Stephen Kellet
Assistant Manager
Australian Industrial Registry
Level 8, Terrace Towers
80 William Street
East Sydney NSW 2011



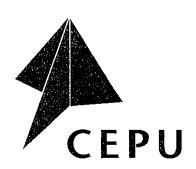
Dear Stephen,

forms faithfully,

Pursuant to s268 of Schedule 1B of the Workplace Relations Act 1996, please find attached the Certificate of Secretary for the Electrical Division and Southern States Branch for the year ending 31 December 2004 and National Council for the year ending 31 March 2005.

My apologies for the delay in responding. Should you require further information, please contact the undersigned.

Peter Tighe
NATIONAL SECRETARY



COMMUNICATIONS ELECTRICAL PLUMBING UNION

NATIONAL OFFICE

Peter Tighe National Secretary

Brian Baulk National President

Suite 701, Level 7 1 Rosebery Avenue Rosebery NSW 2018

Ph: (02) 9663 3699 Fax: (02) 9663 5599

Email: edno@nat.cepu.asn.au



Communications Electrical Electronic Energy Information Postal Plumbing and Allied Services Union of Australia

Certificate of Secretary

S268 of Schedule 1B Workplace Relations Act 1996

I, Peter Tighe, being the Divisional Secretary of the Electrical, Energy and Services Division of the CEPU certify:

That the full report was provided to members on the 22nd August 2005; and

That the full report was presented to a meeting of the committee of management of the reporting unit on 8th August 2005; in accordance with section 266 of the RAO Schedule.

Signed: _

Date:

29/11/08

FINANCIAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2004



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DIRECTOR'S REPORT (continued)

COMMUNICATION ELECTRICAL ELECTRONIC ENERGY INFORMATION POSTAL PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA - ELECTRICAL DIVISION ABN 60 429 406 804

OPERATING REPORT

This Operating Report covers the activities of the Communications Electrical Electronic Energy Information Postal Plumbing and Allied Services Union of Australia – Electrical Division, for the financial year ended 31 December 2004, the results of those activities and any significant changes in the nature of those activities during the year.

1. Principle Activities of the Communications Electrical Electronic Energy Information Postal Plumbing and Allied Services Union of Australia – Electrical Division

- Implementation of the decisions of the Divisional Executive and Divisional Council.
- Implementation of the union's organising agenda, including direct assistance and strategic advice on particular industry or organising projects, the training and development of officials and assistance to branches.
- Industrial support including representation of member grievances, advice on legal and legislative matters, pursuing relevant changes to the conditions of eligibility rules of the Division, and responding to other unions' rules applications where they impact on membership of the CEPU.
- The administration of federal awards, the variation of awards following major test cases (such as living wage) and making applications to vary federal awards on behalf of branches.
- National media and communications to members and to the broader community via media releases in support of campaigns, video development, and targeted publications, including the national magazine ETU News.
- National bargaining in national industries, and assistance to branches on bargaining by request.

The Divisional office has consulted with the ACTU on the development of claims, ie 2004 living wage case, redundancy test case and family leave test case. Where appropriate, the national office has assisted branches in the implementation of relevant decisions via the variation of awards.

The Divisional office has also been involved in lobbying and negotiations with different levels of Government and key industry organisations around issues of importance to CEPU members, eg in submission to government inquiries, skilled career paths, skill shortages, quality and accreditation and workforce issues, occupational health and safety and electrical licensing.

2. The Electrical Division's Financial Affairs

There were no significant changes to the Divisional office financial affairs over the financial reporting year. The majority of income to the Divisional Fund was via 12.5% of fees paid by members. Additional income was received from interest, reimbursements and fees recovered from directorships of union officers.

3. Right of Members to Resign.

All members of the Union have the right to resign from the Union in accordance with the rules of the Union, (and Section 174 of the Workplace Relations Act); namely, by providing written notice addressed and delivered to the Secretary of the relevant Branch.

DIRECTOR'S REPORT (continued)

4. Superannuation Trustees

Peter Tighe is an officer of the Divisional Office and is a Trustee and Member of the Board of Directors of the CONNECT Superannuation Fund and the C+Bus Superannuation Fund.

5. Membership of the Union

There were 62,494 members of the union as at 31 December 2004.

6. Employees of the Communications Electrical Electronic Energy Information Postal Plumbing and Allied Services Union of Australia – Electrical Division

As at 31 December 2004 the Electrical Division employed 8 full time employees and 3 part-time employees with a total number of 9.5 employees on a fulltime equivalent basis.

7. Divisional Executive

The following persons wee members of the Divisional Executive, during the year ending 31 December 2004.

Divisional President Dean Mighell Bernard Riordan Divisional Vice President Richard Williams Divisional Vice President Peter Tighe Divisional Secretary **NSW Branch President** James MacFadyen **NSW Branch Organiser** Neville Betts Robert Geraghty SA Branch Secretary Les McLauglan WA Branch Organiser

John Doran Southern States Branch President
Howard Worthing Southern States Branch Organiser

8. Divisional Council

The following persons wee members of the Divisional Council, during the year ending 31 December 2004.

Dean Mighell Divisional President
Bernard Riordan Divisional Vice President
Richard Williams Divisional Vice President
Peter Tighe Divisional Secretary
James MacFadyen NSW Branch President
Neville Betts NSW Branch Organiser

Kevin Harkins Southern States Branch Assistant Secretary

John DoranSouthern States Branch PresidentHoward WorthingSouthern States Branch Organiser

Gordon Abbot QLD Branch President

Stephen List QLD Branch Scott Wilson QLD Branch

Robert Geraghty SA Branch Secretary
Robert Donnelly SA Branch Organiser

Tony Elkins SA Branch

Joe FialaWA Branch OrganiserRobert ManhoodWA Branch PresidentLes McLaughlanWA Branch OrganiserMichael BrianNSW Branch member

DIRECTOR'S REPORT (continued)

PETER TIGHE, DIVISIONAL SECRETARY

10 NGUST 2005

STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 31 DECEMBER 2004

	Notes	2004 \$	2003 \$
Revenue from ordinary activities	2	2,266,882	1,928,118
Employee benefits expense		(822,167)	(817,195)
Transport costs		(2,553)	(2,741)
Depreciation and amortisation expenses	3	(63,973)	(56,808)
Other expenses from ordinary activities		(1,016,310)	(928,137)
Borrowing costs expense	3		(54)
Profit from ordinary activities		361,879	123,183
Total changes in equity other than those resulting from transactions with owners as owners	11	<u>361,879</u>	123,183

STATEMENT OF FINANCIAL POSITION AS AT 31 DECEMBER 2004

	Notes	2004 \$	2003 \$
CURRENT ASSETS			
Cash assets	4	1,831,669	1,539,860
Receivables	5	1,213,741	1,064,073
Other	6	73,333	59,891
TOTAL CURRENT ASSETS		3,118,743	2,663,824
NON-CURRENT ASSETS			
Receivables	5	52,083	375,000
Property, plant and equipment	7	202,834	222,097
TOTAL NON-CURRENT ASSETS		254,917	597,097
TOTAL ASSETS		3,373,660	3,260,921
CURRENT LIABILITIES			
Payables	8	87,974	131,406
Other Liabilities	9	83,054	311,925
Provisions	10	474,047	450,884
TOTAL CURRENT LIABILITIES		645,075	894,215
TOTAL LIABILITIES		645,075	894, 2 15
NET ASSETS		2,728,585	2,366,706
EQUITY			
Reserves	12	53,825	53,825
Retained profits	13	<u>2,674,760</u>	2,312,881
TOTAL EQUITY	11	2,728,585	2,366,706

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 DECEMBER 2004

	Notes	2004 \$	2003 \$
CASH FLOW FROM OPERATING ACTIVITIES			
Receipts from customers		1,918,165	1,709,250
Operating grant receipts		-	74,885
Donations received		121,318	120,000
Payments to suppliers and employees		(1,870,481)	(1,867,980)
Interest received		75,601	67,681
Borrowing costs			(54)
Net cash provided by operating activities	16(b)	244,603	103,782
CASH FLOW FROM INVESTING ACTIVITIES			
Proceeds from sale of property, plant and equipment		17,273	32,636
Payment for property, plant and equipment		(64,113)	(83,552)
Net cash used in investing activities		(46,840)	(50,916)
CASH FLOW FROM FINANCING ACTIVITIES			
Proceeds from borrowings		94,046	_ _
Net cash provided by financing activities		94,046	
Net increase in cash held		291,809	52,866
Cash at beginning of financial year		1,539,860	1,486,994
Cash at end of financial year	16 (a)	1,831,669	1,539,860

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2004

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements have been prepared in accordance with applicable Accounting Standards, other mandatory professional reporting requirements (Urgent Issues Group Consensus Views) and the Workplace Relations Act, 1996. The financial statements have also been prepared on the basis of historical costs and do not take into account changing money values, or except where stated, current valuations of non-current assets. The accounting policies have been consistently applied, unless otherwise stated.

The following is a summary of the material accounting policies adopted by the company in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

(a) Income Tax

No provision for income tax has been raised as the company is exempt from income tax under Division 50 of the Income Tax Assessment Act 1997.

(b) Property, Plant and Equipment

Each class of property plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation.

Plant and equipment

Plant and equipment is measured on the cost basis.

The carrying amount of plant and equipment is reviewed annually by the director to ensure it is not in excess of the recoverable amount from those assets. The recoverable amount is assessed on the basis of the expected net cash flows which will be received from the assets employment and subsequent disposal. The expected net cash flows have not been discounted to present values in determining recoverable amounts.

Depreciation

The depreciable amount of all fixed assets including buildings and capitalised leased assets, but excluding freehold land, are depreciated over their estimated useful lives to the company commencing from the time the asset is held ready for use. Properties held for investment purposes are not subject to a depreciation charge. Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

(c) Leases

Leases of fixed assets, where substantially all the risks and benefits incidental to the ownership of the asset, but not the legal ownership, are transferred to the company are classified as finance leases. Finance leases are capitalised, recording an asset and a liability equal to the present value of the minimum lease payments, including any guaranteed residual values. Leased assets are depreciated on a straight line basis over their estimated useful lives where it is likely that the company will obtain ownership of the asset, or over the term of the lease Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Lease incentives received under operating leases are recognised as a liability. Lease payments received reduced the liability.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2004

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(d) Employee Benefits

Provision is made for the company's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits expected to be settled within one year together with benefits arising from wages and salaries, annual leave and sick leave which will be settled after one year, have been measured at the amounts expected to be paid when the liability is settled plus related on-costs. Other employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits.

Contributions are made by the company to an employee superannuation fund and are charged as expenses when incurred.

(e) Cash

For the purposes of the Statement of Cash Flows, cash includes cash on hand and at call deposits with banks or financial institutions, investments in money market instruments maturing within less than two months and net of bank overdrafts.

(f) Revenue

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets. Other revenue is recognised when the right to receive the revenue has been established.

All revenue is stated net of the amount of goods and services tax (GST).

(g) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of expense. Receivables and payables in the Statement of Financial Position are shown inclusive of GST.

(h) Comparative Figures

Where required by Accounting Standards comparative figures have been adjusted to conform with changes in presentation for the current financial year.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2004

a) Interest from: other persons 75.601 67.681 NOTE 3: PROFIT FROM ORDINARY ACTIVITIES Profit (losses) from ordinary activities has been determined after: a) Expenses Sorrowing costs: other persons - 54 Depreciation of non-current assets - Motor vehicles 13,857 11,211 Office Equipment 31,038 22,166 Other capital assets 4,443 8,836 Total Depreciation Amortisation of non-current assets - leasehold improvements - leasehold improvements - audit or review services - by Revenue adisposal of non-current assets - by Reyan on disposal of non-current assets - property, plant and equipment - (2,130) - (10,674) - (10,67		Note	2004 \$	2003 \$
Departing activities 2(a) 75,601 67,681	NOTE 2: REVENUE			
interest 2(a) 75,601 67,681 imember subscriptions 5,476 34,531 other revenue 2,185,805 1,825,906 2,266,882 1,928,118 a) interest from: other persons 75,601 67,681 NOTE 3: PROFIT FROM ORDINARY ACTIVITIES Profit (losses) from ordinary activities has been determined after: a) Expenses Surrowing costs: other persons - 54 Depreciation of non-current assets Motor vehicles 13,857 11,211 office Equipment 31,038 22,166 Other capital assets 4,443 8,836 Total Depreciation of non-current assets I easehold improvements 49,338 42,263 Amortisation of non-current assets I easehold improvements 11,500 10,625 (b) Revenue and Net Gains Not gain on disposal of non-current assets I property, plant and equipment 2,133,585 1,539,644 I RASH Cash on hand 84 216 Cash on hand 85 216 Cash on hand 85 216 Cash on hand 86 216 Cash on hand 87 216 Cash on han				
Section Sect		2(a)	75.601	67 681
Content revenue 2,185,805 1,325,906 1,928,118 2,266,882 1,928,118 2,266,882 1,928,118 2,266,882 1,928,118 2,266,882 1,928,118 2,266,882 1,928,118 2,266,882 1,928,118 2,266,882		-(-)		
2,266,882 1,928,118	- other revenue			
### Comparison			2,266,882	
NOTE 3: PROFIT FROM ORDINARY ACTIVITIES Profit (losses) from ordinary activities has been determined after: a) Expenses Sorrowing costs: other persons - 54 Depreciation of non-current assets Motor vehicles 13,857 11,211 Office Equipment 31,038 22,166 Other capital assets 4,443 8,836 Total Depreciation 49,338 42,263 Amortisation of non-current assets -leasehold improvements 14,635 14,545 Remuneration of the auditors for audit or review services 11,500 10,625 (b) Revenue and Net Gains Net gain on disposal of non-current assets -property, plant and equipment (2,130) (10,674) NOTE 4: CASH ASSETS Cash on hand 84 216 Cash at bank 1,831,585 1,539,644 NOTE 5: RECEIVABLES CURRENT Trade debtors 1,213,741 1,064,073 NON-CURRENT	(a) Interest from:			
Profit (losses) from ordinary activities has been determined after: a) Expenses 30 crowing costs: other persons - 54 Depreciation of non-current assets	- other persons		<u>75,601</u>	67,681
Sepenses Sorrowing costs: Soften persons Soften p	NOTE 3: PROFIT FROM ORDINARY ACTIVITIES			
Sorrowing costs: other persons	Profit (losses) from ordinary activities has been determined after:			
Contemperation of non-current assets	(a) Expenses			
Depreciation of non-current assets - Motor vehicles - Motor vehicles - Office Equipment - Office Equipment - Office Equipment - Office Equipment - 31,038 - 22,166 - Other capital assets - Cother capital assets - Idea Depreciation - 49,338 - 42,263 - Amortisation of non-current assets - leasehold improvements - leasehold improvements - leasehold improvements - audit or review services - 11,500 - 10,625 - (b) Revenue and Net Gains - Net gain on disposal of non-current assets - property, plant and equipment - (2,130) - (10,674) - NOTE 4: CASH ASSETS - Cash on hand - Sast at bank - 1,831,585 - 1,539,644 - 1,831,669 - 1,539,860 - NOTE 5: RECEIVABLES - CURRENT - Trade debtors - 1,213,741 - 1,064,073 - NON-CURRENT	Borrowing costs:			
Motor vehicles 13,857 11,211 Office Equipment 31,038 22,166 Other capital assets 4,443 8,886 Total Depreciation 49,338 42,263 Amortisation of non-current assets - leasehold improvements 14,635 14,545 Remuneration of the auditors for - audit or review services 11,500 10,625 (b) Revenue and Net Gains 1,500 10,625 Net gain on disposal of non-current assets - property, plant and equipment (2,130) (10,674) NOTE 4: CASH ASSETS 2 Cash on hand 84 216 Cash at bank 1,831,585 1,539,644 1,831,669 1,539,860 NOTE 5: RECEIVABLES 1,213,741 1,064,073 NON-CURRENT 1,213,741 1,064,073	- other persons		-	54
### Coffice Equipment	Depreciation of non-current assets			
Other capital assets 4,443 8,886 Fotal Depreciation 49,338 42,263 Amortisation of non-current assets 14,635 14,545 Remuneration of the auditors for additions review services 11,500 10,625 (b) Revenue and Net Gains 11,500 10,625 (c) Revenue and odisposal of non-current assets 2,130 (10,674) NOTE 4: CASH ASSETS 84 216 Cash on hand 84 216 Cash at bank 1,831,585 1,539,644 NOTE 5: RECEIVABLES 1,831,669 1,539,860 NOTE 5: RECEIVABLES 1,213,741 1,064,073 NON-CURRENT 1,213,741 1,064,073	- Motor vehicles		13,857	11,211
Total Depreciation	- Office Equipment		31,038	22,166
Amortisation of non-current assets - leasehold improvements Remuneration of the auditors for - audit or review services - audit or review services - audit or review services (b) Revenue and Net Gains Net gain on disposal of non-current assets - property, plant and equipment (2,130) (10,674) NOTE 4: CASH ASSETS Cash on hand 84 216 Cash at bank 1,831,585 1,539,644 1,831,669 1,539,860 NOTE 5: RECEIVABLES CURRENT Trade debtors NON-CURRENT	- Other capital assets		· · · · · · · · · · · · · · · · · · ·	8,886
Leasehold improvements	Total Depreciation		49,338	42,263
Leasehold improvements	Amortisation of non-current assets			
audit or review services 11,500 10,625 (b) Revenue and Net Gains Net gain on disposal of non-current assets - property, plant and equipment (2,130) (10,674) NOTE 4: CASH ASSETS Cash on hand 84 216 Cash at bank 1,831,585 1,539,644 1,831,669 1,539,860 NOTE 5: RECEIVABLES CURRENT Trade debtors 1,213,741 1,064,073	- leasehold improvements		14,635	14,545
(b) Revenue and Net Gains Net gain on disposal of non-current assets - property, plant and equipment (2,130) (10,674) NOTE 4: CASH ASSETS Cash on hand 84 216 Cash at bank 1,831,585 1,539,644 1,831,669 1,539,860 NOTE 5: RECEIVABLES CURRENT Trade debtors NON-CURRENT NON-CURRENT	Remuneration of the auditors for			
Note gain on disposal of non-current assets - property, plant and equipment Note 4: Cash assets Cash on hand Cash at bank 1,831,585 1,539,644 1,831,669 1,539,860 Note 5: Receivables Current Trade debtors 1,213,741 1,064,073	- audit or review services		11,500	10,625
Property, plant and equipment (2,130) (10,674) NOTE 4: CASH ASSETS Cash on hand 84 216 Cash at bank 1,831,585 1,539,644 1,831,669 1,539,860 NOTE 5: RECEIVABLES CURRENT Trade debtors 1,213,741 1,064,073	(b) Revenue and Net Gains			
NOTE 4: CASH ASSETS Cash on hand Cash at bank 1,831,585 1,539,644 1,831,669 1,539,860 NOTE 5: RECEIVABLES CURRENT Trade debtors 1,213,741 1,064,073 NON-CURRENT	Net gain on disposal of non-current assets			
Cash on hand 84 216 Cash at bank 1,831,585 1,539,644 1,831,669 1,539,860 NOTE 5: RECEIVABLES CURRENT Trade debtors 1,213,741 1,064,073 NON-CURRENT	- property, plant and equipment		(2,130)	(10,674)
Cash at bank 1,831,585 1,539,644 1,831,669 1,539,860 NOTE 5: RECEIVABLES CURRENT Trade debtors 1,213,741 1,064,073 NON-CURRENT	NOTE 4: CASH ASSETS			
1,831,669 1,539,860	Cash on hand		84	216
NOTE 5: RECEIVABLES CURRENT Trade debtors 1,213,741 1,064,073	Cash at bank		1,831,585	1,539,644
CURRENT Trade debtors 1,213,741 1,064,073 NON-CURRENT				1,539,860
Trade debtors	NOTE 5: RECEIVABLES			
Trade debtors	CURRENT			
	Trade debtors		<u>1,213,741</u>	1,064,073
Other debtors	NON-CURRENT			
	Other debtors		52,083	375,000

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2004

	Note	2004 \$	2003 \$
NOTE 6: OTHER ASSETS			
CURRENT			
Prepayments		73,039	59,063
Other current assets		294	828
		73,333	59,891
NOTE 7: PROPERTY, PLANT AND EQUIPMENT			
LEASEHOLD IMPROVEMENTS			
At cost		72,727	7 2 ,7 27
Less accumulated amortisation		(37,665)	(23,030)
		35,062	49,697
Total land and buildings		35,062	<u>49,697</u>
PLANT AND EQUIPMENT			
(a) Motor vehicles			
At cost		93,424	91,982
Less accumulated depreciation		(14,820)	(6,928)
		<u>78,604</u>	85,054
(b) Furniture, fixtures and fittings			
At cost		127,327	109,256
Less accumulated depreciation		(80,944)	(69,138)
		46,383	40,118
(c) Other capital assets			
At cost		117,311	117,311
Less accumulated depreciation		(74,526)	(70,083)
Total property wheat and a series and		42,785	47,228
Total property, plant and equipment		202,834	222,097
NOTE 8: PAYABLES			
CURRENT			
Unsecured liabilities			
Trade creditors		42,639	84,892
Sundry creditors and accruals		45,335	46,514
·		87,974	131,406
NOTE 9: OTHER LIABILITIES			
CURRENT			
Unsecured liabilities			
Unsecured loans		<u>83,054</u>	311,925

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2004

	Note	2004 \$	2003 \$
NOTE 10: PROVISIONS			
CURRENT			
Employee benefits	10(a)	<u>474,047</u>	450,884
(a) Aggregate employee benefits liability		474,047	450,884
NOTE 11: EQUITY			
Total equity at the beginning of the financial year		2,366,706	2,243,523
Total changes in equity recognised in the statement of financial performance		361,879	123,183
Total equity at the reporting date		<u>2,728,585</u>	2,366,706
NOTE 12: RESERVES			
Asset revaluation reserve	(a)	<u>53,825</u>	53,825
(a) Asset Revaluation Reserve			
The asset revaluation reserve records revaluations of non-current assets			
NOTE 13: RETAINED PROFITS			
Retained profits at the beginning of the financial year		2,312,881	2,189,698
Net profit (loss) attributable to members of the entity		361,879	123,183
Retained profits at the end of the financial year		2,674,760	2,312,881
NOTE 14: CAPITAL AND LEASING COMMITMENTS			
(a) Operating lease commitments			
Non-cancellable operating leases contracted for but not capitalised in the financial statements:			
Payable			
- not later than one year		74,117	69,160
- later than one year and not later than five years		<u>161,833</u>	20,172
		235,950	89,332

NOTE 15: RELATED PARTY TRANSACTIONS

(a) The names of the people who held positions as Executive members during the year are:

Dean Mighell Divisional President Bernard Riordan Divisional Vice President Divisional Secretary Divisional Vice President Peter Tighe Richard Williams James MacFadyen NSW Branch President Neville Betts NSW Branch Organiser SA Branch Secretary WA Branch Organiser Robert Geraghty Les McLauglan John Doran Southern States Branch President Howard Worthing Southern States Branch Organiser

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2004

Note

2004 \$ 2003 \$

(b) The names of the people who held positions as Council members during the year are:

Dean Mighell
Bernard Riordan
Peter Tighe
Richard Williams
James MacFadyen
Neville Betts

Kevin Harkins John Doran Howard Worthing

Gordon Abbot Stephen List Scott Wilson Robert Geraghty Robert Donnelly

Tony Elkins Joe Fiala

Robert Manhood Les McLaughlan Michael Brian Divisional President Divisional Vice President Divisional Secretary Divisional Vice President NSW Branch President NSW Branch Organiser

Southern States Branch Assistant Secretary

Southern States Branch President Southern States Branch Organiser

QLD Branch President

QLD Branch QLD Branch

SA Branch Secretary SA Branch Organiser

SA Branch

WA Branch Organiser WA Branch President WA Branch Organiser NSW Branch member

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2004

	Note	2004	2003 \$
NOTE 16: CASH FLOW INFORMATION			_
(a) Reconciliation of cash			
Cash at the end of the financial year as shown in the statement of Cash Flows is reconciled to the related items in the statement of financial position as follows:			
Cash on hand		84	216
Cash at bank		1,831,585	1,539,644
		1,831,669	1,539,860
(b) Reconciliation of cash flow from operations with profit from ordinary activities after income tax			
Profit from ordinary activities after income tax		361,879	123,183
Non-cash flows in profit from ordinary activities			
Amortisation		14,635	14,545
Depreciation		49,338	42,263
Net (gain) / loss on disposal of property, plant and equipment		2,130	10,670
Changes in assets and liabilities			
(Increase)/decrease in receivables		(149,668)	3,097
(Increase)/decrease m other assets		(13,442)	21,946
Decrease in payables		(43,432)	(128,338)
Increase in provisions		23,163	16,416
1		244,603	103,782

NOTE 17: FINANCIAL INSTRUMENTS

(a) Interest Rate Risk

The company's exposure to interest rate risk, which is the risk that a financial instrument's value will fluctuate as a result of changes in market interest rates and the effective weighted average interest rates on classes of financial assets and financial liabilities, is as follows:

	Ave: Effe	thted rage ctive st Rate	Floating Int	erest Rate	Non Interes	t Bearing	Tota	al
	2004	2003	2004	2003	2004	2003	2004	2003
Financial Assets:	%	%	\$	\$	\$	\$	\$	\$
Cash	3.50	3.00	1,831,669	1,539,860	-	-	1,831,669	1,539,860
Receivables	-	-			1,339,157	1,502,061	1,339,157	
Total Financial Assets			1,831,669	1,539,860	1,339,157	1,502,061	3,170,826	1,539,860
Financial Liabilities:								
Trade and sundry creditors	-	-	-	-	87,974	131,406	87,974	131,406
Amounts payable related parties	-	-			83,054	311,925		
Total Financial Liabilities				<u> </u>	171,028	443,331	87,974	131,406

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2004

NOTE 18: UNION DETAILS

The registered office of the union is:

Communication Electrical Electronic Energy Information Postal Plumbing and Allied Services Union of Australia - Electrical Division

Level 7, 1 Rosebery Avenue

ROSEBERY NSW 2018

NOTE 19: INFORAMATION TO BE PROVIDED TO MEMBERS OR REGISTRAR

In accordance with the requirements of the workplace Relations Act, 1996, the attention is drawn to the provisions of Sub-Section(1), (2), and (3) of section 272 of Schedule 1B which read as follows:

- (1) A member of the reporting unit, or a registrar, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with the application made under subsection(1).

COMMITTEE OF MANAGEMENT STATEMENT

On (Date of Meeting) the committee of Management of Communication Electrical Electronic Energy Information Postal Plumbing and Allied Services Union of Australia - Electrical Division (CEPU- Electrical Division) passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the financial year ended 31 December 2004.

The Committee of Management declares in relation to the GPFR that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the Industrial Register,
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the CEPU- Electrical Division for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the CEPU- Electrical Division will be able to pay its debts as and when they become due and payable;
- (e) during the financial year to which the GPFR relates and since the end of the financial year:
 - meetings of the committee of management were held in accordance with the rules of the organization including the rules of a branch concerned; and
 - (ii) the financial affairs of the CEPU- Electrical Division have been managed in accordance with the rules of the organization including the rules of branch concerned; and
 - (iii) the financial records of the CEPU- Electrical Division have been kept and maintained in accordance with Schedule 1B to the Workplace Relations Act 1996 and the Workplace Relations (Registration and Accountability of Organisation) Regulations 2003; and
 - (iv) the financial records of the CEPU- Electrical Division have been as far as practicable, in consistent manner to each of the other branches of the organization; and
 - (v) no information has been sought in any request of a member of the CEPU- Electrical Division or a Registrar duly made under section 272 of Schedule 1B to the Workplace Relations Act 1996; and
 - (vi) no order have been made by the Industrial Registrar under section 273 of Schedule 1B to the Workplace Relations Act 1996.

For the National Executive

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10 NOUST 2005

INDEPENDENT AUDIT REPORT TO THE MEMBERS OF COMMUNICATION ELECTRICAL ELECTRONIC ENERGY INFORMATION POSTAL PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA - ELECTRICAL DIVISION

Scope

We have audited the financial statements comprising the Statement of Financial Performance, Statement of Financial Position, Statement of Cash Flows and Notes to the financial statements of the Communication Electrical Electronic Energy Information Postal Plumbing and Allied Services Union of Australia - Electrical Division for the year ended 31 December 2004. The Union's Committee of Management and Accounting Officer are responsible for the preparation and presentation of the financial statements and the information they contain. We have conducted an independent audit of these financial statements in order to express an opinion on them to the member of the Union.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial statements are free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial statements, and the evaluation of accounting policies and significant accounting policies. These procedures have been undertaken to form an opinion whether, in all material respects, the financial statements are presented fairly in accordance with applicable accounting standards, other mandatory professional reporting requirements (urgent Issues Group Consensus Views) and statutory requirements so as to present a view of the Communications, Electrical, Electronic Energy Information, Postal Plumbing and Allied Services Union of Australia – Electrical Division which is consistent with our understanding of its financial position and the results of its operations.

The audit opinion expressed in this report has been formed on the above basis.

Audit Opinion

In our opinion the financial report of Communication Electrical Electronic Energy Information Postal Plumbing and Allied Services Union of Australia - Electrical Division is in accordance with:

- (a) the Workplace Act 1996, including
 - (i) giving a true and fair view of the Communication Electrical Electronic Energy Information Postal Plumbing and Allied Services Union of Australia - Electrical Division's financial position as at 31 December 2004 and its performance for the year ended on that date; and
 - (ii) complying with Australian Accounting Standards
 - (iii) complying with any other requirements imposed by the Reporting Guidelines or Part3 of chapter 8 of Schedule 1B of the Act; and
- (b) Other mandatory professional reporting requirements in Australia.

Pinker Arnold & McLoughlin Suite 1, Level 2 420 Forest Road

Hurstville NSW 2220

Richard Charles Pinker

Partner 1005

Sydney NSW 2000

DISCLAIMER TO THE MEMBERS OF COMMUNICATION ELECTRICAL ELECTRONIC ENERGY INFORMATION POSTAL PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA - ELECTRICAL DIVISION

The additional financial data presented on pages 16 - 17 is in accordance with the books and records of the company which have been subjected to the auditing procedures applied in our statutory audit of the company for the financial year ended 31 December 2004. It will be appreciated that our statutory audit did not cover all details of the additional financial data. Accordingly, we do not express an opinion on such financial data and we give no warranty of accuracy or reliability in respect of the data provided. Neither the firm nor any member or employee of the firm undertakes responsibility in any way whatsoever to any person (other than Communication Electrical Electronic Energy Information Postal Plumbing and Allied Services Union of Australia - Electrical Division) in respect of such data, including any errors of omissions therein however caused.

Pinker Arnold & McLoughlin Suite 1, Level 2 420 Forest Road Hurstville NSW 2220

Richard Charles Pinker

Partner

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Sydney NSW 2000

PRIVATE INFORMATION FOR THE DIRECTOR ON THE 2004 FINANCIAL STATEMENTS

DETAILED PROFIT AND LOSS FOR THE YEAR ENDED 31 DECEMBER 2004

	2004 \$	2003 \$
INCOME		
Interest	75,601	67,681
Sustentation Fees	1,822,093	1,511,184
Insurance recoveries	93,892	74,885
Membership subscriptions	5,476	34,531
Other income	267,690	229,163
TOTAL INCOME	2,264,752	1,917,444
LESS EXPENSES	2,204,732	1,717,44
Affiliation costs	153,833	163,83
Amortisation	14,635	14,54
Audit fees	11,500	10,62:
Bank charges	2,212	1,38
Branch Subsidy - NT		18,182
Connect Field Officer	95,486	89,32
Computer expenses	17,348	16,07
CEPU - promotional expenses	2,500	91
Delivery costs	2,553	2,74
Depreciation	49,338	42,26
Donations	94,700	2,58
Entertainment expenses	3,547	3,27
ETU News	93,892	74,88
Fringe benefits	13,530	7,34
General expenses	6,330	2,64
Hire of plant and equipment	4,508	4,85
Holiday pay	9,099	27,31
Insurance	19,764	14,87
Interest paid	-	5
Legal costs	27,003	34,84
Long service leave	25,395	29,06
Meeting expenses	40,493	50,78
Motor vehicle expenses	6,251	7,69
Payroll tax	37,182	56,84
Postage	2,688	3,50
Printing and stationery	14,777	17,8
Rates and taxes	2,506	10,8
Retirement Allowances	11,127	19,64
Rent	92,054	107,0
Repairs and maintenance	3,199	2,2
Salaries and wages	629,087	587,6
Staff training and welfare	8,224	17,60

Expenses carried forward

PRIVATE INFORMATION FOR THE DIRECTOR ON THE 2004 FINANCIAL STATEMENTS

DETAILED PROFIT AND LOSS FOR THE YEAR ENDED 31 DECEMBER 2004

	2004 \$	2003 \$
Expenses brought forward	-	-
Subscriptions	19,967	35,834
Superannuation	99,651	91,356
Telephone	25,045	24,095
Travelling expenses	156,448	114,069
Training Officer expenses	<u> 107,001</u>	<u>85,554</u>
TOTAL EXPENSES	1,902,873	1,794,261
OPERATING PROFIT/(LOSS)	361,879	123,183



Level 8, Terrace Towers 80 William Street, East Sydney, NSW 2011 Telephone: (02) 8374 6666 Fax: (02) 9380 6990 Email: sydney@air.gov.au

Mr Peter Tighe
Divisional Secretary
CEPU
Suite 701, Level 7, 1 Rosebery Avenue
ROSEBERY NSW 2018

Dear Mr Tighe

Re: Financial Return – Electrical Division - for year ending 31 December 2004 (FR2004/718)

Thank you for lodging the above documents which were received on 30 November 2005. I draw your attention to the following matters.

Separate Balances for Salaries and Wages

The Detailed Profit and Loss Statement shows a balance of \$629,087 for Salaries and Wages. There is no explicit indication whether this figure is for employees only or includes payments to office-holders, although I note that Note 10 shows a balance of \$474,047 as employee benefits.

The Industrial Registrar's Guidelines require that balances for employee benefits for office-holders be shown separately from balances for employee benefits for employees.

Presentation to Meeting after provision to members

In your Secretary's Certificate you state that the report was presented to the meeting of the committee of management on 8 August 2005. This predates by two (2) days the date the Auditor's report and other statements were signed. Furthermore you state that the report was provided to members on 22 August 2005.

Clearly the 8 August meeting cannot be the meeting contemplated by section 266 of the RAO Schedule for the purpose of "presenting the documents", which that section contemplates taking place only *after* the members have been provided with copies.

Given that it is clear though that the members were provided with the signed and audited report I have decided to file the documents without further delay. However, if the Division wishes to strictly comply with s266, it should as a formality re-present the report at the next meeting of the Divisional Committee.

Yours sincerely Kelly

Stephen Kellett

Assistant Manager, Sydney Registry

10 January 2006