

29 October 2013



FAIR WORK
COMMISSION

Mr Barry McVee
Branch Secretary
Western Australian Communications Division Branch
Communications Division
Communications, Electrical, Electronic, Energy, Information,
Postal, Plumbing and Allied Services Union of Australia
PO Box 8354, Perth Business Centre
PERTH WA 6849

Also by fax: (08) 9227 9397

Dear Mr McVee

Re: Lodgement of Financial Accounts and Statements – Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia - Communications Division - Western Australian Communications Division Branch - for year ended 31 March 2013 (FR2013/122)

I acknowledge receipt of the financial report of the Western Australian Communications Division Branch of the Communications Division of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia for the year ended 31 March 2013. The documents were lodged with the Fair Work Commission (FWC) on 26 August 2013.

The financial report has been filed. No further action in respect of the report lodged is required.

I make the following comments to assist you when you prepare next year's financial report. The FWC will confirm these matters have been addressed prior to filing next year's report.

Disclosure of expenses

I note that the Statement of Income and Expenditure was lodged with an auditor's disclaimer which does not express an opinion on the accuracy of the data contained within. The expenditure section of this statement includes figures relating to Donations and Legal fees which are not contained elsewhere in the general purpose financial report (GPFR) or notes.

The Reporting Guidelines require disclosure of donations and legal costs expenses in the audited profit and loss statement or notes to the GPFR. It is not sufficient that these and any other prescribed category balances be itemised solely under disclaimer.

Changes to the legislation and reporting guidelines

References to "Fair Work Australia" should be to "the Fair Work Commission".

A third edition to the General Manager's s.253 reporting guidelines was gazetted on 26 June 2013. These guidelines will apply to all financial reports that end on or after 30 June 2013. The FWC has also developed a model set of financial statement for the 2012-2013 financial year. There is no requirement to use this model but it may be a useful resource to ensure compliance with the RO Act, the s.253 reporting guidelines and the Australian Accounting Standards. The guidelines and model financial statements are available on the website;

Should you wish to discuss the matters raised in this letter, or if you require further information on the financial reporting requirements of the Act, I may be contacted by email at orgs@fwc.gov.au.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Michael Moutevelis', written over a horizontal line.

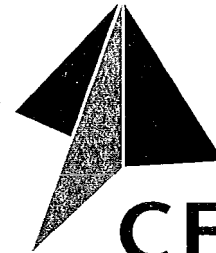
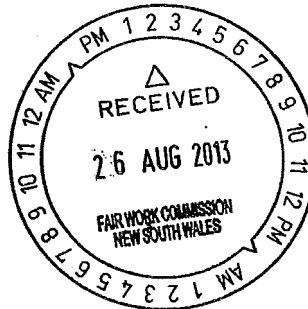
Michael Moutevelis
Assistant Adviser
Regulatory Compliance Branch
Fair Work Commission

FR2013/122

23 August 2013

Ref: 5.01/001

Stephen Kellett
Organisations, Research and Advice Branch
Fair Work Australia
Terrace Towers
80 William Street
EAST SYDNEY NSW 2011



CEPU

**COMMUNICATIONS
ELECTRICAL
PLUMBING
UNION**

Dear Sir,

**Lodgement of Financial Statements and Accounts – Western
Australian Branch, Communications Division, CEPU – for year
ending 31 March 2013**

I Barry McVee, being the Secretary of the Communications Electrical,
Electronic, Energy, Information, Postal, Plumbing and Allied Services
Union of Australia, Communications Division, WA Branch, certify :

- That the documents lodged herewith are copies of the full Financial Report, and Concise Report, for the year ending 31st March 2013, in accordance with s254 regulation 159;
- That the Concise Financial Report was sent to members on 24 June 2013 with the AGM Meeting Notice as per s265(5); and
- That the full Report was to be presented to the Annual General Meeting on 24 July 2013. Unfortunately, there was no quorum at this meeting so the Report was presented to the next Branch Committee of Management Meeting held on Wednesday 14th August, 2013, as per s266 of the Fair Work (Registered Organisations) Act, 2009.

Please contact me if you have any queries.

Yours sincerely

Barry McVee
Branch Secretary
CEPU Communications Division
WA Branch

**COMMUNICATIONS
DIVISION
Western Australia**

ABN 41 035 284 629

196 Lord Street
PERTH 6000

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Perth Business Centre
PERTH 6849

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Communications Electrical
Electronic Energy
Information Postal
Plumbing and Allied
Services Union of Australia

Communications Electrical Plumbing Union
Communications Division WA

Concise Financial Report

For the year ended 31 March 2013



Contents

| | |
|--|----|
| Discussion and Analysis | 3 |
| Statement of Profit or Loss and Other Comprehensive Income | 4 |
| Statement of Financial Position | 5 |
| Statement of Changes In Equity | 6 |
| Statement of Cash Flows | 7 |
| Notes to The Concise Financial Report | 8 |
| Statement of The Branch Committee Of Management | 9 |
| Independent Auditor's Report | 10 |

Concise Financial Report

For the year ended 31 March 2013

The financial accounts of the Union have been audited in accordance with the provisions of the Fair Work (Registered Organisations) Act, 2009 (the Act) and the following concise financial report is provided for members in accordance with Section 272 (5) of the Act and prepared in accordance with Section 265 of the Act.

A copy of the Auditor's Report, Accounts and Statements will be supplied free of charge to members on request.

Certificates required to be given under the Act by the Secretary and the Committee of Management have been completed in accordance with the provisions of the Act and contain no qualifications.

INFORMATION TO BE PROVIDED TO MEMBERS OR REGISTRAR

In accordance with the requirements of Section 272(5) of the Act, the attention of members is drawn to the provisions of Sections 272(1) to Section 272(3) of the Act, which reads as, follows:

- (1) A member of the branch, or a Registrar, may apply to the branch for specified prescribed information in relation to the branch to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the branch.
- (3) The branch must comply with an application made under subsection (1).

Discussion and Analysis of the Financial Statements

For the year ended 31 March 2013

The concise financial report is an extract from the full financial report for the year ended 31 March 2013. The financial statements and disclosures in the concise financial report have been derived from the year ended 31 March 2013 Financial Report of the Communications Electrical Plumbing Union, Communications Division WA Branch.

A copy of the full financial report and auditors report will be sent to any member, free of charge, upon request.

The discussion and analysis is provided to assist members in understanding the concise financial report. The discussion and analysis is based on the Communications Electrical Plumbing Union, Communications Division WA Branch's financial statements and the information contained in the concise financial report has been derived from the full 2013 Financial Report of the Communications Electrical Plumbing Union, Communications Division WA Branch.

STATEMENT OF COMPREHENSIVE INCOME:

Key points to note are:

- Overall the Branch made a net loss of \$51,606 for the year.
- The union has continued to operate in the state of Western Australia throughout the whole of the 2012/13 financial year.

STATEMENT OF FINANCIAL POSITION:

Assets

- Cash at Bank of \$872,594 is held on hand and in term deposits.

Liabilities

- Current provisions relate to employee benefits which are disclosed on the statement of financial position for \$198,257.

Equity

- Total accumulated funds at year end have decreased from last year, with a closing balance of \$1,789,905.

STATEMENT OF CASH FLOWS:

Cash flows from operating activities:

Cash at the end of the year is \$19,396 lower than last year.

Statement of Profit or Loss and Other Comprehensive Income

For the year ended 31 March 2013

| | Note | 2013 \$ | 2012 \$ |
|--|------|------------|------------|
| Revenue | 2 | 760,157 | 731,480 |
| Administration | | (109,287) | (115,956) |
| Employee costs | | (436,790) | (422,109) |
| Divisional conference dues | | (156,951) | (151,171) |
| Depreciation expense | | (28,292) | (28,102) |
| Other expenses | | (80,443) | (63,639) |
| Total net profit/(loss) | | (51,606) | (49,497) |
| Other comprehensive income | | | |
| <i>Items that will not be reclassified subsequently to profit or loss:</i> | | | |
| Gain on revaluation of land and buildings | | - | 182,453 |
| Total comprehensive income/(loss) for the year | | (51,606) | 132,956 |

The accompanying notes form part of these financial statements

Statement of Financial Position
For the year ended 31 March 2013

| | 2013 \$ | 2012 \$ |
|--------------------------------------|------------------|------------------|
| Assets | | |
| Current Assets | | |
| Cash and cash equivalents | 872,594 | 891,990 |
| Trade and other receivables | 20,562 | 14,883 |
| Other current assets | 19,934 | 3,371 |
| Total Current Assets | <u>913,090</u> | <u>910,244</u> |
| Non-Current Assets | | |
| Property, plant & equipment | 1,169,511 | 1,191,406 |
| Total Non-Current Assets | <u>1,169,511</u> | <u>1,191,406</u> |
| Total Assets | <u>2,082,601</u> | <u>2,101,650</u> |
| Liabilities | | |
| Current Liabilities | | |
| Trade and other payables | 53,278 | 48,262 |
| Provisions | 198,257 | 180,910 |
| Total Current Liabilities | <u>251,535</u> | <u>229,172</u> |
| Non-Current Liabilities | | |
| Provisions | 41,161 | 30,967 |
| Total Non-Current Liabilities | <u>41,161</u> | <u>30,967</u> |
| Total Liabilities | <u>292,696</u> | <u>260,139</u> |
| Net Assets | <u>1,789,905</u> | <u>1,841,511</u> |
| Accumulated Funds | | |
| Accumulated surplus | 760,257 | 811,863 |
| Asset revaluation reserve | 1,029,648 | 1,029,648 |
| Total Accumulated Funds | <u>1,789,905</u> | <u>1,841,511</u> |

The accompanying notes form part of these financial statements

Statement of Changes in Equity
For the year ended 31 March 2013

| | Accumulated Funds \$ | Asset Revaluation Reserve \$ | Total \$ |
|---|----------------------------|---------------------------------------|------------------|
| Balance at 1 April 2012 | 861,360 | 847,195 | 1,708,555 |
| Loss attributable to members | (49,497) | - | (49,497) |
| Total other comprehensive income for the year | - | 182,453 | 182,453 |
| Balance at 31 March 2012 | 811,863 | 1,029,648 | 1,841,511 |
| Loss attributable to members | (51,606) | - | (51,606) |
| Total other comprehensive income for the year | - | - | - |
| Balance at 31 March 2013 | <u>760,257</u> | <u>1,029,648</u> | <u>1,789,905</u> |

The accompanying notes form part of these financial statements

Statement of Cash Flows
For the year ended 31 March 2013

| | 2013 \$ | 2012 \$ |
|--|-----------------|------------------|
| CASH FLOWS FROM OPERATING ACTIVITIES | | |
| Receipts from members and other | 707,693 | 678,024 |
| Payments to suppliers and employees | (767,477) | (841,581) |
| Interest received | 46,785 | 56,188 |
| Net cash provided by/(used in) operating activities | <u>(12,999)</u> | <u>(107,369)</u> |
| CASH FLOWS FROM FINANCING ACTIVITIES | | |
| Payments for property, plant and equipment | (6,397) | (2,529) |
| Net cash provided by/(used in) investing activities | <u>(6,397)</u> | <u>(2,529)</u> |
| Net decrease in cash held | (19,396) | (109,898) |
| Cash and cash equivalents at beginning of financial year | 891,990 | 1,001,888 |
| Cash and cash equivalents at end of financial year | <u>872,594</u> | <u>891,990</u> |

The accompanying notes form part of these financial statements

Notes to the Concise Financial Report
For the year ended 31 March 2013

NOTE 1: BASIS OF PREPARATION OF THE CONCISE FINANCIAL REPORT

The concise financial report is an extract for the full financial report for the year ended 31 March 2013. The concise financial report has been prepared in accordance with the Fair Work (Registered Organisations) Act 2009 and Accounting Standard AASB 1039: 'Concise Financial Reports'.

The presentation currency used in this concise financial report is Australian dollars.

The financial statements, specific disclosures and other information included in the concise financial report are derived from and are consistent with the full financial report of the Communications Electrical Plumbing Union, Communications Division WA Branch for the year ended 31 March 2013. The concise financial report cannot be expected to provide as detailed understanding of the financial performance, financial position and financing and investing activities of Communications Electrical Plumbing Union, Communications Division WA Branch as the full financial report. A copy of the full financial report and auditor's report will be sent to any member, free of charge, upon request.

International Financial Reporting Standards

This general purpose financial report has been prepared in accordance with Australian equivalents to International Financial Reporting Standards (AIFRS), other authoritative pronouncements of the Australian Accounting Standards Board, Australian Accounting Interpretations and in accordance with the Fair Work (Registered Organisations) Act 2009.

Compliance with IFRS

Australian Accounting Standards include Australian equivalents to International Financial Reporting Standards. Compliance with AIFRS ensures that the financial statements and notes of Communications Electrical Plumbing Union Communications Division Telecommunications and Services Branch comply with International Financial Reporting Standards (IFRS).

Historical Cost Convention

These financial statements have been prepared under the historical cost convention, as modified by the revaluation of classes of freehold land and building.

NOTE 2: REVENUE

The main source of revenue of the branch is attributable to members' contributions.

| | 2013 \$ | 2012 \$ |
|--|----------------|----------------|
| Revenue from operating activities | | |
| Subscriptions | 702,628 | 675,135 |
| Other | 12,275 | 2,350 |
| | <u>714,903</u> | <u>677,485</u> |
| Revenue from non-operating activities | | |
| Interest received | 45,254 | 53,995 |
| | <u>45,254</u> | <u>53,995</u> |
| Total revenue | <u>760,157</u> | <u>731,480</u> |

NOTE 3: CAPITAL COMMITMENTS

At the date of signing this report there are no known outstanding capital commitments.

NOTE 4: CONTINGENT LIABILITIES AND ASSETS

At the date of signing this report there are no known contingent liabilities that would have a material effect on the presentation of the annual financial statements.

NOTE 5: UNION DETAILS

The Union operates from 196 Lord Street, Perth in the State of Western Australia.

Statement of the Branch Committee of Management
For the year ended 31 March 2013


The Branch Committee of Management declare that in their opinion the concise financial report of the Communications Electrical Plumbing Union, Communications Division WA Branch for the year ended 31 March 2013 as set out on pages 3 to 10 complies with Australian Accounting Standard AASB 1039: *Concise Financial Reports* and the requirements of the Fair Work (Registered Organisations) Act 2009.

The financial statements and specific disclosures included in this concise financial report have been derived from the full financial report for the year ended 31 March 2013.

The concise financial report cannot be expected to provide as full an understanding of the financial performance, financial position and cash flows of the branch as the full financial report, which as indicated on page 1 is available on request.


The Branch Committee of Management resolve that the Concise Financial Report, Operating Report and independent audit report for the year ended 31 March 2013 be distributed to members.

Signed on behalf of the Branch Committee of Management.



John O'Donnell
Branch President

Date: 12/06/2013



Barry McVee
Branch Secretary

INDEPENDENT AUDITOR'S REPORT

**TO THE MEMBERS OF COMMUNICATIONS ELECTRICAL PLUMBING
UNION (CEPU) COMMUNICATIONS DIVISION WA**

Report on the Concise Financial Report

The accompanying concise financial report of CEPU Communications Division WA (the union) comprises the statement of financial position as at 31 March 2013, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended and related notes, derived from the audited financial report of CEPU Communications Division WA for the year ended 31 March 2013. The concise financial report does not contain all the disclosures required by the Australian Accounting Standards.

Branch Committee of Management Responsibility for the Concise Financial Report

The Branch Committee of Management are responsible for the preparation and presentation of the concise financial report in accordance with Accounting Standard AASB 1039 Concise Financial Reports, and *Fair Work (Registered Organisations) Act 2009*. This responsibility includes establishing and maintaining internal controls relevant to the preparation of the concise financial report; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an opinion on the concise financial report based on our audit procedures. We have conducted an independent audit, in accordance with Australian Auditing Standards, of the financial report of CEPU Communications Division WA for the year ended 31 March 2013. Our audit report on the financial report for the year was signed on 19 June 2013 and was not subject to any modification. The Australian Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report for the year is free from material misstatement.

Our procedures in respect of the concise financial report included testing that the information in the concise financial report is derived from, and is consistent with, the financial report for the year, and examination on a test basis, of evidence supporting the amounts and other disclosures which were not directly derived from the financial report for the year. These procedures have been undertaken to form an opinion whether, in all material respects, the concise financial report complies with Accounting Standard AASB 1039 Concise Financial Reports.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Tel: 61 8 9426 8999 Fax: 61 8 9426 8900 www.pkf.com.au
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PO Box 609 West Perth Western Australia 6872 Australia

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COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY,
INFORMATION, POSTAL, PLUMBING & ALLIED SERVICES UNION OF
AUSTRALIA (CEPU)

Communications Division WESTERN AUSTRALIA

BRANCH COMMITTEE OF MANAGEMENT OPERATING REPORT

This Operating Report records the activities of the Branch Committee of Management for the Western Australian Branch of the CEPU Communications Division for the financial year ended 31 March 2013; the results of those activities; plus any significant changes in the nature of those activities during the year.

1 Principal Activities of the Branch Committee of Management:

The Principal activities of the Branch Committee of Management during the preceding year fell into the following categories:-

- Implementation of National, Divisional and Branch decision;
- Industrial support, including representation of individual members' grievances, advice on legal and legislative matters, initiating Union elections as provided for in the rules of the Union, within the scope of any statutory or legal obligations;
- The administration of Awards, the certification of Industrial Agreements, and the variation of Awards;
- The administration of the Branch Membership;
- The administration of the Branch's financial affairs;
- Communications to members, the media, and the broader community.

2. Right of Members to Resign:

All Branch members have the right to resign from the Union in accordance with Rule 32 of the Communications Division Rules (and section 174 (1) of the Fair Work (Registered Organisations) Act 2009), namely by providing written notice addressed and delivered to the Branch Secretary via Post, Facsimile, e-mail or in person.

3. Directorships of Superannuation Funds:

To the best of our knowledge and belief no Officer of the Branch is, by virtue of their Office on the Branch Committee of Management of the CEPU Communications Division (Western Australia)

- a) A Trustee of a superannuation entity or exempt public sector superannuation scheme;
- b) A Director of a company that is a Trustee of a superannuation entity or an exempt public sector superannuation scheme; and
- c) Where a criterion for the Office of a Trustee or Director is that the Office is an Officer of a registered organisation.

4. Membership of the Branch

As at the 31 March, 2013, the membership of the CEPU Communications Division (Western Australia) was 1862.

5 Employees of the Branch:

As at the 31 March 2013, the CEPU Communications Division (Western Australia) employed:-
Three (3) Full Time Employees and One (1) Part Time employee.

Independence

In conducting our audit, we have complied with the independence requirements of the Australian professional ethical pronouncements.

Auditor's Opinion

In our opinion, the concise financial report of CEPU Communications Division WA for the year ended 31 March 2013 complies with Accounting Standard AASB 1039 Concise Financial Reports.

PKF Mack and Co.

PKF MACK & CO

S. Fermanis

SIMON FERMANIS
PARTNER

19 JUNE 2013
WEST PERTH,
WESTERN AUSTRALIA

6 Branch Committee of Management

The Executive of the union is also the Committee of Management. As at the 31st March 2013 the members of the Committee of Management were:

Telecommunications & Information Technology Industry Section

- John O'Donnell (Branch President) 01/04/2012 – 31/03/2013
- Peter John Noble (Branch Vice President) 01/04/2012 – 31/03/2013
- John Edward Kus (Committee of Management Member) 01/04/2012 – 31/03/2013
- Colleen Mary Noonan (Committee of Management Member) 01/04/2012 – 31/03/2013
- Andrew Gomersall (Committee of Management Member) 01/04/2012 – 31/03/2013
- Neville King (Committee of Management Member) 01/04/2012 – 31/03/2013
- Matthew Totterdell (Committee of Management Member) 01/04/2012 – 31/03/2013
- John Tredrea (Committee of Management Member) 01/04/2012 – 31/03/2013

•

Postal Industry Section

- Barry McVee (Branch Secretary) 01/04/2012 – 31/03/2013
- Bryan David Watkins (Branch Vice President) 01/04/2012 – 31/03/2013
- John Conway (Committee of Management Member) 01/04/2012 - 10/10/2012
- John Vagg (Committee of Management Member) 14/11/2012 – 31/03/2013
- Roy Waller (Committee of Management Member) 01/04/2012 – 31/03/2013
- Stephen Plichta (Committee of Management Member) 01/04/2012 – 31/03/2013
- Anthony Vacca (Committee of Management Member) 01/04/2012 – 31/03/2013

Barry McVee
Branch Secretary


Signature

Communications Electrical Plumbing Union
Communications Division WA

Financial Report

For the year ended 31 March 2013

Contents

| | |
|--|----|
| Certificate of Secretary | 1 |
| Branch Committee of Management Statement | 2 |
| Statement of Profit or Loss And Other Comprehensive Income | 3 |
| Statement of Financial Position | 4 |
| Statement of Changes In Equity | 5 |
| Statement of Cash Flows | 6 |
| Notes to the Financial Statements | 7 |
| Independent Auditor's Report | 17 |
| Disclaimer | 19 |
| Statement of Income and Expenditure | 20 |


Certificate of Secretary

For the year ended 31 March 2013

I, Barry McVee, being the officer responsible for keeping the accounting records of the Communications Electrical Plumbing Union, Communications Division WA Branch, certify that as at 31 March 2013 the number of financial members of the organisation was ~~xx~~ (2012:1,804).

In my opinion,

1. The attached accounts present fairly the financial affairs of the organisation as at 31 March 2013 and the result of operations for the year then ended;
2. A register of members has, during the immediately preceding calendar year, been kept and maintained as required by section 230(1)(a) and section 230(2) of the Fair Work (Registered Organisations) Act 2009;
3. A copy of the records required to be kept under sections of 230(1)(b), (c) and (d) of the Fair Work (Registered Organisations) Act 2009, have been provided to the Industrial Registry as required by section 233 of the Fair Work (Registered Organisations) Act 2009.


Barry McVee
WA Branch Secretary

Date: 12.06.2013

Branch Committee of Management Statements

For the year ended 31 March 2013

We, John O'Donnell and Barry McVee, being two members of the Branch Committee of Management of the Communications Electrical Plumbing Union, Communications Division WA Branch, do state on behalf of the Branch Committee of Management and in accordance with a resolution passed by the Branch Committee of Management, that:

1. The accompanying general purpose financial statements and notes comply with the Australian Accounting Standards;
2. The financial statements and notes comply with the reporting guidelines of the General Manager of the Fair Work Commission;
3. The financial statements and notes present fairly the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
4. There are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
5. During the financial year to which the general purpose financial report relates and since the end of that year:
 - (a) Meetings of the committee of management were held in accordance with the rules of the organisation including the rules of the Branch concerned; and,
 - (b) The financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of the Branch concerned; and,
 - (c) The financial records of the reporting unit have been kept and maintained in accordance with the Fair Work (Registered Organisations) Act 2009 (the RO Act); and,
 - (d) The financial records of the reporting unit have been kept as far as practicable in a consistent manner to each of the other reporting units of the organisation; and
 - (e) Information has been furnished to any member of the reporting unit or to the General Manager of the Fair Work Commission, as the case may be, where information sought by the member or the General Manager of the Fair Work Commission section 272 of the RO Act; and
 - (f) There has been compliance with any order for inspections of financial records made by the Fair Work Commission under section 273 of the Act. and,
 - (g) The reporting unit has not engaged in recovery of wages activity which has resulted in the derivatives of revenue in respect of such activity. and,
 - (h) The Committee of Management resolve that the Concise Financial Report, Operating Report and Independent Audit Report for the year ended 31 March 2013 be distributed to members.



John O'Donnell
Branch President



Barry McVee
Branch Secretary

Date: 12.06.2013

Statement of Profit or Loss and Other Comprehensive Income
For the year ended 31 March 2013

| | Note | 2013 \$ | 2012 \$ |
|---|------|-----------------|-----------------|
| Revenue | 3 | 760,157 | 731,480 |
| Administration | | (109,287) | (115,956) |
| Employee costs | | (436,790) | (422,109) |
| Divisional conference dues | | (156,951) | (151,171) |
| Depreciation expense | | (28,292) | (28,102) |
| Other expenses | | <u>(80,443)</u> | <u>(63,639)</u> |
| Loss for the year | 4 | <u>(51,606)</u> | <u>(49,497)</u> |
| Other comprehensive income | | | |
| <i>Items that will not be reclassified subsequently to profit or loss</i> | | | |
| Gain on revaluation of land and buildings(net of tax) | | <u>-</u> | <u>182,453</u> |
| Total comprehensive income/(loss) for the year | | <u>(51,606)</u> | <u>132,956</u> |

The accompanying notes form part of these financial statements

Statement of Financial Position
For the year ended 31 March 2013

| | Note | 2013 \$ | 2012 \$ |
|--------------------------------------|------|------------------|------------------|
| Assets | | | |
| Current Assets | | | |
| Cash and cash equivalents | 5 | 872,594 | 891,990 |
| Trade and other receivables | 6 | 20,562 | 14,883 |
| Other current assets | 7 | 19,934 | 3,371 |
| Total Current Assets | | <u>913,090</u> | <u>910,244</u> |
| Non-Current Assets | | | |
| Property, plant & equipment | 8 | <u>1,169,511</u> | <u>1,191,406</u> |
| Total Non-Current Assets | | <u>1,169,511</u> | <u>1,191,406</u> |
| Total Assets | | <u>2,082,601</u> | <u>2,101,650</u> |
| Liabilities | | | |
| Current Liabilities | | | |
| Trade and other payables | 9 | 53,278 | 48,262 |
| Provisions | 10 | <u>198,257</u> | <u>180,910</u> |
| Total Current Liabilities | | <u>251,535</u> | <u>229,172</u> |
| Non-Current Liabilities | | | |
| Provisions | 10 | <u>41,161</u> | <u>30,967</u> |
| Total Non-Current Liabilities | | <u>41,161</u> | <u>30,967</u> |
| Total Liabilities | | <u>292,696</u> | <u>260,139</u> |
| Net Assets | | <u>1,789,905</u> | <u>1,841,511</u> |
| Accumulated Funds | | | |
| Accumulated surplus | | 760,257 | 811,863 |
| Asset revaluation reserve | | <u>1,029,648</u> | <u>1,029,648</u> |
| Total Accumulated Funds | | <u>1,789,905</u> | <u>1,841,511</u> |

The accompanying notes form part of these financial statements

Statement of Changes in Equity
For the year ended 31 March 2013

| | Accumulated Funds | Asset Revaluation Reserve | Total |
|---|----------------------|---------------------------------|------------------|
| | \$ | \$ | \$ |
| Balance at 1 April 2011 | 861,360 | 847,195 | 1,708,555 |
| Loss attributable to members | (49,497) | - | (49,497) |
| Total other comprehensive income for the year | - | 182,453 | 182,453 |
| Balance at 31 March 2012 | 811,863 | 1,029,648 | 1,841,511 |
| Loss attributable to members | (51,606) | - | (51,606) |
| Total other comprehensive income for the year | - | - | - |
| Balance at 31 March 2013 | <u>760,257</u> | <u>1,029,648</u> | <u>1,789,905</u> |

The accompanying notes form part of these financial statements

Statement of Cash Flows
For the year ended 31 March 2013

| | Note | 2013 \$ | 2012 \$ |
|--|------|-----------------|------------------|
| CASH FLOWS FROM OPERATING ACTIVITIES | | | |
| Receipts from members and other | | 707,693 | 678,024 |
| Payments to suppliers and employees | | (767,477) | (841,581) |
| Interest received | | 46,785 | 56,188 |
| Net cash used in operating activities | 11 | <u>(12,999)</u> | <u>(107,369)</u> |
| CASH FLOWS FROM INVESTING ACTIVITIES | | | |
| Payments for property, plant and equipment | | (6,397) | (2,529) |
| Net cash used in investing activities | | <u>(6,397)</u> | <u>(2,529)</u> |
| Net decrease in cash and cash equivalents held | | (19,396) | (109,898) |
| Cash and cash equivalents at beginning of financial year | | <u>891,990</u> | <u>1,001,888</u> |
| Cash and cash equivalents at end of financial year | 11 | <u>872,594</u> | <u>891,990</u> |

The accompanying notes form part of these financial statements

Notes to the Financial Report

For the year ended 31 March 2013

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

CEPU Communications Division WA (the "union") is a registered organisation under the Fair Work (Registered Organisations) Act 2009 (RO Act) and is incorporated and domiciled in Australia.

The principal activity of the union was provision of union services for electrical and plumbing. The registered office of the union throughout the year was: 196 Lord Street Perth WA 600.

Basis of Preparation

The accounting policies set out below have been consistently applied to all years presented.

Statement of Compliance

The financial report is a general purpose financial report which has been prepared in accordance with Australian Accounting Standards ('AASBs') (including Australian Interpretations) as issued by the Australian Accounting Standards Board ('AASB') and Part 3 of Chapter 8 of the RO Act for not-for-profit oriented entities. The financial report also complies with International Financial Reporting Standards ('IFRS') as issued by the International Accounting Standards Board ('IASB').

The financial report was authorised for issue by the Committee of Management on 28 June 2013.

Basis of Measurement

The financial report has been prepared on an accruals basis. It is based on the historical costs and does not take into account changing money values or, except where specifically stated, current calculation of non-current assets.

Functional and Presentation Currency

The financial report is presented in Australian dollars, which is the union's functional currency.

Use of Estimates and Judgements

The preparation of the financial statements in conformity with AASBs requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, income and expenses. Actual results may differ from these estimates. Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimates are revised and in any future periods affected.

The judgements, estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below:

Estimation of useful lives of assets

The union determines the estimated useful lives and related depreciation and amortisation charges for its property, plant and equipment and finite life intangible assets. The useful lives could change significantly as a result of technical innovations or some other event. The depreciation and amortisation charge will increase where the useful lives are less than previously estimated lives, or technically obsolete or non-strategic assets that have been abandoned or sold will be written off or written down.

Impairment of non-financial assets other than goodwill and other indefinite life intangible assets

The union assesses impairment of non-financial assets other than goodwill and other indefinite life intangible assets at each reporting date by evaluating conditions specific to the union and to the particular asset that may lead to impairment. If an impairment trigger exists, the recoverable amount of the asset is determined. This involves fair value less costs to sell or value-in-use calculations, which incorporate a number of key estimates and assumptions.

Long service leave provision

The liability for long service leave is recognised and measured at the present value of the estimated future cash flows to be made in respect of all employees at the reporting date. In determining the present value of the liability, estimates of attrition rates and pay increases through promotion and inflation have been taken into account.

Notes to the Financial Report

For the year ended 31 March 2013

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (CONT)

New, revised or amending Accounting Standards and Interpretations adopted

New and revised Standards and amendments thereof and Interpretations effective for the current period that are relevant to the union include:

Amendments to AASB 1, 5, 7, 101, 112, 120, 121, 132, 133 and 134 as a consequence of AASB 2011-9 'Amendments to Australian Accounting Standards – Presentation of Items of Other Comprehensive Income'

The adoption of all the new and revised Standards and Interpretations has not resulted in any changes to the union's accounting policies and has no effect on the amounts reported for the current or prior periods. However, the application of AASB 2011-9 has resulted in changes to the union's presentation of, or disclosure in, its financial statements.

AASB 2011-9 introduces new terminology for the statement of comprehensive income and income statement. Under the amendments to AASB 101, the statement of comprehensive income is renamed as a statement of profit or loss and other comprehensive income and the income statement is renamed as a statement of profit or loss. The amendments to AASB 101 retain the option to present profit or loss and other comprehensive income in either a single statement or in two separate but consecutive statements. However, the amendments to AASB 101 require items of other comprehensive income to be grouped into two categories in the other comprehensive income section:

- (a) items that will not be reclassified subsequently to profit or loss and
- (b) items that may be reclassified subsequently to profit or loss when specific conditions are met.

Income tax on items of other comprehensive income is required to be allocated on the same basis – the amendments do not change the option to present items of other comprehensive income either before tax or net of tax. The amendments have been applied retrospectively, and hence the presentation of items of other comprehensive income has been modified to reflect the changes. Other than the above mentioned presentation changes, the application of the amendments to AASB 101 does not result in any impact on profit or loss, other comprehensive income and total comprehensive income.

The following material accounting policies, which are consistent with the previous accounting period unless otherwise stated, have been adopted in the preparation of this financial report:

ACCOUNTING POLICIES

a. Income Tax

No provision for income tax is necessary as 'Trade Unions' are exempt from income tax under section 23 (f) of the Income Tax Assessment Act.

b. Branch Amalgamation

On 1 April 2007 the CEPU Communications Division Postal and Telecommunications Branch and the CEPU Communications Division Telecommunications and Services Branch amalgamated to become CEPU Communications Division WA Branch.

c. Comparative Figures

Where required, comparative figures have been adjusted to conform to changes in presentation for the current year.

d. Revenue recognition

Revenue is recognised when it is probable that the economic benefit will flow to the union and the revenue can be reliably measured. Revenue is measured at the fair value of the consideration received or receivable.

Membership fees are recognised evenly over the duration of the membership period paid for.

Other revenue is recognised when it is received or when the right to receive payment is established.

Notes to the Financial Report

For the year ended 31 March 2013

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (CONT)

e. Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of associated GST, unless the GST incurred is not recoverable from the tax authority. In this case it is recognised as part of the cost of acquisition of the asset or as part of an item of expense.

Receivables and payables are stated inclusive of the amount of the GST receivable or payable. The net amount of GST recoverable from, or payable to, the tax authority is included in other receivables or other payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to the tax authority, are presented as operating cash flows.

f. Cash and cash equivalents

Cash and cash equivalents includes cash on hand, deposits held at call with financial institutions, other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

g. Property, Plant & Equipment

Each class of property, plant and equipment are carried at cost or fair value less, where applicable, any accumulated depreciation and impairment losses.

Property

Freehold land and buildings are shown at their fair value (being the amount for which an asset could be exchanged between knowledgeable willing parties in an arm's length transaction), based on a periodic, but at least triennial, valuations by external independent valuers.

Increases in the carrying amount arising on revaluation of land and buildings are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are charged against fair value reserves directly in equity; all other decreases are charged to the statement of profit or loss and other comprehensive income.

Any accumulated depreciation at the date of revaluation is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset.

Plant and Equipment

Plant and equipment is measured on a cost basis less depreciation and impairment losses.

The depreciable amounts of the plant and equipment are depreciated on a straight-line basis over the asset's useful life to the entity commencing from the time the asset is held ready for use.

The depreciation rates used for each class of depreciable assets are:

| Class of Fixed Asset | Depreciation Rate |
|----------------------|-------------------|
| Buildings | 2.5% |
| Plant & Equipment | 15% - 30% |
| Motor Vehicles | 25% |

The residual values, useful lives and depreciation methods are reviewed, and adjusted if appropriate, at each reporting date.

An item of plant and equipment is derecognised upon disposal or when there is no future economic benefit to the union. Gains and losses between the carrying amount and the disposal proceeds are taken to the profit or loss in the statement of profit or loss and other comprehensive income.

Notes to the Financial Report

For the year ended 31 March 2013

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (CONT)

h. Trade and other receivables

Other receivables are recognised at amortised cost, less any provision for impairment. The amounts are usually due for settlement no more than 30 days. Collectability of debtors is reviewed on an ongoing basis. Debts, which are known to be uncollectible, are written off.

i. Trade and other payables

These amounts represent liabilities for goods and services provided to the union prior to the end of the financial year and which are unpaid. Due to their short-term nature they are measured at amortised cost and are not discounted. The amounts are unsecured and are usually paid within 30 days of recognition.

j. Employee benefits

Provision is made for the union's liability for employee benefits arising from services rendered by employees to reporting date. Employee benefits expected to be settled within one year, together with entitlements arising from wages and salaries and annual leave, which will be settled after one year have been measured at their nominal amount.

Other employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits.

Provision for employee benefits have been measured to include salary on-costs including superannuation, payroll tax and workers compensation.

k. Superannuation

Contributions are made by the union to an employee superannuation fund and are charged as expenses when incurred.

l. Leases

Lease payments for operating leases, where substantially all the risks and benefits incidental to ownership of the asset remain with the lessor, are charged as expenses on a straight-line basis over the lease term.

m. Impairment of non-financial assets

Non-financial assets are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount.

Recoverable amount is the higher of an asset's fair value less costs to sell and value in use. The value-in use is the present value of the estimated future cash flows relating to the asset using the pre-tax discount rate specific to the asset or cash-generating unit to which the asset belongs. Assets that do not have an independent cash flows are grouped together to form a cash-generating unit.

n. New Accounting Standards and Interpretations not yet mandatory or early adopted

The AASB has issued the following new and amended accounting standards and interpretations that have mandatory application dates for future reporting periods. The union has decided against early adoption of these standards, and has not yet determined the potential impact on the financial statements from the adoption of these standards and interpretations.

Notes to the Financial Report

For the year ended 31 March 2013

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (CONT)

| AASB No. | Title | Issue Date | Operative Date |
|-----------------------------------|---|------------|----------------|
| 9 | Financial Instruments | Dec 2010 | 1 Jan 2015 |
| 10 | Consolidated Financial Statements | Aug 2011 | 1 Jan 2013 |
| 11 | Joint Arrangements | Aug 2011 | 1 Jan 2013 |
| 12 | Disclosure of Interests in Other Entities | Aug 2011 | 1 Jan 2013 |
| 13 | Fair Value Measurement | Sep 2011 | 1 Jan 2013 |
| 119 | Employee Benefits | Sep 2011 | 1 Jan 2013 |
| 1053 | Application of Tiers of Australian Accounting Standards | Jun 2010 | 1 Jan 2013 |
| 2011 - 4 | Amendments to Australian Accounting Standards to Remove Individual Key Management Personnel Disclosure Requirements [AASB 124] | Jul 2011 | 1 Jan 2013 |
| 2012 - 2 | Amendments to Australian Accounting Standards – Disclosures – Offsetting Financial Assets and Financial Liabilities [AASB 7 & AASB 132] | Jun 2012 | 1 Jan 2013 |
| 2012 - 3 | Amendments to Australian Accounting Standards – Offsetting Financial Assets and Financial Liabilities [AASB 132] | Jun 2012 | 1 Jan 2014 |
| 2012 - 4 | Amendments to Australian Accounting Standards – Government Loans | Jun 2012 | 1 Jan 2013 |
| 2012 - 5 | Amendments to Australian Accounting Standards arising from Annual Improvements 2009–2011 Cycle [AASB 1, AASB 101, AASB 116, AASB 132 & AASB 134 and Interpretation 2] | Jun 2012 | 1 Jan 2013 |
| Australian Interpretations | | | |
| 20 | Stripping Costs in the Production Phase of a Surface Mine | Nov 2011 | 1 Jan 2013 |

NOTE 2: INFORMATION TO BE PROVIDED TO MEMBERS OR REGISTRAR

In accordance with the requirements of sections 272(5) of the Fair Work (Registered Organisations) Act 2009 (the Act), the attention of members is drawn to the provisions of sections 272(1) to section 272(2) of the Act, which reads as follows:

1. A member of the branch, or a registrar, may apply to the branch for specified prescribed information in relation to the branch to be made available to the person making the application.
2. The application must be in writing and must specify the periods within which, and the manner in which the information is to be made available. The period must not be less than 14 days after the application is given to the branch.
3. The branch must comply with an application made under subsection (1).

Notes to the Financial Report
For the year ended 31 March 2013

| | 2013 \$ | 2012 \$ |
|--|------------------|------------------|
| NOTE 3: REVENUE | | |
| Revenue from operating activities | | |
| Subscriptions | 702,628 | 675,135 |
| Other | 12,275 | 2,350 |
| | <u>714,903</u> | <u>677,485</u> |
| Revenue from non-operating activities | | |
| Interest received | 45,254 | 53,995 |
| | <u>45,254</u> | <u>53,995</u> |
| Total revenue | <u>760,157</u> | <u>731,480</u> |
| NOTE 4: EXPENSES | | |
| Loss includes the following specific expenses: | | |
| Affiliation fees | 14,235 | 14,404 |
| Depreciation of property, plant and equipment | 28,292 | 28,102 |
| Employee benefits to employees (other than holders of office) | 71,869 | 67,102 |
| Employee benefits to holders of office | 340,419 | 313,990 |
| Remuneration of auditor | 20,027 | 15,500 |
| Operating lease expense | 2,470 | 2,900 |
| NOTE 5: CASH AND CASH EQUIVALENTS | | |
| Cash at bank | 872,399 | 891,795 |
| Cash on hand | 195 | 195 |
| | <u>872,594</u> | <u>891,990</u> |
| The weighted average interest rate at 31 March 2013 is 5.10% (2012: 6.00%) | | |
| NOTE 6: TRADE AND OTHER RECEIVABLES | | |
| Current | | |
| Trade debtors | 5,391 | 38 |
| Membership in arrears | 6,411 | 4,554 |
| Accrued interest | 8,760 | 10,291 |
| | <u>20,562</u> | <u>14,883</u> |
| NOTE 7: OTHER CURRENT ASSETS | | |
| Prepayments | 19,934 | 3,371 |
| | <u>19,934</u> | <u>3,371</u> |
| NOTE 8: PROPERTY, PLANT AND EQUIPMENT | | |
| Land and buildings – at valuation | 1,155,000 | 1,155,000 |
| Less: accumulated depreciation | (9,273) | (435) |
| | <u>1,145,727</u> | <u>1,154,565</u> |
| Plant and equipment – at cost | 91,256 | 84,857 |
| Less: accumulated depreciation | (83,762) | (80,596) |
| | <u>7,494</u> | <u>4,261</u> |
| Motor vehicles – at cost | 65,160 | 65,160 |
| Less: accumulated depreciation | (48,870) | (32,580) |
| | <u>16,290</u> | <u>32,580</u> |
| Total property, plant and equipment | <u>1,169,511</u> | <u>1,191,406</u> |

Notes to the Financial Report

For the year ended 31 March 2013

NOTE 8: PROPERTY, PLANT AND EQUIPMENT (cont)

a) Reconciliations

Reconciliations of the written down values at the beginning and end of the current and previous financial year are set out below:

2013

| | Land & buildings | Motor vehicle | Plant and equipment | Total |
|--|------------------|---------------|---------------------|-----------|
| Balance at the beginning of the year | 1,154,565 | 32,580 | 4,261 | 1,191,406 |
| Additions | - | - | 6,397 | 6,397 |
| Revaluation | - | - | - | - |
| Depreciation expense | (8,838) | (16,290) | (3,164) | (28,292) |
| Carrying amount at the end of the year | 1,145,727 | 16,290 | 7,494 | 1,169,511 |

2012

| | Land & buildings | Motor vehicle | Plant and equipment | Total |
|--|------------------|---------------|---------------------|-----------|
| Balance at the beginning of the year | 980,947 | 48,583 | 4,996 | 1,034,526 |
| Additions | - | 289 | 2,240 | 2,529 |
| Revaluation | 182,453 | - | - | 182,453 |
| Depreciation expense | (8,835) | (16,292) | (2,975) | (28,102) |
| Carrying amount at the end of the year | 1,154,565 | 32,580 | 4,261 | 1,191,406 |

b) Valuations of land and buildings

The basis of the valuation of land and buildings is fair value, being the amounts for which the assets could be exchanged between willing parties in an arm's length transaction, based on current prices in an active market for similar properties in the same location and condition. The land and buildings were last revalued on 13 March 2012 based on independent assessments by a member of the Australian Property Institute. The directors do not believe that there has been a material movement in fair value since the revaluation date.

| | 2013 \$ | 2012 \$ |
|---|---------------|---------------|
| NOTE 9: TRADE AND OTHER PAYABLES | | |
| Current | | |
| Trade creditors | 10,088 | 8,622 |
| GST liability | 2,327 | 1,550 |
| Memberships in advance | 14,349 | 16,288 |
| Sundry creditors and accruals | 26,514 | 21,802 |
| | <u>53,278</u> | <u>48,262</u> |

Refer to note 14 for detailed information on financial instruments

NOTE 10: PROVISIONS

Current

| | | |
|----------------------------------|----------------|----------------|
| Provision for annual leave | 97,994 | 83,477 |
| Provision for long service leave | 100,263 | 97,433 |
| | <u>198,257</u> | <u>180,910</u> |

Non-Current

| | | |
|----------------------------------|---------------|---------------|
| Provision for long service leave | <u>41,161</u> | <u>30,967</u> |
|----------------------------------|---------------|---------------|

Notes to the Financial Report

For the year ended 31 March 2013

NOTE 11: CASHFLOW INFORMATION

a) Reconciliation of cash

Cash at the end of the financial year as shown in the statement of cash flows is reconciled to the related items in the statement of financial position as follows:

| | 2013 | 2012 |
|--------------|----------------|----------------|
| | \$ | \$ |
| Cash at bank | 872,399 | 891,795 |
| Cash on hand | 195 | 195 |
| | <u>872,594</u> | <u>891,990</u> |

b) Reconciliation of loss from continuing operations to net cash flows from operating activities

| | | |
|--|-----------------|------------------|
| Loss from continuing operations | (51,606) | (49,497) |
| Add non-cash items: | | |
| Depreciation | 28,292 | 28,102 |
| Change in assets and liabilities | | |
| (Increase)/decrease in receivables and prepayments | (22,242) | 2,732 |
| Increase/(decrease) in trade payables and accruals | 5,016 | 6,253 |
| Increase/(decrease) in provisions | 27,541 | (94,959) |
| Net cash outflow from operations | <u>(12,999)</u> | <u>(107,369)</u> |

NOTE 12: KEY MANAGEMENT PERSONNEL COMPENSATION

Key management personnel comprise those individuals who have the authority and responsibility for planning, directing and controlling the activities of the union. During the year, the key management personnel of the union were remunerated as follows:

| | Short Term Benefits | Post Employment Benefits | Total |
|--------------------|------------------------|--------------------------------|----------------|
| 2013 | | | |
| Total compensation | <u>309,130</u> | <u>31,289</u> | <u>340,419</u> |
| 2012 | | | |
| Total compensation | <u>281,835</u> | <u>31,655</u> | <u>313,490</u> |

NOTE 13: RELATED PARTY DISCLOSURE

Transactions with Divisional Office

Transactions between related parties are on normal commercial terms and conditions no more favourable than those available to other parties unless otherwise stated.

Transactions with related parties:

- During the year the Branch paid 22.5% of gross member contributions received in cash to Divisional Office which amounted to \$156,951 (2012:\$151,171).

As at 31 March 2013, amounts outstanding and payable to the Branch amounted to \$1,387 (2012:\$2,335).

Notes to the Financial Report

For the year ended 31 March 2013

NOTE 14: FINANCIAL INSTRUMENTS

Financial risk management objectives

The union's activities do not expose it to many financial risks, with only interest rate and liquidity risk being needed to be actively managed.

Market risk

Foreign currency risk

The union is not exposed to any significant foreign currency risk.

Price risk

The union is not exposed to any significant price risk.

Interest rate risk

The union is not exposed to any significant interest rate risk.

Credit risk

The union is not exposed to any significant credit risk.

Liquidity risk

Ultimate responsibility for liquidity risk management rests with the Branch Committee of Management. The Union manages liquidity risk by maintaining adequate reserves and banking facilities and by continuously monitoring forecast and actual cash flows and matching the maturity profiles of financial assets and liabilities.

Remaining contractual maturities

The following tables detail the union's remaining contractual maturity for its financial instrument liabilities. The tables have been drawn up based on the undiscounted cash flows of financial liabilities based on the earliest date on which the financial liabilities are required to be paid. The tables include both interest and principal cash flows disclosed as remaining contractual maturities and therefore these totals may differ from their carrying amount in the statement of financial position.

| | Weighted average interest rate % | 1 year or less \$ | Between 1 and 2 years \$ | Between 2 and 5 years \$ | Over 5 years \$ | Remaining contractual maturities \$ |
|-------------------------------|--|-------------------------|-----------------------------------|-----------------------------------|-----------------------|--|
| 2013 | | | | | | |
| Non-derivatives | | | | | | |
| <i>Non-interest bearing</i> | | | | | | |
| Sundry and other creditors | - | 36,602 | - | - | - | 36,602 |
| GST payable | - | 2,327 | - | - | - | 2,327 |
| Total non-derivatives | | 38,929 | - | - | - | 38,929 |
| | Weighted average interest rate % | 1 year or less \$ | Between 1 and 2 years \$ | Between 2 and 5 years \$ | Over 5 years \$ | Remaining contractual maturities \$ |
| 2012 | | | | | | |
| Non-derivatives | | | | | | |
| <i>Non-interest bearing</i> | | | | | | |
| Sundry and other creditors | - | 30,424 | - | - | - | 30,424 |
| GST payable | - | 1,550 | - | - | - | 1,550 |
| Total non-derivatives | | 31,974 | - | - | - | 31,974 |

The cash flows in the maturity analysis above are not expected to occur significantly earlier than contractually disclosed above.

Notes to the Financial Report

For the year ended 31 March 2013

NOTE 14: FINANCIAL INSTRUMENTS (cont)

Fair values of financial instruments

Unless otherwise stated, the carrying amounts of financial instruments reflect their fair values. The carrying amounts of trade receivables and trade payables are assumed to approximate their fair values due to their short-term nature. The fair value of financial liabilities is estimated by discounting the remaining contractual maturities at the current market interest rate that is available for similar financial instrument.

NOTE 15: CONTINGENT LIABILITIES AND ASSETS

At reporting date there are no known contingent liabilities or assets that would have a material effect on the presentation of the annual financial statements.

NOTE 16: SUBSEQUENT EVENTS

No matters or circumstances have arisen since the end of financial period which significantly affected or may significantly affect the operations of the union.

NOTE 17: COMMITMENTS FOR EXPENDITURE

| | 2013 \$ | 2012 \$ |
|---|--------------|---------------|
| Other expenditure commitments | | |
| <i>Non-cancellable operating lease payments for photocopier</i> | | |
| Not longer than 1 year | 2,692 | 2,692 |
| Longer than 1 year and not longer than 5 years | 5,621 | 8,314 |
| Longer than 5 years | - | - |
| | <u>8,313</u> | <u>11,006</u> |

Operating lease commitments relates to 60 month operating lease for photocopier that expires on 02/05/2016.

NOTE 18: RESERVES

The asset revaluation reserve arises on the revaluation of land and buildings.

NOTE 19: UNION DETAILS

The Union operates from 196 Lord Street, Perth in the State of Western Australia.

INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
COMMUNICATIONS ELECTRICAL PLUMBING UNION
COMMUNICATIONS DIVISION WA

Report on the Financial Report

We have audited the accompanying financial report of Communications Electrical Plumbing Union Communications Division WA (the union), which comprises the statement of financial position as at 31 March 2013, the statement of profit or loss and other comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the branch committee of management statement.

Branch Committee of Management's Responsibility for the Financial Report

The branch committee of management of the union are responsible for the preparation of the financial report that presents fairly in accordance with Australian Accounting Standards and the Fair Work (Registered Organisations) Act 2009 and for such internal control as the branch committee of management determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error. In Note 1, the branch committee of management also state, in accordance with Accounting Standard AASB 101 Presentation of Financial Statements, that the financial statements comply with International Financial Reporting Standards.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the union's preparation of the financial report that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the union's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the branch committee of management, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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Independence

In conducting our audit, we have complied with the independence requirements of Australian professional ethical pronouncements.

Auditor's Opinion

In our opinion:

- (1) The financial report of Communications Electrical Plumbing Union Communications Division WA is in accordance with:
 - (a) the Fair Work (Registered Organisations) Act 2009, including:
 - (i) presenting fairly, in all material respects, the union's financial position as at 31 March 2013 and of its performance for the year ended on that date; and
 - (ii) complying with Australian Accounting Standards (including Australian Accounting Interpretations); and
 - (iii) any other requirements imposed by Part 3 of Chapter 8 of the Fair Work (Registered Organisations) Act 2009.
 - (b) the financial report also complies with International Financial Reporting Standards as disclosed in Note 1.
- (2) The union has kept satisfactory accounting records for the financial year including records of:
 - (i) the sources and nature of the unions income, including membership subscriptions and other income from members; and
 - (ii) the nature of and reasons for the unions expenditure.
- (3) All information and explanations that officers or employees of the union were required to provide have been provided.
- (4) There was no deficiency, failure or shortcoming in any matters referred to in (1) to (3) above.

PKF Mack and Co.

PKF MACK & CO

Simon Fermanis

SIMON FERMANIS
PARTNER

17 JUNE 2013
WEST PERTH,
WESTERN AUSTRALIA

DISCLAIMER

TO THE AFFILIATED ORGANISATION

OF THE CEPU COMMUNICATIONS DIVISION WA

The additional financial report data presented on pages 20 is in accordance with the books and records which have been subjected to the auditing procedures applied in our statutory audit for the year ended 31 March 2013. It will be appreciated that our statutory audit did not cover all details of the additional financial data. Accordingly, we do not express an opinion on such financial data and we give no warranty of accuracy or reliability in respect of the data provided. Neither the firm nor any member or employee of the firm undertakes responsibility in any way whatsoever to any person (other than CEPU Communications Division WA), in respect of such data, including any errors or omissions therein however caused.

PKF Mack and Co.

PKF MACK & Co

S. Fermanis

SIMON FERMANIS
PARTNER

17 JUNE 2013
WEST PERTH,
WESTERN AUSTRALIA

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Statement of Income and Expenditure
For the year ended 31 March 2013

| | 2013 \$ | 2012 \$ |
|---|------------|------------|
| Income | | |
| Member subscriptions | 702,628 | 675,135 |
| Less: | | |
| Divisional office portion of contributions | (156,951) | (151,171) |
| Members contributions attributable to WA branch | 545,677 | 523,964 |
| Interest | 45,254 | 53,995 |
| Other income | 12,275 | 2,350 |
| Total income | 603,206 | 580,309 |
| Expenditure | | |
| Affiliation fees | 14,234 | 14,404 |
| Audit fees | 15,500 | 15,500 |
| Bank charges | 7,138 | 7,922 |
| Committee | 692 | 1,789 |
| Computer expenses | 5,061 | 4,838 |
| Depreciation | 28,292 | 28,102 |
| Donations | 3,495 | 1,500 |
| Fringe benefits tax | 4,591 | 3,974 |
| General | 9,492 | 3,846 |
| General insurance | 2,893 | 7,252 |
| Konica rental | 2,475 | 2,900 |
| Legal fees | 2,891 | 3,014 |
| Member campaign fund payments | 21,806 | 21,104 |
| Membership death benefit | 1,000 | - |
| Membership/subscriptions | 895 | 748 |
| Membership welfare fund expenses | - | 3,027 |
| Motor vehicle | 12,360 | 15,636 |
| Office accommodation | 14,551 | 19,317 |
| Payroll commissions | 5,510 | 5,615 |
| Payroll tax | 22,017 | 25,341 |
| Postage & delivery | 6,414 | 8,797 |
| Printing & stationary | 5,229 | 4,810 |
| Rates & electricity | 3,174 | 2,831 |
| Repairs & maintenance | 1,127 | 6,256 |
| Salaries – administration | 50,589 | 47,467 |
| Salaries – officials | 309,130 | 281,835 |
| Staff amenities | 403 | 341 |
| Superannuation | 56,002 | 54,301 |
| Telephone & fax | 21,797 | 15,723 |
| Travel | 16,003 | 14,359 |
| WATSCA and other insurances | 10,051 | 7,550 |
| Other | - | (293) |
| | 654,812 | 629,806 |
| Net loss | (51,606) | (49,497) |