



3 December 2015

Mr Allen Hicks
National Secretary & Divisional Secretary
Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services
Union of Australia - Electrical, Energy and Services Division
admin@etuaustralia.org.au

Dear Mr Hicks,

Reminder of actions required when persons elected to office

The Australian Electoral Commission has provided the Commission a declaration of results for the election [E2015/147]. This letter is a reminder of certain obligations imposed on organisations and persons elected to office.

Section 154D(1) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires the rules of organisations (and branches of organisations) to require each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe.

Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which should be provided for in your organisation's rules.

Also, section 233(2) of the RO Act requires that an organisation must notify the Fair Work Commission (the Commission) within 35 days of any changes to the holders of office in the organisation. If the election has resulted in any changes to the holders of office, the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia - Electrical, Energy and Services Division must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
 - the name of the office vacated;
 - the date of the change of office holder; and
 - the name of the person vacating the office.
2. Person(s) who have commenced to hold office:
 - the name of the office now held;
 - the date of the change of office holder;
 - the name of the person now holding the office;
 - the postal address of the person (generally the postal address of the organisation); and
 - the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. I have attached a template notification of changes which may assist you. If any change does not apply until a specific date, you don't need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Regards

Debbie Ball
Regulatory Compliance Branch

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, [NAME], being the [OFFICER] of the [ORGANISATION NAME], declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:

[delete all that do not apply]

- On [DATE] the address of the organisation changed to [STREET ADDRESS].¹
- On [DATE] the name and/or address of a branch[es] of the organisation changed to:²
 1. [include OLD name and address and NEW name and address of every branch that has changed]
 2. ...
- A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.
- On [DATE] the following branch[es]:³
 - COMMENCED/CEASED operation:
 1. [include name of each new branch]
 2. ...

Signed: [SECRETARY OR OTHER AUTHORISED OFFICER]

Dated: [DATE]

[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within 35 days of the change. It can be submitted to orgs@fwc.gov.au.]

¹ s.230(1)(d); reg.147(d)

² s.230(1)(d); reg.147(a) & (d)

³ s.230(1)(d); reg.147(b) & (c)

ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Reason for change	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder (for privacy reasons, we recommend NOT a private address)	Occupation of <u>New</u> Office Holder
<i>National</i>	<i>1.1.2014</i>	<i>Secretary</i>	<i>Full Name</i>	<i>Retiring</i>	<i>Full Name</i>	<i>c/- the Registered Organisation, postal address of Registered Organisation</i>	<i>Paid official</i>
	<i>25.12.2013</i>	<i>President</i>	<i>vacant</i>	<i>Scheduled Election</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
...							
<i>NSW</i>	<i>1.1.2014 (resigned) 7.1.2014 (appointed)</i>	<i>President</i>	<i>Full Name</i>	<i>Resignation</i>	<i>Full Name</i>	<i>c/- the Branch, postal address of the Branch</i>	<i>mechanic</i>
		<i>Committee of Management Member</i>	<i>Full Name</i>	<i>Scheduled Election</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
		<i>Treasurer</i>	<i>Full Name</i>	<i>Scheduled Election</i>	<i>vacant</i>	<i>vacant</i>	<i>vacant</i>
...							

**Communications, Electrical, Electronic, Energy,
Information, Postal, Plumbing & Allied Services
Union
Divisional Council - Scheduled Election**

Declaration of Results for Uncontested Offices

E2015/147

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

Electrical Division

Divisional Secretary

Candidates

HICKS, Allen

Assistant Divisional Secretary

Candidates

MIER, Dave

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Noopur Madan
Returning Officer

16 July 2015



Fair Work (Registered Organisations) Act 2009

POST ELECTION REPORT

Client: Communications, Electrical, Electronic, Energy, Information, Postal,
Plumbing and Allied Services Union of Australia
Electrical, Energy and Services Division

Contact details: Allen Hicks
Divisional Secretary
Communications, Electrical,
Electronic, Energy,
Information, Postal, Plumbing
& Allied Services Union ETU

Email: Allen@etuaustralia.org.au
Tel: 02 9267 4844

AIR contact officer: James Hall

Email: james.hall@fwc.gov.au
Tel: 02 8374 6509

ELECTIONS COVERED IN THIS REPORT

Election Decision No/s: E2015/147

RULES

Rules used for elections Rule ID: [128V-ELE: Incorporates alterations certified on 30/06/2014 in matter R2014/35. Please note that the decision of the Delegate of the General Manager certifying the alterations in matter R2014/82 on 24 October 2014 was subsequently quashed by the Full Bench of the Fair Work Commission on 20 February 2015 in matter C2014/7520]

Rules difficult to apply/interpret: None

Model Rule reference (if any): N/A

ROLL OF VOTERS As there was no contest roll of voters not used

ALLEGATIONS OF IRREGULARITIES RECEIVED

Details of written allegations of irregularities, and action taken by AEC: N/A

Other irregularities identified, and action taken: N/A

ATTACHMENTS

A: Declaration of Uncontested Offices

Noopur Madan
Returning Officer
24 July 2015



DECISION

Fair Work (Registered Organisations) Act 2009
s.189—Arrangement for conduct of an election

**Communications, Electrical, Electronic, Energy, Information, Postal,
Plumbing and Allied Services Union of Australia**
(E2015/147)

MR ENRIGHT

MELBOURNE, 6 MAY 2015

Arrangement for conduct of election.

[1] On 30 April 2015, the Electrical, Energy and Services Division of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia lodged with the Fair Work Commission the prescribed information in relation to an election for the following offices:

DIVISIONAL COUNCIL

Divisional Secretary	(1)
Assistant Divisional Secretary	(1)

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE GENERAL MANAGER

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Electrical Trades Union of Australia

Proud to be Union

30 April 2015

Mr David Vale
Principal Adviser - Regulatory & Compliance Branch, NSW
Fair Work Commission
Level 8, Terrace Towers
80 William St
SYDNEY NSW 2011

Dear Mr Vale

Request for an election pursuant to section 182 & 189 of the Fair Work (Registered Organisations) Act 2009

Please be advised that the CEPU, Electrical, Energy and Services Division, in accordance with Section B rule 15 of the CEPU rules, is required to conduct quadrennial elections in the second half of 2015.

Accordingly, pursuant to the above sections of the Act, the Division formally requests that the Fair Work Commission arrange for the Australian Electoral Commission to conduct our quadrennial elections.

Attached to this correspondence (Attachment A) is the prescribed information required by section 189(1) and the regulation 138 statement.

Thank you for your help with this matter.

Yours faithfully

A handwritten signature in black ink, appearing to read 'AL AL', is written over a white rectangular area.

Allen Hicks
DIVISIONAL SECRETARY

Prescribed information for elections pursuant to the
Fair Work (Registered Organisations) Act 2009 s.189
& regulation 138 of the *Fair Work (Registered Organisations) Regulations 2009*

Statement

I, Allen Hicks, of level 4, Suite 408, 30-40 Harcourt Parade, Rosebery, NSW 2018
state as follows:

1. I am the Divisional Secretary of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia (CEPU) – Electrical, Energy and Services Division.
2. I am an officer authorised to make a statement pursuant to regulation 138 of the Fair Work (Registered Organisations) Regulations 2009 with respect to the quadrennial elections of the CEPU – Electrical, Energy and Services Division.
3. Elections are required for the offices specified in attachment A.
4. This information is lodged under s.189 of the Registered Organisations Act.

Dated: 30 April 2015



Allen Hicks
DIVISIONAL SECRETARY

Fair Work (Registered Organisations) Act 2009
Fair Work (Registered Organisations) Regulations 2009

CEPU Electrical Divisional 2015 Quadrennial Elections

Prescribed information pursuant to section 189(1) & regulation 138

a. Name of each office for which an election is required

- Divisional Secretary
- Assistant Divisional Secretary

b. Reason for the election

The terms of office are due to expire in the normal course of events.

c. Offices with the same name and the number of offices

N/A

d. Electorate

The positions are to be elected by the following electorates:

Position	Electorate
• Divisional Secretary	All financial members of the division
• Assistant Divisional Secretary	All financial members of the division

e. Date of commencement and expiration of nomination period

- Commencement of nomination period: 6 July 2015
- Expiry of nomination period: 13 July 2015

f. Day on which the roll of voters is to close

- 29 June 2015

g. Voting system

Direct election - secret ballot of all the members of the Division.