



3 December 2015

Mr Earl Setches  
Divisional Secretary / Fed Vice President  
Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services  
Union of Australia - Plumbing Division

info@pteu.asn.au

Dear Mr Setches,

**Reminder of actions required when persons elected to office**

The Australian Electoral Commission has provided the Commission a declaration of results for the election [E2015/177]. This letter is a reminder of certain obligations imposed on organisations and persons elected to office.

Section 154D(1) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires the rules of organisations (and branches of organisations) to require each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe.

Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which should be provided for in your organisation's rules.

Also, section 233(2) of the RO Act requires that an organisation must notify the Fair Work Commission (the Commission) within 35 days of any changes to the holders of office in the organisation. If the election has resulted in any changes to the holders of office, the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia - Plumbing Division must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
  - the name of the office vacated;
  - the date of the change of office holder; and
  - the name of the person vacating the office.
2. Person(s) who have commenced to hold office:
  - the name of the office now held;
  - the date of the change of office holder;
  - the name of the person now holding the office;
  - the postal address of the person (generally the postal address of the organisation); and
  - the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. I have attached a template notification of changes which may assist you. If any change does not apply until a specific date, you don't need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Regards

Debbie Ball  
Regulatory Compliance Branch



**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, [NAME], being the [OFFICER] of the [ORGANISATION NAME], declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:

[delete all that do not apply]

- On [DATE] the address of the organisation changed to [STREET ADDRESS].<sup>1</sup>
- On [DATE] the name and/or address of a branch[es] of the organisation changed to:<sup>2</sup>
  1. [include OLD name and address and NEW name and address of every branch that has changed]
  2. ...
- A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.
- On [DATE] the following branch[es]:<sup>3</sup>
  - COMMENCED/CEASED operation:
    1. [include name of each new branch]
    2. ...

Signed: [SECRETARY OR OTHER AUTHORISED OFFICER]

Dated: [DATE]

**[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within 35 days of the change. It can be submitted to [orgs@fwc.gov.au](mailto:orgs@fwc.gov.au).]**

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<sup>1</sup> s.230(1)(d); reg.147(d)

<sup>2</sup> s.230(1)(d); reg.147(a) & (d)

<sup>3</sup> s.230(1)(d); reg.147(b) & (c)

## ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

*Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.*

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Reason for change	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder (for privacy reasons, we recommend NOT a private address)	Occupation of <u>New</u> Office Holder
<i>National</i>	<i>1.1.2014</i>	<i>Secretary</i>	<i>Full Name</i>	<i>Retiring</i>	<i>Full Name</i>	<i>c/- the Registered Organisation, postal address of Registered Organisation</i>	<i>Paid official</i>
	<i>25.12.2013</i>	<i>President</i>	<i>vacant</i>	<i>Scheduled Election</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
...							
<i>NSW</i>	<i>1.1.2014 (resigned) 7.1.2014 (appointed)</i>	<i>President</i>	<i>Full Name</i>	<i>Resignation</i>	<i>Full Name</i>	<i>c/- the Branch, postal address of the Branch</i>	<i>mechanic</i>
		<i>Committee of Management Member</i>	<i>Full Name</i>	<i>Scheduled Election</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
		<i>Treasurer</i>	<i>Full Name</i>	<i>Scheduled Election</i>	<i>vacant</i>	<i>vacant</i>	<i>vacant</i>
...							

**Fair Work (Registered Organisations) Act 2009**

**POST ELECTION REPORT**

**Client:** Communications, Electrical, Electronic, Energy, Information, Postal,  
Plumbing & Allied Services Union (CEPU)  
Plumbing Division

**Contact details:** Mr Earl Setches  
Federal Secretary  
CEPU  
Plumbing Division  
52 Victoria St  
CARLTON SOUTH VIC 3053

**Email:** [earl@pteu.asn.au](mailto:earl@pteu.asn.au)  
**Tel:** (03) 9662 3388

**FWC contact officer:** Carolyn Moloney

**Email:** [orgs@fwc.gov.au](mailto:orgs@fwc.gov.au)  
**Tel:** (02) 8374 6509

**ELECTIONS COVERED IN THIS REPORT**

***Election Decision No/s:*** E2015/177

**RULES**

Rules used for the election: 128V-PLU: Incorporates alterations of 18/02/2015  
in matter R2013/149

Model Rule reference (if any): N/A

**ROLL OF VOTERS** - N/A

**IRREGULARITIES**

Details of written allegations of irregularities,  
and action taken by AEC: Nil.

Other irregularities identified, and action  
taken: Nil

**ATTACHMENTS**

Declaration of Uncontested Election



Christine Cox  
Returning Officer  
Australian Electoral Commission  
17 July 2015

# Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing & Allied Services Union Plumbing Division

## Declaration of Results for Uncontested Offices

E2015/177

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

### Divisional Council

#### Divisional President

Candidates

McCRUDDEN, Paddy

#### Divisional Deputy President

Candidates

BROADLEY, Dave

#### General Secretary

Candidates

SETCHES, Earl

#### Assistant General Secretary

Candidates

O'HALLORAN, Gary

#### Divisional Trustees (3)

Candidates

McCRUDDEN, Paddy  
KELLY, Norm  
MENZIES, Glenn

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Chris Cox  
Returning Officer

17 July 2015



## DECISION

*Fair Work (Registered Organisations) Act 2009*  
s.189—Arrangement for conduct of an election

### **Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia** (E2015/177)

MR ENRIGHT

MELBOURNE, 13 JULY 2015

*Arrangement for conduct of election.*

[1] On 27 May 2015 the Plumbing Division (the Division) of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia (the Organisation) lodged with the Fair Work Commission (the Commission) the prescribed information in relation to an election.

[2] On 17 June 2015 the Commission wrote to the Division of the abovenamed Organisation and requested further prescribed information, as the original prescribed information had not listed the three Divisional Trustees required to be elected under the rules of the Division. In addition, the correspondence requested advice about the scheduled date of the meeting at which nominations are to open in accordance with the rules of the Division.

[3] On 22 June 2015 the Division lodged further and amended prescribed information which included three Divisional Trustees. Included with the amended and further prescribed information was correspondence from Mr Earl Setches, the Divisional Secretary, advising that the scheduled date of the meeting at which nominations are to open was 17 July 2015.

[4] The amended and further prescribed information lodged was in relation to an election for the following Divisional offices:

#### **Divisional Council**

Divisional President	(1)
Divisional Deputy President	(1)
General Secretary	(1)
Assistant General Secretary	(1)
Divisional Trustees	(3)

[5] Subsection 182(1) of the *Fair Work (Registered Organisations) Act 2009* (the Act) requires the Australian Electoral Commission to conduct an election for each office in an organisation or branch of an organisation unless an exemption has been granted under section

183 of the Act. No previous exemption has been granted in relation to the abovementioned offices.

[6] Arrangements for the conduct of an election by the Australian Electoral Commission for the abovenamed offices have not been made for a significant period of time. By failing to lodge prescribed information in relation to an election an organisation or a branch contravenes a civil penalty provision which may be the subject of application by the Commission for orders in the Federal Court.

[7] On 22 May 2015 the Regulatory Compliance Branch of the Commission wrote to the Division of the abovenamed Organisation and informed it that the prescribed information was due to be lodged with the Commission before the prescribed day in accordance with Regulation 138(3) of the *Fair Work (Registered Organisations) Regulations 2009* (the Regulations). That day is the day occurring 2 months before the first day when a person may, under the rules of the organisation or branch, become a candidate in an election.

[8] On 26 May 2015 Mr Coffey, an Industrial Officer from the Division of the abovenamed Organisation attended a meeting with representatives from the Regulatory Compliance Branch of the Commission. Mr Coffey advised that the reason for the above elections not having being lodged with the Commission at the scheduled time in previous election years was that elections for the offices in question had been inadvertently conducted by the Division rather than by the Australian Electoral Commission as required by subsection 182(1) of the the Act. The election of the Divisional Council is a collegiate election for which the college of voters is elected as part of the Divisional Branch election processes. In addition, the Divisional rules provide that some of the members of the Divisional Council are ex-officio members of the Divisional Council as a result of being elected into a separate Branch office. Mr Coffey advised that the Division was previously unaware that it was contravening a legislative provision by conducting the Divisional quadrennial elections for its Divisional Council offices internally and independently, but that he is now aware of this.

[9] While I accept that the Division was not previously aware that elections for the offices of Divisional President, Divisional Deputy President, General Secretary, Assistant General Secretary and Divisional Trustees are required to be conducted by the Australian Electoral Commission, the Division was nevertheless obligated under section 189(1) of the Act to lodge the prescribed information in relation to elections for its offices with the Commission. The fact that elections have not been lodged with the Commission for a significant period of time does not obviate the need for the conduct of the current Divisional election. In all the circumstances, I do not propose to frustrate the democratic function of the Organisation and the Division and I therefore accept the lodgement of the current prescribed information. I fully expect that the Division will voluntarily comply with its collegiate election requirements in the future.

[10] As mentioned above, the amended and further prescribed information lodged on 22 June 2015 included correspondence from Mr Earl Setches, the Divisional Secretary, providing that the scheduled date for the opening of nominations was 17 July 2015. In accordance with regulation 138(3) of the Regulations, the prescribed day for lodgement of the prescribed information on this occasion was therefore 17 May 2015. The prescribed information was lodged on 27 May 2015, and was therefore lodged eleven days late. The correspondence from Mr Setches consequently made a request for an extension of time to lodge the prescribed information in accordance with subsection 189(2) of the Act. The request stated that the delay



in lodgement was due to the scheduled date of the meeting at which nominations for the election were due to open.

[11] With regard to the request for an extension of time for lodgement of the prescribed information, I have considered the explanations for the delay in lodging the prescribed information provided by Messrs Setches and Coffey, as set out in the preceding paragraphs. In the circumstances, I am of the view that the primary reason for the delay in lodgement was related to the Division's previous lack of awareness of its obligations in relation to its collegiate elections. The Regulatory Compliance Branch of the Commission has already commenced an Election Alerts initiative to assist registered organisations to be fully aware of their election obligations, particularly in circumstances such as these where the structure of the organisation can be complex.

[12] I have also considered the fact that the prescribed information was lodged on the day after the abovementioned meeting between Mr Coffey and representatives of the Commission, at which the obligation to lodge the prescribed information was discussed and brought to the Division's attention. The prescribed information was lodged within five days after the Division was initially informed of the obligation in writing. I am of the view that the timeliness of the lodgement of the prescribed information after the Division became aware of this obligation is a positive indication of its intention to comply with its regulatory obligations. Having regard to the normal and reasonable expectation that registered organisations take steps to ensure that they comply with the time-frame requirements set out not only in the Act but also in instruments or references pertaining to the governance arrangements formulated by organisations themselves, I allow a later day for lodgement in these circumstances.

[13] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the Act, I am making arrangements for the conduct of the election by the Australian Electoral Commission.

The image shows the official seal of the Fair Work Commission. The seal is circular with the text "THE SEAL OF THE FAIR WORK COMMISSION" around the perimeter. In the center, there is a coat of arms featuring a kangaroo and a emu, with the word "AUSTRALIA" below it. A blue ink signature is written over the seal.

DELEGATE OF THE GENERAL MANAGER

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**PLUMBING TRADES EMPLOYEES UNION**  
Federal Branch

**FEDERAL BRANCH**

**EARL SETCHES**  
Federal Secretary

**PADDY McCRUDDEN**  
Federal President

52 Victoria St  
Carlton South 3053

Ph: 03 9662 3388  
Fax: 03 9663 2613

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19/06/2015

General Manager Regulatory Compliance Branch

Fair Work Commission

Re: Divisional Council Elections (collegiate) CEPU Plumbing Division E2015/177

Dear General Manager.

I lodged prescribed information on the 27<sup>th</sup> of May this year for the above election.

I informed your department in that notice the following 4 positions were to be elected by the Divisional Council.

Divisional President, Divisional Deputy President, General Secretary and Assistant General Secretary.

Due to an oversight I did not include the 3 Trustees that need to be elected as per Rule 31 of the Branches Rules.

Could I please add the 3 Trustees to the original 4 positions named in the May 27<sup>th</sup> prescribed statement as per subsection 189(1) of the Fair Work (Registered Organisations) Act 2009.

I have attached a copy of the prescribed statement along with correspondence from your department regarding the 3 Trustee positions and the dates for the Biennial Divisional Council Meeting. I have also attached an amended Prescribed Statement.

Regarding the meeting, I can confirm that the meeting is scheduled to take place in Sydney on Friday the 17<sup>th</sup> of July 2015.

As per your correspondence I would ask that the Commission grant an extension of time as per s.189(2) of the act.

The reason why I ask for this extension is the meeting falls short of the required 2 months from lodgement in accordance with regulation 138 (3) of the act.

Regards

Earl Setches CEPU Plumbing Division Federal Secretary





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Communications, Electrical and Plumbing Union

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**SIGNED STATEMENT OF PRESCRIBED INFORMATION FOR AN ELECTION**

I, Earl Setches being the Branch Secretary of the Communications Electrical Electronic Energy Information Postal Plumbing and Allied Services Union of Australia (CEPU) – Plumbing Division, Victorian Branch, Divisional Secretary of the CEPU Plumbing Division and Assistant Secretary of the CEPU, make the following statement.

I am the Secretary of the Communications Electrical Electronic Energy Information Postal Plumbing and Allied Services Union of Australia – Plumbing Division,

I am authorised to lodge the following prescribed information concerning forthcoming elections for the Divisional Council of the Communications Electrical Electronic Energy Information Postal Plumbing and Allied Services Union of Australia – Plumbing Division.

I confirm that the following information is being lodged under subsection 189(1) of the Fair Work (Registered Organisations) Act 2009.

Signed: *Earl Setch*

Dated: 19th June 2015

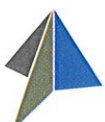
**Officers/ Positions of the Divisional Council**

Divisional President (1)
Divisional Deputy President (1)
General Secretary (1)
Assistant General Secretary (1)
Trustees (3)

The above positions are to be elected by the Divisional Council made up of the Federal Vice Presidents and Federal Councillors at the first Biennial Meeting that takes place after the general elections for the Branches have concluded and declared by the AEC.

**Reason for Election:**

Election for offices and positions marked above respectively is required as the terms of office are due to expire in the normal course of events under the rules of the organisation.





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**Communications, Electrical and Plumbing Union**

**VICTORIAN BRANCH**

ABN 17 685 414 428

**EARL SETCHES**  
Branch Secretary

**PADDY McCRUDDEN**  
Assistant Secretary

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Carlton South 3053

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**Elected By:**

The electorate for the voting system is the elected Federal Vice Presidents and Federal Councillors of each Branch.

**Nominations Open and Close:**

Nominations would open and close at the Biennial Divisional Council Meeting as per Rule 28. Please see below.

**28 - OFFICERS OF THE COUNCIL AND HOW ELECTED**

- 28.1 The officers of the Divisional Council shall be Divisional President, Divisional Deputy President, General Secretary and Assistant General Secretary, each of whom shall be elected by and from the members of the Divisional Council as hereinafter provided.
- 28.2 The Officers of the Divisional Council shall be elected by and from members of the Divisional Council at its Biennial Meeting in 1995 and every four (4) years (unless as otherwise provided by these rules).
- 28.3 In the event of the Divisional President, Divisional Deputy President, General Secretary or the Assistant General Secretary ceasing to hold the office of Federal Vice-President or Federal Councillor such person shall thereupon cease to hold office as Divisional President, Divisional Deputy President, General Secretary or Assistant General Secretary respectively.
- 28.4 The conduct of every such election (including the acceptance and rejection of nominations) shall be by a Returning Officer who shall be a financial member of the Division but shall not be the holder of any other office in and not be an employee of the Union or of a Branch, Sub-Branch or a Division of the Union. The Returning Officer shall be appointed by the Divisional Council at its Biennial Meeting held in 1995 and every four (4) years thereafter.
- 28.5 The Returning Officer shall call for nominations at the first session of the Divisional Council.
- 28.6 Any member of Divisional Council may nominate for office. Nominations shall be in writing and signed by the candidate. Any member of Divisional Council if absent from the Meeting shall be eligible to nominate for election provided he/she has forwarded his/her nomination in writing and signed it.
- 28.7 If the Returning Officer finds a nomination to be defective he/she shall before rejecting the nomination notify the person concerned of the defect and where it is practicable to do so give the nominee the opportunity of remedying the defect within twenty-four (24) hours.
- 28.8 In the event of an election being necessary to fill any position the Returning Officer shall conduct such election by secret ballot.





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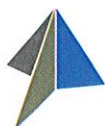
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- 28.9 Each member of Divisional Council shall be handed by the Returning Officer a ballot paper initialled by the Returning Officer on which he/she shall record his/her vote and shall return the ballot paper to the Returning Officer.
- 28.10 A member of the Divisional Council who is not present at the Council Meeting shall be entitled to nominate as a proxy, another member of the Council to vote in the election in his place. All elections shall take place at the last session of the Divisional Council Meeting when all ballot papers shall be counted by the Returning Officer and his/her assistants. Only ballot papers returned to the Returning Officer prior to the commencement of the counting shall be included in the ballot. In the case of equality of votes for any two or more candidates, the Returning Officer shall determine which of the candidates is elected by lot. Immediately at the conclusion of the counting of the ballot, the Returning Officer shall declare the result of the elections and all persons elected shall occupy their positions forthwith. The said officers shall hold office until the date of the next ensuing declaration of election of officers unless he/she dies resigns or is removed from office in accordance with these Rules. Any candidate in any ballot may nominate in writing to the Returning Officer at the time of his/her nomination one scrutineer to represent him/her. A scrutineer shall not be eligible to act for two or more candidates who are standing for the same position in any ballot. The scrutineer shall be entitled to represent the candidate at all stages of the ballot but such scrutineer shall not in any way obstruct the Returning Officer in the performance of his/her duties, nor shall the scrutineer in any way interfere with the conduct of the ballot. The duties of the scrutineer shall be to represent the interest of the candidate who nominated him/her, to attend at any stage of the ballot as requested by the candidate and to report to the Returning Officer any irregularity in or in connection with the conduct of the ballot which has come to the scrutineers notice. The Returning Officer shall give every facility to each scrutineer to examine the count and to attend and represent at every stage of the ballot the interest of the candidate who nominated him/her.

### 31 - DIVISIONAL TRUSTEES

- 31.1 Three Divisional Trustees shall be elected at the Biennial Meeting of Divisional Council in 1995 and every four (4) years thereafter by and from the members of the Divisional Council in accordance with the provisions of Rule 28 "Officers of the Council and How Elected" with the necessary changes.
- 31.2 If a Divisional Trustee dies, resigns or is removed from office in accordance with these Rules the vacancy shall be filled pursuant to the provisions of Rule 27 "Resignation and Incapacity" with the necessary changes.
- 31.3 Such Trustees shall be responsible for the safe keeping of the property and funds in the custody, control and management of the Division, and shall sign all cheques drawn by the Division.





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I am the Secretary of the Communications Electrical Electronic Energy Information Postal Plumbing and Allied Services Union of Australia – Plumbing Division,

I am authorised to lodge the following prescribed information concerning forthcoming elections for the Divisional Council of the Communications Electrical Electronic Energy Information Postal Plumbing and Allied Services Union of Australia – Plumbing Division.

I confirm that the following information is being lodged under subsection 189(1) of the Fair Work (Registered Organisations) Act 2009.

Signed:

Dated: 27th May 2015

**Officers/ Positions of the Divisional Council**

Divisional President (1)
Divisional Deputy President (1)
General Secretary (1)
Assistant General Secretary (1)

The above positions are to be elected by the Divisional Council made up of the Federal Vice Presidents and Federal Councillors at the first Biennial Meeting that takes place after the general elections for the Branches have concluded and declared by the AEC.

**Reason for Election:**

Election for offices and positions marked above respectively is required as the terms of office are due to expire in the normal course of events under the rules of the organisation.





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- 28.2 The Officers of the Divisional Council shall be elected by and from members of the Divisional Council at its Biennial Meeting in 1995 and every four (4) years (unless as otherwise provided by these rules).
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- 28.9 Each member of Divisional Council shall be handed by the Returning Officer a ballot paper initialled by the Returning Officer on which he/she shall record his/her vote and shall return the ballot paper to the Returning Officer.
- 28.10 A member of the Divisional Council who is not present at the Council Meeting shall be entitled to nominate as a proxy, another member of the Council to vote in the election in his place. All elections shall take place at the last session of the Divisional Council Meeting when all ballot papers shall be counted by the Returning Officer and his/her assistants. Only ballot papers returned to the Returning Officer prior to the commencement of the counting shall be included in the ballot. In the case of equality of votes for any two or more candidates, the Returning Officer shall determine which of the candidates is elected by lot. Immediately at the conclusion of the counting of the ballot, the Returning Officer shall declare the result of the elections and all persons elected shall occupy their positions forthwith. The said officers shall hold office until the date of the next ensuing declaration of election of officers unless he/she dies resigns or is removed from office in accordance with these Rules. Any candidate in any ballot may nominate in writing to the Returning Officer at the time of his/her nomination one scrutineer to represent him/her. A scrutineer shall not be eligible to act for two or more candidates who are standing for the same position in any ballot. The scrutineer shall be entitled to represent the candidate at all stages of the ballot but such scrutineer shall not in any way obstruct the Returning Officer in the performance of his/her duties, nor shall the scrutineer in any way interfere with the conduct of the ballot. The duties of the scrutineer shall be to represent the interest of the candidate who nominated him/her, to attend at any stage of the ballot as requested by the candidate and to report to the Returning Officer any irregularity in or in connection with the conduct of the ballot which has come to the scrutineers notice. The Returning Officer shall give every facility to each scrutineer to examine the count and to attend and represent at every stage of the ballot the interest of the candidate who nominated him/her.







17 June 2015

Mr Earl Setches  
Divisional Secretary  
Plumbing Division  
Communications, Electrical, Electronic, Energy, Information,  
Postal, Plumbing and Allied Services Union of Australia  
Level 2, 52 Victoria Street  
Carlton South VIC 3053

Also by fax: (03) 9663 2613  
cc: Paul Coffey: [paul@pteu.asn.au](mailto:paul@pteu.asn.au)

Dear Mr Setches

#### **Arrangement for the conduct of an election - E2015/177**

I refer to prescribed information lodged on 27 May 2015 for the conduct of a collegiate election for offices of the Plumbing Division (**the Division**) of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia (**CEPU**).

In order for the Delegate of the General Manager to issue a decision to arrange for the conduct of the election, the following additional information needs to be provided.

#### Divisional Trustees

Rule 31.1 of the rulebook of the Division provides for the election of three (3) Divisional Trustees to be elected in accordance with the election procedures outlined in rule 28. Accordingly, could you provide further prescribed information which lists three Divisional Trustees.

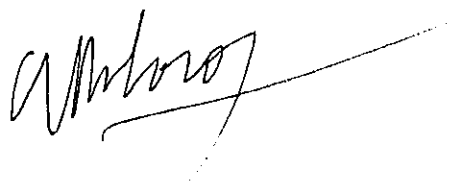
#### Date of nominations opening

Rule 28.5 provides that nominations are to open at the first session of the Divisional Council Biennial Meeting. Accordingly, could you provide the date for which the first session of the Divisional Council's Biennial Meeting is scheduled.

If the date of the first session of that meeting is earlier than 28 July 2015 (this date being just over two months after lodgement of the prescribed information in accordance with regulation 138(3)), could you please provide a written request for an extension of time in accordance with s.189(2) of the *Fair Work (Registered Organisations) Act 2009*.

If you have any questions in relation to the above, please don't hesitate to contact me on 02 8374 6510 or email [orgs@fwc.gov.au](mailto:orgs@fwc.gov.au).

Yours sincerely

A handwritten signature in black ink, appearing to read 'Carolyn Moloney', with a long horizontal stroke extending to the right.

Carolyn Moloney

Regulatory Compliance Branch