount and the maturity amount calculated using the effective interest method.

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that exactly discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying amount with a consequential recognition of an income or expense item in profit or loss.

Fair value is determined based on current bid prices for all quoted investments. Valuation techniques are applied to determine the fair value for all unlisted securities, including recent arm's length transactions, reference to similar instruments and option pricing models.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2013

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

d. **Financial Instruments continued**

(i) *Financial assets at fair value through profit or loss*

Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short-term profit taking, derivatives not held for hedging purposes, or when they are designated as such to avoid an accounting mismatch or to enable performance evaluation where a group of financial assets is managed by key management personnel on a fair value basis in accordance with a documented risk management or investment strategy. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.

(ii) *Loans and receivables*

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss through the amortisation process and when the financial asset is derecognised.

(iii) *Held-to-maturity investments*

Held-to-maturity investments are non-derivative financial assets that have fixed maturities and fixed or determinable payments, and it is the entity's intention to hold these investments to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss through the amortisation process and when the financial asset is derecognised.

(iv) *Available-for-sale investments*

Available-for-sale investments are non-derivative financial assets that are either not capable of being classified into other categories of financial assets due to their nature or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

They are subsequently measured at fair value with any remeasurements other than impairment losses and foreign exchange gains and losses recognised in other comprehensive income. When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.

Available-for-sale financial assets are classified as current assets when they are expected to be sold within 12 months after the end of the reporting period. All other available-for-sale financial assets are classified as non-current assets.

(v) *Financial liabilities*

Non-derivative financial liabilities other than financial guarantees are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss through the amortisation process and when the financial liability is derecognised.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2013**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

d. Financial Instruments continued

Impairment

At the end of each reporting period, the entity assesses whether there is objective evidence that a financial asset has been impaired. A financial asset or a group of financial assets is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s).

In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered to constitute a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.

In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.

For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.

When the terms of financial assets that would otherwise have been past due or impaired have been renegotiated, the entity recognises the impairment for such financial assets by taking into account the original terms as if the terms have not been renegotiated so that the loss events that have occurred are duly considered.

Derecognition

Financial assets are derecognised when the contractual rights to receipt of cash flows expire or the asset is transferred to another party whereby the entity no longer has any significant continuing involvement in the risks and benefits associated with the asset. Financial liabilities are derecognised when the related obligations are discharged, cancelled or have expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

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**NOTES TO THE FINANCIAL STATEMENTS
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NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

e. Impairment of Assets

At the end of each reporting period, the entity assesses whether there is any indication that an asset may be impaired. The assessment will include considering external sources of information and internal sources of information, including dividends received from subsidiaries, associates or jointly controlled entities deemed to be out of pre-acquisition profits. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard (eg in accordance with the revaluation model in AASB 116). Any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard.

Where it is not possible to estimate the recoverable amount of an individual asset, the entity estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Impairment testing is performed annually for goodwill and intangible assets with indefinite lives.

f. Employee Benefits

Provision is made for the entity's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled. Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to employee wage increases and the probability that the employee may not satisfy any vesting requirements. Those cash flows are discounted using market yields on national government bonds with terms to maturity that match the expected timing of cash flows.

g. Provisions

Provisions are recognised when the entity has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

h. Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the statement of financial position.

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**NOTES TO THE FINANCIAL STATEMENTS
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NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

i. Revenue and Other Income

Grant revenue is recognised on a proportional basis over the period that the grant relates to where the grant monies are controlled or conditions for recognition have been met. Where there are conditions attached to grant revenue received in advance relating to the use of those grants for specific purposes it is recognised in the statement of financial position as a liability until such conditions are met or services are provided.

Revenue from membership subscriptions is recognised on an accrual basis.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

All revenue is stated net of the amount of goods and services tax (GST).

j. Trade and Other Receivables

Trade and other receivables include amounts due from customers for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Trade and other receivables are initially recognised at fair value and subsequently measured at amortised cost using the effective interest method, less any provision for impairment. Refer to Note 1(d) for further discussion on the determination of impairment losses.

k. Trade and Other Payables

Trade and other payables represent the liabilities for goods and services received by the entity that remain unpaid at the end of the reporting period. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

l. Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities, which are recoverable from or payable to the ATO, are presented as operating cash flows included in receipts from customers or payments to suppliers.

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NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

m. Comparative Figures

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

Where the entity has retrospectively applied an accounting policy, made a retrospective restatement of items in the financial statements or reclassified items in its financial statements, an additional statement of financial position as at the beginning of the earliest comparative period will be disclosed.

n. Critical Accounting Estimates and Judgments

The Committee of Management evaluate estimates and judgments incorporated into the financial statements based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the entity.

Key estimates

The Committee of Management assesses impairment at each reporting date by evaluating conditions specific to the entity that may lead to impairment of assets. Where an impairment trigger exists, the recoverable amount of the asset is determined. Value in use calculation performed in assessing recoverable amounts incorporates a number of key estimates.

Key Judgments

No key judgments have been used in the preparation of this financial report.

o. New Accounting Standards for Application in Future Periods

The AASB has issued a number of new and amended Accounting Standards and Interpretations that have mandatory application dates for future reporting periods, some of which are relevant to the entity. The entity has decided not to early adopt any of the new and amended pronouncements. The entity's assessment of the new and amended pronouncements that are relevant to the entity but applicable in future reporting periods is set out below:

- AASB 9: Financial Instruments (December 2010) and AASB 2010–7: Amendments to Australian Accounting Standards arising from AASB 9 (December 2010).

These Standards are applicable retrospectively and include revised requirements for the classification and measurement of financial instruments, as well as recognition and derecognition requirements for financial instruments.

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NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

o. New Accounting Standards for Application in Future Periods continued

The key changes made to accounting requirements include:

- simplifying the classifications of financial assets into those carried at amortised cost and those carried at fair value;
- simplifying the requirements for embedded derivatives;
- removing the tainting rules associated with held-to-maturity assets;
- removing the requirements to separate and fair value embedded derivatives for financial assets carried at amortised cost;
- allowing an irrevocable election on initial recognition to present gains and losses on investments in equity instruments that are not held for trading in other comprehensive income. Dividends in respect of these investments that are a return on investment can be recognised in profit or loss and there is no impairment or recycling on disposal of the instrument;
- requiring financial assets to be reclassified where there is a change in an entity's business model as they are initially classified based on: (a) the objective of the entity's business model for managing the financial assets; and (b) the characteristics of the contractual cash flows; and
- requiring an entity that chooses to measure a financial liability at fair value to present the portion of the change in its fair value due to changes in the entity's own credit risk in other comprehensive income, except when that would create an accounting mismatch. If such a mismatch would be created or enlarged, the entity is required to present all changes in fair value (including the effects of changes in the credit risk of the liability) in profit or loss.

These Standards were mandatorily applicable for annual reporting periods commencing on or after 1 January 2013. However, AASB 2012-6: Amendments to Australian Accounting Standards – Mandatory Effective Date of AASB 9 and Transition Disclosures (issued September 2012) defers the mandatory application date of AASB 9 from 1 January 2013 to 1 January 2015. This amendment is a consequence of the deferral of IFRS 9 to allow the IASB to complete its revision of that Standard. In light of this change of mandatory effective date, the entity is expected to adopt AASB 9 and AASB 2010-7 for the annual reporting period ending 31 December 2015. Although the members of the committee anticipate that the adoption of AASB 9 and AASB 2010-7 may have a significant impact on the entity's financial instruments, it is impracticable at this stage to provide a reasonable estimate of such impact particularly considering the changes that are expected to be made to IFRS 9 in future.

**NOTES TO THE FINANCIAL STATEMENTS
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NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

o. New Accounting Standards for Application in Future Periods continued

- AASB 1053: Application of Tiers of Australian Accounting Standards and AASB 2010-2: Amendments to Australian Accounting Standards arising from Reduced Disclosure Requirements [AASB 1, 2, 3, 5, 7, 8, 101, 102, 107, 108, 110, 111, 112, 116, 117, 119, 121, 123, 124, 127, 128, 131, 133, 134, 136, 137, 138, 140, 141, 1050 & 1052 and Interpretations 2, 4, 5, 15, 17, 127, 129 & 1052] (applicable for annual reporting periods commencing on or after 1 July 2013).

AASB 1053 establishes a revised differential financial reporting framework consisting of two tiers of financial reporting requirements for those entities preparing general purpose financial statements:

- Tier 1: Australian Accounting Standards; and
- Tier 2: Australian Accounting Standards – Reduced Disclosure Requirements.

Tier 2 of the framework comprises the recognition, measurement and presentation requirements of Tier 1, but contains significantly fewer disclosure requirements. Since the entity is a not-for-profit private sector entity, it qualifies for the reduced disclosure requirements for Tier 2 entities. It is anticipated that the entity will take advantage of Tier 2 reporting at a later date.

- AASB 10: Consolidated Financial Statements, AASB 11: Joint Arrangements, AASB 12: Disclosure of Interests in Other Entities, AASB 127: Separate Financial Statements (August 2011), AASB 128: Investments in Associates and Joint Ventures (August 2011) and AASB 2011-7: Amendments to Australian Accounting Standards arising from the Consolidation and Joint Arrangements Standards (applicable for annual reporting periods commencing on or after 1 January 2013).

AASB 10 replaces parts of AASB 127 (March 2008, as amended) and Interpretation 112: Consolidation – Special Purpose Entities. AASB 10 provides a revised definition of control and additional application guidance so that a single control model will apply to all investees. This Standard is not expected to impact the entity.

AASB 11 replaces AASB 131: Interests in Joint Ventures (July 2004, as amended). AASB 11 requires joint arrangements to be classified as either “joint operations” (where the parties that have joint control of the arrangement have rights to the assets and obligations for the liabilities) or “joint ventures” (where the parties that have joint control of the arrangement have rights to the net assets of the arrangement). Joint ventures are required to adopt the equity method of accounting (proportionate consolidation is no longer allowed). This Standard is not expected to impact the entity.

AASB 12 contains the disclosure requirements applicable to entities that hold an interest in a subsidiary, joint venture, joint operation or associate. AASB 12 also introduces the concept of a “structured entity”, replacing the “special purpose entity” concept currently used in Interpretation 112, and requires specific disclosures in respect of any investments in unconsolidated structured entities. This Standard will affect disclosures only and is not expected to impact the entity.

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**NOTES TO THE FINANCIAL STATEMENTS
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NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

o. New Accounting Standards for Application in Future Periods continued

To facilitate the application of AASBs 10, 11 and 12, revised versions of AASB 127 and AASB 128 have also been issued. These Standards are not expected to impact the entity.

- AASB 13: Fair Value Measurement and AASB 2011-8: Amendments to Australian Accounting Standards arising from AASB 13 (applicable for annual reporting periods commencing on or after 1 January 2013).

AASB 13 defines fair value, sets out in a single Standard a framework for measuring fair value, and requires disclosures about fair value measurement.

AASB 13 requires:

- inputs to all fair value measurements to be categorised in accordance with a fair value hierarchy; and
- enhanced disclosures regarding all assets and liabilities (including, but not limited to, financial assets and financial liabilities) measured at fair value.

These Standards are not expected to impact the entity.

- AASB 2011-9: Amendments to Australian Accounting Standards – Presentation of Items of Other Comprehensive Income (applicable for annual reporting periods commencing on or after 1 July 2012).

The main change arising from this Standard is the requirement for entities to group items presented in other comprehensive income (OCI) on the basis of whether they are potentially reclassifiable to profit or loss subsequently.

This Standard affects presentation only and is therefore not expected to impact the entity.

- AASB 119: Employee Benefits (September 2011) and AASB 2011-10: Amendments to Australian Accounting Standards arising from AASB 119 (applicable for annual reporting periods commencing on or after 1 January 2013).

These Standards introduce a number of changes to accounting and presentation of defined benefit plans. The entity does not have any defined benefit plans and so is not impacted by the amendment.

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NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

o. New Accounting Standards for Application in Future Periods continued

- AASB 119 (September 2011) also includes changes to:
 - (a) require only those benefits that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service to be classified as short-term employee benefits. All other employee benefits are to be classified as either other long-term employee benefits, post-employment benefits or termination benefits, as appropriate; and
 - (b) the accounting for termination benefits that require an entity to recognise an obligation for such benefits at the earlier of:
 - (i) where for an offer that may be withdrawn – when the employee accepts;
 - (ii) where for an offer that cannot be withdrawn – when the offer is communicated to affected employees; and
 - (iii) where the termination is associated with a restructuring of activities under AASB 137; Provisions, Contingent Liabilities and Contingent Assets, and if earlier than the first two conditions when the related restructuring costs are recognised.

- AASB 2012-2: Amendments to Australian Accounting Standards – Disclosures – Offsetting Financial Assets and Financial Liabilities (applicable for annual reporting periods commencing on or after 1 January 2013).

AASB 2012-2 principally amends AASB 7: Financial Instruments: Disclosures to require entities to include information that will enable users of their financial statements to evaluate the effect or potential effect of netting arrangements, including rights of set-off associated with the entity's recognised financial assets and recognised financial liabilities, on the entity's financial position. This Standard is not expected to impact the entity's financial statements.

- AASB 2012-3: Amendments to Australian Accounting Standards – Offsetting Financial Assets and Financial Liabilities (applicable for annual reporting periods commencing on or after 1 January 2014).

This Standard adds application guidance to AASB 132: Financial Instruments: Presentation to address potential inconsistencies identified in applying some of the offsetting criteria of AASB132, including clarifying the meaning of "currently has a legally enforceable right of set-off" and that some gross settlement systems may be considered equivalent to net settlement.

This Standard is not expected to impact the entity's financial statements.

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**NOTES TO THE FINANCIAL STATEMENTS
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NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES continued

o. New Accounting Standards for Application in Future Periods continued

- AASB 2012-5: Amendments to Australian Accounting Standards arising from Annual Improvements 2009-2011 Cycle (applicable for annual reporting periods commencing on or after 1 January 2013).

This Standard amends a number of Australian Accounting Standards as a consequence of the issuance of Annual Improvements to IFRSs 2009-2011 Cycle by the International Accounting Standards Board, including:

- AASB 1: First-time Adoption of Australian Accounting Standards to clarify the requirements in respect of the application of AASB 1 when an entity discontinues and then resumes applying Australian Accounting Standards;
- AASB 101: Presentation of Financial Statements and AASB 134: Interim Financial Reporting to clarify the requirements for presenting comparative information;
- AASB 116: Property, Plant and Equipment to clarify the accounting treatment of spare parts, stand-by equipment and servicing equipment;
- AASB 132 and Interpretation 2: Members' shares in Co-operative Entities and Similar Instruments to clarify the accounting treatment of any tax effect of a distribution to holders of equity instruments; and
- AASB 134 to facilitate consistency between the measures of total assets and liabilities an entity reports for its segments in its interim and annual financial statements.

This Standard is not expected to significantly impact the entity's financial statements.

**NOTE 2: INFORMATION TO BE PROVIDED TO MEMBERS OR THE GENERAL MANAGER
OF FAIR WORK COMMISSION (FORMERLY KNOWN AS FAIR WORK AUSTRALIA)**

In accordance with the requirements of the Fair Work (Registered Organisations) Act 2009, the attention of members is drawn to the provisions of sub-sections (1), (2) and (3) of Section 272 of the Act which read as follows:

1. A member of a reporting unit, or the General Manager of Fair Work Commission (formerly known as Fair Work Australia), may apply to the reporting unit for specified prescribed information in relation to the entity to be made available to the person making the application.
2. The application must be in writing and specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
3. A reporting unit must comply with an application made under subsection (1).

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**NOTES TO THE FINANCIAL STATEMENTS
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	2013 \$	2012 \$
NOTE 3: REVENUE AND OTHER INCOME		
Sales revenue:		
– members' dues	883,296	904,694
Total sales income	883,296	904,694
Other income:		
– sundry income	467	108
– interest received	3,328	3,994
– distributions received on investments	38,702	29,726
Total other income	42,497	33,828

NOTE 4: PROFIT FOR YEAR

Profit before income tax expense has been determined after:

EXPENSES

**Affiliation, capitation fees,
compulsory levies and commissions**

Affiliation fees:

- Australian Labour Party	10,831	9,464
- Trade and Labour Councils:		
- Ballarat Trades Hall Council	750	750
- Bendigo Trades Hall Council	90	90
- Geelong Trades Hall Council	303	724
- Miscellaneous	2,342	2,222
- Victorian Trades Council	11,430	10,833

Capitation Fees:

- CEPU Divisional Conference	205,344	202,307
	231,090	226,390

Depreciation expense

Plant and equipment	6,247	4,774
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**NOTES TO THE FINANCIAL STATEMENTS
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	2013 \$	2012 \$
NOTE 4: PROFIT FOR YEAR continued		
Employee benefits expense		
Salaries and allowances		
- elected officials	154,672	192,192
- employees	211,940	189,136
Superannuation contributions		
- elected officials	25,721	31,545
- employees	22,520	18,653
- insurance	1,369	1,174
Provision for annual leave		
- elected officials	11,892	10,179
- employees	6,712	7,567
Provision for long service leave		
- elected officials	6,633	6,768
- employees	6,295	4,664
Other		
- fringe benefit tax	2,980	2,715
- workcover	1,627	7,199
- payroll tax	21,634	16,378
- reimbursement	1,600	1,600
	<u>475,595</u>	<u>489,770</u>
Included within Administration and General Expenses		
Remuneration of auditor		
- auditing of the financial statements	<u>15,150</u>	<u>14,950</u>
Donations - KMU	<u>4,000</u>	<u>-</u>
Legal fees	<u>36,324</u>	<u>-</u>

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**NOTES TO THE FINANCIAL STATEMENTS
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	Note	2013 \$	2012 \$
NOTE 5: CASH AND CASH EQUIVALENTS			
CURRENT			
Cash at bank and on hand			
- Cash on hand		1,100	1,100
- General account		76,094	67,431
- Business on line saver account		121,315	44,221
- Term Deposit		23,685	22,497
- Welfare fund		73	132
- Cash management account		15,955	-
		<u>238,222</u>	<u>135,381</u>

The effective interest rate on short-term bank deposits was 4.5% (2012: 5.2%); these deposits have an average maturity of 365 days.

NOTE 6: TRADE AND OTHER RECEIVABLES

CURRENT			
Trade receivables		10,924	937
Members' dues in arrears		25,177	58,020
Provision for impairment	6a	<u>(14,889)</u>	<u>(57,316)</u>
		21,212	1,641
Other receivables			
Loan to Telecom Subcontractors Association		10,417	10,417
Sundry debtors		17,934	13,879
Provision for impairment	6a	<u>(10,417)</u>	<u>(10,417)</u>
		17,934	13,879
Total current trade and other receivables		<u>39,146</u>	<u>15,520</u>

a. Provision for impairment of receivables

Movement in the provision for impairment of receivables is as follows:

	\$
Provision for impairment as at 31 March 2011	57,281
- Charge for the year	26,292
- Written off	<u>(15,840)</u>
Provision for impairment as at 31 March 2012	67,733
- Charge for the year	14,889
- Written off	<u>(57,316)</u>
Provision for impairment as at 31 March 2013	<u>25,306</u>

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**NOTES TO THE FINANCIAL STATEMENTS
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NOTE 6: TRADE AND OTHER RECEIVABLES continued

Credit risk

The entity has no significant concentration of credit risk with respect to any single counterparty or group of counterparties other than those receivables specifically provided for and mentioned within Note 6. The main source of credit risk to the entity is considered to relate to the class of assets described as "trade and other receivables".

The following table details the entity's trade and other receivables exposed to credit risk (prior to collateral and other credit enhancements) with ageing analysis and impairment provided for thereon. Amounts are considered as "past due" when the debt has not been settled within the terms and conditions agreed between the entity and the customer or counterparty to the transaction. Receivables that are past due are assessed for impairment by ascertaining solvency of the debtors and are provided for where there are specific circumstances indicating that the debt may not be fully repaid to the entity.

The balances of receivables that remain within initial trade terms (as detailed in the table) are considered to be of high credit quality.

	Gross Amount \$	Past Due and Impaired \$	Past Due but Not Impaired (Days Overdue)				Within Initial Trade Terms \$
			<30 \$	31-60 \$	61-90 \$	>90 \$	
2013							
Trade receivables	64,452	25,306	-	1,603	3,561	5,124	28,858
Total	64,452	25,306	-	1,603	3,561	5,124	28,828
2012							
Trade receivables	83,253	67,733	-	-	-	-	15,520
Total	83,253	67,733	-	-	-	-	15,520

**2013
\$** **2012
\$**

NOTE 7: OTHER ASSETS

CURRENT

Calls in arrears

Prepayments

8,201	5,418
8,201	5,418

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	2013 \$	2012 \$
NOTE 8: FINANCIAL ASSETS		
Unlisted investments at cost		
3CR	500	500
International Bookshop Co-Op	100	100
	<u>600</u>	<u>600</u>
Available for sale financial assets		
Listed investments		
– Shares in Telstra at cost	746	746
– Investment in managed funds at fair value	589,316	677,264
	<u>590,062</u>	<u>678,010</u>
Amounts realisable within one year	200,000	200,000
Amounts not realisable within one year	390,662	478,610
Total Financial Assets	<u>590,662</u>	<u>678,610</u>
NOTE 9: LOANS		
Loan from General Fund to Welfare Fund	75,414	75,473
Loan from Special Fund to General Fund	171,998	171,998
Total Loans	<u>247,412</u>	<u>247,471</u>
NOTE 10: PROPERTY, PLANT AND EQUIPMENT		
Office furniture and equipment		
At cost	93,821	93,284
Accumulated depreciation	(79,879)	(78,702)
Total office furniture and equipment	<u>13,942</u>	<u>14,582</u>
Motor Vehicles:		
At cost	11,716	11,716
Accumulated depreciation	(8,128)	(7,338)
Total motor vehicles	<u>3,588</u>	<u>4,378</u>
Total property, plant and equipment	<u>17,530</u>	<u>18,960</u>

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NOTE 10: PROPERTY, PLANT AND EQUIPMENT continued

	Office furniture and equipment	Motor vehicles	Total
a. Movements in carrying amounts			
Movement in the carrying amounts for each class of property, plant and equipment between the beginning and the end of the current financial year.			
Balance at 1 April 2011	32,834	5,387	38,221
Additions	859		859
Disposals – written-down value	(15,346)	-	(15,346)
Depreciation expense	(3,765)	(1,009)	(4,774)
Carrying amount at 31 March 2012	14,582	4,378	18,960
Additions	2,941	-	2,941
Disposals – written-down value	(164)	-	(164)
Depreciation expense	(3,417)	(790)	(4,207)
Carrying amount at 31 March 2013	13,942	3,588	17,530
	2013	2012	
	\$	\$	

NOTE 11: INTANGIBLE ASSETS

Website costs		
At cost	9,540	-
Accumulated depreciation	(2,040)	-
Total website costs	7,500	-

NOTE 12: TRADE AND OTHER PAYABLES

CURRENT		
Trade payables	53,675	50,518
Members' dues paid in advance	43,059	62,984
Owing to Divisional Conference	62,815	35,677
	159,549	149,179

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	2013 \$	2012 \$
NOTE 13: LOANS		
Loan from General Fund to Welfare Fund	75,414	75,473
Loan from Special Fund to General Fund	<u>171,998</u>	<u>171,998</u>
Total Loans	<u>247,412</u>	<u>247,471</u>

NOTE 14: PROVISIONS

Analysis of Total Provisions

Employee entitlements		
Provision for annual leave		
- elected officials	42,782	30,890
- employees	<u>55,587</u>	<u>48,875</u>
	<u>98,369</u>	<u>79,765</u>
Provision for long service leave		
- elected officials	54,264	47,631
- employees	<u>55,824</u>	<u>49,530</u>
	<u>110,088</u>	<u>97,161</u>
Total employee entitlements	<u>208,457</u>	<u>176,926</u>
Number of employees at year end	<u>5</u>	<u>5</u>

	Provision for annual leave \$	Provision for long service leave \$	Total \$
Opening balance at 1 April 2012	79,765	97,161	176,926
Additional provisions raised during the year	40,439	24,182	64,621
Amounts used	<u>(21,835)</u>	<u>(11,255)</u>	<u>(33,090)</u>
Balance at 31 March 2013	<u>98,369</u>	<u>110,088</u>	<u>208,457</u>

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NOTE 14: PROVISIONS continued

Provision for Employee Benefits

Provision for employee benefits represents amounts accrued for annual leave and long service leave.

The current portion for this provision includes the total amount accrued for annual leave entitlements and the amounts accrued for long service leave entitlements that have vested due to employees having completed the required period of service. Based on past experience, the entity does not expect the full amount of annual or long service leave balances classified as current liabilities to be settled within the next 12 months. However, these amounts must be classified as current liabilities since the entity does not have an unconditional right to defer the settlement of these amounts in the event of employees wish to use their leave entitlement.

The non-current portion for this provision includes amounts accrued for long service leave entitlements that have not yet vested in relation to those employees who have not yet completed the required period of service.

In calculating the present value of future cash flows in respect of long service leave, the probability of long service leave being taken is based on historical data. The measurement and recognition criteria relating to employee benefits have been discussed in Note 1(f).

	2013 \$	2012 \$
NOTE 15: SPECIAL FUND BALANCE		
Opening Balance	171,998	171,998
Add receipts:		
- interest	-	-
Closing Balance	171,998	171,998
Loan to General Fund	171,998	171,998
Deposits at call	-	-
	171,998	171,998

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	2013 \$	2012 \$
NOTE 16: CAPITAL AND LEASING COMMITMENTS		
Operating Lease Commitments		
Non-cancellable operating leases contracted for but not recognised in the financial statements		
Payable – minimum lease payments:		
– not later than 12 months	19,599	14,916
– between 12 months and five years	46,640	1,183
	<u>66,239</u>	<u>16,099</u>

NOTE 17: CASH FLOW INFORMATION

a. Reconciliation of cash flow from operations with profit after income tax		
Profit/(Loss) after income tax	6,106	(90,287)
Non-cash flows in profit:		
– depreciation	6,247	4,774
– bad and doubtful debts	(42,427)	26,292
– fixed assets written off	164	15,346
– gain on disposal of investments	(25,518)	-
Changes in assets and liabilities, net of the effects of purchase and disposal of subsidiaries:		
– (Increase)/decrease in members' dues in arrears	32,843	(14,914)
– (Increase)/decrease in sundry debtors	(14,042)	(7,319)
– (Increase)/decrease in prepayments	(2,783)	(76)
– Increase/(decrease) in members' dues in advance	(19,925)	10
– Increase/(decrease) in sundry creditors	3,157	(4,255)
– Increase/(decrease) in amount owing to Divisional Conference	27,138	(41,870)
– Increase/(decrease) in employee benefits	31,531	29,178
Net cash provided by operating activities	<u>2,491</u>	<u>(83,121)</u>
b. The entity has no credit standby or financing facilities in place other than disclosed in the financial report.		
c. There were no non-cash financing activities during the period.		

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2013**

NOTE 18: EVENTS AFTER THE REPORTING PERIOD

There are no events subsequent to the reporting date of this report which will have a material effect on the financial report for the year ended 31 March 2013.

NOTE 19: KEY MANAGEMENT PERSONNEL COMPENSATION AND RELATED PARTY TRANSACTIONS

The names of committee of management of the entity who have held office during the financial year are:

Name	Position
Paul Lightfoot	Branch President
Kelvin Welbourn	Branch Vice-President
Leonard Cooper	Branch Secretary
Christopher John Ellery	Branch Assistant Secretary
Roger Bland	Committee of Management Technical Division
Darren Evans	Committee of Management Technical Division
Neil Johnson	Committee of Management Technical Division
Ian McCallum	Committee of Management Technical Division
Robert Parker	Committee of Management Technical Division
Susan Riley	Committee of Management Technical Division
Mihi Shaw	Committee of Management Technical Division
Alvan Shotade	Committee of Management Technical Division
David Smithwick	Committee of Management Technical Division
Maureen Parker	Committee of Management Operator Division

- a. The aggregate amount of remuneration paid to elected official (former) during the financial year for salaries was \$154,672 (2012: \$192,192).

The aggregate amount paid during the financial year to a superannuation plan in connection with the retirement of elected officials was \$25,721 (2012: \$31,545).

- b. The aggregate amount of remuneration paid to other persons on the Committee of Management was as follows:
- salaries and allowances \$66,854 (2012: \$55,083)
- superannuation \$5,819 (2012:\$4,900)
- c. No officer has received any remuneration because the officer is a member of a board of hold that position only because of the their position as an officer or because they were nominated for the position on the board by the organisation/branch/peak council.
- d. No officer has received any remuneration from a related party to the organisation/branch in connection with the performance of the officer's duties.
- e. No officer has any material personal interest in a matter that the officer or a relative of the officer has or acquires that relates to the affairs of the organisation/branch.

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**NOTE 19: KEY MANAGEMENT PERSONNEL COMPENSATION AND RELATED PARTY
TRANSACTIONS continued**

- f. Apart from the above, there were no other transactions between the officers of the entity other than those relating to their membership of the entity and reimbursement by the entity in respect of expenses incurred by them in the performance of their duties. Such transactions have been on conditions no more favourable than those which it is reasonable to expect would have been adopted by parties at arm's length.

NOTE 20: ECONOMIC DEPENDENCE

The principle source of income for the entity is membership fees. The entity is economically dependent upon the membership levels and fees.

NOTE 21: FINANCIAL RISK MANAGEMENT

The entity's financial instruments consist mainly of deposits with banks, local money market instruments, short-term investments, accounts receivable and payable, loans to and from subsidiaries, bills, leases, preference shares and derivatives.

The totals for each category of financial instruments, measured in accordance with AASB 139 as detailed in the accounting policies to these financial statements, are as follows:

	Note	2013 \$	2012 \$
Financial assets			
Cash and cash equivalents	5	238,222	135,381
Loans and receivables	6	39,146	15,520
Available-for-sale financial assets	8	590,662	678,610
Total financial assets		<u>868,030</u>	<u>829,511</u>
Financial liabilities			
Financial liabilities at amortised cost:			
– trade and other payables	12	159,549	149,179
Total financial liabilities		<u>159,549</u>	<u>149,179</u>

Financial Risk Management Policies

The committee of management's overall risk management strategy seeks to assist the entity in meeting its financial targets, while minimising potential adverse effects on financial performance. Risk management policies are approved and reviewed by the committee of management on a regular basis. These include the credit risk policies and future cash flow requirements.

The main purpose of non-derivative financial instruments is to raise finance for entity operations. The entity does not have any derivative instruments at 31 March 2013.

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**NOTES TO THE FINANCIAL STATEMENTS
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NOTE 21: FINANCIAL RISK MANAGEMENT continued

Financial Risk Management Policies continued

The committee of management meets on a regular basis to analyse financial risk exposure and to evaluate treasury management strategies in the context of the most recent economic conditions and forecasts. The committee of management's overall risk management strategy seeks to assist the entity in meeting its financial targets, while minimising potential adverse effects on financial performance.

The committee of management operates under policies approved by the committee of management. Risk management policies are approved and reviewed by the committee of management on a regular basis. These include credit risk policies and future cash flow requirements.

Specific Financial Risk Exposures and Management

The main risks the entity is exposed to through its financial instruments are credit risk, liquidity risk, and market risk relating to interest rate risk and other price risk.

There have been no substantive changes in the types of risks the entity is exposed to, how these risks arise, or the committee of management's objectives, policies and processes for managing or measuring the risks from the previous period.

a. Credit risk

Exposure to credit risk relating to financial assets arises from the potential non-performance by counterparties of contract obligations that could lead to a financial loss to the entity.

Credit risk is managed through maintaining procedures ensuring, to the extent possible, that customers and counterparties to transactions are of sound credit worthiness and includes the utilisation of systems for the approval, granting and renewal of credit limits, the regular monitoring of exposures against such limits and the monitoring of the financial stability of significant customers and counterparties. Such monitoring is used in assessing receivables for impairment. Depending on the division within the entity, credit terms are generally 14 to 30 days from the date of invoice.

Risk is also minimised through investing surplus funds in financial institutions that maintain a high credit rating or in entities that the committee of management has otherwise assessed as being financially sound.

Credit risk exposures

The maximum exposure to credit risk by class of recognised financial assets at the end of the reporting period, excluding the value of any collateral or other security held, is equivalent to the carrying amount and classification of those financial assets (net of any provisions) as presented in the statement of financial position. Credit risk also arises through the provision of financial guarantees, as approved at committee of management level, given to third parties in relation to obligations under its bank bill facility (refer to Note 12 for details).

There is no collateral held by the entity securing trade and other receivables.

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NOTE 21: FINANCIAL RISK MANAGEMENT continued

Credit risk exposures continued

The entity has no significant concentrations of credit risk with any single counterparty or group of counterparties. Details with respect to credit risk of trade and other receivables are provided in Note 6.

Trade and other receivables that are neither past due nor impaired are considered to be of high credit quality. Aggregates of such amounts are detailed at Note 6.

Credit risk related to balances with banks and other financial institutions is managed by the committee of management in accordance with approved committee of management policy. Such policy requires that surplus funds are only invested with counterparties with a Standard and Poor's rating of at least AA-.

b. Liquidity risk

Liquidity risk arises from the possibility that the entity might encounter difficulty in settling its debts or otherwise meeting its obligations related to financial liabilities. The entity manages this risk through the following mechanisms:

- preparing forward-looking cash flow analyses in relation to its operational, investing and financing activities;
- monitoring undrawn credit facilities;
- obtaining funding from a variety of sources;
- maintaining a reputable credit profile;
- managing credit risk related to financial assets;
- only investing surplus cash with major financial institutions; and
- comparing the maturity profile of financial liabilities with the realisation profile of financial assets.

The table below reflects an undiscounted contractual maturity analysis for non-derivative financial liabilities..

Cash flows realised from financial assets reflect management's expectation as to the timing of realisation. Actual timing may therefore differ from that disclosed. The timings of cash flows presented in the table to settle financial liabilities reflect the earliest contractual settlement dates and do not reflect management's expectations that banking facilities will be rolled forward.

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NOTE 21: FINANCIAL RISK MANAGEMENT continued

Financial liability and financial asset maturity analysis

	Within 1 Year		1 to 5 Years		Over 5 Years		Total	
	2013	2012	2013	2012	2013	2012	2013	2012
	\$	\$	\$	\$	\$	\$	\$	\$
Financial liabilities due for payment								
Trade and other payables	159,549	149,179	-	-	-	-	159,549	149,179
Total contractual outflows	159,549	149,179	-	-	-	-	159,549	149,179
Less bank overdrafts								
Total expected outflows	159,549	149,179	-	-	-	-	159,549	149,179
Financial assets – cash flows realisable								
Cash and cash equivalents	238,222	135,381	-	-	-	-	238,222	135,381
Receivables	39,146	15,520	-	-	-	-	39,146	15,520
Other investments	200,000	200,000	390,662	478,610	-	-	590,662	678,610
Total anticipated inflows	477,368	350,901	390,662	478,610	-	-	868,030	829,511
Net (outflow)/inflow on financial instruments	317,819	201,722	390,662	478,610	-	-	708,481	680,332

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NOTE 21: FINANCIAL RISK MANAGEMENT continued

c. Market risk

i. Interest rate risk

Exposure to interest rate risk arises on financial assets and financial liabilities recognised at the end of the reporting period whereby a future change in interest rates will affect future cash flows or the fair value of fixed rate financial instruments. The entity is also exposed to earnings volatility on floating rate instruments. The financial instruments that expose the entity to interest rate risk are limited to borrowings, listed shares, and cash and cash equivalents.

ii. Other price risk

Other price risk relates to the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or currency risk) of securities held.

Such risk is managed through diversification of investments across industries and geographic locations.

Sensitivity analysis

The following table illustrates sensitivities to the entity's exposures to changes in interest rates and equity prices. The table indicates the impact on how profit and equity values reported at the end of the reporting period would have been affected by changes in the relevant risk variable that management considers to be reasonably possible.

These sensitivities also assume that the movement in a particular variable is independent of other variables.

	Profit \$
Year ended 31 March 2013	
+/-2% in interest rates	4,764
Year ended 31 March 2012	
+/-2% in interest rates	2,707

There have been no changes in any of the assumptions used to prepare the above sensitivity analysis from the prior year.

Fair Values

Fair value estimation

The fair values of financial assets and financial liabilities are presented in the following table and can be compared to their carrying amounts as presented in the statement of financial position. Fair value is the amount at which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties in an arm's length transaction.

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**NOTES TO THE FINANCIAL STATEMENTS
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NOTE 21: FINANCIAL RISK MANAGEMENT continued

Fair value estimation continued

Fair value may be based on information that is estimated or subject to judgment, where changes in assumptions may have a material impact on the amounts estimated. Areas of judgment and the assumptions have been detailed below. Where possible, valuation information used to calculate fair value is extracted from the market, with more reliable information available from markets that are actively traded. In this regard, fair values for listed securities are obtained from quoted market bid prices. Where securities are unlisted and no market quotes are available, fair value is obtained using discounted cash flow analysis and other valuation techniques commonly used by market participants.

Differences between fair values and carrying amounts of financial instruments with fixed interest rates are due to the change in discount rates being applied by the market since their initial recognition by the entity. Most of these instruments, which are carried at amortised cost (ie trade receivables, loan liabilities), are to be held until maturity and therefore the fair value figures calculated bear little relevance to the entity.

		2013		2012	
	Note	Carrying Amount \$	Fair Value \$	Carrying Amount \$	Fair Value \$
Financial assets					
Cash and cash equivalents	(i)	238,222	238,222	135,381	135,381
Trade and other receivables	(i)	39,146	39,146	15,520	15,520
		<u>277,368</u>	<u>277,368</u>	<u>150,901</u>	<u>150,901</u>
Available-for-sale financial assets:					
– at fair value:					
– listed investments		590,062	590,062	678,010	678,010
– unlisted investments		600	600	600	600
Total available-for-sale financial assets	(iii)	<u>590,662</u>	<u>590,662</u>	<u>678,610</u>	<u>590,662</u>
Total financial assets		<u>868,030</u>	<u>868,030</u>	<u>829,511</u>	<u>868,030</u>
Financial liabilities					
Trade and other payables	(i)	<u>159,549</u>	<u>159,549</u>	<u>149,179</u>	<u>149,179</u>
Total financial liabilities		<u>159,549</u>	<u>159,549</u>	<u>149,179</u>	<u>149,179</u>

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NOTE 21: FINANCIAL RISK MANAGEMENT continued

The fair values disclosed in the above table have been determined based on the following methodologies:

- (i) Cash and cash equivalents, trade and other receivables, and trade and other payables are short-term instruments in nature whose carrying amount is equivalent to fair value. Trade and other payables exclude amounts relating to the provision of annual leave, which is outside the scope of AASB 139.
- (ii) Discounted cash flow models are used to determine the fair values of loans and advances. Discount rates used on the calculations are based on interest rates existing at the end of the reporting period for similar types of loans and advances. Differences between fair values and carrying amounts largely represent movements in the effective interest rate determined on initial recognition and current market rates.
- (iii) For listed available-for-sale and held-for-trading financial assets, closing quoted bid prices at the end of the reporting period are used. In determining the fair values of the unlisted available-for-sale financial assets, the directors have used inputs that are observable either directly (as prices) or indirectly (derived from prices).

NOTE 22: ENTITY DETAILS

The registered office and principal place of business of the entity is:
139-155 Queensberry Street
Carlton South
VIC 3053

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COMMITTEE OF MANAGEMENT CERTIFICATE

On the Committee of Management of the he Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia, Communications division, Telecommunications and Services Branch (Victoria) ("Union/Reporting Unit") passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the financial year ended 31 March 2013:

The Committee of Management declares in relation to the GPFR that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of Fair Work Commission (formerly known as Fair Work Australia);
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year to which the GPFR relates and since the end of that year:
 - (i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the Act and the Regulations; and
 - (iv) the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation; and
 - (v) the information sought in any request of a member of the reporting unit or the General Manager of Fair Work Commission (formerly known as Fair Work Australia) duly made under section 272 of the Act has been furnished to the member or Fair Work Commission (formerly known as Fair Work Australia); and
 - (vi) there has been compliance with any order for inspection of financial reports made by the Fair Work Commission (formerly known as Fair Work Australia) under section 273 of the Act.

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COMMITTEE OF MANAGEMENT CERTIFICATE

continued

- (f) in relation to recovery of wages activity:
- (i) the financial report on recovery of wages activity has been fairly and accurately prepared in accordance with the requirements of the reporting guidelines of Fair Work Commission (formerly known as Fair Work Australia); and
 - (ii) the committee of management caused the auditor to include in the scope of the audit required under subsection 257(1) of the Act all recovery of wages activity by the reporting unit in which revenues had been derived for the financial year in respect of such activity; and
 - (iii) no fees or reimbursements of expenses in relation to recovery of wages activity or donations or other contributions were deducted from moneys recovered from employers on behalf of workers other than reported in the financial report on recovery of wages activity and the notes to the financial statements; and
 - (iv) that prior to engaging in any recovery of wages activity, the organisation has disclosed to members by way of a written policy all fees to be charged or reimbursement of expenses required for recovery of wages activity, and any likely request for donations or other contributions in acting for a worker in recovery of wages activity; and
 - (v) no fees or reimbursements of expenses in relation to recovery of wages activity or donations or other contributions were deducted from moneys recovered from employers on behalf of workers until distributions of recovered money were made to the workers.
- (g) that the members receive a copy of the concise financial report.

Signed in accordance with a resolution of the Committee of Management:

For Committee of Management: Leonard Cooper
Title of Office held: Branch Secretary


Signature:

Dated: 30/5/13
Melbourne

**INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY,
INFORMATION, POSTAL, PLUMBING & ALLIED SERVICES UNION OF AUSTRALIAN,
COMMUNICATIONS DIVISION, TELECOMMUNICATIONS & SERVICES BRANCH
(VICTORIA)**

Report on the Financial Report

We have audited the accompanying financial report of Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing & Allied Services Union of Australian, Communications Division, Telecommunications & Services Branch (Victoria), which comprises the statement of financial position as at 31 March 2013, the statement of comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory notes and the committee of management's declaration of the entity during the financial year.

Committee of Management's Responsibility for the Financial Report

The entity's committee of management is responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the Fair Work (Registered Organisations) Act 2009 and for such internal control as the committee of management determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error. In Note 1, the committee of management also state, in accordance with Accounting Standard AASB 101: Presentation of Financial Statements, that the financial statements comply with International Financial Reporting Standards (IFRS).

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee of management, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Australian professional ethical pronouncements.

**INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY,
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(VICTORIA) continued**

Auditor's Opinion

In our opinion the general purpose financial report of the entity:

- a. (i) presented fairly the entity's financial report for the year ended 31 March 2013 in accordance with the provisions of the Fair Work (Registered Organisations) Act 2009, other requirements imposed by these Reporting Guidelines or Part 3 of Chapter 8 of the Act; and
(ii) complied with the Australian Accounting Standards (including Australian Accounting Interpretations) and the International Financial Reporting Standards as disclosed in Note 1.
- b. properly and fairly report all information in relation to recovery of wages activity required by the reporting guidelines of Fair Work Commission (formerly known as Fair Work Australia), including;
 - (i) any fees charged to or reimbursements of expenses claimed from members and others for recovery of wages activity; and
 - (ii) any donations or other contributions deducted from recovered money

MSI Ragg Weir

MSI RAGG WEIR
Chartered Accountants

L.S. Wong

L.S.WONG
Partner
Member of the Institute of Chartered Accountants in Australia and
Current holder of a current public practice certificate
Melbourne:

30 May 2013

**COMPILATION REPORT
TO THE COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION,
POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS
DIVISION, TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)**

Scope

We have compiled the accompanying special purpose financial statements of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia, Communications division, Telecommunications and Services Branch (Victoria) which comprises the attached detailed income and expenditure statement for the year ended 31 March 2013. The specific purposes for which the special purpose financial statements have been prepared is to provide information relating to the performance of the entity that satisfies the information needs of the committee of management.

The Responsibility of the Committee of Management

The committee of management is solely responsible for the information contained in the special purpose financial statement and has determined that the basis of accounting adopted is appropriate to meet the needs of the committee of management.

Our Responsibility

On the basis of information provided by the committee of management we have compiled the accompanying special purpose financial statement in accordance with the basis of accounting and APES 315: Compilation of Financial Information.

Our procedures use accounting expertise to collect, classify and summarise the financial information which the committee members provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The special purpose financial statement was compiled exclusively for the benefit of the committee of management. We do not accept responsibility to any other person for the contents of the special purpose financial report.

MSI Ragg Weir

MSI RAGG WEIR
Chartered Accountants

Melbourne: *30 May 2013.*

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)**

ABN 13 511 341 559

**DETAILED INCOME AND EXPENDITURE STATEMENT
FOR THE YEAR ENDED 31 MARCH 2013**

	2013 \$	2012 \$
INCOME		
Members' dues	883,296	904,694
Interest received	3,328	3,994
Sundry income	467	108
Distributions received on investments	38,702	29,726
TOTAL INCOME	<u>925,793</u>	<u>938,522</u>
EXPENDITURE		
Administration expense:		
Accounting and audit fees	15,150	14,950
Bank Charges	10,587	12,040
Car Hire & Fares	1,889	2,116
Commission paid	639	666
Debt Collection	5,760	-
Donations	4,000	-
General expenses	3,053	2,233
Insurance	16,021	19,367
Leasing charges	15,305	13,581
Legal Fees	36,324	-
Light, Power & Cleaning	1,740	-
Loss on fixed asset written off	164	15,346
Meeting expenses	2,541	6,332
Motor vehicle expenses/.,m	21,107	31,011
Postage	7,412	12,152
Printing and stationery	26,626	19,935
Recruitment assist/services	10,045	26,425
Repairs and maintenance	15,074	17,128
Staff amenities	1,688	2,375
Telephone and fax	51,855	46,500
Training and education	835	2,000
Telecom Contractors Association	257	-
	<u>248,072</u>	<u>244,157</u>
Affiliation fees:		
- Australian Labour Party	10,831	9,464
Trades and Labour Councils:		
- Ballarat Trades Hall Council	750	750
- Bendigo Trades Hall Council	90	90
- Geelong Trades Hall Council	303	724
- Miscellaneous	2,342	2,222
- Victorian Trades Hall Council	11,430	10,883
Capitation fees:		
- CEPU Divisional Conference	205,344	202,257
	<u>231,090</u>	<u>226,390</u>
Provision for impairment of receivables	<u>(42,427)</u>	<u>26,292</u>

This statement should be read in conjunction with the attached compilation report on page 1

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)**

ABN 13 511 341 559

**DETAILED INCOME AND EXPENDITURE STATEMENT
FOR THE YEAR ENDED 31 MARCH 2013**

	2013 \$	2012 \$
Campaign fees	538	6,980
Depreciation	6,247	4,774
Employee benefits expense		
Salaries and allowances		
- elected officials	154,672	192,192
- employees	211,940	189,136
Superannuation contributions		
- elected officials	25,721	31,545
- employees	22,520	18,653
- insurance	1,369	1,174
Provision for annual leave		
- elected officials	11,892	10,179
- employees	6,712	7,567
Provision for long service leave		
- elected officials	6,633	6,768
- employees	6,294	4,664
Other		
- fringe benefit tax	2,980	2,715
- payroll tax	21,634	16,378
- reimbursement	1,600	1,600
- workcover	1,628	7,199
	<u>475,595</u>	<u>489,770</u>
Occupancy expense		
Crabtrees – general expenses	-	4,446
Crabtrees – lease account	-	3,437
Office rental	18,870	18,870
	<u>18,870</u>	<u>26,753</u>
Other expenses		
Computer consultant	7,220	3,693
	<u>7,220</u>	<u>3,693</u>
Gain on disposal of investments	(25,518)	-
TOTAL EXPENDITURE	<u>919,687</u>	<u>1,028,809</u>
NET PROFIT/(LOSS) FOR THE YEAR	<u>6,106</u>	<u>(90,287)</u>

This statement should be read in conjunction with the attached compilation report on page 1

CERTIFICATE OF SECRETARY

s268 Fair Work (Registered Organisations) Act 2009

I *Leonard Cooper* being the *Branch Secretary* of the *Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union Of Australia, Communications Division, Telecommunications and Services Branch (Victoria)* certify:

- that the documents lodged herewith are copies of the Full Report and Concise Report, referred to in s268 of the *Fair Work (Registered Organisations) Act 2009*; and
- that the Concise Report was provided to members on 11th June 2013 and
- that the full report was presented to *the Annual General Meeting of Members* of the reporting unit on 10th July 2013 in accordance with section 266 of the *Fair Work (Registered Organisations) Act 2009*.

Signature:



Date: 18 September 2012

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)
ABN 13 511 341 559**

**CONCISE FINANCIAL REPORT
FOR THE YEAR ENDED 31 MARCH 2013**

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)**
ABN 13 511 341 559

The concise financial report is an extract of the full financial report for the year ended 31 March 2013.

The financial statements, specific disclosure and other information included in the concise financial report are derived from and are consistent with the full financial report of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing & Allied Services Union of Australian, Communications Division, Telecommunications & Services Branch (Victoria).

The concise financial report cannot be expected to provide as detailed an understanding of the financial performance, financial position and financial and investing activities of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing & Allied Services Union of Australian, Communications Division, Telecommunications & Services Branch (Victoria) as the full financial report.

The Union will provide a copy of the full financial report for the year ended 31 March 2013, free of charge to any member who requests it.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)**
ABN 13 511 341 559

OPERATING REPORT

In accordance with Section 254 of the Fair Work (Registered Organisations) Act 2009 ("Act") the Committee of Management present their Operating Report on the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia, Communications division, Telecommunications and Services Branch (Victoria) ("the Union"), the relevant Reporting Unit for the financial year ended 31 March 2013.

Principal Activities

The principal activities of the Union during the financial year were to provide industrial and organising services to each of the Branches of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia, Communications division, Telecommunications and Services Branch (Victoria) and their members, consistent with the objectives of the National Council and particularly the objective of protecting and improving the interests of the various Branches and their members.

Operating Result

The operating profit of the Union for the financial year was \$6,106 (2012: \$90,287 loss). No provision for tax was necessary as the Union is exempt from income tax.

The Union successfully negotiated a new Enterprise Agreement for 3 years of an average 4.1% salary increase for our members working within Telstra in October 2012.

Significant change

There were no significant changes in the nature of activities of the Union during the financial year.

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Union, the results of those operations, or the state of affairs of the Union in future financial years.

Rights of Members

Pursuant to the Reporting Unit rules and Section 174 of the Fair Work (Registered Organisations) Act 2009, members have the right to resign from membership by providing written notice addressed to and delivered to the Secretary of the Reporting Unit.

A notice of resignation from membership of the Union takes effect:

- (a) where the member ceases to be eligible to become a member of the Union
 - (i) on the day on which the notice is received by the Union
 - (ii) on the day specified in the notice which is a day not earlier than the day when the member ceases to be eligible to become a member; whichever is the later, or
- (b) in any other case:
 - (i) at the end of two weeks after the notice is received by the Union, or
 - (ii) on the day specified in the notice whichever is the later.

Superannuation Officeholders

No officer or member of the reporting unit:

- (a) is a trustee of a superannuation entity or an exempt public sector superannuation scheme; or
- (b) a director of a company that is a trustee of a superannuation entity or an exempt public sector superannuation scheme.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)
ABN 13 511 341 559**

OPERATING REPORT continued

Other Prescribed Information

In accordance with Regulation 159 of the Fair Work (Registered Organisations) Regulations 2009 ("Regulations"):

- (a) the number of persons that were, at the end of the financial year to which the report relates, recorded in the register of members for Section 230 of the Act and who are taken to be members of the Union under section 244 of the Act was 2,156 (2012: 2,181).
- (b) the number of persons who were, at the end of the financial year to which the report relates, employees of the Union, where the number of employees includes both full-time and part-time employees, measured on a full-time equivalent basis was 5.
- (c) the names of each person who have been a member of the Committee of Management of the Union at any time during the reporting period, and the period for which he or she held such a position were;

Paul Lightfoot	Branch President
Kelvin Welbourn	Branch Vice-President
Leonard Cooper	Branch Secretary
Christopher John Ellery	Branch Assistant Secretary
Roger Bland	Committee of Management Technical Division
Darren Evans	Committee of Management Technical Division
Neil Johnson	Committee of Management Technical Division
Ian McCallum	Committee of Management Technical Division
Robert Parker	Committee of Management Technical Division
Susan Riley	Committee of Management Technical Division
Mihi Shaw	Committee of Management Technical Division
Alvan Shotade	Committee of Management Technical Division
David Smithwick	Committee of Management Technical Division
Maureen Parker	Committee of Management Operator Division

Committee members have been in office since the start of the financial year to the date of this report unless otherwise stated.

Signed in accordance with a resolution of the Committee of Management.

For Committee of Management: Leonard Cooper
Title of Office held: Branch Secretary

Signature:

Dated: 30/5/13

Melbourne:

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)**

ABN 13 511 341 559

**STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR END 31 MARCH 2013**

	2013 \$	2012 \$
Sales revenue	883,296	904,694
Other income	42,497	33,828
Occupancy expense	(18,870)	(26,753)
Administration expense	(248,072)	(244,157)
Other expenses	(7,220)	(3,693)
Affiliation and capitation fees	(231,090)	(226,390)
Provision for impairment of receivables	42,427	(26,292)
Campaign fees	(538)	(6,980)
Depreciation and amortisation expense	(6,247)	(4,774)
Employee benefits expense	(475,595)	(489,770)
Gain on disposal of investments	25,518	-
Profit before income tax	6,106	(90,287)
Income tax (expense)/benefit	-	-
Profit for the year	6,106	(90,287)
Other comprehensive income:		
Net (loss) / gain on revaluation of financial assets	(635)	6,776
Total other comprehensive income for the year	(635)	6,776
Total comprehensive income attributable to members	5,471	(83,511)

Discussion and Analysis of Statement of Comprehensive Income:

The total comprehensive income for the year was \$6,106.

The operating result of the Union for the year was a net profit of \$6,106. A reduction of \$96,393 in the loss can be attributed to the write back of the bad debt provision of \$42,427 due to the debt collection activities carried out during the year, an increase in investment income received and a gain on disposal of investments.

The accompanying notes form part of these financial statements.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)**

ABN 13 511 341 559

**STATEMENT OF FINANCIAL POSITION
AS AT 31 MARCH 2013**

	2013 \$	2012 \$
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	238,222	135,381
Trade and other receivables	39,146	15,520
Other assets	8,201	5,418
Loans	247,412	247,471
Financial assets	200,000	200,000
TOTAL CURRENT ASSETS	<u>732,981</u>	<u>603,790</u>
NON-CURRENT ASSETS		
Financial assets	390,662	478,610
	17,5	18,960
Property, plant and equipment	30	
Intangible assets	7,500	-
TOTAL NON-CURRENT ASSETS	<u>415,692</u>	<u>497,570</u>
TOTAL ASSETS	<u>1,148,673</u>	<u>1,101,360</u>
LIABILITIES		
CURRENT LIABILITIES		
Trade and other payables	159,549	149,179
Loans	247,412	247,471
Provisions	208,457	176,926
TOTAL CURRENT LIABILITIES	<u>615,418</u>	<u>573,576</u>
TOTAL LIABILITIES	<u>615,418</u>	<u>573,576</u>
NET ASSETS	<u>533,255</u>	<u>527,784</u>
EQUITY		
Reserves	1,615	2,250
Retained earnings	531,640	525,534
TOTAL EQUITY	<u>533,255</u>	<u>527,784</u>

Discussion and Analysis of Statement of Financial Position

The major change in the Statement of Financial Position can be attributed to the operating result for the year.

The accompanying notes form part of these financial statements.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)**

ABN 13 511 341 559

**STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 31 MARCH 2013**

	Retained earnings general fund	Retained earnings special fund	Retained earnings welfare fund	Financial assets	Total
	\$	\$	\$	\$	\$
Balance at 1 April 2011	519,164	171,998	(75,341)	(4,526)	611,295
Loss attributable to members	(90,287)	-	-	-	(90,287)
Other comprehensive income	-	-	-	6,776	6,776
Balance at 31 March 2012	428,877	171,998	(75,341)	2,250	527,784
Profit attributable to members	6,106	-	-	-	6,106
Other comprehensive income	-	-	-	(635)	(635)
Balance at 31 March 2013	434,983	171,998	(75,341)	1,615	533,255

Discussion and Analysis of Statement of Changes in Equity

The major change in the Statement of Changes in Equity can be attributed to the operating result for the year.

The accompanying notes form part of these financial statements.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)**

ABN 13 511 341 559

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2013**

	2013	2012
	\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES		
Receipts from customers		
Payments to suppliers and employees	(1,020,543)	(1,015,260)
Interest received	3,328	4,181
Members' dues	985,059	898,976
Distribution Received	34,647	28,982
	<hr/>	<hr/>
Net cash provided by operating activities	2,491	(83,121)
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of property, plant and equipment	(2,941)	(859)
Purchase of intangible assets	(9,540)	
Purchase of investments	(5,347)	-
Loan payments made to related parties	-	(417)
Proceeds from redemption of investments	118,178	57,807
	<hr/>	<hr/>
Net cash used in investing activities	100,350	56,531
Net increase /(decrease) in cash held	102,841	(26,590)
Cash and cash equivalents at beginning of financial year	135,381	161,971
	<hr/>	<hr/>
Cash and cash equivalents at end of financial year	238,222	135,381

Discussion and Analysis of Statement of Cash Flows

The major change in the Statement of Cash Flows can be attributed to the operating result for the year.

The accompanying notes form part of these financial statements.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)**

ABN 13 511 341 559

**STATEMENT OF RECEIPTS AND PAYMENTS FOR RECOVERY OF WAGES ACTIVITY
CASH BASIS - FOR THE YEAR ENDED 31 MARCH 2013**

	Note	2013 \$	2012 \$
Cash assets in respect of recovered money at beginning of year		-	-
Receipts			
Amounts recovered from employers in respect of wages etc		-	-
Interest received on recovered money		-	-
Total receipts		-	-
Payments			
Deductions of amounts due in respect of membership for:-			
- 12 months or less		-	-
- greater than 12 months		-	-
Deductions of donations or other contributions to accounts or funds of:-			
- the Union		-	-
- other entity		-	-
Deductions of fees or reimbursements of expenses		-	-
Payments to workers in respect of recovered money		-	-
Total payments		-	-
Cash assets in respect of recovered money at end of year		-	-

Discussion and Analysis of Statement of Receipts and Payments for Recovery of Wages Activity

The union did not collect any wages on behalf of members throughout the year ended 31 March 2013.

The accompanying notes form part of these financial statements.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)**

ABN 13 511 341 559

**NOTES TO THE CONCISE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2013**

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

The concise financial report is an extract of the full financial report for the year ended 31 March 2013. The concise financial report has been prepared in accordance with Accounting Standard AASB 1039: Concise Financial Reports and the Fair Work (Registered Organisations) Act 2009.

The financial statements, specific disclosure and other information included in the concise financial report are derived from and are consistent with the full financial report of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing & Allied Services Union of Australian, Communications Division, Telecommunications & Services Branch (Victoria). The concise financial report cannot be expected to provide as detailed an understanding of the financial performance, financial position and financial and investing activities of Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing & Allied Services Union of Australian, Communications Division, Telecommunications & Services Branch (Victoria).

The financial report of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing & Allied Services Union of Australian, Communications Division, Telecommunications & Services Branch (Victoria) comply with all Australian equivalents to International Financial Reporting Standards (AIFRS) in their entirety.

**NOTE 2: INFORMATION TO BE PROVIDED TO MEMBERS OR THE GENERAL MANAGER
OF FAIR WORK COMMISSION (FORMERLY KNOWN AS FAIR WORK AUSTRALIA)**

In accordance with the requirements of the Fair Work (Registered Organisations) Act 2009, the attention of members is drawn to the provisions of sub-sections (1), (2) and (3) of Section 272 of the Act, which read as follows:-

- (1) A member of a reporting unit, or the General Manager of Fair Work Commission (formerly known as Fair Work Australia), may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under subsection (1).

NOTE 3: FINANCIAL STATEMENTS

The Union will provide a copy of the full financial report for the year ended 31 March 2013, free of charge to any member who requests it.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)
ABN 13 511 341 559**

COMMITTEE OF MANAGEMENT CERTIFICATE

On the Committee of Management of the he Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia, Communications division, Telecommunications and Services Branch (Victoria) ("Union/Reporting Unit") passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the financial year ended 31 March 2013:

The Committee of Management declares in relation to the GPFR that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of Fair Work Commission (formerly known as Fair Work Australia);
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year to which the GPFR relates and since the end of that year:
 - (i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the Act and the Regulations; and
 - (iv) the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation; and
 - (v) the information sought in any request of a member of the reporting unit or the General Manager of Fair Work Commission (formerly known as Fair Work Australia) duly made under section 272 of the Act has been furnished to the member or Fair Work Commission (formerly known as Fair Work Australia); and
 - (vi) there has been compliance with any order for inspection of financial reports made by the Fair Work Commission (formerly known as Fair Work Australia) under section 273 of the Act.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)**

ABN 13 511 341 559

COMMITTEE OF MANAGEMENT CERTIFICATE

continued


(f) in relation to recovery of wages activity:

- (i) the financial report on recovery of wages activity has been fairly and accurately prepared in accordance with the requirements of the reporting guidelines of Fair Work Commission (formerly known as Fair Work Australia); and
- (ii) the committee of management caused the auditor to include in the scope of the audit required under subsection 257(1) of the Act all recovery of wages activity by the reporting unit in which revenues had been derived for the financial year in respect of such activity; and
- (iii) no fees or reimbursements of expenses in relation to recovery of wages activity or donations or other contributions were deducted from moneys recovered from employers on behalf of workers other than reported in the financial report on recovery of wages activity and the notes to the financial statements; and
- (iv) that prior to engaging in any recovery of wages activity, the organisation has disclosed to members by way of a written policy all fees to be charged or reimbursement of expenses required for recovery of wages activity, and any likely request for donations or other contributions in acting for a worker in recovery of wages activity; and
- (v) no fees or reimbursements of expenses in relation to recovery of wages activity or donations or other contributions were deducted from moneys recovered from employers on behalf of workers until distributions of recovered money were made to the workers.

(g) that the members receive a copy of the concise financial report.

Signed in accordance with a resolution of the Committee of Management:

For Committee of Management: Leonard Cooper
Title of Office held: Branch Secretary


Signature:

Dated: 30/5/13
Melbourne

INDEPENDENT AUDITOR'S REPORT

**TO THE MEMBERS OF COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY,
INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA,
COMMUNICATIONS DIVISION, TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)**

Scope

We have audited the concise financial report of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing & Allied Services Union of Australian, Communications Division, Telecommunications & Services Branch (Victoria), for the year ended 31 March 2013, as set out on pages 4 to 11 in order to express an opinion on it to the members of the Union. The Union's Committee of Management is responsible for the concise financial report.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the concise financial report is free of material misstatement. We have also performed an independent audit of the full financial report of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing & Allied Services Union of Australian, Communications Division, Telecommunications & Services Branch (Victoria) for the year ended 31 March 2013. Our audit report on the full financial report was signed on 30th May 2013 and was not subject to any qualification.

Our procedures in respect of the audit of the concise financial report included testing that the information in the concise financial report is consistent with the full financial report, and examination on a test basis, of evidence supporting the amounts, discussion and analysis, and other disclosures which were not directly derived from the full financial report. These procedures have been undertaken to form an opinion whether, in all material respects, the concise financial report is presented fairly in accordance with Accounting Standards and the Fair Work (Registered Organisations) Act 2009.

The audit opinion expressed in this report has been formed on the above basis.

Independence

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

Audit Opinion

In our opinion, the concise financial report of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing & Allied Services Union of Australian, Communications Division, Telecommunications & Services Branch (Victoria) for the year ended 31 March 2013 complies with Accounting Standard AASB 1039: Concise Financial Reports and the Fair Work (Registered Organisations) Act 2009.



MSI RAGG WEIR
Chartered Accountants



L S WONG CA
Partner,
Member of the Institute of Chartered Accountants in Australia and
holder of a current public practice certificate

Melbourne: 30th May 2013