



26 June 2018

Mr Allen Hicks  
Divisional Secretary, Electrical, Energy and Services Division  
Communications, Electrical, Energy, Information, Postal, Plumbing and Allied Services Union of  
Australia

Dear Mr Hicks

**Re: – Electrical, Energy and Services Division - financial report for year ending 31  
December 2017 (FR2017/371)**

I refer to the financial report of the Electrical, Energy and Services Division. The documents were lodged with the Registered Organisations Commission ('ROC') on 1 June 2018.

The financial report has been filed. The financial report was filed based on a primary review. This involved confirming whether the financial reporting timelines required under s.253, s.265, s.266 and s.268 of the *Fair Work (Registered Organisations) Act 2009* (RO Act) have been satisfied, all documents required under s.268 of the RO Act were lodged and that various disclosure requirements under the Australian Accounting Standards, RO Act and reporting guidelines have been complied with. A primary review does not examine all disclosure requirements.

You are not required to take any further action in respect of the report lodged. Please note the report for year ending 31 December 2018 may be subject to an advanced compliance review.

Reporting Requirements

New Reporting Guidelines will apply to organisations and branches with financial years commencing on or after 1 July 2017. The new Reporting Guidelines are now available on the ROC website and any further information or updates on the guidelines will be provided through the [subscription service](#).

On the ROC website is a number of factsheets in relation to the financial reporting process and associated timelines. Along with the new Reporting Guidelines, a model set of financial statements can also be found. The ROC recommends reporting units use this model as it will assist in ensuring compliance with the RO Act, the s.253 Reporting Guidelines and the Australian Accounting Standards. Access to this information may be obtained via [this link](#).

If you have any questions about the above or the reporting requirements, please do not hesitate to contact me by email at [stephen.kellett@roc.gov.au](mailto:stephen.kellett@roc.gov.au).

Yours faithfully

A handwritten signature in black ink that reads "Stephen Kellett".

Stephen Kellett  
Financial Reporting  
Registered Organisations Commission



1 June 2018

Mr Mark Bielecki  
The Commissioner  
Registered Organisations Commission  
GPO Box 2983  
Melbourne VIC 3001

**By email: [regorgs@roc.gov.au](mailto:regorgs@roc.gov.au)**

Dear Mr Bielecki,

**CEPU, Electrical Energy & Services Division, Divisional Council financial report  
for the year ended 31 Dec 2017**

I refer to the above and enclose:

- a copy of the full financial report of the CEPU Electrical Energy & Services Division, Divisional Council for the year ended 31 December 2017; and
- the Designated Officer's certificate pursuant to s.268 of the *Fair Work (Registered Organisations) Act 2009*.

If you have any questions, please call either myself or Annette Moran at this office.

Yours fraternally,

A handwritten signature in black ink, appearing to read 'AL AL', is written over the typed name.

Allen Hicks | Divisional Secretary

**Communications, Electrical, Electronic, Energy Information Postal Plumbing  
and Allied Services Union of Australia**

**Section 268 Fair Work (Registered Organisations) Act 2009**

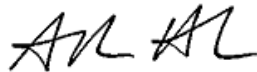
**CERTIFICATE BY PRESCRIBED DESIGNATED OFFICER**

Certificate for the year ended 31 December 2017

I, Allen Hicks, being the National Secretary of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia certify:

- that the documents lodged herewith are copies of the full report for the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia, (CEPU) Electrical, Energy and Services Division for the period ended 31 December 2017 referred to in s.268 of the *Fair Work (Registered Organisations) Act 2009*; and
- the full report was provided to members of the reporting unit on the 4 May 2018 in accordance with s.265 of the *Fair Work (Registered Organisations) Act 2009*; and
- the full report was presented to the committee of management of the reporting unit on the 29 May 2018 in accordance with s.266 of the *Fair Work (Registered Organisations) Act 2009*.

Signed:



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Name: Mr Allen Hicks  
Date: 1 June 2018  
Office Held: Divisional Secretary, CEPU Electrical, Energy and Services Division

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY  
AND SERVICES DIVISION**

**ABN 60 429 406 804**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2017**

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**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND  
SERVICES DIVISION**

**COMMITTEE OF MANAGEMENT'S OPERATING REPORT**

**FOR THE YEAR ENDED 31 DECEMBER 2017**

**Operating Report**

The Committee of Management presents its report on the operations of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia – Electrical, Energy and Services Division (the Division) for the financial year ended 31 December 2017.

**Principal Activities**

The principal operating activities of the Division include:

- Implementation of the Division's organising agenda, including direct assistance and strategic advice on particular industry or organising projects, the training and development of officials and assistance to branches.
- Industrial support including representation of member grievances, advice on legal and legislative matters, pursuing relevant changes to the conditions of eligibility rules of the Division, and responding to other unions' rules applications where they impact on membership of the CEPU – Electrical Division.
- Co-ordination of national enterprise negotiations on behalf of branches.
- National media and communications to members and to the broader community via media releases in support of campaigns, video development, and targeted publications, including the national magazine ETU News.
- Developing policies and representing the division nationally on skills training, licensing, education of members and industrial relations law reforms.

The Divisional office has consulted with the ACTU on the development of policy on wages, redundancy and family leave. The national office has participated in ACTU policy committees in OH&S, VET, union education and superannuation.

The Divisional office has also been involved in lobbying and negotiations with different levels of Government and key industry organisations around issues of importance to CEPU – Electrical Division members, e.g. in submission to government inquiries, skilled career paths, skill shortages, quality and accreditation and workforce issues, occupational health and safety and electrical licensing.

**Operating Result**

The surplus for the financial year amounted to \$517,333 (2016: \$192,515). No provision for tax was necessary as the Division is considered exempt.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND  
SERVICES DIVISION**

**COMMITTEE OF MANAGEMENT'S OPERATING REPORT (CONTINUED)**

**FOR THE YEAR ENDED 31 DECEMBER 2017**

**Significant Changes in Financial Affairs**

There were no other significant changes to the financial affairs of the Division during the year.

**After Balance Date Events**

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Division, the results of those operations or the state of affairs of the Division in future financial years.

**Future Developments**

Likely developments in the operations of the Division or the expected result of those operations in future financial years have not been included in this report as such information is likely to result in unreasonable prejudice to the Division.

**Environmental Issues**

The Division's operations are not regulated by any significant environmental regulation under a law of the Commonwealth or of a state or territory.

**Members Right to Resign**

The right of members to resign from the Division is set out in the Rules of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia – Electrical, Energy and Services Division. Each member must provide written notice addressed and delivered to the secretary of the relevant Branch.

**Number of Employees**

The number of persons who were, at the end of the period to which the report relates, employees of the Division, where the number of employees includes both full-time employees and part-time employees measured on a full-time equivalent basis is 10.61 (2016: 13.3).

**Number of Members**

The number of persons who were, at the end of the financial year to which this report relates, recorded in the register of members for s.230 of the Act and who are taken to be members of the Division for the purposes of s.244 of the Act is: 61,595.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
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**COMMITTEE OF MANAGEMENT’S OPERATING REPORT (CONTINUED)**

**FOR THE YEAR ENDED 31 DECEMBER 2017**

**Officers or Members who are superannuation Fund Trustees/ Directors of a Company that is a  
Superannuation fund Trustee**

Those who hold a position of trustee or director of an entity, scheme or company as described in s.254 (2) (d) of the *Fair Work (Registered Organisations) Act 2009*, where a criterion of such entity is that the holder of such position must be a member or official of a registered organisation are as follows:

<b>Name</b>	<b>Position</b>	<b>Superannuation Fund</b>
Allen Hicks	Divisional Secretary	CBUS Construction & Building Industry Superannuation Scheme (Alternate Member Director)
John Adley	Secretary, SA Branch	Electricity Industry Superannuation Scheme (Member Director)
Benjamin Jewel	SA Branch Member	Electricity Industry Superannuation Scheme (Alternate Member Director)
Neisha Traill	QLD Branch Member	Energy Super (Member Director)
Scott Wilson	QLD Branch Member	Energy Super (Member Director)
Glenn Hall	QLD Branch Member	Mine Wealth and Wellbeing Superannuation Fund (Chairperson)



**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND  
SERVICES DIVISION**

**COMMITTEE OF MANAGEMENT’S OPERATING REPORT (CONTINUED)**

**FOR THE YEAR ENDED 31 DECEMBER 2017**

**Members of the Committee of Management**

The name of each person who has been a member of the Committee of Management of the Division at any time during the reporting period, and the period for which he or she held such position is as follows:

<b>Name</b>	<b>Period of Office</b>
Allen Hicks	1/1/17 – 31/12/17
Troy Gray	1/1/17 – 31/12/17
Steve Butler	1/1/17 – 28/02/17
Peter Simpson	1/1/17 – 31/12/17
John Adley	1/1/17 – 31/12/17
Ivan Balta	1/1/17 – 26/07/17
Trevor Gauld	1/1/17 – 26/07/17
Chris McGaw	1/1/17 – 31/12/17
Dave McKinley	1/1/17 – 31/12/17
Les McLaughlan	1/1/17 – 26/07/17
Justin Page	26/07/17 – 31/12/17
Daniel Filazzola	26/07/17 – 31/12/17
Peter Carter	26/07/17 – 31/12/17
Michael Anderson	26/07/17 – 31/12/17

**Indemnifying Officers or Auditors**

The Division has not, during or since the end of the financial year, in respect of any person who is or has been an officer or auditor:

- indemnified or made any relevant agreement for indemnifying against a liability, including costs and expenses in successfully defending legal proceedings; or
- paid or agreed to pay a premium in respect of a contract insuring against liability for the costs or expenses to defend legal proceedings.

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
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SERVICES DIVISION

COMMITTEE OF MANAGEMENT'S OPERATING REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2017

Auditor's Independence Declaration

A copy of the auditor's independence declaration is set out on page 8.

This report is made in accordance with a resolution of the Committee of Management and is signed for  
and on behalf of the Committee of Management by:



.....  
Allen Hicks  
Divisional Secretary

ATH MAY 2018

Sydney

**AUDITOR'S INDEPENDENCE DECLARATION  
TO THE COMMITTEE OF MANAGEMENT OF THE  
COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION,  
POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA –  
ELECTRICAL, ENERGY AND SERVICES DIVISION**

As lead auditor for the audit of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia – Electrical, Energy and Services Division for the year ended 31 December 2017; I declare that, to the best of my knowledge and belief, there have been no contraventions of any applicable code of professional conduct in relation to the audit.

*M.G.I*

**MGI Audit Pty Ltd**



**G I Kent**

Director – Audit & Assurance

Brisbane  
4 May 2018

Registration number (as registered by the RO Commissioner under the RO Act): AA2017/2

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND  
SERVICES DIVISION**

**COMMITTEE OF MANAGEMENT STATEMENT**

**FOR THE YEAR ENDED 31 DECEMBER 2017**

On 4TH MAY 2018, the Committee of Management of the Division passed the following resolution to the General Purpose Financial statements (GPFR) of the reporting unit for the financial year ended 31 December 2017.

The Committee of Management declares in relation to the GPFR that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with any other requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of the *Fair Work (Registered Organisations) Act 2009 (the RO Act)*;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year to which the GPFR relates and since the end of that year:
  - i. meetings of the Committee of Management were held in accordance with the rules of the organisation and
  - ii. the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation;
  - iii. the financial records of the reporting unit have been kept and maintained in accordance with the *RO Act*;
  - iv. where the organisation consists of two or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation;
  - v. where information has been sought in any request of a member of the reporting unit or the Commissioner duly made under section 272 of the *RO Act*, that information has been provided to the member or the Commissioner; and
  - vi. there have been no orders for inspection of financial records made by the Fair Work Commission under section 273 of the *RO Act* during the year.
- (f) No revenue has been derived from undertaking recovery of wages activity during the reporting period.

This declaration is made in accordance with a resolution of the Committee of Management.

**Name of Designated Officer:** Allen Hicks

**Title of Designated Officer:** Divisional Secretary

**Signature:** .....



**Date:** 4TH MAY 2018

**Independent Audit Report to the Members of Communications,  
Electrical, Electronic, Energy, Information, Postal, Plumbing  
And Allied Services Union of Australia – Electrical, Energy and  
Services Division**

GPO Box 1087  
Brisbane Qld 4001 Australia  
t: +61 7 3002 4800  
f: +61 7 3229 5603

PO Box 3360 Australia Fair  
Southport Qld 4215 Australia  
t: +61 7 5591 1661  
f: +61 7 5591 1772

e: [info@mgisq.com.au](mailto:info@mgisq.com.au)  
[www.mgisq.com.au](http://www.mgisq.com.au)

**Report on the Audit of the Financial Report**

**Opinion**

We have audited the financial report of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia – Electrical, Energy and Services Division (the Division), which comprises the statement of financial position as at 31 December 2017, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year ended, notes to the financial statements, including a summary of significant accounting policies; and the Committee of Management Statement.

In our opinion, the accompanying financial report presents fairly, in all material aspects, the financial position of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia – Electrical, Energy and Services Division as at 31 December 2017, and its financial performance and its cash flows for the year ended on that date in accordance with:

- a) the Australian Accounting Standards; and
- b) any other requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

We declare that management's use of the going concern basis in the preparation of the financial statements of the Division is appropriate.

**Basis for Opinion**

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Division in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Information Other than the Financial Report and Auditor's Report Thereon**

The Committee of Management is responsible for the other information. The other information obtained at the date of this auditor's report is in the Operating Report accompanying the financial report.

Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or my knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

## **Responsibilities of Committee of Management for the Financial Report**

The Committee of Management of the Division is responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the RO Act, and for such internal control as the Committee of Management determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Committee of Management is responsible for assessing the Division's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Committee of Management either intend to liquidate the Division or to cease operations, or have no realistic alternative but to do so.

## **Auditor's Responsibilities for the Audit of the Financial Report**

Our objective is to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Division's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Committee of Management.
- Conclude on the appropriateness of the Committee of Management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Division's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Division to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Division to express an opinion on the financial report. We are responsible for the direction, supervision and performance of the Division's audit. We remain solely responsible for our audit opinion.

We communicate with the Committee of Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

#### **Declaration**

I declare that I am an approved auditor, a member of Chartered Accountants Australia and New Zealand and hold a current Public Practice Certificate.

#### **Opinion on the recovery of wages activity financial report**

The scope of my work extended to the recovery of wages activity and we have audited the recovery of wages activity financial report for the year ended 31 December 2017

In our opinion, the financial statements and notes and recovery of wages activity financial report properly and fairly report all information required by the reporting guidelines of the Commissioner, including:

- a) any fees charged to, or reimbursements of expenses claimed from, members and others for recovery of wages activity; and
- b) any donations or other contributions deducted from recovered money.

#### **Responsibilities**

The Committee of Management is responsible for the preparation and presentation of the recovery of wages activity financial report in accordance with the reporting guidelines of the Commission. Our responsibility is to express an opinion on the recovery of wages activity financial report, based on our audit conducted in accordance with Australian Auditing Standards.

M.C.I

**MGI Audit Pty Ltd**



**G I Kent**

Director – Audit & Assurance

Brisbane

4 May 2018

Registration number (as registered by the RO Commissioner under the RO Act): AA2017/2

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND  
SERVICES DIVISION**

**STATEMENT OF COMPREHENSIVE INCOME  
FOR THE YEAR ENDED 31 DECEMBER 2017**

	Notes	2017 \$	2016 \$
<b>Revenue</b>			
Membership subscription		-	-
Gain on sale of property, plant and equipment		12,449	-
Sustentation Fees	3A	3,727,074	3,893,709
Levies	3B	-	-
Interest	3C	37,370	45,256
Publication Fees	3D	331,486	300,075
Grants or donations		-	-
Other revenue	3E	160,818	226,875
<b>Total revenue</b>		<b>4,269,197</b>	<b>4,465,915</b>
<b>Expenses</b>			
Employee expenses	4A	(1,848,886)	(2,099,050)
Affiliation fees	4B	(353,951)	(357,961)
Audit fees	12	(32,620)	(24,875)
Legal costs	4C	(119,951)	(206,033)
Grants or donations	4D	(31,691)	(70,850)
Depreciation and amortisation	4E	(89,026)	(87,291)
Campaign expenses	4F	(122,735)	(267,197)
Finance costs		(1,086)	(1,256)
Conference and meetings	4G	(40,612)	(104,364)
Other operating expenses	4H	(995,462)	(1,054,523)
Levies	4I	(115,844)	-
<b>Total expenses</b>		<b>(3,751,864)</b>	<b>(4,273,400)</b>
<b>Surplus for the year</b>		<b>517,333</b>	<b>192,515</b>
<b>Other comprehensive income</b>			
Revaluation of land and buildings (net of income tax)		-	-
<b>Total comprehensive income for the year</b>		<b>517,333</b>	<b>192,515</b>

The above statement should be read in conjunction with the notes.



**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
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**STATEMENT OF FINANCIAL POSITION  
AS AT 31 DECEMBER 2017**

	Notes	2017 \$	2016 \$
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash and cash equivalents	5A	2,658,258	2,623,892
Trade and other receivables	5B	1,061,814	932,030
Other current assets		8,956	-
<b>Total current assets</b>		<b>3,729,028</b>	<b>3,555,922</b>
<b>Non-Current Assets</b>			
Buildings	6A	1,079,902	1,144,245
Motor vehicles	6B	49,834	25,395
Furniture and fixtures	6C	6,483	10,678
<b>Total non-current assets</b>		<b>1,136,219</b>	<b>1,180,318</b>
<b>Total assets</b>		<b>4,865,247</b>	<b>4,736,240</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade payables	7A	10,215	58,789
Other payables	7B	255,139	281,189
Employee provisions	8A	250,708	457,274
<b>Total current liabilities</b>		<b>516,062</b>	<b>797,252</b>
<b>Non-Current Liabilities</b>			
Employee provisions	8A	150,480	257,616
<b>Total non-current liabilities</b>		<b>150,480</b>	<b>257,616</b>
<b>Total liabilities</b>		<b>666,542</b>	<b>1,054,868</b>
<b>Net assets</b>		<b>4,198,705</b>	<b>3,681,372</b>
<b>EQUITY</b>			
Retained earnings		4,198,705	3,681,372
<b>Total equity</b>		<b>4,198,705</b>	<b>3,681,372</b>

The above statement should be read in conjunction with the notes.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND  
SERVICES DIVISION**

**STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED 31 DECEMBER 2017**

	Notes	Retained earnings \$	Total equity \$
<b>Balance as at 1 January 2016</b>		3,488,857	3,488,857
Surplus for the year		192,515	192,515
Other comprehensive income		-	-
<b>Closing balance as at 31 December 2016</b>		3,681,372	3,681,372
Surplus for the year		<b>517,333</b>	<b>517,333</b>
Other comprehensive income		-	-
<b>Closing balance as at 31 December 2017</b>		<b>4,198,705</b>	<b>4,198,705</b>

The above statement should be read in conjunction with the notes.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,  
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND  
SERVICES DIVISION**

**STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 31 DECEMBER 2017**

	Notes	2017 \$	2016 \$
<b>OPERATING ACTIVITIES</b>			
<b>Cash received</b>			
Receipts from other reporting units	9B	<b>4,709,728</b>	3,715,380
Receipts from other customers		<b>66,337</b>	656,140
Interest received		<b>37,370</b>	45,256
<b>Cash used</b>			
Finance Costs		<b>(1,012)</b>	(1,256)
Payments to employees and suppliers		<b>(4,133,056)</b>	(4,171,926)
Payments to other reporting units	9B	<b>(612,523)</b>	(439,954)
<b>Net cash provided by operating activities</b>		<b>66,844</b>	(196,360)
<b>INVESTING ACTIVITIES</b>			
Proceeds from sale of property, plant and equipment		<b>12,449</b>	-
Payments for property, plant and equipment		<b>(44,927)</b>	(9,291)
<b>Net cash used in investing activities</b>		<b>(32,478)</b>	(9,291)
<b>FINANCING ACTIVITIES</b>			
		-	-
<b>Net increase/ (decrease) in cash held</b>		<b>34,366</b>	(205,651)
Cash & cash equivalents at the beginning of the reporting period		<b>2,623,892</b>	2,829,543
<b>Cash &amp; cash equivalents at the end of the reporting period</b>	9A	<b>2,658,258</b>	2,623,892

The above statement should be read in conjunction with the notes.

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**RECOVERY OF WAGES ACTIVITY  
FOR THE YEAR ENDED 31 DECEMBER 2017**

	2017	2016
	\$	\$
<b>Cash assets in respect of recovered money at beginning of year</b>	-	-
<b>Receipts</b>		
Amounts recovered from employers in respect of wages etc.	-	-
Interest received on recovered money	-	-
<b>Total receipts</b>	-	-
<b>Payments</b>		
Deductions of amounts due in respect of membership for:		
12 months or less	-	-
Greater than 12 months	-	-
Deductions of donations or other contributions to accounts or funds of:		
The reporting unit:		
name of account	-	-
name of fund	-	-
Name of other reporting unit of the organisation:		
name of account	-	-
name of fund	-	-
Name of other entity:		
name of account	-	-
name of fund	-	-
Deductions of fees or reimbursement of expenses	-	-
Payments to workers in respect of recovered money	-	-
<b>Total payments</b>	-	-
<b>Cash assets in respect of recovered money at end of year</b>	-	-
Number of workers to which the monies recovered relates	-	-
<b>Aggregate payables to workers attributable to recovered monies but not yet distributed</b>		
Payable balance	-	-
Number of workers the payable relates to	-	-
<b>Fund or account operated for recovery of wages</b>	-	-

The above statement should be read in conjunction with the notes.

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2017**

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**NOTES TO THE FINANCIAL STATEMENTS  
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**Note 1 Summary of significant accounting policies**

**1.1 Basis of preparation of the financial statements**

The financial statements are general purpose financial statements and have been prepared in accordance with Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that apply for the reporting period, and the *Fair Work (Registered Organisation) Act 2009*. For the purpose of preparing the general purpose financial statements, the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia – Electrical, Energy and Services Division (the Division) is a not-for-profit entity.

The financial statements, except for the cash flow information, have been prepared on an accruals basis and are based on historical costs, modified, where applicable by the measurement at fair value of selected non-current assets, financial assets and financial liabilities. The amounts presented in the financial statements are in Australian dollars and have been rounded to the nearest dollar.

**1.2 Comparative amounts**

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

**1.3 Significant accounting judgements and estimates**

The following accounting assumptions or estimates have been identified that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

Key Estimates

*Impairment – general*

The Division assesses impairment at each reporting period by evaluation of conditions and events specific to the Division that may be indicative of impairment triggers. Recoverable amounts of relevant assets are assessed using value-in-use calculations which incorporate various key assumptions.

No impairment has been recognised in respect of the current year.

Key Judgements

*Useful lives of plant and equipment*

Plant and equipment are depreciated over the useful life of the asset and the depreciation rates are assessed when the asset are acquired or when there is a significant change that affects the remaining useful life of the asset.

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**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
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**Note 1 Summary of significant accounting policies (Continued)**

**1.3 Significant accounting judgements and estimates (Continued)**

Key Judgements

*Provision for impairment of receivables*

The value of the provision for impairment of receivables is estimated by considering the ageing of receivables, communication with the debtors and prior history.

*On-cost for employee entitlement provision*

The Division revised its estimate for on-costs for employee provision during the year to include superannuation, workers compensation and payroll tax.

**1.4 New Australian Accounting Standards**

***Adoption of New Australian Accounting Standard requirements***

No accounting standard has been adopted earlier than the application date stated in the standard.

***Future Australian Accounting Standards Requirements***

New standards, amendments to standards or interpretations that were issued prior to the sign-off date and are applicable to the future reporting period that are expected to have a future financial impact on the Division include:

- AASB 9: Financial Instruments and associated Amending Standards (applicable to annual reporting periods beginning on or after 1 January 2018).

The Standard will be applicable retrospectively (subject to the provisions on hedge accounting outlined below) and includes revised requirements for the classification and measurement of financial instruments, revised recognition and derecognition requirements for financial instruments, and simplified requirements for hedge accounting.

The key changes that may affect the Division on initial application include certain simplifications to the classification of financial assets, simplifications to the accounting of embedded derivatives, upfront accounting for expected credit loss, and the irrevocable election to recognise gains and losses on investments in equity instruments that are not held for trading in other comprehensive income. AASB 9 also introduces a new model for hedge accounting that will allow greater flexibility in the ability to hedge risk, particularly with respect to hedges of non-financial items. Should the entity elect to change its hedge policies in line with the new hedge accounting requirements of this Standard, the application of such accounting would be largely prospective.

The Committee of Management does not believe the effects of AASB 9 will significant affect the Division.

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**Note 1 Summary of significant accounting policies (Continued)**

**1.4 New Australian Accounting Standards (Continued)**

***Future Australian Accounting Standards Requirements (continued)***

- AASB 15: Revenue from Contracts with Customers (applicable to annual reporting periods beginning on or after 1 January 2018, as deferred by AASB 2015-8: Amendments to Australian Accounting Standards – Effective Date of AASB 15).

When effective, this Standard will replace the current accounting requirements applicable to revenue with a single, principles-based model. Except for a limited number of exceptions, including leases, the new revenue model in AASB 15 will apply to all contracts with customers as well as non-monetary exchanges between entities in the same line of business to facilitate sales to customers and potential customers.

The core principle of the Standard is that an entity will recognise revenue to depict the transfer of promised goods or services to customers in an amount that reflects the consideration to which the entity expects to be entitled in exchange for the goods or services.

This Standard will require retrospective restatement, as well as enhanced disclosures regarding revenue.

The Committee of Management does not believe the effects of AASB 15 will significant affect the Division.

- AASB 16: Leases (applicable to annual reporting periods beginning on or after 1 January 2019)

When effective, this Standard will replace the current accounting requirements applicable to leases in AASB 117: Leases and related Interpretations. AASB 16 introduces a single lessee accounting model that eliminates the requirement for leases to be classified as operating or finance leases. The main changes introduced by the new Standard include:

- recognition of a right-to-use asset and liability for all leases (excluding short-term leases with less than 12 months of tenure and leases relating to low-value assets);
- depreciation of right-to-use assets in line with AASB 116: Property, Plant and Equipment in profit or loss and unwinding of the liability in principal and interest components;
- variable lease payments that depend on an index or a rate are included in the initial measurement of the lease liability using the index or rate at the commencement date;
- by applying a practical expedient, a lessee is permitted to elect not to separate non-lease components and instead account for all components as a lease; and
- additional disclosure requirements.

The transitional provisions of AASB 16 allow a lessee to either retrospectively apply the Standard to comparatives in line with AASB 108: Accounting Policies, Changes in Accounting Estimates and Errors or recognise the cumulative effect of retrospective application as an adjustment to opening equity on the date of initial application.

Although the Committee of Management anticipate that the adoption of AASB 16 will impact the Division's financial statements, it is impracticable at this stage to provide a reasonable estimate of such impact.



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**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
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**Note 1 Summary of significant accounting policies (Continued)**

**1.5 Revenue**

Revenue is measured at the fair value of the consideration received or receivable after taking into account any discounts and rebates allowed.

Sustentation revenue from State Branches is recognised on an accrual basis and is recorded as revenue in the year to which it relates.

Publication revenue from State Branches is recognised on an accrual basis and is recorded as revenue in the year to which it relates.

Interest revenue is recognised using the effective interest rate method, which, for floating rate financial assets, is the rate inherent in the instrument.

All revenue is stated net of the amount of goods and services tax ("GST").

**1.6 Gains**

***Sale of assets***

Gains and losses from disposal of assets are recognised when control of the asset has passed to the buyer.

**1.7 Capitation fees and levies**

Capitation fees and levies are recognised on an accrual basis and recorded as a revenue and/or expense in the year to which it relates.

**1.8 Employee benefits**

A liability is recognised for benefits accruing to employees in respect of wages and salaries, annual leave, long service leave and termination benefits when it is probable that settlement will be required and they are capable of being measured reliably.

Liabilities for short-term employee benefits (as defined in AASB 119 *Employee Benefits*) and termination benefits which are expected to be settled within twelve months of the end of reporting period are measured at their nominal amounts. The nominal amount is calculated with regard to the rates expected to be paid on settlement of the liability.

Other long-term employee benefits which are expected to be settled beyond twelve months are measured as the present value of the estimated future cash outflows to be made by the reporting unit in respect of services provided by employees up to reporting date.

Payments to defined contribution retirement benefit plans are recognised as an expense when employees have rendered service entitling them to the contributions.

Provision is made for separation and redundancy benefit payments. The reporting unit recognises a provision for termination as part of a broader restructuring when it has developed a detailed formal plan for the terminations and has informed those employees affected that it will carry out the terminations. A provision for voluntary termination is recognised when the employee has accepted the offer of termination.

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**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
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**Note 1 Summary of significant accounting policies (Continued)**

**1.8 Employee benefits (Continued)**

Under the Divisions rules, those employees who have undertaken 3 or more years of continuous service are entitled to have their Long Service Leave balance paid upon termination (on a pro-rata basis). The Division does not have an unconditional right to deferred settlement (for those employees with greater than 3 or more consecutive years of service), resulting in Long Service Leave entitlements to be reported at reporting date as current liabilities.

**1.9 Leases**

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not the legal ownership, that are transferred to the Division are classified as finance leases.

Finance leases are capitalised by recording an asset and a liability at the lower of the amounts equal to the fair value of the leased asset or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight-line basis over their estimated useful lives where it is likely that the Division will obtain ownership of the asset or over the term of the lease.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the period in which they are incurred.

**1.10 Cash**

Cash is recognised at its nominal amount. Cash and cash equivalents includes cash on hand, deposits held at call with bank, other short-term highly liquid investments with original maturity of 3 months or less that are readily convertible to known amounts of cash and subject to insignificant risk of changes in value and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the statement of financial position.

**1.11 Financial instruments**

Financial assets and financial liabilities are recognised when the Division becomes a party to the contractual provisions of the instrument.

Financial assets and financial liabilities are initially measured at fair value. Transaction costs that are directly attributable to the acquisition or issue of financial assets and financial liabilities (other than financial assets and financial liabilities at fair value through profit or loss) are added to or deducted from the fair value of the financial assets or financial liabilities, as appropriate, on initial recognition. Transaction costs directly attributable to the acquisition of financial assets or financial liabilities at fair value through profit or loss are recognised immediately in profit or loss.

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**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
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**Note 1 Summary of significant accounting policies (Continued)**

**1.12 Financial assets**

Financial assets are classified into the following specified categories: financial assets at fair value through profit or loss, held-to-maturity investments, available-for-sale financial assets and loans and receivables. The classification depends on the nature and purpose of the financial assets and is determined at the time of initial recognition. All regular way purchases or sales of financial assets are recognised and derecognised upon trade date basis. Regular way purchases or sales are purchases or sales of financial assets that require delivery of assets within the time frame established by regulation or convention in the marketplace.

***Fair value through profit or loss***

Financial assets are classified as at fair value through profit or loss when the financial asset is either held for trading or it is designated as at fair value through profit or loss.

A financial asset is classified as held for trading if:

- it has been acquired principally for the purpose of selling it in the near term; or
- on initial recognition it is part of a portfolio of identified financial instruments that the reporting unit manages together and has a recent actual pattern of short-term profit-taking; or
- it is a derivative that is not designated and effective as a hedging instrument.

A financial asset other than a financial asset held for trading may be designated as at fair value through profit or loss upon initial recognition if:

- such designation eliminates or significantly reduces a measurement or recognition inconsistency that would otherwise arise; or
- the financial asset forms part of a group of financial assets or financial liabilities or both, which is managed and its performance is evaluated on a fair value basis, in accordance with the reporting units documented risk management or investment strategy, and information about the grouping is provided internally on that basis; or
- it forms part of a contract containing one or more embedded derivatives, and AASB 139 'Financial Instruments: Recognition and Measurement' permits the entire combined contract (asset or liability) to be designated as at fair value through profit or loss.

Financial assets at fair value through profit or loss are stated at fair value, with any gains or losses arising on re-measurement recognised in profit or loss. The net gain or loss recognised in profit or loss incorporates any dividend or interest earned on the financial asset and is included in the 'other gains and losses' line item in the statement of comprehensive income.

***Held-to-maturity investments***

Financial assets with fixed or determinable payments and fixed maturity dates that the reporting unit has the positive intent and ability to hold to maturity are classified as held-to-maturity investments. Held-to-maturity investments are measured at amortised cost using the effective interest method less any impairment.

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**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2017**

**Note 1 Summary of significant accounting policies (Continued)**

**1.12 Financial assets (Continued)**

***Available-for-sale***

Listed shares and listed redeemable notes held by the reporting unit that are traded in an active market are classified as available-for-sale and are stated at fair value. The reporting unit also has investments in unlisted shares that are not traded in an active market but that are also classified as available-for-sale financial assets and stated at fair value. Gains and losses arising from changes in fair value are recognised in other comprehensive income and accumulated in the investments revaluation reserve, with the exception of impairment losses, interest calculated using the effective interest method, and foreign exchange gains and losses on monetary assets, which are recognised in profit or loss. Where the investment is disposed of or is determined to be impaired, the cumulative gain or loss previously accumulated in the investments revaluation reserve is reclassified to profit or loss.

Dividends on available-for-sale equity instruments are recognised in profit or loss when the reporting unit right to receive the dividends is established. The fair value of available-for-sale monetary assets denominated in a foreign currency is determined in that foreign currency and translated at the spot rate at the end of the reporting period. The foreign exchange gains and losses that are recognised in profit or loss are determined based on the amortised cost of the monetary asset. Other foreign exchange gains and losses are recognised in other comprehensive income.

***Loan and receivables***

Trade receivables, loans and other receivables that have fixed or determinable payments that are not quoted in an active market are classified as 'loans and receivables'. Loans and receivables are measured at amortised cost using the effective interest method less impairment. Interest is recognised by applying the effective interest rate, except for short-term receivables when the recognition of interest would be immaterial.

***Effective interest method***

The effective interest method is a method of calculating the amortised cost of a debt instrument and of allocating interest income over the relevant period. The effective interest rate is the rate that exactly discounts estimated future cash receipts through the expected life of the financial asset, or, when appropriate, a shorter period, to the net carrying amount on initial recognition.

Income is recognised on an effective interest rate basis except for debt instruments other than those financial assets that are recognised at fair value through profit or loss.

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**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
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**Note 1 Summary of significant accounting policies (Continued)**

***Impairment of financial assets***

Financial assets, other than those at fair value through profit or loss, are assessed for impairment at the end of each reporting period. Financial assets are considered to be impaired when there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset, the estimated future cash flows of the investment have been affected.

For certain categories of financial asset, such as trade receivables, assets that are assessed not to be impaired individually are, in addition, assessed for impairment on a collective basis. Objective evidence of impairment for a portfolio of receivables could include the reporting units past experience of collecting payments, an increase in the number of delayed payments in the portfolio past the average credit period of 60 days, as well as observable changes in national or local economic conditions that correlate with default on receivables.

For financial assets carried at amortised cost, the amount of the impairment loss recognised is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the financial asset's original effective interest rate.

For financial assets carried at cost, the amount of the impairment loss is measured as the difference between the asset's carrying amount and the present value of the estimated future cash flows discounted at the current market rate of return for a similar financial asset. Such impairment loss will not be reversed in subsequent periods.

The carrying amount of the financial asset is reduced by the impairment loss directly for all financial assets with the exception of trade receivables, where the carrying amount is reduced through the use of an allowance account. When a trade receivable is considered uncollectible, it is written off against the allowance account. Subsequent recoveries of amounts previously written off are credited against the allowance account. Changes in the carrying amount of the allowance account are recognised in profit or loss.

When an available-for-sale financial asset is considered to be impaired, cumulative gains or losses previously recognised in other comprehensive income are reclassified to profit or loss in the period.

For financial assets measured at amortised cost, if, in a subsequent period, the amount of the impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment was recognised, the previously recognised impairment loss is reversed through profit or loss to the extent that the carrying amount of the investment at the date the impairment is reversed does not exceed what the amortised cost would have been had the impairment not been recognised.

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**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
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**Note 1 Summary of significant accounting policies (Continued)**

In respect of available-for-sale equity securities, impairment losses previously recognised in profit or loss are not reversed through profit or loss. Any increase in fair value subsequent to an impairment loss is recognised in other comprehensive income and accumulated under the heading of investments revaluation reserve. In respect of available-for-sale debt securities, impairment losses are subsequently reversed through profit or loss if an increase in the fair value of the investment can be objectively related to an event occurring after the recognition of the impairment loss.

***Derecognition of financial assets***

The Division derecognises a financial asset only when the contractual rights to the cash flows from the asset expire, or when it transfers the financial asset and substantially all the risks and rewards of ownership of the asset to another entity. The difference between the asset's carrying amount and the sum of the consideration received and receivable and the cumulative gain or loss that had been recognised in other comprehensive income and accumulated in equity is recognised in profit or loss.

**1.13 Financial Liabilities**

Financial liabilities are classified as either financial liabilities 'at fair value through profit or loss' or other financial liabilities. Financial liabilities are recognised and derecognised upon 'trade date'.

***Fair value through profit or loss***

Financial liabilities are classified as at fair value through profit or loss when the financial liability is either held for trading or it is designated as at fair value through profit or loss.

A financial liability is classified as held for trading if:

- it has been acquired principally for the purpose of repurchasing it in the near term; or
- on initial recognition it is part of a portfolio of identified financial instruments that the reporting unit manages together and has a recent actual pattern of short-term profit-taking; or
- it is a derivative that is not designated and effective as a hedging instrument.

A financial liability other than a financial liability held for trading may be designated as at fair value through profit or loss upon initial recognition if:

- such designation eliminates or significantly reduces a measurement or recognition inconsistency that would otherwise arise; or
- the financial liability forms part of a group of financial assets or financial liabilities or both, which is managed and its performance is evaluated on a fair value basis, in accordance with the reporting units documented risk management or investment strategy, and information about the grouping is provided internally on that basis; or
- it forms part of a contract containing one or more embedded derivatives, and AASB 139 'Financial Instruments: Recognition and Measurement' permits the entire combined contract (asset or liability) to be designated as at fair value through profit or loss.

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**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
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**Note 1 Summary of significant accounting policies (Continued)**

Financial liabilities at fair value through profit or loss are stated at fair value, with any gains or losses arising on re-measurement recognised in profit or loss. The net gain or loss recognised in profit or loss incorporates any interest paid on the financial liability and is included in the 'other gains and losses' line item in the statement of comprehensive income.

***Other financial liabilities***

Other financial liabilities, including borrowings and trade and other payables, are initially measured at fair value, net of transaction costs.

Other financial liabilities are subsequently measured at amortised cost using the effective interest method, with interest expense recognised on an effective yield basis.

***Derecognition of financial liabilities***

The Division derecognises financial liabilities when, and only when, the reporting units obligations are discharged, cancelled or they expire. The difference between the carrying amounts of the financial liability derecognised and the consideration paid and payable is recognised in profit or loss.

**1.14 Contingent Liabilities and Contingent Assets**

Contingent liabilities and contingent assets are not recognised in the Statement of Financial Position but are reported in the relevant notes. They may arise from uncertainty as to the existence of a liability or asset or represent an existing liability or asset in respect of which the amount cannot be reliably measured. Contingent assets are disclosed when settlement is probable but not virtually certain, and contingent liabilities are disclosed when settlement is greater than remote.

**1.15 Plant and Equipment**

***Asset Recognition Threshold***

Purchases of land, buildings, plant and equipment are recognised initially at cost in the Statement of Financial Position. The initial cost of an asset includes an estimate of the cost of dismantling and removing the item and restoring the site on which it is located.

***Property***

Freehold land and buildings are measured on the cost basis and therefore carried at cost less accumulated depreciation and any impairment losses in the event that the carrying amount of the land and buildings are greater than the estimated recoverable amount, the carrying amount is written down immediately to the estimated reversible amount and impairment losses are recognised either in profit or loss.

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**Note 1 Summary of significant accounting policies (Continued)**

**Plant and equipment**

Plant and equipment are measured on the cost basis less depreciation and impairment losses.

The carrying amount of plant and equipment is reviewed annually by the Divisional Executive to ensure it is not in excess of the recoverable amount from those assets. The recoverable amount is assessed on the basis of the expected net cash flows, which will be received from the assets employment and subsequent disposal. The expected net cash flows have been discounted to present values in determining recoverable amounts.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with that item will flow to the Division and the costs of the item can be measured reliably. All other repairs and maintenance are charged to the statement of comprehensive income during the financial period in which they are incurred.

***Depreciation***

Depreciable plant and equipment assets are written-off to their estimated residual values over their estimated useful life using, in all cases, the straight line method of depreciation. Depreciation rates (useful lives), residual values and methods are reviewed at each reporting date and necessary adjustments are recognised in the current, or current and future reporting periods, as appropriate.

Depreciation rates applying to each class of depreciable asset are based on the following useful lives:

<i>Class of Fixed Asset</i>	<i>Depreciation Rate</i>
Buildings	5%
Plant and equipment	5% - 40%
Motor Vehicles	20%

***Derecognition***

An item of plant and equipment is derecognised upon disposal or when no future economic benefits are expected from its use or disposal. Any gain or loss arising on the disposal or retirement of an item of property, plant and equipment is determined as the difference between the sales proceeds and the carrying amount of the asset and is recognised in the profit and loss.



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**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
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**Note 1 Summary of significant accounting policies (Continued)**

**1.16 Impairment of non-financial assets**

All assets are assessed for impairment at the end of each reporting period to the extent that there is an impairment trigger. Where indications of impairment exist, the asset's recoverable amount is estimated and an impairment adjustment made if the asset's recoverable amount is less than its carrying amount.

The recoverable amount of an asset is the higher of its fair value less costs of disposal and its value in use. Value in use is the present value of the future cash flows expected to be derived from the asset. Where the future economic benefit of an asset is not primarily dependent on the asset's ability to generate future cash flows, and the asset would be replaced if the Division were deprived of the asset, its value in use is taken to be its depreciated replacement cost.

**1.17 Taxation**

The Division is exempt from income tax under section 50.1 of the *Income Tax Assessment Act 1997* however still has obligation for Fringe Benefits Tax (FBT) and the Goods and Services Tax (GST).

Revenues, expenses and assets are recognised net of GST except:

- where the amount of GST incurred is not recoverable from the Australian Taxation Office; and
- for receivables and payables.

The net amount of GST recoverable from, or payable to, the taxation authority is included as part of receivables or payables.

Cash flows are included in the statement of cash flows on a gross basis. The GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the Australian Taxation Office is classified within operating cash flows.

**1.18 Fair value measurement**

The Division measures financial instruments, such as, financial asset as at fair value through the profit and loss, available for sale financial assets, and non-financial assets such as land and buildings and investment properties, at fair value at each balance sheet date. Also, fair values of financial instruments measured at amortised cost are disclosed in Note 14.

Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The fair value measurement is based on the presumption that the transaction to sell the asset or transfer the liability takes place either:

- In the principal market for the asset or liability, or
- In the absence of a principal market, in the most advantageous market for the asset or liability

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**Note 1 Summary of significant accounting policies (Continued)**

**1.18 Fair value measurement (continued)**

The principal or the most advantageous market must be accessible by the Division. The fair value of an asset or a liability is measured using the assumptions that market participants would use when pricing the asset or liability, assuming that market participants act in their economic best interest.

A fair value measurement of a non-financial asset takes into account a market participant's ability to generate economic benefits by using the asset in its highest and best use or by selling it to another market participant that would use the asset in its highest and best use.

The Division uses valuation techniques that are appropriate in the circumstances and for which sufficient data are available to measure fair value, maximising the use of relevant observable inputs and minimising the use of unobservable inputs.

All assets and liabilities for which fair value is measured or disclosed in the financial statements are categorised within the fair value hierarchy, described as follows, based on the lowest level input that is significant to the fair value measurement as a whole:

- Level 1—Quoted (unadjusted) market prices in active markets for identical assets or liabilities
- Level 2—Valuation techniques for which the lowest level input that is significant to the fair value measurement is directly or indirectly observable
- Level 3—Valuation techniques for which the lowest level input that is significant to the fair value measurement is unobservable

For assets and liabilities that are recognised in the financial statements on a recurring basis, the Division determines whether transfers have occurred between Levels in the hierarchy by re-assessing categorisation (based on the lowest level input that is significant to the fair value measurement as a whole) at the end of each reporting period.

External valuers are involved for valuation of significant assets, such as land and buildings and investment properties. Selection criteria include market knowledge, reputation, independence and whether professional standards are maintained. For the purpose of fair value disclosures, the Division has determined classes of assets and liabilities on the basis of the nature, characteristics and risks of the asset or liability and the level of the fair value hierarchy.

**1.19 Going concern**

The Division is not reliant on the agreed financial support of another reporting unit to continue on a going concern basis.

The Division has not agreed to provide financial support to another reporting unit to ensure they can continue on a going concern basis.

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**Note 2 Events after the reporting period**

There were no events that occurred after 31 December 2017, and/ or prior to the signing of the financial statements, that would affect the ongoing structure and financial activities of the Division.

	2017	2016
	\$	\$
<b>Note 3 Income</b>		
<b>Note 3A: Sustentation fees</b>		
CEPU – QLD/ NT Electrical Branch	965,895	1,000,784
CEPU – WA Electrical Branch	362,549	537,166
CEPU – NSW Electrical Branch	826,470	831,323
CEPU – SA Electrical Branch	223,006	238,650
CEPU – VIC Electrical Branch	1,212,894	1,175,756
CEPU – TAS Electrical Branch	136,260	110,030
<b>Total sustentation fees</b>	<b>3,727,074</b>	<b>3,893,709</b>
<b>Note 3B: Levies</b>	-	-
<b>Total levies</b>	-	-
<b>Note 3C: Interest</b>		
Interest Income	37,370	45,256
<b>Total interest</b>	<b>37,370</b>	<b>45,256</b>
<b>Note 3D: Publication fees</b>		
CEPU – QLD/ NT Electrical Branch	94,345	82,736
CEPU – WA Electrical Branch	45,440	40,920
CEPU – NSW Electrical Branch/ ETU – NSW	59,728	56,499
CEPU – SA Electrical Branch	20,119	17,704
CEPU – VIC Electrical Branch	101,745	93,618
CEPU – TAS Electrical Branch	10,109	8,598
<b>Total publication fees</b>	<b>331,486</b>	<b>300,075</b>

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	2017	2016
	\$	\$
<b>Note 3E: Other revenue</b>		
National apprenticeship officer wage contribution		
CEPU – QLD/ NT Electrical Branch	23,960	8,746
CEPU – WA Electrical Branch	10,485	4,543
CEPU – NSW Electrical Branch/ ETU – NSW	22,496	10,378
CEPU – SA Electrical Branch	5,518	2,229
CEPU – VIC Electrical Branch	23,889	11,165
CEPU – TAS Electrical Branch	2,360	946
	<u>88,708</u>	<u>38,007</u>
Secretarial fees		
CEPU – National Council	13,657	23,908
Sponsorship income	-	20,000
Rental income	47,360	-
Sundry income	11,093	144,960
<b>Total other revenue</b>	<u>160,818</u>	<u>226,875</u>
<b>Note 4 Expenses</b>		
<b>Note 4A: Employee expenses</b>		
<b>Holders of office:</b>		
Wages and salaries	311,137	312,345
Superannuation	59,400	57,238
Leave and other entitlements	50,132	65,920
Separation and redundancies	-	-
Other employee expenses	-	-
<b>Subtotal employee expenses holders of office</b>	<u>420,670</u>	<u>435,503</u>
<b>Employees other than office holders:</b>		
Wages and salaries	966,851	1,080,213
Superannuation	166,364	201,868
Leave and other entitlements	182,024	262,389
Separation and redundancies	-	-
Other employee expenses	-	-
<b>Subtotal employee expenses employees other than office holders</b>	<u>1,340,256</u>	<u>1,544,470</u>
Add: Payroll tax expense/ FBT expense	112,979	119,077
<b>Total employee expenses</b>	<u>1,848,886</u>	<u>2,099,050</u>

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	2017	2016
	\$	\$
<b>Note 4 Expenses (Continued)</b>		
<b>Note 4B: Affiliation fees</b>		
ACTU	323,500	313,500
Aust. Palestine Advocacy Network	400	400
Industrial Global Union	16,420	26,415
Building Works International	9,425	14,212
Public Services International	4,115	-
APHEDA	-	700
Energy Skills Australia	91	91
Trade Unions for Energy Democracy	-	2,643
<b>Total affiliation fees</b>	<b>353,951</b>	<b>357,961</b>
<b>Note 4C: Legal costs</b>		
Litigation	61,510	130,015
Other legal matters	58,441	76,018
<b>Total legal costs</b>	<b>119,951</b>	<b>206,033</b>
<b>Note 4D: Grants or donations</b>		
Grants:		
Total paid that were \$1,000 or less	-	-
Total paid that exceeded \$1,000	-	-
Donations:		
Total paid that were \$1,000 or less	3,850	2,850
Total paid that exceeded \$1,000	27,841	68,000
<b>Total grants or donations</b>	<b>31,691</b>	<b>70,850</b>
<b>Note 4E: Depreciation and amortisation</b>		
Depreciation		
Buildings and improvement	64,343	64,343
Plant and equipment	4,194	4,516
Motor vehicles	20,489	18,432
<b>Total depreciation</b>	<b>89,026</b>	<b>87,291</b>

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	2017	2016
	\$	\$
<b>Note 4 Expenses (Continued)</b>		
<b>Note 4F: Campaign Expenses</b>		
Apprentice campaigns	78,654	11,992
Political campaigns	11,610	220,952
Other campaigns	32,471	34,253
<b>Total campaign expenses</b>	<b>122,735</b>	<b>267,197</b>
<b>Note 4G: Conference and Meetings</b>		
General	28,080	91,879
Divisional	12,532	12,485
<b>Total conference and meetings</b>	<b>40,612</b>	<b>104,364</b>
<b>Note 4H: Other Operating Expenses</b>		
Consideration to employers for payroll deductions	-	-
Penalties – via RO Act or RO Regulations	-	-
Fees/ allowances – meetings and conferences	-	-
Travel expenses	234,095	261,428
Motor vehicle	12,993	9,349
Advertising and promotion	376,010	376,083
Computer expenses	37,500	50,105
Printing and stationary	13,775	13,026
Rent and occupancy costs	79,451	111,318
Staff training	13,010	11,218
Telephone and internet	34,530	36,105
Subscriptions	67,087	36,785
Other expenses	127,011	149,106
<b>Total other operating expenses</b>	<b>995,462</b>	<b>1,054,523</b>
<b>Note 4I: Levies</b>		
CEPU National Council levy	115,844	-
<b>Total levies</b>	<b>115,844</b>	<b>-</b>

The levy represents a one-off contribution associated with the operating costs of the CEPU National Council. The levy was based on the total number of members in the Electrical, Communications and Plumbing Divisions respectively.

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	2017	2016
	\$	\$
<b>Note 5</b>		
<b>Current Assets</b>		
<b>Note 5A: Cash and Cash Equivalents</b>		
Cash at bank	2,657,840	2,623,474
Cash on hand	418	418
<b>Total cash and cash equivalents</b>	<u>2,658,258</u>	<u>2,623,892</u>
<b>Note 5B: Trade and Other Receivables</b>		
Receivables from other reporting units		
CEPU – National Council	26,397	-
CEPU – NSW P&T Branch	-	28,391
CEPU – SA Electrical Division	10,165	130,405
CEPU – VIC Electrical Division	905,218	747,905
CEPU – NSW Electrical Branch/ ETU – NSW	46,097	18,843
CEPU – QLD Electrical Division	44,635	-
CEPU – TAS Electrical Division	29,302	-
<b>Receivable from other reporting units (net)</b>	<u>1,061,814</u>	925,544
<b>Other receivables:</b>		
Other trade receivables	-	6,486
<b>Total other receivables</b>	<u>-</u>	<u>6,486</u>
<b>Total trade and other receivables (net)</b>	<u>1,061,814</u>	<u>932,030</u>

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	2017	2016
	\$	\$
<b>Note 6 Non-current Assets</b>		
<b>Note 6A: Buildings</b>		
Buildings		
At Cost	1,286,857	1,286,857
accumulated depreciation	(206,955)	(142,612)
<b>Total Buildings</b>	<b>1,079,902</b>	<b>1,144,245</b>

***Reconciliation of Opening and Closing Balances of Buildings***

<b>As at 1 January</b>		
Gross book value	1,286,857	1,286,857
Accumulated depreciation and impairment	(142,612)	(78,269)
<b>Net book value 1 January</b>	<b>1,144,245</b>	<b>1,208,588</b>
Additions:		
By purchase	-	-
By independent valuation	-	-
Depreciation expense	(64,343)	(64,343)
Disposals:		
By sale	-	-
<b>Net book value 31 December</b>	<b>1,079,902</b>	<b>1,144,245</b>
<b>Net book value as of 31 December represented by:</b>		
Gross book value	1,286,857	1,286,857
Accumulated depreciation and impairment	(206,955)	(142,612)
<b>Net book value 31 December</b>	<b>1,079,902</b>	<b>1,144,245</b>



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	2017	2016
	\$	\$
<b>Note 6B: Motor Vehicles</b>		
Motor vehicles:		
at cost	83,459	73,728
accumulated depreciation	(33,625)	(48,333)
<b>Total Motor Vehicles</b>	<b>49,834</b>	<b>25,395</b>

***Reconciliation of Opening and Closing Balances of Motor Vehicles***

<b>As at 1 January</b>		
Gross book value	73,728	73,728
Accumulated depreciation and impairment	(48,333)	(29,901)
<b>Net book value 1 January</b>	<b>25,395</b>	<b>43,828</b>
Additions:		
By purchase	44,928	-
Depreciation expense	(20,489)	(18,433)
Disposals:		
By sale	-	-
<b>Net book value 31 December</b>	<b>49,834</b>	<b>25,395</b>
<b>Net book value as of 31 December represented by:</b>		
Gross book value	83,459	73,728
Accumulated depreciation and impairment	(33,625)	(48,333)
<b>Net book value 31 December</b>	<b>49,834</b>	<b>25,395</b>

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	2017	2016
	\$	\$
<b>Note 6C: Furniture and Fixtures</b>		
Furniture and fixtures:		
at cost	42,267	42,267
accumulated depreciation	(35,784)	(31,589)
<b>Total Furniture and Fixtures</b>	<b>6,483</b>	<b>10,677</b>

***Reconciliation of Opening and Closing Balances of Furniture and Fixtures***

<b>As at 1 January</b>		
Gross book value	42,267	32,976
Accumulated depreciation and impairment	(31,589)	(27,073)
<b>Net book value 1 January</b>	<b>10,678</b>	<b>5,903</b>
Additions:		
By purchase		9,291
Depreciation expense	(4,195)	(4,516)
Disposals:		
By sale		-
<b>Net book value 31 December</b>	<b>6,483</b>	<b>10,678</b>
<b>Net book value as of 31 December represented by:</b>		
Gross book value	42,267	42,266
Accumulated depreciation and impairment	(35,784)	(31,589)
<b>Net book value 31 December</b>	<b>6,483</b>	<b>10,678</b>

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	2017	2016
	\$	\$
<b>Note 7      Current Liabilities</b>		
<b>Note 7A: Trade payables</b>		
Trade creditors	9,055	39,333
<b>Subtotal trade payables</b>	<u>9,055</u>	<u>39,333</u>
<b>Payables to other reporting units</b>		
CEPU VIC Plumbing Division	1,160	-
CEPU NSW Electrical Division/ /ETU – NSW	-	19,456
<b>Subtotal payables to other reporting units</b>	<u>1,160</u>	<u>19,456</u>
<b>Total trade payables</b>	<u><u>10,215</u></u>	<u><u>58,789</u></u>

Settlement is usually made within 30 days.

**Note 7B: Other payables**

Consideration to employers for payroll deductions	-	-
Sundry creditors	48,021	56,702
Legal costs		
Litigation	-	-
Other legal matters	-	-
Superannuation payable	-	25,734
PAYG payable	34,796	43,969
Payroll tax payable	1,000	1,251
FBT payable	5,426	6,409
GST payable (net)	165,896	147,124
<b>Total other payables</b>	<u>255,139</u>	<u>281,189</u>

Total other payables are expected to be settled in:

No more than 12 months	255,139	281,189
More than 12 months	-	-
<b>Total other payables</b>	<u>255,139</u>	<u>281,189</u>

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	2017	2016
	\$	\$
<b>Note 8      Provisions</b>		
<b>Note 8A: Employee Provisions</b>		
<b>Office Holders:</b>		
Annual leave	44,959	70,711
Long service leave	52,983	43,258
Separations and redundancies	-	-
Other	7,523	4,984
<b><i>Subtotal employee provisions—office holders</i></b>	<b>105,465</b>	<b>118,953</b>
<b>Employees other than office holders:</b>		
Annual leave	111,794	194,264
Long service leave	172,953	273,800
Separations and redundancies	-	105,464
Other	10,977	22,409
<b><i>Subtotal employee provisions—employees other than office holders</i></b>	<b>295,724</b>	<b>595,937</b>
<b>Total employee provisions</b>	<b>401,189</b>	<b>714,890</b>
Current	250,708	457,274
Non-Current	150,480	257,616
<b><i>Total employee provisions</i></b>	<b>401,188</b>	<b>714,890</b>

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	2017	2016
	\$	\$

**Note 9 Cash Flow**

**Note 9A: Cash Flow Reconciliation**

**Reconciliation of cash and cash equivalents as per Statement of Financial  
Position to Cash Flow Statement:**

**Cash and cash equivalents as per:**

Cash flow statement	2,658,258	2,623,892
Statement of financial position	2,658,258	2,623,892
<b>Difference</b>	<b>-</b>	<b>-</b>

**Reconciliation of surplus to net cash from operating  
activities:**

Surplus for the year	517,333	192,515
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**Adjustments for non-cash items**

Depreciation/ amortisation	89,026	87,291
Gain on disposal of property, plant and equipment	(12,449)	-
Gain on other current assets	(8,956)	-

**Changes in assets/liabilities**

(Increase)/ decrease in net receivables and other assets	(149,240)	(491,205)
Increase/ (decrease) in trade creditors	(73,940)	(78,085)
Increase/ (decrease) in provisions	(313,702)	51,808
Increase/ (decrease) in GST payable	18,772	41,316
<b>Net cash (used in)/ provided by operating activities</b>	<b>66,844</b>	<b>(196,360)</b>

**Note 9B: Cash flow information**

Cash inflows from other reporting units		
CEPU – QLD/NT Electrical Branch	1,172,376	1,142,663
CEPU – WA Electrical Branch	477,263	601,726
CEPU – NSW Electrical Branch/ ETU – NSW	986,361	913,502
CEPU – SA Electrical Branch	413,531	139,941
CEPU – VIC Electrical Branch	1,341,324	665,954
CEPU – TAS Electrical Branch	142,496	128,644
CEPU – National Council	46,113	44,467
CEPU – NSW P & T Branch	111,227	42,921
CEPU – NSW T & S Branch	14,398	14,583
CEPU – VIC Plumbing Division	4,639	2,797
CEPU – Plumbing Division	-	18,182
<b>Total cash inflows</b>	<b>4,709,728</b>	<b>3,715,380</b>

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	2017	2016
	\$	\$
<b>Note 9 Cash Flow (Continued)</b>		
<b>Note 9B: Cash flow information (Continued)</b>		
Cash outflows to other reporting units		
CEPU – TAS Electrical Branch	52,385	-
CEPU – VIC (Plumbing) Branch	12,758	12,600
CEPU – National Council	513,779	413,990
CEPU – QLD/NT Electrical Branch	1,450	-
CEPU – NSW Electrical Branch/ ETU – NSW	19,456	
CEPU – SA Electrical Branch	1,293	2,029
CEPU – VIC Electrical Branch	-	5,000
CEPU – WA Electrical Branch	11,402	6,335
<b>Total cash outflows</b>	<b>612,523</b>	<b>439,954</b>

Note: Cash flow information to/ from other reporting units disclosed include 10% GST on applicable transactions.

**Note 9C: Credit standby arrangements and loan facilities**

The Division has a credit card facility amounting to \$50,000 (2016: \$50,000). This may be terminated at any time at the option of the bank. The balance of this facility is cleared monthly and interest rates are variable.

**Note 9D: Non-cash transactions**

There have been no non-cash financing or investing activities during the year (2016: Nil).

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	2017	2016
	\$	\$
<b>Note 10</b>		
<b>Contingent Liabilities, Assets and Commitments</b>		

**Note 10A: Commitments and Contingencies**

**Capital commitments**

At 31 December 2017 the Division did not have any capital commitments (2016: Nil).

**Other contingent assets or liabilities (i.e. legal claims)**

The Committee of Management is not aware of any contingent assets or liabilities that are likely to have a material effect on the results of the Division.

**Note 10B: Leasing Commitments**

**Operating Leases (as a lessee)**

Non-cancellable operating leases contracted for but not capitalised in the financial statements.

**Payable – Minimum lease payments**

not later than 12 months	7,854	7,854
between 12 months and 5 years	14,399	22,253
greater than 5 years		-
<b>Minimum lease payments</b>	<b>22,253</b>	<b>30,107</b>

The Division leases photocopiers for a period of up to 5 years.

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**Note 11 Related Party Disclosures**

**Note 11A: Related Party Transactions for the Reporting Period  
Holders of office and related reporting units**

For financial reporting purposes, under the *Fair Work (Registered Organisations) Act 2009*, the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia is divided into the following separate reporting units (and deemed related parties):

CEPU National Council

Electrical Division

CEPU – QLD Electrical Branch  
CEPU – NSW Electrical Branch/ ETU – NSW  
CEPU – VIC Electrical Branch  
CEPU – TAS Electrical Branch  
CEPU – SA Electrical Branch  
CEPU – WA Electrical Branch

Plumbing Division

CEPU – Plumbing Division  
CEPU – QLD Plumbing Branch  
CEPU – NSW Plumbing Branch  
CEPU – VIC Plumbing Branch  
CEPU – WA Plumbing Branch

Communications Division

CEPU – Communications Division  
CEPU – QLD Communications Branch  
CEPU – NSW Communications T&S Branch  
CEPU – NSW Communications P&T Branch  
CEPU – VIC Communications T&S Branch  
CEPU – VIC Communications P&T Branch  
CEPU – TAS Communications Branch (until 11 August 2016)  
CEPU – SA/ NT Communications Branch  
CEPU – WA Communications Branch

The following table provides the total amount of transactions that have been entered into with related parties for the relevant year.



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**Note 11 Related Party Disclosures (Continued)**

**Note 11A: Related Party Transactions for the Reporting Period  
Holders of office and related reporting units (Continued)**

	2017	2016
	\$	\$
<b>Revenue received from CEPU – National Council includes the following:</b>		
Reimbursement of payroll tax	5,689	-
Secretarial fees	13,657	23,908
Reimbursement of affiliation fee paid	25,379	-
Reimbursement of travel expenses	18,173	980
Internal membership audit reimbursement	-	13,300
Reimbursement of legal fees	1,800	-
Reimbursement of IT/ telephone expenses	3,047	-
Other operating expense reimbursements	1,318	6,277
<b>Expenses paid to CEPU – National Council includes the following:</b>		
Reimbursement of legal expenses	491	63,233
Reimbursement of affiliation fees	323,500	336,106
Internal membership audit reimbursement	-	27,257
CHAFTA campaign costs	-	10,000
National Council levy	115,844	-
Reimbursement of global union affiliations	29,960	-
<b>Amounts owed by CEPU – National Council includes the following:</b>		
Reimbursement of legal expenses	1,800	-
Reimbursement of travel expenses	19,922	-
Other operating expense reimbursements	4,675	-
<b>Revenue received from CEPU – NSW Electrical Branch/ ETU – NSW includes the following:</b>		
Sustentation fees	826,470	831,323
Reimbursement of wage costs	22,496	10,378
Reimbursement of national journal costs	59,728	56,499
Reimbursement of travel expenses	2,996	8,566
Subscriptions/ research	9,976	6,311
Campaign contribution	-	36,406
Other operating expense reimbursements	-	9,838
<b>Amounts owed by CEPU – NSW Electrical Branch/ ETU – NSW includes the following:</b>		
Reimbursement of national journal costs	39,957	18,843
Subscriptions/ research	6,140	-

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**Note 11 Related Party Disclosures (Continued)**

**Note 11A: Related Party Transactions for the Reporting Period  
Holders of office and related reporting units (Continued)**

	<b>2017</b>	2016
	\$	\$
<b>Amounts owed to CEPU – NSW Electrical Branch/ ETU – NSW includes the following:</b>		
Reimbursement of sustentation fees	-	19,456
<b>Revenue received from CEPU – NSW Communications P&amp;T Branch includes the following:</b>		
Reimbursement of payroll tax expense	<b>82,836</b>	42,921
<b>Amounts owed by CEPU – NSW Communications P&amp;T Branch includes the following:</b>		
Reimbursement of payroll tax expense	-	28,391
<b>Revenue received from CEPU – NSW Communications T&amp;S Branch includes the following:</b>		
Reimbursement of payroll tax expense	<b>14,398</b>	14,583
<b>Revenue received from CEPU – Plumbing Division includes the following:</b>		
Campaign contribution	-	18,182
<b>Revenue received from CEPU – QLD Electrical Branch includes the following:</b>		
Reimbursement of wage costs	<b>23,960</b>	8,746
Reimbursement of national journal costs	<b>94,345</b>	82,736
Reimbursement of travel expenses	<b>5,208</b>	22,319
Sustentation fees	<b>965,895</b>	1,000,784
Subscriptions/ research	<b>17,261</b>	13,129
Campaign contribution	-	8,594
Other operating expense reimbursements	-	4,911
<b>Expenses paid to CEPU – QLD Electrical Branch includes the following:</b>		
Reimbursement of travel expenses	<b>1,318</b>	-
<b>Amounts owed by CEPU – QLD Electrical Branch includes the following:</b>		
Reimbursement of National Journal costs	<b>44,635</b>	-

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**Note 11 Related Party Disclosures (Continued)**

**Note 11A: Related Party Transactions for the Reporting Period  
Holders of office and related reporting units (Continued)**

	2017	2016
	\$	\$
<b>Revenue received from CEPU – SA Electrical Branch includes the following:</b>		
Reimbursement of wage costs	5,518	2,229
Reimbursement of national journal costs	20,119	17,704
Reimbursement of travel expenses	2,100	3,477
Sustentation fees	223,006	238,650
Subscriptions/ research	6,638	4,943
Campaign contribution	10,000	1,979
Other operating expense reimbursements	219	1,131
<b>Expenses paid to CEPU – SA Electrical Branch includes the following:</b>		
Reimbursement of travel expenses	1,176	2,028
<b>Amounts owed by CEPU – SA Electrical Branch includes the following:</b>		
Reimbursement of national journal costs	10,165	-
Sustentation fees	-	130,405
<b>Revenue received from CEPU – TAS Electrical Branch includes the following:</b>		
Reimbursement of wage costs	2,360	946
Reimbursement of national journal costs	10,109	8,598
Sustentation fees	136,260	110,030
Reimbursement of travel expenses	1,993	3,485
Subscriptions/ research	5,560	4,170
Other operating expense reimbursements	156	484
<b>Expenses paid to CEPU – TAS Electrical Branch includes the following:</b>		
Reimbursement of travel expenses	2,452	-
Reimbursement of wage expenses	44,320	-
Other operating expense reimbursements	603	-
<b>Amounts owed by CEPU – TAS Electrical Branch includes the following:</b>		
Reimbursement of National Journal costs	5,561	-
Sustentation fees	23,741	-

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**Note 11 Related Party Disclosures (Continued)**

**Note 11A: Related Party Transactions for the Reporting Period  
Holders of office and related reporting units (Continued)**

	2017	2016
	\$	\$
<b>Revenue received from CEPU – VIC Electrical Branch includes the following:</b>		
Reimbursement of wage costs	23,889	11,165
Reimbursement of national journal costs	101,745	93,618
Sustentation fees	1,212,894	1,175,756
Reimbursement of travel expenses	3,546	7,026
Subscriptions/ research	10,045	7,091
Campaign contribution	10,509	8,569
Other operating expense reimbursements	-	9,887
<b>Expenses paid to CEPU – VIC Electrical Branch includes the following:</b>		
Donations	-	5,000
<b>Amounts owed by CEPU – VIC Electrical Branch includes the following:</b>		
Reimbursement of National Journal costs	47,045	-
Subscriptions/ research	122	-
Sustentation fees	858,051	747,905
<b>Revenue received from CEPU – VIC Plumbing Branch includes the following:</b>		
Reimbursement of wage costs	2,850	2,727
Reimbursement of national journal costs	1,240	-
Sustentation fees	140	39
<b>Expenses paid to CEPU – VIC Plumbing Branch includes the following:</b>		
Reimbursement of office rent	12,653	12,601
<b>Amounts owed by CEPU – VIC Plumbing Branch includes the following:</b>		
Reimbursement of office rent	1,160	-

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**Note 11 Related Party Disclosures (Continued)**

**Note 11A: Related Party Transactions for the Reporting Period  
Holders of office and related reporting units (Continued)**

	<b>2017</b>	2016
	\$	\$
<b>Revenue received from CEPU – WA Electrical Branch includes the following:</b>		
Reimbursement of wage costs	<b>10,485</b>	4,543
Reimbursement of National Journal costs	<b>45,439</b>	40,920
Sustentation fees	<b>362,549</b>	537,166
Reimbursement of travel expenses	<b>3,012</b>	5,450
Subscriptions	<b>8,234</b>	6,504
Campaign contribution	-	3,761
Other operating expense reimbursements	<b>4,270</b>	2,809
<b>Expenses paid to CEPU – WA Electrical Branch includes the following:</b>		
Campaign donation	<b>10,000</b>	5,000
Reimbursement of travel expenses	<b>1,274</b>	1,335

**Terms and conditions of transactions with related parties**

The sales to and purchases from related parties are made on terms equivalent to those that prevail in arm's length transactions. Outstanding balances for sales and purchases at the year-end are unsecured and interest free and settlement occurs in cash. There have been no guarantees provided or received for any related party receivables or payables. For the year ended 31 December 2017, the Division has not recorded any impairment of receivables relating to amounts owed by related parties and declared person or body (2016: Nil). This assessment is undertaken each financial year through examining the financial position of the related party and the market in which the related party operates.

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**Note 11 Related Party Disclosures (Continued)**

**Note 11A: Related Party Transactions for the Reporting Period  
Holders of office and related reporting units (Continued)**

Key Management Personnel

Key management personnel comprise those individuals who have the authority and responsibility for planning, directing and controlling the activities of the Division. The Division has determined key management personnel comprise of:

- Allen Hicks (National Secretary)
- David Mier (Assistant National Secretary)
- Michael Wright (National Legal Officer)
- All remaining members of the Divisional Executive.

During the year, key management personnel of the Division were remunerated as follows:

	<b>2017</b>	2016
	\$	\$

**Note 11B: Key Management Personnel Remuneration for the Reporting Period**

**Short-term employee benefits**

Salary (including annual leave taken)	482,545	368,976
Other	-	-

<b>Total short-term employee benefits</b>	<b>482,545</b>	<b>368,976</b>
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**Post-employment benefits:**

Superannuation	87,632	57,238
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<b>Total post-employment benefits</b>	<b>87,632</b>	<b>57,238</b>
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**Other long-term benefits:**

Long-service leave	12,308	9,289
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<b>Total other long-term benefits</b>	<b>12,308</b>	<b>9,289</b>
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**Termination benefits**

	-	-
<b>Total</b>	<b>582,485</b>	<b>435,503</b>

No other transactions occurred during the year with elected officers, close family members or other related parties than those related to their membership or employment and on terms no more favourable than those applicable to any other member of employee.

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	2017	2016
	\$	\$
<b>Note 12 Remuneration of Auditors and Consultants</b>		
<b>Value of the services provided</b>		
Financial statement audit services	24,250	24,000
Other services	8,370	875
<b>Total remuneration of auditors</b>	<u>32,620</u>	<u>24,875</u>

Other services relate to taxation services and non-financial statement audit services on the Division's membership register during the year.

**Note 13 Financial Instruments**

**Financial Risk Management Policy**

The Committee of Management monitors the Division's financial risk management policies and exposure and approves financial transactions entered into. It also reviews the effectiveness of internal controls relating to the counterparty credit risk, liquidity risk, market risk and interest rate risk. The Division Committee of Management meets on a regular basis to review the financial exposure of the Division.

**(a) Credit Risk**

Exposure to credit risk relating to financial assets arises from the potential non-performance by counterparties of contract obligations that could lead to a financial loss of the Division. The Division does not have any material credit risk exposures as its major source of revenue is the receipt of sustentation fees from state branches.

The maximum exposures to credit risk by class of recognised financial assets at the end of the reporting period is equivalent to the carrying value and classification of those financial assets (net of provisions) as presented in the statement of financial position.

The Division has no significant concentration of credit risk with respect to any single counterparty or group of counterparties. The class of assets described as Trade and Other Receivables is considered to be the main source of credit risk related to the Division.

On a geographical basis, the Division's trade and other receivables are all based in Australia.

The following table details the Division's trade and other receivables exposed to credit risk. Amounts are considered 'past due' when the debt has not been settled, within the terms and conditions agreed between the Division and the customer or counterparty to the transaction. Receivables that are past due are assessed for impairment by ascertaining solvency of the debtors and are provided for where there are specific circumstances indicating that the debt may not be fully repaid to the Division.

The balance of receivables that remain within initial trade terms (as detailed in the table) are considered to be of high credit quality.

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**Note 13 Financial Instruments (Continued)**

**Ageing of financial assets that were past due but not impaired for 2017**

	0 to 30 days	31 to 60 days	61 to 90 days	90+ days	Total
	\$	\$	\$	\$	\$
Trade and other receivables	-	-	-	-	-
Receivables from other reporting units	180,022	-	881,792	-	1,061,814
<b>Total</b>	<b>180,022</b>	<b>-</b>	<b>881,792</b>	<b>-</b>	<b>1,061,814</b>

**Ageing of financial assets that were past due but not impaired for 2016**

	0 to 30 days	31 to 60 days	61 to 90 days	90+ days	Total
	\$	\$	\$	\$	\$
Trade and other receivables	-	-	6,486	-	6,486
Receivables from other reporting units	-	-	925,544	-	925,544
<b>Total</b>	<b>-</b>	<b>-</b>	<b>932,030</b>	<b>-</b>	<b>932,030</b>

The Division has no significant concentrations of credit risk exposure to any single counterparty or group of counterparties.

Credit risk related to balances with banks and other financial institutions is managed by the Committee of Management in accordance with approved policy. Such policy requires that surplus funds are only invested with counterparties with a strong reputation and backed by the Commonwealth Government's bank guarantee. At 31 December 2017, all funds were held by financial institutions backed by the Commonwealth Government's bank guarantee.

***Collateral held as security***

The Division does not hold collateral with respect to its receivables at 31 December 2017 (2016: Nil).



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**Note 13 Financial Instruments (Continued)**

**(b) Liquidity Risk**

Liquidity risk arises from the possibility that the Division might encounter difficulty in settling its debts or otherwise meeting its obligations in relation to financial liabilities. The Division manages this risk through the following mechanisms:

- preparing forward looking cash flow estimates;
- maintaining a reputable credit profile;
- managing credit risk related to financial assets;
- only investing surplus cash with major financial institutions; and
- comparing the maturity profile of financial liabilities with the realisation profile of financial assets.

The tables below reflect an undiscounted contractual maturity analysis for non-derivative financial liabilities. The Division does not hold directly any derivative financial liabilities.

Cash flows realised from financial assets reflect management's expectation as to the timing of realisation. Actual timing may therefore differ from that disclosed. The timing of cash flows presented in the table to settle financial liabilities reflects the earliest contractual settlement dates

**Financial Instrument Composition and Maturity Analysis**

	Within 1 Year		1 to 5 Years		Over 5 Years		Total	
	2017	2016	2017	2016	2017	2016	2017	2016
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Financial liabilities due for payment</b>								
Trade payables	10,215	58,789	-	-	-	-	10,215	58,789
Other payables	255,139	281,189	-	-	-	-	255,139	281,189
Total expected outflows	265,354	339,978	-	-	-	-	265,354	339,978
<b>Financial assets – cash flow receivable</b>								
Cash and cash equivalents	2,658,258	2,623,892	-	-	-	-	2,658,258	2,623,892
Trade and other receivables	1,061,814	932,030	-	-	-	-	1,061,814	932,030
Total anticipated inflows	3,720,072	3,555,922	-	-	-	-	3,720,072	3,555,922
Net inflow on financial instruments	3,454,718	3,215,944	-	-	-	-	3,454,718	3,215,944

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**Note 13 Financial Instruments (Continued)**

**(c) Market Risk**

- i. Interest rate risk  
Exposure to interest rate risk arises on financial assets and financial liabilities recognised at the end of the reporting period whereby a future change in interest rates will affect future cash flows or the fair value of fixed rate financial instruments. The Division is also exposed to earnings volatility on floating rate instruments.

The financial instruments which expose the Division to interest rate risk are limited to its cash reserves.

- ii. Foreign exchange risk  
The Division is not exposed to direct fluctuations in foreign currencies.

- iii. Price risk  
The Division is not exposed to any material commodity price risk.

- iv. Interest rate risk  
The Division has performed a sensitivity analysis relating to its exposure to interest rate risk at balance date. This sensitivity analysis demonstrates the effect on the current year results and equity which could result from a change in this risk.

- v. Sensitivity Analysis

The following table illustrates sensitivities to the Division's exposures to changes in interest rates and equity prices. The table indicates the impact of how profit and equity values reported at the end of the reporting period would have been affected by changes in the relevant risk variable that management considers to be reasonably possible.

These sensitivities assume that the movement in a particular variable is independent of other variables.

	<b>Profit</b> \$	<b>Equity</b> \$
<b>Year ended 31 December 2017</b>		
+1% in interest rates	+26,583	+26,583
-1% in interest rates	-23,524	-23,524
<b>Year ended 31 December 2016</b>		
+1% in interest rates	+26,239	+26,239
-1% in interest rates	-20,219	-20,219

No sensitivity analysis has been performed on foreign exchange risk as the Division has no material direct exposures to currency risk. There have been no changes in any of the assumptions used to prepare the above sensitivity analysis from the prior year.

There have been no changes in any of the assumptions used to prepare the above sensitivity analysis from the prior year.

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**Note 14 Fair Value Measurement**

**Fair Values**

*Fair value estimation*

The fair values of financial assets and liabilities are presented in the following table and can be compared to their carrying values as presented in the statement of financial position. Fair value is the amount at which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties at an arm's length transaction.

Fair value may be based on information that is estimated or subject to judgment, where changes in assumptions may have a material impact on the amounts estimated. Areas of judgement and the assumptions have been detailed below. Where possible, valuation information used to calculate fair values is extracted from the market, with more reliable information available from markets that are actively traded.

In this regard, fair values for listed securities are obtained from quoted market bid prices. Where securities are unlisted and no market quotes are available, fair value is obtained using discounted cash flow analysis and other valuation techniques commonly used by market participants.

Differences between fair values and carrying amounts of financial instruments with fixed interest rates are due to the change in discount rates being applied by the market since their initial recognition by the Division. Most of these instruments, which are carried at amortised cost (i.e. accounts receivable), are to be held until maturity and therefore the fair value figures calculated bear little relevance to the Division.

The following table contains the carrying amounts and related fair values for the Division's financial assets and liabilities:

	Footnote	2017		2016	
		Carrying value	Fair value	Carrying value	Fair value
		\$	\$	\$	\$
<b>Financial assets</b>					
Cash and cash equivalents	(i)	2,658,258	2,658,258	2,623,892	2,623,892
Accounts receivable and other debtors	(i)	1,061,814	1,061,814	932,030	932,030
<b>Total financial assets</b>		<b>3,720,072</b>	<b>3,720,072</b>	<b>3,555,922</b>	<b>3,555,922</b>
<b>Financial liabilities</b>					
Trade payables	(i)	10,215	10,215	58,789	58,789
Other payables	(i)	255,139	255,139	281,189	281,189
<b>Total financial liabilities</b>		<b>265,354</b>	<b>265,354</b>	<b>339,978</b>	<b>339,978</b>

The fair values disclosed in the above table have been determined based on the following methodologies:

- (i) Cash and cash equivalents, accounts receivable and other debtors and accounts payable and other payables are short-term instruments in nature whose carrying value is equivalent to fair value. Trade and other payables exclude amounts provided for annual leave, which is outside the scope of AASB 139.

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**Note 14 Fair Value Measurement (Continued)**

**Fair Value Hierarchy**

AASB 13: Fair Value Measurement requires the disclosure of fair value information by level of the fair value hierarchy, which categories fair value measurement into one of the three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

**Level 1**

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

**Level 2**

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset of liability, either directly or indirectly.

**Level 3**

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

The Division did not have any assets or liabilities that were recorded using the above fair value hierarchy at 31 December 2017 and 31 December 2016.

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**Note 15 Section 272 Fair Work (Registered Organisations) Act 2009**

In accordance with the requirements of the *Fair Work (Registered Organisations) Act 2009*, the attention of members is drawn to the provisions of subsections (1) to (3) of section 272, which reads as follows:

Information to be provided to members or Commission:

- (1) A member of a reporting unit, or the Commissioner, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under subsection (1).

**Note 16 Division Details**

The registered office of the Division is:

CEPU – Electrical Division  
Suite 408, Level 4  
30 – 40 Harcourt Parade  
ROSEBERY NSW 2018

**Note 17 Segment Information**

The Division operates solely in one reporting business segment being the provision of trade union services.

The Division operates from one reportable geographical segment being Australia.

**Note 18 Other Acquisitions of Assets or Liabilities**

During the financial year the Division has not acquired an asset or liability as a result of:

- (a) An amalgamation under Part 2 of Chapter 3 of the *Fair Work (Registered Organisations) Act 2009*.
- (b) A restructure of Branches or Divisions of the organisation.
- (c) A determination by the Commission under subsection 245(1) of the *Fair Work (Registered Organisations) Act 2009* of an alternative reporting structure for the organisation.
- (d) A revocation by the Commission under subsection 249(1) of the *Fair Work (Registered Organisations) Act 2009* of a certificate issued to the organisation under subsection 241(1).
- (e) A business combination.