



**PLUMBING TRADES EMPLOYEES UNION**  
Communications, Electrical and Plumbing Union

**VICTORIAN BRANCH**  
ABN 17 685 414 428

**EARL SETCHES**  
Branch Secretary

**TONY MURPHY**  
Assistant Secretary

52 Victoria St  
Carlton South 3053

Ph: 03 9662 3388  
Fax: 03 9663 2613

Belinda Penna  
Australian Industrial Registry  
Level 8, Terrace Towers  
80 William Street  
EAST SYDNEY NSW 2011

Dear Belinda

RE: FINANCIAL REPORTS FOR CEPU PLUMBING DIVISION VICTORIAN  
BRANCH FOR Y/E 31 MARCH 05

Attached are above Financial Reports and Secretary's Certificate as required.

With regard to Financial Reports for CEPU Plumbing Division Tasmania Branch and CEPU Plumbing Division Canberra Branch. These reports will be presented to the members via the Plumbers National Journal which will be published in November 05. They will then be finalised as soon as possible and sent for registration.

Yours truly,

Robyn Wilson  
Finance Manager

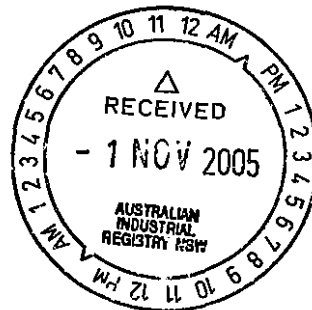


## SECRETARY'S CERTIFICATE

I Earl Setches being the State Secretary of the CEPU Plumbing Division  
Victorian Branch, certify:

- that the documents lodged herewith are copies of the full report, ( and the concise report) referred to in s268 of the RAO Schedule; and
- that the full report was provided to members (in concise format) on our website on and from 23rd August 2005; and
- that the full report was subsequently presented to the Committee of Management Meeting of the reporting unit on 27<sup>th</sup> September 2005; in accordance with 266 of the RAO schedule.

Earl Setches  
Earl Setches  
State Secretary



Date 28/10/05

**COMMUNICATIONS, ELECTRICAL,  
ELECTRONIC, ENERGY, INFORMATION,  
POSTAL, PLUMBING AND ALLIED SERVICES  
UNION OF AUSTRALIA  
PLUMBING DIVISION – VICTORIAN BRANCH**

**CONCISE FINANCIAL REPORT**

**31 MARCH 2005**

COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION,  
POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA  
PLUMBING DIVISION - VICTORIAN BRANCH

OPERATING REPORT  
For the year ended 31 March 2005

**Principal activities**

The principal activities of the CEPU Victorian Branch during the financial year were to provide representation and support to our members. There were no significant changes to the principal activities during the year.

**Review of results**

The net result of operations for the year was a profit of \$791,141 (2004: \$217,579).

**Significant Changes in the State of Affairs**

In the opinion of the Members of the Committee of Management, there were no significant changes in the organisation's state of affairs during the financial year.

**Resignation of Members**

As per section 174 of the Workplace Relations Act 1996, a member of an organisation may resign from membership by written notice addressed and delivered to a person designated for the purpose in the rules of the organisation or a branch of the organisation.

**Number of Members**

As at 31 March 2005, the number of members of the organisation recorded in the register of members was 8,683 (2004: 8,957)

**Number of Employees**

As at 31 March 2005, the number of full time equivalent employees was 23 (2004: 23).

**Committee of Management**

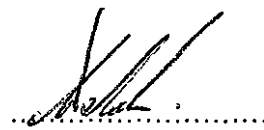
The Committee of Management current members are as follows:

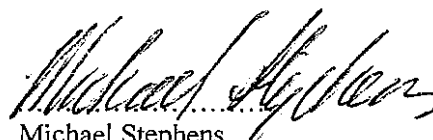
N Ottobre	E Setches	T Smart
R Vaughan	A Murphy	G Menzies
C Delidakis	A Gell	N Kelly
M Stephens	R Lansley	N O'Brien
B Rendino	C Misfud	

**Future Developments**

In the opinion of the Committee of Management, there is not likely to be any future development that will materially affect the Union's operations in subsequent years.

Signed in accordance with a resolution of the Committee of Management,

  
.....  
Con Delidakis

  
.....  
Michael Stephens

Dated this 26<sup>TH</sup> day of JULY, 2005

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION,  
POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA  
PLUMBING DIVISION - VICTORIAN BRANCH**

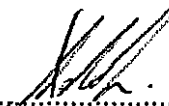
**CERTIFICATE OF COMMITTEE OF MANAGEMENT**

The Committee of Management of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing & Allied Services Union of Australia, Plumbing Division - Victorian Branch passed the following resolution in relation to the general purpose financial report of the reporting unit for the financial year ended 31 March 2005:

The Committee of Management declares in relation to the concise financial report that in its opinion:

- (a) the financial statements comply with the Australian Accounting Standard AASB 1039: Concise Financial Reports;
- (b) the financial statements and notes comply with the Reporting Guidelines of the Industrial Registrar;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable;
- (e) during the financial year to which the general purpose financial report relates and since the end of that year:
  - (i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of a branch concerned;
  - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned;
  - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RAO Schedule and the RAO Regulations;
  - (iv) where the organisation consists of 2 or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation;
  - (v) the information sought in any request of a member of the reporting unit or a Registrar duly made under section 272 of the RAO Schedule has been furnished to the member or Registrar; and
  - (vi) there have been no orders for inspection of financial records made by the Commission under section 273 of the RAO Schedule during the period.

For the Committee of Management:

  
.....  
Con Delidakis

  
.....  
Michael Stephens

Dated this 26<sup>TH</sup> day of JULY, 2005

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION,  
POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA  
PLUMBING DIVISION - VICTORIAN BRANCH**

**STATEMENT OF FINANCIAL PERFORMANCE  
FOR THE YEAR ENDED 31 MARCH 2005**

	<u>2005</u>	<u>2004</u>
	\$	\$
<b>Revenue from Ordinary Activities</b>		
Contributions	2,465,509	2,290,411
Enrolment Fees	51,460	44,640
Recoverables Workcover	76,566	14,368
Director's Fees	37,670	35,228
Sundry Income	79,363	74,816
Worksafe Income	120,484	-
Costs Recovered from Training , Education Centres & Others	<u>441,053</u>	<u>271,090</u>
<b>Total Revenue from Ordinary Activities</b>	<u>3,272,105</u>	<u>2,730,553</u>
<b>Expenses from Ordinary Activities</b>		
Affiliations	87,112	68,570
Administrative Services		
Advertising	4,378	712
Audit Fee	7,450	6,700
Accounting Fee	8,417	5,999
Bank & other Finance Charges	15,818	14,519
Cleaning & Security Services	6,370	6,091
Committee Fees	9,180	6,840
Computer Programming Expenses	22,891	12,533
Delegates Fees	3,821	5,626
Depreciation	129,146	90,291
Fringe Benefits Tax	25,835	29,739
Insurance	64,379	32,592
Land Tax	380	288
Legal & Professional Fees	61,960	46,025
Electricity	7,770	7,572
Repairs & Maintenance	15,805	10,490
Motor Vehicles Expenses	82,001	81,642
Motor Vehicles Leasing Expenses	-	10,152
Entertainment Expenses	1,418	-
Payroll Tax	83,440	65,306
Postage	41,211	20,104
Printing & Stationery	71,721	72,581
Provision for Annual Leave	(547)	52,952
Provision for Long Service Leave & Retiring Allowance	19,383	103,776
Rates	8,372	22,827
Rent	4,550	3,342
Termination Payments	2,251	5,978
Salaries & Wages	1,353,630	1,255,282
Commission	4,101	-
Sundries	13,849	16,087
Superannuation	193,274	163,425

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION,  
POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA  
PLUMBING DIVISION - VICTORIAN BRANCH**

**STATEMENT OF FINANCIAL PERFORMANCE  
FOR THE YEAR ENDED 31 MARCH 2005**

	Note	<u>2005</u>	<u>2004</u>
		\$	\$
Administrative Services (cont'd)			
Telephone & Internet Services		57,394	72,196
Training & other costs		2,516	27,476
Redundancy contributions		400	39,760
Loss on disposals and scrapping of fixed assets		3,409	-
Recruitment & Temporary Staff		-	4,679
Travel & Accommodation		21,205	21,622
Fines & Toll		1,736	2,400
Fitness and Clothing Allowances		11,125	10,934
Other allowances		40,272	-
Debt Collection Expenses		7,529	63,528
Staff Amenities & Miscellaneous Expenses		13,137	9,778
Provision for Amortisation - Investments		11,764	7,864
Worksafe Expenses		<u>6,054</u>	<u>-</u>
		2,507,907	2,478,278
Per Capita Payment to Head Office		<u>245,509</u>	<u>229,041</u>
Total Expenses from Ordinary Activities		<u>2,753,416</u>	<u>2,707,319</u>
Net Profit from Ordinary Activities available for appropriation between General and Incidental Fund	3.2 & 3.3	<u>518,689</u>	<u>23,234</u>
Net Revenue from other Funds	3.1 - 3.4	<u>272,452</u>	<u>194,345</u>
Total revenues, expenses and valuation adjustments attributable to members of the Union and recognised directly in equity		<u>272,452</u>	<u>194,345</u>
Total Changes in Equity other than those resulting from transactions with owners as owners		<u>\$ 791,141</u>	<u>\$ 217,579</u>

The accompanying notes form part of the financial statements

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION,  
POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA  
PLUMBING DIVISION - VICTORIAN BRANCH**

**STATEMENT OF FINANCIAL POSITION  
AS AT 31 MARCH 2005**

	Note	<u>2005</u> \$	<u>2004</u> \$
<b>Current Assets</b>			
Cash Assets		1,062,039	366,525
Receivables		281,830	441,988
Inventory		27,279	23,619
Other Financial Assets		1,964,278	346,966
Other		<u>34,340</u>	<u>23,887</u>
Total Current Assets		<u>3,369,766</u>	<u>1,202,985</u>
<b>Non Current Assets</b>			
Other Financial Assets		2,106,577	3,376,042
Property, Plant & Equipment		<u>2,470,519</u>	<u>2,480,734</u>
Total Non Current Assets		<u>4,577,096</u>	<u>5,856,776</u>
Total Assets		<u>7,946,862</u>	<u>7,059,761</u>
<b>Current Liabilities</b>			
Payables		178,354	181,416
Non Interest Bearing Liabilities		590,073	491,887
Provisions		<u>284,244</u>	<u>265,408</u>
Total Current Liabilities		<u>1,052,671</u>	<u>938,711</u>
Net Assets		<u>\$ 6,894,191</u>	<u>\$ 6,121,050</u>
<b>EQUITY</b>			
Defence Fund		1,920,566	1,771,782
General Fund		1,104,454	716,669
Incidental Fund		756,225	551,677
Special Purpose Fund		1,355,094	1,323,070
Asset Revaluation Reserves		<u>1,757,852</u>	<u>1,757,852</u>
Total Equity		<u>\$ 6,894,191</u>	<u>\$ 6,121,050</u>

The statement of financial position is to be read in conjunction with the attached notes



**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION,  
POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA  
PLUMBING DIVISION - VICTORIAN BRANCH**

**STATEMENT OF CASHFLOWS  
FOR THE YEAR ENDED 31 MARCH 2005**

	<u>2005</u>	<u>2004</u>
	Inflows/ (Outflows)	Inflows/ (Outflows)
	\$	\$
<b>Cashflows from Operating Activities</b>		
Contributions and enrolment fees from Members	2,857,138	2,569,546
Interest Received	362,532	218,129
Worksafe Income Received	120,484	-
Levies Received	47,678	79,704
Other Income	171,344	104,632
Director's Fees	37,670	35,228
Payments to Suppliers & Employees	(2,766,861)	(2,468,723)
Amounts recharged and recouped	441,053	271,090
Levies remitted to Federal Office	(47,678)	(44,832)
Per Capita to Federal Office	<u>(245,440)</u>	<u>(229,041)</u>
Net Cash Provided by Operating Activities	<u>977,920</u>	<u>535,733</u>
<b>Cashflows from Investing Activities</b>		
Payment for Plant & Equipment	(145,484)	(422,477)
Proceeds from Sale of Plant & Equipment	24,087	-
Payment for Investments	(2,106,576)	-
Redemption of Investments	<u>1,400,000</u>	<u>-</u>
Net Cash Used in Investing Activities	<u>(827,973)</u>	<u>(422,477)</u>
<b>Cashflows from Financing Activities</b>		
Repayments by/(to) Federal & other branches	<u>198,601</u>	<u>(6,014)</u>
Net Cash Used in Financing Activities	<u>198,601</u>	<u>(6,014)</u>
Net Increase in Cash held	348,548	107,242
<b>Cash at Beginning of Year</b>	<u>713,491</u>	<u>606,249</u>
<b>Cash at End of Year</b>	<u>\$ 1,062,039</u>	<u>\$ 713,491</u>

The statement of cashflows is to be read in conjunction with the attached notes

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION,  
POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA  
PLUMBING DIVISION - VICTORIAN BRANCH**

**Notes to the Concise Financial Report**

This concise report has been derived from the full financial report for the year ended 31 March 2005 and has been prepared in accordance with Australian Accounting Standard AASB1039: Concise Financial Reports. The full financial report and auditors report will be sent to members on request, free of charge. The Auditor's opinion on the general purpose financial statements did not contain any qualification or particulars of any deficiency, failure or shortcoming as referred to in the Workplace Relations Act 1996 subsection 252 and 257(2).

The discussion and analysis is provided to assist members in understanding the concise financial report. The discussion is based on the full financial report.

The concise financial report cannot be expected to provide as full an understanding of the financial performance, financial position and financing and investing activities of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia (Plumbing Division - Victorian Branch) as the full financial report.

**Discussion and Analysis of Financial Statements**

**Statement of Financial Performance**

Revenue from ordinary activities increased by 20% to \$3,272,105. The net increase in revenue was represented by a 8% increase in contributions and enrolment fees income as a result of an increase in number of members and contribution rates, an increase in costs recovered from other revenue and grants received for Worksafe program by \$541,552.

Total change in equity increased by \$555,562 to \$773,141 as a result of an increase in net operating profit of \$477,455 and net increase in revenue from other funds of \$78,107. Total expenses increased by \$64,097 to \$2,771,416. The increase in expenditure was due to the increase in salaries and allowances of staff and officers and allowance by \$138,811, general insurance and workcover premium by \$31,787, legal and professional fees by \$15,934, and a decrease in provision for employee benefits by \$137,892.

**Statement of Financial Position**

**Changes in the Composition of Assets**

Total assets of the branch increased by \$887,101 for the financial year, as a result of an increase of \$695,514 in cash deposits, bonds and bank bills of \$347,847 and a decrease of \$160,158 in receivables.

**Statement of Cash Flows**

The cash flow from operating activities increased by \$442,187 when compared with the prior year as a result of a net increase in cash inflows during this financial year. The branch net capital expenditure was reduced to \$121,397 during the year compared with \$422,477 in the prior year. A net amount of \$706,576 was invested in bonds and bank bills.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION,  
POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA  
PLUMBING DIVISION - VICTORIAN BRANCH**

**INFORMATION TO BE PROVIDED TO MEMBERS OR REGISTRAR**

In accordance with the requirements of the Workplace Relations Act 1996 Schedule 1B (ROA), the attention of members is drawn to the provisions of sub-sections (1), (2) and (3) of section 272 which reads as follows:

- (1) A member of an organisation, or a Registrar, may apply to the organisation for specified prescribed information in relation to the organisation.
- (2) An organisation shall, on application made under subsection (1) by a member of the organisation or a Registrar, make the specified information available to the member or Registrar in such manner, and within such time, as is prescribed.
- (3) A Registrar may only make an application under subsection (1) at the request of a member of the organisation concerned, and the Registrar shall provide to a member information received because of an application made at the request of the member

## INDEPENDENT AUDIT REPORT

**To the members of Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing And Allied Services Union Of Australia - Plumbing Division - Victorian Branch**

### Scope

#### **The concise financial report and Committee of Management responsibility**

The concise financial report comprises the statement of financial position, statement of financial performance, statement of cash flows, discussion and analysis of, and the committee of management declaration for the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia - Plumbing Division - Victorian Branch for the year ended 31 March 2005.

The Branch's Committee of Management are responsible for the preparation and presentation of the financial report in accordance with Australian Accounting Standard AASB 1039: Concise Financial Reports and the Reporting Guidelines of the Industrial Registrar.

### Audit Approach

We conducted an independent audit of the concise financial report in order to express an opinion to the members of the Branch. Our audit was conducted in accordance with Australian Auditing Standards, in order to provide reasonable assurance as to whether the financial report is free of material misstatement. The nature of an audit is influenced by factors such as the use of professional judgment, selective testing, the inherent limitations of internal control, and the availability of persuasive rather than conclusive evidence. Therefore, an audit cannot guarantee that all material misstatements have been detected.

We also performed an independent audit of the full financial report of the Branch for the financial year ended 30 June 2005. Our audit report was signed on 26-07-05 and was not subject to any qualification.

In conducting our audit of the concise financial report, we performed procedures to assess whether in all material respects the financial report presents fairly, in accordance with Australian Accounting Standard AASB 1039: Concise Financial Reports and the Reporting Guidelines of the Industrial Registrar.

We formed our audit opinion on the basis of these procedures, which included:

- testing that the information included in the concise financial report is consistent with the information in the full financial report, and
- examining, on a test basis, information to provide evidence supporting the amounts, discussion and analysis, and other disclosures in the concise financial report which were not directly derived from the full financial report.

When this audit report is included on a document containing the Committee of Managements' report, our procedures include reading the Committee of Management report to determine whether it contains any material inconsistencies with the financial report.

### Independence

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

**Audit Opinion**

In our opinion, the concise financial report of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia - Plumbing Division - Victorian Branch for the year ended 31 March 2005 complies with Australian Accounting Standard AASB1039: Concise Financial Reports.



**Haines Norton  
Chartered Accountants**



**R.H. Hutton  
Registered Company Auditor**

Dated this 26TH day of JULY, 2005.

**Communications, Electrical, Electronic,  
Energy, Information, Postal,  
Plumbing and Allied  
Services Union of Australia  
Plumbing Division – Victorian Branch**

**Financial Report**

**For The Year Ended  
31 March 2005**

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION,  
POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA  
PLUMBING DIVISION - VICTORIAN BRANCH**

**OPERATING REPORT  
For the year ended 31 March 2005**

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**Significant Changes in the State of Affairs**

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**Committee of Management**

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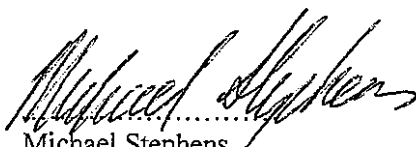
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**Future Developments**

In the opinion of the Committee of Management, there is not likely to be any future development that will materially affect the Union's operations in subsequent years.

Signed in accordance with a resolution of the Committee of Management,

  
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Con Delidakis

  
Michael Stephens

Dated this 26TH day of JULY, 2005

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION,  
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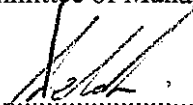
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- (a) the financial statements and notes comply with the Australian Accounting Standards;
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  - (v) the information sought in any request of a member of the reporting unit or a Registrar duly made under section 272 of the RAO Schedule has been furnished to the member or Registrar; and
  - (vi) there have been no orders for inspection of financial records made by the Commission under section 273 of the RAO Schedule during the period.

For the Committee of Management:

  
.....  
Con Delidakis

  
.....  
Michael Stephens

Dated this 26<sup>TH</sup> day of JULY, 2005



**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION,  
POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA  
PLUMBING DIVISION - VICTORIAN BRANCH  
STATEMENT OF FINANCIAL PERFORMANCE  
FOR THE YEAR ENDED 31 MARCH 2005**

	<u>2005</u>	<u>2004</u>
	\$	\$
<b>Revenue from Ordinary Activities</b>		
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Entertainment Expenses	1,418	-
Payroll Tax	83,440	65,306
Postage	41,211	20,104
Printing & Stationery	71,721	72,581
Provision for Annual Leave	(547)	52,952
Provision for Long Service Leave & Retiring Allowance	19,383	103,776
Rates	8,372	22,827
Rent	4,550	3,342
Termination Payments	2,251	5,978
Salaries & Wages	1,353,630	1,255,282
Commission	4,101	-
Sundries	13,849	16,087
Superannuation	193,274	163,425

The accompanying notes form part of the financial statements

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION,  
POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA  
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**STATEMENT OF FINANCIAL PERFORMANCE  
FOR THE YEAR ENDED 31 MARCH 2005**

	Note	<u>2005</u>	<u>2004</u>
		\$	\$
Administrative Services (cont'd)			
Telephone & Internet Services		57,394	72,196
Training & other costs		2,516	27,476
Redundancy contributions		400	39,760
Loss on disposals and scrapping of fixed assets		3,409	-
Recruitment & Temporary Staff		-	4,679
Travel & Accommodation		21,205	21,622
Fines & Toll		1,736	2,400
Fitness and Clothing Allowances		11,125	10,934
Other allowances		40,272	-
Debt Collection Expenses		7,529	63,528
Staff Amenities & Miscellaneous Expenses		13,137	9,778
Provision for Amortisation - Investments		11,764	7,864
Worksafe Expenses		<u>6,054</u>	<u>-</u>
		2,507,907	2,478,278
Per Capita Payment to Head Office		<u>245,509</u>	<u>229,041</u>
Total Expenses from Ordinary Activities		<u>2,753,416</u>	<u>2,707,319</u>
Net Profit from Ordinary Activities available for appropriation between General and Incidental Fund	3.2 & 3.3	<u>518,689</u>	<u>23,234</u>
Net Revenue from other Funds	3.1 - 3.4	<u>272,452</u>	<u>194,345</u>
Total revenues, expenses and valuation adjustments attributable to members of the Union and recognised directly in equity		<u>272,452</u>	<u>194,345</u>
Total Changes in Equity other than those resulting from transactions with owners as owners		<u>\$ 791,141</u>	<u>\$ 217,579</u>

The accompanying notes form part of the financial statements

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION,  
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**STATEMENT OF FINANCIAL POSITION  
AS AT 31 MARCH 2005**

	Note	<u>2005</u> \$	<u>2004</u> \$
<b>Current Assets</b>			
Cash Assets	4	1,062,039	366,525
Receivables	5	281,830	441,988
Inventory	1 (b)	27,279	23,619
Other Financial Assets	6	1,964,278	346,966
Other	7	<u>34,340</u>	<u>23,887</u>
Total Current Assets		<u>3,369,766</u>	<u>1,202,985</u>
<b>Non Current Assets</b>			
Other Financial Assets	6	2,106,577	3,376,042
Property, Plant & Equipment	8	<u>2,470,519</u>	<u>2,480,734</u>
Total Non Current Assets		<u>4,577,096</u>	<u>5,856,776</u>
Total Assets		<u>7,946,862</u>	<u>7,059,761</u>
<b>Current Liabilities</b>			
Payables	9	178,354	181,416
Non Interest Bearing Liabilities	10	590,073	491,887
Provisions	11	<u>284,244</u>	<u>265,408</u>
Total Current Liabilities		<u>1,052,671</u>	<u>938,711</u>
Net Assets		<u>\$ 6,894,191</u>	<u>\$ 6,121,050</u>
<b>EQUITY</b>			
Defence Fund	12 (a)	1,920,566	1,771,782
General Fund	12 (a)	1,104,454	716,669
Incidental Fund	12 (a)	756,225	551,677
Special Purpose Fund	12 (a)	1,355,094	1,323,070
Asset Revaluation Reserves	12 (b)	<u>1,757,852</u>	<u>1,757,852</u>
Total Equity		<u>\$ 6,894,191</u>	<u>\$ 6,121,050</u>

The accompanying notes form part of the financial statements

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION,  
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**STATEMENT OF CASHFLOWS  
FOR THE YEAR ENDED 31 MARCH 2005**

	<u>2005</u>	<u>2004</u>
	Inflows/ (Outflows)	Inflows/ (Outflows)
	\$	\$
<b>Cashflows from Operating Activities</b>		
Contributions and enrolment fees from Members	2,857,138	2,569,546
Interest Received	362,532	218,129
Worksafe Income Received	120,484	-
Levies Received	47,678	79,704
Other Income	171,344	104,632
Director's Fees	37,670	35,228
Payments to Suppliers & Employees	(2,766,861)	(2,468,723)
Amounts recharged and recouped	441,053	271,090
Levies remitted to Federal Office	(47,678)	(44,832)
Per Capita to Federal Office	<u>(245,440)</u>	<u>(229,041)</u>
Net Cash Provided by Operating Activities	Note 14 (b) <u>977,920</u>	<u>535,733</u>
<b>Cashflows from Investing Activities</b>		
Payment for Plant & Equipment	(145,484)	(422,477)
Proceeds from Sale of Plant & Equipment	24,087	-
Payment for Investments	(2,106,576)	-
Redemption of Investments	<u>1,400,000</u>	<u>-</u>
Net Cash Used in Investing Activities	<u>(827,973)</u>	<u>(422,477)</u>
<b>Cashflows from Financing Activities</b>		
Repayments by/(to) Federal & other branches	<u>198,601</u>	<u>(6,014)</u>
Net Cash Used in Financing Activities	<u>198,601</u>	<u>(6,014)</u>
Net Increase in Cash held	348,548	107,242
<b>Cash at Beginning of Year</b>	<u>713,491</u>	<u>606,249</u>
<b>Cash at End of Year</b>	Note 14 (a) <u>\$ 1,062,039</u>	<u>\$ 713,491</u>

The accompanying notes form part of the financial statements

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION,  
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**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2005**

**1. Summary of Accounting Policies**

This financial report is a general purpose financial report that has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements in Australia and the requirements of the Reporting Guidelines of the Industrial Registrar.

In accordance with generally accepted accounting principles for these types of organisations, membership contributions are accounted for on a cash receipts basis. Otherwise the financial report has been prepared on an accrual basis and is based on historical costs and does not take into account changing money values or, except where stated, current valuations of non-current assets. Cost is based on fair values of consideration given in exchange for assets.

The accounting policies have been consistently applied, unless otherwise stated.

(a) Property, Plant and Equipment

Cost and valuation

Freehold land and buildings on freehold land are measured on a fair value basis. At each reporting date, the value of assets in these classes is reviewed to ensure that it does not differ materially from the asset's fair value at that date. At 31 March 2003, the asset was independently revalued to reflect its fair value.

All other classes of property, plant and equipment are measured at cost.

Depreciation

Depreciation is calculated on the prime cost and diminishing value methods and is brought to account over the estimated economic lives of all motor vehicles, equipment, furniture and fittings. Depreciation rates applied are:

Buildings	2%
Motor Vehicles	20% - 25%
Furniture & Office Equipment	15% - 33.33%
Fixtures & Fittings	13%

(b) Inventories

Inventories are valued at the lower of cost and net realisable value.

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**FOR THE YEAR ENDED 31 MARCH 2005**

(c) Employee Benefits

Provision is made for the Union's liability for employee benefits arising from services rendered by employees, in accordance with Australian Accounting Standard AASB1028 "Employee Benefits".

Provision for annual leave is calculated on the basis of legal liability at balance sheet date.

Employee entitlements expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled, plus related on-costs.

Long Service Leave and Retiring Allowance accrued by Union officials from 1 July 1999 is no longer the liability of the National Office. Accordingly, provision for Long Service Leave and Retiring Allowance now recorded in the books of the Victorian Branch takes into account the liability for such employees from 1 July 1999.

Long Service Leave and Retiring Allowance have been accrued in accordance with clause 51 of the Rules of the Union. From 1 June 2003, Long Service Leave benefits accrued by Union officials were increased from 1.95 weeks to 3 weeks per year of service in accordance with a resolution of the Committee of Management.

The amount of provision for Long Service Leave and Retiring Allowance in the financial statements is shown net of contributions made to date to Incolink Redundancy Fund (\$142,881).

No provision is made for sick leave as there is no liability to pay for accumulated leave and the sick leave to be taken in future reporting periods is not expected to be greater than entitlements which are expected to accrue in those periods.

Contributions are made by the Union to the employee superannuation funds and are expensed when incurred. The Union is not obliged to contribute to these funds other than to meet its liability under the superannuation guarantee system and is under no obligation to make up any shortfall in the funds' assets to meet payments due to employees.

The number of employees at the end of the year was 23.

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NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2005

(d) Revenue Recognition

Contributions from members are shown net of refunds and are accounted for on a cash basis.

Interest revenue is recognised on an accrual basis.

Revenue arising from the disposal of non-current assets is recognised when the organisation and the buyer are both committed to a contract.

(e) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the statement of financial position are shown inclusive of GST.

(f) Cash

For the purpose of the Statement of Cashflows, cash includes cash on hand, cash at bank and investments in money market instruments.

(g) International Financial Reporting standards(IFRS)

The Australian Accounting Standard Board (AASB) is adopting IFRS for application to reporting periods beginning on or after 1 January 2005. The adoption of Australian equivalents to IFRS will be first reflected in the financial statements for the year ending 31 March 2006.

Entities complying with Australia equivalents to IFRS for the first time will be required to restate their comparative financial statements to amounts reflecting the application of IFRS to that comparative period. Most adjustments required on transition to IFRS will be made, retrospectively, against opening retained earnings as at 1 April 2005.

The entity does not anticipate any material changes in accounting policies will be required.

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**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2005**

**2. Information to be Provided to Members or Registrar**

In accordance with the requirements of the Workplace Relations Act 1996 Schedule 1 B (RAO), the attention of members is drawn to the provisions of sub-sections (1), (2) and (3) of Section 272 which reads as follows:-

- (1) A member of an organisation, or a Registrar, may apply to the organisation for specified prescribed information in relation to the organisation.
- (2) An organisation shall, on application made under subsection (1) by a member of the organisation or a Registrar, make the specified information available to the member or Registrar in such manner and within such time as is prescribed.
- (3) A Registrar may only make an application under subsection (1) at the request of a member of the organisation concerned, and the Registrar shall provide to a member, information received because of an application made at the request of the member.



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**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2005**

**3. FUND ANALYSIS**

		<u>2005</u>	<u>2004</u>
		\$	\$
<b>3.1 DEFENCE FUND</b>			
<b>INCOME</b>			
Interest Received		120,920	75,293
Levies		<u>27,864</u>	<u>34,872</u>
Total Income		148,784	110,165
<b>EXPENDITURE</b>			
Surplus for Year		148,784	110,165
Surplus B/Fwd		<u>1,771,782</u>	<u>1,661,617</u>
Accumulated Surplus	12 (a)	<u><u>1,920,566</u></u>	<u><u>1,771,782</u></u>
<b>3.2 GENERAL FUND</b>			
<b>INCOME</b>			
Interest Received		53,992	40,990
Net Surplus transferred (2/3 of Net Profit from Ordinary Activities)		<u>333,793</u>	<u>15,489</u>
Total Income		387,785	56,479
<b>EXPENDITURE</b>			
Surplus for Year		387,785	56,479
Surplus B/Fwd		<u>716,669</u>	<u>660,190</u>
Accumulated Surplus	12 (a)	<u><u>1,104,454</u></u>	<u><u>716,669</u></u>
<b>3.3 INCIDENTAL FUND</b>			
<b>INCOME</b>			
Interest Received		37,652	23,577
Net Surplus transferred (1/3 of Net Profit from Ordinary Activities)		<u>166,896</u>	<u>7,745</u>
Total Income		204,548	31,322
<b>EXPENDITURE</b>			
Surplus for Year		204,548	31,322
Surplus B/Fwd		<u>551,677</u>	<u>520,355</u>
Accumulated Surplus	12 (a)	<u><u>756,225</u></u>	<u><u>551,677</u></u>

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FOR THE YEAR ENDED 31 MARCH 2005**

	<u>2005</u>	<u>2004</u>
	\$	\$
<b>3.4 SPECIAL PURPOSE FUND</b>		
<b>INCOME</b>		
Interest Received	90,296	59,062
Sale of T Shirts/Wincheaters	15,414	15,448
Federal Office Levy	<u>47,678</u>	<u>44,832</u>
Total Income	<u>153,388</u>	<u>119,342</u>
<b>EXPENDITURE</b>		
Donations	22,218	2,220
National Council Fund	3,500	22,421
Function - staff & other	12,846	13,931
T.Shirts/Wincheaters purchases	35,122	16,325
Federal Office Levy Payments	<u>47,678</u>	<u>44,832</u>
Total Expenditure	<u>121,364</u>	<u>99,729</u>
Surplus for Year	32,024	19,613
Surplus B/Fwd	<u>1,323,070</u>	<u>1,303,457</u>
Accumulated Surplus	12 (a) <u>1,355,094</u>	<u>1,323,070</u>

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION,  
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**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2005**

**4. Cash Assets**

	<u>2005</u>	<u>2004</u>
	\$	\$
Cash at Bank	1,059,919	364,525
Cash in Hand	<u>2,120</u>	<u>2,000</u>
	<u>1,062,039</u>	<u>366,525</u>

**5. Receivables**

Sundry Debtors and Accrued Income	29,892	89,635
Amounts Due from other Branches	123,553	46,862
Amounts Due from Training & Education Centres	<u>128,385</u>	<u>305,491</u>
	<u>281,830</u>	<u>441,988</u>

**6. Other Financial Assets**

Current		
Cash Deposits/Bonds	1,964,278	346,966
Total Current	<u>1,964,278</u>	<u>346,966</u>
Non Current		
Bonds	2,106,577	1,976,042
Commercial Bills	-	1,400,000
Total Non Current	<u>2,106,577</u>	<u>3,376,042</u>

**7. Other**

Prepayments	<u>34,340</u>	<u>23,887</u>
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**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION,  
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**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2005**

**8. Property, Plant & Equipment**

	<u>2005</u>	<u>2004</u>
	\$	\$
Freehold Land		
At Fair Value	<u>1,100,000</u>	<u>1,100,000</u>
Buildings on Freehold Land		
At Fair Value	<u>900,000</u>	<u>900,000</u>
Less: Accumulated Depreciation	<u>18,000</u>	<u>-</u>
	<u>882,000</u>	<u>960,000</u>
Motor Vehicles		
At Cost	392,047	332,373
Less: Accumulated Depreciation	<u>125,627</u>	<u>90,252</u>
	<u>266,420</u>	<u>242,121</u>
Furniture & Equipment		
At Cost	388,582	366,488
Less: Accumulated Depreciation	<u>175,301</u>	<u>129,769</u>
	<u>213,281</u>	<u>236,719</u>
Fixtures and Fittings		
At Cost	14,955	7,105
Less: Accumulated Depreciation	<u>6,137</u>	<u>5,211</u>
	<u>8,818</u>	<u>1,894</u>
Total Property, Plant & Equipment	<u>2,470,519</u>	<u>2,480,734</u>

Freehold land and buildings on freehold land were valued by D Brindley, Certified Practising and Sworn Valuer of Woodards (Network) Pty Ltd as at 31 March 2003. The basis of valuation of the property is the capitalisation of estimated net rental return at the rate that reflects the risks relating to such property class in the location.

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**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2005**

**8. Property, Plant & Equipment (cont'd)**

Reconciliations

Reconciliation of the carrying amounts of property, plant and equipment at the beginning and end of the current year.

	Freehold Land	Buildings	Motor Vehicles	Furniture & Equipment	Fixtures & Fittings	Total
	\$	\$	\$	\$	\$	\$
Carrying amount at beginning	1,100,000	900,000	242,121	236,719	1,894	2,480,734
Additions	-	-	115,540	22,094	7,850	145,484
Disposals/Adjustment	-	-	(27,496)	776	167	(26,551)
Depreciation Expense	-	18,000	(63,744)	(46,309)	(1,093)	(129,146)
Carrying amount at end	1,100,000	882,000	266,421	213,280	8,818	2,470,519

	<u>2005</u>	<u>2004</u>
	\$	\$
<b>9. Payables</b>		
Creditors and accruals	183,918	165,560
GST (Receivable)/Payable	<u>(5,564)</u>	<u>15,856</u>
	<u>178,354</u>	<u>181,416</u>
<b>10. Non Interest Bearing Liabilities</b>		
Amounts Payable to Federal Office	<u>590,073</u>	<u>491,887</u>
<b>11. Provisions</b>		
Annual Leave	161,085	161,632
Long Service Leave & Retiring Allowance	<u>123,159</u>	<u>103,776</u>
	<u>284,244</u>	<u>265,408</u>
Details of provision for Elected Officials:		
Annual Leave	57,906	111,749
Long Service Leave & Retiring Allowance	<u>109,319</u>	<u>103,776</u>
	<u>167,225</u>	<u>265,408</u>

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NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2005

12. Equity

(a) Retained Profits	Defence	General	Incidental	Special Purpose
	\$	\$	\$	\$
Balance at beginning of year	1,771,782	716,669	551,677	1,323,070
Net Profit for year	<u>148,784</u>	<u>387,785</u>	<u>204,548</u>	<u>32,024</u>
Balance at end of year	<u>1,920,566</u>	<u>1,104,454</u>	<u>756,225</u>	<u>1,355,094</u>

	<u>2005</u>	<u>2004</u>
	\$	\$
(b) Asset Revaluation Reserves		
Opening balance	1,757,852	1,752,852
Revaluation increment arising on revaluing freehold land and buildings to fair value	<u>-</u>	<u>-</u>
Closing balance	<u>1,757,852</u>	<u>1,757,852</u>

13. Employee Benefits

Employee benefits paid during the year:

	Elected Officials	Administrative & Industrial Staff	Total
	\$	\$	\$
Wages & Salaries	385,067	808,720	1,192,787
Annual Leave and sick leaves	31,890	92,678	124,568
Long Service Leaves & Retiring Allowance	<u>-</u>	<u>35,275</u>	<u>35,275</u>
	416,957	936,673	1,353,630
Superannuation	<u>76,414</u>	<u>116,860</u>	<u>193,274</u>
Total	<u>493,371</u>	<u>1,053,533</u>	<u>1,546,904</u>

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**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2005**

**14. Notes to Statement of Cash flows**

(a) Reconciliation of Cash

Cash at the end of the reporting period is reconciled to the related items in the statement of financial position as follows:-

	<u>2005</u>	<u>2004</u>
	\$	\$
Cash at Bank	1,059,919	364,525
Cash on Hand	2,120	2,000
Deposits	-	<u>346,966</u>
	<u>1,062,039</u>	<u>713,491</u>

(b) Reconciliation of Net Cash Provided by  
Operating Activities to Net Profit

<u>Net Profit</u>		
General Fund (note 3.2)	387,785	56,479
Special Purpose Fund (note 3.4)	32,024	19,613
Incidental Fund (note 3.3)	204,548	31,322
Defence Fund (note 3.1)	<u>148,784</u>	<u>110,165</u>
	773,141	217,579
Depreciation	129,146	90,291
Provision for Employee Benefits	18,835	156,728
Provision for amortisation in Investments	11,764	7,864
Loss on disposal of non current assets	3,409	-
<u>Changes in Assets &amp; Liabilities</u>		
Decrease/(Increase) in Prepayments	(10,453)	1,388
Increase in Inventories	(3,660)	(11,304)
Increase/(Decrease) in Trade Creditors & Accruals	(4,004)	53,980
Decrease in Sundry Debtors	<u>59,742</u>	<u>19,207</u>
Net Cash Provided by Operating Activities	<u>977,920</u>	<u>535,733</u>

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NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2005

15. Related Party Information

- (a) The names or persons who formed part of the Committee of Management at any time during the year were:-

President

N. Ottobre

Vice-President

R. Vaughan

Trustees

C. Delidakis

M. Stephens

Secretary

E. Setches

Assistant Secretary

A. Murphy

Committee of Management

A. Gell

R. Lansley

T. Smart

G. Menzies

M. Setphens

N. Kelly

N. O'Brien

B. Rendino

C. Misfud



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POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA  
PLUMBING DIVISION - VICTORIAN BRANCH**

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2005**

**16. Related Party Information (cont'd)**

- (b) Amounts received or due and receivable (i.e. wages paid to E Setches, A Murphy, N Ottobre, R Vaughan and Committee fees paid to Committee of Management) by the Union members of the Committee of Management were \$230,143. (2004: \$220,350).
- (c) Amounts paid on behalf of E Setches, A Murphy and R Vaughan to the Building Union Superannuation Scheme in respect to the retirement of Committee of Management members \$38,324 (2004: \$27,751).
- (d) Other transactions between the Committee Members and the Union were conducted on normal commercial terms in respect of subscriptions and supply of other goods and services.
- (e) Transactions with Federal Office and other Branches

<u>Per Capita Payment</u>	<u>2005</u>	<u>2004</u>
	\$	\$
During the year, the Victorian Branch of the Union paid to the Federal Office of the Union a per capita payment calculated in accordance with the rules.	<u>245,509</u>	<u>229,041</u>
<u>Amount receivable – other branches</u>		
Western Australia	2,029	2,029
Tasmania	64,832	44,832
Canberra	<u>56,691</u>	<u>-</u>

**17. Commitments**

Capital Expenditure commitments	<u>-</u>	<u>115,000</u>
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**18. Contingent Liability**

There was no contingent liability at 31 March 2005 & 31 March 2004.

**19. Segment Reporting**

The Union provides services to members employed in executing plumbing, gas fitting, pipe fittings and domestic engineering works in the state of Victoria.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION,  
POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA  
PLUMBING DIVISION - VICTORIAN BRANCH**

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2005**

**20. Union's Details**

The principal place of business of the branch is:  
52 Victoria Street  
Carlton South Victoria 3053.

**21. Financial Instruments**

**(a) Accounting Policies, Terms and Conditions**

The Union's accounting policies, including terms and conditions of each material class of financial asset and liability, both recognised and unrecognised at the balance date, are as follows:

	Financial Instruments	Note Ref	Accounting Policy	Terms & Conditions
(i)	<u>Financial Assets</u>			
	Cash Assets	4	Cash at bank and on hand are carried at principal amounts. Interest is recognised as it is earned.	Cash at bank are at call at 5.15%.
	Receivables	5	Amounts receivable are carried at nominal amounts due. As stated in note 1(d), membership contributions are accounted for on a cash basis.	No interest is chargeable on late payment.
	Other Financial Assets	6	Bonds & Commercial Bills are stated at lower of cost and net realisable value. Interest is recognised in the Income and Expenditure account when earned.	Bonds and Commercial Bills have maturity dates ranging from February 2006 to February 2010 with effective interest rates between 5.76% and 6.75%
(ii)	<u>Financial Liabilities</u>			
	Payables	9	Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Union.	Trade liabilities are normally settled on 30 day term. No interest.
	Non Interest Bearing Liabilities	10	Amounts payable to Federal Office are carried at nominal amounts due.	No interest is charged on amounts due.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF  
AUSTRALIA  
PLUMBING DIVISION - VICTORIAN BRANCH**

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2005**

**21. Financial Instruments (Cont'd)**

**(b) Interest Rate Risk**

The Union's exposure to interest rate risks and the effective interest rates of financial assets and liabilities both recognised and unrecognised are as follows:

Financial Instruments	Floating Interest Rate		Fixed Interest Rate maturing in: 1 year or less		Fixed Interest Rate maturing in 2 year or more		Non-Interest Bearing		Total Carrying Amount as per Statement of Financial Position		Weighted Average Effective Interest Rate	
	<u>2005</u> \$	<u>2004</u> \$	<u>2005</u> \$	<u>2004</u> \$	<u>2005</u> \$	<u>2004</u> \$	<u>2005</u> \$	<u>2004</u> \$	<u>2005</u> \$	<u>2004</u> \$	<u>2005</u> %	<u>2004</u> %
<b>(i) <u>Financial Assets</u></b>												
Cash Assets	1,059,919	364,525	-	-	-	-	2,120	2,000	1,062,039	366,525	5.15%	2.7%
Receivables		-	-	-	-	-	281,830	441,988	281,830	441,988	-	-
Other Financial Assets	-	346,966	1,964,278	1,400,000	2,106,577	1,976,042	-	-	4,070,855	3,723,008	6.29%	5.63%
<b>(ii) <u>Financial Liabilities</u></b>												
Payables Non Interest Bearing Liabilities	-	-	-	-	-	-	178,355	181,416	178,355	181,416	N/A	N/A
	-	-	-	-	-	-	590,075	491,887	590,075	491,887	N/A	N/A

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION,  
POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA  
PLUMBING DIVISION - VICTORIAN BRANCH**

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2005**

**21 Financial Instruments (Cont'd)**

**(c) Credit Risk**

The maximum exposure to credit risk, excluding the value of any collateral or other security, at balance date to recognised financial assets is the carrying amount, net of any provisions for doubtful debts, as disclosed in the statement of financial position and notes to the financial statements.

The organisation has a material credit risk exposure amounting to \$251,938 (2004 - \$352,353) to a group of debtors under financial instruments entered into by the organisation

**(d) Net Fair Values**

The net fair value of the investments in Bonds & Commercial Bills at 31 March 2005 is estimated at \$6,080,415. The net fair values of the Union's other financial assets and financial liabilities are not expected to be significantly different from the class of asset and liability as disclosed above and recognised in the statement of financial position as at 31 March 2005.

## INDEPENDENT AUDIT REPORT

### Scope

#### **The financial report and committee of management responsibility**

The financial report of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing & Allied Services Union of Australia Plumbing Division - Victorian Branch for the year ended 31 March 2005 is set out on pages 2 to 22.

The Committee of Management are responsible for the preparation and true and fair presentation of the financial report in accordance with Australian Accounting Standards, the Reporting Guidelines of the Industrial Registrar and other mandatory financial reporting requirements in Australia. This includes responsibility for the maintenance of adequate accounting records and internal controls that are designed to prevent and detect fraud and error, and for the accounting policies and accounting estimates inherent in the financial report.

#### **Audit Approach**

We conducted an independent audit in order to express an opinion to the members of the Victorian Branch. Our audit was conducted in accordance with Australian Auditing Standards, in order to provide reasonable assurance as to whether the financial report is free of material misstatement. The nature of an audit is influenced by factors such as the use of professional judgment, selective testing, the inherent limitations of internal control, and the availability of persuasive rather than conclusive evidence. Therefore, an audit cannot guarantee that all material misstatements have been detected.

We performed procedures to assess whether in all material respects the financial report presents fairly, in accordance with Australian Accounting Standards, the Reporting Guidelines of the Industrial Registrar and other mandatory financial reporting requirements in Australia, a view which is consistent with our understanding of the Union's financial position, and of their performance as represented by the results of their operations and cash flows.

We formed our audit opinion on the basis of these procedures, which included:

- examining, on a test basis, information to provide evidence supporting the amounts and disclosures in the financial report; and
- assessing the appropriateness of the accounting policies and disclosures used and the reasonableness of significant accounting estimates made by the members of the Committee of Management.

While we considered the effectiveness of management's internal controls over financial reporting when determining the nature and extent of our procedures, our audit was not designed to provide assurance on internal controls.

## Independence

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

## Audit Opinion

In our opinion,

- (i) there were kept by the Union, in respect of the year, satisfactory accounting records detailing the source and nature of the income of the Union (including income from members) and the nature and purpose of the expenditure;
- (ii) the attached financial report, prepared in accordance with applicable Australian Accounting Standards, the Reporting Guidelines of the Industrial Registrar and other mandatory professional reporting requirements in Australia, are properly drawn up so as to give a true and fair view of:
  - (a) the financial affairs of the Union as at 31 March 2005; and
  - (b) the income and expenditure, results and cash flows of the Union for the year then ended; and
- (iii) all information and explanations required for the purpose of the audit under Section 257(2), were provided by the officers or employees of the Union.



**Haines Norton**  
**Chartered Accountants**



**R.H. Hutton**  
**Registered Company Auditor**

Dated this 26<sup>TH</sup> day of JULY, 2005



**PLUMBING TRADES EMPLOYEES UNION**  
Communications, Electrical and Plumbing Union

**VICTORIAN BRANCH**  
ABN 17 685 414 428

**EARL SETCHES**  
Branch Secretary

**TONY MURPHY**  
Assistant Secretary

52 Victoria St  
Carlton South 3053

Ph: 03 9662 3388  
Fax: 03 9663 2613

7<sup>th</sup> February 2006

Peter McKerrow  
For Deputy Industrial Registrar  
Level 8, Terrace Towers  
80 William St, East Sydney NSW 2011

Dear Mr McKerrow

**Re: Financial Documents for the CEPU Plumbing Division Victorian Branch  
For the year ended 31/03/2005**

Please be advised that the above Financial Reports were presented to a General Meeting of Members on 29<sup>th</sup> November 2005.

Yours sincerely

Robyn Wilson  
Finance Manager





**Australian Government**  
**Australian Industrial Registry**

Level 8, Terrace Towers  
80 William Street, East Sydney, NSW 2011  
Telephone: (02) 8374 6666  
Fax: (02) 9380 6990  
Email: sydney@air.gov.au

Ms Robyn Wilson  
Finance Manager, Victorian Plumbing Divisional Branch  
CEPU  
52 Victoria Street  
CARLTON SOUTH VIC 3053

Dear Robyn

**Re: Financial Return – Victorian Plumbing Divisional Branch –  
(for year ending 31 March 2005 (FR2005/222))**

Thank you for your letter dated 7 February 2006 confirming that the Branch has presented the documents to a general meeting on 29 November 2005.

I have written formally to the Branch Secretary advising him that the documents have been filed.

The only matter to which I would draw your attention for future returns is:

- (1) if a concise report is supplied to members, then the Branch's Committee of Management must pass a resolution to that effect in accordance with s265(2) and a declaration that such a resolution was passed should be included somewhere in the documents lodged in the Registry (perhaps included on the Secretary's Certificate).

The only other matter which I take this opportunity to mention is to remind you that if any individual donation was for an amount greater than \$1,000, then a separate statement under s237 must be lodged. (In note 3.4 of the financial statements an expenditure total of \$22,218 was itemised for Donations).

There is no further action required.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Stephen Kellett'.

Stephen Kellett  
Assistant Manager, Sydney Registry

13 February 2006





**Australian Government**  
**Australian Industrial Registry**

Level 8, Terrace Towers  
80 William Street, East Sydney, NSW 2011  
Telephone: (02) 8374 6666  
Fax: (02) 9380 6990  
Email: sydney@air.gov.au

Mr Earl Setches  
Secretary, Victorian Plumbing Divisional Branch  
CEPU  
52 Victoria Street  
CARLTON SOUTH VIC 3053

Dear Mr Setches

**Re: Financial Return – Victorian Plumbing Divisional Branch –  
(for year ending 31 March 2005 (FR2005/222))**

I refer to the letter dated 7 February 2006 from Ms Robyn Wilson, Finance Manager, confirming that the Branch has presented the documents to a general meeting on 29 November 2005.

The only matter to which I would draw your attention for future returns is:

- (1) if a concise report is supplied to members, then the Branch's Committee of Management must pass a resolution to that effect in accordance with s265(2) and a declaration that such a resolution was passed should be included somewhere in the documents lodged in the Registry (perhaps included on the Secretary's Certificate).

The only other matter which I take this opportunity to mention is to remind you that if any individual donation was for an amount greater than \$1,000, then a separate statement under s237 must be lodged. (In note 3.4 of the financial statements an expenditure total of \$22,218 was itemised for Donations).

Notwithstanding the above, as the legislative requirements have now been substantially complied with, the documents have been filed.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Stephen Kellett', with a horizontal line extending to the right.

Stephen Kellett  
Assistant Manager, Sydney Registry

13 February 2006