



Australian Government
Registered Organisations Commission

5 July 2021

Allen Hicks
Divisional Secretary, Electrical, Energy and Services Division
CEPU

cc. Graeme Kent

Dear Allen Hicks

Re: – Financial reporting – CEPU, Electrical, Energy and Services Division, Divisional Office - for year ending 31 December 2020 (FR2020/317)

I refer to the financial report of the Divisional Office of the CEPU Electrical, Energy and Services Division for the year ending 31 December 2020. The documents were lodged with the Registered Organisations Commission ('ROC') on 30 June 2021.

The financial report has been filed. The financial report was filed based on a primary review. This involved confirming whether the financial reporting timelines required under s.253, s.265, s.266 and s.268 of the *Fair Work (Registered Organisations) Act 2009* (RO Act) have been satisfied, all documents required under s.268 of the RO Act were lodged and that various disclosure requirements under the Australian Accounting Standards, RO Act and reporting guidelines have been complied with. A primary review does not examine all disclosure requirements.

You are not required to take any further action in relation to the 2020 report. Please note the report for year ending 31 December 2021 may be subject to an advanced compliance review.

Reporting Requirements

The ROC website provides a number of factsheets in relation to the financial reporting process and associated timelines. The website also contains the s.253 reporting guidelines and a model set of financial statements. The ROC recommends that reporting units use these model financial statements to assist in complying with the RO Act, the s.253 Reporting Guidelines and Australian Accounting Standards. Access to this information is available via [this link](#).

Yours faithfully

A handwritten signature in black ink, appearing to read 'Stephen Kellett'.

Stephen Kellett
Financial Reporting
Registered Organisations Commission

**Communications, Electrical, Electronic, Energy Information Postal Plumbing
and Allied Services Union of Australia, Electrical, Energy and Services Division,
Divisional Council**

Section 268 Fair Work (Registered Organisations) Act 2009

CERTIFICATE BY PRESCRIBED DESIGNATED OFFICER

Certificate for the year ended 31 December 2020

I, Allen Hicks, being the Divisional Secretary of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia (CEPU), Electrical, Energy & Services Division certify:

- that the documents lodged herewith are copies of the full report for the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia, (CEPU) Electrical, Energy and Services Division for the period ended 31 December 2020 referred to in s.268 of the *Fair Work (Registered Organisations) Act 2009*; and
- that the full report was provided to members of the reporting unit on the 16 March 2021; and
- that the full report was presented to the committee of management of the reporting unit on the 24 June 2021 in accordance with s.266 of the *Fair Work (Registered Organisations) Act 2009*.

Signed:



Name: Mr Allen Hicks
Date: 30 June 2021
Office Held: Divisional Secretary, CEPU Electrical, Energy and Services Division

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY
AND SERVICES DIVISION**

ABN 60 429 406 804

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2020

CONTENTS

Page No

Committee of Management's Operating Report.....	3
Auditor's Independence Declaration.....	7
Committee of Management Statement.....	8
Independent Audit Report.....	9
Statement of Comprehensive Income	12
Statement of Financial Position	13
Statement of Changes in Equity	14
Statement of Cash Flows	15
Report Required under Subsection 255(2A) of the <i>Fair Work (Registered Organisations) Act 2009</i>	16
Notes to the Financial Statements.....	17
Officer Declaration Statement	64

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

COMMITTEE OF MANAGEMENT'S OPERATING REPORT

FOR THE YEAR ENDED 31 DECEMBER 2020

Operating Report

The Committee of Management presents its report on the operations of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia – Electrical, Energy and Services Division (the Division) for the financial year ended 31 December 2020.

Principal Activities

The principal operating activities of the Division include:

- Implementation of the Division's organising agenda, including direct assistance and strategic advice on particular industry or organising projects, the training and development of officials and assistance to branches.
- Industrial support including representation of member grievances, advice on legal and legislative matters, pursuing relevant changes to the conditions of eligibility rules of the Division, and responding to other unions' rules applications where they impact on membership of the Division.
- Co-ordination of national enterprise negotiations on behalf of branches.
- National media and communications to members and to the broader community via media releases in support of campaigns, video development, and targeted publications, including the national magazine ETU News.
- Developing policies and representing the division nationally on skills training, licensing, education of members and industrial relations law reforms.

The Divisional office has consulted with the ACTU on the development of policy on wages, redundancy and family leave. The divisional office has participated in ACTU policy committees in OH&S, VET, union education and superannuation.

The Divisional office has also been involved in lobbying and negotiations with different levels of Government and key industry organisations around issues of importance to the Division members, e.g. in submission to government inquiries, skilled career paths, skill shortages, quality and accreditation and workforce issues, occupational health and safety and electrical licensing.

There was no change in the principal activities of the Union during the year.

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

COMMITTEE OF MANAGEMENT'S OPERATING REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

Operating Result

The surplus for the financial year amounted to \$491,766. Events that have contributed to this result include:

1. In March 2020, the World Health Organisation declared the ongoing COVID-19 (coronavirus) a pandemic. As a result, the Commonwealth and State/ Territory Governments shut down large sections of the economy (particularly those industries that involve large crowds), imposed travel restrictions and limited the number of people that can gather at any one time. This has resulted in :
 - the Australian economy entering recession for the first time since 1990, a significant increase in unemployment and a decline in overall economic activity;
 - the inability of Branches within the Division to conduct mass gathering of members, delegate training and other events that involve bringing members together; and
 - the inability or restrictions on officers and employees of the Division being able to travel to and from workplaces due to COVID-19 restrictions, as well as many members of the Division being unable to effectively or efficiently meet with officers and employees of the Division due to reduced hours of work and/or a lack of gainful employment during COVID-19 restrictions
2. In response to the COVID-19 pandemic, the Australian Government provided employers with up to \$100,000 in cash flow boost as well as State and Territory Governments providing payroll tax relief.
3. Due to restrictions imposed on staff and officials of the Division as a result of COVID-19, costs related to travel, accommodation, conferences and other related activities have been significantly reduced, largely accounting for the reduced expenditure during the reporting period.

Significant Changes in Financial Affairs

Apart from the events detailed above under Operating Result, there were no significant changes to the financial affairs of the Division during the year.

After Balance Date Events

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Division, the results of those operations or the state of affairs of the Division in future financial years.

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

COMMITTEE OF MANAGEMENT’S OPERATING REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

Members Right to Resign

The right of members to resign from the Division is set out in the Rules of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia – Electrical, Energy and Services Division. Each member must provide written notice addressed and delivered to the secretary of the relevant Branch.

Number of Employees

The number of persons who were, at the end of the period to which the report relates, employees of the Division, where the number of employees includes both full-time employees and part-time employees measured on a full-time equivalent basis is 12.00.

Number of Members

The number of persons who were, at the end of the financial year to which this report relates, recorded in the register of members for s.230 of the Act and who are taken to be members of the Division for the purposes of s.244 of the Act is: 61,260.

Officers or Members who are superannuation Fund Trustees/ Directors of a Company that is a Superannuation fund Trustee

Those who hold a position of trustee or director of an entity, scheme or company as described in s.254 (2) (d) of the *Fair Work (Registered Organisations) Act 2009*, where a criterion of such entity is that the holder of such position must be a member or official of a registered organisation are as follows:

Name	Position	Superannuation Fund
John Adley	Secretary, SA Branch	Electricity Industry Superannuation Scheme T/AS Electricsuper. (Alternate Member Director – resigned 31 March 2020) (Member Director – appointed 1 April 2020)

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

COMMITTEE OF MANAGEMENT'S OPERATING REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

Members of the Committee of Management

The name of each person who has been a member of the Committee of Management of the Division at any time during the reporting period, and the period for which he or she held such position is as follows:

Name	Period of Office
Allen Hicks	01/01/20 – 31/12/20
Troy Gray	01/01/20 – 31/12/20
Peter Ong	01/01/20 – 31/12/20
Michael Anderson	01/01/20 – 31/12/20
Daniel Filazzola	01/01/20 – 31/12/20
Ivan Balta	01/01/20 – 31/12/20
Keith McKenzie	01/01/20 – 31/12/20
Justin Page	01/01/20 – 31/12/20
John Adley	01/01/20 – 31/12/20
Peter Carter	01/01/20 – 31/12/20
Glen Potter	01/01/20 – 31/12/20
Ellen McNally	01/01/20 – 31/12/20

Auditor's Independence Declaration

A copy of the auditor's independence declaration is set out on page 7.

This report is made in accordance with a resolution of the Committee of Management and is signed for and on behalf of the Committee of Management by:



Allen Hicks
Divisional Secretary

15 March 2021

Sydney

**AUDITOR'S INDEPENDENCE DECLARATION
TO THE COMMITTEE OF MANAGEMENT OF THE
COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION,
POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA –
ELECTRICAL, ENERGY AND SERVICES DIVISION**

As lead auditor for the audit of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia – Electrical, Energy and Services Division for the year ended 31 December 2020; I declare that, to the best of my knowledge and belief, there have been no contraventions of any applicable code of professional conduct in relation to the audit.

M.G.I

MGI Audit Pty Ltd



G I Kent

Director – Audit & Assurance

Brisbane

15 March 2021

Registration number (as registered by the RO Commissioner under the RO Act): AA2017/2

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND
SERVICES DIVISION**

COMMITTEE OF MANAGEMENT STATEMENT

FOR THE YEAR ENDED 31 DECEMBER 2020

On 15 March 2021, the Committee of Management of the Division passed the following resolution to the General Purpose Financial statements (GPFR) of the reporting unit for the financial year ended 31 December 2020.


The Committee of Management declares in relation to the GPFR that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with any other requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of the *Fair Work (Registered Organisations) Act 2009 (the RO Act)*;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year to which the GPFR relates and since the end of that year:
 - i. meetings of the Committee of Management were held in accordance with the rules of the organisation and
 - ii. the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation;
 - iii. the financial records of the reporting unit have been kept and maintained in accordance with the *RO Act*;
 - iv. where the organisation consists of two or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation;
 - v. where information has been sought in any request of a member of the reporting unit or the Commissioner duly made under section 272 of the *RO Act*, that information has been provided to the member or the Commissioner; and
 - vi. where any order for inspection of financial records has been made by the Fair Work Commission under section 273 of the *RO Act* during the year, there has been compliance.

This declaration is made in accordance with a resolution of the Committee of Management.

Name of Designated Officer: Allen Hicks

Title of Designated Officer: Divisional Secretary

Signature: 
.....

Date: 15 March 2021

Independent Audit Report to the Members of Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia – Electrical, Energy and Services Division

Report on the Audit of the Financial Report

Opinion

We have audited the financial report of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia – Electrical, Energy and Services Division (the Division), which comprises the statement of financial position as at 31 December 2020, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year ended, notes to the financial statements, including a summary of significant accounting policies; and the Committee of Management Statement, the subsection 255(2A) report and the Officer Declaration Statement.

In our opinion, the accompanying financial report presents fairly, in all material aspects, the financial position of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia – Electrical, Energy and Services Division as at 31 December 2020, and its financial performance and its cash flows for the year ended on that date in accordance with:

- a) the Australian Accounting Standards; and
- b) any other requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

We declare that management's use of the going concern basis in the preparation of the financial statements of the Division is appropriate.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Division in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Information Other than the Financial Report and Auditor's Report Thereon

The Committee of Management is responsible for the other information. The other information obtained at the date of this auditor's report is in the Operating Report accompanying the financial report.

Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or my knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Responsibilities of Committee of Management for the Financial Report

The Committee of Management of the Division is responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the RO Act, and for such internal control as the Committee of Management determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Committee of Management is responsible for assessing the Division's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Committee of Management either intend to liquidate the Division or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Report

Our objective is to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Division's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Committee of Management.
- Conclude on the appropriateness of the Committee of Management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Division's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Division to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Division to express an opinion on the financial report. We are responsible for the direction, supervision and performance of the Division's audit. We remain solely responsible for our audit opinion.

We communicate with the Committee of Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Declaration

I declare that I am an approved auditor, a member of Chartered Accountants Australia and New Zealand and hold a current Public Practice Certificate.

M.G.I

MGI Audit Pty Ltd



G I Kent

Director – Audit & Assurance

Brisbane

15 March 2021

Registration number (as registered by the RO Commissioner under the RO Act): AA2017/2

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

**STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 31 DECEMBER 2020**

	Notes	2020 \$	2019 \$
Revenue from contracts with customers	3		
Sustentation Fees	3A	3,866,099	3,579,532
Publication Fees	3B	137,726	197,855
Total revenue from contracts with customers		4,003,825	3,777,387
Other income			
Gain on sale of property, plant and equipment		-	14,348
Grants or donations		10,000	-
Interest	3C	26,497	35,959
Other revenue	3D	459,346	926,359
Total other income		495,843	976,666
Total income		4,499,668	4,754,053
Expenses			
Employee expenses	4A	(2,616,026)	(2,440,669)
Affiliation fees	4B	(369,153)	(360,926)
Audit fees	12	(29,037)	(28,553)
Legal costs	4C	(31,252)	(40,649)
Grants or donations	4D	(30,000)	(672,295)
Depreciation and amortisation	4E	(86,340)	(82,597)
Campaign expenses	4F	(67,174)	(155,507)
Finance costs		(1,030)	(1,194)
Conference and meetings	4G	(22,697)	(400,671)
Other operating expenses	4H	(644,322)	(841,216)
Levies	4I	(110,871)	(110,871)
Total expenses		(4,007,902)	(5,135,148)
Surplus/ (deficit) for the year		491,766	(381,095)
Other comprehensive income		-	-
Total comprehensive income for the year		491,766	(381,095)

The above statement should be read in conjunction with the notes.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING
AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES
DIVISION**

**STATEMENT OF FINANCIAL POSITION
AS AT 31 DECEMBER 2020**

	Notes	2020 \$	2019 \$
ASSETS			
Current Assets			
Cash and cash equivalents	5A	4,454,174	3,630,812
Trade and other receivables	5B	433,799	654,076
Other current assets		5,677	9,253
Total current assets		4,893,650	4,294,141
Non-Current Assets			
Buildings	6A	886,697	951,216
Motor vehicles	6B	57,137	76,534
Furniture and fixtures	6C	19,511	2,209
Total non-current assets		963,345	1,029,959
Total assets		5,856,995	5,324,100
LIABILITIES			
Current Liabilities			
Trade payables	7A	295,413	108,157
Other payables	7B	351,280	477,261
Employee provisions	8A	550,651	580,011
Total current liabilities		1,197,344	1,165,429
Non-Current Liabilities			
Employee provisions	8A	31,432	22,218
Total non-current liabilities		31,432	22,218
Total liabilities		1,228,776	1,187,647
Net assets		4,628,219	4,136,453
EQUITY			
Retained earnings		4,628,219	4,136,453
Total equity		4,628,219	4,136,453

The above statement should be read in conjunction with the notes.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING
AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES
DIVISION**

**STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 31 DECEMBER 2020**

	Notes	Retained earnings \$	Total equity \$
Balance as at 1 January 2019		4,517,548	4,517,548
Deficit for the year		(381,095)	(381,095)
Other comprehensive income		-	-
Closing balance as at 31 December 2019		4,136,453	4,136,453
Surplus for the year		491,766	491,766
Other comprehensive income		-	-
Closing balance as at 31 December 2020		4,628,219	4,628,219

The above statement should be read in conjunction with the notes.

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2020**

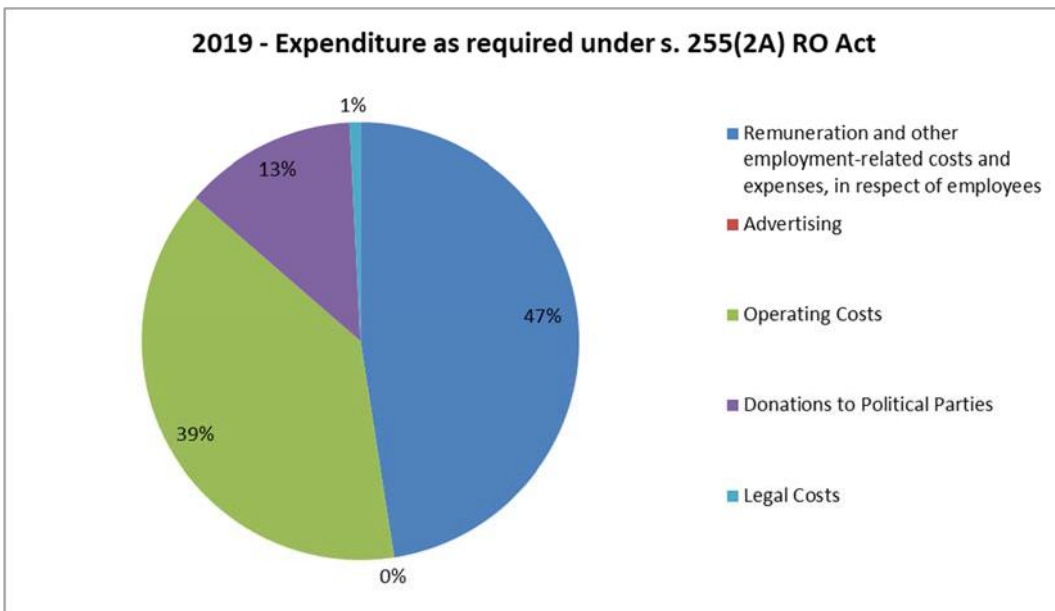
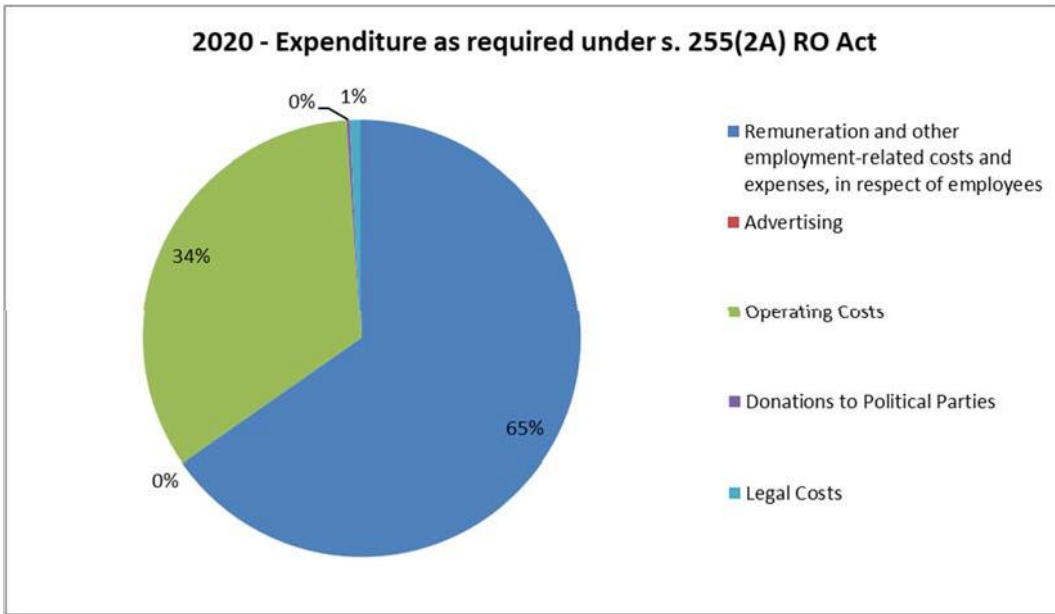
	Notes	2020 \$	2019 \$
OPERATING ACTIVITIES			
Cash received			
Receipts from other reporting units	9B	5,474,867	5,830,232
Receipts from other customers		322,148	326,260
Interest received		26,497	35,959
Cash used			
Finance Costs		(1,030)	(1,194)
Payments to employees and suppliers		(4,109,619)	(5,345,685)
Payments to other reporting units	9B	(869,775)	(417,498)
Net cash provided by operating activities	9A	843,088	428,074
INVESTING ACTIVITIES			
Proceeds from sale of property, plant and equipment		-	27,911
Payments for property, plant and equipment		(19,726)	(77,374)
Net cash used in investing activities		(19,726)	(49,463)
FINANCING ACTIVITIES			
		-	-
Net increase in cash held		823,362	378,611
Cash & cash equivalents at the beginning of the reporting period		3,630,812	3,252,201
Cash & cash equivalents at the end of the reporting period	9A	4,454,174	3,630,812

The above statement should be read in conjunction with the notes.

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

**REPORT REQUIRED UNDER SUBSECTION 255(2A) OF THE FAIR WORK (REGISTERED ORGANISATIONS) ACT 2009
FOR THE YEAR ENDED 31 DECEMBER 2020**

The Committee of Management presents the expenditure report as required under subsection 255(2A) on the Branch for the year ended 31 December 2020:



Allen Hicks
.....
Allen Hicks

Divisional Secretary

Sydney
15 March 2021

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING
AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES
DIVISION**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

Index to the Notes of the Financial Statements

Note 1	Summary of significant accounting policies
Note 2	Events after the reporting period
Note 3	Revenue and income
Note 4	Expenses
Note 5	Current assets
Note 6	Non-current assets
Note 7	Current liabilities
Note 8	Provisions
Note 9	Cash flow
Note 10	Contingent liabilities, assets and commitments
Note 11	Related party disclosures
Note 12	Remuneration of auditors
Note 13	Financial instruments
Note 14	Fair value measurements
Note 15	Section 272 <i>Fair Work (Registered Organisations) Act 2009</i>
Note 16	Division details
Note 17	Segment information

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

Note 1 Summary of significant accounting policies

1.1 Basis of preparation of the financial statements

The financial statements are general purpose financial statements and have been prepared in accordance with Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that apply for the reporting period, and the *Fair Work (Registered Organisation) Act 2009*. For the purpose of preparing the general purpose financial statements, the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia – Electrical, Energy and Services Division (the Division) is a not-for-profit entity.

The financial statements, except for the cash flow information, have been prepared on an accruals basis and are based on historical costs, modified, where applicable by the measurement at fair value of selected non-current assets, financial assets and financial liabilities. The amounts presented in the financial statements are in Australian dollars and have been rounded to the nearest dollar.

1.2 Comparative amounts

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

1.3 Significant accounting judgements and estimates

The following accounting assumptions or estimates have been identified that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

Key Estimates

Impairment – general

The Division assesses impairment at each reporting period by evaluation of conditions and events specific to the Division that may be indicative of impairment triggers. Recoverable amounts of relevant assets are assessed using value-in-use calculations which incorporate various key assumptions.

No impairment has been recognised in respect of the current year.

Key Judgements

Useful lives of plant and equipment

Plant and equipment are depreciated over the useful life of the asset and the depreciation rates are assessed when the asset are acquired or when there is a significant change that affects the remaining useful life of the asset.

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

Note 1 Summary of significant accounting policies (Continued)

1.3 Significant accounting judgements and estimates (Continued)

Key Judgements

Provision for impairment of receivables

The value of the provision for impairment of receivables is estimated by considering the ageing of receivables, communication with the debtors and prior history.

On-cost for employee entitlement provision

The Division revised its estimate for on-costs for employee provision during the year to include superannuation, workers compensation and payroll tax.

1.4 New Australian Accounting Standards

Adoption of New Australian Accounting Standard requirements

New accounting standards and amendments applied for the first time for this annual reporting period commencing 1 January 2020 did not have any impact on the amounts recognised in the current or prior periods and are not expected to significantly affect future periods.

Future Australian Accounting Standards Requirements

At the date of authorisation of these financial statements, several new, but not yet effective, Standards and amendments to existing Standards, and Interpretations have been published by the Australian Accounting Standards Board (AASB). None of these Standards or amendments to existing Standards have been adopted early by the Division.

The Committee of Management anticipates that all relevant pronouncements will be adopted for the first period beginning on or after the effective date of the pronouncement. New Standards, amendments and Interpretations not adopted in the current year have not been disclosed as they are not expected to have a material impact on the Division's financial statements.

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

Note 1 Summary of significant accounting policies (Continued)

1.5 Revenue

The Division enters into various arrangements where it receives consideration from another party. These arrangements include consideration in the form of membership subscriptions, capitation fees, levies, grants, and donations.

The timing of recognition of these amounts as either revenue or income depends on the rights and obligations in those arrangements.

Revenue from contracts with customers

Where the Division has a contract with a customer, the Division recognises revenue when or as it transfers control of goods or services to the customer. The Division accounts for an arrangement as a contract with a customer if the following criteria are met:

- the arrangement is enforceable; and
- the arrangement contains promises (that are also known as performance obligations) to transfer goods or services to the customer (or to other parties on behalf of the customer) that are sufficiently specific so that it can be determined when the performance obligation has been satisfied.

Sustentation fees

Where the Division arrangement with a branch or another reporting unit meets the criteria to be a contract with a customer, the Division recognises the capitation fees promised under that arrangement when or as it transfers the services as listed in the Rules of the Division. When there is only one distinct service (i.e. the running of the federal office), revenue is recognised as these services are provided, which is typically based on the passage of time over the capitation fee period. This arrangement reflects the promise to stand ready to provide assistance to any branch in the Division as required.

In circumstances where the criteria for a contract with a customer are not met, the Division will recognise capitation fees as income upon receipt (as specified in the income recognition policy below).

Income of the Division as a Not-for-Profit Entity

Consideration is received by the Division to enable the entity to further its objectives. The Division recognises each of these amounts of consideration as income when the consideration is received (which is when the Division obtains control of the cash) because, based on the rights and obligations in each arrangement:

- the arrangements do not meet the criteria to be contracts with customers because either the arrangement is unenforceable or lacks sufficiently specific promises to transfer goods or services to the customer; and
- the Division's recognition of the cash contribution does not give to any related liabilities.

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

Note 1 Summary of significant accounting policies (Continued)

1.5 Revenue (Continued)

Gains from sale of assets

An item of property, plant and equipment is derecognised upon disposal (which is at the date the recipient obtains control) or when no future economic benefits are expected from its use or disposal. Any gain or loss arising on derecognition of the asset (calculated as the difference between the net disposal proceeds and the carrying amount of the asset) is included in the statement of profit or loss when the asset is derecognised.

Interest income

Interest revenue is recognised on an accrual basis using the effective interest method.

Publication income

Publication revenue from State Branches is recognised on an accrual basis and is recorded as revenue in the year to which it relates.

All revenue is stated net of the amount of goods and services tax ("GST").

1.6 Employee benefits

A liability is recognised for benefits accruing to employees in respect of wages and salaries, annual leave, long service leave and termination benefits when it is probable that settlement will be required and they are capable of being measured reliably.

Liabilities for short-term employee benefits (as defined in AASB 119 *Employee Benefits*) and termination benefits which are expected to be settled within twelve months of the end of reporting period are measured at their nominal amounts. The nominal amount is calculated with regard to the rates expected to be paid on settlement of the liability.

Other long-term employee benefits which are expected to be settled beyond twelve months are measured as the present value of the estimated future cash outflows to be made by the reporting unit in respect of services provided by employees up to reporting date.

Payments to defined contribution retirement benefit plans are recognised as an expense when employees have rendered service entitling them to the contributions.

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

Note 1 Summary of significant accounting policies (Continued)

1.6 Employee benefits (continued)

Provision is made for separation and redundancy benefit payments. The reporting unit recognises a provision for termination as part of a broader restructuring when it has developed a detailed formal plan for the terminations and has informed those employees affected that it will carry out the terminations. A provision for voluntary termination is recognised when the employee has accepted the offer of termination.

Under the Divisions rules, those employees who have undertaken 3 or more years of continuous service are entitled to have their Long Service Leave balance paid upon termination (on a pro-rata basis). The Division does not have an unconditional right to deferred settlement (for those employees with greater than 3 or more consecutive years of service), resulting in Long Service Leave entitlements to be reported at reporting date as current liabilities.

1.7 Cash

Cash is recognised at its nominal amount. Cash and cash equivalents includes cash on hand, deposits held at call with bank, other short-term highly liquid investments with original maturity of 3 months or less that are readily convertible to known amounts of cash and subject to insignificant risk of changes in value and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the statement of financial position.

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

Note 1 Summary of significant accounting policies (Continued)

1.8 Leases

For any leases entered into on or after 1 July 2019, the Union considers whether a contract is, or contains a lease. A lease is defined as 'a contract, or part of a contract, that conveys the right to use an asset (the underlying asset) for a period of time in exchange for consideration'.

To apply this definition the Union assesses whether the contract meets three key evaluations which are whether:

- The contract contains an identified asset, which is either explicitly identified in the contract or implicitly specified by being identified at the time the asset is made available to the Union;
- The Union has the right to obtain substantially all of the economic benefits from use of the identified asset throughout the period of use, considering its rights within the defined scope of the contract;
- The Union has the right to direct the use of the identified asset throughout the period of use.
- The Union assess whether it has the right to direct 'how and for what purpose' the asset is used throughout the period of use

Measurement and recognition of leases as a lessee

At lease commencement date, the Union recognises a right-of-use asset and a lease liability on the balance sheet. The right-of-use asset is measured at cost, which is made up of the initial measurement of the lease liability, any initial direct costs incurred by the Union, an estimate of any costs to dismantle and remove the asset at the end of the lease, and any lease payments made in advance of the lease commencement date (net of any incentives received).

The Union depreciates the right-of-use assets on a straight-line basis from the lease commencement date to the earlier of the end of the useful life of the right-of-use asset or the end of the lease term. The Union also assesses the right-of-use asset for impairment when such indicators exist. At the commencement date, the Union measures the lease liability at the present value of the lease payments unpaid at that date, discounted using the interest rate implicit in the lease if that rate is readily available or the Union's incremental borrowing rate.

Lease payments included in the measurement of the lease liability are made up of fixed payments (including in substance fixed), variable payments based on an index or rate, amounts expected to be payable under a residual value guarantee and payments arising from options reasonably certain to be exercised.

Subsequent to initial measurement, the liability will be reduced for payments made and increased for interest. It is remeasured to reflect any reassessment or modification, or if there are changes in in-substance fixed payments. When the lease liability is remeasured, the corresponding adjustment is reflected in the right-of-use asset, or profit and loss if the right-of-use asset is already reduced to zero.

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

Note 1 Summary of significant accounting policies (Continued)

1.8 Leases (Continued)

The Union has elected to account for short-term leases and leases of low-value assets using the practical expedients. Instead of recognising a right-of-use asset and lease liability, the payments in relation to these are recognised as an expense in profit or loss on a straight-line basis over the lease term. On the statement of financial position, right-of-use assets have been included in property, plant and equipment and lease liabilities have been included in trade and other payables.

1.9 Financial instruments

Financial assets and financial liabilities are recognised when the Union becomes a party to the contractual provisions of the instrument.

1.10 Financial assets

Initial Recognition and Measurement

Financial assets are classified, at initial recognition, and subsequently measured at amortised cost, fair value through other comprehensive income (OCI), or fair value through profit or loss.

The classification of financial assets at initial recognition depends on the financial asset's contractual cash flow characteristics and the Union's business model for managing them. With the exception of trade receivables that do not contain a significant financing component, the Union initially measures a financial asset at its fair value plus, in the case of a financial asset not at fair value through profit or loss, transaction costs.

In order for a financial asset to be classified and measured at amortised cost or fair value through OCI, it needs to give rise to cash flows that are 'solely payments of principal and interest' (SPPI) on the principal amount outstanding. This assessment is referred to as the SPPI test and is performed at an instrument level.

The Union's business model for managing financial assets refers to how it manages its financial assets in order to generate cash flows. The business model determines whether cash flows will result from collecting contractual cash flows, selling the financial assets, or both.

Purchases or sales of financial assets that require delivery of assets within a time frame established by regulation or convention in the market place (regular way trades) are recognised on the trade date, i.e., the date that the Union commits to purchase or sell the asset.

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

Note 1 Summary of significant accounting policies (Continued)

1.10 Financial assets (Continued)

Subsequent measurement

For purposes of subsequent measurement, financial assets are classified in five categories:

- (Other) financial assets at amortised cost
- (Other) financial assets at fair value through other comprehensive income
- Investments in equity instruments designated at fair value through other comprehensive income
- (Other) financial assets at fair value through profit or loss
- (Other) financial assets designated at fair value through profit or loss.

Financial assets at amortised cost

The reporting unit measures financial assets at amortised cost if both of the following conditions are met:

- The financial asset is held within a business model with the objective to hold financial assets in order to collect contractual cash flows and
- The contractual terms of the financial asset give rise on specified dates to cash flows that are solely payments of principal and interest on the principal amount outstanding

Financial assets at amortised cost are subsequently measured using the effective interest (EIR) method and are subject to impairment. Gains and losses are recognised in profit or loss when the asset is derecognised, modified or impaired.

The Union's financial assets at amortised cost includes trade receivables and loans to related parties.

Financial assets at fair value through profit or loss (including designated)

Financial assets at fair value through profit or loss include financial assets held for trading, financial assets designated upon initial recognition at fair value through profit or loss, or financial assets mandatorily required to be measured at fair value. Financial assets are classified as held for trading if they are acquired for the purpose of selling or repurchasing in the near term. Derivatives, including separated embedded derivatives, are also classified as held for trading unless they are designated as effective hedging instruments. Financial assets with cash flows that are not solely payments of principal and interest are classified and measured at fair value through profit or loss, irrespective of the business model. Notwithstanding the criteria for debt instruments to be classified at amortised cost or at fair value through OCI, as described above, debt instruments may be designated at fair value through profit or loss on initial recognition if doing so eliminates, or significantly reduces, an accounting mismatch.

Financial assets at fair value through profit or loss are carried in the statement of financial position at fair value with net changes in fair value recognised in profit or loss.

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

Note 1 Summary of significant accounting policies (Continued)

1.10 Financial assets (Continued)

Derecognition

A financial asset is derecognised when:

- The rights to receive cash flows from the asset have expired or
- The Union has transferred its rights to receive cash flows from the asset or has assumed an obligation to pay the received cash flows in full without material delay to a third party under a 'pass-through' arrangement; and either:
 - a) the Union has transferred substantially all the risks and rewards of the asset, or
 - b) the Union has neither transferred nor retained substantially all the risks and rewards of the asset, but has transferred control of the asset.

When the Union has transferred its rights to receive cash flows from an asset or has entered into a pass-through arrangement, it evaluates if, and to what extent, it has retained the risks and rewards of ownership.

When it has neither transferred nor retained substantially all of the risks and rewards of the asset, nor transferred control of the asset, the Union continues to recognise the transferred asset to the extent of its continuing involvement together with associated liability.

Offsetting

Financial assets and financial liabilities are offset and the net amount is reported in the statement of financial position if there is a currently enforceable legal right to offset the recognised amounts and there is an intention to settle on a net basis, to realise the assets and settle the liabilities simultaneously.

Impairment

Expected credit losses

Receivables for goods and services, which have 30-day terms, are recognised at the nominal amounts due less any loss allowance due to expected credit losses at each reporting date. A provision matrix that is based on historical credit loss experience, adjusted for forward-looking factors specific to the debtors and the economic environment has been established.

(i) Trade receivables

For trade receivables that do not have a significant financing component, the Union applies a simplified approach in calculating expected credit losses (ECLs) which requires lifetime expected credit losses to be recognised from initial recognition of the receivables.

Therefore, the Union does not track changes in credit risk, but instead recognises a loss allowance based on lifetime ECLs at each reporting date. The Union has established a provision matrix that is based on its historical credit loss experience, adjusted for forward-looking factors specific to the debtors and the economic environment.

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

Note 1 Summary of significant accounting policies (Continued)

1.10 Financial assets (Continued)

(ii) Debt instruments other than trade receivables

For all debt instruments other than trade receivables and debt instruments not held at fair value through profit or loss, the Union recognises an allowance for expected credit losses using the general approach. ECLs are based on the difference between the contractual cash flows due in accordance with the contract and all the cash flows that the Union expects to receive, discounted at an approximation of the original effective interest rate.

ECLs are recognised in two stages:

- Where there has not been a significant increase in credit risk since initial recognition, ECLs are provided for credit losses from possible default events within the next 12-months (a 12-month ECL).
- Where there has been a significant increase in credit risk since initial recognition, a loss allowance is required for credit losses expected over the remaining life of the debt, irrespective of the timing of the default (a lifetime ECL).

The Union considers a financial asset in default when contractual payments are 60 days past due. However, in certain cases, the Union may also consider a financial asset to be in default when internal or external information indicates that the Union is unlikely to receive the outstanding contractual amounts in full. A financial asset is written off when there is no reasonable expectation of recovering the contractual cash flows.

1.11 Financial liabilities

Financial liabilities are classified at initial recognition, at amortised cost unless or at fair value through profit or loss. All financial liabilities are recognised initially at fair value and, in the case of financial liabilities at amortised cost, net of directly attributable transaction costs.

Subsequent Measurement

Financial liabilities at fair value through profit or loss (including designated)

Financial liabilities at fair value through profit or loss include financial liabilities held for trading and financial liabilities designated upon initial recognition as at fair value through profit or loss.

Gains or losses on liabilities held for trading are recognised in profit or loss.

Financial liabilities designated upon initial recognition at fair value through profit or loss are designated at the initial date of recognition, and only if the criteria in AASB 9 are satisfied.

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

Note 1 Summary of significant accounting policies (Continued)

1.11 Financial liabilities (Continued)

Financial liabilities at amortised cost

After initial recognition, trade payables and interest-bearing loans and borrowings are subsequently measured at amortised cost using the EIR method. Gains and losses are recognised in profit or loss when the liabilities are derecognised as well as through the EIR amortisation process.

Amortised cost is calculated by taking into account any discount or premium on acquisition and fees or costs that are an integral part of the EIR. The EIR amortisation is included as finance costs in profit or loss.

Derecognition

A financial liability is derecognised when the obligation under the liability is discharged or cancelled or expires. When an existing financial liability is replaced by another from the same lender on substantially different terms, or the terms of an existing liability are substantially modified, such an exchange or modification is treated as the derecognition of the original liability and the recognition of a new liability. The difference in the respective carrying amounts is recognised in profit or loss.

1.12 Contingent liabilities and contingent assets

Contingent liabilities and contingent assets are not recognised in the Statement of Financial Position but are reported in the relevant notes. They may arise from uncertainty as to the existence of a liability or asset or represent an existing liability or asset in respect of which the amount cannot be reliably measured. Contingent assets are disclosed when settlement is probable but not virtually certain, and contingent liabilities are disclosed when settlement is greater than remote.

1.13 Liabilities relating to contracts with customers

Contract liabilities

A contract liability is recognised if a payment is received or a payment is due (whichever is earlier) from a customer before the Union transfers the related goods or services. Contract liabilities include deferred income. Contract liabilities are recognised as revenue when the Union performs under the contract (i.e., transfers control of the related goods or services to the customer).

Refund liabilities

A refund liability is recognised for the obligation to refund some or all of the consideration received (or receivable) from a customer. The Union refund liabilities arise from customers' right of return. The liability is measured at the amount the Union ultimately expects it will have to return to the customer. The Union updates its estimates of refund liabilities (and the corresponding change in the transaction price) at the end of each reporting period.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND
SERVICES DIVISION**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

Note 1 Summary of significant accounting policies (Continued)

1.14 Property, Plant and Equipment

Asset Recognition Threshold

Purchases of land, buildings, plant and equipment are recognised initially at cost in the Statement of Financial Position. The initial cost of an asset includes an estimate of the cost of dismantling and removing the item and restoring the site on which it is located.

Property

Freehold land and buildings are measured on the cost basis and therefore carried at cost less accumulated depreciation and any impairment losses in the event that the carrying amount of the land and buildings are greater than the estimated recoverable amount, the carrying amount is written down immediately to the estimated reversible amount and impairment losses are recognised either in profit or loss.

Property, plant and equipment are measured on the cost basis less depreciation and impairment losses.

The carrying amount of plant and equipment is reviewed annually by the Divisional Executive to ensure it is not in excess of the recoverable amount from those assets. The recoverable amount is assessed on the basis of the expected net cash flows, which will be received from the assets employment and subsequent disposal. The expected net cash flows have been discounted to present values in determining recoverable amounts.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with that item will flow to the Division and the costs of the item can be measured reliably. All other repairs and maintenance are charged to the statement of comprehensive income during the financial period in which they are incurred.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND
SERVICES DIVISION**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

Note 1 Summary of significant accounting policies (Continued)

1.14 Property, Plant and Equipment (Continued)

Depreciation

Depreciable plant and equipment assets are written-off to their estimated residual values over their estimated useful life using, in all cases, the straight line method of depreciation. Depreciation rates (useful lives), residual values and methods are reviewed at each reporting date and necessary adjustments are recognised in the current, or current and future reporting periods, as appropriate.

Depreciation rates applying to each class of depreciable asset are based on the following useful lives:

<i>Class of Fixed Asset</i>	<i>Depreciation Rate</i>
Buildings	5%
Plant and equipment	5% - 40%
Motor Vehicles	20%

Derecognition

An item of plant and equipment is derecognised upon disposal or when no future economic benefits are expected from its use or disposal. Any gain or loss arising on the disposal or retirement of an item of property, plant and equipment is determined as the difference between the sales proceeds and the carrying amount of the asset and is recognised in the profit and loss.

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

Note 1 Summary of significant accounting policies (Continued)

1.15 Impairment of assets

At the end of each reporting period, the Division assesses whether there is any indication that an asset may be impaired. The assessment will include considering external sources of information and internal sources of information, including dividends received from subsidiaries, associates or joint ventures deemed to be out of pre-acquisition profits. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs of disposal and value in use, to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard (e.g. in accordance with the revaluation model in AASB 116: Property, Plant and Equipment). Any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard.

Where it is not possible to estimate the recoverable amount of an individual asset, the Division estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Impairment testing is performed annually for goodwill, intangible assets with indefinite lives and intangible assets not yet available for use.

When an impairment loss subsequently reverses, the carrying amount of the asset (or cash-generating unit) is increased to the revised estimate of its recoverable amount, but so that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset (or cash-generating unit) in prior years. A reversal of an impairment loss is recognised immediately in profit or loss, unless the relevant asset is carried at a revalued amount, in which case the reversal of the impairment loss is treated as a revaluation increase.

1.16 Taxation

The Division is exempt from income tax under section 50.1 of the *Income Tax Assessment Act 1997* however still has obligation for Fringe Benefits Tax (FBT) and the Goods and Services Tax (GST).

Revenues, expenses and assets are recognised net of GST except:

- where the amount of GST incurred is not recoverable from the Australian Taxation Office; and
- for receivables and payables.

The net amount of GST recoverable from, or payable to, the taxation authority is included as part of receivables or payables.

Cash flows are included in the statement of cash flows on a gross basis. The GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the Australian Taxation Office is classified within operating cash flows.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND
SERVICES DIVISION**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

Note 1 Summary of significant accounting policies (Continued)

1.17 Fair value measurement

The Division measures financial instruments, such as, financial asset as at fair value through the profit and loss, available for sale financial assets, and non-financial assets such as land and buildings and investment properties, at fair value at each balance sheet date. Also, fair values of financial instruments measured at amortised cost are disclosed in Note 14.

Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The fair value measurement is based on the presumption that the transaction to sell the asset or transfer the liability takes place either:

- In the principal market for the asset or liability, or
- In the absence of a principal market, in the most advantageous market for the asset or liability.

The principal or the most advantageous market must be accessible by the Division. The fair value of an asset or a liability is measured using the assumptions that market participants would use when pricing the asset or liability, assuming that market participants act in their economic best interest.

A fair value measurement of a non-financial asset takes into account a market participant's ability to generate economic benefits by using the asset in its highest and best use or by selling it to another market participant that would use the asset in its highest and best use.

The Division uses valuation techniques that are appropriate in the circumstances and for which sufficient data are available to measure fair value, maximising the use of relevant observable inputs and minimising the use of unobservable inputs.

All assets and liabilities for which fair value is measured or disclosed in the financial statements are categorised within the fair value hierarchy, described as follows, based on the lowest level input that is significant to the fair value measurement as a whole:

- Level 1—Quoted (unadjusted) market prices in active markets for identical assets or liabilities
- Level 2—Valuation techniques for which the lowest level input that is significant to the fair value measurement is directly or indirectly observable
- Level 3—Valuation techniques for which the lowest level input that is significant to the fair value measurement is unobservable

For assets and liabilities that are recognised in the financial statements on a recurring basis, the Division determines whether transfers have occurred between Levels in the hierarchy by re-assessing categorisation (based on the lowest level input that is significant to the fair value measurement as a whole) at the end of each reporting period.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND
SERVICES DIVISION**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

Note 1 Summary of significant accounting policies (Continued)

1.17 Fair value measurement (Continued)

External valuers are involved for valuation of significant assets, such as land and buildings and investment properties. Selection criteria include market knowledge, reputation, independence and whether professional standards are maintained. For the purpose of fair value disclosures, the Division has determined classes of assets and liabilities on the basis of the nature, characteristics and risks of the asset or liability and the level of the fair value hierarchy.

Note 2 Events after the reporting period

There were no events that occurred after 31 December 2020, and /or prior to the signing of the financial statements, that would affect the ongoing structure and financial activities of the Division.

2020	2019
\$	\$

Note 3 Revenue and income

Disaggregation of revenue from contracts with customers

A disaggregation of the Division's revenue by type of arrangements is provided on the face of the Statement of comprehensive income. The table below also sets out a disaggregation of revenue by type of customer.

Type of customer

Other reporting units – sustentation fees	3,866,099	3,579,532
Other reporting units – publication fees	137,726	197,855
Total revenue from contracts with customers	4,003,825	3,777,387

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

	2020	2019
	\$	\$
Note 3 Revenue and Income (Continued)		
Note 3A: Sustainment fees		
CEPU – QLD/ NT Electrical Branch	991,697	938,537
CEPU – WA Electrical Branch	375,522	399,451
CEPU – NSW Electrical Branch	901,280	818,384
CEPU – SA Electrical Branch	229,034	218,915
CEPU – VIC Electrical Branch	1,226,401	1,057,100
CEPU – TAS Electrical Branch	142,165	147,145
Total sustainment fees	3,866,099	3,579,532
Note 3B: Publication fees		
CEPU – QLD/ NT Electrical Branch	31,513	46,870
CEPU – WA Electrical Branch	12,358	18,371
CEPU – NSW Electrical Branch/ ETU – NSW	39,029	49,869
CEPU – SA Electrical Branch	7,978	12,298
CEPU – VIC Electrical Branch	42,092	62,936
CEPU – TAS Electrical Branch	4,756	7,511
Total publication fees	137,726	197,855
Note 3C: Interest		
Interest Income	26,497	35,959
Total interest	26,497	35,959

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

	2020	2019
	\$	\$
Note 3 Revenue and Income (Continued)		
Note 3D: Other revenue		
Organiser wage contribution		
CEPU – SA Electrical Branch	78,801	22,194
CEPU – WA Electrical Branch	21,079	-
Industrial services provided		
CEPU – WA Electrical Branch	100,000	80,005
Secretarial fees		
CEPU – National Council	16,000	14,386
Campaign contribution income		
CEPU – VIC Electrical Branch	-	500,000
Sponsorship income	88,024	240,893
Board fees income	43,842	41,854
ATO cashflow boost	100,000	-
Sundry income	11,600	27,027
Total other revenue	459,346	926,359

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

	2020	2019
	\$	\$
Note 4 Expenses		
Note 4A: Employee expenses		
 Holders of office:		
Wages and salaries	550,406	440,854
Superannuation	97,129	63,356
Leave and other entitlements	78,142	60,183
Subtotal employee expenses holders of office	<u>725,677</u>	<u>564,393</u>
Employees other than office holders:		
Wages and salaries	1,308,680	1,311,112
Superannuation	236,677	234,993
Leave and other entitlements	215,317	217,162
Separation and redundancies	25,573	-
Subtotal employee expenses employees other than office holders	<u>1,786,247</u>	<u>1,763,267</u>
Add: Payroll tax expense/ FBT expense	104,102	113,009
Total employee expenses	<u>2,616,026</u>	<u>2,440,669</u>
Note 4B: Affiliation fees		
ACTU	346,000	339,500
Aust. Palestine Advocacy Network	400	400
Industrial Global Union	6,623	6,431
Building Works International	10,936	9,883
Public Services International	4,621	4,439
Energy Skills Australia	273	273
Australian Fair Trade & Investment Network	300	-
Total affiliation fees	<u>369,153</u>	<u>360,926</u>

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

	2020	2019
	\$	\$
Note 4 Expenses (Continued)		
Note 4C: Legal costs		
Litigation	29,500	33,214
Other legal matters	1,752	7,435
Total legal costs	31,252	40,649
Note 4D: Grants or donations		
Donations:		
Total paid that were \$1,000 or less	1,000	2,250
Total paid that exceeded \$1,000	29,000	670,045
Total grants or donations	30,000	672,295
Note 4E: Depreciation and amortisation		
Depreciation		
Buildings and improvement	64,519	64,343
Plant and equipment	2,424	1,858
Motor vehicles	19,397	16,396
Total depreciation	86,340	82,597
Note 4F: Campaign Expenses		
Apprentice campaigns	67,174	13,827
Political campaigns	-	5,000
Other campaigns	-	136,680
Total campaign expenses	67,174	155,507

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

	2020	2019
	\$	\$
Note 4 Expenses (Continued)		
Note 4G: Conference and Meetings		
General	22,478	379,971
Divisional	219	20,700
Total conference and meetings	<u>22,697</u>	<u>400,671</u>
Note 4H: Other Operating Expenses		
Fees/ allowances – meetings and conferences	-	3,637
Travel expenses	40,898	233,584
Motor vehicle	10,952	18,630
Advertising and promotion	189,563	229,692
Computer expenses	51,051	47,072
Printing and stationary	14,489	12,646
Occupancy costs	97,029	94,248
Staff training	11,913	9,153
Telephone and internet	28,710	38,022
Subscriptions and research	108,102	61,799
Other expenses	91,615	92,733
Total other operating expenses	<u>644,322</u>	<u>841,216</u>
Note 4I: Levies		
CEPU National Council levy	110,871	110,871
Total levies	<u>110,871</u>	<u>110,871</u>

The levy represents the Electrical Division's annual contribution associated with the operating costs of the CEPU National Council. The levy is based on the total number of members in the Electrical, Communications and Plumbing Divisions respectively.

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

	2020	2019
	\$	\$
Note 5		
Current Assets		
Note 5A: Cash and Cash Equivalents		
Cash at bank	4,453,756	3,630,394
Cash on hand	418	418
Total cash and cash equivalents	4,454,174	3,630,812
Note 5B: Trade and Other Receivables		
Trade receivables	31,471	45,848
Subtotal trade receivables	31,471	45,848
Receivables from other reporting units		
CEPU – National Council	-	26,300
CEPU – SA Electrical Branch	28,932	147,090
CEPU – VIC Electrical Branch	100,440	62,936
CEPU – NSW Electrical Branch / ETU – NSW	86,980	49,869
CEPU – QLD Electrical Branch	81,965	46,870
CEPU – TAS Electrical Branch	12,301	7,511
CEPU – WA Electrical Branch	56,723	267,072
CEPU – WA Plumbing Branch	2,225	-
CEPU – NSW P&T Communications Branch	32,762	-
CEPU – NSW T&S Communications Branch	-	580
Subtotal receivables to other reporting units	402,328	608,228
Total receivables	433,799	654,076

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

	2020	2019
	\$	\$
Note 6 Non-current Assets		
Note 6A: Buildings		
Buildings		
At Cost	1,286,857	1,286,857
accumulated depreciation	(400,160)	(335,641)
Total Buildings	<u>886,697</u>	<u>951,216</u>

Reconciliation of Opening and Closing Balances of Buildings

As at 1 January		
Gross book value	1,286,857	1,286,857
Accumulated depreciation and impairment	(335,641)	(271,298)
Net book value 1 January	<u>951,216</u>	1,015,559
Additions:		
By purchase	-	-
Depreciation expense	(64,519)	(64,343)
Disposals:		
By sale	-	-
Net book value 31 December	<u>886,697</u>	951,216
Net book value as of 31 December represented by:		
Gross book value	1,286,857	1,286,857
Accumulated depreciation and impairment	(400,160)	(335,641)
Net book value 31 December	<u>886,697</u>	951,216

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND
SERVICES DIVISION**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

	2020	2019
	\$	\$
Note 6B: Motor Vehicles		
Motor vehicles:		
at cost	77,374	77,374
accumulated depreciation	(20,237)	(840)
Total Motor Vehicles	57,137	76,534

Reconciliation of Opening and Closing Balances of Motor Vehicles

As at 1 January		
Gross book value	77,374	83,459
Accumulated depreciation and impairment	(840)	(54,340)
Net book value 1 January	76,534	29,119
Additions:		
By purchase	-	77,374
Depreciation expense	(19,397)	(16,396)
Disposals:		
By sale	-	(13,563)
Net book value 31 December	57,137	76,534
Net book value as of 31 December represented by:		
Gross book value	77,374	77,374
Accumulated depreciation and impairment	(20,237)	(840)
Net book value 31 December	57,137	76,534

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

	2020 \$	2019 \$
Note 6C: Furniture and Fixtures		
Furniture and fixtures:		
at cost	61,993	42,267
accumulated depreciation	(42,482)	(40,058)
Total Furniture and Fixtures	19,511	2,209

Reconciliation of Opening and Closing Balances of Furniture and Fixtures

As at 1 January		
Gross book value	42,267	42,267
Accumulated depreciation and impairment	(40,058)	(38,200)
Net book value 1 January	2,209	4,067
Additions:		
By purchase	19,726	-
Depreciation expense	(2,424)	(1,858)
Disposals:		
By sale	-	-
Net book value 31 December	19,511	2,209
Net book value as of 31 December represented by:		
Gross book value	61,993	42,267
Accumulated depreciation and impairment	(42,482)	(40,058)
Net book value 31 December	19,511	2,209

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

	2020	2019
	\$	\$
Note 7 Current Liabilities		
Note 7A: Trade payables		
Trade creditors	223,578	12,340
Subtotal trade payables	<u>223,578</u>	<u>12,340</u>
Payables to other reporting units		
CEPU VIC Plumbing Division	2,455	2,455
CEPU – National Council	69,380	93,362
Subtotal payables to other reporting units	<u>71,835</u>	<u>95,817</u>
Total trade payables	<u><u>295,413</u></u>	<u><u>108,157</u></u>
Settlement is usually made within 30 days.		
Note 7B: Other payables		
Sundry creditors	63,629	232,830
Superannuation payable	28,795	62,348
PAYG payable	66,198	72,915
Payroll tax payable	11,589	12,977
FBT payable	5,348	3,584
GST payable (net)	175,721	92,607
Total other payables	<u>351,280</u>	<u>477,261</u>
Total other payables are expected to be settled in:		
No more than 12 months	351,280	477,261
More than 12 months	-	-
Total other payables	<u><u>351,280</u></u>	<u><u>477,261</u></u>

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING
AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES
DIVISION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020

	2020	2019
	\$	\$
Note 8		
Provisions		
Note 8A: Employee Provisions		
Office Holders:		
Annual leave	90,545	91,536
Long service leave	165,467	149,766
Other	20,784	13,165
<i>Subtotal employee provisions—office holders</i>	276,796	254,467
Employees other than office holders:		
Annual leave	105,951	131,669
Long service leave	183,352	193,586
Other	15,984	22,506
<i>Subtotal employee provisions—employees other than office holders</i>	305,287	347,761
Total employee provisions	582,083	602,228
Current	550,651	580,010
Non-Current	31,432	22,218
<i>Total employee provisions</i>	582,083	602,228

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND
SERVICES DIVISION**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

	2020	2019
	\$	\$

Note 9 Cash Flow

Note 9A: Cash Flow Reconciliation

**Reconciliation of cash and cash equivalents as per Statement of Financial
Position to Cash Flow Statement:**

Cash and cash equivalents as per:

Cash flow statement	4,454,174	3,630,812
Statement of financial position	4,454,174	3,630,812
Difference	-	-

**Reconciliation of surplus to net cash from operating
activities:**

Surplus/ (deficit) for the year	491,766	(381,095)
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Adjustments for non-cash items

Depreciation/ amortisation	86,340	82,597
Gain on disposal of property, plant and equipment	-	(14,348)

Changes in assets/liabilities

(Increase)/ decrease in net receivables and other assets	223,853	556,118
Increase/ (decrease) in trade creditors	(21,839)	140,434
Increase/ (decrease) in provisions	(20,146)	128,212
Increase/ (decrease) in GST payable	83,114	(83,844)
Net cash provided by operating activities	843,088	428,074

Note 9B: Cash flow information

Cash inflows from other reporting units

CEPU – QLD/ NT Electrical Branch	1,206,110	1,156,104
CEPU – WA Electrical Branch	857,284	346,816
CEPU – NSW Electrical Branch/ ETU – NSW	1,105,982	1,024,387
CEPU – SA Electrical Branch	487,517	298,642
CEPU – VIC Electrical Branch	1,494,192	2,673,747
CEPU – TAS Electrical Branch	170,556	186,473
CEPU – National Council	55,782	36,540
CEPU – NSW P&T Branch	69,896	93,916
CEPU – NSW T&S Branch	7,801	7,844
CEPU – NSW Plumbing Branch	10,898	1,100
CEPU – Plumbing Division	390	-
CEPU – VIC Plumbing Branch	8,459	3,981
CEPU – WA Plumbing Branch	-	682
Total cash inflows	5,474,867	5,830,232

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

	2020	2019
	\$	\$
Note 9 Cash Flow (Continued)		
Note 9B: Cash flow information (Continued)		
Cash outflows to other reporting units		
CEPU – TAS Electrical Branch	-	548
CEPU – VIC Plumbing Branch	29,459	32,452
CEPU – National Council	825,143	377,763
CEPU – NSW Electrical Branch/ ETU – NSW	1,471	200
CEPU – SA Electrical Branch	10,000	94
CEPU – WA Electrical Branch	3,702	4,212
CEPU – Communications Division	-	2,229
Total cash outflows	869,775	417,498

Note: Cash flow information to/ from other reporting units disclosed include 10% GST on applicable transactions.

Note 9C: Credit standby arrangements and loan facilities

The Division has a credit card facility amounting to \$50,000 (2019: \$50,000). This may be terminated at any time at the option of the bank. The balance of this facility is cleared monthly and interest rates are variable.

Note 9D: Non-cash transactions

There have been no non-cash financing or investing activities during the year (2019: Nil).

	2020	2019
	\$	\$
Note 9E: Net debt reconciliation		
Cash and cash equivalents	4,454,174	3,630,812
Borrowings – repayable within one year	-	-
Borrowings – repayable after one year	-	-
Net debt	4,454,174	3,630,812

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

Note 9 Cash Flow (Continued)

Note 9F: Reconciliation of movements of liabilities to cash flows arising from financing activities

	Other Assets	Liabilities from financing activities		
	Cash assets	Borrowings – due within 1 year	Borrowings – due after 1 year	Total
Net debt at 1 January 2019	3,252,201	-	-	3,252,201
Cash flows	378,611	-	-	378,611
Net debt at 31 December 2019	3,630,812	-	-	3,630,812
Cash flows	823,362	-	-	823,362
Net debt at 31 December 2020	4,454,174	-	-	4,454,174

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

Note 10 Contingent Liabilities, Assets and Commitments

Note 10A: Commitments and Contingencies

Capital commitments

At 31 December 2020 the Division did not have any capital commitments (2019: Nil).

Other contingent assets or liabilities (i.e. legal claims)

On 11 February 2020, the Federal Court of Australia ruled that the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia (CEPU) for breaching the *Fair Work (Registration Organisations) Act 2009*. As a result of the adverse finding against the CEPU, the Court imposed a fine of \$445,000

The CEPU successfully appealed the penalty imposed by the Court and on 22 December 2020 the penalty was reduced to \$200,000. This cost (and associated legal fees) were initially incurred by the CEPU, which on-billed these to each of the respective Divisions within the Union (comprising of the Communications, Electrical, Energy and Services and Plumbing Divisions). The Committee of Management of the Division resolved that costs and penalties associated with this matter were to be recovered from each of the respective state branches and as a result, there has been no impact to the financial statements of the Division at 31 December 2020.

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

Note 11 Related Party Disclosures

**Note 11A: Related Party Transactions for the Reporting Period
Holders of office and related reporting units**

For financial reporting purposes, under the *Fair Work (Registered Organisations) Act 2009*, the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia is divided into the following separate reporting units (and deemed related parties):

CEPU National Council

Electrical Division

CEPU – QLD Electrical Branch
CEPU – NSW Electrical Branch/ ETU – NSW
CEPU – VIC Electrical Branch
CEPU – TAS Electrical Branch
CEPU – SA Electrical Branch
CEPU – WA Electrical Branch

Plumbing Division

CEPU Plumbing Division
CEPU – QLD Plumbing Branch
CEPU – NSW Plumbing Branch
CEPU – VIC Plumbing Branch
CEPU – WA Plumbing Branch

Communications Division

CEPU Communications Division
CEPU – QLD Communications Branch
CEPU – NSW Communications T&S Branch
CEPU – NSW Communications P&T Branch
CEPU – VIC Communications T&S Branch
CEPU – VIC Communications P&T Branch
CEPU – SA/ NT Communications Branch
CEPU – WA Communications Branch

The following table provides the total amount of transactions that have been entered into with related parties for the relevant year.

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

Note 11 Related Party Disclosures (Continued)

**Note 11A: Related Party Transactions for the Reporting Period
Holders of office and related reporting units (Continued)**

	2020	2019
	\$	\$
Revenue received from CEPU – National Council includes the following:		
Reimbursement of payroll tax	8,633	7,595
Secretarial fees	16,000	14,386
Reimbursement of travel expenses	216	502
Other operating expense reimbursements	2,737	8,668
Expenses paid to CEPU – National Council includes the following:		
Reimbursement of affiliation fees	346,000	339,500
National Council levy	110,871	110,871
Reimbursement of global union affiliations	22,180	20,754
Reimbursement of legal expenses	262,772	-
Amounts owed by CEPU – National Council includes the following:		
Secretarial fees	-	15,825
Reimbursement of payroll tax	-	438
Other operating expense reimbursements	-	10,037
Amounts owed to CEPU – National Council includes the following:		
Affiliation fees	-	93,262
Legal fees/ penalties	69,380	-
Revenue received from CEPU – NSW Electrical Branch/ ETU – NSW includes the following:		
Sustentation fees	901,280	818,384
Reimbursement of legal expenses	68,371	11,501
Reimbursement of national journal costs	39,029	49,869
Reimbursement of travel expenses	-	31,674
Subscriptions/ research	30,134	24,667
Other operating expense reimbursements	-	1,500
Expenses paid to CEPU Electrical Branch/ ETU – NSW includes the following:		
Other operating expense reimbursements	1,338	200

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

Note 11 Related Party Disclosures (Continued)

Note 11A: Related Party Transactions for the Reporting Period

Holders of office and related reporting units (Continued)	2020	2019
	\$	\$
Amounts owed by CEPU – NSW Electrical Branch/ ETU – NSW includes the following:		
Reimbursement of national journal costs	47,472	49,869
Reimbursement of legal fees	39,508	-
Revenue received from CEPU – NSW Communications P&T Branch includes the following:		
Reimbursement of payroll tax expense	102,658	93,916
Amounts owed by CEPU – NSW Communications P&T Branch includes the following:		
Reimbursement of payroll tax expense	32,762	-
Revenue received from CEPU – NSW Communications T&S Branch includes the following:		
Reimbursement of payroll tax expense	7,221	8,425
Amounts owed by CEPU – NSW Communications T&S Branch includes the following:		
Reimbursement of payroll tax expense	-	580
Revenue received from CEPU – NSW Plumbing Branch includes the following:		
Provision of industrial services	6,846	1,000
Subscriptions/ research	3,129	-
Expenses paid to CEPU – Communications Division includes the following:		
Reimbursement of payroll tax expense	-	2,229

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

Note 11 Related Party Disclosures (Continued)

Note 11A: Related Party Transactions for the Reporting Period

Holders of office and related reporting units (Continued)	2020	2019
	\$	\$
Revenue received from CEPU – QLD Electrical Branch includes the following:		
Reimbursement of national journal costs	31,513	46,870
Reimbursement of travel expenses	-	35,509
Sustentation fees	991,697	938,537
Subscriptions/ research	36,902	33,375
Reimbursement of legal fees	69,193	-
Amounts owed by CEPU – QLD Electrical Branch includes the following:		
Reimbursement of national journal costs	34,664	48,870
Reimbursement of legal fees	47,301	-
Revenue received from CEPU – SA Electrical Branch includes the following:		
Reimbursement of wage costs	78,801	22,194
Reimbursement of national journal costs	7,978	12,298
Reimbursement of travel expenses	-	14,891
Sustentation fees	229,034	218,915
Subscriptions/ research	4,466	4,182
Reimbursement of legal expenses	15,599	-
Expenses paid to CEPU – SA Electrical Branch includes the following:		
Reimbursement of travel expenses	-	94
Contribution to SA bushfire appeal	10,000	-
Amounts owed by CEPU – SA Electrical Branch includes the following:		
Reimbursement of national journal costs	17,711	12,298
Sustentation fees	-	129,521
Reimbursement of wage costs	-	5,271
Reimbursement of legal fees	11,221	-

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

Note 11 Related Party Disclosures (Continued)

**Note 11A: Related Party Transactions for the Reporting Period
Holders of office and related reporting units (Continued)**

	2020	2019
	\$	\$
Revenue received from CEPU – TAS Electrical Branch includes the following:		
Reimbursement of national journal costs	4,756	7,511
Sustentation fees	142,165	147,145
Reimbursement of travel expenses	-	10,636
Subscriptions/ research	2,869	2,477
Other operating expense reimbursements	-	2,182
Reimbursement of legal expenses	9,696	-
Expenses paid to CEPU – TAS Electrical Branch includes the following:		
Reimbursement of travel expenses	-	348
Other operating expense reimbursements	-	200
Amounts owed by CEPU – TAS Electrical Branch includes the following:		
Reimbursement of national journal costs	5,232	7,511
Reimbursement of legal fees	7,069	-
Revenue received from CEPU – VIC Electrical Branch includes the following:		
Reimbursement of national journal costs	42,092	62,936
Sustentation fees	1,226,401	1,057,100
Reimbursement of travel expenses	-	34,855
Subscriptions/ research	26,375	29,519
Campaign contribution	20,000	500,000
Sponsorship	-	40,000
Reimbursement of legal expenses	77,781	-
Amounts owed by CEPU – VIC Electrical Branch includes the following:		
Reimbursement of national journal costs	46,302	62,936
Reimbursement of legal fees	54,138	-

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

Note 11 Related Party Disclosures (Continued)

**Note 11A: Related Party Transactions for the Reporting Period
Holders of office and related reporting units (Continued)**

	2020	2019
	\$	\$
Revenue received from CEPU – VIC Plumbing Branch includes the following:		
Subscriptions/ research	7,689	3,619
Expenses paid to CEPU – VIC Plumbing Branch includes the following:		
Reimbursement of office rent	26,497	26,497
Other operating expense reimbursements	-	1,170
Amounts owed to CEPU – VIC Plumbing Branch includes the following:		
Reimbursement of office rent	2,455	2,455
Revenue received from CEPU –Plumbing Division includes the following:		
Reimbursement of legal expenses	390	-
Revenue received from CEPU – WA Plumbing Branch includes the following:		
Provision of industrial services	2,169	621

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

Note 11 Related Party Disclosures (Continued)

**Note 11A: Related Party Transactions for the Reporting Period
Holders of office and related reporting units (Continued)**

	2020	2019
	\$	\$
Revenue received from CEPU – WA Electrical Branch includes the following:		
Reimbursement of national journal costs	12,358	18,371
Sustentation fees	375,522	399,451
Reimbursement of travel expenses	-	12,927
Subscriptions/ research	14,241	12,603
Provision of industrial services	100,000	80,005
Reimbursement of legal expenses	66,113	6,026
Reimbursement of wage costs	21,079	-
Expenses paid to CEPU – WA Electrical Branch includes the following:		
Reimbursement of travel expenses	3,365	4,212
Amounts owed by CEPU – WA Electrical Branch includes the following:		
Provision of industrial services	22,784	14,668
Reimbursement of legal expenses	-	45
Reimbursement of national journal costs	13,593	18,371
Reimbursement of legal fees	20,346	-
Subscriptions/ research	-	1,086
Sustentation fees	-	232,902

Terms and conditions of transactions with related parties

The sales to and purchases from related parties are made on terms equivalent to those that prevail in arm's length transactions. Outstanding balances for sales and purchases at the year-end are unsecured and interest free and settlement occurs in cash. There have been no guarantees provided or received for any related party receivables or payables. For the year ended 31 December 2020, the Division has not recorded any impairment of receivables relating to amounts owed by related parties and declared person or body (2019: Nil). This assessment is undertaken each financial year through examining the financial position of the related party and the market in which the related party operates.

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

Note 11 Related Party Disclosures (Continued)

**Note 11A: Related Party Transactions for the Reporting Period
Holders of office and related reporting units (Continued)**

Key Management Personnel

Key management personnel comprise those individuals who have the authority and responsibility for planning, directing and controlling the activities of the Division. The Division has determined key management personnel comprise of:

- Allen Hicks (Divisional Secretary)
- David Mier (Divisional Assistant Secretary)
- Michael Wright (Divisional Assistant Secretary)
- All remaining members of the Divisional Executive.

During the year, key management personnel of the Division were remunerated as follows:

	2020	2019
	\$	\$

Note 11B: Key Management Personnel Remuneration for the Reporting Period

Short-term employee benefits

Salary (including annual leave taken)	611,998	598,916
Other	-	-

Total short-term employee benefits	611,998	598,916
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Post-employment benefits:

Superannuation	97,129	93,175
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Total post-employment benefits	97,129	93,175
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Other long-term benefits:

Long-service leave	16,550	12,931
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Total other long-term benefits	16,550	12,931
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Termination benefits

Total	725,677	705,022
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No other transactions occurred during the year with elected officers, close family members or other related parties than those related to their membership or employment and on terms no more favourable than those applicable to any other member of employee.

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

	2020	2019
	\$	\$
Note 12 Remuneration of Auditors		
Value of the services provided		
Financial statement audit services	26,250	25,500
Other services	2,787	3,053
Total remuneration of auditors	29,037	28,553

Other services relate to taxation services provided to the Division during the year.

Note 13 Financial Instruments

Financial Risk Management Policy

The Committee of Management monitors the Division's financial risk management policies and exposure and approves financial transactions entered into. It also reviews the effectiveness of internal controls relating to the counterparty credit risk, liquidity risk, market risk and interest rate risk. The Division Committee of Management meets on a regular basis to review the financial exposure of the Division.

(a) Credit Risk

Exposure to credit risk relating to financial assets arises from the potential non-performance by counterparties of contract obligations that could lead to a financial loss of the Division. The Division does not have any material credit risk exposures as its major source of revenue is the receipt of sustentation fees from state branches.

The maximum exposures to credit risk by class of recognised financial assets at the end of the reporting period is equivalent to the carrying value and classification of those financial assets (net of provisions) as presented in the statement of financial position.

The Division has no significant concentration of credit risk with respect to any single counterparty or group of counterparties. The class of assets described as Trade and Other Receivables is considered to be the main source of credit risk related to the Division.

On a geographical basis, the Division's trade and other receivables are all based in Australia.

The following table details the Division's trade and other receivables exposed to credit risk. Amounts are considered 'past due' when the debt has not been settled, within the terms and conditions agreed between the Division and the customer or counterparty to the transaction. Receivables that are past due are assessed for impairment by ascertaining solvency of the debtors and are provided for where there are specific circumstances indicating that the debt may not be fully repaid to the Division.

The balance of receivables that remain within initial trade terms (as detailed in the table) are considered to be of high credit quality.

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

Note 13 Financial Instruments (Continued)

Ageing of financial assets that were past due but not impaired for 2020

	Within trading terms	0 to 30 days	31 to 60 days	61 to 90 days	90+ days	Total
	\$	\$	\$	\$	\$	\$
Trade and other receivables	19,903	11,568	-	-	-	31,471
Receivables from other reporting units	369,917	6,218	23,923	2,270	-	402,328
Total	389,820	17,786	23,923	2,270	-	433,799

Ageing of financial assets that were past due but not impaired for 2019

	Within trading terms	0 to 30 days	31 to 60 days	61 to 90 days	90+ days	Total
	\$	\$	\$	\$	\$	\$
Trade and other receivables	45,848	-	-	-	-	45,848
Receivables from other reporting units	21,002	25,862	-	-	363,509	410,373
Total	66,850	25,862	-	-	363,509	456,221

The Division has no significant concentrations of credit risk exposure to any single counterparty or group of counterparties.

Credit risk related to balances with banks and other financial institutions is managed by the Committee of Management in accordance with approved policy. Such policy requires that surplus funds are only invested with counterparties with a strong reputation and backed by the Commonwealth Government's bank guarantee. At 31 December 2020, all funds were held by financial institutions backed by the Commonwealth Government's bank guarantee.

Collateral held as security

The Division does not hold collateral with respect to its receivables at 31 December 2020 (2019: Nil).

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

Note 13 Financial Instruments (Continued)

(b) Liquidity Risk

Liquidity risk arises from the possibility that the Division might encounter difficulty in settling its debts or otherwise meeting its obligations in relation to financial liabilities. The Division manages this risk through the following mechanisms:

- preparing forward looking cash flow estimates;
- maintaining a reputable credit profile;
- managing credit risk related to financial assets;
- only investing surplus cash with major financial institutions; and
- comparing the maturity profile of financial liabilities with the realisation profile of financial assets.

The tables below reflect an undiscounted contractual maturity analysis for non-derivative financial liabilities. The Division does not hold directly any derivative financial liabilities.

Cash flows realised from financial assets reflect management's expectation as to the timing of realisation. Actual timing may therefore differ from that disclosed. The timing of cash flows presented in the table to settle financial liabilities reflects the earliest contractual settlement dates

Financial Instrument Composition and Maturity Analysis

	Within 1 Year		1 to 5 Years		Over 5 Years		Total	
	2020	2019	2020	2019	2020	2019	2020	2019
	\$	\$	\$	\$	\$	\$	\$	\$
Financial liabilities due for payment								
Trade payables	295,413	108,157	-	-	-	-	295,413	108,157
Other payables	351,280	477,261	-	-	-	-	351,280	477,261
Total expected outflows	646,693	585,418	-	-	-	-	646,693	585,418
Financial assets – cash flow receivable								
Cash and cash equivalents	4,454,174	3,630,812	-	-	-	-	4,454,174	3,630,812
Trade and other receivables	433,799	654,076	-	-	-	-	433,799	654,076
Total anticipated inflows	4,887,973	4,284,888	-	-	-	-	4,887,973	4,284,888
Net inflow on financial instruments	4,241,280	3,699,470	-	-	-	-	4,241,280	3,699,470

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

Note 13 Financial Instruments (Continued)

(c) Market Risk

i. Interest rate risk

Exposure to interest rate risk arises on financial assets and financial liabilities recognised at the end of the reporting period whereby a future change in interest rates will affect future cash flows or the fair value of fixed rate financial instruments. The Division is also exposed to earnings volatility on floating rate instruments.

Interest rate risk is managed using a mix of fixed and floating financial instruments. The effective interest rate expenditure to interest rate financial instruments is as follows:

	Weighted Average Effective Interest Rate			
	2020	2019	2020	2019
	%	%	\$	\$
Floating rate instruments				
Cash and cash equivalents	0.72	0.75	4,454,174	3,630,812

ii. Foreign exchange risk

The Division is not exposed to direct fluctuations in foreign currencies.

iii. Price risk

The Division is not exposed to any material commodity price risk.

iv. Interest rate risk

The Branch has performed a sensitivity analysis relating to its exposure to interest rate risk at balance date. This sensitivity analysis demonstrates the effect on the current year results and equity which could result from a change in this risk.

v. Sensitivity Analysis

The following table illustrates sensitivities to the Division's exposures to changes in interest rates and equity prices. The table indicates the impact of how profit and equity values reported at the end of the reporting period would have been affected by changes in the relevant risk variable that the Committee of Management considers to be reasonably possible.

These sensitivities assume that the movement in a particular variable is independent of other variables.

<i>Interest rates</i>	Profit	Equity
	\$	\$
Year ended 31 December 2020		
+1% in interest rates	44,452	44,452
-1% in interest rates	(31,920)	(31,920)
Year ended 31 December 2019		
+1% in interest rates	36,308	36,308
-1% in interest rates	(24,500)	(24,500)

No sensitivity analysis has been performed on foreign exchange risk as the Division has no material direct exposures to currency risk. There have been no changes in any of the assumptions used to prepare the above sensitivity analysis from the prior year. There have been no changes in any of the assumptions used to prepare the above sensitivity analysis from the prior year.

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

Note 14 Fair Value Measurement

Fair Values

Fair value estimation

The fair values of financial assets and liabilities are presented in the following table and can be compared to their carrying values as presented in the statement of financial position. Fair value is the amount at which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties at an arm's length transaction.

Fair value may be based on information that is estimated or subject to judgment, where changes in assumptions may have a material impact on the amounts estimated. Areas of judgement and the assumptions have been detailed below. Where possible, valuation information used to calculate fair values is extracted from the market, with more reliable information available from markets that are actively traded.

In this regard, fair values for listed securities are obtained from quoted market bid prices. Where securities are unlisted and no market quotes are available, fair value is obtained using discounted cash flow analysis and other valuation techniques commonly used by market participants.

Differences between fair values and carrying amounts of financial instruments with fixed interest rates are due to the change in discount rates being applied by the market since their initial recognition by the Division. Most of these instruments, which are carried at amortised cost (i.e. accounts receivable), are to be held until maturity and therefore the fair value figures calculated bear little relevance to the Division.

The following table contains the carrying amounts and related fair values for the Division's financial assets and liabilities:

	Footnote	2020		2019	
		Carrying value \$	Fair value \$	Carrying value \$	Fair value \$
Financial assets					
Cash and cash equivalents	(i)	4,454,174	4,454,174	3,630,812	3,630,812
Accounts receivable and other debtors	(i)	433,799	433,799	654,076	654,076
Total financial assets		4,887,973	4,887,973	4,284,888	4,284,888
Financial liabilities					
Trade payables	(i)	295,413	295,413	108,157	108,157
Other payables	(i)	351,280	351,280	477,261	477,261
Total financial liabilities		646,693	646,693	585,418	585,418

The fair values disclosed in the above table have been determined based on the following methodologies:

- (i) Cash and cash equivalents, accounts receivable and other debtors and accounts payable and other payables are short-term instruments in nature whose carrying value is equivalent to fair value. Trade and other payables exclude amounts provided for annual leave, which is outside the scope of AASB 139.

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

Note 14 Fair Value Measurement (Continued)

Fair Value Hierarchy

AASB 13: Fair Value Measurement requires the disclosure of fair value information by level of the fair value hierarchy, which categories fair value measurement into one of the three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

Level 1

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

The Division did not have any assets or liabilities that were recorded using the above fair value hierarchy at 31 December 2020 and 31 December 2019.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING
AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES
DIVISION**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

Note 15 Section 272 Fair Work (Registered Organisations) Act 2009

In accordance with the requirements of the *Fair Work (Registered Organisations) Act 2009*, the attention of members is drawn to the provisions of subsections (1) to (3) of section 272, which reads as follows:

Information to be provided to members or Commission:

- (1) A member of a reporting unit, or the Commissioner, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under subsection (1).

Note 16 Division Details

The registered office of the Division is:

CEPU – Electrical Division
Suite 408, Level 4
30 – 40 Harcourt Parade
ROSEBERY NSW 2018

Note 17 Segment Information

The Division operates solely in one reporting business segment being the provision of trade union services.

The Division operates from one reportable geographical segment being Australia.

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND SERVICES DIVISION

OFFICER DECLARATION STATEMENT

I Allen Hicks, being the Divisional Secretary of the Communications, Electrical, Energy, Information, Postal, Plumbing and Allied Services Union of Australia – Electrical, Energy and Services Division, declare that the following did not occur during the reporting period ended 31 December 2020:

The reporting unit did not:

- Agree to receive financial support from another reporting unit to continue as a going concern (refer to agreement regarding financial support not dollar amounts)
- Agree to provide financial support to another reporting unit to ensure they continued as a going concern (refer to agreement regarding financial support not dollar amounts)
- Acquired an asset or liability due to an amalgamation Under Part 2 of Chapter 3 of the RO Act, a restructure of the branches of an organisation, a determination of revocation by the General Manager, Fair Work Commission
- Receive periodic or membership subscriptions
- Receive revenue via compulsory levies
- Receive revenue from undertaking recovery of wages activity
- Incur fees as consideration for employers making payroll deductions of membership subscriptions
- Pay capitation fees to another reporting unit
- Pay a grant that was \$1,000 or less
- Pay a grant that exceeds \$1,000
- Pay separation and redundancy to holders of office
- Pay other employee expenses to holders of office
- Pay other employee expenses to employees (other than holders of office)
- Pay to a person fees or allowances to attend conferences or meetings as a representative of the reporting unit
- Pay a penalty imposed under the RO Act or the *Fair Work Act 2009*
- Have a payable to an employer for that employer making payroll deductions of membership subscriptions
- Have a payable in respect of legal costs relating to litigation
- Have a payable in respect of legal costs relating to other legal matters
- Have a separation and redundancy provision in respect of holders of office
- Have a separation and redundancy provision in respect of employees (other than holders of office)
- Have a fund of account for compulsory levies, voluntary contributions or required by the rules of the organisation or branch
- Transfer to or withdraw from a fund (other than the general fund), account, asset or controlled entity
- Have another entity administer the financial affairs of the reporting unit
- Make a payment to a former related party of the reporting unit



Allen Hicks

Divisional Secretary

15 March 2021