



16 June 2021

Peter Ong
Secretary, Queensland and Northern Territory Divisional Branch
Electrical, Energy and Services Division
CEPU

Dear Peter Ong

Re: – Financial reporting – CEPU, Electrical, Energy and Services Division, Queensland and Northern Territory Divisional Branch - for year ending 31 December 2020 (FR2020/315)

I refer to the financial report of the Queensland and Northern Territory Divisional Branch of the Electrical, Energy and Services Division of the CEPU for the year ending 31 December 2020. The documents were lodged with the Registered Organisations Commission ('ROC') on 11 June 2021.

The financial report has been filed. The financial report was filed based on a primary review. This involved confirming whether the financial reporting timelines required under s.253, s.265, s.266 and s.268 of the *Fair Work (Registered Organisations) Act 2009* (RO Act) have been satisfied, all documents required under s.268 of the RO Act were lodged and that various disclosure requirements under the Australian Accounting Standards, RO Act and reporting guidelines have been complied with. A primary review does not examine all disclosure requirements. The report for year ending 31 December 2021 may be subject to an advanced compliance review.

You are not required to take any further action in relation to the 2020 report. However I make the following comment to assist when preparing the next report.

Documents must be lodged with ROC within 14 days after presentation meeting

Section 268 of the RO Act requires a copy of the full report and the designated officer's certificate to be lodged with the ROC within 14 days after meeting referred to in section 266.

The designated officer's certificate indicates that this meeting occurred on 24 May 2021. If this is correct the documents should have been lodged with the ROC by 7 June 2021.

Please note that in future years if the branch cannot lodge within the 14 day period prescribed, a written request for an extension of time, signed by a relevant officer, including any reason for the delay, must be made *prior to* the expiry of the 14 day period.

Nil activity disclosure – revenue from recovery of wage activity

The report included a nil activity disclosure in respect of revenue from recovery of wage activity in the officer declaration statement in accordance with Reporting guideline 21. It was therefore not necessary to include a nil activity declaration at paragraph (f) in the committee of management statement and I draw your attention to the current list of relevant declarations set out at Reporting guideline 26 and to the sample committee of management statement at page 11 of the 2020-2021 model financial statements.

Reporting Requirements

The ROC website provides a number of factsheets in relation to the financial reporting process and associated timelines. The website also contains the s.253 reporting guidelines and a model set of financial statements. The ROC recommends that reporting units use these model financial statements to assist in

complying with the RO Act, the s.253 Reporting Guidelines and Australian Accounting Standards. Access to this information is available via [this link](#).

Yours faithfully

A handwritten signature in black ink that reads "Stephen Kellett". The signature is written in a cursive style with a long horizontal stroke extending to the right.


Stephen Kellett
Financial Reporting
Registered Organisations Commission

**CEPU, Electrical, Energy and Services Division
Queensland and Northern Territory Divisional Branch**

**Certificate of Designated Officer
S268 of Fair Work (Registered Organisations) Act 2009 ('RO Act')**

I, Keith McKenzie being the Branch President of the Queensland and Northern Territory Divisional Branch of the CEPU, Electrical, Energy and Services Division certify:

- That the documents lodged with the Registered Organisations Commission on the 11th of June 2021 are copies of the full report that was provided to members and presented to a meeting in accordance with s266 of the RO Act; and
- The full report was provided to the members of the Branch on the 30th of April 2021.
- The full report was presented in accordance with s266 of the RO Act to a second meeting of the committee of management on the 24th of May 2021.

(Signature) 
(Name) Keith McKenzie
(Date) 11th June 2021

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY
AND SERVICES DIVISION – QUEENSLAND AND NORTHERN TERRITORY BRANCH**

ABN 80 450 640 455

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2020

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**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND
SERVICES DIVISION – QUEENSLAND AND NORTHERN TERRITORY BRANCH**

COMMITTEE OF MANAGEMENT'S OPERATING REPORT

FOR THE YEAR ENDED 31 DECEMBER 2020

Operating Report

The Committee of Management presents its report on the operations of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia – Electrical, Energy and Services Division – Queensland and Northern Territory Branch (the Branch) for the financial year ended 31 December 2020.

Principal Activities

The principal activities of the Branch during the year fell in the following categories:

- Organising existing members and new members
- Bargaining, negotiating and arbitrating for improvements in wages and conditions of employment for members of the Branch.
- Representing members in work related grievances or other matters
- Undertaking training and development for delegates of the Branch.

Over the year the Branch negotiated many Collective Agreements delivering improvements in wages and conditions to CEPU – Electrical, Energy and Services Division – Queensland and Northern Territory Branch members.

There have been no changes in the principal activities of the Branch during the year.

Operating Result

The deficit for the financial year amounted to \$186,889. Events that have contributed to this result include:

1. In March 2020, the World Health Organisation declared the ongoing COVID-19 (coronavirus) a pandemic. As a result, the Commonwealth and State/ Territory Governments shut down large sections of the economy (particularly those industries that involve large crowds), imposed travel restrictions and limited the number of people that can gather at any one time. This has resulted in:
 - the Australian economy entering recession for the first time since 1990, a significant increase in unemployment and a decline in overall economic activity;
 - the inability of the Division to conduct mass gathering of members, delegate training and other events that involve bringing members together;
 - the inability or restrictions on officers and employees of the Division in being able to travel to and from workplaces due to COVID-19 restrictions, as well as many members of the Division being unable to effectively or efficiently meet with officers and employees of the Division due to reduced hours of work and/or a lack of gainful employment during COVID-19 restrictions.
2. In response to the COVID-19 pandemic, the Australian Government provided employers with up to \$100,000 in cash flow boost as well as State and Territory Governments providing payroll tax relief.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
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COMMITTEE OF MANAGEMENT'S OPERATING REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

Operating Result (Continued)

3. Due to the initial fall in membership income, the Branch was eligible for the Australian Government Jobkeeper program.

While overall costs associated with the above COVID-19 pandemic has resulted in some costs to fall (such as organising costs, travel costs, conferences, training etc.) there has been a number of additional events that have occurred which has offset this expenditure, including:

- i. A Northern Territory General Election was held on 22 August 2020
- ii. A Queensland General Election was held on 31 October 2020
- iii. Long running legal case between the Registered Organisation Commission and the CEPU (refer commentary at Note 11A) as well as a number of industrial matters have been resolved during the year.

Significant Changes in Financial Affairs

Apart from the events detailed above under Operating Result, there were no significant change to the financial affairs of the Branch during the year

After Balance Date Events

No matters or circumstances other than those described in Note 2 – Events After the Reporting Date have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Branch, the results of those operations or the state of affairs of the Branch in future financial years.

Members Right to Resign

The right of members to resign from the Branch is set out in the Rules of the CEPU – Electrical Division. A member may resign membership by written notice addressed and delivered to the Branch Secretary.

Number of Employees

The number of persons who were, at the end of the period to which the report relates, employees of the Branch, where the number of employees includes both full-time employees and part-time employees measured on a full-time equivalent basis is 23.40.

Number of Members

Total number of members at 31 December 2020: 14,978.

Officer or Members who are superannuation Fund Trustees/ Directors of a Company that is a Superannuation fund Trustee

No officer or member of the Branch hold a position of trustee or director of an entity, scheme or company as described in s.254 (2)(d) of the *Fair Work (Registered Organisations) Act 2009*, where a criterion of such entity is that the holder of such position must be a member or official of a registered organisation.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
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COMMITTEE OF MANAGEMENT'S OPERATING REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

Members of the Committee of Management

The name of each person who has been a member of the Committee of Management of the Branch at any time during the reporting period, and the period for which he or she held such as position is as follows:

Name	Position	Period of Office
Keith McKenzie	Branch President	01/01/20 – 31/12/20
Peter Ong	Branch Secretary	01/01/20 – 31/12/20
Joseph Fiteni	Committee Member	01/01/20 – 31/12/20
Gary Bloxsom	Committee Member	01/01/20 – 31/12/20
Ariah Goodluck	Committee Member	01/01/20 – 17/02/20
Joshua Williams	Committee Member	01/01/20 – 31/12/20
Michael Coxon	Committee Member	01/01/20 – 31/12/20
Paul Gambley	Committee Member	01/01/20 – 31/12/20
Hannah Watts	Committee Member	01/01/20 – 04/05/20
James Walmsley	Committee Member	01/01/20 – 31/12/20
Christopher McGaw	Committee Member	01/01/20 – 31/12/20
Jason Sladden	Committee Member	01/01/20 – 31/12/20
Ezra Finch	Committee Member	01/01/20 – 31/12/20
Mitchell Lord	Committee Member	01/01/20 – 31/12/20
Scott Kitchiner	Committee Member	01/01/20 – 31/12/20
Kevin Ferguson	Committee Member	01/01/20 – 31/12/20
Robert Weschler	Committee Member	01/01/20 – 31/12/20
Aaron Self	Committee Member	01/01/20 – 31/12/20
Mitchell Brown	Committee Member	01/01/20 – 31/12/20
Thomas Campbell	Committee Member	01/01/20 – 31/12/20
Simon Coxen	Committee Member	01/01/20 – 31/12/20
Luke Ellis	Committee Member	01/01/20 – 31/12/20
James Little	Committee Member	01/01/20 – 31/12/20
Liam Keats	Committee Member	01/01/20 – 31/12/20
Gerard Peroni	Committee Member	01/01/20 – 31/12/20
Glen Buckingham	Committee Member	01/01/20 – 31/12/20
Scott Casella	Committee Member	01/01/20 – 31/12/20
Michael Scriha	Committee Member	01/01/20 – 31/12/20
Andrew Simmons	Committee Member	01/01/20 – 19/11/20

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
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SERVICES DIVISION – QUEENSLAND AND NORTHERN TERRITORY BRANCH**

COMMITTEE OF MANAGEMENT'S OPERATING REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

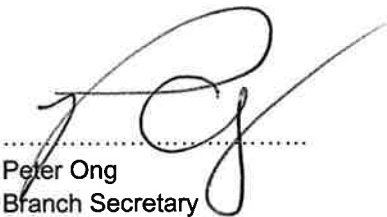
Members of the Committee of Management (Continued)

Name	Position	Period of Office
Daniel Burns	Committee Member	01/01/20 – 31/12/20
Cedric Suradi	Committee Member	01/01/20 – 31/12/20
Craig Swan	Committee Member	01/01/20 – 31/12/20
Gregory Bloom	Committee Member	01/01/20 – 31/12/20
Mace Ngata	Committee Member	01/01/20 – 31/12/20
Cameron Humphreys	Committee Member	01/01/20 – 31/12/20
Timothy Rogers	Committee Member	01/01/20 – 31/12/20
Scott Sologinkin	Committee Member	01/01/20 – 31/12/20
Paul Evans	Committee Member	01/01/20 – 31/12/20
Jorge Amaya	Committee Member	01/01/20 – 31/12/20
Wayne Williams	Committee Member	01/01/20 – 31/12/20
Robert Elmes	Committee Member	01/01/20 – 31/12/20

Auditor's Independence Declaration

A copy of the auditor's independence declaration is set out on page 7.

This report is made in accordance with a resolution of the Committee of Management and is signed for and on behalf of the Committee of Management by:



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Peter Ong
Branch Secretary

27 April 2021

South Brisbane

**AUDITOR'S INDEPENDENCE DECLARATION
TO THE COMMITTEE OF MANAGEMENT OF THE
COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION,
POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA –
ELECTRICAL, ENERGY AND SERVICES DIVISION – QUEENSLAND AND NORTHERN TERRITORY
BRANCH**

As lead auditor for the audit of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia – Electrical, Energy and Services Division – Queensland and Northern Territory Branch for the year ended 31 December 2020; I declare that, to the best of my knowledge and belief, there have been no contraventions of any applicable code of professional conduct in relation to the audit.

M. C. F

MGI Audit Pty Ltd



G I Kent

Director – Audit & Assurance

South Brisbane

27 April 2021

Registration number (as registered by the RO Commissioner under the RO Act): AA2017/2

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND
SERVICES DIVISION – QUEENSLAND AND NORTHERN TERRITORY BRANCH**

COMMITTEE OF MANAGEMENT STATEMENT

FOR THE YEAR ENDED 31 DECEMBER 2020

On 27 April 2021, the Committee of Management of the Branch passed the following resolution to the General Purpose Financial statements (GPFR) of the reporting unit for the financial year ended 31 December 2020.

The Committee of Management declares in relation to the GPFR that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with any other requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of the *Fair Work (Registered Organisations) Act 2009 (the RO Act)*;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year to which the GPFR relates and since the end of that year:
 - i. meetings of the Committee of Management were held in accordance with the rules of the organisation and
 - ii. the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation;
 - iii. the financial records of the reporting unit have been kept and maintained in accordance with the *RO Act*;
 - iv. where the organisation consists of two or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation;
 - v. where information has been sought in any request of a member of the reporting unit or the Commissioner duly made under section 272 of the *RO Act*, that information has been provided to the member or the Commissioner; and
 - vi. where any order for inspection of financial records made by the Fair Work Commission under section 273 of the *RO Act* during the year, there has been compliance.
- (f) No revenue has been derived from undertaking recovery of wages activity during the reporting period.

This declaration is made in accordance with a resolution of the Committee of Management.

Name of Designated Officer: Peter Ong

Title of Designated Officer: Branch Secretary

Signature:

Date:

27 April 2021



Independent Audit Report to the Members of Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia – Electrical, Energy and Services Division – Queensland and Northern Territory Branch

Report on the Audit of the Financial Report

Opinion

We have audited the financial report of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia – Electrical, Energy and Services Division – Queensland and Northern Territory Branch (the Branch), which comprises the statement of financial position as at 31 December 2020, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year ended, notes to the financial statements, including a summary of significant accounting policies; and the Committee of Management Statement, the subsection 255(2A) report and the Officers Declaration Statement.

In our opinion, the accompanying financial report presents fairly, in all material aspects, the financial position of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia – Electrical, Energy and Services Division – Queensland and Northern Territory Branch as at 31 December 2020, and its financial performance and its cash flows for the year ended on that date in accordance with:

- a) the Australian Accounting Standards; and
- b) any other requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

We declare that management's use of the going concern basis in the preparation of the financial statements of the Branch is appropriate.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Branch in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Information Other than the Financial Report and Auditor's Report Thereon

The Committee of Management is responsible for the other information. The other information obtained at the date of this auditor's report is in the Operating Report accompanying the financial report.

Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or my knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Responsibilities of Committee of Management for the Financial Report

The Committee of Management of the Branch is responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the RO Act, and for such internal control as the Committee of Management determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Committee of Management is responsible for assessing the Branch's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Committee of Management either intend to liquidate the Branch or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Report

Our objective is to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Branch's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Committee of Management.
- Conclude on the appropriateness of the Committee of Management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Branch's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Branch to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Branch to express an opinion on the financial report. We are responsible for the direction, supervision and performance of the Branch's audit. We remain solely responsible for our audit opinion.

We communicate with the Committee of Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Declaration

I declare that I am an approved auditor, a member of Chartered Accountants Australia and New Zealand and hold a current Public Practice Certificate.

M.C.T

MGI Audit Pty Ltd



G I Kent

Director – Audit & Assurance

South Brisbane

27 April 2021

Registration number (as registered by the RO Commissioner under the RO Act): AA2017/2

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND
SERVICES DIVISION – QUEENSLAND AND NORTHERN TERRITORY BRANCH**

**STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 31 DECEMBER 2020**

	Notes	2020 \$	2019 \$
Revenue from contracts with customers	3		
Membership subscriptions		7,432,267	7,674,556
Total revenue from contracts with customers		<u>7,432,267</u>	<u>7,674,556</u>
Other income			
Fines		566	1,434
Gain on sale of property, plant and equipment		32,273	98,308
Interest	3A	22,667	55,972
Organising income	3B	121,696	119,998
Sponsorship income	3C	401,994	468,916
Other revenue	3D	512,921	172,741
Total other income		<u>1,092,117</u>	<u>917,369</u>
Total revenue		<u>8,524,384</u>	<u>8,591,925</u>
Expenses			
Employee expenses	4A	(4,817,972)	(4,604,340)
Sustentation fees	4B	(991,697)	(938,537)
Affiliation fees	4C	(251,019)	(205,340)
Audit and accounting fees	13	(90,460)	(74,616)
Legal costs	4D	(441,461)	(194,656)
Grants or donations	4E	(219,431)	(150,677)
Depreciation and amortisation	4F	(350,009)	(334,859)
Campaign expenses	4G	-	(5,662)
Finance costs	4H	(78,304)	(78,367)
Conference and meetings	4I	(5,834)	-
Administration expense	4J	(308,731)	(290,972)
Delegate expense	4K	(8,219)	(36,072)
Maintenance expenses	4L	(236,249)	(244,006)
Motor vehicle expense	4M	(191,652)	(226,454)
National office expense	4N	(46,005)	(6,371)
Printing, postage and merchandise expense	4O	(178,196)	(351,013)
Organising expense	4P	(330,578)	(722,227)
Rental and occupancy expense	4Q	(72,512)	(65,829)
Other operating expense	4R	(92,944)	(198,027)
Total expenses		<u>(8,711,273)</u>	<u>(8,728,025)</u>
Deficit for the year		<u>(186,889)</u>	<u>(136,100)</u>
Other comprehensive income			
Revaluation of land and buildings (net of income tax)		-	-
Total comprehensive income for the year		<u>(186,889)</u>	<u>(136,100)</u>

The above statement should be read in conjunction with the notes.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA – ELECTRICAL, ENERGY AND
SERVICES DIVISION – QUEENSLAND AND NORTHERN TERRITORY BRANCH**

**STATEMENT OF FINANCIAL POSITION
AS AT 31 DECEMBER 2020**

	Notes	2020 \$	2019 \$
ASSETS			
Current Assets			
Cash and cash equivalents	5A	1,881,364	1,469,312
Trade and other receivables	5B	598,199	737,302
Other current assets	5C	135,512	135,708
Total current assets		2,615,075	2,342,322
Non-Current Assets			
Financial assets	6A	2,526,071	2,519,933
Land and buildings	6B	12,792	5,079
Furniture, fittings and office equipment	6C	152,576	258,529
Motor vehicles	6D	491,685	648,073
Total non-current assets		3,183,124	3,431,614
Total assets		5,798,199	5,773,936
LIABILITIES			
Current Liabilities			
Trade payables	7A	242,487	329,634
Other payables	7B	267,996	168,119
Lease liabilities	8A	25,540	22,162
Employee provisions	9A	1,455,685	1,261,254
Total current liabilities		1,991,708	1,781,169
Non-Current Liabilities			
Lease liabilities	8A	63,165	75,870
Borrowings	8B	600,000	600,000
Employee provisions	9A	57,018	43,700
Total non-current liabilities		720,183	719,570
Total liabilities		2,711,891	2,500,739
Net assets		3,086,308	3,273,197
EQUITY			
Retained earnings		3,086,308	3,273,197
Total equity		3,086,308	3,273,197

The above statement should be read in conjunction with the notes.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
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SERVICES DIVISION – QUEENSLAND AND NORTHERN TERRITORY BRANCH**

**STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 31 DECEMBER 2020**

	Notes	Retained earnings \$	Total equity \$
Balance as at 1 January 2019		3,409,297	3,409,297
Deficit for the year		(136,100)	(136,100)
Other comprehensive income		-	-
Closing balance as at 31 December 2019		<u>3,273,197</u>	<u>3,273,197</u>
Deficit for the year		(186,889)	(186,889)
Other comprehensive income		-	-
Closing balance as at 31 December 2020		<u><u>3,086,308</u></u>	<u><u>3,086,308</u></u>

The above statement should be read in conjunction with the notes.

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
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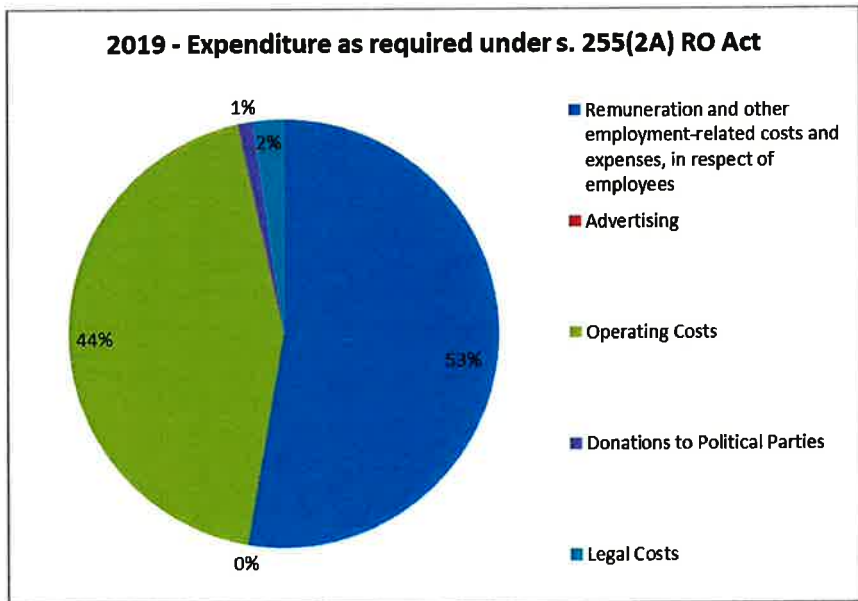
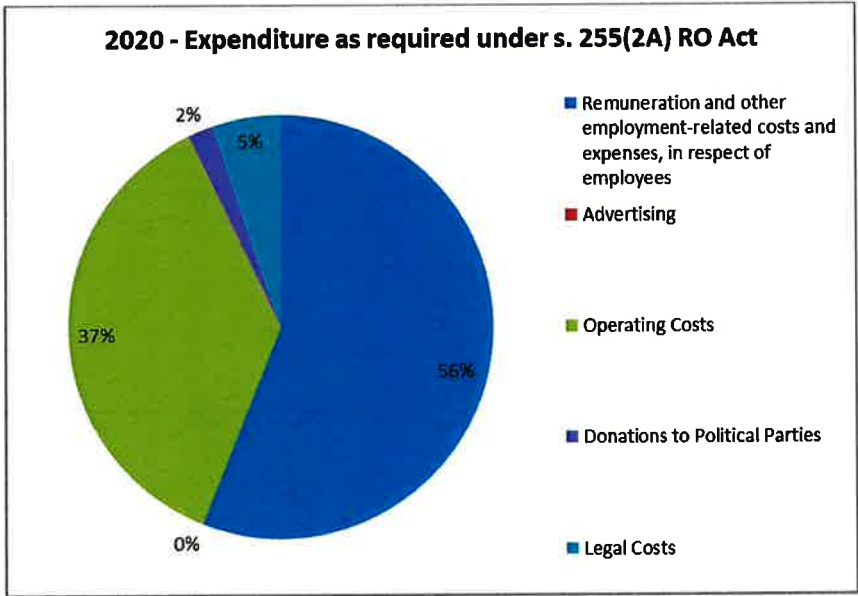
**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2020**

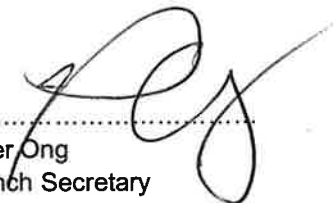
	Notes	2020 \$	2019 \$
OPERATING ACTIVITIES			
Cash received			
Receipts from other reporting units	10B	27,500	-
Receipts from other customers		9,406,939	9,122,816
Interest received		16,529	25,655
Cash used			
Finance Costs		(72,959)	(77,062)
Payments to employees and suppliers		(7,657,172)	(7,826,671)
Payments to other reporting units	10B	(1,231,005)	(1,176,925)
Net cash provided by operating activities		489,832	67,813
INVESTING ACTIVITIES			
Proceeds from sale of property, plant and equipment		26,016	103,711
Payments for property, plant and equipment		(89,124)	(460,332)
Net cash used in investing activities		(63,108)	(356,621)
FINANCING ACTIVITIES			
Repayment of lease liabilities		(14,672)	(43,792)
Net cash used in financing activities		(14,672)	(43,792)
Net increase/ (decrease) in cash held		412,052	(332,600)
Cash & cash equivalents at the beginning of the reporting period		1,469,312	1,801,912
Cash & cash equivalents at the end of the reporting period	10A	1,881,364	1,469,312

The above statement should be read in conjunction with the notes.

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**REPORT REQUIRED UNDER SUBSECTION 255(2A) OF THE FAIR WORK (REGISTERED
ORGANISATIONS) ACT 2009
FOR THE YEAR ENDED 31 DECEMBER 2020**




Peter Ong
Branch Secretary

27 April 2021

South Brisbane

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL,
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**NOTES TO THE FINANCIAL STATEMENTS
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**NOTES TO THE FINANCIAL STATEMENTS
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Note 1 Summary of significant accounting policies

1.1 Basis of preparation of the financial statements

The financial statements are general purpose financial statements and have been prepared in accordance with Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that apply for the reporting period, and the *Fair Work (Registered Organisation) Act 2009*. For the purpose of preparing the general purpose financial statements, the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia – Electrical, Energy and Services Division – Queensland and Northern Territory Branch (the Branch) is a not-for-profit entity.

The financial statements, except for the cash flow information, have been prepared on an accruals basis and are based on historical costs, modified, where applicable by the measurement at fair value of selected non-current assets, financial assets and financial liabilities. The amounts presented in the financial statements are in Australian dollars and have been rounded to the nearest dollar.

1.2 Comparative amounts

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

1.3 Significant accounting judgements and estimates

The following accounting assumptions or estimates have been identified that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

Key Estimates

Impairment – general

The Branch assesses impairment at each reporting period by evaluation of conditions and events specific to the Branch that may be indicative of impairment triggers. Recoverable amounts of relevant assets are assessed using value-in-use calculations which incorporate various key assumptions.

No impairment has been recognised in respect of the current year.

Lease Liabilities/ Right to Use Asset

Key assumptions used in the determination of the Branch's lease liability/ right to use assets are:

- Incremental borrowing rate: 3.64% (land and buildings) and 5.39% (furniture, fittings and office equipment).
- Annual rental increases: Nil

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**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
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Note 1 Summary of significant accounting policies (Continued)

1.3 Significant accounting judgements and estimates (Continued)

Key Judgements

Useful lives of plant and equipment

Plant and equipment are depreciated over the useful life of the asset and the depreciation rates are assessed when the asset are acquired or when there is a significant change that affects the remaining useful life of the asset.

Provision for impairment of receivables

The value of the provision for impairment of receivables is estimated by considering the ageing of receivables, communication with the debtors and prior history.

On-cost for employee entitlement provision

The Branch revised its estimate for on-costs for employee provision during the year to include superannuation, workers compensation and payroll tax.

1.4 New Australian Accounting Standards

New accounting standards and amendments applied for the first time for this annual reporting period commencing 1 January 2020 did not have any impact on the amounts recognised in the current or prior periods and are not expected to significantly affect future periods.

Future Australian Accounting Standards Requirements

At the date of authorisation of these financial statements, several new, but not yet effective, Standards and amendments to existing Standards, and Interpretations have been published by the Australian Accounting Standards Board (AASB). None of these Standards or amendments to existing Standards have been adopted early by the Branch.

The Committee of Management anticipates that all relevant pronouncements will be adopted for the first period beginning on or after the effective date of the pronouncement. New Standards, amendments and Interpretations not adopted in the current year have not been disclosed as they are not expected to have a material impact on the Branch's financial statements.

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Note 1 Summary of significant accounting policies (Continued)

1.5 Revenue

The Branch enters into various arrangements where it receives consideration from another party. These arrangements include consideration in the form of membership subscriptions, capitation fees, levies, grants, and donations.

The timing of recognition of these amounts as either revenue or income depends on the rights and obligations in those arrangements.

Revenue from contracts with customers

Where the Branch has a contract with a customer, the Branch recognises revenue when or as it transfers control of goods or services to the customer. The Branch accounts for an arrangement as a contract with a customer if the following criteria are met:

- the arrangement is enforceable; and
- the arrangement contains promises (that are also known as performance obligations) to transfer goods or services to the customer (or to other parties on behalf of the customer) that are sufficiently specific so that it can be determined when the performance obligation has been satisfied.

Membership subscriptions

For membership subscription arrangements that meet the criteria to be contracts with customers, revenue is recognised when the promised goods or services transfer to the customer as a member of the Branch.

If there is only one distinct membership service promised in the arrangement, the Branch recognises revenue as the membership service is provided, which is typically based on the passage of time over the subscription period to reflect the Branch's promise to stand ready to provide assistance and support to the member as required.

If there is more than one distinct good or service promised in the membership subscription, the Branch allocates the transaction price to each performance obligation based on the relative standalone selling prices of each promised good or service. In performing this allocation, standalone selling prices are estimated if there is no observable evidence of the price that the Branch charges for that good or service in a standalone sale. When a performance obligation is satisfied, which is either when the customer obtains control of the good (for example, books or clothing) or as the service transfers to the customer (for example, member services or training course), the Branch recognises revenue at the amount of the transaction price that was allocated to that performance obligation.

For member subscriptions paid annually in advance, the Branch has elected to apply the practical expedient to not adjust the transaction price for the effects of a significant financing component because the period from when the customer pays and the good or services will transfer to the customer will be one year or less.

When a member subsequently purchases additional goods or services from the Branch at their standalone selling price, the Branch accounts for those sales as a separate contract with a customer.

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Note 1 Summary of significant accounting policies (Continued)

1.5 Revenue (Continued)

Income of the Branch as a Not-for-Profit Entity

Consideration is received by the Branch to enable the entity to further its objectives. The Branch recognises each of these amounts of consideration as income when the consideration is received (which is when the Branch obtains control of the cash) because, based on the rights and obligations in each arrangement:

- the arrangements do not meet the criteria to be contracts with customers because either the arrangement is unenforceable or lacks sufficiently specific promises to transfer goods or services to the customer; and
- the Branch's recognition of the cash contribution does not give to any related liabilities.

Income recognised from transfers

Where, as part of an enforceable agreement, the Branch receives consideration to acquire or construct a non-financial asset such as property, plant and equipment to an identified specification and for the Branch's own use, a liability is recognised for the obligation to acquire or construct the asset. Income is recognised as the obligation to acquire or construct the asset is satisfied, which is typically over time. The asset that is being acquired or constructed is recognised in accordance with the policy on property, plant and equipment.

Gains from sale of assets

An item of property, plant and equipment is derecognised upon disposal (which is at the date the recipient obtains control) or when no future economic benefits are expected from its use or disposal. Any gain or loss arising on derecognition of the asset (calculated as the difference between the net disposal proceeds and the carrying amount of the asset) is included in the statement of profit or loss when the asset is derecognised.

Interest income

Interest revenue is recognised on an accrual basis using the effective interest method.

Rental income

Leases in which the Branch as a lessor, does not transfer substantially all the risks and rewards incidental to ownership of an asset are classified as operating leases. Rental income arising is accounted for on a straight-line basis over the relevant lease term. Initial direct costs incurred in negotiating and arranging an operating lease are added to the carrying amount of the leased asset and recognised over the lease term on the same basis as rental income. Contingent rents are recognised as revenue in the period in which they are earned.

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Note 1 Summary of significant accounting policies (Continued)

1.6 Cash

Cash is recognised at its nominal amount. Cash and cash equivalents includes cash on hand, deposits held at call with bank, other short-term highly liquid investments with original maturity of 3 months or less that are readily convertible to known amounts of cash and subject to insignificant risk of changes in value and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the statement of financial position.

1.7 Employee benefits

A liability is recognised for benefits accruing to employees in respect of wages and salaries, annual leave, long service leave and termination benefits when it is probable that settlement will be required and they are capable of being measured reliably.

Liabilities for short-term employee benefits (as defined in AASB 119 *Employee Benefits*) and termination benefits which are expected to be settled within twelve months of the end of reporting period are measured at their nominal amounts. The nominal amount is calculated with regard to the rates expected to be paid on settlement of the liability.

Other long-term employee benefits which are expected to be settled beyond twelve months are measured as the present value of the estimated future cash outflows to be made by the reporting unit in respect of services provided by employees up to reporting date.

Payments to defined contribution retirement benefit plans are recognised as an expense when employees have rendered service entitling them to the contributions.

Provision is made for separation and redundancy benefit payments. The reporting unit recognises a provision for termination as part of a broader restructuring when it has developed a detailed formal plan for the terminations and has informed those employees affected that it will carry out the terminations. A provision for voluntary termination is recognised when the employee has accepted the offer of termination.

Under the rules of the Union, those employees who have undertaken 3 or more years of continuous service are entitled to have their Long Service Leave balance paid upon termination (on a pro-rata basis). The Branch does not have an unconditional right to deferred settlement (for those employees with greater than 3 or more consecutive years of service), resulting in Long Service Leave entitlements to be reported at reporting date as current liabilities.

1.8 Capitation fees and levies

Capitation fees and levies are recognised on an accrual basis and recorded as a revenue and/or expense in the year to which it relates.

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**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
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Note 1 Summary of significant accounting policies (Continued)

1.9 Leases

For any leases entered into, the Branch considers whether a contract is, or contains a lease. A lease is defined as 'a contract, or part of a contract, that conveys the right to use an asset (the underlying asset) for a period of time in exchange for consideration'.

To apply this definition the Branch assesses whether the contract meets three key evaluations which are whether:

- The contract contains an identified asset, which is either explicitly identified in the contract or implicitly specified by being identified at the time the asset is made available to the Branch;
- The Branch has the right to obtain substantially all of the economic benefits from use of the identified asset throughout the period of use, considering its rights within the defined scope of the contract;
- The Branch has the right to direct the use of the identified asset throughout the period of use.
- The Branch assess whether it has the right to direct 'how and for what purpose' the asset is used throughout the period of use.

Measurement and recognition of leases as a lessee

At lease commencement date, the Branch recognises a right-of-use asset and a lease liability on the balance sheet. The right-of-use asset is measured at cost, which is made up of the initial measurement of the lease liability, any initial direct costs incurred by the Branch, an estimate of any costs to dismantle and remove the asset at the end of the lease, and any lease payments made in advance of the lease commencement date (net of any incentives received).

The Branch depreciates the right-of-use assets on a straight-line basis from the lease commencement date to the earlier of the end of the useful life of the right-of-use asset or the end of the lease term. The Branch also assesses the right-of-use asset for impairment when such indicators exist. At the commencement date, the Branch measures the lease liability at the present value of the lease payments unpaid at that date, discounted using the interest rate implicit in the lease if that rate is readily available or the Branch's incremental borrowing rate.

Lease payments included in the measurement of the lease liability are made up of fixed payments (including in substance fixed), variable payments based on an index or rate, amounts expected to be payable under a residual value guarantee and payments arising from options reasonably certain to be exercised.

Subsequent to initial measurement, the liability will be reduced for payments made and increased for interest. It is remeasured to reflect any reassessment or modification, or if there are changes in in-substance fixed payments. When the lease liability is remeasured, the corresponding adjustment is reflected in the right-of-use asset, or profit and loss if the right-of-use asset is already reduced to zero.

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**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

Note 1 Summary of significant accounting policies (Continued)

1.9 Leases (continued)

The Branch has elected to account for short-term leases and leases of low-value assets using the practical expedients. Instead of recognising a right-of-use asset and lease liability, the payments in relation to these are recognised as an expense in profit or loss on a straight-line basis over the lease term. On the statement of financial position, right-of-use assets have been included in property, plant and equipment and lease liabilities have been included in trade and other payables.

1.10 Financial instruments

Financial assets and financial liabilities are recognised when the Branch becomes a party to the contractual provisions of the instrument.

1.11 Financial assets

Initial Recognition and Measurement

Financial assets are classified, at initial recognition, and subsequently measured at amortised cost, fair value through other comprehensive income (OCI), or fair value through profit or loss.

The classification of financial assets at initial recognition depends on the financial asset's contractual cash flow characteristics and the Branch's business model for managing them. With the exception of trade receivables that do not contain a significant financing component, the Branch initially measures a financial asset at its fair value plus, in the case of a financial asset not at fair value through profit or loss, transaction costs.

In order for a financial asset to be classified and measured at amortised cost or fair value through OCI, it needs to give rise to cash flows that are 'solely payments of principal and interest' (SPPI) on the principal amount outstanding. This assessment is referred to as the SPPI test and is performed at an instrument level.

The Branch's business model for managing financial assets refers to how it manages its financial assets in order to generate cash flows. The business model determines whether cash flows will result from collecting contractual cash flows, selling the financial assets, or both.

Purchases or sales of financial assets that require delivery of assets within a time frame established by regulation or convention in the market place (regular way trades) are recognised on the trade date, i.e., the date that the Branch commits to purchase or sell the asset.

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**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
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Note 1 Summary of significant accounting policies (Continued)

1.11 Financial assets (continued)

Subsequent measurement

For purposes of subsequent measurement, financial assets are classified in five categories:

- (Other) financial assets at amortised cost
- (Other) financial assets at fair value through other comprehensive income
- Investments in equity instruments designated at fair value through other comprehensive income
- (Other) financial assets at fair value through profit or loss
- (Other) financial assets designated at fair value through profit or loss.

Financial assets at amortised cost

The reporting unit measures financial assets at amortised cost if both of the following conditions are met:

- The financial asset is held within a business model with the objective to hold financial assets in order to collect contractual cash flows and
- The contractual terms of the financial asset give rise on specified dates to cash flows that are solely payments of principal and interest on the principal amount outstanding

Financial assets at amortised cost are subsequently measured using the effective interest (EIR) method and are subject to impairment. Gains and losses are recognised in profit or loss when the asset is derecognised, modified or impaired.

The Branch's financial assets at amortised cost includes trade receivables and loans to related parties.

Financial assets at fair value through profit or loss (including designated)

Financial assets at fair value through profit or loss include financial assets held for trading, financial assets designated upon initial recognition at fair value through profit or loss, or financial assets mandatorily required to be measured at fair value. Financial assets are classified as held for trading if they are acquired for the purpose of selling or repurchasing in the near term. Derivatives, including separated embedded derivatives, are also classified as held for trading unless they are designated as effective hedging instruments. Financial assets with cash flows that are not solely payments of principal and interest are classified and measured at fair value through profit or loss, irrespective of the business model. Notwithstanding the criteria for debt instruments to be classified at amortised cost or at fair value through OCI, as described above, debt instruments may be designated at fair value through profit or loss on initial recognition if doing so eliminates, or significantly reduces, an accounting mismatch.

Financial assets at fair value through profit or loss are carried in the statement of financial position at fair value with net changes in fair value recognised in profit or loss.

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**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
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Note 1 Summary of significant accounting policies (Continued)

1.11 Financial assets (continued)

Derecognition

A financial asset is derecognised when:

- The rights to receive cash flows from the asset have expired or
- The Branch has transferred its rights to receive cash flows from the asset or has assumed an obligation to pay the received cash flows in full without material delay to a third party under a 'pass-through' arrangement; and either:
 - a) the Branch has transferred substantially all the risks and rewards of the asset, or
 - b) the Branch has neither transferred nor retained substantially all the risks and rewards of the asset, but has transferred control of the asset.

When the Branch has transferred its rights to receive cash flows from an asset or has entered into a pass-through arrangement, it evaluates if, and to what extent, it has retained the risks and rewards of ownership.

When it has neither transferred nor retained substantially all of the risks and rewards of the asset, nor transferred control of the asset, the Branch continues to recognise the transferred asset to the extent of its continuing involvement together with associated liability.

Offsetting

Financial assets and financial liabilities are offset and the net amount is reported in the statement of financial position if there is a currently enforceable legal right to offset the recognised amounts and there is an intention to settle on a net basis, to realise the assets and settle the liabilities simultaneously.

Impairment

Expected credit losses

Receivables for goods and services, which have 30-day terms, are recognised at the nominal amounts due less any loss allowance due to expected credit losses at each reporting date. A provision matrix that is based on historical credit loss experience, adjusted for forward-looking factors specific to the debtors and the economic environment has been established.

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**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
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Note 1 Summary of significant accounting policies (Continued)

1.11 Financial assets (continued)

(i) Trade receivables

For trade receivables that do not have a significant financing component, the Branch applies a simplified approach in calculating expected credit losses (ECLs) which requires lifetime expected credit losses to be recognised from initial recognition of the receivables.

Therefore, the Branch does not track changes in credit risk, but instead recognises a loss allowance based on lifetime ECLs at each reporting date. The Branch has established a provision matrix that is based on its historical credit loss experience, adjusted for forward-looking factors specific to the debtors and the economic environment.

(ii) Debt instruments other than trade receivables

For all debt instruments other than trade receivables and debt instruments not held at fair value through profit or loss, the Branch recognises an allowance for expected credit losses using the general approach. ECLs are based on the difference between the contractual cash flows due in accordance with the contract and all the cash flows that the Branch expects to receive, discounted at an approximation of the original effective interest rate.

ECLs are recognised in two stages:

- Where there has not been a significant increase in credit risk since initial recognition, ECLs are provided for credit losses from possible default events within the next 12-months (a 12-month ECL).
- Where there has been a significant increase in credit risk since initial recognition, a loss allowance is required for credit losses expected over the remaining life of the debt, irrespective of the timing of the default (a lifetime ECL).

The Branch considers a financial asset in default when contractual payments are 60 days past due. However, in certain cases, the Branch may also consider a financial asset to be in default when internal or external information indicates that the Branch is unlikely to receive the outstanding contractual amounts in full. A financial asset is written off when there is no reasonable expectation of recovering the contractual cash flows.

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**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
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Note 1 Summary of significant accounting policies (Continued)

1.12 Financial Liabilities

Initial recognition and measurement

Financial liabilities are classified, at initial recognition, at amortised cost unless or at fair value through profit or loss. All financial liabilities are recognised initially at fair value and, in the case of financial liabilities at amortised cost, net of directly attributable transaction costs.

The Branch's financial liabilities include trade and other payables.

Subsequent Measurement

Financial liabilities at fair value through profit or loss (including designated)

Financial liabilities at fair value through profit or loss include financial liabilities held for trading and financial liabilities designated upon initial recognition as at fair value through profit or loss.

Gains or losses on liabilities held for trading are recognised in profit or loss.

Financial liabilities designated upon initial recognition at fair value through profit or loss are designated at the initial date of recognition, and only if the criteria in AASB 9 are satisfied.

Financial liabilities at amortised cost

After initial recognition, trade payables and interest-bearing loans and borrowings are subsequently measured at amortised cost using the EIR method. Gains and losses are recognised in profit or loss when the liabilities are derecognised as well as through the EIR amortisation process.

Amortised cost is calculated by taking into account any discount or premium on acquisition and fees or costs that are an integral part of the EIR. The EIR amortisation is included as finance costs in profit or loss.

Derecognition

A financial liability is derecognised when the obligation under the liability is discharged or cancelled or expires. When an existing financial liability is replaced by another from the same lender on substantially different terms, or the terms of an existing liability are substantially modified, such an exchange or modification is treated as the derecognition of the original liability and the recognition of a new liability. The difference in the respective carrying amounts is recognised in profit or loss.

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Note 1 Summary of significant accounting policies (Continued)

1.13 Contingent Liabilities and Contingent Assets

Contingent liabilities and contingent assets are not recognised in the Statement of Financial Position but are reported in the relevant notes. They may arise from uncertainty as to the existence of a liability or asset or represent an existing liability or asset in respect of which the amount cannot be reliably measured. Contingent assets are disclosed when settlement is probable but not virtually certain, and contingent liabilities are disclosed when settlement is greater than remote.

1.14 Liabilities relating to contracts with customers

Contract liabilities

A contract liability is recognised if a payment is received or a payment is due (whichever is earlier) from a customer before the Branch transfers the related goods or services. Contract liabilities include deferred income. Contract liabilities are recognised as revenue when the Branch performs under the contract (i.e., transfers control of the related goods or services to the customer).

Refund liabilities

A refund liability is recognised for the obligation to refund some or all of the consideration received (or receivable) from a customer. The Branch refund liabilities arise from customers' right of return. The liability is measured at the amount the Branch ultimately expects it will have to return to the customer. The Branch updates its estimates of refund liabilities (and the corresponding change in the transaction price) at the end of each reporting period.

1.15 Plant and Equipment

Asset Recognition Threshold

Purchases of plant and equipment are recognised initially at cost in the Statement of Financial Position. The initial cost of an asset includes an estimate of the cost of dismantling and removing the item and restoring the site on which it is located.

Plant and equipment are measured on the cost basis less depreciation and impairment losses.

The carrying amount of plant and equipment is reviewed annually by the Branch Executive to ensure it is not in excess of the recoverable amount from those assets. The recoverable amount is assessed on the basis of the expected net cash flows, which will be received from the assets employment and subsequent disposal. The expected net cash flows have been discounted to present values in determining recoverable amounts.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with that item will flow to the Branch and the costs of the item can be measured reliably. All other repairs and maintenance are charged to the statement of comprehensive income during the financial period in which they are incurred.

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Note 1 Summary of significant accounting policies (Continued)

1.15 Plant and Equipment (continued)

Depreciation

Depreciable plant and equipment assets are written-off to their estimated residual values over their estimated useful life using, in all cases, the straight line method of depreciation. Depreciation rates (useful lives), residual values and methods are reviewed at each reporting date and necessary adjustments are recognised in the current, or current and future reporting periods, as appropriate.

Depreciation rates applying to each class of depreciable asset are based on the following useful lives:

<i>Class of Fixed Asset</i>	<i>Depreciation Rate</i>
Plant and equipment	10% - 20%
Motor Vehicles	20% - 25%

Derecognition

An item of plant and equipment is derecognised upon disposal or when no future economic benefits are expected from its use or disposal. Any gain or loss arising on the disposal or retirement of an item of property, plant and equipment is determined as the difference between the sales proceeds and the carrying amount of the asset and is recognised in the profit and loss.

1.16 Impairment of assets

At the end of each reporting period, the Branch assesses whether there is any indication that an asset may be impaired. The assessment will include considering external sources of information and internal sources of information, including dividends received from subsidiaries, associates or joint ventures deemed to be out of pre-acquisition profits. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs of disposal and value in use, to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard (e.g. in accordance with the revaluation model in AASB 116: Property, Plant and Equipment). Any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard.

Where it is not possible to estimate the recoverable amount of an individual asset, the Branch estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Impairment testing is performed annually for goodwill, intangible assets with indefinite lives and intangible assets not yet available for use.

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Note 1 Summary of significant accounting policies (Continued)

1.16 Impairment of assets (Continued)

When an impairment loss subsequently reverses, the carrying amount of the asset (or cash-generating unit) is increased to the revised estimate of its recoverable amount, but so that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset (or cash-generating unit) in prior years. A reversal of an impairment loss is recognised immediately in profit or loss, unless the relevant asset is carried at a revalued amount, in which case the reversal of the impairment loss is treated as a revaluation increase.

1.17 Taxation

The Branch is exempt from income tax under section 50.1 of the *Income Tax Assessment Act 1997* however still has obligation for Fringe Benefits Tax (FBT) and the Goods and Services Tax (GST).

Revenues, expenses and assets are recognised net of GST except:

- where the amount of GST incurred is not recoverable from the Australian Taxation Office; and
- for receivables and payables.

The net amount of GST recoverable from, or payable to, the taxation authority is included as part of receivables or payables.

Cash flows are included in the statement of cash flows on a gross basis. The GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the Australian Taxation Office is classified within operating cash flows.

1.18 Fair value measurement

The Branch measures financial instruments, such as, financial asset as at fair value through the profit and loss, available for sale financial assets, and non-financial assets such as land and buildings and investment properties, at fair value at each balance sheet date. Also, fair values of financial instruments measured at amortised cost are disclosed in Note 15.

Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The fair value measurement is based on the presumption that the transaction to sell the asset or transfer the liability takes place either:

- In the principal market for the asset or liability, or
- In the absence of a principal market, in the most advantageous market for the asset or liability

The principal or the most advantageous market must be accessible by the Branch. The fair value of an asset or a liability is measured using the assumptions that market participants would use when pricing the asset or liability, assuming that market participants act in their economic best interest.

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Note 1 Summary of significant accounting policies (Continued)

1.18 Fair value measurement (continued)

A fair value measurement of a non-financial asset takes into account a market participant's ability to generate economic benefits by using the asset in its highest and best use or by selling it to another market participant that would use the asset in its highest and best use.

The Branch uses valuation techniques that are appropriate in the circumstances and for which sufficient data are available to measure fair value, maximising the use of relevant observable inputs and minimising the use of unobservable inputs.

All assets and liabilities for which fair value is measured or disclosed in the financial statements are categorised within the fair value hierarchy, described as follows, based on the lowest level input that is significant to the fair value measurement as a whole:

- Level 1—Quoted (unadjusted) market prices in active markets for identical assets or liabilities
- Level 2—Valuation techniques for which the lowest level input that is significant to the fair value measurement is directly or indirectly observable
- Level 3—Valuation techniques for which the lowest level input that is significant to the fair value measurement is unobservable

For assets and liabilities that are recognised in the financial statements on a recurring basis, the Branch determines whether transfers have occurred between Levels in the hierarchy by re-assessing categorisation (based on the lowest level input that is significant to the fair value measurement as a whole) at the end of each reporting period.

External valuers are involved for valuation of significant assets, such as land and buildings and investment properties. Selection criteria include market knowledge, reputation, independence and whether professional standards are maintained. For the purpose of fair value disclosures, the Branch has determined classes of assets and liabilities on the basis of the nature, characteristics and risks of the asset or liability and the level of the fair value hierarchy.

Note 2 Events after the reporting period

There were no events that occurred after 31 December 2020, and /or prior to the signing of the financial statements, that would affect the ongoing structure and financial activities of the Branch.

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	2020	2019
	\$	\$
Note 3 Revenue and income		
Disaggregation of revenue from contracts with customers		
A disaggregation of the Branch's revenue by type of arrangements is provided on the face of the Statement of comprehensive income. The table below also sets out a disaggregation of revenue by type of customer.		
Type of customer		
Members	7,432,267	7,674,556
Total revenue from contracts with customers	<u>7,432,267</u>	<u>7,674,556</u>
Note 3A: Interest		
Deposits	16,529	22,306
Related entity (ETU-Q)	6,138	33,666
Total interest	<u>22,667</u>	<u>55,972</u>
Note 3B: Organising income		
Organising income (ETU-Q)	121,696	119,998
Total organising income	<u>121,696</u>	<u>119,998</u>
Note 3C: Sponsorship income		
Sponsorship income - general	266,994	412,666
Sponsorship income - training	135,000	56,250
Total sponsorship income	<u>401,994</u>	<u>468,916</u>
Note 3D: Other revenue		
Administration fees	56,776	45,927
Merchandise income	16,928	13,563
Board fee income	-	29,191
Other membership related income	14,704	4,680
ATO cashflow boost	100,000	-
ATO Jobkeeper wage subsidy	310,500	-
Other income	14,013	79,380
Total other revenue	<u>512,921</u>	<u>172,741</u>

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	2020	2019
	\$	\$
Note 4 Expenses		
Note 4A: Employee expenses		
Holders of office:		
Wages and salaries	699,667	574,811
Superannuation	193,864	108,977
Leave and other entitlements	78,050	76,866
Subtotal employee expenses holders of office	<u>971,581</u>	<u>760,654</u>
Employees other than office holders:		
Wages and salaries	2,657,728	2,710,552
Superannuation	691,950	461,794
Leave and other entitlements	411,181	459,264
Subtotal employee expenses employees other than office holders	<u>3,760,859</u>	<u>3,631,610</u>
Add: Payroll tax expense	85,532	212,076
Total employee expenses	<u>4,817,972</u>	<u>4,604,340</u>
Note 4B: Sustentation fees		
CEPU – Electrical, Energy and Services Division	991,697	938,537
Total Sustentation fees	<u>991,697</u>	<u>938,537</u>

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	2020	2019
	\$	\$
Note 4 Expenses (Continued)		
Note 4C: Affiliation fees		
Australian Labor Party (State of Queensland)	90,885	79,147
Australian Labor Party (Northern Territory) Branch	5,075	6,491
Queensland Council of Unions	86,131	85,319
Northern Territory Trades and Labour Council	3,906	4,474
Union Shopper	28,285	29,509
Queensland Community Alliance	34,360	-
Asbestos Disease Support Society	800	-
Australia Palestine Advocacy Network	400	400
First Nationals Workers' Alliance (ACTU)	455	-
NiUG Asia Pacific	722	-
Total affiliation fees	251,019	205,340
Note 4D: Legal costs		
Litigation	360,582	143,557
Other legal matters	80,879	51,099
Total legal costs	441,461	194,656
Note 4E: Grants or donations		
Donations:		
Total paid that were \$1,000 or less	3,586	8,367
Total paid that exceeded \$1,000	215,845	142,310
Total grants or donations	219,431	150,677
Note 4F: Depreciation and amortisation		
Depreciation		
Furniture, fittings and office equipment	97,911	100,885
Motor vehicles	225,688	223,226
Total depreciation	323,599	324,111
Amortisation expense		
Furniture, fittings and office equipment	18,773	3,129
Land and buildings	7,637	7,619
Total amortisation	26,410	10,748
Total depreciation and amortisation	350,009	334,859

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	2020	2019
	\$	\$
Note 4 Expenses (Continued)		
Note 4G: Campaign Expenses		
Community campaigns	-	133
ACTU Change the Rules campaign	-	5,529
Total campaign expenses	-	5,662
Note 4H: Finance costs		
Interest expense - other	-	402
Interest expense for leasing arrangements	5,345	1,305
Bank fees and charges	72,959	76,660
Total finance costs	78,304	78,367
Note 4I: Conference and Meetings		
Conference expenses	-	-
Meeting expenses	5,834	-
Total conference and meetings	5,834	-
Note 4J: Administration expense		
Fringe benefits tax	53,705	34,558
Staff amenities	25,684	28,478
Telephone	82,679	98,643
Insurance	67,282	60,625
Debt collection fees	-	335
Subscriptions	59,022	53,433
Other administration expenses	20,359	14,900
Total administration expense	308,731	290,972
Note 4K: Delegate expense		
Delegate expenses	8,219	36,072
Total delegate expense	8,219	36,072
Note 4L: Maintenance expense		
Maintenance expense	236,249	244,006
Total maintenance expense	236,249	244,006
Note 4M: Motor vehicle expense		
Fuel	87,094	115,120
Registrations	22,388	28,316
Service/ repairs	30,301	30,260
Other motor vehicle expenses	51,869	52,758
Total motor vehicle expense	191,652	226,454

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	2020	2019
	\$	\$
Note 4 Expenses (Continued)		
Note 4N: National office expense		
National office expenses	46,005	6,371
Total national office expenses	46,005	6,371
Note 4O: Printing, postage and merchandise expense		
Journal expense	73,773	115,854
Merchandise	42,798	114,606
Printing	29,806	63,449
Stationery	10,876	7,530
Postage and freight	20,943	49,574
Total printing, postage and merchandise expenses	178,196	351,013
Note 4P: Organising expense		
Labour Day expenses	57,360	124,976
Travelling costs	77,009	367,260
Direct organising costs	33,930	115,895
Other organising expenses	162,279	114,096
Total organising expense	330,578	722,227
Note 4Q: Rental and occupancy expense		
Rental expense	68,879	64,880
Other occupancy costs	3,633	949
Total rental and occupancy expense	72,512	65,829
Note 4R: Other Operating Expenses		
Levies – CEPU National Council	22,632	18,929
Sponsorship expense	-	39,600
Merchandise purchases	-	85,096
Other operating expenses	70,312	54,402
Total other operating expenses	92,944	198,027

Levies

The CEPU National Council issued a levy during the year to assist in funding its day to day operations.

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	2020	2019
	\$	\$
Note 5 Current Assets		
Note 5A: Cash and Cash Equivalents		
Cash at bank	620,900	226,123
Cash on hand	14,421	13,600
Term deposits	1,246,043	1,229,589
Total cash and cash equivalents	<u>1,881,364</u>	<u>1,469,312</u>
Note 5B: Trade and Other Receivables		
Other trade receivables	24,092	67,464
Less: Provision for doubtful debtors	-	-
Accrued interest	-	-
Accrued income	35,442	47,618
Related party receivable (ETU-Q)	468,866	622,220
Related party receivable (DMB Fund)	69,799	-
Total trade and other receivables	<u>598,199</u>	<u>737,302</u>
Note 5C: Other Current Assets		
Prepayments	135,512	135,708
Total other current assets	<u>135,512</u>	<u>135,708</u>

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	2020	2019
	\$	\$
Note 6 Non-current Assets		
Note 6A: Financial Assets		
Related party loan receivable – ETU-Q	2,526,071	2,519,933
Total financial asset	<u>2,526,071</u>	<u>2,519,933</u>

Loan Terms and Conditions

ETU – Q Loan

The following terms and conditions are applicable on the related party loan:

1. The CEPU – Electrical, Energy and Services Division – Qld/ NT Branch has secured the loan over the properties located at 37 Peel Street, South Brisbane and 63 Ross River Street, Mundingburra.
2. Interest is charged based on the variable rate published by the Commonwealth Bank of Australia for Bank Bills.
3. There is no set repayment date on the loan and the Division must pay the lender back upon a written demand being provided by the lender.

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	2020	2019
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Note 6B: Land and Buildings		
Land and buildings:		
at cost	15,350	12,698
accumulated depreciation/ amortisation	(2,558)	(7,619)
Total Land and Buildings	<u>12,792</u>	<u>5,079</u>

Reconciliation of Opening and Closing Balances of Land and Buildings

As at 1 January		
Gross book value	12,698	-
Accumulated depreciation and impairment	(7,619)	-
Adjustment on transition of AASB 16	-	12,698
Net book value 1 January	<u>5,079</u>	<u>12,698</u>
Additions:		
By purchase	15,350	-
Depreciation/ amortisation expense	(7,637)	(7,619)
Disposals:		
By sale	-	-
Net book value 31 December	<u>12,792</u>	<u>5,079</u>
Net book value as of 31 December represented by:		
Gross book value	15,350	12,698
Accumulated depreciation and impairment	(2,558)	(7,619)
Net book value 31 December	<u>12,792</u>	<u>5,079</u>

Included in the net carrying amount of land and buildings are right to use assets as followings

Right of use asset		
At cost	15,350	12,698
accumulated depreciation/ amortisation	(2,558)	(7,619)
Total right of use asset – land and buildings	<u>12,792</u>	<u>5,079</u>

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	2020	2019
	\$	\$
Note 6C: Furniture, Fittings and Office Equipment		
Furniture, fittings and office equipment:		
at cost	990,715	979,977
accumulated depreciation	(838,139)	(721,448)
Total Furniture, Fittings and Office Equipment	152,576	258,529

Reconciliation of Opening and Closing Balances of Furniture, Fittings and Office Equipment

As at 1 January		
Gross book value	979,977	876,498
Accumulated depreciation and impairment	(721,448)	(618,902)
Adjustment on transition of AASB 16	-	93,863
Net book value 1 January	258,529	351,459
Additions:		
By purchase	10,731	15,716
Depreciation/ amortisation expense	(116,684)	(104,014)
Disposals:		
By sale	-	(4,632)
Net book value 31 December	152,576	258,529
Net book value as of 31 December represented by:		
Gross book value	990,715	979,977
Accumulated depreciation and impairment	(838,139)	(721,448)
Net book value 31 December	152,576	258,529

Included in the net carrying amount of furniture, fittings and office equipment are right to use assets as followings

Right of use asset		
At cost	93,863	93,863
accumulated depreciation/ amortisation	(21,902)	(3,129)
Total right of use asset – furniture, fittings and office equipment	71,961	90,734

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	2020	2019
	\$	\$
Note 6D: Motor Vehicles		
Office equipment and furniture:		
at cost	1,016,404	1,029,157
accumulated depreciation	(524,719)	(381,084)
Total Motor Vehicles	491,685	648,073
<i>Reconciliation of Opening and Closing Balances of Motor Vehicles</i>		
As at 1 January		
Gross book value	1,029,157	834,320
Accumulated depreciation and impairment	(381,084)	(406,866)
Net book value 1 January	648,073	427,454
Additions:		
By purchase	78,393	444,616
Depreciation expense	(225,688)	(223,226)
Disposals:		
By sale	(9,093)	(771)
Net book value 31 December	491,685	648,073
Net book value as of 31 December represented by:		
Gross book value	1,016,404	1,029,157
Accumulated depreciation and impairment	(524,719)	(381,084)
Net book value 31 December	491,685	648,073

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	2020	2019
	\$	\$
Note 7 Current Liabilities		
Note 7A: Trade payables		
Trade creditors and accrued expenses	160,522	204,642
Related party payable (DMB Fund)	-	78,122
Subtotal trade payables	<u>160,522</u>	<u>282,764</u>
Payables to other reporting units		
CEPU – Electrical, Energy and Services Division	81,965	46,870
Subtotal payables to other reporting units	<u>81,965</u>	<u>46,870</u>
Total trade payables	<u>242,487</u>	<u>329,634</u>
Settlement is usually made within 30 days.		
Note 7B: Other payables		
Legal costs		
Litigation	12,904	2,715
Other legal matters	-	1,699
Credit card liabilities	6,329	13,290
Superannuation payable	109,658	93,662
GST payable (net)	98,580	36,702
Other sundry payables	40,525	20,051
Total other payables	<u>267,996</u>	<u>168,119</u>
Total other payables are expected to be settled in:		
No more than 12 months	267,996	168,119
More than 12 months	-	-
Total other payables	<u>267,996</u>	<u>168,119</u>

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	2020	2019
	\$	\$
Note 8		
Leases and borrowings		

Note 8A: Leases

Lease liabilities are presented in the statement of financial position as follows:

Current	25,540	22,162
Non-Current	63,165	75,870
Total leases	88,705	98,032

The Branch leases the following assets:

- Regional property located at 34 Yaroon Street, Gladstone
- Computer and photocopying equipment

Each lease generally imposes a restriction that, unless there is a contractual right for the Branch to sublet the asset to another party, the right-of-use asset can only be used by the Branch. Leases are either non-cancellable or may only be cancelled by incurring a substantive termination fee. The Branch is prohibited from selling or pledging the underlying leased assets as security. For leases over office buildings, the Branch must keep those properties in a good state of repair and return the properties in their original condition at the end of the lease. Further, the Branch must insure items of property, plant and equipment and incur maintenance fees on such items in accordance with the lease contracts.

The table below describes the nature of the Branch's leasing activities by type of right-of-use asset recognised on the statement of financial position:

Right of use asset	No of right of use assets leased	Range of remaining term	Average remaining term	No of leases with extension options	No of leases with options to purchase	No of leases with variable payments linked to index	No of leases with termination options
Furniture, fittings and office equipment	1	3.83 years	3.83 years	-	-	-	-
Land and Buildings	1	1.66 years	1.66 years	-	-	-	-

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Note 8 Leases and borrowings (Continued)

Note 8A: Lease (Continued)

Future minimum lease payments at 31 December 2020 were as follows:

	Minimum lease payments due						
	Within 1 year	1-2 years	2-3 years	3-4 years	4-5 years	After 5 years	Total
31 December 2020							
Lease payments	30,008	27,341	22,008	20,174	-	-	99,531
Finance charges	(4,468)	(3,243)	(2,106)	(1,009)	-	-	(10,826)
Net present value	25,540	24,098	19,902	19,165	-	-	88,705
31 December 2019							
Lease payments	27,356	22,008	22,008	22,008	20,174	-	113,554
Finance charges	(5,194)	(4,089)	(3,124)	(2,106)	(1,009)	-	(15,522)
Net present value	22,162	17,919	18,884	19,902	19,165	-	98,032

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Note 8 Leases and borrowings (Continued)

	2020	2019
	\$	\$
Note 8B: Borrowings		
Current	-	-
Non-Current	600,000	600,000
Total borrowings	<u>600,000</u>	<u>600,000</u>
Borrowings		
Unsecured Loan – DMB Fund	<u>600,000</u>	<u>600,000</u>

Loan Terms and Conditions

The terms and conditions associated with the loan from the DMB Fund are:

1. The loan is interest free
2. The loan is unsecured
3. There are no formal repayment terms
4. The DMB Fund can demand repayment, only after providing 13 months written notice that it intends to do so.

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	2020	2019
	\$	\$
Note 9		
Provisions		
Note 9A: Employee Provisions		
Office Holders:		
Annual leave	103,302	104,528
Long service leave	209,300	184,148
<i>Subtotal employee provisions—office holders</i>	312,602	288,676
Employees other than office holders:		
Annual leave	543,015	471,296
Long service leave	657,086	544,982
<i>Subtotal employee provisions—employees other than office holders</i>	1,200,101	1,016,278
Total employee provisions	1,512,703	1,304,954
Current	1,455,685	1,261,254
Non-Current	57,018	43,700
<i>Total employee provisions</i>	1,512,703	1,304,954

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	2020	2019
	\$	\$
Note 10 Cash Flow		
Note 10A: Cash Flow Reconciliation		
Reconciliation of cash and cash equivalents as per Statement of Financial Position to Cash Flow Statement:		
Cash and cash equivalents as per:		
Cash flow statement	1,881,364	1,469,312
Statement of financial position	1,881,364	1,469,312
Difference	<u>-</u>	<u>-</u>
Reconciliation of deficit to net cash from operating activities:		
Deficit for the year	(186,889)	(136,100)
Adjustments for non-cash items		
Depreciation/ amortisation	350,009	334,859
Interest expense on leases (non-cash)	5,345	1,305
Interest income (ETU –Q)	(6,138)	(33,666)
Gain on disposal of property, plant and equipment	(32,273)	(98,308)
Changes in assets/liabilities		
(Increase)/ decrease in net receivables	139,103	(128,484)
(Increase)/ decrease in other current assets	196	(50,656)
Increase/ (decrease) in trade and other payables	12,730	206,736
Increase/ (decrease) in provisions	207,749	(27,873)
Net cash used in operating activities	<u>489,832</u>	<u>67,813</u>
Note 10B: Cash flow information		
Cash inflows from other reporting units		
CEPU – Electrical Division (Victoria Branch)	27,500	-
Total cash inflows	<u>27,500</u>	<u>-</u>
Cash outflows to other reporting units		
CEPU – Electrical, Energy and Services Division	(1,206,110)	(1,156,104)
CEPU – National Council	(24,895)	(20,821)
Total cash outflows	<u>(1,231,005)</u>	<u>(1,176,925)</u>

Note: Cash flow information to/ from other reporting units disclosed include 10% GST on applicable transactions.

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	2020	2019
	\$	\$

Note 10 Cash Flow (Continued)

Note 10C: Credit standby arrangements and loan facilities

CBA Mastercard Facility

Used facility	790	3,180
Unused facility	39,210	36,820
Total facility	<u>40,000</u>	<u>40,000</u>

American Express Facility

Used facility	5,539	10,109
Unused facility	154,461	149,891
Total facility	<u>160,000</u>	<u>160,000</u>

Loan Facility – DMB Fund

Used facility	600,000	600,000
Unused facility	-	-
Total facility	<u>600,000</u>	<u>600,000</u>

Note 10D: Non-cash transactions

There have been no non-cash financing or investing activities during the year (2019: Nil).

Note 10E: Net debt reconciliation

Cash and cash equivalents	1,881,364	1,469,312
Borrowings – repayable within one year	(25,540)	(22,162)
Borrowings – repayable after one year	(657,018)	(675,870)
Net debt	<u>1,198,806</u>	<u>771,280</u>

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Note 10 Cash Flow (Continued)

**Note 10F: Reconciliation of movements of liabilities to cash
flows arising from financing activities**

	Other Assets	Liabilities from financing activities			Total
	Cash assets	Lease – due within 1 year	Lease – due after 1 year	Borrowings – due after 1 year	
Net debt at 1 January 2019	1,801,912	(10,692)	(23,266)	(600,000)	1,167,954
Cash flows	(332,600)	(1,933)	44,420	-	(290,113)
Adjustment on transition of AASB 16	-	(9,537)	(97,024)	-	(106,561)
Net debt at 31 December 2019	1,469,312	(22,162)	(75,870)	(600,000)	771,280
Cash flows	412,052	(3,378)	18,852	-	427,526
Net debt at 31 December 2020	1,881,364	(25,540)	(57,018)	(600,000)	1,198,806

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Note 11 Contingent Liabilities, Assets and Commitments

Note 11A: Commitments and Contingencies

Capital commitments

At 31 December 2020, the Branch did not have any capital commitments (2019: Nil).

Other contingent assets or liabilities (i.e. legal claims)

On 11 February 2020, the Federal Court of Australia ruled that the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia (CEPU) had breached the *Fair Work (Registration Organisations) Act 2009*. Specifically the Court determined that the CEPU contravened the RO Act on 86 occasions between March 2015 and May 2017 in relation to:

- Notifying the regulator of changes about offices and office holders within the prescribed 35 day timeframe; and
- Maintaining a list in accordance with section 230.

As a result of the adverse finding against the CEPU, the Court imposed a fine of \$445,000. However, the CEPU successfully appealed the penalty imposed by the Court and on 22 December 2020 the original penalty was reduced to \$200,000. This cost (and associated legal fees) were initially incurred by the CEPU, which on-billed these to each of the respective Divisions within the Union (comprising of the Communications, Electrical, Energy and Services and Plumbing Divisions). The Committee of Management of the Electrical Division resolved that costs and penalties associated with this matter were to be recovered from each of the respective state branches and as a result, the cost of this case (and associated legal fees) is recorded in the financial statements at 31 December 2020.

The Committee of Management of the Branch are not aware of any other contingent assets or liabilities at 31 December 2020.

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Note 12 Related Party Disclosures

**Note 12A: Related Party Transactions for the Reporting Period
Holders of office and related reporting units**

For financial reporting purposes, under the *Fair Work (Registered Organisations) Act 2009*, the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia is divided into the following separate reporting units (and deemed related parties):

CEPU National Council

Electrical Division

CEPU – Electrical, Energy and Services Division
CEPU – NSW Electrical Branch
CEPU – VIC Electrical Branch
CEPU – TAS Electrical Branch
CEPU – SA Electrical Branch
CEPU – WA Electrical Branch

Plumbing Division

CEPU – Plumbing Division
CEPU – QLD Plumbing Branch
CEPU – NSW Plumbing Branch
CEPU – VIC Plumbing Branch
CEPU – WA Plumbing Branch

Communications Division

CEPU – Communications Division
CEPU – QLD Communications Branch
CEPU – NSW Communications T&S Branch
CEPU – NSW Communications P&T Branch
CEPU – VIC Communications T&S Branch
CEPU – VIC Communications P&T Branch
CEPU – SA/ NT Communications Branch
CEPU – WA Communications Branch

Other Related Parties

Electrical Trades Union of Employees Queensland
Electrical Trades Union of Employees Queensland (ETU Division)
Electrical Trades Union of Employees Queensland (AFULE Division)

The Electrical Trades Union of Employees Queensland (being a state registered trade union) has members on its Committee of Management that are consistent with that of the Branch. Further, all members of the Branch are joint members with the state registered union.

Distress, Mortality and Building Fund
The Branch is the trustee of the DMB Fund.

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Note 12 Related Party Disclosures (Continued)

**Note 12A: Related Party Transactions for the Reporting Period
Holders of office and related reporting units (Continued)**

	2020	2019
	\$	\$
The following table provides the total amount of transactions that have been entered into with related parties for the relevant year.		
Expenses paid to CEPU – National Council includes the following:		
Levies	22,632	18,929
Expenses paid to CEPU – Electrical, Energy and Services Division includes the following:		
Sustentation fees	991,697	938,537
Reimbursement of national journal costs	31,513	46,870
Reimbursement of travel expenses	-	35,509
Subscriptions/ research	36,902	33,375
Reimbursement of legal fees	69,193	-
Amounts owed to CEPU – Electrical, Energy and Services Division includes the following:		
Reimbursement of national journal costs	34,664	46,870
Reimbursement of legal fees	47,301	-
Revenue received from CEPU – Electrical Division – VIC Branch includes the following:		
Campaign contribution	25,000	-

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Note 12 Related Party Disclosures (Continued)

**Note 12A: Related Party Transactions for the Reporting Period
Holders of office and related reporting units (Continued)**

	2020	2019
	\$	\$
Revenue received from Electrical Trades Union, Industrial Union of Employees (ETU Division) includes the following:		
Interest income	6,138	36,333
Reimbursement of organising expenses	121,696	119,998
Reimbursement of conference expenses	28,011	384,482
Reimbursement of travel expenses	121	1,359

Expenses paid to Electrical Trades Union, Industrial Union of Employees Queensland (ETU Division) includes the following:

Transfer of levies	1,371,594	1,088,865
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The Branch collects levies from members on behalf of the Electrical Trades Union, Industrial Union of Employees Queensland (ETU Division). Levies are collected for the following:

1. Campaign levy
2. Coal levy
3. Lift industry levy
4. Electrical contracting levy
5. Supplier industry levy
6. Apprentice levy
7. OH&S levy
8. Supply TND and Supply TNDC levy
9. Support levy

All levies are paid to the Electrical Trades Union, Industrial Union of Employees (ETU Division) each month with the Branch not controlling any levies/ funds on behalf of the state registered union.

Amounts owed by Electrical Trades Union, Industrial Union of Employees Queensland (ETU Division) includes the following

Loan receivable	2,526,071	2,519,933
Trade receivable	468,866	622,220

The Loan between the Branch and the state registered union is secured over the real property of the state union and interest is charged at the variable interest rate as published by the Commonwealth Bank of Australia of Bank Bills.

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Note 12 Related Party Disclosures (Continued)

**Note 12A: Related Party Transactions for the Reporting Period
Holders of office and related reporting units (Continued)**

	2020	2019
	\$	\$
Revenue received from Distress, Mortality and Building Fund includes the following:		
Honorary membership fees	85,228	82,680
Reimbursement of training expenses	6,139	12,164
Administration fees	56,776	45,927
Reimbursement of other expenses	40,287	7,596
Expenses paid to Distress, Mortality and Building Fund includes the following:		
Transfer of DMB Levy	623,367	555,664
<p>The Branch collects from members a DMB levy on behalf of the DMB Fund. All levies collected each month by the Branch are paid across to the DMB Fund and no monies are controlled by the Branch.</p>		
Amounts owed by DMB Fund includes the following		
Trade receivable	69,799	-
Trade payable	-	78,122
Amounts owed to DMB Fund includes the following		
Loan payable	600,000	600,000

The Loan between the Branch and the DMB Fund is unsecured with no interest charged between the entities.

Terms and conditions of transactions with related parties

The sales to and purchases from related parties are made on terms equivalent to those that prevail in arm's length transactions. Outstanding balances for sales and purchases at the year-end are unsecured and interest free and settlement occurs in cash. There have been no guarantees provided or received for any related party receivables or payables. For the year ended 31 December 2020, the Branch has not recorded any impairment of receivables relating to amounts owed by related parties and declared person or body (2019: Nil). This assessment is undertaken each financial year through examining the financial position of the related party and the market in which the related party operates.

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Note 12 Related Party Disclosures (Continued)

**Note 12A: Related Party Transactions for the Reporting Period
Holders of office and related reporting units (Continued)**

Key Management Personnel

Key management personnel comprise those individuals who have the authority and responsibility for planning, directing and controlling the activities of the Branch. The Branch has determined key management personnel comprise of:

- Peter Ong (Branch Secretary)
- Keith McKenzie (Branch President)
- Chris Lynch (Assistant Branch Secretary)
- Stuart Traill (Assistant Branch Secretary)
- All remaining members of the Committee of Management.

During the year, key management personnel of the Branch were remunerated as follows:

2020	2019
\$	\$

Note 12B: Key Management Personnel Remuneration for the Reporting Period

Short-term employee benefits

Salary (including annual leave taken)	761,612	635,816
Other	-	-

Total short-term employee benefits	761,612	635,816
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Post-employment benefits:

Superannuation	193,864	108,977
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Total post-employment benefits	193,864	108,977
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Other long-term benefits:

Long-service leave	16,105	15,861
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Total other long-term benefits	16,105	15,861
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Termination benefits

Total	971,581	760,654
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No other transactions occurred during the year with elected officers, close family members or other related parties than those related to their membership or employment and on terms no more favourable than those applicable to any other member of employee.

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	2020	2019
	\$	\$
Note 13 Remuneration of Auditors and Consultants		
Value of the services provided		
Financial statement audit services	50,000	47,500
Other services	40,460	27,116
Total remuneration of auditors	<u>90,460</u>	<u>74,616</u>

Other services relate to taxation services, accounting and non-financial statement audit services provided by MGI Audit Pty Ltd and related entities.

Note 14 Financial Instruments

Financial Risk Management Policy

The Committee of Management monitors the Branch's financial risk management policies and exposure and approves financial transactions entered into. It also reviews the effectiveness of internal controls relating to the counterparty credit risk, liquidity risk, market risk and interest rate risk. The Branch Committee of Management meets on a regular basis to review the financial exposure of the Branch.

(a) Credit Risk

Exposure to credit risk relating to financial assets arises from the potential non-performance by counterparties of contract obligations that could lead to a financial loss of the Branch. The Branch does not have any material credit risk exposures as its major source of revenue is the receipt of sustentation fees from state branches.

The maximum exposures to credit risk by class of recognised financial assets at the end of the reporting period is equivalent to the carrying value and classification of those financial assets (net of provisions) as presented in the statement of financial position.

The Branch has no significant concentration of credit risk with respect to any single counterparty or group of counterparties. The class of assets described as Trade and Other Receivables is considered to be the main source of credit risk related to the Branch.

On a geographical basis, the Branch's trade and other receivables are all based in Australia.

The following table details the Branch's trade and other receivables exposed to credit risk. Amounts are considered 'past due' when the debt has not been settled, within the terms and conditions agreed between the Branch and the customer or counterparty to the transaction. Receivables that are past due are assessed for impairment by ascertaining solvency of the debtors and are provided for where there are specific circumstances indicating that the debt may not be fully repaid to the Branch.

The balance of receivables that remain within initial trade terms (as detailed in the table) are considered to be of high credit quality.

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Note 14 Financial Instruments (Continued)

Ageing of financial assets that were past due but not impaired for 2020

	Within trading terms/ 0 to 30 days	31 to 60 days	61 to 90 days	90+ days	Total
	\$	\$	\$	\$	\$
Trade and other receivables	123,812	1,200	-	473,187	598,199
Receivables from other reporting units	-	-	-	-	-
Total	123,812	1,200	-	473,187	598,199

Ageing of financial assets that were past due but not impaired for 2019

	Within trading terms/ 0 to 30 days	31 to 60 days	61 to 90 days	90+ days	Total
	\$	\$	\$	\$	\$
Trade and other receivables	115,082	-	-	622,220	737,302
Receivables from other reporting units	-	-	-	-	-
Total	115,082	-	-	622,220	737,302

The Branch has no significant concentrations of credit risk exposure to any single counterparty or group of counterparties.

Credit risk related to balances with banks and other financial institutions is managed by the Committee of Management in accordance with approved policy. Such policy requires that surplus funds are only invested with counterparties with a strong reputation and backed by the Commonwealth Government's bank guarantee. At 31 December 2020, all funds were held by financial institutions backed by the Commonwealth Government's bank guarantee.

Collateral held as security

The Branch does not hold collateral with respect to its receivables at 31 December 2020 (2019: Nil).

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Note 14 Financial Instruments (Continued)

(b) Liquidity Risk

Liquidity risk arises from the possibility that the Branch might encounter difficulty in settling its debts or otherwise meeting its obligations in relation to financial liabilities. The Branch manages this risk through the following mechanisms:

- preparing forward looking cash flow estimates;
- maintaining a reputable credit profile;
- managing credit risk related to financial assets;
- only investing surplus cash with major financial institutions; and
- comparing the maturity profile of financial liabilities with the realisation profile of financial assets.

The tables below reflect an undiscounted contractual maturity analysis for non-derivative financial liabilities. The Branch does not hold directly any derivative financial liabilities.

Cash flows realised from financial assets reflect management's expectation as to the timing of realisation. Actual timing may therefore differ from that disclosed. The timing of cash flows presented in the table to settle financial liabilities reflects the earliest contractual settlement dates

Financial Instrument Composition and Maturity Analysis

	Within 1 Year		1 to 5 Years		Over 5 Years		Total	
	2020	2019	2020	2019	2020	2019	2020	2019
	\$	\$	\$	\$	\$	\$	\$	\$
Financial liabilities due for payment								
Trade payables	242,487	329,634	-	-	-	-	242,487	329,634
Other payables	267,996	168,119	-	-	-	-	267,996	168,119
Leases	25,540	22,162	63,165	75,870	-	-	88,705	98,032
Loans	-	-	-	-	600,000	600,000	600,000	600,000
Total expected outflows	536,023	519,915	63,165	75,870	600,000	600,000	1,199,188	1,195,785

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Note 14 Financial Instruments (Continued)

Financial Instrument Composition and Maturity Analysis (Continued)

	Within 1 Year		1 to 5 Years		Over 5 Years		Total	
	2020	2019	2020	2019	2020	2019	2020	2019
	\$	\$	\$	\$	\$	\$	\$	\$
Financial assets – cash flow receivable								
Cash and cash equivalents	1,881,364	1,469,312	-	-	-	-	1,881,364	1,469,312
Trade and other receivables	598,199	737,302	-	-	-	-	598,199	737,302
Financial assets	-	-	-	-	2,526,071	2,519,933	2,526,071	2,519,933
Total anticipated inflows	2,479,563	2,206,614	-	-	2,526,071	2,519,933	5,005,634	4,726,547
Net inflow/ (outflow) on financial instruments	1,943,540	1,686,699	(63,165)	(75,870)	1,926,071	1,919,933	3,806,446	3,530,762

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Note 14 Financial Instruments (Continued)

(c) Market Risk

i. Interest rate risk

Exposure to interest rate risk arises on financial assets and financial liabilities recognised at the end of the reporting period whereby a future change in interest rates will affect future cash flows or the fair value of fixed rate financial instruments. The Branch is also exposed to earnings volatility on floating rate instruments.

Interest rate risk is managed using a mix of fixed and floating financial instruments. The effective interest rate expenditure to interest rate financial instruments are as follows:

	Weighted Average Effective Interest Rate			
	2020	2019	2020	2019
	%	%	\$	\$
Floating rate instruments				
Cash and cash equivalents	0.33	1.25	1,881,364	1,469,312
Financial assets	0.20	0.85	2,526,071	2,519,933
Leases	5.04	5.30	88,705	98,032
Loans	-	-	600,000	600,000

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Note 14 Financial Instruments (Continued)

(c) Market Risk (Continued)

i. Interest rate risk (Continued)

The Branch has performed a sensitivity analysis relating to its exposure to interest rate risk at balance date. This sensitivity analysis demonstrates the effect on the current year results and equity which could result from a change in this risk.

Sensitivity Analysis

The following table illustrates sensitivities to the Branch's exposures to changes in interest rates and equity prices. The table indicates the impact of how profit and equity values reported at the end of the reporting period would have been affected by changes in the relevant risk variable that management considers to be reasonably possible.

These sensitivities assume that the movement in a particular variable is independent of other variables.

	Profit \$	Equity \$
Year ended 31 December 2020		
+1% in interest rates	37,159	37,159
-1% in interest rates	(10,395)	(10,395)
Year ended 31 December 2019		
+1% in interest rates	32,553	32,553
-1% in interest rates	(32,473)	(32,473)

No sensitivity analysis has been performed on foreign exchange risk as the Branch has no material direct exposures to currency risk. There have been no changes in any of the assumptions used to prepare the above sensitivity analysis from the prior year.

There have been no changes in any of the assumptions used to prepare the above sensitivity analysis from the prior year

ii. Foreign exchange risk

The Branch is not exposed to direct fluctuations in foreign currencies.

iii. Price risk

The Branch is not exposed to any material commodity price risk.

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Note 15 Fair Value Measurements

Fair Values

Fair value estimation

The fair values of financial assets and liabilities are presented in the following table and can be compared to their carrying values as presented in the statement of financial position. Fair value is the amount at which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties at an arm's length transaction.

Fair value may be based on information that is estimated or subject to judgment, where changes in assumptions may have a material impact on the amounts estimated. Areas of judgement and the assumptions have been detailed below. Where possible, valuation information used to calculate fair values is extracted from the market, with more reliable information available from markets that are actively traded.

In this regard, fair values for listed securities are obtained from quoted market bid prices. Where securities are unlisted and no market quotes are available, fair value is obtained using discounted cash flow analysis and other valuation techniques commonly used by market participants.

Differences between fair values and carrying amounts of financial instruments with fixed interest rates are due to the change in discount rates being applied by the market since their initial recognition by the Branch. Most of these instruments, which are carried at amortised cost (i.e. accounts receivable), are to be held until maturity and therefore the fair value figures calculated bear little relevance to the Branch.

The following table contains the carrying amounts and related fair values for the Branch's financial assets and liabilities:

	Footnote	2020		2019	
		Carrying value	Fair value	Carrying value	Fair value
		\$	\$	\$	\$
Financial assets					
Cash and cash equivalents	(i)	1,881,364	1,881,364	1,469,312	1,469,312
Accounts receivable and other debtors	(i)	598,199	598,199	737,302	737,302
Financial assets	(i)	2,526,071	2,526,071	2,519,933	2,519,933
Total financial assets		5,005,634	5,005,634	4,726,547	4,726,547
Financial liabilities					
Trade payables	(i)	242,487	242,487	329,634	329,634
Other payables	(i)	267,996	267,996	168,119	168,119
Financial liabilities	(i)	88,705	88,705	98,032	98,032
Loans	(i)	600,000	600,000	600,000	600,000
Total financial liabilities		1,199,188	1,199,188	1,195,785	1,195,785

The fair values disclosed in the above table have been determined based on the following methodologies:

- (i) Cash and cash equivalents, accounts receivable and other debtors and accounts payable and other payables and leases are short-term instruments in nature whose carrying value is equivalent to fair value. Trade and other payables exclude amounts provided for annual leave, which is outside the scope of AASB 139.

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**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**

Note 15 Fair Value Measurements (Continued)

Fair Value Hierarchy

AASB 13: Fair Value Measurement requires the disclosure of fair value information by level of the fair value hierarchy, which categories fair value measurement into one of the three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

Level 1

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

The Branch did not have any assets or liabilities that were recorded using the above fair value hierarchy at 31 December 2020 and 31 December 2019.

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**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
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Note 16 Section 272 Fair Work (Registered Organisations) Act 2009

In accordance with the requirements of the *Fair Work (Registered Organisations) Act 2009*, the attention of members is drawn to the provisions of subsections (1) to (3) of section 272, which reads as follows:

Information to be provided to members or Commission:

- (1) A member of a reporting unit, or the Commissioner, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under subsection (1).

Note 17 Branch Details

The registered office of the Branch is:

CEPU – Electrical Division – Queensland and Northern Territory Branch
41 Peel Street
SOUTH BRISBANE QLD 4101

Note 18 Segment Information

The Branch operates solely in one reporting business segment being the provision of trade union services.

The Branch operates from one reportable geographical segment being Queensland and the Northern Territory.

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OFFICER DECLARATION STATEMENT

I Peter Ong, being the Branch Secretary of the Communications, Electrical, Energy, Information, Postal, Plumbing and Allied Services Union of Australia – Electrical, Energy and Services Division – Queensland and Northern Territory Branch, declare that the following did not occur during the reporting period ended 31 December 2020:

The reporting unit did not:

- Agree to receive financial support from another reporting unit to continue as a going concern (refer to agreement regarding financial support not dollar amounts)
- Agree to provide financial support to another reporting unit to ensure they continued as a going concern (refer to agreement regarding financial support not dollar amounts)
- Acquired an asset or liability due to an amalgamation Under Part 2 of Chapter 3 of the RO Act, a restructure of the branches of an organisation, a determination of revocation by the General Manager, Fair Work Commission
- Receive capitation fees from another reporting unit
- Receive revenue via compulsory levies
- Receive a donation or grants
- Receive revenue from undertaking recovery of wages activity
- Incur fees as consideration for employers making payroll deductions of membership subscriptions
- Pay a grant that was \$1,000 or less
- Pay a grant that exceeds \$1,000
- Pay a separation and redundancy to holders of office
- Pay other employee expenses to holders of office
- Pay a separation and redundancy to employees (other than holders of office)
- Pay other employee expenses to employees (other than holders of office)
- Pay a person fees or allowances to attend conferences or meetings as a representative of the reporting unit.
- Pay a penalty imposed under the RO Act or the *Fair Work Act 2009*
- Have a receivable with other reporting unit(s)
- Have a payable to an employer for that employer making payroll deductions of membership subscriptions
- Have a payable in respect of legal costs relating to other legal matters
- Have a separation and redundancy provision in respect of holders of office
- Have other employee provisions in respect of holders of office
- Have a separation and redundancy provision in respect of employees (other than holders of office)
- Have other employee provisions in respect of employees (other than holders of office)
- Have a fund of account for compulsory levies, voluntary contributions or required by the rules of the organisation or branch
- Transfer to or withdraw from a fund (other than the general fund), account, asset or controlled entity
- Have another entity administer the financial affairs of the reporting unit
- Make a payment to a former related party of the reporting unit



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Peter Ong

Branch Secretary

27 April 2021