

Ref: VB17/75
2 November, 2017

Mr Chris Enright
Executive Director
Registered Organisations Commission
GPO Box 2983
MELBOURNE VIC 3001

By email: regorgs@roc.gov.au

Dear Mr Enright

**CEPU Communications Division – VIC Telecommunications & Services Branch
Operating Reports as at 31 March 2010 to 31 March 2015
– Reporting of Membership Numbers**

I refer to the above and enclose by way of lodging:

- Declaration correcting the membership figures reported in the branch operating reports for the reporting periods ending 31 March 2010 to 31 March 2015.

As you are aware, the CEPU has instigated independent audits of the membership figures reported in the branch committee of management annual operating reports for the past 7 years.

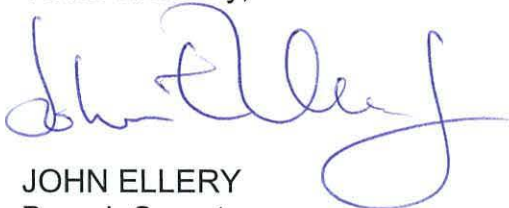
As a consequence of these audits, the Branch Committee of Management, in a meeting held 31 October 2017, authorised the submission of a declaration to the Registered Organisations Commission (ROC) to correct the figures reported in the branch operating reports for the total members for the reporting periods ending 31 March 2010 to 31 March 2015.

These amended figures have now been published to our website for the information of members.

Please do not hesitate to contact me should you wish to discuss this matter.

Yours faithfully

Yours sincerely,



JOHN ELLERY
Branch Secretary
CEPU Communications Division (CWU)
Victorian Telecommunications & Services Branch
0419 823 580 | JEllery@cwu.asn.au

Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing
and Allied Services Union of Australia

Fair Work (Registered Organisations) Act 2009

DECLARATION - CORRECTING REPORT TO
CEPU Communications Division – Victorian Telecommunications & Services Branch
OPERATING REPORT
lodged pursuant to s.268

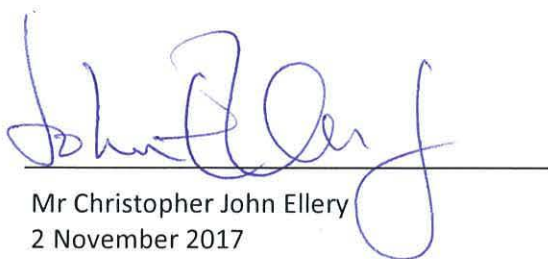
I, Christopher John Ellery, of 2 Lygon Street, Carlton South, in the state of Victoria 3053, declare:

- I am the Branch Secretary of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia, Communications Division – Victorian Telecommunication and Services Branch (the Branch), a branch of an organisation registered under the *Fair Work (Registered Organisations) Act 2009* (the Act).
- Pursuant to s.268 of the Act, for the periods ended 31 March 2010 to 31 March 2015, the full financial reports, including the operating reports, of the branch were lodged with the Fair Work Commission (FWC) in FR2010/2516, FR2011/2521, FR2012/219, FR2013/118, FR2014/61 and FR2015/63 respectively.
- Independent audits of the membership figures reported in the branch committee of management operating reports for the reporting periods 31 March 2010 to 31 March 2015, found the following variances with the figures reported in the branch operating reports:

As at 31 Mar	2010	2011	2012	2013	2014	2015
Reported	2454	2607	2181	2156	2187	1935
Audited	2564	2777	2438	2310	2186	2012
Variance	110	170	257	154	1	77

- On 31 October 2017, in response to the findings of the audits, the Branch Committee of Management authorised the Branch Secretary to amend the branch committee of management operating reports for the years ended 31 March 2010 to 31 March 2015 to reflect the membership figures resulting from the audits.

Signed:



Name: Mr Christopher John Ellery
Date: 2 November 2017



26 September 2014

John Ellery
Branch Secretary
CEPU: Communications Division
Telecommunications & Services Branch, Victoria
PO Box 415
Carlton South VIC 3053

via e-mail: jellery@cwu.asn.au

Dear Mr Ellery

**CEPU: Communications Division
Telecommunications & Services Branch, Victoria
Financial Report for the year ended 31 March 2014 - FR2014/61**

I acknowledge receipt of the financial report for the year ended 31 March 2014 for the CEPU: Communications Division Telecommunications & Services Branch, Victoria. The amended financial report was lodged with the Fair Work Commission (FWC) on 25 September 2014.

The financial report has now been filed. You are not required to take any further action in respect of the report lodged.

Changes to the reporting guidelines and model financial statement

A fourth edition of the General Manager's s.253 Reporting Guidelines was gazetted on 13 June 2014. These guidelines will apply to all financial reports that end on or after 30 June 2014. A model set of financial statements for the 2013-2014 financial year is also available on the FWC website. The FWC recommends reporting units use this model as it will assist in ensuring compliance with the *Fair Work (Registered Organisations) Act 2009*, the s.253 Reporting Guidelines and the Australian Accounting Standards.

The Reporting Guidelines and Model Financial Statements are available on the FWC website:
<https://www.fwc.gov.au/registered-organisations/compliance-governance/financial-reporting>

If you have any queries regarding this letter, please contact me on (03) 8661 7675 or via email at ken.morgan@fwc.gov.au

Yours sincerely

A handwritten signature in black ink, appearing to read 'K. Morgan', with a stylized flourish at the end.

Ken Morgan
Financial Reporting Advisor
Regulatory Compliance Branch

Ref: VB14/175
23 September 2014

Industrial Registrar
Terrace Towers
80 William St
East Sydney NSW 2011



**Re: Lodgement of Financial Statements and Accounts – Victorian
Telecommunications and Services Branch – for year ending 31 March 2014**

The Revised Annual General Purpose Finance Report year ended March 2014, was endorsed by the Committee of Management out-of-session vote of Wednesday 10th September 2014:

Following the out-of-session vote the Concise Report will be provided to members on the CWU website, when upgrading of the website is completed and

Please find attached the Certificate of Secretary (s.268 designated officer).

Yours faithfully

JOHN ELLERY
Branch Secretary
Communication Workers Union
Communications Division CEPU
Telecommunication & Services Branch Victoria
m. 0419 823 580 | e. jellery@cwu.asn.au

Attached: Concise Financial Report 2014 (SLD 14/112)
Financial Report 2014 (SLD 14/113)

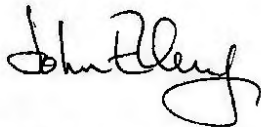
CERTIFICATE OF SECRETARY

s.268 *Fair Work (Registered Organisations) Act 2009*

I *John Ellery* being the *Branch Secretary* of the *Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union Of Australia, Communications Division, Telecommunications and Services Branch (Victoria)* certify:

- that the documents lodged herewith are copies of the Full Report and Concise Report, referred to in s.268 of the *Fair Work (Registered Organisations) Act 2009*; and
- that the Concise Report will be provided to members on the CWU website, when upgrading of the website is completed and
- that the full report was presented to *the Branch Committee of Management* of the reporting unit on *10th September 2014* in accordance with section 266 of the *Fair Work (Registered Organisations) Act 2009*.

Yours faithfully



JOHN ELLERY
Branch Secretary
Communication Workers Union
Communications Division CEPU
Telecommunication & Services Branch Victoria
m. 0419 823 580 | e. jellery@cwu.asn.au

Dated: 23 September 2014

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)**

ABN 13 511 341 559

**CONCISE FINANCIAL REPORT
FOR THE YEAR ENDED 31 MARCH 2014**

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)
ABN 13 511 341 559**

The concise financial report is an extract of the full financial report for the year ended 31 March 2014.

The financial statements, specific disclosure and other information included in the concise financial report are derived from and are consistent with the full financial report of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing & Allied Services Union of Australian, Communications Division, Telecommunications & Services Branch (Victoria).

The concise financial report cannot be expected to provide as detailed an understanding of the financial performance, financial position and financial and investing activities of Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing & Allied Services Union of Australian, Communications Division, Telecommunications & Services Branch (Victoria) as the full financial report.

The Union will provide a copy of the full financial report for the year ended 31 March 2014, free of charge to any member who requests it.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)
ABN 13 511 341 559**

OPERATING REPORT

In accordance with Section 254 of the Fair Work (Registered Organisations) Act 2009 ("Act") the Committee of Management present their Operating Report on Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia, Communications division, Telecommunications and Services Branch (Victoria) ("the Union"), and controlled entity, the relevant Reporting Unit for the financial year ended 31 March 2014.

Principal Activities

The principal activities of the Union during the financial year were to provide industrial and organising services to members of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia, Communications division, Telecommunications and Services Branch (Victoria), consistent with the objectives of the Union and particularly the objective of protecting and improving the interests of the members.

Operating Result

The results of the principal activities of the Union during the financial year was to further the interests of communications workers through improvements in wages and conditions, health and safety, legal rights and company compliance with Australian labour standards.

The operating loss of the Union for the financial year was \$39,874 (2013: \$6,106 profit). No provision for tax was necessary as the Union is exempt from income tax.

The other comprehensive income of the Union for the financial year was \$13,308 (2013: \$635 loss). The other comprehensive income was in regards to the revaluation of financial assets at the end of the financial year.

The total comprehensive loss of the Union for the financial year was \$26,566 (2013: \$ 5,471 income).

Significant change

There were no significant changes in the principal activities or financial affairs of the Union during the financial year.

Rights of Members

Pursuant to the Reporting Unit Rule 21 and Section 174 of the Fair Work (Registered Organisations) Act 2009, members have the right to resign from membership by providing written notice addressed to and delivered to the Secretary of the Reporting Unit.

A notice of resignation from membership of the Union takes effect:

- (a) where the member ceases to be eligible to become a member of the Union
 - (i) on the day on which the notice is received by the Union
 - (ii) on the day specified in the notice which is a day not earlier than the day when the member ceases to be eligible to become a member;whichever is the later, or
- (b) in any other case:
 - (i) at the end of two weeks after the notice is received by the Union, or
 - (ii) on the day specified in the noticewhichever is the later.

Superannuation Officeholders

No officer or member of the Union is:

- (a) is a trustee of a superannuation entity or an exempt public sector superannuation scheme; or
- (b) a director of a company that is a trustee of a superannuation entity or an exempt public sector superannuation scheme.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
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TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)**

ABN 13 511 341 559

OPERATING REPORT continued

Other Prescribed Information

In accordance with Regulation 159 of the Fair Work (Registered Organisations) Regulations 2009 ("Regulations"):

- (a) the number of persons that were, at the end of the financial year to which the report relates, recorded in the register of members for Section 230 of the Act and who are taken to be members of the Union under section 244 of the Act was 2,187 (2013: 2,156).
- (b) the number of persons who were, at the end of the financial year to which the report relates, employees of the Union, where the number of employees includes both full-time and part-time employees, measured on a full-time equivalent basis was 5.
- (c) the names of each person who have been a member of the Committee of Management of the Union at any time during the reporting period, and the period for which he or she held such a position were;

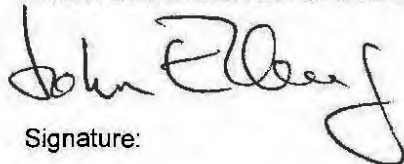
Name

Paul Lightfoot	Branch President
Kelvin Welbourn	Branch Vice-President
Leonard Cooper	Branch Secretary (Resigned 15 August 2014)
Christopher John Ellery	Branch Secretary (Appointed 15 August 2014)
Christopher John Ellery	Branch Assistant Secretary (Resigned 15 August 2014)
Roger Bland	Committee of Management Technical Division
Darren Evans	Committee of Management Technical Division
Neil Johnson	Committee of Management Technical Division
Ian McCallum	Committee of Management Technical Division
Robert Parker	Committee of Management Technical Division
Susan Riley	Committee of Management Technical Division
Mihi Shaw	Committee of Management Technical Division
Alvan Shotade	Committee of Management Technical Division
David Smithwick	Committee of Management Technical Division
Maureen Parker	Committee of Management Operator Division

Committee members have been in office since the start of the financial year to the date of this report unless otherwise stated.

Signed in accordance with a resolution of the Committee of Management.

For Committee of Management: Christopher Ellery
Title of Office held: Branch Secretary



Signature:

Dated: 15 September 2014

Melbourne

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)**

ABN 13 511 341 559

**STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME
FOR THE YEAR ENDED 31 MARCH 2014**

	2014 \$	2013 \$
Revenue	884,738	883,296
Other income	19,542	42,497
Administration expense	(216,845)	(248,622)
Affiliation and capitation fees	(205,786)	(230,540)
Campaign fees	(236)	(538)
Depreciation and amortisation expense	(6,963)	(6,247)
Employee benefits expense	(494,035)	(475,595)
Gain on disposal of investments	1,467	25,518
Occupancy expense	(18,870)	(18,870)
Other expenses	(4,399)	(7,220)
Provision for impairment of receivables	1,513	42,427
(Loss)/profit before income tax expense	(39,874)	6,106
Income tax expense	-	-
Net (loss)/profit attributable to members	(39,874)	6,106
Other comprehensive income		
- revaluation of financial assets	13,308	(635)
Total other comprehensive income/(loss) for the year	13,308	(635)
Total comprehensive (loss)/income attributable to members	(26,566)	5,471

Discussion and Analysis of Statement of Comprehensive Income:

The total comprehensive loss for the year was \$26,566.

The operating result of the Union for the year was a net loss of \$39,874. The decrease in profit of \$45,980 from a profit of \$6,106 to a loss of \$39,874 can be attributed to the:

- i) decrease of other income, mainly distribution income from investments;
- ii) increase in employee benefits expenses;
- iii) decrease in gain on disposal of investments; and
- iv) decrease of gain on reversal of provision for impairment of receivables

These have been offset by a:

- i) decrease in administration expenses, mainly printing and stationery and telephone expenses
- ii) decrease in affiliation and capitation fees.

The accompanying notes form part of these financial statements.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)**

ABN 13 511 341 559

**STATEMENT OF FINANCIAL POSITION
AS AT MARCH 2014**

	2014	2013
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	238,893	238,222
Trade and other receivables	17,715	39,146
Other assets	6,427	8,201
Financial assets	625,086	200,000
TOTAL CURRENT ASSETS	<u>888,121</u>	<u>485,569</u>
NON-CURRENT ASSETS		
Financial assets	-	390,662
Property, plant and equipment	22,919	17,530
Intangible assets	4,875	7,500
TOTAL NON-CURRENT ASSETS	<u>27,794</u>	<u>415,692</u>
TOTAL ASSETS	<u>915,915</u>	<u>901,261</u>
CURRENT LIABILITIES		
Trade and other payables	159,859	159,549
Provisions	249,367	208,457
TOTAL CURRENT LIABILITIES	<u>409,226</u>	<u>368,006</u>
TOTAL LIABILITIES	<u>409,226</u>	<u>368,006</u>
NET ASSETS	<u>506,689</u>	<u>533,255</u>
EQUITY		
Reserves	14,923	1,615
Retained earnings	491,766	531,640
TOTAL EQUITY	<u>506,689</u>	<u>533,255</u>

Discussion and Analysis of Statement of Financial Position

The changes in the Statement of Financial Position can be attributed to the operating result for the year.

The accompanying notes form part of these financial statements.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)
ABN 13 511 341 559**

**STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 31 MARCH 2014**

	Retained earnings general fund \$	Retained earnings special fund \$	Retained earnings welfare fund \$	Financial assets \$	Total \$
Balance at 1 April 2012	428,877	171,998	(75,341)	2,250	527,784
Profit attributable to members	6,106	-	-	-	6,106
Other comprehensive loss	-	-	-	(635)	(635)
Balance at 31 March 2013	434,983	171,998	(75,341)	1,615	533,255
Loss attributable to members	(39,893)	-	19	-	(39,874)
Other comprehensive income	-	-	-	13,308	13,308
Balance at 31 March 2014	395,090	171,998	(75,322)	14,923	506,689

Discussion and Analysis of Statement of Changes in Equity

The changes in the Statement of Changes in Equity can be attributed to the operating result for the year.

The accompanying notes form part of these financial statements.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
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TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)**

ABN 13 511 341 559

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2014**

	2014	2013
	\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES		
Payments to suppliers and employees	(756,565)	(778,510)
Capitation fees:		
- CEPU Divisional Conference	(223,774)	(203,810)
- CEPU National Council	(2,310)	-
Payroll tax expense reimbursed to CEPU Divisional Conference	(3,005)	(21,634)
Printing expenses reimbursed to CEPU Divisional Conference	-	(13,182)
Insurance expense reimbursed to CEPU Divisional Conference	(11,138)	(3,407)
Interest received	3,200	3,328
Members' dues	988,638	984,592
Sundry income received	21,110	467
Investment distributions received	<u>14,350</u>	<u>34,647</u>
Net cash provided by operating activities	<u>30,506</u>	<u>2,491</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of property, plant and equipment	(10,186)	(2,941)
Purchase of intangible assets	-	(9,540)
Purchase of investments	(165,036)	(5,347)
Proceeds from redemption of investments	<u>145,387</u>	<u>118,178</u>
Net cash (used in)/provided by investing activities	<u>(29,835)</u>	<u>100,350</u>
Net increase in cash held	671	102,841
Cash at beginning of year	<u>238,222</u>	<u>135,381</u>
Cash at end of year	<u>238,893</u>	<u>238,222</u>

Discussion and Analysis of Statement of Cash Flows

The changes in the Statement of Cash Flows can be attributed to the operating result for the year.

The accompanying notes form part of these financial statements.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)**

ABN 13 511 341 559

**STATEMENT OF RECEIPTS AND PAYMENTS FOR RECOVERY OF WAGES ACTIVITY
CASH BASIS - FOR THE YEAR ENDED 31 MARCH 2014**

	2014 \$	2013 \$
Cash assets in respect of recovered money at beginning of year		
Receipts		
Amounts recovered from employers in respect of wages etc	-	-
Interest received on recovered money	-	-
Total receipts	-	-
Payments		
Deductions of amounts due in respect of membership for:-	-	-
- 12 months or less	-	-
- greater than 12 months	-	-
Deductions of donations or other contributions to accounts or funds of:-	-	-
- the reporting unit	-	-
- other entity	-	-
Deductions of fees or reimbursements of expenses	-	-
Payments to workers in respect of recovered money	-	-
Total payments	-	-
Cash assets in respect of recovered money at end of year	-	-

Discussion and Analysis of Statement of Receipts and Payments for Recovery of Wages Activity

The union did not collect any wages on behalf of members throughout the year ended 31 March 2014.

The accompanying notes form part of these financial statements.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)**

ABN 13 511 341 559

**NOTES TO THE CONCISE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2014**

NOTE 1: Statement of Significant Accounting Policies

The concise financial report is an extract of the full financial report for the year ended 31 March 2014. The concise financial report has been prepared in accordance with Accounting Standard AASB 1039: Concise Financial Reports and the Fair Work (Registered Organisations) Act 2009.

The financial statements, specific disclosure and other information included in the concise financial report are derived from and are consistent with the full financial report of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing & Allied Services Union of Australian, Communications Division, Telecommunications & Services Branch (Victoria). The concise financial report cannot be expected to provide as detailed an understanding of the financial performance, financial position and financial and investing activities of Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing & Allied Services Union of Australian, Communications Division, Telecommunications & Services Branch (Victoria) as the full financial report.

The financial report of Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing & Allied Services Union of Australian, Communications Division, Telecommunications & Services Branch (Victoria) complies with all Australian equivalents to International Financial Reporting Standards (AIFRS) in their entirety.

NOTE 2: Information to Be Provided To Members of the Fair Work Commission

In accordance with the requirements of the Fair Work (Registered Organisations) Act 2009, the attention of members is drawn to the provisions of sub-sections (1), (2) and (3) of Section 272 of the Act which read as follows:

- (1) A member of an entity, or the General Manager of Fair Work Commission, may apply to the entity for specified prescribed information in relation to the entity to be made available to the person making the application.
- (2) The application must be in writing and specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the entity.
- (3) An entity must comply with an application made under subsection (1).

NOTE 3: Financial Statements

The Union will provide a copy of the full financial report for the year ended 31 March 2014, free of charge to any member who requests it.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)
ABN 13 511 341 559**

COMMITTEE OF MANAGEMENT CERTIFICATE

On 15 September 2014, the Committee of Management of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing & Allied Services Union of Australian, Communications Division, Telecommunications & Services Branch (Victoria) and controlled entity ("Union/Reporting Unit") passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the financial year ended 31 March 2014:

The Committee of Management declares in relation to the GPFR that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the General Manager of the Fair Work Commission;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year to which the GPFR relates and since the end of that year:
 - (i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RO Act; and
 - (iv) where the organisation consists of 2 or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation; and
 - (v) where the information has been sought in any request by a member of the reporting unit or the General Manager duly made under section 272 of the RO Act, that information has been provided to the member or the General Manager; and
 - (vi) where any order for inspection of financial records has been made by the Fair Work Commission under section 273 of the RO Act, there has been compliance

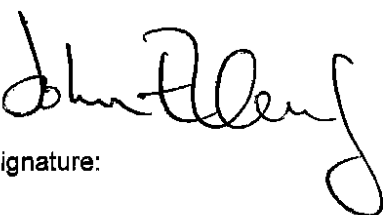
**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)
ABN 13 511 341 559**

**COMMITTEE OF MANAGEMENT CERTIFICATE
continued**

- (f) where the reporting unit has undertaken recovery of wages activity:
- (i) the financial report on recovery of wages activity has been fairly and accurately prepared in accordance with the requirements of the reporting guidelines of the General Manager; and
 - (ii) the committee of management instructed the auditor to include in the scope of the audit required under subsection 257(1) of the RO Act all recovery of wages activity by the reporting unit in which revenues had been derived for the financial year in respect of such activity; and
 - (iii) no fees or reimbursements of expenses in relation to recovery of wages activity or donations or other contributions were deducted from moneys recovered from employers on behalf of workers other than reported in the financial report on recovery of wages activity and the notes to the financial statements; and
 - (iv) that prior to engaging in any recovery of wages activity, the organisation has disclosed to members by way of a written policy all fees to be charged or reimbursement of expenses required for recovery of wages activity, and any likely request for donations or other contributions in acting for a worker in recovery of wages activity; and
 - (v) no fees or reimbursements of expenses in relation to recovery of wages activity or donations or other contributions were deducted from monies recovered from employers on behalf of workers until distributions of recovered money were made to the workers.
- (g) that the members receive a copy of the concise financial report.

Signed in accordance with a resolution of the Committee of Management:

For Committee of Management: Christopher Ellery
Title of Office held: Branch Secretary

Signature: 

Dated: 15 September 2014

Melbourne

**INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
THE COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)**

Scope

We have audited the concise financial report of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing & Allied Services Union of Australian, Communications Division, Telecommunications & Services Branch (Victoria), for the year ended 31 March 2014, as set out on pages 4 to 11 in order to express an opinion on it to the members of the Union. The Union's Committee of Management is responsible for the concise financial report.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the concise financial report is free of material misstatement. We have also performed an independent audit of the full financial report of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing & Allied Services Union of Australian, Communications Division, Telecommunications & Services Branch (Victoria) for the year ended 31 March 2014. Our audit report on the full financial report was signed on 15 September 2014 and was not subject to any qualification.

Our procedures in respect of the audit of the concise financial report included testing that the information in the concise financial report is consistent with the full financial report, and examination on a test basis, of evidence supporting the amounts, discussion and analysis, and other disclosures which were not directly derived from the full financial report. These procedures have been undertaken to form an opinion whether, in all material respects, the concise financial report is presented fairly in accordance with Accounting Standards and the Fair Work (Registered Organisations) Act 2009.

The audit opinion expressed in this report has been formed on the above basis.

Independence

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

Audit Opinion

In our opinion, the concise financial report of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing & Allied Services Union of Australian, Communications Division, Telecommunications & Services Branch (Victoria) complies with Accounting Standard AASB 1039: Concise Financial Reports and the Fair Work (Registered Organisations) Act 2009.



MSI RAGG WEIR
Chartered Accountants



L S WONG CA
Partner,
Member of the Institute of Chartered Accountants in Australia and
holder of a current public practice certificate

Melbourne: 15 September 2014

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)**

ABN 13 511 341 559

**FINANCIAL REPORT
FOR THE YEAR ENDED
31 MARCH 2014**

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)
ABN 13 511 341 559**

OPERATING REPORT

In accordance with Section 254 of the Fair Work (Registered Organisations) Act 2009 ("Act") the Committee of Management present their Operating Report on the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia, Communications division, Telecommunications and Services Branch (Victoria) ("the Union"), the relevant Reporting Unit for the financial year ended 31 March 2014.

Principal Activities

The principal activities of the Union during the financial year were to provide industrial and organising services to members of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia, Communications division, Telecommunications and Services Branch (Victoria), consistent with the objectives of the Union and particularly the objective of protecting and improving the interests of the members.

Operating Result

The results of the principal activities of the Union during the financial year was to further the interests of communications workers through improvements in wages and conditions, health and safety, legal rights and company compliance with Australian labour standards.

The operating loss of the Union for the financial year was \$39,874 (2013: \$6,106 profit). No provision for tax was necessary as the Union is exempt from income tax.

The other comprehensive income of the Union for the financial year was \$13,308 (2013: \$635 loss). The other comprehensive income was in regards to the revaluation of financial assets at the end of the financial year.

The total comprehensive loss of the Union for the financial year was \$26,566 (2013: \$ 5,471 income).

Significant change

There were no significant changes in the principal activities or financial affairs of the Union during the financial year.

Rights of Members

Pursuant to the Reporting Unit Rule 21 and Section 174 of the Fair Work (Registered Organisations) Act 2009, members have the right to resign from membership by providing written notice addressed to and delivered to the Secretary of the Reporting Unit.

A notice of resignation from membership of the Union takes effect:

- (a) where the member ceases to be eligible to become a member of the Union
 - (i) on the day on which the notice is received by the Union
 - (ii) on the day specified in the notice which is a day not earlier than the day when the member ceases to be eligible to become a member;whichever is the later, or
- (b) in any other case:
 - (i) at the end of two weeks after the notice is received by the Union, or
 - (ii) on the day specified in the noticewhichever is the later.

Superannuation Officeholders

No officer or member of the Union is:

- (a) is a trustee of a superannuation entity or an exempt public sector superannuation scheme; or
- (b) a director of a company that is a trustee of a superannuation entity or an exempt public sector superannuation scheme.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
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OPERATING REPORT continued

Other Prescribed Information

In accordance with Regulation 159 of the Fair Work (Registered Organisations) Regulations 2009 ("Regulations"):

- (a) the number of persons that were, at the end of the financial year to which the report relates, recorded in the register of members for Section 230 of the Act and who are taken to be members of the Union under section 244 of the Act was 2,187 (2013: 2,156)
- (b) the number of persons who were, at the end of the financial year to which the report relates, employees of the Union, where the number of employees includes both full-time and part-time employees, measured on a full-time equivalent basis was 5.
- (c) the names of each person who have been a member of the Committee of Management of the Union at any time during the reporting period, and the period for which he or she held such a position were;

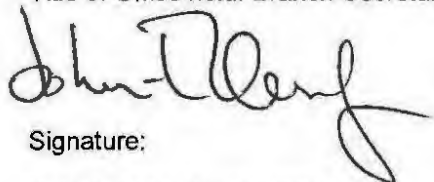
Name

Paul Lightfoot	Branch President
Kelvin Welbourn	Branch Vice-President
Leonard Cooper	Branch Secretary (Resigned 15 August 2014)
Christopher John Ellery	Branch Secretary (Appointed 15 August 2014)
Christopher John Ellery	Branch Assistant Secretary (Resigned 15 August 2014)
Roger Bland	Committee of Management Technical Division
Darren Evans	Committee of Management Technical Division
Neil Johnson	Committee of Management Technical Division
Ian McCallum	Committee of Management Technical Division
Robert Parker	Committee of Management Technical Division
Susan Riley	Committee of Management Technical Division
Mihi Shaw	Committee of Management Technical Division
Alvan Shotade	Committee of Management Technical Division
David Smithwick	Committee of Management Technical Division
Maureen Parker	Committee of Management Operator Division

Committee members have been in office since the start of the financial year to the date of this report unless otherwise stated.

Signed in accordance with a resolution of the Committee of Management.

For Committee of Management: Christopher Ellery
Title of Office held: Branch Secretary



Signature:

Dated: 15 September 2014

Melbourne

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
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TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)**
ABN 13 511 341 559

**STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME
FOR THE YEAR ENDED 31 MARCH 2014**

	Note	2014 \$	2013 \$
Revenue	3	884,738	883,296
Other income	3	19,542	42,497
Administration expense		(216,845)	(248,622)
Affiliation and capitation fees	4	(205,786)	(230,540)
Campaign fees	4	(236)	(538)
Depreciation and amortisation expense	4	(6,963)	(6,247)
Employee benefits expense	4	(494,035)	(475,595)
Gain on disposal of investments		1,467	25,518
Occupancy expense		(18,870)	(18,870)
Other expenses		(4,399)	(7,220)
Provision for impairment of receivables		1,513	42,427
(Loss)/profit before income tax		(39,874)	6,106
Income tax expense	1(a)	-	-
Net (loss)/profit for the year		(39,874)	6,106
Other comprehensive income/(loss):			
- revaluation of financial assets		13,308	(635)
Total other comprehensive income/(loss) for the year		13,308	(635)
Total comprehensive (loss)/ income attributable to members		(26,566)	5,471

The accompanying notes form part of these financial statements.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
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**STATEMENT OF FINANCIAL POSITION
AS AT 31 MARCH 2014**

	Note	2014 \$	2013 \$
CURRENT ASSETS			
Cash and cash equivalents	5	238,893	238,222
Trade and other receivables	6	17,715	39,146
Other assets	7	6,427	8,201
Financial assets	8	625,086	200,000
TOTAL CURRENT ASSETS		<u>888,121</u>	<u>485,569</u>
NON-CURRENT ASSETS			
Financial assets	8	-	390,662
Property, plant and equipment	9	22,919	17,530
Intangible assets	10	4,875	7,500
TOTAL NON-CURRENT ASSETS		<u>27,794</u>	<u>415,692</u>
TOTAL ASSETS		<u>915,915</u>	<u>901,261</u>
CURRENT LIABILITIES			
Trade and other payables	11	159,859	159,549
Provisions	12	249,367	208,457
TOTAL CURRENT LIABILITIES		<u>409,226</u>	<u>368,006</u>
TOTAL LIABILITIES		<u>409,226</u>	<u>368,006</u>
NET ASSETS		<u>506,689</u>	<u>533,255</u>
EQUITY			
Reserves		14,923	1,615
Retained earnings		491,766	531,640
TOTAL EQUITY		<u>506,689</u>	<u>533,255</u>

The accompanying notes form part of these financial statements.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
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**STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 31 MARCH 2014**

	Retained earnings general fund \$	Retained earnings special fund \$	Retained earnings welfare fund \$	Financial assets \$	Total \$
Balance at 1 April 2012	428,877	171,998	(75,341)	2,250	527,784
Profit attributable to members	6,106	-	-	-	6,106
Other comprehensive loss	-	-	-	(635)	(635)
Balance at 31 March 2013	434,983	171,998	(75,341)	1,615	533,255
Loss attributable to members	(39,893)	-	19	-	(39,874)
Other comprehensive income	-	-	-	13,308	13,308
Balance at 31 March 2014	395,090	171,998	(75,322)	14,923	506,689

The accompanying notes form part of these financial statements.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
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**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2014**

	Note	2014 \$	2013 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Payments to suppliers and employees		(756,565)	(778,510)
Capitation fees:			
- CEPU Divisional Conference		(223,774)	(203,810)
- CEPU National Council		(2,310)	-
Payroll tax expense reimbursed to CEPU Divisional Conference		(3,005)	(21,634)
Printing expenses reimbursed to CEPU Divisional Conference		-	(13,182)
Insurance expense reimbursed to CEPU Divisional Conference		(11,138)	(3,407)
Interest received		3,200	3,328
Members' dues		988,638	984,592
Sundry income received		21,110	467
Investment distributions received		<u>14,350</u>	<u>34,647</u>
Net cash provided by operating activities	13	<u>30,506</u>	<u>2,491</u>
CASH FLOWS FROM INVESTING ACTIVITIES			
Purchase of property, plant and equipment		(10,186)	(2,941)
Purchase of intangible assets		-	(9,540)
Purchase of investments		(165,036)	(5,347)
Proceeds from redemption of investments		<u>145,387</u>	<u>118,178</u>
Net cash (used in)/provided by investing activities		<u>(29,835)</u>	<u>100,350</u>
Net increase in cash held		671	102,841
Cash at beginning of year		<u>238,222</u>	<u>135,381</u>
Cash at end of year	5	<u>238,893</u>	<u>238,222</u>

The accompanying notes form part of these financial statements.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
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**STATEMENT OF RECEIPTS AND PAYMENTS FOR RECOVERY OF WAGES ACTIVITY
CASH BASIS - FOR THE YEAR ENDED 31 MARCH 2014**

	2014 \$	2013 \$
Cash assets in respect of recovered money at beginning of year		
Receipts		
Amounts recovered from employers in respect of wages etc	-	-
Interest received on recovered money	-	-
Total receipts	-	-
Payments		
Deductions of amounts due in respect of membership for:-		
- 12 months or less	-	-
- greater than 12 months	-	-
Deductions of donations or other contributions to accounts or funds of:-		
- the reporting unit	-	-
- other entity	-	-
Deductions of fees or reimbursements of expenses		
Payments to workers in respect of recovered money	-	-
Total payments	-	-
Cash assets in respect of recovered money at end of year	-	-

The accompanying notes form part of these financial statements.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2014**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Preparation

The financial statements are general purpose financial statements that have been prepared in accordance with Australian Accounting Standards and Interpretations of the Australian Accounting Standards Board (AASB), International Financial Reporting Standards as issued by the International Accounting Standards Board and the Fair Work (Registered Organisations) Act 2009. The entity is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless stated otherwise.

The financial statements, except for cash flow information, have been prepared on an accruals basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities. The amounts presented in the financial statements have been rounded to the nearest dollar.

a. Income Tax

No provision for income tax is necessary as "Trade Unions" are exempt from income tax under Section 50-1 of the Income Tax Assessment Act 1997.

b. Fair Value of Assets and Liabilities

The entity measures some of its assets and liabilities at fair value on either a recurring or non-recurring basis, depending on requirements of the applicable Accounting Standard.

Fair value is the price the entity would receive to sell an asset or would have to pay to transfer a liability in an orderly (ie unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability. The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset or liability (ie the market with the greatest volume and level of activity for the asset or liability) or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (ie the market that maximises the receipts from the sale of the asset or minimises the payments made to transfer the liability, after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

The fair value of liabilities and the entity's own equity instruments may be valued, where there is no observable market price in relation to the transfer of such financial instrument, by reference to observable market information where such instruments are held as assets. Where this information is not available, other valuation techniques are adopted and, where significant, are detailed in the respective note to the financial statements.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2014

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

c. **Property, Plant and Equipment**

Each class of property, plant and equipment is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

The carrying amount of leasehold improvements and plant and equipment is reviewed annually by the committee of management to ensure it is not in excess of the recoverable amount from those assets. The recoverable amount is assessed on the basis of the expected net cash flows which will be received from the assets employment and subsequent disposal. The expected net cash flows have been discounted to present values in determining recoverable amounts.

Plant and equipment are measured on the cost basis and are therefore carried at cost less accumulated depreciation and any accumulated impairment losses. In the event the carrying amount of plant and equipment is greater than the estimated recoverable amount, the carrying amount is written down immediately to the estimated recoverable amount and impairment losses are recognised either in profit or loss or as a revaluation decrease if the impairment losses relate to a revalued asset. A formal assessment of recoverable amount is made when impairment indicators are present (refer to Note 1(f) for details of impairment).

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the entity and the cost of the item can be measured reliably. All other repairs and maintenance are recognised as expenses in the profit or loss during the financial period in which they are incurred.

Depreciation

The depreciable amount of all fixed assets is depreciated on a reducing balance basis over the asset's useful life to the entity commencing from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The depreciation rates used for each class of depreciable assets are:

Class of Fixed Asset	Depreciation Rate
Motor Vehicles	10% - 25%
Office Furniture and Equipment	2% - 50%
Leasehold improvements	20%

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains or losses are recognised in the profit or loss when the item is derecognised. When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained earnings.

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2014**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

d. Leases

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are recognised as expenses on a straight-line basis over the lease term.

e. Financial Instruments

Initial recognition and measurement

Financial assets and financial liabilities are recognised when the entity becomes a party to the contractual provisions of the instrument. For financial assets, this is equivalent to the date that the entity commits itself to either purchase or sell the asset (ie trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified "at fair value through profit or loss", in which case transaction costs are expensed to profit or loss immediately.

Classification and subsequent measurement

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest method, or cost. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

Amortised cost is calculated as the amount at which the financial asset or financial liability is measured at initial recognition less principal repayments and any reduction for impairment, and adjusted for any cumulative amortisation of the difference between that initial amount and the maturity amount calculated using the effective interest method.

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that exactly discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying amount with a consequential recognition of an income or expense item in profit or loss.

Fair value is determined based on current bid prices for all quoted investments. Valuation techniques are applied to determine the fair value for all unlisted securities, including recent arm's length transactions, reference to similar instruments and option pricing models.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2014

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

e. Financial Instruments continued

(i) **Financial assets at fair value through profit or loss**

Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short-term profit taking, derivatives not held for hedging purposes, or when they are designated as such to avoid an accounting mismatch or to enable performance evaluation where a entity of financial assets is managed by key management personnel on a fair value basis in accordance with a documented risk management or investment strategy. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.

(ii) **Loans and receivables**

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss through the amortisation process and when the financial asset is derecognised.

Loans and receivables are included in current assets, except for those which are not expected to mature within 12 months after the end of the reporting period, which will be classified as non-current assets.

(iii) **Held-to-maturity investments**

Held-to-maturity investments are non-derivative financial assets that have fixed maturities and fixed or determinable payments, and it is the entity's intention to hold these investments to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss through the amortisation process and when the financial asset is derecognised.

(iv) **Available-for-sale investments**

Available-for-sale investments are non-derivative financial assets that are either not capable of being classified into other categories of financial assets due to their nature or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

They are subsequently measured at fair value with any remeasurements other than impairment losses and foreign exchange gains and losses recognised in other comprehensive income. When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.

Available-for-sale financial assets are classified as current assets when they are expected to be sold within 12 months after the end of the reporting period. All other available-for-sale financial assets are classified as non-current assets.

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2014**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

e. Financial Instruments continued

(v) Financial liabilities

Non-derivative financial liabilities other than financial guarantees are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss through the amortisation process and when the financial liability is derecognised.

Impairment

At the end of each reporting period, the entity assesses whether there is objective evidence that a financial asset has been impaired. A financial asset or an entity of financial assets is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s).

In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered to constitute a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.

In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or an entity of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.

For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.

When the terms of financial assets that would otherwise have been past due or impaired have been renegotiated, the entity recognises the impairment for such financial assets by taking into account the original terms as if the terms have not been renegotiated so that the loss events that have occurred are duly considered.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2014

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

e. **Financial Instruments continued**

Derecognition

Financial assets are derecognised when the contractual rights to receipt of cash flows expire or the asset is transferred to another party whereby the entity no longer has any significant continuing involvement in the risks and benefits associated with the asset. Financial liabilities are derecognised when the related obligations are discharged, cancelled or have expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

f. **Impairment of Assets**

At the end of each reporting period, the entity assesses whether there is any indication that an asset may be impaired. The assessment will include considering external sources of information and internal sources of information. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard (eg in accordance with the revaluation model in AASB 116). Any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard.

Where it is not possible to estimate the recoverable amount of an individual asset, the entity estimates the recoverable amount of the cash-generating unit to which the asset belongs.

g. **Employee Benefits**

Short-term employee benefits

Provision is made for the entity's obligation for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2014**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

g. Employee Benefits continued

Other long-term employee benefits

Provision is made for employees' long service leave and annual leave not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employees departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Upon the remeasurement of obligations for other long-term employee benefits, the net charge in the obligation is recognised in profit or loss as a part of employee benefits expense.

The entity's obligations for long-term employee benefits are presented as non-current provisions in the statement of financial position, except where the entity does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are disclosed as current provisions.

h. Provisions

Provisions are recognised when the entity has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

i. Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks and other short-term highly liquid investments.

j. Revenue and Other Income

Revenue from membership subscriptions is recognised on an accrual basis in the year to which it relates to.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

All revenue is stated net of the amount of goods and services tax (GST).

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2014

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

k. **Trade and Other Receivables**

Trade and other receivables include amounts due from members and customers for services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Trade and other receivables are initially recognised at fair value and subsequently measured at amortised cost using the effective interest method, less any provision for impairment. Refer to Note 1(e) for further discussion on the determination of impairment losses.

l. **Trade and Other Payables**

Trade and other payables represent the liabilities for goods and services received by the entity that remain unpaid at the end of the reporting period. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

m. **Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities, which are recoverable from or payable to the ATO, are presented as operating cash flows included in receipts from customers or payments to suppliers.

n. **Comparative Figures**

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

Where the entity has retrospectively applied an accounting policy, made a retrospective restatement of items in the financial statements or reclassified items in its financial statements, an additional statement of financial position as at the beginning of the earliest comparative period will be disclosed.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2014

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

o. **Critical Accounting Estimates and Judgments**

The Committee of Management evaluate estimates and judgments incorporated into the financial statements based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the entity.

Key estimates

The Committee of Management assesses impairment at each reporting date by evaluating conditions specific to the entity that may lead to impairment of assets. Where an impairment trigger exists, the recoverable amount of the asset is determined. Value in use calculation performed in assessing recoverable amounts incorporates a number of key estimates.

Key judgments

No key judgments have been used in the preparation of this financial report.

p. **New and Amended Accounting Policies Adopted by the Entity**

Financial Statements

The entity adopted the following Australian Accounting Standards, together with the relevant consequential amendments arising from related Amending Standards, from the mandatory application date of 1 January 2013:

- AASB 13: Fair Value Measurement
- AASB 119: Employee Benefits

The accounting policies have been updated to reflect changes in the recognition and measurement of assets, liabilities, income and expenses and the impact of adoption of these standards is discussed below.

AASB 13 Fair Value Measurement does not change what and when assets or liabilities are recorded at fair value. It provides guidance on how to measure assets and liabilities at fair value, including the concept of highest and best use for non-financial assets. AASB 13 has not changed the fair value measurement basis for any assets or liabilities held at fair value, however additional disclosures on the methodology and fair value hierarchy have been included in the financial statements in Note 22.

**NOTES TO THE FINANCIAL STATEMENTS
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NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

p. New and Amended Accounting Policies Adopted by the Entity continued

AASB 119 Employee benefits changes the basis for determining the income or expense relating to defined benefit plans and introduces revised definitions for short-term employee benefits and termination benefits.

The entity reviewed the annual leave liability to determine the level of annual leave which is expected to be paid more than 12 months after the end of the reporting period. Whilst this has been considered to be a long-term employee benefit for the purpose of measuring the leave under AASB 119, the effect of discounting was not considered to be material and therefore has not been performed.

There was no change to the treatment of provisions from the prior year, therefore no restatements of the comparative figures were required.

q. New Accounting Standards for Application in Future Periods

The AASB has issued new and amended Accounting Standards and Interpretations that have mandatory application dates for future reporting periods. The entity has decided against early adoption of these standards. The following table summarises those future requirements, and their impact on the entity:

Standard Name	Effective date for entity	Requirements	Impact
AASB 9 Financial Instruments and amending standards AASB 2010-7/AASB 2012-6	30 March 2018	Changes to the classification and measurement requirements for financial assets and financial liabilities. New rules relating to derecognition of financial instruments.	The impact of AASB 9 has not yet been determined as the entire standard has not been released.

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NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

q. New Accounting Standards for Application in Future Periods continued

Standard Name	Effective date for entity	Requirements	Impact
AASB 1053 – Application of Tiers of Australian Accounting Standards and amending standards AASB 2010-2, AASB 2011-11, AASB 2012-1, AASB 2012-7 and AASB 2012-11	31 March 2015	This standard allows certain entities to reduce disclosures.	The entity is not adopting the RDR and therefore these standards are not relevant.
AASB 2011-2 Amendments to Australian Accounting Standards arising from Trans-Tasman convergence – Reduced Disclosure Requirements	31 March 2015	Highlights the disclosures not required in AASB 1054 for entities applying the RDR.	The entity is not adopting the RDR and therefore this standard is not relevant.
AASB 13 Fair Value Measurement.	31 March 2015	AASB 13 provides a precise definition of fair value and a single source of fair value measurement and disclosure requirements for use across Accounting Standards but does not change when fair value is required or permitted.	Fair value estimates currently made by the entity will be revised and potential changes to reported values may be required.
AASB 2011-8 - Amendments to Australian Accounting Standards arising from AASB 13 [AASB 1, 2, 3, 4, 5, 7, 9, 2009-11, 2010-7, 101, 102, 108, 110, 116, 117, 118, 119, 120, 121, 128, 131, 132, 133, 134, 136, 138, 139, 140, 141, 1004, 1023 & 1038 and Interpretations 2, 4, 12, 13, 14, 17, 19, 131 & 132]		There are a number of additional disclosure requirements.	The entity has not yet determined the magnitude of any changes which may be needed. Some additional disclosures will be needed.

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NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

q. New Accounting Standards for Application in Future Periods continued

Standard Name	Effective date for entity	Requirements	Impact
AASB 10 Consolidated Financial Statements / AASB 11 Joint Arrangements / AASB 12 Disclosures of Interests in Other Entities, AASB 127 Separate Financial Statements, AASB 128 Investments in Associates and AASB 2012-10 Amendments to Australian Accounting Standards - Transition Guidance and Other Amendments	31 March 2015	<p>AASB 10 includes a new definition of control, which is used to determine which entities are consolidated, and describes consolidation procedures. The Standard provides additional guidance to assist in the determination of control where this is difficult to assess.</p> <p>AASB 11 focuses on the rights and obligations of a joint venture arrangement, rather than its legal form (as is currently the case). IFRS 11 requires equity accounting for joint ventures, eliminating proportionate consolidation as an accounting choice.</p> <p>AASB 12 includes disclosure requirements for all forms of interests in other entities, including joint arrangements, associates, special purpose vehicles and other off balance sheet vehicles.</p>	<p>The entity does not control any other entity so no impact is expected due to the adoption of AASB 10.</p> <p>The entity holds no interest in a joint venture arrangement so no impact is expected due to the adoption of AASB 11.</p> <p>The entity holds no interest in other entities so no impact is expected due to the adoption of AASB 12.</p>

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NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

q. New Accounting Standards for Application in Future Periods continued

Standard Name	Effective date for entity	Requirements	Impact
AASB 2011-4 – Amendments to Australian Accounting Standards to Remove Individual Key Management Personnel Disclosure Requirements [AASB 124]	31 March 2015	Remove individual key management personnel disclosure requirements (i.e. components of remuneration) for disclosing entities.	The entity is not a disclosing entity and therefore this standard not relevant.
AASB 2011-6 – Amendments to Australian Accounting Standards - Extending Relief from Consolidation, the Equity Method and Proportionate Consolidation – Reduced Disclosure Requirements [AASB 127, AASB 128 & AASB 131]	31 March 2015	This Standard extends the relief from consolidation, the equity method and proportionate consolidation by removing the requirement for the consolidated financial statements prepared by the ultimate or any intermediate parent entity to be IFRS compliant, provided that the parent entity, investor or venturer and the ultimate or intermediate parent entity comply with Australian Accounting Standards or Australian Accounting Standards - Reduced Disclosure Requirements.	Since the entity does not comply with the Reduced Disclosure Regime there is no impact on the adoption of this standard.

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NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

q. New Accounting Standards for Application in Future Periods continued

Standard Name	Effective date for entity	Requirements	Impact
AASB 2011-7 – Amendments to Australian Accounting Standards arising from the Consolidation & Joint Arrangements Standards [AASB 1, 2, 3, 5, 7, 9, 2009-11, 101, 107, 112, 118, 121, 124, 132, 133, 136, 138, 139, 1023 & 1038 and Interpretations 5, 9, 16 & 17]	31 March 2015	This standard provides many consequential changes due to the release of the new consolidation and joint venture standards.	The entity does not control any other entity so no impact is expected due to the adoption of this standard.
AASB 119 Employee Benefits (September 2011)	31 March 2015	The main changes in this standard relate to the accounting for defined benefit plans and are as follows: - elimination of the option to defer the recognition of gains and losses (the 'corridor method'); - requiring remeasurements to be presented in other comprehensive income; and - enhancing the disclosure requirements.	Since the entity does not have a defined benefit plan, the adoption of these standards will not have any impact.
AASB 2011-10 Amendments to Australian Accounting Standards arising from AASB 119 (September 2011) and AASB 2011-11 Amendments to AASB 119 (September 2011) arising from Reduced Disclosure Requirements			

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**NOTES TO THE FINANCIAL STATEMENTS
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NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

q. New Accounting Standards for Application in Future Periods continued

Standard Name	Effective date for entity	Requirements	Impact
AASB 2012-4 – Amendments to Australian Accounting Standards – Government Loans [AASB 1]	31 March 2015	Adds exception to retrospective application of Australian Accounting Standards for first time adopters.	No impact as these are not the first time adoption accounts for the entity.
AASB 2012-5 – Amendments to Australian Accounting Standards arising from Annual Improvements 2009-2011 Cycle [AASB 1, AASB 101, AASB 116, AASB 132 & AASB 134 and Interpretation 2]	31 March 2015	AASB 1 - this standard clarifies that an entity can apply AASB 1 more than once. AASB 101 - clarifies that a third statement of financial position is required when the opening statement of financial position is materially affected by any adjustments. AASB 116 - clarifies the classification of servicing equipment. AASB 132 and Interpretation 2 - Clarifies that income tax relating to distributions to holders of an equity instrument and to transaction costs of an equity transaction shall be accounted for in accordance with AASB 112 Income Taxes AASB 134 - provides clarification about segment reporting.	No expected impact on the entities financial position or performance.

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NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

q. New Accounting Standards for Application in Future Periods continued

Standard Name	Effective date for entity	Requirements	Impact
AASB 2011-12 Amendments to Australian Accounting Standards arising from Interpretation 20	31 March 2015	Allows transitional provisions for strappings costs in accordance with Interpretation 20.	There will be no impact as entity is not in the mining industry.
AASB 1055 - Budgetary Reporting AASB 2013-1 Amendments to AASB 1049 - Relocation of Budgetary Reporting Requirements	31 March 2016	This standard specifies the nature of budgetary disclosures and circumstances for inclusion in the financial statements.	No impact as the entity is not a public sector entity.
AASB 2012-3 Amendments to Australian Accounting Standards - Offsetting Financial Assets and Financial Liabilities [AASB 132]	31 March 2015	This standard adds application guidance to AASB 132 to assist with applying some of the offset criteria of the standard.	There will be no impact to the entity as there are no offsetting arrangements currently in place.

r. Going Concern

Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia, Communications Division, Telecommunications and Services Branch (Victoria) did not receive or offer financial support from/to another reporting unit during the financial year.

s. Business Combinations

The reporting unit did not enter into any business combinations during the year.

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NOTE 2: INFORMATION TO BE PROVIDED TO MEMBERS OR FAIR WORK COMMISSION

In accordance with the requirements of the Fair Work (Registered Organisations) Act 2009, the attention of members is drawn to the provisions of sub-sections (1), (2) and (3) of Section 272 of the Act which read as follows:

1. A member of an entity, or the General Manager of Fair Work Commission, may apply to the entity for specified prescribed information in relation to the entity to be made available to the person making the application.
2. The application must be in writing and specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the entity.
3. An entity must comply with an application made under subsection (1).

	2014 \$	2013 \$
NOTE 3: REVENUE		
Revenue:		
— members' dues	884,738	883,296
Total revenue	<u>884,738</u>	<u>883,296</u>
Other income:		
— sundry income	18,705	467
— interest received	2,905	3,328
— distributions received on investments	(2,068)	38,702
— capitation fees	-	-
— donations	-	-
— levies	-	-
	<u>19,542</u>	<u>42,497</u>

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	2014 \$	2013 \$
NOTE 4: (LOSS)/PROFIT FOR YEAR		
(Loss)/profit for year before income tax expense has been determined after:		
Expenses:		
Affiliation, capitation fees, compulsory levies and commissions		
Affiliation fees:		
- Australian Labour Party	-	10,831
- Levies	-	-
Trade and Labour Councils:		
- Ballarat Trades Hall Council	937	750
- Bendigo Trades Hall Council	90	90
- Geelong Trades Hall Council	308	303
- Miscellaneous	1,725	1,194
- Victorian Trades Hall Council	2,290	11,430
- Victorian Trades Hall Council Levy*	-	598
Capitation fees:		
- CEPU Divisional Conference	198,336	205,344
- CEPU National Council	2,100	-
	<u>205,786</u>	<u>230,540</u>
* The Victorian Trades Hall Council levy in the prior year was to support the progress of women and youth in line with the Trade Union's movement and policies.		
Campaign fees**	<u>236</u>	<u>538</u>
** The campaign fees are in regards to the Union's contributions to the Victorian Trades Hall Council.		
Depreciation expense		
Plant and equipment	<u>6,963</u>	<u>6,247</u>
Employee benefits expense:		
Salaries and allowances		
- elected officials	183,576	154,672
- employees	192,495	211,940
Superannuation contributions		
- elected officials	27,640	25,721
- employees	23,524	22,520
- insurance	1,466	1,369
Provision for annual leave		
- elected officials	10,508	11,892
- employees	6,302	6,712
Provision for long service leave		
- elected officials	6,307	6,633
- employees	17,793	6,295
Provision for separation and redundancies		
- elected officials	-	-
- employees	-	-

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	2014 \$	2013 \$
NOTE 4: (LOSS)/PROFIT FOR YEAR continued		
Employee benefits expense continued:		
Other		
- fringe benefit tax	1,617	2,980
- workcover	2,624	1,627
- payroll tax	20,183	21,634
- reimbursement	-	1,600
	<u>494,035</u>	<u>475,595</u>
Included in administration and other expenses:		
Conference and meeting expenses:		
- Council, committee, panels & other bodies	2,036	3,091
- Fees/allowances	-	-
Grants & donations:		
- Grants	-	-
- Donations - KMU	-	4,000
Remuneration of auditor		
- audit	11,950	11,600
- non-audit services	3,600	3,550
Penalties - via RO Act or RO Regulations	-	-
Legal Fees		
- litigation	-	-
- other legal matters	44,094	36,324
Consideration to employers for payroll deductions	-	-

NOTE 5: CASH AND CASH EQUIVALENTS

Cash on hand	-	1,100
Cash at bank		
- General account	119,863	76,094
- Business on line saver account	33,743	121,315
- Term Deposit	24,678	23,685
- Welfare fund	92	73
- Cash management account	60,517	15,955
	<u>238,893</u>	<u>238,222</u>

The effective interest rate on short-term bank deposits was 3.75% (2013: 4.50%); these deposits have an average maturity of 365 days.

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**NOTES TO THE FINANCIAL STATEMENTS
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	2014 \$	2013 \$
NOTE 6: TRADE AND OTHER RECEIVABLES		
CURRENT		
Trade receivables	4,762	10,924
Members' dues in arrears	25,720	25,177
Provision for impairment	(13,752)	(14,889)
	<u>16,730</u>	<u>21,212</u>
Other receivables:		
Loan to Telecom Subcontractors Association	-	10,417
Sundry debtors	985	17,934
Provision for impairment	-	(10,417)
	<u>985</u>	<u>17,934</u>
Total current trade and other receivables	<u>17,715</u>	<u>39,146</u>
Amounts included in the above trade receivables are amounts receivable from:		
Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia, Communications Division, Divisional Conference	<u>4,762</u>	<u>10,924</u>

a. Provision for impairment of receivables

Receivables are assessed for recoverability and a provision for impairment is recognised when there is objective evidence that an individual trade receivable is impaired. These amounts have been included in other expense items.

Movement in the provision for impairment of receivables is as follows:

	\$
Provision for impairment as at 31 March 2012	67,733
- Charge for the year	14,889
- Written off	<u>(57,316)</u>
Provision for impairment as at 31 March 2013	25,306
- Written back for the year	(1,513)
- Written off	<u>(10,041)</u>
Provision for impairment as at 31 March 2014	<u>13,752</u>

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2014 **2013**
\$ **\$**

NOTE 6: TRADE AND OTHER RECEIVABLES continued

Credit risk

The entity has no significant concentration of credit risk with respect to any single counterparty or entity of counterparties other than those receivables specifically provided for and mentioned within Note 6. The main source of credit risk to the entity is considered to relate to the class of assets described as "trade and other receivables".

The following table details the entity and other receivables exposed to credit risk (prior to collateral and other credit enhancements) with ageing analysis and impairment provided for thereon. Amounts are considered as "past due" when the debt has not been settled within the terms and conditions agreed between the entity and the customer or counterparty to the transaction. Receivables that are past due are assessed for impairment by ascertaining solvency of the debtors and are provided for where there are specific circumstances indicating that the debt may not be fully repaid to the entity.

The balances of receivables that remain within initial trade terms (as detailed in the table) are considered to be of high credit quality.

	Gross Amount	Past Due and Impaired		Past Due but Not Impaired (Days Overdue)			Within Initial Trade Terms
	\$	\$	<30	31-60	61-90	>90	\$
2014							
Trade receivables	30,482	13,752	2,884	2,826	3,569	2,689	4,762
Other receivables	985	-	-	-	-	-	985
Total	31,467	13,752	2,884	2,826	3,569	2,689	5,747
2013							
Trade receivables	36,101	14,889	-	1,603	3,561	5,124	10,924
Other receivables	28,351	10,417	-	-	-	-	17,934
Total	64,452	25,306	-	1,603	3,561	5,124	28,858

b. Collateral pledged

No collateral is held over trade and other receivables.

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	2014	2013
	\$	\$
NOTE 7: OTHER ASSETS		
CURRENT		
Prepayments	<u>6,427</u>	<u>8,201</u>
NOTE 8: FINANCIAL ASSETS		
Unlisted investments at cost:		
3CR	500	500
International Bookshop Co-Op	<u>100</u>	<u>100</u>
	<u>600</u>	<u>600</u>
Available for sale financial assets:		
Listed investments:		
– Shares in Telstra at cost	746	746
– Investment in managed funds at fair value	<u>623,740</u>	<u>589,316</u>
	<u>624,486</u>	<u>590,062</u>
Total Financial Assets	<u>625,086</u>	<u>590,662</u>
Amounts realisable within one year	625,086	200,000
Amounts not realisable within one year	<u>-</u>	<u>390,662</u>
Total Financial Assets	<u>625,086</u>	<u>590,662</u>

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	2014 \$	2013 \$
NOTE 9: PROPERTY, PLANT AND EQUIPMENT		
Office furniture and equipment		
At cost	86,153	93,821
Less: Accumulated depreciation	<u>(74,137)</u>	<u>(79,879)</u>
Total office furniture and equipment	<u>12,016</u>	<u>13,942</u>
Motor Vehicles:		
At cost	11,716	11,716
Less: Accumulated depreciation	<u>(8,751)</u>	<u>(8,128)</u>
Total motor vehicles	<u>2,965</u>	<u>3,588</u>
Leasehold Improvements:		
At cost	8,950	-
Less: Accumulated depreciation	<u>(1,012)</u>	<u>-</u>
Total leasehold improvements	<u>7,938</u>	<u>-</u>
Total property, plant and equipment	<u>22,919</u>	<u>17,530</u>

a. Movements in carrying amounts

Movement in the carrying amounts for each class of property, plant and equipment between the beginning and the end of the current financial year.

	Office Furniture and Equipment \$	Motor Vehicles \$	Leasehold improve- ments \$	Total \$
Balance at 1 April 2012	14,582	4,378	-	18,960
Additions	2,941	-	-	2,941
Disposals – written-down value	(164)	-	-	(164)
Depreciation expense	<u>(3,417)</u>	<u>(790)</u>	<u>-</u>	<u>(4,207)</u>
Carrying amount at 31 March 2013	13,942	3,588	-	17,530
Additions	1,236	-	8,950	10,186
Disposals – written-down value	(459)	-	-	(459)
Depreciation expense	<u>(2,703)</u>	<u>(623)</u>	<u>(1,012)</u>	<u>(4,338)</u>
Carrying amount at 31 March 2014	<u>12,016</u>	<u>2,965</u>	<u>7,938</u>	<u>22,919</u>

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	2014 \$	2013 \$
NOTE 10: INTANGIBLE ASSETS		
Website costs		
At cost	9,540	9,540
Accumulated depreciation	(4,665)	(2,040)
Total website costs	4,875	7,500
NOTE 11: TRADE AND OTHER PAYABLES		
CURRENT		
Trade payables - other	26,731	37,061
Trade payables – legal costs	9,822	8,803
Other payables	4,597	7,811
Payroll deductions of membership subscriptions payables	-	-
Members' dues paid in advance	51,325	43,059
Owing to CEPU Divisional Conference	67,384	62,815
	159,859	159,549
NOTE 12: PROVISIONS		
Analysis of Total Provisions		
Employee entitlements		
Provision for annual leave		
– elected officials	53,290	42,782
– employees	61,889	55,587
	115,179	98,369
Provision for long service leave		
– elected officials	60,571	54,264
– employees	73,617	55,824
	134,188	110,088
Provision for separation and redundancies		
– elected officials	-	-
– employees	-	-
	-	-
Provision for other employee benefits		
– elected officials	-	-
– employees	-	-
	-	-
Total employee entitlements	249,367	208,457

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2014**

NOTE 12: PROVISIONS continued

	Provision for annual leave	Provision for long service leave	Total
	\$	\$	\$
Opening balance at 1 April 2013	98,369	110,088	208,457
Additional provisions raised during the year	39,574	24,100	63,674
Amounts used	(22,764)	-	(22,764)
Balance at 31 March 2014	115,179	134,188	249,367

	2014 \$	2013 \$
Analysis of total provisions		
Current	249,367	208,457
Non-current	-	-
	249,367	208,457

Provision for Employee Benefits

Provision for employee benefits represents amounts accrued for annual leave and long service leave.

The current portion for this provision includes the total amount accrued for annual leave and long service leave that have vested due to employees having completed the required period of service. Based on past experience, the entity does not expect the full amount of annual or long service leave balances classified as current liabilities to be settled within the next 12 months. However, these amounts must be classified as current liabilities since the entity does not have an unconditional right to defer the settlement of these amounts in the event of employees wish to use their leave entitlement.

In calculating the present value of future cash flows in respect of long service leave, the probability of long service leave being taken is based on historical data. The measurement and recognition criteria relating to employee benefits have been discussed in Note 1(g).

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	2014 \$	2013 \$
NOTE 13: CASH FLOW INFORMATION		
Reconciliation of cash flow from operations with (loss)/profit after income tax:		
(Loss)/profit after income tax	(39,874)	6,106
Non-cash items:		
– depreciation	6,963	6,247
– bad and doubtful debts	(1,513)	(42,427)
– fixed assets written off	459	164
– gain on disposal of investments	(1,467)	(25,518)
Changes in assets and liabilities:		
– (Increase)/decrease in members' dues in arrears	(543)	32,843
– decrease/(Increase) in sundry debtors	23,111	(14,042)
– decrease in loan to Telecom Subcontractors Association	376	-
– decrease/(Increase) in prepayments	1,774	(2,783)
– Increase/(decrease) in members' dues in advance	8,266	(19,925)
– (decrease)/Increase in sundry creditors	(12,525)	3,157
– Increase in amount owing to CEPU Divisional Conference	4,569	27,138
– Increase in employee benefits	40,910	31,531
Cash flows used by operations	<u>30,506</u>	<u>2,491</u>

- i) The entity has no credit stand-by or financing facilities.
- ii) There were no non-cash financing or investing activities during the period.

NOTE 14: EVENTS AFTER THE REPORTING PERIOD

There are no events subsequent to the reporting date of this report which will have a material effect on the financial report for the year ended 31 March 2014.

However, the committee of management has deemed that the following events are to be disclosed in this note for information purposes:

a. Claim of Telstra Enterprise Bargaining Agreement (TEBA) expenses paid on behalf of CEPU Divisional Conference

Between financial years ended 31 March 2009 and 31 March 2011 a total of \$591,386 was paid by the Union on behalf of the CEPU Divisional Conference for expenses incurred in regards to the TEBA. As at the reporting date of this report, the committee of management of the Union are still in discussion with the CEPU Divisional Conference as to how the event is to be resolved. A claim has been officially made by the Union in May 2014. However, as the Union is unable to ascertain the outcome the claim, the financial statements as at 31 March 2014 do not reflect the claim as an asset or income.

b. Claim of legal expenses paid on behalf of CEPU Divisional Conference

Between the period of May 2012 and March 2014, a total of \$87,287 of legal fees was paid by the Union on behalf of the CEPU Divisional Conference. A claim has been officially made by the Union in April 2014. However, as the outcome of the claim cannot be ascertained, the financial statements as at 31 March 2014 do not reflect the claim as an asset or income.

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2014**

NOTE 15: SEGMENT REPORTING

The Union operates predominantly in the communications, electrical, electronic, energy, information, postal and plumbing sectors in Victoria, Australia.

**NOTE 16: KEY MANAGEMENT PERSONNEL COMPENSATION AND RELATED PARTY
TRANSACTIONS**

The names of committee of management of the entity who have held office during the financial year are:

Name	
Paul Lightfoot	Branch President
Kelvin Welbourn	Branch Vice-President
Leonard Cooper	Branch Secretary (Resigned 15 August 2014)
Christopher John Ellery	Branch Secretary (Appointed 15 August 2014)
Christopher John Ellery	Branch Assistant Secretary (Resigned 15 August 2014)
Roger Bland	Committee of Management Technical Division
Darren Evans	Committee of Management Technical Division
Neil Johnson	Committee of Management Technical Division
Ian McCallum	Committee of Management Technical Division
Robert Parker	Committee of Management Technical Division
Susan Riley	Committee of Management Technical Division
Mihi Shaw	Committee of Management Technical Division
Alvan Shotade	Committee of Management Technical Division
David Smithwick	Committee of Management Technical Division
Maureen Parker	Committee of Management Operator Division

- a. The aggregate amount of remuneration paid to elected officials during the financial year for salaries was \$183,576 (2013: \$154,672).

	2014	2013
	\$	\$
The breakdown of remuneration paid to elected officials was as follows:		
Leonard Cooper - Branch Secretary	92,913	104,731
Christopher John Ellery - Branch Assistant Secretary	90,663	49,941
	<u>183,576</u>	<u>154,672</u>

The aggregate amount paid during the financial year to a superannuation plan in connection with the retirement of elected officials was \$27,640 (2013: \$25,721).

The breakdown of amounts paid to a superannuation plan in connection with the retirement of elected officials was as follows:

Leonard Cooper - Branch Secretary	12,901	17,514
Christopher John Ellery - Branch Assistant Secretary	14,739	8,207
	<u>27,640</u>	<u>25,721</u>

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**NOTE 16: KEY MANAGEMENT PERSONNEL COMPENSATION AND RELATED PARTY
TRANSACTIONS continued**

- b. The aggregate amount of remuneration paid to other persons on the Committee of Management was as follows: -
- salaries and allowances \$69,928 (2013: \$66,854)*
 - superannuation \$8,406 (2013: \$5,819)*
 - loss of wages \$Nil (2013: \$Nil)

* Remuneration was paid or payable to Susan Riley - Committee of Management Technical Division.

- c. No officer has received any remuneration because the officer is a member of a board or hold that position only because of their position as an officer or because they were nominated for the position on the board by the organisation/branch/peak council.

- d. Sue Riley received honorarium fees of \$1,500 (2013: \$Nil) from the CEPU Divisional Conference for her position as the Vice President of the CEPU Divisional Conference. No other officer has received any remuneration from a related party to the organisation/branch in connection with the performance of the officer's duties.

- e. No officer has any material personal interest in a matter that the officer or a relative of the officer has or acquires that relates to the affairs of the organisation/branch.

- f. Apart from the above, there were no other transactions between the officers of the entity other than those relating to their membership of the entity and reimbursement by the entity in respect of expenses incurred by them in the performance of their duties. Such transactions have been on conditions no more favourable than those which it is reasonable to expect would have been adopted by parties at arm's length.

	2014 \$	2013 \$
Transactions with related parties		
Capitation fees paid to:		
- CEPU Divisional Conference	198,336	205,344
- CEPU National Council	<u>2,100</u>	<u>-</u>
	<u>200,436</u>	<u>205,344</u>
Payroll tax expense reimbursed to:		
- CEPU Divisional Conference	<u>20,183</u>	<u>21,634</u>
* Printing & Stationery expense reimbursed to:		
- CEPU Divisional Conference	<u>-</u>	<u>11,894</u>
** Insurance expense paid to:		
- CEPU Divisional Conference	<u>1,069</u>	<u>10,173</u>

* Printing and stationery expenses were incurred for the divisional journal.

** Insurance expenses were in regards to members' journey cover.

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2014**

	2014	2013
	\$	\$

NOTE 17: ECONOMIC DEPENDENCE

The principle source of income for the entity is membership fees. The entity is economically dependent upon the membership levels and fees.

NOTE 18: LEASING COMMITMENTS

Operating Lease Commitments

Non-cancellable operating leases
contracted for but not capitalised in the
financial statements

– not later than 12 months	14,640	19,599
– later than 12 months but not later than five years	31,525	46,640
	46,165	66,239

NOTE 19: FINANCIAL RISK MANAGEMENT

The entity's financial instruments consist mainly of deposits with banks, short-term investments, and accounts receivable and payable.

The totals for each category of financial instruments, measured in accordance with AASB 139 as detailed in the accounting policies to these financial statements, are as follows:

Financial assets

Cash and cash equivalents	238,893	238,222
Loans and receivables	17,715	39,146
Available-for-sale financial assets:		
– at fair value:	624,486	590,062
Unlisted investments	600	600

Total financial assets	881,694	868,030
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Financial liabilities

Financial liabilities at amortised cost:		
– trade and other payables	159,859	159,549

Total financial liabilities	159,859	159,549
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**NOTES TO THE FINANCIAL STATEMENTS
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NOTE 19: FINANCIAL RISK MANAGEMENT continued

Financial Risk Management Policies

The committee of management's overall risk management strategy seeks to assist the entity in meeting its financial targets, while minimising potential adverse effects on financial performance. Risk management policies are approved and reviewed by the committee of management on a regular basis. These include the credit risk policies and future cash flow requirements.

The main purpose of non-derivative financial instruments is to raise finance for company operations. The company does not have any derivative instruments at 31 March 2014.

The committee meets on a regular basis to analyse financial risk exposure and to evaluate treasury management strategies in the context of the most recent economic conditions and forecasts. The committee of management's overall risk management strategy seeks to assist the entity in meeting its financial targets, while minimising potential adverse effects on financial performance.

The committee operates under policies approved by the committee of management. Risk management policies are approved and reviewed by the committee of management on a regular basis. These include credit risk policies and future cash flow requirements.

Specific Financial Risk Exposures and Management

The main risks the entity is exposed to through its financial instruments are credit risk, liquidity risk, and market risk relating to interest rate risk and other price risk.

There have been no substantive changes in the types of risks the entity is exposed to, how these risks arise, or the committee of management's objectives, policies and processes for managing or measuring the risks from the previous period.

a. Credit risk

Exposure to credit risk relating to financial assets arises from the potential non-performance by counterparties of contract obligations that could lead to a financial loss to the entity.

Credit risk is managed through maintaining procedures (such as the utilisation of systems for the approval, granting and removal of credit limits, regular monitoring of exposure against such limits and monitoring of the financial stability of significant customers and counterparties) ensuring, to the extent possible, that members and counterparties to transactions are of sound credit worthiness.

Risk is also minimised through investing surplus funds in financial institutions that maintain a high credit rating or in entities that the committee has otherwise cleared as being financially sound.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2014

NOTE 19: FINANCIAL RISK MANAGEMENT continued

a. Credit risk continued

Credit risk exposures

The maximum exposure to credit risk by class of recognised financial assets at the end of the reporting period is equivalent to the carrying value and classification of those financial assets (net of any provisions) as presented in the statement of financial position.

There is no collateral held by the entity securing trade and other receivables.

The entity has no significant concentrations of credit risk with any single counterparty or entity of counterparties. Details with respect to credit risk of trade and other receivables are provided in Note 6.

Trade and other receivables that are neither past due nor impaired are considered to be of high credit quality. Aggregates of such amounts are detailed at Note 6.

b. Liquidity risk

Liquidity risk arises from the possibility that the entity might encounter difficulty in settling its debts or otherwise meeting its obligations related to financial liabilities. The entity manages this risk through the following mechanisms:

- preparing forward-looking cash flow analyses in relation to its operational and investing activities;
- obtaining funding from a variety of sources but mainly from members' funds;
- managing credit risk related to financial assets;
- only investing surplus cash with major financial institutions; and
- actively managing potential bad debt risk.

Cash flows realised from financial assets reflect management's expectation as to the timing of realisation. Actual timing may therefore differ from that disclosed. The timings of cash flows presented in the table to settle financial liabilities reflect the earliest contractual settlement dates and do not reflect management's expectations that banking facilities will be rolled forward.

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**NOTES TO THE FINANCIAL STATEMENTS
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NOTE 19: FINANCIAL RISK MANAGEMENT continued

b. Liquidity risk continued

	Within 1 Year \$	1 to 5 Years \$	Over 5 Years \$	Total \$
2014				
Financial Assets				
Cash and cash equivalents	238,893	-	-	238,893
Receivables	17,715	-	-	17,715
Other investments	625,086	-	-	625,086
Total anticipated inflows	<u>881,694</u>	<u>-</u>	<u>-</u>	<u>881,694</u>
Financial Liabilities				
Trade and other payables	159,859	-	-	159,859
Total expected outflows	<u>159,859</u>	<u>-</u>	<u>-</u>	<u>159,859</u>
Net inflow on financial instruments	<u>721,835</u>	<u>-</u>	<u>-</u>	<u>721,835</u>
2013				
Financial Assets				
Cash and cash equivalents	238,222	-	-	238,222
Receivables	39,146	-	-	39,146
Other investments	200,000	390,662	-	590,662
Total anticipated inflows	<u>477,368</u>	<u>390,662</u>	<u>-</u>	<u>868,030</u>
Financial Liabilities				
Trade and other payables	159,549	-	-	159,549
Total expected outflows	<u>159,549</u>	<u>-</u>	<u>-</u>	<u>159,549</u>
Net inflow on financial instruments	<u>317,819</u>	<u>390,662</u>	<u>-</u>	<u>708,481</u>

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2014**

NOTE 19: FINANCIAL RISK MANAGEMENT continued

c. Market risk

(i) Interest rate risk

Exposure to interest rate risk arises on financial assets and financial liabilities recognised at the end of the reporting period whereby a future change in interest rates will affect future cash flows.

(ii) Price risk

Price risk relates to the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices of securities held.

Sensitivity analysis

The following table illustrates sensitivities to the entity's exposures to changes in interest rates and equity prices. The table indicates the impact on how profit and equity values reported at the end of the reporting period would have been affected by changes in the relevant risk variable that management considers to be reasonably possible.

These sensitivities also assume that the movement in a particular variable is independent of other variables.

	Profit/loss \$
Year ended 31 March 2014	
+/-2% in interest rates basis points	<u>4,778</u>
Year ended 31 March 2013	
+/-2% in interest rates basis points	<u>4,764</u>

There have been no changes in any of the assumptions used to prepare the above sensitivity analysis from the prior year.

Fair Values

Fair value estimation

The fair values of financial assets and financial liabilities are as presented in the statement of financial position. Fair value is the amount at which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties in an arm's length transaction.

Where possible, valuation information used to calculate fair value is extracted from the market, with more reliable information available from markets that are actively traded. In this regard, fair values for listed securities are obtained from quoted market bid prices. Where securities are unlisted and no market quotes are available, fair value is obtained using discounted cash flow analysis and other valuation techniques commonly used by market participants.

There is no variance between the fair value and carrying value at the year end.

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2014**

NOTE 20: PRIOR FINANCIAL YEAR RECLASSIFICATION

Loan balances consisting of loans from the General Fund to the Welfare Fund and from the Special Fund to the General fund were presented in the prior year statement of financial position as both assets and liabilities. A decision has been made in the current financial year to remove the amounts from the statement of financial position as the information is already presented in the statement of changes in equity.

The effect of the prior period reclassification on the statement of financial position is shown below:

Statement of Financial Position

	2013 Financials as previously stated	Prior period reclassification	2013 Financials restated
Current assets			
Loans	247,412	(247,412)	-
Other current assets	485,569	-	485,569
Total current assets	<u>732,981</u>		<u>485,569</u>
Non-current assets			
Total non-current assets	415,692	-	415,692
TOTAL ASSETS	<u>1,148,673</u>		<u>901,261</u>
Current liabilities			
Loans	247,412	(247,412)	-
Other current liabilities	368,006	-	368,006
Total current liabilities	<u>615,418</u>		<u>368,006</u>
TOTAL LIABILITIES	<u>615,418</u>		<u>368,006</u>
NET ASSETS	<u>533,255</u>		<u>533,255</u>
TOTAL EQUITY	<u>533,255</u>		<u>533,255</u>

NOTE 21: ENTITY DETAILS

The registered office and principal place of business of the entity is:
Building 2, Level 3, Trades Hall,
2 Lygon Street,
Carlton South
VIC 3053

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COMMITTEE OF MANAGEMENT STATEMENT

On 15 September 2014, the Committee of Management of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia, Communications division, Telecommunications and Services Branch (Victoria) ("Union/Reporting Unit") passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the financial year ended 31 March 2014:

The Committee of Management declares in relation to the GPFR that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the General Manager of the Fair Work Commission;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year to which the GPFR relates and since the end of that year:
 - (i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RO Act; and
 - (iv) where the organisation consists of 2 or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation; and
 - (v) where the information has been sought in any request by a member of the reporting unit or the General Manager duly made under section 272 of the RO Act, that information has been provided to the member or the General Manager; and
 - (vi) where any order for inspection of financial records has been made by the Fair Work Commission under section 273 of the RO Act, there has been compliance

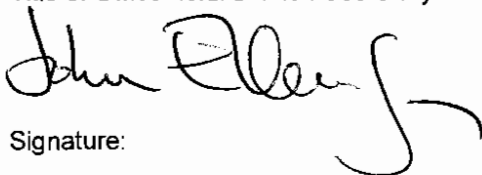
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**COMMITTEE OF MANAGEMENT STATEMENT
continued**

- (f) where the reporting unit has undertaken recovery of wages activity:
- (i) the financial report on recovery of wages activity has been fairly and accurately prepared in accordance with the requirements of the reporting guidelines of the General Manager; and
 - (ii) the committee of management instructed the auditor to include in the scope of the audit required under subsection 257(1) of the RO Act all recovery of wages activity by the reporting unit in which revenues had been derived for the financial year in respect of such activity; and
 - (iii) no fees or reimbursements of expenses in relation to recovery of wages activity or donations or other contributions were deducted from moneys recovered from employers on behalf of workers other than reported in the financial report on recovery of wages activity and the notes to the financial statements; and
 - (iv) that prior to engaging in any recovery of wages activity, the organisation has disclosed to members by way of a written policy all fees to be charged or reimbursement of expenses required for recovery of wages activity, and any likely request for donations or other contributions in acting for a worker in recovery of wages activity; and
 - (v) no fees or reimbursements of expenses in relation to recovery of wages activity or donations or other contributions were deducted from monies recovered from employers on behalf of workers until distributions of recovered money were made to the workers.
- (g) that the members receive a copy of the concise financial report.

Signed in accordance with a resolution of the Committee of Management dated 15 September 2014:

For Committee of Management: Christopher Ellery
Title of Office held: Branch Secretary


Signature:

Dated: 15 September 2014

Melbourne

**INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING &
ALLIED SERVICES UNION OF AUSTRALIAN, COMMUNICATIONS DIVISION, TELECOMMUNICATIONS
& SERVICES BRANCH (VICTORIA)**

Report on the Financial Report

We have audited the accompanying financial report of Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing & Allied Services Union of Australian, Communications Division, Telecommunications & Services Branch (Victoria), which comprises the statement of financial position as at 31 March 2014, the statement of profit or loss and other comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory notes and the committee of management's declaration of the entity for the financial year.

Committee of Management's Responsibility for the Financial Report

The entity's committee of management is responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the Fair Work (Registered Organisations) Act 2009 and for such internal control as the committee of management determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error. In Note 1, the committee of management also state, in accordance with Accounting Standard AASB 101: Presentation of Financial Statements that the financial statements comply with International Financial Reporting Standards (IFRS).

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee of management, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Australian professional ethical pronouncements.

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TO THE MEMBERS OF
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SERVICES BRANCH (VICTORIA) CONTINUED**

Auditor's Opinion

In our opinion the general purpose financial report of the entity:

- a.
 - (i) presented fairly the entity's financial report for the year ended 31 March 2014 in accordance with the provisions of the Fair Work (Registered Organisations) Act 2009, other requirements imposed by these Reporting Guidelines or Part 3 of Chapter 8 of the Act; and
 - (ii) complied with the Australian Accounting Standards (including Australian Accounting Interpretations) and the International Financial Reporting Standards as disclosed in Note 1.
 - (iii) indicates that management's use of the going concern basis of accounting in preparation of the financial statements is appropriate.
- b. properly and fairly report all information in relation to recovery of wages activity required by the reporting guidelines of Fair Work Commission including:
 - (i) any fees charged to or reimbursements of expenses claimed from, members and others for recovery of wages activity; and
 - (ii) any donations or other contributions deducted from recovered money

MSI Ragg Weir

MSI RAGG WEIR
Chartered Accountants

L.S. Wong

L.S. WONG

Partner

Approved Auditor and Member of the Institute of Chartered Accountants in Australia and
Current holder of a current public practice certificate

Melbourne: 15 September 2014

COMPILATION REPORT
TO THE COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)

Scope

We have compiled the accompanying special purpose financial statements of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia, Communications division, Telecommunications and Services Branch (Victoria) which comprises the attached detailed income and expenditure statement for the year ended 31 March 2014 as set out on pages 47 to 48. The specific purposes for which the special purpose financial statements have been prepared is to provide information relating to the performance of the entity that satisfies the information needs of the committee of management.

The Responsibility of the Committee of Management


The committee of management is solely responsible for the information contained in the special purpose financial statement and has determined that the basis of accounting adopted is appropriate to meet the needs of the committee of management.

Our Responsibility

On the basis of information provided by the committee of management we have compiled the accompanying special purpose financial statement in accordance with the basis of accounting and APES 315: Compilation of Financial Information.

Our procedures use accounting expertise to collect, classify and summarise the financial information which the committee provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The special purpose financial statement was compiled exclusively for the benefit of the committee of management. We do not accept responsibility to any other person for the contents of the special purpose financial report.


MSI RAGG WEIR
Chartered Accountants

Melbourne: 15 September 2014

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)
ABN 13 511 341 559**

**DETAILED INCOME AND EXPENDITURE STATEMENT
FOR THE YEAR ENDED 31 MARCH 2014**

	2014 \$	2013 \$
INCOME		
Members' dues	884,738	883,296
Interest received	2,905	3,328
Sundry income	18,705	467
Distributions received on investments	(2,068)	38,702
TOTAL INCOME	<u>904,280</u>	<u>925,793</u>
EXPENDITURE		
Administration expense:		
Accounting and audit fees	15,550	15,150
Bank Charges	11,884	10,587
Car Hire & Fares	1,823	1,899
Commission paid	619	639
Debt Collection	735	5,760
Donations	-	4,000
General expenses	5,683	3,053
Insurance	9,530	16,021
Laptops	(810)	-
Leasing charges	18,883	15,305
Legal Fees	44,094	36,324
Light, Power & Cleaning	2,760	1,740
Loss on fixed asset written off	459	164
Meeting expenses	2,036	3,091
Motor vehicle expenses	25,694	21,107
Postage	3,607	7,412
Printing and stationery	10,785	26,616
Recruitment assist/services	7,847	10,045
Repairs and maintenance	11,079	15,074
Staff amenities	1,387	1,688
Telephone and fax	43,036	51,855
Training and education	164	835
Telecom Contractors Association	-	257
	<u>216,845</u>	<u>248,622</u>
Affiliation, capitation fees and levies:		
- Australian Labour Party	-	10,831
Trades and Labour Councils:		
- Ballarat Trades Hall Council	937	750
- Bendigo Trades Hall Council	90	90
- Geelong Trades Hall Council	308	303
- Miscellaneous	1,725	1,194
- Victorian Trades Hall Council	2,290	11,430
- Victorian Trades Hall Council levy	-	598

This statement should be read in conjunction with the attached compilation report on page 46

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)
ABN 13 511 341 559**

**DETAILED INCOME AND EXPENDITURE STATEMENT
FOR THE YEAR ENDED 31 MARCH 2014**

	2014 \$	2013 \$
EXPENDITURE continued		
Affiliation, capitation fees and levies continued:		
Capitation fees:		
- CEPU Divisional Conference	198,336	205,344
- CEPU National Council	<u>2,100</u>	<u>-</u>
	<u>205,786</u>	<u>230,540</u>
Provision for impairment of receivables	<u>(1,513)</u>	<u>(42,427)</u>
Campaign fees	<u>236</u>	<u>538</u>
Depreciation	<u>6,963</u>	<u>6,247</u>
Employee benefits expense:		
Salaries and allowances		
- elected officials	183,576	154,672
- employees	192,495	211,940
Superannuation contributions		
- elected officials	27,640	25,721
- employees	23,524	22,520
- insurance	1,466	1,369
Provision for annual leave		
- elected officials	10,508	11,892
- employees	6,302	6,712
Provision for long service leave		
- elected officials	6,307	6,633
- employees	17,793	6,294
Other		
- fringe benefit tax	1,617	2,980
- payroll tax	20,183	21,634
- reimbursement	-	1,600
- workcover	<u>2,624</u>	<u>1,628</u>
	<u>494,035</u>	<u>475,595</u>
Occupancy expense:		
Office rental	<u>18,870</u>	<u>18,870</u>
Other expenses:		
Computer consultant	<u>4,399</u>	<u>7,220</u>
Gain on disposal of investments	<u>(1,467)</u>	<u>(25,518)</u>
Total Operating Expenditure	<u>944,154</u>	<u>919,687</u>
Net (loss)/profit for the year	<u>(39,874)</u>	<u>6,106</u>
Other comprehensive income/(loss)	<u>13,308</u>	<u>(635)</u>
TOTAL COMPREHENSIVE (LOSS)/INCOME	<u>(26,566)</u>	<u>5,471</u>

This statement should be read in conjunction with the attached compilation report on page 46

Ref: VB 14/136
12 August 2014

Industrial Registrar
Terrace Towers
80 William St
East Sydney NSW 2011



**Re: Lodgement of Financial Statements and Accounts – Victorian
Telecommunications and Services Branch – for year ending 31 March 2014**

The Annual General Purpose Finance Report year ended March 2014, was initially endorsed at the Committee of Management meeting of Wednesday 7th July 2014:

Following that meeting the concise report was circulated to members on the 8th July 2014.

The full report was presented to the Annual General Meeting on 30th July 2014 and subsequently endorsed in accordance with section 266 of the Fair Work (Registered Organisations) Act 2009.

Please find attached the Certificate of Secretary (s.268 designated officer).

Yours faithfully

LEN COOPER
Branch Secretary
M. 0438 389 302
E. lencoop@iinet.net.au

Attached: Concise Financial Report 2014 (SLD 14/112)
Financial Report 2014 (SLD 14/113)

CERTIFICATE OF SECRETARY

s.268 Fair Work (Registered Organisations) Act 2009

I Leonard Cooper being the Branch Secretary of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union Of Australia, Communications Division, Telecommunications and Services Branch (Victoria) certify:

- that the documents lodged herewith are copies of the Full Report and Concise Report, referred to in s.268 of the *Fair Work (Registered Organisations) Act 2009*; and
- that the Concise Report was provided to members on 8th July 2014 and
- that the full report was presented to the Annual General Meeting of Members of the reporting unit on 30th July 2014 in accordance with section 266 of the *Fair Work (Registered Organisations) Act 2009*.

Signature:



Name: **LEONARD COOPER**

Title: **Secretary
Communication Workers Union
Telecommunication & Services Branch
Victoria**

Date: 12 August 2014

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC,
ENERGY, INFORMATION, POSTAL, PLUMBING
AND ALLIED SERVICES UNION OF AUSTRALIA,
COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES
BRANCH (VICTORIA)**

ABN 13 511 341 559

**CONCISE FINANCIAL REPORT
FOR THE YEAR ENDED 31 MARCH 2014**

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)**

ABN 13 511 341 559

The concise financial report is an extract of the full financial report for the year ended 31 March 2014.

The financial statements, specific disclosure and other information included in the concise financial report are derived from and are consistent with the full financial report of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing & Allied Services Union of Australian, Communications Division, Telecommunications & Services Branch (Victoria).

The concise financial report cannot be expected to provide as detailed an understanding of the financial performance, financial position and financial and investing activities of Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing & Allied Services Union of Australian, Communications Division, Telecommunications & Services Branch (Victoria) as the full financial report.

The Union will provide a copy of the full financial report for the year ended 31 March 2014, free of charge to any member who requests it.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)**

ABN 13 511 341 559

OPERATING REPORT

In accordance with Section 254 of the Fair Work (Registered Organisations) Act 2009 ("Act") the Committee of Management present their Operating Report on Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia, Communications division, Telecommunications and Services Branch (Victoria) ("the Union"), and controlled entity, the relevant Reporting Unit for the financial year ended 31 March 2014.

Principal Activities

The principal activities of the Union during the financial year were to provide industrial and organising services to members of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia, Communications division, Telecommunications and Services Branch (Victoria), consistent with the objectives of the Union and particularly the objective of protecting and improving the interests of the members.

Operating Result

The results of the principal activities of the Union during the financial year was to further the interests of communications workers through improvements in wages and conditions, health and safety, legal rights and company compliance with Australian labour standards.

The operating loss of the Union for the financial year was \$39,874 (2013: \$6,106 profit). No provision for tax was necessary as the Union is exempt from income tax.

The other comprehensive income of the Union for the financial year was \$13,308 (2013: \$635 loss). The other comprehensive income was in regards to the revaluation of financial assets at the end of the financial year.

The total comprehensive loss of the Union for the financial year was \$26,566 (2013: \$ 5,471 income).

Significant change

There were no significant changes in the principal activities or financial affairs of the Union during the financial year.

Rights of Members

Pursuant to the Reporting Unit Rule 21 and Section 174 of the Fair Work (Registered Organisations) Act 2009, members have the right to resign from membership by providing written notice addressed to and delivered to the Secretary of the Reporting Unit.

A notice of resignation from membership of the Union takes effect:

- (a) where the member ceases to be eligible to become a member of the Union
 - (i) on the day on which the notice is received by the Union
 - (ii) on the day specified in the notice which is a day not earlier than the day when the member ceases to be eligible to become a member;whichever is the later, or
- (b) in any other case:
 - (i) at the end of two weeks after the notice is received by the Union, or
 - (ii) on the day specified in the noticewhichever is the later.

Superannuation Officeholders

No officer or member of the Union is:

- (a) is a trustee of a superannuation entity or an exempt public sector superannuation scheme; or
- (b) a director of a company that is a trustee of a superannuation entity or an exempt public sector superannuation scheme.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)
ABN 13 511 341 559**

OPERATING REPORT continued

Other Prescribed Information

In accordance with Regulation 159 of the Fair Work (Registered Organisations) Regulations 2009 ("Regulations"):

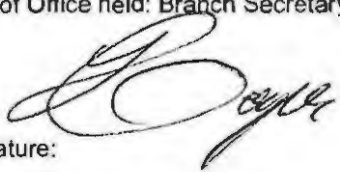
- (a) the number of persons that were, at the end of the financial year to which the report relates, recorded in the register of members for Section 230 of the Act and who are taken to be members of the Union under section 244 of the Act was 2,187 (2013: 2,156).
- (b) the number of persons who were, at the end of the financial year to which the report relates, employees of the Union, where the number of employees includes both full-time and part-time employees, measured on a full-time equivalent basis was 5.
- (c) the names of each person who have been a member of the Committee of Management of the Union at any time during the reporting period, and the period for which he or she held such a position were;

Name	
Paul Lightfoot	Branch President
Kelvin Welbourn	Branch Vice-President
Leonard Cooper	Branch Secretary
Christopher John Ellery	Branch Assistant Secretary
Roger Bland	Committee of Management Technical Division
Darren Evans	Committee of Management Technical Division
Neil Johnson	Committee of Management Technical Division
Ian McCallum	Committee of Management Technical Division
Robert Parker	Committee of Management Technical Division
Susan Riley	Committee of Management Technical Division
Mihi Shaw	Committee of Management Technical Division
Alvan Shotade	Committee of Management Technical Division
David Smithwick	Committee of Management Technical Division
Maureen Parker	Committee of Management Operator Division

Committee members have been in office since the start of the financial year to the date of this report unless otherwise stated.

Signed in accordance with a resolution of the Committee of Management.

For Committee of Management: Leonard Cooper
Title of Office held: Branch Secretary

Signature: 

Dated: 8 July 2014

Melbourne

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)**

ABN 13 511 341 559

**STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME
FOR THE YEAR ENDED 31 MARCH 2014**

	2014 \$	2013 \$
Revenue	884,738	883,296
Other income	19,542	42,497
Administration expense	(216,845)	(248,622)
Affiliation and capitation fees	(205,786)	(230,540)
Campaign fees	(236)	(538)
Depreciation and amortisation expense	(6,963)	(6,247)
Employee benefits expense	(494,035)	(475,595)
Gain on disposal of investments	1,467	25,518
Occupancy expense	(18,870)	(18,870)
Other expenses	(4,399)	(7,220)
Provision for impairment of receivables	1,513	42,427
(Loss)/profit before income tax expense	(39,874)	6,106
Income tax expense	-	-
Net (loss)/profit attributable to members	(39,874)	6,106
Other comprehensive income		
- revaluation of financial assets	13,308	(635)
Total other comprehensive income/(loss) for the year	13,308	(635)
Total comprehensive (loss)/income attributable to members	(26,566)	5,471

Discussion and Analysis of Statement of Comprehensive Income:

The total comprehensive loss for the year was \$26,566.

The operating result of the Union for the year was a net loss of \$39,874. The decrease in profit of \$45,980 from a profit of \$6,106 to a loss of \$39,874 can be attributed to the:

- i) decrease of other income, mainly distribution income from investments;
- ii) increase in employee benefits expenses;
- iii) decrease in gain on disposal of investments; and
- iv) decrease of gain on reversal of provision for impairment of receivables

These have been offset by a:

- i) decrease in administration expenses, mainly printing and stationery and telephone expenses
- ii) decrease in affiliation and capitation fees.

The accompanying notes form part of these financial statements.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)**

ABN 13 511 341 559

**STATEMENT OF FINANCIAL POSITION
AS AT MARCH 2014**

	2014 \$	2013 \$
CURRENT ASSETS		
Cash and cash equivalents	238,893	238,222
Trade and other receivables	17,715	39,146
Other assets	6,427	8,201
Financial assets	625,086	200,000
TOTAL CURRENT ASSETS	<u>888,121</u>	<u>485,569</u>
NON-CURRENT ASSETS		
Financial assets	-	390,662
Property, plant and equipment	22,919	17,530
Intangible assets	4,875	7,500
TOTAL NON-CURRENT ASSETS	<u>27,794</u>	<u>415,692</u>
TOTAL ASSETS	<u>915,915</u>	<u>901,261</u>
CURRENT LIABILITIES		
Trade and other payables	159,859	159,549
Provisions	249,367	208,457
TOTAL CURRENT LIABILITIES	<u>409,226</u>	<u>368,006</u>
TOTAL LIABILITIES	<u>409,226</u>	<u>368,006</u>
NET ASSETS	<u>506,689</u>	<u>533,255</u>
EQUITY		
Reserves	14,923	1,615
Retained earnings	491,766	531,640
TOTAL EQUITY	<u>506,689</u>	<u>533,255</u>

Discussion and Analysis of Statement of Financial Position

The changes in the Statement of Financial Position can be attributed to the operating result for the year.

The accompanying notes form part of these financial statements.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
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ABN 13 511 341 559

**STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 31 MARCH 2014**

	Retained earnings general fund \$	Retained earnings special fund \$	Retained earnings welfare fund \$	Financial assets \$	Total \$
Balance at 1 April 2012	428,877	171,998	(75,341)	2,250	527,784
Profit attributable to members	6,106	-	-	-	6,106
Other comprehensive loss	-	-	-	(635)	(635)
Balance at 31 March 2013	434,983	171,998	(75,341)	1,615	533,255
Loss attributable to members	(39,893)	-	19	-	(39,874)
Other comprehensive income	-	-	-	13,308	13,308
Balance at 31 March 2014	395,090	171,998	(75,322)	14,923	506,689

Discussion and Analysis of Statement of Changes in Equity

The changes in the Statement of Changes in Equity can be attributed to the operating result for the year.

The accompanying notes form part of these financial statements.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)**

ABN 13 511 341 559

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2014**

	2014 \$	2013 \$
CASH FLOWS FROM OPERATING ACTIVITIES		
Payments to suppliers and employees	(756,565)	(778,510)
Capitation fees:		
- CEPU Divisional Conference	(223,774)	(203,810)
- CEPU National Council	(2,310)	-
Payroll tax expense reimbursed to CEPU Divisional Conference	(3,005)	(21,634)
Printing expenses reimbursed to CEPU Divisional Conference	-	(13,182)
Insurance expense reimbursed to CEPU Divisional Conference	(11,138)	(3,407)
Interest received	3,200	3,328
Members' dues	988,638	984,592
Sundry income received	21,110	467
Investment distributions received	14,350	34,647
	<u>30,506</u>	<u>2,491</u>
Net cash provided by operating activities		
	<u>30,506</u>	<u>2,491</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of property, plant and equipment	(10,186)	(2,941)
Purchase of intangible assets	-	(9,540)
Purchase of investments	(165,036)	(5,347)
Proceeds from redemption of investments	145,387	118,178
	<u>(29,835)</u>	<u>100,350</u>
Net cash (used in)/provided by investing activities		
	<u>(29,835)</u>	<u>100,350</u>
Net increase in cash held	671	102,841
Cash at beginning of year	<u>238,222</u>	<u>135,381</u>
Cash at end of year	<u>238,893</u>	<u>238,222</u>

Discussion and Analysis of Statement of Cash Flows

The changes in the Statement of Cash Flows can be attributed to the operating result for the year.

The accompanying notes form part of these financial statements.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)**

ABN 13 511 341 559

**STATEMENT OF RECEIPTS AND PAYMENTS FOR RECOVERY OF WAGES ACTIVITY
CASH BASIS - FOR THE YEAR ENDED 31 MARCH 2014**

	2014 \$	2013 \$
Cash assets in respect of recovered money at beginning of year		
Receipts		
Amounts recovered from employers in respect of wages etc	-	-
Interest received on recovered money	-	-
Total receipts	-	-
Payments		
Deductions of amounts due in respect of membership for:-	-	-
- 12 months or less	-	-
- greater than 12 months	-	-
Deductions of donations or other contributions to accounts or funds of:-	-	-
- the reporting unit	-	-
- other entity	-	-
Deductions of fees or reimbursements of expenses	-	-
Payments to workers in respect of recovered money	-	-
Total payments	-	-
Cash assets in respect of recovered money at end of year	-	-

Discussion and Analysis of Statement of Receipts and Payments for Recovery of Wages Activity

The union did not collect any wages on behalf of members throughout the year ended 31 March 2014.

The accompanying notes form part of these financial statements.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)**

ABN 13 511 341 559

**NOTES TO THE CONCISE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2014**

NOTE 1: Statement of Significant Accounting Policies

The concise financial report is an extract of the full financial report for the year ended 31 March 2014. The concise financial report has been prepared in accordance with Accounting Standard AASB 1039: Concise Financial Reports and the Fair Work (Registered Organisations) Act 2009.

The financial statements, specific disclosure and other information included in the concise financial report are derived from and are consistent with the full financial report of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing & Allied Services Union of Australian, Communications Division, Telecommunications & Services Branch (Victoria). The concise financial report cannot be expected to provide as detailed an understanding of the financial performance, financial position and financial and investing activities of Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing & Allied Services Union of Australian, Communications Division, Telecommunications & Services Branch (Victoria) as the full financial report.

The financial report of Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing & Allied Services Union of Australian, Communications Division, Telecommunications & Services Branch (Victoria) complies with all Australian equivalents to International Financial Reporting Standards (AIFRS) in their entirety.

NOTE 2: Information to Be Provided To Members of the Fair Work Commission

In accordance with the requirements of the Fair Work (Registered Organisations) Act 2009, the attention of members is drawn to the provisions of sub-sections (1), (2) and (3) of Section 272 of the Act which read as follows:

- (1) A member of an entity, or the General Manager of Fair Work Commission, may apply to the entity for specified prescribed information in relation to the entity to be made available to the person making the application.
- (2) The application must be in writing and specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the entity.
- (3) An entity must comply with an application made under subsection (1).

NOTE 3: Financial Statements

The Union will provide a copy of the full financial report for the year ended 31 March 2014, free of charge to any member who requests it.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)**

ABN 13 511 341 559

COMMITTEE OF MANAGEMENT CERTIFICATE

On 8 July 2014, the Committee of Management of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing & Allied Services Union of Australian, Communications Division, Telecommunications & Services Branch (Victoria) and controlled entity ("Union/Reporting Unit") passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the financial year ended 31 March 2014:

The Committee of Management declares in relation to the GPFR that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the General Manager of the Fair Work Commission;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year to which the GPFR relates and since the end of that year:
 - (i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RO Act; and
 - (iv) where the organisation consists of 2 or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation; and
 - (v) where the information has been sought in any request by a member of the reporting unit or the General Manager duly made under section 272 of the RO Act, that information has been provided to the member or the General Manager; and
 - (vi) where any order for inspection of financial records has been made by the Fair Work Commission under section 273 of the RO Act, there has been compliance

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)
ABN 13 511 341 559**

**COMMITTEE OF MANAGEMENT CERTIFICATE
continued**

- (f) where the reporting unit has undertaken recovery of wages activity:
- (i) the financial report on recovery of wages activity has been fairly and accurately prepared in accordance with the requirements of the reporting guidelines of the General Manager; and
 - (ii) the committee of management instructed the auditor to include in the scope of the audit required under subsection 257(1) of the RO Act all recovery of wages activity by the reporting unit in which revenues had been derived for the financial year in respect of such activity; and
 - (iii) no fees or reimbursements of expenses in relation to recovery of wages activity or donations or other contributions were deducted from moneys recovered from employers on behalf of workers other than reported in the financial report on recovery of wages activity and the notes to the financial statements; and
 - (iv) that prior to engaging in any recovery of wages activity, the organisation has disclosed to members by way of a written policy all fees to be charged or reimbursement of expenses required for recovery of wages activity, and any likely request for donations or other contributions in acting for a worker in recovery of wages activity; and
 - (v) no fees or reimbursements of expenses in relation to recovery of wages activity or donations or other contributions were deducted from monies recovered from employers on behalf of workers until distributions of recovered money were made to the workers.
- (g) that the members receive a copy of the concise financial report.

Signed in accordance with a resolution of the Committee of Management:

For Committee of Management: Leonard Cooper
Title of Office held: Branch Secretary



Signature:

Dated: 8 July 2014

Melbourne

**INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
THE COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)**

Scope

We have audited the concise financial report of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing & Allied Services Union of Australian, Communications Division, Telecommunications & Services Branch (Victoria), for the year ended 31 March 2014, as set out on pages 4 to 11 in order to express an opinion on it to the members of the Union. The Union's Committee of Management is responsible for the concise financial report.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the concise financial report is free of material misstatement. We have also performed an independent audit of the full financial report of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing & Allied Services Union of Australian, Communications Division, Telecommunications & Services Branch (Victoria) for the year ended 31 March 2014. Our audit report on the full financial report was signed on 8 July 2014 and was not subject to any qualification.

Our procedures in respect of the audit of the concise financial report included testing that the information in the concise financial report is consistent with the full financial report, and examination on a test basis, of evidence supporting the amounts, discussion and analysis, and other disclosures which were not directly derived from the full financial report. These procedures have been undertaken to form an opinion whether, in all material respects, the concise financial report is presented fairly in accordance with Accounting Standards and the Fair Work (Registered Organisations) Act 2009.

The audit opinion expressed in this report has been formed on the above basis.

Independence

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

Audit Opinion

In our opinion, the concise financial report of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing & Allied Services Union of Australian, Communications Division, Telecommunications & Services Branch (Victoria) complies with Accounting Standard AASB 1039: Concise Financial Reports and the Fair Work (Registered Organisations) Act 2009.



MSI RAGG WEIR
Chartered Accountants



L S WONG CA
Partner,
Member of the Institute of Chartered Accountants in Australia and
holder of a current public practice certificate

Melbourne: 8 July 2014

**COMMUNICATIONS, ELECTRICAL,
ELECTRONIC, ENERGY, INFORMATION,
POSTAL, PLUMBING AND ALLIED SERVICES
UNION OF AUSTRALIA, COMMUNICATIONS
DIVISION, TELECOMMUNICATIONS AND
SERVICES BRANCH (VICTORIA)**

ABN 13 511 341 559

**FINANCIAL REPORT
FOR THE YEAR ENDED
31 MARCH 2014**

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)**

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OPERATING REPORT

In accordance with Section 254 of the Fair Work (Registered Organisations) Act 2009 ("Act") the Committee of Management present their Operating Report on the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia, Communications division, Telecommunications and Services Branch (Victoria) ("the Union"), the relevant Reporting Unit for the financial year ended 31 March 2014.

Principal Activities

The principal activities of the Union during the financial year were to provide industrial and organising services to members of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia, Communications division, Telecommunications and Services Branch (Victoria), consistent with the objectives of the Union and particularly the objective of protecting and improving the interests of the members.

Operating Result

The results of the principal activities of the Union during the financial year was to further the interests of communications workers through improvements in wages and conditions, health and safety, legal rights and company compliance with Australian labour standards.

The operating loss of the Union for the financial year was \$39,874 (2013: \$6,106 profit). No provision for tax was necessary as the Union is exempt from income tax.

The other comprehensive income of the Union for the financial year was \$13,308 (2013: \$635 loss). The other comprehensive income was in regards to the revaluation of financial assets at the end of the financial year.

The total comprehensive loss of the Union for the financial year was \$26,566 (2013: \$ 5,471 income).

Significant change

There were no significant changes in the principal activities or financial affairs of the Union during the financial year.

Rights of Members

Pursuant to the Reporting Unit Rule 21 and Section 174 of the Fair Work (Registered Organisations) Act 2009, members have the right to resign from membership by providing written notice addressed to and delivered to the Secretary of the Reporting Unit.

A notice of resignation from membership of the Union takes effect:

- (a) where the member ceases to be eligible to become a member of the Union
 - (i) on the day on which the notice is received by the Union
 - (ii) on the day specified in the notice which is a day not earlier than the day when the member ceases to be eligible to become a member;whichever is the later, or
- (b) in any other case:
 - (i) at the end of two weeks after the notice is received by the Union, or
 - (ii) on the day specified in the noticewhichever is the later.

Superannuation Officeholders

No officer or member of the Union is:

- (a) is a trustee of a superannuation entity or an exempt public sector superannuation scheme; or
- (b) a director of a company that is a trustee of a superannuation entity or an exempt public sector superannuation scheme.

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OPERATING REPORT continued

Other Prescribed Information

In accordance with Regulation 159 of the Fair Work (Registered Organisations) Regulations 2009 ("Regulations"):

- (a) the number of persons that were, at the end of the financial year to which the report relates, recorded in the register of members for Section 230 of the Act and who are taken to be members of the Union under section 244 of the Act was 2,187 (2013: 2,156)
- (b) the number of persons who were, at the end of the financial year to which the report relates, employees of the Union, where the number of employees includes both full-time and part-time employees, measured on a full-time equivalent basis was 5.
- (c) the names of each person who have been a member of the Committee of Management of the Union at any time during the reporting period, and the period for which he or she held such a position were;

Name

Paul Lightfoot	Branch President
Kelvin Welbourn	Branch Vice-President
Leonard Cooper	Branch Secretary
Christopher John Ellery	Branch Assistant Secretary
Roger Bland	Committee of Management Technical Division
Darren Evans	Committee of Management Technical Division
Neil Johnson	Committee of Management Technical Division
Ian McCallum	Committee of Management Technical Division
Robert Parker	Committee of Management Technical Division
Susan Riley	Committee of Management Technical Division
Mihi Shaw	Committee of Management Technical Division
Alvan Shotade	Committee of Management Technical Division
David Smithwick	Committee of Management Technical Division
Maureen Parker	Committee of Management Operator Division

Committee members have been in office since the start of the financial year to the date of this report unless otherwise stated.

Signed in accordance with a resolution of the Committee of Management.

For Committee of Management: Leonard Cooper
Title of Office held: Branch Secretary

Signature: 

Dated: 8 July 2014

Melbourne

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
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ABN 13 511 341 559

**STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME
FOR THE YEAR ENDED 31 MARCH 2014**

	Note	2014 \$	2013 \$
Revenue	3	884,738	883,296
Other income	3	19,542	42,497
Administration expense		(216,845)	(248,622)
Affiliation and capitation fees	4	(205,786)	(230,540)
Campaign fees	4	(236)	(538)
Depreciation and amortisation expense	4	(6,963)	(6,247)
Employee benefits expense	4	(494,035)	(475,595)
Gain on disposal of investments		1,467	25,518
Occupancy expense		(18,870)	(18,870)
Other expenses		(4,399)	(7,220)
Provision for impairment of receivables		1,513	42,427
(Loss)/profit before income tax		(39,874)	6,106
Income tax expense	1(a)	-	-
Net (loss)/profit for the year		<u>(39,874)</u>	<u>6,106</u>
Other comprehensive income/(loss):			
- revaluation of financial assets		<u>13,308</u>	<u>(635)</u>
Total other comprehensive income/(loss) for the year		<u>13,308</u>	<u>(635)</u>
Total comprehensive (loss)/ income attributable to members		<u>(26,566)</u>	<u>5,471</u>

The accompanying notes form part of these financial statements.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
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**STATEMENT OF FINANCIAL POSITION
AS AT 31 MARCH 2014**

	Note	2014 \$	2013 \$
CURRENT ASSETS			
Cash and cash equivalents	5	238,893	238,222
Trade and other receivables	6	17,715	39,146
Other assets	7	6,427	8,201
Financial assets	8	<u>625,086</u>	<u>200,000</u>
TOTAL CURRENT ASSETS		<u>888,121</u>	<u>485,569</u>
NON-CURRENT ASSETS			
Financial assets	8	-	390,662
Property, plant and equipment	9	22,919	17,530
Intangible assets	10	<u>4,875</u>	<u>7,500</u>
TOTAL NON-CURRENT ASSETS		<u>27,794</u>	<u>415,692</u>
TOTAL ASSETS		<u>915,915</u>	<u>901,261</u>
CURRENT LIABILITIES			
Trade and other payables	11	159,859	159,549
Provisions	12	<u>249,367</u>	<u>208,457</u>
TOTAL CURRENT LIABILITIES		<u>409,226</u>	<u>368,006</u>
TOTAL LIABILITIES		<u>409,226</u>	<u>368,006</u>
NET ASSETS		<u>506,689</u>	<u>533,255</u>
EQUITY			
Reserves		14,923	1,615
Retained earnings		<u>491,766</u>	<u>531,640</u>
TOTAL EQUITY		<u>506,689</u>	<u>533,255</u>

The accompanying notes form part of these financial statements.

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**STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 31 MARCH 2014**

	Retained earnings general fund \$	Retained earnings special fund \$	Retained earnings welfare fund \$	Financial assets \$	Total \$
Balance at 1 April 2012	428,877	171,998	(75,341)	2,250	527,784
Profit attributable to members	6,106	-	-	-	6,106
Other comprehensive loss	-	-	-	(635)	(635)
Balance at 31 March 2013	434,983	171,998	(75,341)	1,615	533,255
Loss attributable to members	(39,893)	-	19	-	(39,874)
Other comprehensive income	-	-	-	13,308	13,308
Balance at 31 March 2014	395,090	171,998	(75,322)	14,923	506,689

The accompanying notes form part of these financial statements.

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**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2014**

	Note	2014 \$	2013 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Payments to suppliers and employees		(756,565)	(778,510)
Capitation fees:			
- CEPU Divisional Conference		(223,774)	(203,810)
- CEPU National Council		(2,310)	-
Payroll tax expense reimbursed to CEPU Divisional Conference		(3,005)	(21,634)
Printing expenses reimbursed to CEPU Divisional Conference		-	(13,182)
Insurance expense reimbursed to CEPU Divisional Conference		(11,138)	(3,407)
Interest received		3,200	3,328
Members' dues		988,638	984,592
Sundry income received		21,110	467
Investment distributions received		14,350	34,647
Net cash provided by operating activities	13	30,506	2,491
CASH FLOWS FROM INVESTING ACTIVITIES			
Purchase of property, plant and equipment		(10,186)	(2,941)
Purchase of intangible assets		-	(9,540)
Purchase of investments		(165,036)	(5,347)
Proceeds from redemption of investments		145,387	118,178
Net cash (used in)/provided by investing activities		(29,835)	100,350
Net increase in cash held		671	102,841
Cash at beginning of year		238,222	135,381
Cash at end of year	5	238,893	238,222

The accompanying notes form part of these financial statements.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
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**STATEMENT OF RECEIPTS AND PAYMENTS FOR RECOVERY OF WAGES ACTIVITY
CASH BASIS - FOR THE YEAR ENDED 31 MARCH 2014**

	2014 \$	2013 \$
Cash assets in respect of recovered money at beginning of year		
Receipts		
Amounts recovered from employers in respect of wages etc	-	-
Interest received on recovered money	-	-
Total receipts	-	-
Payments		
Deductions of amounts due in respect of membership for:-		
- 12 months or less	-	-
- greater than 12 months	-	-
Deductions of donations or other contributions to accounts or funds of:-		
- the reporting unit	-	-
- other entity	-	-
Deductions of fees or reimbursements of expenses		
Payments to workers in respect of recovered money	-	-
Total payments	-	-
Cash assets in respect of recovered money at end of year	-	-

The accompanying notes form part of these financial statements.

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2014

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Preparation

The financial statements are general purpose financial statements that have been prepared in accordance with Australian Accounting Standards and Interpretations of the Australian Accounting Standards Board (AASB), International Financial Reporting Standards as issued by the International Accounting Standards Board and the Fair Work (Registered Organisations) Act 2009. The entity is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless stated otherwise.

The financial statements, except for cash flow information, have been prepared on an accruals basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities. The amounts presented in the financial statements have been rounded to the nearest dollar.

a. **Income Tax**

No provision for income tax is necessary as "Trade Unions" are exempt from income tax under Section 50-1 of the Income Tax Assessment Act 1997.

b. **Fair Value of Assets and Liabilities**

The entity measures some of its assets and liabilities at fair value on either a recurring or non-recurring basis, depending on requirements of the applicable Accounting Standard.

Fair value is the price the entity would receive to sell an asset or would have to pay to transfer a liability in an orderly (ie unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability. The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset or liability (ie the market with the greatest volume and level of activity for the asset or liability) or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (ie the market that maximises the receipts from the sale of the asset or minimises the payments made to transfer the liability, after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

The fair value of liabilities and the entity's own equity instruments may be valued, where there is no observable market price in relation to the transfer of such financial instrument, by reference to observable market information where such instruments are held as assets. Where this information is not available, other valuation techniques are adopted and, where significant, are detailed in the respective note to the financial statements.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2014

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

c. **Property, Plant and Equipment**

Each class of property, plant and equipment is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

The carrying amount of leasehold improvements and plant and equipment is reviewed annually by the committee of management to ensure it is not in excess of the recoverable amount from those assets. The recoverable amount is assessed on the basis of the expected net cash flows which will be received from the assets employment and subsequent disposal. The expected net cash flows have been discounted to present values in determining recoverable amounts.

Plant and equipment are measured on the cost basis and are therefore carried at cost less accumulated depreciation and any accumulated impairment losses. In the event the carrying amount of plant and equipment is greater than the estimated recoverable amount, the carrying amount is written down immediately to the estimated recoverable amount and impairment losses are recognised either in profit or loss or as a revaluation decrease if the impairment losses relate to a revalued asset. A formal assessment of recoverable amount is made when impairment indicators are present (refer to Note 1(f) for details of impairment).

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the entity and the cost of the item can be measured reliably. All other repairs and maintenance are recognised as expenses in the profit or loss during the financial period in which they are incurred.

Depreciation

The depreciable amount of all fixed assets is depreciated on a reducing balance basis over the asset's useful life to the entity commencing from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The depreciation rates used for each class of depreciable assets are:

Class of Fixed Asset	Depreciation Rate
Motor Vehicles	10% - 25%
Office Furniture and Equipment	2% - 50%
Leasehold improvements	20%

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains or losses are recognised in the profit or loss when the item is derecognised. When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained earnings.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2014

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

d. **Leases**

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are recognised as expenses on a straight-line basis over the lease term.

e. **Financial Instruments**

Initial recognition and measurement

Financial assets and financial liabilities are recognised when the entity becomes a party to the contractual provisions of the instrument. For financial assets, this is equivalent to the date that the entity commits itself to either purchase or sell the asset (ie trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified "at fair value through profit or loss", in which case transaction costs are expensed to profit or loss immediately.

Classification and subsequent measurement

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest method, or cost. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

Amortised cost is calculated as the amount at which the financial asset or financial liability is measured at initial recognition less principal repayments and any reduction for impairment, and adjusted for any cumulative amortisation of the difference between that initial amount and the maturity amount calculated using the effective interest method.

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that exactly discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying amount with a consequential recognition of an income or expense item in profit or loss.

Fair value is determined based on current bid prices for all quoted investments. Valuation techniques are applied to determine the fair value for all unlisted securities, including recent arm's length transactions, reference to similar instruments and option pricing models.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2014

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

e. Financial Instruments continued

(i) **Financial assets at fair value through profit or loss**

Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short-term profit taking, derivatives not held for hedging purposes, or when they are designated as such to avoid an accounting mismatch or to enable performance evaluation where a entity of financial assets is managed by key management personnel on a fair value basis in accordance with a documented risk management or investment strategy. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.

(ii) **Loans and receivables**

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss through the amortisation process and when the financial asset is derecognised.

Loans and receivables are included in current assets, except for those which are not expected to mature within 12 months after the end of the reporting period, which will be classified as non-current assets.

(iii) **Held-to-maturity investments**

Held-to-maturity investments are non-derivative financial assets that have fixed maturities and fixed or determinable payments, and it is the entity's intention to hold these investments to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss through the amortisation process and when the financial asset is derecognised.

(iv) **Available-for-sale investments**

Available-for-sale investments are non-derivative financial assets that are either not capable of being classified into other categories of financial assets due to their nature or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

They are subsequently measured at fair value with any remeasurements other than impairment losses and foreign exchange gains and losses recognised in other comprehensive income. When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.

Available-for-sale financial assets are classified as current assets when they are expected to be sold within 12 months after the end of the reporting period. All other available-for-sale financial assets are classified as non-current assets.

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2014

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

e. Financial Instruments continued

(v) Financial liabilities

Non-derivative financial liabilities other than financial guarantees are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss through the amortisation process and when the financial liability is derecognised.

Impairment

At the end of each reporting period, the entity assesses whether there is objective evidence that a financial asset has been impaired. A financial asset or an entity of financial assets is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s).

In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered to constitute a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.

In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or an entity of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.

For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.

When the terms of financial assets that would otherwise have been past due or impaired have been renegotiated, the entity recognises the impairment for such financial assets by taking into account the original terms as if the terms have not been renegotiated so that the loss events that have occurred are duly considered.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2014

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

e. **Financial Instruments continued**

Derecognition

Financial assets are derecognised when the contractual rights to receipt of cash flows expire or the asset is transferred to another party whereby the entity no longer has any significant continuing involvement in the risks and benefits associated with the asset. Financial liabilities are derecognised when the related obligations are discharged, cancelled or have expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

f. **Impairment of Assets**

At the end of each reporting period, the entity assesses whether there is any indication that an asset may be impaired. The assessment will include considering external sources of information and internal sources of information. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard (eg in accordance with the revaluation model in AASB 116). Any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard.

Where it is not possible to estimate the recoverable amount of an individual asset, the entity estimates the recoverable amount of the cash-generating unit to which the asset belongs.

g. **Employee Benefits**

Short-term employee benefits

Provision is made for the entity's obligation for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2014

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

g. **Employee Benefits continued**

Other long-term employee benefits

Provision is made for employees' long service leave and annual leave not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employees departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Upon the remeasurement of obligations for other long-term employee benefits, the net charge in the obligation is recognised in profit or loss as a part of employee benefits expense.

The entity's obligations for long-term employee benefits are presented as non-current provisions in the statement of financial position, except where the entity does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are disclosed as current provisions.

h. **Provisions**

Provisions are recognised when the entity has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

i. **Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, deposits held at call with banks and other short-term highly liquid investments.

j. **Revenue and Other Income**

Revenue from membership subscriptions is recognised on an accrual basis in the year to which it relates to.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

All revenue is stated net of the amount of goods and services tax (GST).

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2014

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

k. **Trade and Other Receivables**

Trade and other receivables include amounts due from members and customers for services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Trade and other receivables are initially recognised at fair value and subsequently measured at amortised cost using the effective interest method, less any provision for impairment. Refer to Note 1(e) for further discussion on the determination of impairment losses.

l. **Trade and Other Payables**

Trade and other payables represent the liabilities for goods and services received by the entity that remain unpaid at the end of the reporting period. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

m. **Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities, which are recoverable from or payable to the ATO, are presented as operating cash flows included in receipts from customers or payments to suppliers.

n. **Comparative Figures**

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

Where the entity has retrospectively applied an accounting policy, made a retrospective restatement of items in the financial statements or reclassified items in its financial statements, an additional statement of financial position as at the beginning of the earliest comparative period will be disclosed.

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2014

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

o. **Critical Accounting Estimates and Judgments**

The Committee of Management evaluate estimates and judgments incorporated into the financial statements based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the entity.

Key estimates

The Committee of Management assesses impairment at each reporting date by evaluating conditions specific to the entity that may lead to impairment of assets. Where an impairment trigger exists, the recoverable amount of the asset is determined. Value in use calculation performed in assessing recoverable amounts incorporates a number of key estimates.

Key judgments

No key judgments have been used in the preparation of this financial report.

p. **New and Amended Accounting Policies Adopted by the Entity**

Financial Statements

The entity adopted the following Australian Accounting Standards, together with the relevant consequential amendments arising from related Amending Standards, from the mandatory application date of 1 January 2013:

- AASB 13: Fair Value Measurement
- AASB 119: Employee Benefits

The accounting policies have been updated to reflect changes in the recognition and measurement of assets, liabilities, income and expenses and the impact of adoption of these standards is discussed below.

AASB 13 Fair Value Measurement does not change what and when assets or liabilities are recorded at fair value. It provides guidance on how to measure assets and liabilities at fair value, including the concept of highest and best use for non-financial assets. AASB 13 has not changed the fair value measurement basis for any assets or liabilities held at fair value, however additional disclosures on the methodology and fair value hierarchy have been included in the financial statements in Note 22.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2014**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

p. New and Amended Accounting Policies Adopted by the Entity continued

AASB 119 Employee benefits changes the basis for determining the income or expense relating to defined benefit plans and introduces revised definitions for short-term employee benefits and termination benefits.

The entity reviewed the annual leave liability to determine the level of annual leave which is expected to be paid more than 12 months after the end of the reporting period. Whilst this has been considered to be a long-term employee benefit for the purpose of measuring the leave under AASB 119, the effect of discounting was not considered to be material and therefore has not been performed.

There was no change to the treatment of provisions from the prior year, therefore no restatements of the comparative figures were required.

q. New Accounting Standards for Application in Future Periods

The AASB has issued new and amended Accounting Standards and Interpretations that have mandatory application dates for future reporting periods. The entity has decided against early adoption of these standards. The following table summarises those future requirements, and their impact on the entity:

Standard Name	Effective date for entity	Requirements	Impact
AASB 9 Financial Instruments and amending standards AASB 2010-7/AASB 2012-6	30 March 2018	Changes to the classification and measurement requirements for financial assets and financial liabilities. New rules relating to derecognition of financial instruments.	The impact of AASB 9 has not yet been determined as the entire standard has not been released.

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**NOTES TO THE FINANCIAL STATEMENTS
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NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

q. New Accounting Standards for Application in Future Periods continued

Standard Name	Effective date for entity	Requirements	Impact
AASB 1053 – Application of Tiers of Australian Accounting Standards and amending standards AASB 2010-2, AASB 2011-11, AASB 2012-1, AASB 2012-7 and AASB 2012-11	31 March 2015	This standard allows certain entities to reduce disclosures.	The entity is not adopting the RDR and therefore these standards are not relevant.
AASB 2011-2 Amendments to Australian Accounting Standards arising from Trans-Tasman convergence – Reduced Disclosure Requirements	31 March 2015	Highlights the disclosures not required in AASB 1054 for entities applying the RDR.	The entity is not adopting the RDR and therefore this standard is not relevant.
AASB 13 Fair Value Measurement.	31 March 2015	AASB 13 provides a precise definition of fair value and a single source of fair value measurement and disclosure requirements for use across Accounting Standards but does not change when fair value is required or permitted.	Fair value estimates currently made by the entity will be revised and potential changes to reported values may be required.
AASB 2011-8 - Amendments to Australian Accounting Standards arising from AASB 13 [AASB 1, 2, 3, 4, 5, 7, 9, 2009-11, 2010-7, 101, 102, 108, 110, 116, 117, 118, 119, 120, 121, 128, 131, 132, 133, 134, 136, 138, 139, 140, 141, 1004, 1023 & 1038 and Interpretations 2, 4, 12, 13, 14, 17, 19, 131 & 132]		There are a number of additional disclosure requirements.	The entity has not yet determined the magnitude of any changes which may be needed. Some additional disclosures will be needed.

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**NOTES TO THE FINANCIAL STATEMENTS
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NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

New Accounting Standards for Application in Future Periods continued			
Standard Name	Effective date for entity	Requirements	Impact
AASB 10 Consolidated Financial Statements / AASB 11 Joint Arrangements / AASB 12 Disclosures of Interests in Other Entities, AASB 127 Separate Financial Statements, AASB 128 Investments in Associates and AASB 2012-10 Amendments to Australian Accounting Standards - Transition Guidance and Other Amendments	31 March 2015	AASB 10 includes a new definition of control, which is used to determine which entities are consolidated, and describes consolidation procedures. The Standard provides additional guidance to assist in the determination of control where this is difficult to assess.	The entity does not control any other entity so no impact is expected due to the adoption of AASB 10.
		AASB 11 focuses on the rights and obligations of a joint venture arrangement, rather than its legal form (as is currently the case). IFRS 11 requires equity accounting for joint ventures, eliminating proportionate consolidation as an accounting choice.	The entity holds no interest in a joint venture arrangement so no impact is expected due to the adoption of AASB 11.
		AASB 12 includes disclosure requirements for all forms of interests in other entities, including joint arrangements, associates, special purpose vehicles and other off balance sheet vehicles.	The entity holds no interest in other entities so no impact is expected due to the adoption of AASB 12.

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NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

q. New Accounting Standards for Application in Future Periods continued

Standard Name	Effective date for entity	Requirements	Impact
AASB 2011-4 – Amendments to Australian Accounting Standards to Remove Individual Key Management Personnel Disclosure Requirements [AASB 124]	31 March 2015	Remove individual key management personnel disclosure requirements (i.e. components of remuneration) for disclosing entities.	The entity is not a disclosing entity and therefore this standard not relevant.
AASB 2011-6 – Amendments to Australian Accounting Standards - Extending Relief from Consolidation, the Equity Method and Proportionate Consolidation – Reduced Disclosure Requirements [AASB 127, AASB 128 & AASB 131]	31 March 2015	This Standard extends the relief from consolidation, the equity method and proportionate consolidation by removing the requirement for the consolidated financial statements prepared by the ultimate or any intermediate parent entity to be IFRS compliant, provided that the parent entity, investor or venturer and the ultimate or intermediate parent entity comply with Australian Accounting Standards or Australian Accounting Standards - Reduced Disclosure Requirements.	Since the entity does not comply with the Reduced Disclosure Regime there is no impact on the adoption of this standard.

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2014**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

q. New Accounting Standards for Application in Future Periods continued

Standard Name	Effective date for entity	Requirements	Impact
AASB 2011-7 – Amendments to Australian Accounting Standards arising from the Consolidation & Joint Arrangements Standards [AASB 1, 2, 3, 5, 7, 9, 2009-11, 101, 107, 112, 118, 121, 124, 132, 133, 136, 138, 139, 1023 & 1038 and Interpretations 5, 9, 16 & 17]	31 March 2015	This standard provides many consequential changes due to the release of the new consolidation and joint venture standards.	The entity does not control any other entity so no impact is expected due to the adoption of this standard.
AASB 119 Employee Benefits (September 2011)	31 March 2015	The main changes in this standard relate to the accounting for defined benefit plans and are as follows: - elimination of the option to defer the recognition of gains and losses (the 'corridor method'); - requiring remeasurements to be presented in other comprehensive income; and - enhancing the disclosure requirements.	Since the entity does not have a defined benefit plan, the adoption of these standards will not have any impact.
AASB 2011-10 Amendments to Australian Accounting Standards arising from AASB 119 (September 2011) and AASB 2011-11 Amendments to AASB 119 (September 2011) arising from Reduced Disclosure Requirements			

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**NOTES TO THE FINANCIAL STATEMENTS
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NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

q. New Accounting Standards for Application in Future Periods continued

Standard Name	Effective date for entity	Requirements	Impact
AASB 2012-4 – Amendments to Australian Accounting Standards – Government Loans [AASB 1]	31 March 2015	Adds exception to retrospective application of Australian Accounting Standards for first time adopters.	No impact as these are not the first time adoption accounts for the entity.
AASB 2012-5 – Amendments to Australian Accounting Standards arising from Annual Improvements 2009-2011 Cycle [AASB 1, AASB 101, AASB 116, AASB 132 & AASB 134 and Interpretation 2]	31 March 2015	AASB 1 - this standard clarifies that an entity can apply AASB 1 more than once. AASB 101 - clarifies that a third statement of financial position is required when the opening statement of financial position is materially affected by any adjustments. AASB 116 - clarifies the classification of servicing equipment. AASB 132 and Interpretation 2 - Clarifies that income tax relating to distributions to holders of an equity instrument and to transaction costs of an equity transaction shall be accounted for in accordance with AASB 112 Income Taxes AASB 134 - provides clarification about segment reporting.	No expected impact on the entities financial position or performance.

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2014**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES CONTINUED

q. New Accounting Standards for Application in Future Periods continued

Standard Name	Effective date for entity	Requirements	Impact
AASB 2011-12 Amendments to Australian Accounting Standards arising from Interpretation 20	31 March 2015	Allows transitional provisions for strappings costs in accordance with Interpretation 20.	There will be no impact as entity is not in the mining industry.
AASB 1055 - Budgetary Reporting AASB 2013-1 Amendments to AASB 1049 - Relocation of Budgetary Reporting Requirements	31 March 2016	This standard specifies the nature of budgetary disclosures and circumstances for inclusion in the financial statements.	No impact as the entity is not a public sector entity.
AASB 2012-3 Amendments to Australian Accounting Standards - Offsetting Financial Assets and Financial Liabilities [AASB 132]	31 March 2015	This standard adds application guidance to AASB 132 to assist with applying some of the offset criteria of the standard.	There will be no impact to the entity as there are no offsetting arrangements currently in place.

r. Going Concern

Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia, Communications Division, Telecommunications and Services Branch (Victoria) did not receive or offer financial support from/to another reporting unit during the financial year.

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NOTE 2: INFORMATION TO BE PROVIDED TO MEMBERS OR FAIR WORK COMMISSION

In accordance with the requirements of the Fair Work (Registered Organisations) Act 2009, the attention of members is drawn to the provisions of sub-sections (1), (2) and (3) of Section 272 of the Act which read as follows:

1. A member of an entity, or the General Manager of Fair Work Commission, may apply to the entity for specified prescribed information in relation to the entity to be made available to the person making the application.
2. The application must be in writing and specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the entity.
3. An entity must comply with an application made under subsection (1).

	2014	2013
	\$	\$

NOTE 3: REVENUE

Revenue:

- members' dues	884,738	883,296
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Total revenue	884,738	883,296
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Other income:

- sundry income	18,705	467
- interest received	2,905	3,328
- distributions received on investments	(2,068)	38,702
- capitation fees	-	-
- donations	-	-
- levies	-	-
	19,542	42,497

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	2014 \$	2013 \$
NOTE 4: (LOSS)/PROFIT FOR YEAR		
(Loss)/profit for year before income tax expense has been determined after:		
Expenses:		
Affiliation, capitation fees, compulsory levies and commissions		
Affiliation fees:		
- Australian Labour Party	-	10,831
- Levies	-	-
Trade and Labour Councils:		
- Ballarat Trades Hall Council	937	750
- Bendigo Trades Hall Council	90	90
- Geelong Trades Hall Council	308	303
- Miscellaneous	1,725	1,194
- Victorian Trades Hall Council	2,290	11,430
- Victorian Trades Hall Council Levy*	-	598
Capitation fees:		
- CEPU Divisional Conference	198,336	205,344
- CEPU National Council	2,100	-
	<u>205,786</u>	<u>230,540</u>

* The Victorian Trades Hall Council levy in the prior year was to support the progress of women and youth in line with the Trade Union's movement and policies.

Campaign fees**	<u>236</u>	<u>538</u>
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** The campaign fees are in regards to the Union's contributions to the Victorian Trades Hall Council.

Depreciation expense		
Plant and equipment	<u>6,963</u>	<u>6,247</u>

Employee benefits expense:		
Salaries and allowances		
- elected officials	183,576	154,672
- employees	192,495	211,940
Superannuation contributions		
- elected officials	27,640	25,721
- employees	23,524	22,520
- insurance	1,466	1,369
Provision for annual leave		
- elected officials	10,508	11,892
- employees	6,302	6,712
Provision for long service leave		
- elected officials	6,307	6,633
- employees	17,793	6,295

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2014**

	2014 \$	2013 \$
NOTE 4: (LOSS)/PROFIT FOR YEAR continued		
Employee benefits expense continued:		
Other		
- fringe benefit tax	1,617	2,980
- workcover	2,624	1,627
- payroll tax	20,183	21,634
- reimbursement	-	1,600
	<u>494,035</u>	<u>475,595</u>
Included in administration and other expenses:		
Grants & donations:		
- Grants	-	-
- Donations - KMU	-	4,000
Remuneration of auditor		
- audit	15,550	15,150
Legal Fees		
- litigation	-	-
- other legal matters	44,094	36,324
Consideration to employers for payroll deductions	<u>-</u>	<u>-</u>

NOTE 5: CASH AND CASH EQUIVALENTS

Cash on hand	-	1,100
Cash at bank		
- General account	119,863	76,094
- Business on line saver account	33,743	121,315
- Term Deposit	24,678	23,685
- Welfare fund	92	73
- Cash management account	<u>60,517</u>	<u>15,955</u>
	<u>238,893</u>	<u>238,222</u>

The effective interest rate on short-term bank deposits was 3.75% (2013: 4.50%); these deposits have an average maturity of 365 days.

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**NOTES TO THE FINANCIAL STATEMENTS
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	2014 \$	2013 \$
NOTE 6: TRADE AND OTHER RECEIVABLES		
CURRENT		
Trade receivables	4,762	10,924
Members' dues in arrears	25,720	25,177
Provision for impairment	<u>(13,752)</u>	<u>(14,889)</u>
	<u>16,730</u>	<u>21,212</u>
Other receivables:		
Loan to Telecom Subcontractors Association	-	10,417
Sundry debtors	985	17,934
Provision for impairment	<u>-</u>	<u>(10,417)</u>
	<u>985</u>	<u>17,934</u>
Total current trade and other receivables	<u>17,715</u>	<u>39,146</u>
Amounts included in the above trade receivables are amounts receivable from:		
Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia, Communications Division, Divisional Conference	<u>4,762</u>	<u>10,924</u>

a. Provision for impairment of receivables

Receivables are assessed for recoverability and a provision for impairment is recognised when there is objective evidence that an individual trade receivable is impaired. These amounts have been included in other expense items.

Movement in the provision for impairment of receivables is as follows:

	\$
Provision for impairment as at 31 March 2012	67,733
- Charge for the year	14,889
- Written off	<u>(57,316)</u>
Provision for impairment as at 31 March 2013	25,306
- Written back for the year	(1,513)
- Written off	<u>(10,041)</u>
Provision for impairment as at 31 March 2014	<u>13,752</u>

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2014 2013
\$ \$

NOTE 6: TRADE AND OTHER RECEIVABLES continued

Credit risk

The entity has no significant concentration of credit risk with respect to any single counterparty or entity of counterparties other than those receivables specifically provided for and mentioned within Note 6. The main source of credit risk to the entity is considered to relate to the class of assets described as "trade and other receivables".

The following table details the entity and other receivables exposed to credit risk (prior to collateral and other credit enhancements) with ageing analysis and impairment provided for thereon. Amounts are considered as "past due" when the debt has not been settled within the terms and conditions agreed between the entity and the customer or counterparty to the transaction. Receivables that are past due are assessed for impairment by ascertaining solvency of the debtors and are provided for where there are specific circumstances indicating that the debt may not be fully repaid to the entity.

The balances of receivables that remain within initial trade terms (as detailed in the table) are considered to be of high credit quality.

	Gross Amount	Past Due and Impaired	Past Due but Not Impaired (Days Overdue)				Within Initial Trade Terms
	\$	\$	<30	31-60	61-90	>90	\$
2014							
Trade receivables	30,482	13,752	2,884	2,826	3,569	2,689	4,762
Other receivables	985	-	-	-	-	-	985
Total	31,467	13,752	2,884	2,826	3,569	2,689	5,747
2013							
Trade receivables	36,101	14,889	-	1,603	3,561	5,124	10,924
Other receivables	28,351	10,417	-	-	-	-	17,934
Total	64,452	25,306	-	1,603	3,561	5,124	28,858

b. Collateral pledged

No collateral is held over trade and other receivables.

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	2014 \$	2013 \$
NOTE 7: OTHER ASSETS		
CURRENT		
Prepayments	<u>6,427</u>	<u>8,201</u>
NOTE 8: FINANCIAL ASSETS		
Unlisted investments at cost:		
3CR	500	500
International Bookshop Co-Op	<u>100</u>	<u>100</u>
	<u>600</u>	<u>600</u>
Available for sale financial assets:		
Listed investments:		
- Shares in Telstra at cost	746	746
- Investment in managed funds at fair value	<u>623,740</u>	<u>589,316</u>
	<u>624,486</u>	<u>590,062</u>
Total Financial Assets	<u>625,086</u>	<u>590,662</u>
Amounts realisable within one year	625,086	200,000
Amounts not realisable within one year	<u>-</u>	<u>390,662</u>
Total Financial Assets	<u>625,086</u>	<u>590,662</u>

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	2014 \$	2013 \$
NOTE 9: PROPERTY, PLANT AND EQUIPMENT		
Office furniture and equipment		
At cost	86,153	93,821
Less: Accumulated depreciation	<u>(74,137)</u>	<u>(79,879)</u>
Total office furniture and equipment	<u>12,016</u>	<u>13,942</u>
Motor Vehicles:		
At cost	11,716	11,716
Less: Accumulated depreciation	<u>(8,751)</u>	<u>(8,128)</u>
Total motor vehicles	<u>2,965</u>	<u>3,588</u>
Leasehold Improvements:		
At cost	8,950	-
Less: Accumulated depreciation	<u>(1,012)</u>	<u>-</u>
Total leasehold improvements	<u>7,938</u>	<u>-</u>
Total property, plant and equipment	<u>22,919</u>	<u>17,530</u>

a. Movements in carrying amounts

Movement in the carrying amounts for each class of property, plant and equipment between the beginning and the end of the current financial year.

	Office Furniture and Equipment \$	Motor Vehicles \$	Leasehold improve- ments \$	Total \$
Balance at 1 April 2012	14,582	4,378	-	18,960
Additions	2,941	-	-	2,941
Disposals – written-down value	(164)	-	-	(164)
Depreciation expense	<u>(3,417)</u>	<u>(790)</u>	<u>-</u>	<u>(4,207)</u>
Carrying amount at 31 March 2013	13,942	3,588	-	17,530
Additions	1,236	-	8,950	10,186
Disposals – written-down value	(459)	-	-	(459)
Depreciation expense	<u>(2,703)</u>	<u>(623)</u>	<u>(1,012)</u>	<u>(4,338)</u>
Carrying amount at 31 March 2014	<u>12,016</u>	<u>2,965</u>	<u>7,938</u>	<u>22,919</u>

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	2014 \$	2013 \$
NOTE 10: INTANGIBLE ASSETS		
Website costs		
At cost	9,540	9,540
Accumulated depreciation	<u>(4,665)</u>	<u>(2,040)</u>
Total website costs	<u>4,875</u>	<u>7,500</u>
NOTE 11: TRADE AND OTHER PAYABLES		
CURRENT		
Trade payables	36,553	45,864
Other payables	4,597	7,811
Members' dues paid in advance	51,325	43,059
Owing to CEPU Divisional Conference	<u>67,384</u>	<u>62,815</u>
	<u>159,859</u>	<u>159,549</u>
NOTE 12: PROVISIONS		
Analysis of Total Provisions		
Employee entitlements		
Provision for annual leave		
– elected officials	53,290	42,782
– employees	<u>61,889</u>	<u>55,587</u>
	<u>115,179</u>	<u>98,369</u>
Provision for long service leave		
– elected officials	60,571	54,264
– employees	<u>73,617</u>	<u>55,824</u>
	<u>134,188</u>	<u>110,088</u>
Total employee entitlements	<u>249,367</u>	<u>208,457</u>

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2014**

NOTE 12: PROVISIONS continued

	Provision for annual leave	Provision for long service leave	Total
	\$	\$	\$
Opening balance at 1 April 2013	98,369	110,088	208,457
Additional provisions raised during the year	39,574	24,100	63,674
Amounts used	(22,764)	-	(22,764)
Balance at 31 March 2014	115,179	134,188	249,367

	2014 \$	2013 \$
Analysis of total provisions		
Current	249,367	208,457
Non-current	-	-
	249,367	208,457

Provision for Employee Benefits

Provision for employee benefits represents amounts accrued for annual leave and long service leave.

The current portion for this provision includes the total amount accrued for annual leave and long service leave that have vested due to employees having completed the required period of service. Based on past experience, the entity does not expect the full amount of annual or long service leave balances classified as current liabilities to be settled within the next 12 months. However, these amounts must be classified as current liabilities since the entity does not have an unconditional right to defer the settlement of these amounts in the event of employees wish to use their leave entitlement.

In calculating the present value of future cash flows in respect of long service leave, the probability of long service leave being taken is based on historical data. The measurement and recognition criteria relating to employee benefits have been discussed in Note 1(g).

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	2014 \$	2013 \$
NOTE 13: CASH FLOW INFORMATION		
Reconciliation of cash flow from operations with (loss)/profit after income tax:		
(Loss)/profit after income tax	(39,874)	6,106
Non-cash items:		
- depreciation	6,963	6,247
- bad and doubtful debts	(1,513)	(42,427)
- fixed assets written off	459	164
- gain on disposal of investments	(1,467)	(25,518)
Changes in assets and liabilities:		
- (Increase)/decrease in members' dues in arrears	(543)	32,843
- decrease /(Increase) in sundry debtors	23,111	(14,042)
- decrease in loan to Telecom Subcontractors Association	376	-
- decrease /(Increase) in prepayments	1,774	(2,783)
- Increase/(decrease) in members' dues in advance	8,266	(19,925)
- (decrease)/Increase in sundry creditors	(12,525)	3,157
- Increase in amount owing to CEPU Divisional Conference	4,569	27,138
- Increase in employee benefits	40,910	31,531
Cash flows used by operations	<u>30,506</u>	<u>2,491</u>

- i) The entity has no credit stand-by or financing facilities.
- ii) There were no non-cash financing or investing activities during the period.

NOTE 14: EVENTS AFTER THE REPORTING PERIOD

There are no events subsequent to the reporting date of this report which will have a material effect on the financial report for the year ended 31 March 2014.

However, the committee of management has deemed that the following events are to be disclosed in this note for information purposes:

- a. **Claim of Telstra Enterprise Bargaining Agreement (TEBA) expenses paid on behalf of CEPU Divisional Conference**
Between financial years ended 31 March 2009 and 31 March 2011 a total of \$591,386 was paid by the Union on behalf of the CEPU Divisional Conference for expenses incurred in regards to the TEBA. As at the reporting date of this report, the committee of management of the Union are still in discussion with the CEPU Divisional Conference as to how the event is to be resolved. A claim has been officially made by the Union in May 2014. However, as the Union is unable to ascertain the outcome the claim, the financial statements as at 31 March 2014 do not reflect the claim as an asset or income.
- b. **Claim of legal expenses paid on behalf of CEPU Divisional Conference**
Between the period of May 2012 and March 2014, a total of \$87,287 of legal fees was paid by the Union on behalf of the CEPU Divisional Conference. A claim has been officially made by the Union in April 2014. However, as the outcome of the claim cannot be ascertained, the financial statements as at 31 March 2014 do not reflect the claim as an asset or income.

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2014**

NOTE 15: SEGMENT REPORTING

The Union operates predominantly in the communications, electrical, electronic, energy, information, postal and plumbing sectors in Victoria, Australia.

**NOTE 16: KEY MANAGEMENT PERSONNEL COMPENSATION AND RELATED PARTY
TRANSACTIONS**

The names of committee of management of the entity who have held office during the financial year are:

Name	
Paul Lightfoot	Branch President
Kelvin Welbourn	Branch Vice-President
Leonard Cooper	Branch Secretary
Christopher John Ellery	Branch Assistant Secretary
Roger Bland	Committee of Management Technical Division
Darren Evans	Committee of Management Technical Division
Neil Johnson	Committee of Management Technical Division
Ian McCallum	Committee of Management Technical Division
Robert Parker	Committee of Management Technical Division
Susan Riley	Committee of Management Technical Division
Mihi Shaw	Committee of Management Technical Division
Alvan Shotade	Committee of Management Technical Division
David Smithwick	Committee of Management Technical Division
Maureen Parker	Committee of Management Operator Division

- a. The aggregate amount of remuneration paid to elected officials during the financial year for salaries was \$183,576 (2013: \$154,672).

	2014	2013
	\$	\$
The breakdown of remuneration paid to elected officials was as follows:		
Leonard Cooper - Branch Secretary	92,913	104,731
Christopher John Ellery - Branch Assistant Secretary	90,663	49,941
	<u>183,576</u>	<u>154,672</u>

The aggregate amount paid during the financial year to a superannuation plan in connection with the retirement of elected officials was \$27,640 (2013: \$25,721).

The breakdown of amounts paid to a superannuation plan in connection with the retirement of elected officials was as follows:

Leonard Cooper - Branch Secretary	12,901	17,514
Christopher John Ellery - Branch Assistant Secretary	14,739	8,207
	<u>27,640</u>	<u>25,721</u>

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2014**

**NOTE 16: KEY MANAGEMENT PERSONNEL COMPENSATION AND RELATED PARTY
TRANSACTIONS continued**

- b. The aggregate amount of remuneration paid to other persons on the Committee of Management was as follows: -
- salaries and allowances \$69,928 (2013: \$66,854)*
 - superannuation \$8,406 (2013: \$5,819)*
 - loss of wages \$Nil (2013: \$Nil)

* Remuneration was paid or payable to Susan Riley - Committee of Management Technical Division.

- c. No officer has received any remuneration because the officer is a member of a board or hold that position only because of their position as an officer or because they were nominated for the position on the board by the organisation/branch/peak council.
- d. Sue Riley received honorarium fees of \$1,500 (2013: \$Nil) from the CEPU Divisional Conference for her position as the Vice President of the CEPU Divisional Conference. No other officer has received any remuneration from a related party to the organisation/branch in connection with the performance of the officer's duties.
- e. No officer has any material personal interest in a matter that the officer or a relative of the officer has or acquires that relates to the affairs of the organisation/branch.
- f. Apart from the above, there were no other transactions between the officers of the entity other than those relating to their membership of the entity and reimbursement by the entity in respect of expenses incurred by them in the performance of their duties. Such transactions have been on conditions no more favourable than those which it is reasonable to expect would have been adopted by parties at arm's length.

	2014 \$	2013 \$
Transactions with related parties		
Capitation fees paid to:		
- CEPU Divisional Conference	198,336	205,344
- CEPU National Council	<u>2,100</u>	<u>-</u>
	<u>200,436</u>	<u>205,344</u>
Payroll tax expense reimbursed to:		
- CEPU Divisional Conference	<u>20,183</u>	<u>21,634</u>
* Printing & Stationery expense reimbursed to:		
- CEPU Divisional Conference	<u>-</u>	<u>11,894</u>
** Insurance expense paid to:		
- CEPU Divisional Conference	<u>1,069</u>	<u>10,173</u>

* Printing and stationery expenses were incurred for the divisional journal.

** Insurance expenses were in regards to members' journey cover.

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2014**

	2014	2013
	\$	\$

NOTE 17: ECONOMIC DEPENDENCE

The principle source of income for the entity is membership fees. The entity is economically dependent upon the membership levels and fees.

NOTE 18: LEASING COMMITMENTS

Operating Lease Commitments

Non-cancellable operating leases
contracted for but not capitalised in the
financial statements

– not later than 12 months	14,640	19,599
– later than 12 months but not later than five years	31,525	46,640
	46,165	66,239

NOTE 19: FINANCIAL RISK MANAGEMENT

The entity's financial instruments consist mainly of deposits with banks, short-term investments, and accounts receivable and payable.

The totals for each category of financial instruments, measured in accordance with AASB 139 as detailed in the accounting policies to these financial statements, are as follows:

Financial assets

Cash and cash equivalents	238,893	238,222
Loans and receivables	17,715	39,146
Available-for-sale financial assets:		
– at fair value:	624,486	590,062
Unlisted investments	600	600

Total financial assets	881,694	868,030
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Financial liabilities

Financial liabilities at amortised cost:

– trade and other payables	159,859	159,549
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Total financial liabilities	159,859	159,549
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2014

NOTE 19: FINANCIAL RISK MANAGEMENT continued

Financial Risk Management Policies

The committee of management's overall risk management strategy seeks to assist the entity in meeting its financial targets, while minimising potential adverse effects on financial performance. Risk management policies are approved and reviewed by the committee of management on a regular basis. These include the credit risk policies and future cash flow requirements.

The main purpose of non-derivative financial instruments is to raise finance for company operations. The company does not have any derivative instruments at 31 March 2014.

The committee meets on a regular basis to analyse financial risk exposure and to evaluate treasury management strategies in the context of the most recent economic conditions and forecasts. The committee of management's overall risk management strategy seeks to assist the entity in meeting its financial targets, while minimising potential adverse effects on financial performance.

The committee operates under policies approved by the committee of management. Risk management policies are approved and reviewed by the committee of management on a regular basis. These include credit risk policies and future cash flow requirements.

Specific Financial Risk Exposures and Management

The main risks the entity is exposed to through its financial instruments are credit risk, liquidity risk, and market risk relating to interest rate risk and other price risk.

There have been no substantive changes in the types of risks the entity is exposed to, how these risks arise, or the committee of management's objectives, policies and processes for managing or measuring the risks from the previous period.

a. **Credit risk**

Exposure to credit risk relating to financial assets arises from the potential non-performance by counterparties of contract obligations that could lead to a financial loss to the entity.

Credit risk is managed through maintaining procedures (such as the utilisation of systems for the approval, granting and removal of credit limits, regular monitoring of exposure against such limits and monitoring of the financial stability of significant customers and counterparties) ensuring, to the extent possible, that members and counterparties to transactions are of sound credit worthiness.

Risk is also minimised through investing surplus funds in financial institutions that maintain a high credit rating or in entities that the committee has otherwise cleared as being financially sound.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2014

NOTE 19: FINANCIAL RISK MANAGEMENT continued

a. Credit risk continued

Credit risk exposures

The maximum exposure to credit risk by class of recognised financial assets at the end of the reporting period is equivalent to the carrying value and classification of those financial assets (net of any provisions) as presented in the statement of financial position.

There is no collateral held by the entity securing trade and other receivables.

The entity has no significant concentrations of credit risk with any single counterparty or entity of counterparties. Details with respect to credit risk of trade and other receivables are provided in Note 6.

Trade and other receivables that are neither past due nor impaired are considered to be of high credit quality. Aggregates of such amounts are detailed at Note 6.

b. Liquidity risk

Liquidity risk arises from the possibility that the entity might encounter difficulty in settling its debts or otherwise meeting its obligations related to financial liabilities. The entity manages this risk through the following mechanisms:

- preparing forward-looking cash flow analyses in relation to its operational and investing activities;
- obtaining funding from a variety of sources but mainly from members' funds;
- managing credit risk related to financial assets;
- only investing surplus cash with major financial institutions; and
- actively managing potential bad debt risk.

Cash flows realised from financial assets reflect management's expectation as to the timing of realisation. Actual timing may therefore differ from that disclosed. The timings of cash flows presented in the table to settle financial liabilities reflect the earliest contractual settlement dates and do not reflect management's expectations that banking facilities will be rolled forward.

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**NOTES TO THE FINANCIAL STATEMENTS
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NOTE 19: FINANCIAL RISK MANAGEMENT continued

b. Liquidity risk continued

	Within 1 Year \$	1 to 5 Years \$	Over 5 Years \$	Total \$
2014				
Financial Assets				
Cash and cash equivalents	238,893	-	-	238,893
Receivables	17,715	-	-	17,715
Other investments	625,086	-	-	625,086
Total anticipated inflows	881,694	-	-	881,694
Financial Liabilities				
Trade and other payables	159,859	-	-	159,859
Total expected outflows	159,859	-	-	159,859
Net inflow on financial instruments	721,835	-	-	721,835
2013				
Financial Assets				
Cash and cash equivalents	238,222	-	-	238,222
Receivables	39,146	-	-	39,146
Other investments	200,000	390,662	-	590,662
Total anticipated inflows	477,368	390,662	-	868,030
Financial Liabilities				
Trade and other payables	159,549	-	-	159,549
Total expected outflows	159,549	-	-	159,549
Net inflow on financial instruments	317,819	390,662	-	708,481

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2014

NOTE 19: FINANCIAL RISK MANAGEMENT continued

c. **Market risk**

(i) **Interest rate risk**

Exposure to interest rate risk arises on financial assets and financial liabilities recognised at the end of the reporting period whereby a future change in interest rates will affect future cash flows.

(ii) **Price risk**

Price risk relates to the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices of securities held.

Sensitivity analysis

The following table illustrates sensitivities to the entity's exposures to changes in interest rates and equity prices. The table indicates the impact on how profit and equity values reported at the end of the reporting period would have been affected by changes in the relevant risk variable that management considers to be reasonably possible.

These sensitivities also assume that the movement in a particular variable is independent of other variables.

	Profit/loss \$
Year ended 31 March 2014	
+/-2% in interest rates basis points	<u>4,778</u>
Year ended 31 March 2013	
+/-2% in interest rates basis points	<u>4,764</u>

There have been no changes in any of the assumptions used to prepare the above sensitivity analysis from the prior year.

Fair Values

Fair value estimation

The fair values of financial assets and financial liabilities are as presented in the statement of financial position. Fair value is the amount at which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties in an arm's length transaction.

Where possible, valuation information used to calculate fair value is extracted from the market, with more reliable information available from markets that are actively traded. In this regard, fair values for listed securities are obtained from quoted market bid prices. Where securities are unlisted and no market quotes are available, fair value is obtained using discounted cash flow analysis and other valuation techniques commonly used by market participants.

There is no variance between the fair value and carrying value at the year end.

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2014**

NOTE 20: PRIOR FINANCIAL YEAR RECLASSIFICATION

Loan balances consisting of loans from the General Fund to the Welfare Fund and from the Special Fund to the General fund were presented in the prior year statement of financial position as both assets and liabilities. A decision has been made in the current financial year to remove the amounts from the statement of financial position as the information is already presented in the statement of changes in equity.

The effect of the prior period reclassification on the statement of financial position is shown below:

Statement of Financial Position

	2013 Financials as previously stated	Prior period reclassification	2013 Financials restated
Current assets			
Loans	247,412	(247,412)	-
Other current assets	485,569	-	485,569
Total current assets	<u>732,981</u>		<u>485,569</u>
Non-current assets			
Total non-current assets	<u>415,692</u>	-	<u>415,692</u>
TOTAL ASSETS	<u>1,148,673</u>		<u>901,261</u>
Current liabilities			
Loans	247,412	(247,412)	-
Other current liabilities	368,006	-	368,006
Total current liabilities	<u>615,418</u>		<u>368,006</u>
TOTAL LIABILITIES	<u>615,418</u>		<u>368,006</u>
NET ASSETS	<u>533,255</u>		<u>533,255</u>
TOTAL EQUITY	<u>533,255</u>		<u>533,255</u>

NOTE 21: ENTITY DETAILS

The registered office and principal place of business of the entity is:
Building 2, Level 3, Trades Hall,
2 Lygon Street,
Carlton South
VIC 3053

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COMMITTEE OF MANAGEMENT STATEMENT

On 8 July 2014, the Committee of Management of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia, Communications division, Telecommunications and Services Branch (Victoria) ("Union/Reporting Unit") passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the financial year ended 31 March 2014:

The Committee of Management declares in relation to the GPFR that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the General Manager of the Fair Work Commission;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year to which the GPFR relates and since the end of that year:
 - (i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RO Act; and
 - (iv) where the organisation consists of 2 or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation; and
 - (v) where the information has been sought in any request by a member of the reporting unit or the General Manager duly made under section 272 of the RO Act, that information has been provided to the member or the General Manager; and
 - (vi) where any order for inspection of financial records has been made by the Fair Work Commission under section 273 of the RO Act, there has been compliance

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COMMITTEE OF MANAGEMENT STATEMENT
continued

- (f) where the reporting unit has undertaken recovery of wages activity:
- (i) the financial report on recovery of wages activity has been fairly and accurately prepared in accordance with the requirements of the reporting guidelines of the General Manager; and
 - (ii) the committee of management instructed the auditor to include in the scope of the audit required under subsection 257(1) of the RO Act all recovery of wages activity by the reporting unit in which revenues had been derived for the financial year in respect of such activity; and
 - (iii) no fees or reimbursements of expenses in relation to recovery of wages activity or donations or other contributions were deducted from moneys recovered from employers on behalf of workers other than reported in the financial report on recovery of wages activity and the notes to the financial statements; and
 - (iv) that prior to engaging in any recovery of wages activity, the organisation has disclosed to members by way of a written policy all fees to be charged or reimbursement of expenses required for recovery of wages activity, and any likely request for donations or other contributions in acting for a worker in recovery of wages activity; and
 - (v) no fees or reimbursements of expenses in relation to recovery of wages activity or donations or other contributions were deducted from monies recovered from employers on behalf of workers until distributions of recovered money were made to the workers.
- (g) that the members receive a copy of the concise financial report.

Signed in accordance with a resolution of the Committee of Management dated 8 July 2014:

For Committee of Management: Leonard Cooper
Title of Office held: Branch Secretary


Signature:

Dated: 8 July 2014

Melbourne

**INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF**

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING &
ALLIED SERVICES UNION OF AUSTRALIAN, COMMUNICATIONS DIVISION, TELECOMMUNICATIONS
& SERVICES BRANCH (VICTORIA)**

Report on the Financial Report

We have audited the accompanying financial report of Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing & Allied Services Union of Australian, Communications Division, Telecommunications & Services Branch (Victoria), which comprises the statement of financial position as at 31 March 2014, the statement of profit or loss and other comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory notes and the committee of management's declaration of the entity for the financial year.

Committee of Management's Responsibility for the Financial Report

The entity's committee of management is responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the Fair Work (Registered Organisations) Act 2009 and for such internal control as the committee of management determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error. In Note 1, the committee of management also state, in accordance with Accounting Standard AASB 101: Presentation of Financial Statements that the financial statements comply with International Financial Reporting Standards (IFRS).

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee of management, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Australian professional ethical pronouncements.

**INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF**

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND
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SERVICES BRANCH (VICTORIA) CONTINUED**

Auditor's Opinion

In our opinion the general purpose financial report of the entity:

- a. (i) presented fairly the entity's financial report for the year ended 31 March 2014 in accordance with the provisions of the Fair Work (Registered Organisations) Act 2009, other requirements imposed by these Reporting Guidelines or Part 3 of Chapter 8 of the Act; and
- (ii) complied with the Australian Accounting Standards (including Australian Accounting Interpretations) and the International Financial Reporting Standards as disclosed in Note 1.
- b. properly and fairly report all information in relation to recovery of wages activity required by the reporting guidelines of Fair Work Commission including;
 - (i) any fees charged to or reimbursements of expenses claimed from, members and others for recovery of wages activity; and
 - (ii) any donations or other contributions deducted from recovered money

MSI Ragg Weir

MSI RAGG WEIR
Chartered Accountants

L.S. Wong

L.S. WONG
Partner
Member of the Institute of Chartered Accountants in Australia and
Current holder of a current public practice certificate

Melbourne: 8 July 2014

**COMPILATION REPORT
TO THE COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
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Scope

We have compiled the accompanying special purpose financial statements of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia, Communications division, Telecommunications and Services Branch (Victoria) which comprises the attached detailed income and expenditure statement for the year ended 31 March 2014 as set out on pages 47 to 48. The specific purposes for which the special purpose financial statements have been prepared is to provide information relating to the performance of the entity that satisfies the information needs of the committee of management.

The Responsibility of the Committee of Management

The committee of management is solely responsible for the information contained in the special purpose financial statement and has determined that the basis of accounting adopted is appropriate to meet the needs of the committee of management.

Our Responsibility

On the basis of information provided by the committee of management we have compiled the accompanying special purpose financial statement in accordance with the basis of accounting and APES 315: Compilation of Financial Information.

Our procedures use accounting expertise to collect, classify and summarise the financial information which the committee provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The special purpose financial statement was compiled exclusively for the benefit of the committee of management. We do not accept responsibility to any other person for the contents of the special purpose financial report.

MSI Ragg Weir

MSI RAGG WEIR
Chartered Accountants

Melbourne: 8 July 2014

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)
ABN 13 511 341 559**

**DETAILED INCOME AND EXPENDITURE STATEMENT
FOR THE YEAR ENDED 31 MARCH 2014**

	2014	2013
	\$	\$
INCOME		
Members' dues	884,738	883,296
Interest received	2,905	3,328
Sundry income	18,705	467
Distributions received on investments	(2,068)	38,702
TOTAL INCOME	<u>904,280</u>	<u>925,793</u>
EXPENDITURE		
Administration expense:		
Accounting and audit fees	15,550	15,150
Bank Charges	11,884	10,587
Car Hire & Fares	1,823	1,899
Commission paid	619	639
Debt Collection	735	5,760
Donations	-	4,000
General expenses	5,683	3,053
Insurance	9,530	16,021
Laptops	(810)	-
Leasing charges	18,883	15,305
Legal Fees	44,094	36,324
Light, Power & Cleaning	2,760	1,740
Loss on fixed asset written off	459	164
Meeting expenses	2,036	3,091
Motor vehicle expenses	25,694	21,107
Postage	3,607	7,412
Printing and stationery	10,785	26,616
Recruitment assist/services	7,847	10,045
Repairs and maintenance	11,079	15,074
Staff amenities	1,387	1,688
Telephone and fax	43,036	51,855
Training and education	164	835
Telecom Contractors Association	-	257
	<u>216,845</u>	<u>248,622</u>
Affiliation, capitation fees and levies:		
- Australian Labour Party	-	10,831
Trades and Labour Councils:		
- Ballarat Trades Hall Council	937	750
- Bendigo Trades Hall Council	90	90
- Geelong Trades Hall Council	308	303
- Miscellaneous	1,725	1,194
- Victorian Trades Hall Council	2,290	11,430
- Victorian Trades Hall Council levy	-	598

This statement should be read in conjunction with the attached compilation report on page 46

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, COMMUNICATIONS DIVISION,
TELECOMMUNICATIONS AND SERVICES BRANCH (VICTORIA)
ABN 13 511 341 559**

**DETAILED INCOME AND EXPENDITURE STATEMENT
FOR THE YEAR ENDED 31 MARCH 2014**

	2014 \$	2013 \$
EXPENDITURE continued		
Affiliation, capitation fees and levies continued:		
Capitation fees:		
- CEPU Divisional Conference	198,336	205,344
- CEPU National Council	<u>2,100</u>	<u>-</u>
	<u>205,786</u>	<u>230,540</u>
Provision for impairment of receivables	<u>(1,513)</u>	<u>(42,427)</u>
Campaign fees	<u>236</u>	<u>538</u>
Depreciation	<u>6,963</u>	<u>6,247</u>
Employee benefits expense:		
Salaries and allowances		
- elected officials	183,576	154,672
- employees	192,495	211,940
Superannuation contributions		
- elected officials	27,640	25,721
- employees	23,524	22,520
- insurance	1,466	1,369
Provision for annual leave		
- elected officials	10,508	11,892
- employees	6,302	6,712
Provision for long service leave		
- elected officials	6,307	6,633
- employees	17,793	6,294
Other		
- fringe benefit tax	1,617	2,980
- payroll tax	20,183	21,634
- reimbursement	-	1,600
- workcover	<u>2,624</u>	<u>1,628</u>
	<u>494,035</u>	<u>475,595</u>
Occupancy expense:		
Office rental	<u>18,870</u>	<u>18,870</u>
Other expenses:		
Computer consultant	<u>4,399</u>	<u>7,220</u>
Gain on disposal of investments	<u>(1,467)</u>	<u>(25,518)</u>
Total Operating Expenditure	<u>944,154</u>	<u>919,687</u>
Net (loss)/profit for the year	<u>(39,874)</u>	<u>6,106</u>
Other comprehensive income/(loss)	<u>13,308</u>	<u>(635)</u>
TOTAL COMPREHENSIVE (LOSS)/INCOME	<u>(26,566)</u>	<u>5,471</u>

This statement should be read in conjunction with the attached compilation report on page 46

