



28 October 2015

Mr Trevor Gauld  
Branch Secretary-Treasurer  
Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services  
Union of Australia-Electrical, Energy and Services Division - Tasmanian Divisional Branch  
info@ceputas.com.au

Dear Mr Gauld,

**Reminder of actions required when persons elected to office**

The Australian Electoral Commission has provided the Commission a declaration of results for the election [E2015/197]. This letter is a reminder of certain obligations imposed on organisations and persons elected to office.

Section 154D(1) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires the rules of organisations (and branches of organisations) to require each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe.

Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which should be provided for in your organisation's rules.

Also, section 233(2) of the RO Act requires that an organisation must notify the Fair Work Commission (the Commission) within 35 days of any changes to the holders of office in the organisation. If the election has resulted in any changes to the holders of office, the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia-Electrical, Energy and Services Division - Tasmanian Divisional Branch must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
  - the name of the office vacated;
  - the date of the change of office holder; and
  - the name of the person vacating the office.
2. Person(s) who have commenced to hold office:
  - the name of the office now held;
  - the date of the change of office holder;
  - the name of the person now holding the office;
  - the postal address of the person (generally the postal address of the organisation); and
  - the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. I have attached a template notification of changes which may assist you. If any change does not apply until a specific date, you don't need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Regards

Debbie Ball  
Regulatory Compliance Branch

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return)  
required to be kept in accordance with section 230 *Fair Work (Registered Organisations)  
Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, [NAME], being the [OFFICER] of the [ORGANISATION NAME], declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:

[delete all that do not apply]

- On [DATE] the address of the organisation changed to [STREET ADDRESS].<sup>1</sup>
- On [DATE] the name and/or address of a branch[es] of the organisation changed to:<sup>2</sup>
  1. [include OLD name and address and NEW name and address of every branch that has changed]
  2. ...
- A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.
- On [DATE] the following branch[es]:<sup>3</sup>
  - COMMENCED/CEASED operation:
    1. [include name of each new branch]
    2. ...

Signed: [SECRETARY OR OTHER AUTHORISED OFFICER]

Dated: [DATE]

**[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within 35 days of the change. It can be submitted to [orgs@fwc.gov.au](mailto:orgs@fwc.gov.au).]**

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<sup>1</sup> s.230(1)(d); reg.147(d)

<sup>2</sup> s.230(1)(d); reg.147(a) & (d)

<sup>3</sup> s.230(1)(d); reg.147(b) & (c)

## ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

*Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.*

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Reason for change	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder (for privacy reasons, we recommend NOT a private address)	Occupation of <u>New</u> Office Holder
<i>National</i>	<i>1.1.2014</i>	<i>Secretary</i>	<i>Full Name</i>	<i>Retiring</i>	<i>Full Name</i>	<i>c/- the Registered Organisation, postal address of Registered Organisation</i>	<i>Paid official</i>
	<i>25.12.2013</i>	<i>President</i>	<i>vacant</i>	<i>Scheduled Election</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
...							
<i>NSW</i>	<i>1.1.2014 (resigned) 7.1.2014 (appointed)</i>	<i>President</i>	<i>Full Name</i>	<i>Resignation</i>	<i>Full Name</i>	<i>c/- the Branch, postal address of the Branch</i>	<i>mechanic</i>
		<i>Committee of Management Member</i>	<i>Full Name</i>	<i>Scheduled Election</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
		<i>Treasurer</i>	<i>Full Name</i>	<i>Scheduled Election</i>	<i>vacant</i>	<i>vacant</i>	<i>vacant</i>
...							



**Fair Work (Registered Organisations) Act 2009**

**POST ELECTION REPORT**

**Client:** Communications, Electrical, Electronic, Energy, Information, Postal,  
Plumbing & Allied Services Union  
Electrical and Energy Services Division, Tasmania Divisional Branch

**ELECTIONS COVERED IN THIS REPORT**

**Election Decision No/s:** E2015/197

**RULES**

**Rules used for elections Rule ID:** [128V-ELE: - Incorporates alternations of 30 June 2014 certified in matter R2014/35]

**Rules difficult to apply/interpret:** None

**Model Rule reference (if any):**

**ROLL OF VOTERS – Tasmania Communications Branch**

Total number of voters on the roll	10
Number of apparent workplace addresses	0
Number of non-current addresses	0

**ALLEGATIONS OF IRREGULARITIES RECEIVED**

No irregularities were identified.

**ATTACHMENTS**

**A:** Declaration of Results for Uncontested Offices – Tasmania Divisional Branch

Michael Horwood  
Returning Officer

16 September 2015

# Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing & Allied Services Union

## Tasmanian Divisional Branch - Electrical Energy and Services Division

### Declaration of Results for Uncontested Offices

E2015/197

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

#### Electrical and Energy Services Division, Divisional Branch Executive

##### Divisional Branch Vice President

Candidates

ALLAN, Brian

##### Divisional Branch Treasurer

Candidates

GAULD, Trevor Lindsay

##### Divisional Branch Executive Member (3)

Candidates

ALLAN, Brian  
LYNCH, Michael  
PROVERBS, Brett

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Michael Horwood  
Returning Officer

15 September 2015



## Copy of Signed Decision

**Title of Matter:** Application/Notification by Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia- Electrical, Energy and Services Division - Tasmanian Divisional Branch

**Section:** s.189(1) RO Act - Notification of elections for office

**Subject:** Collegiate Branch election: President; Treasurer and Branch Executive Members (3)

**Matter Number(s):** E2015/197

A copy of the Delegate's election decision in relation to the above matter is attached for your information.

**Please note:** Section 233(2) of the *Fair Work (Registered Organisations) Act 2009* requires details of changes to an organisation's records be declared to the Fair Work Commission. This includes changes resulting from the conduct of elections. Changes must be declared within 35 days of their occurrence.

### Inquiries:

Any inquiries relating to this are to be directed to Carolyn Moloney  
Phone: 02 8374 6510, email: [carolyn.moloney@fwc.gov.au](mailto:carolyn.moloney@fwc.gov.au), Fax: 02 9380 6990.

**10 JULY 2015**



# Copy of Signed Decision

**Title of Matter:** Application/Notification by Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia - Electrical, Energy and Services Division - Tasmanian Divisional Branch

**Section:** s.189(1) RO Act - Notification of elections for office

**Subject:** Collegiate Branch election: President; Treasurer and Branch Executive Members (3)

**Matter Number(s):** E2015/197

Dear Australian Electoral Commissioner via the Electoral Officer

Under subsection 189 of the *Fair Work (Registered Organisations) Act 2009*, please arrange for the conduct of the above election.

A copy of the Delegate's decision is attached for your information.

The relevant rulebook can be accessed via the Fair Work Commission's [website](#).

**Contact:** Mr Trevor Gauld of the organisation, as per the prescribed information.

Please send the declaration(s) and post-election report to the Fair Work Commission at [orgs@fwc.gov.au](mailto:orgs@fwc.gov.au).

**Inquiries:**

Any inquiries relating to this matter are to be directed to Carolyn Moloney through [orgs@fwc.gov.au](mailto:orgs@fwc.gov.au).

**10 JULY 2015**



## DECISION

*Fair Work (Registered Organisations) Act 2009*  
s.189—Arrangement for conduct of an election

**Communications, Electrical, Electronic, Energy, Information, Postal,  
Plumbing and Allied Services Union of Australia**  
(E2015/197)

MR ENRIGHT

MELBOURNE, 10 JULY 2015

*Arrangement for conduct of election.*

[1] On 6 July 2015 the Tasmanian Divisional Branch of the Electrical, Energy and Services Division of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia lodged with the Fair Work Commission the prescribed information in relation to an election for the following offices:

**TASMANIAN DIVISIONAL BRANCH**

Divisional Branch Vice President	(1)
Divisional Branch Treasurer	(1)
Divisional Branch Executive member	(3)

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



**DELEGATE OF THE GENERAL MANAGER**

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## Copy of Prescribed Information

**Title of Matter:** Application/Notification by Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia - Electrical, Energy and Services Division - Tasmanian Divisional Branch

**Section:** s.189(1) RO Act - Notification of elections for office

**Subject:** Collegiate Branch election: President; Treasurer and Branch Executive Members (3)

**Matter Number(s):** E2015/197

Attn: Electoral Officer

A copy of the Prescribed Information in relation to the above matter is attached for your information.

The election decision will be forwarded to your office in due course.

**Inquiries:**

Any inquiries relating to this are to be directed to: [orgs@fwc.gov.au](mailto:orgs@fwc.gov.au).

**6 JULY 2015**



1 July 2015

Mr David Vale  
Manager, Regulatory Compliance Branch NSW  
Fair Work Commission  
Level 8, Terrace Towers  
80 William Street  
EAST SYDNEY NSW 2011



Communications, Electrical, Electronic,  
Energy, Information, Postal, Plumbing  
and Allied Services Union of Australia

**Hobart**

105 New Town Road  
NEW TOWN TAS 7008  
Ph: (03) 6228 0098  
Fax: (03) 6228 7557  
Email: info@ceputas.com.au  
Website: www.ceputas.com.au

ABN: 18 172 840 055

Dear David

**CEPU Electrical, Energy & Services Division – Tasmanian Branch - Request for an election  
*Election of Branch Vice President, Treasurer and Divisional Branch Executive members (3)***

Pursuant to sections 182(1) and 189 of the Fair Work (Registered Organisations) Act 2009, the Communications Electrical and Plumbing Union, Electrical Energy and Services Division requests that the Fair Work Commission arrange for the Australian Electoral Commission to conduct an election for the following officers of the Tasmanian Branch. The election relates to the positions of:

- Divisional Branch Vice President;
- Divisional Branch Treasurer; and
- Branch Executive members - three (3)

Rule 11.11 provides that the Branch Executive shall consist of the Branch Secretary, President and three others elected from the State Council. Rules 15.11 provides that the three executive positions are to be elected quadrennially by a secret ballot of the members of the State Council at the first State Council meeting following the Divisional Branch quadrennial elections. Rule 15.7 also provides that the Branch Vice President and Treasurer will also be elected at the first State Council meeting after the declaration of the quadrennial elections.

The next State Council meeting is scheduled on Friday, 11 September 2015

Attached to this correspondence (Attachment A) is the prescribed information required by section 189(1) and the regulation 138 statement.

Thank you for your help with this matter.

Yours faithfully

A handwritten signature in blue ink, appearing to read 'Trevor Gauld', written over a horizontal line.

Trevor Gauld  
Branch Secretary

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**Fair Work (Registered Organisations) Act 2009**

Prescribed information pursuant to s189(1)

CEPU Electrical Energy & Services Division, Tasmanian Branch,

**2015 Collegiate Elections**

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**a. Name of each office or position for which an election is required**

1. Divisional Branch Vice President
2. Divisional Branch Treasurer
3. Divisional Branch Executive members (3)

**b. Reason for the election**

The terms of office are expiring in the normal course of events.

**c. Offices with the same name and the number of offices**

Divisional Branch Executive members (3)

**d. Electorate**

The position/s are to be elected by the following electorates:

1. Divisional Branch Vice President – from the State Council
2. Divisional Branch Treasurer - from the State Council
3. Divisional Branch Executive members (3) - from the State Council

**4. Date of commencement and expiration of nomination period**

Nominations open: Friday, 11 September State Council meeting 2015

Nominations close: Friday, 11 September State Council meeting 2015

**5. Day on which the roll of voters is to close**

As this is a college election of the State Council, the preparation of a roll of voters is not required. The roll will be as per the AEC declaration of State Council positions resulting from the quadrennial election, nominations for which close 13 July 2015.

**6. Voting system**

The voting system will be a secret ballot by a vote of the college of the State Council.