



11<sup>th</sup> May 2017

Mr Chris Enright  
Director – Regulatory Compliance Branch  
Fair Work Commission  
GPO Box 1994, Melbourne  
VIC 3001

*Via email: [orgs@fwc.gov.au](mailto:orgs@fwc.gov.au)*

Dear Mr Enright

**CEPU EE&S Division – SOUTH AUSTRALIAN BRANCH  
Operating Reports as at 31 December 2013, 2014 & 2015  
– Reporting of Membership Numbers**

I refer to the above and enclose by way of lodging:

- Declaration correcting the membership figure reported in the operating reports for the reporting periods ending 31 December 2013, 2014 and 2015.

As you are aware, in response to the Fair Work Commission querying the reporting of CEPU membership figures, the CEPU instigated an independent audit of the membership figures reported in both its annual returns and annual committee of management operating reports. This audit was conducted by Stannards Accounting and overseen by retired Fair Work Commissioner, Mr Greg Harrison.

As a consequence of the independent audit, the Branch State Council/Executive in a meeting held on the 10<sup>th</sup> of May 2017 authorised the submission of a declaration to the FWC to correct the figures reported in the operating reports for the total members for the reporting periods ending 31 December 2013, 2014 and 2015.

These amended figures have now been published to our website for the information of members.

Please do not hesitate to contact me should you wish to discuss this matter

Yours faithfully

John Adley  
Branch Secretary



Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing  
and Allied Services Union of Australia

*Fair Work (Registered Organisations) Act 2009*

**DECLARATION - CORRECTING REPORT TO**  
**CEPU Electrical, Energy and Services Division – South Australian Branch**  
**OPERATING REPORT**  
lodged pursuant to s.268

I, John Adley, of Bob Geraghty House, 312 South Road, Richmond, in the state of South Australia, 5033, declare:

- I am the Branch Secretary of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia, Electrical, Energy and Services Division – South Australian Branch (the branch), a branch of an organisation registered under the *Fair Work (Registered Organisations) Act 2009* (the Act).
- Pursuant to s.268 of the Act, for the periods ended 31 December 2013; 31 December 2014 and 31 December 2015, the full financial reports, including the operating reports, of the branch were lodged with the Fair Work Commission (FWC) in FR2013/426, FR2014/391 and FR2015/442 respectively.
- An independent audit report into the membership figures reported in the committee of management operating reports for the reporting periods 31 December 2013; 31 December 2014 and 31 December 2015, conducted by Stannards Accounting in 2016 (the Stannards audit), found the following variances with the figures reported in the operating reports:

As at 31 Dec	2013	2014	2015
Reported	4120	3982	4003
Auditted	3967	4095	3999
Variance	-153	113	-4

- On the 10<sup>th</sup> of May 2017, in response to the findings of the Stannards audit, the CEPU SA State Council authorised the Branch Secretary to amend the committee of management operating reports for the years ended 31 December 2013, 31 December 2014 and 31 December 2015 to reflect the membership figures resulting from the Stannards audit.

Signed:

Dated:

11<sup>th</sup> May 2017



COMMUNICATIONS ELECTRICAL PLUMBING UNION (CEPU)  
ELECTRICAL DIVISION SA BRANCH  
ABN : 71 649 076 521

FINANCIAL REPORT  
AS At 31 Dec 2014

**COMMUNICATIONS ELECTRICAL PLUMBING UNION (CEPU)  
ELECTRICAL DIVISION SA BRANCH**

**FINANCIAL REPORT  
AS At 31 DECEMBER 2014**

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## **INDEPENDENT AUDIT REPORT**

### **TO THE MEMBERS OF THE COMMUNICATIONS ELECTRICAL PLUMBING UNION ELECTRICAL DIVISION SA BRANCH**

#### **Report on the Financial Report**

I have audited the accompanying financial report of the Communications Electrical Plumbing Union, Electrical Division SA Branch, which comprises the Statement of Financial Position as at 31 December 2014, the statement of Comprehensive Income, Statement of Changes in Equity and Statement of Cash Flow for the year ended on that date, a summary of significant accounting policies and other explanatory notes and the Statement by Members of the Committee.

#### **Committees' Responsibility for the Financial Report**

The Committee of Management of the Union are responsible for the preparation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations), the Fair Work (Registered Organisations) Act 2009 and the financial requirements of the Union's rules. The responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error, selecting appropriate accounting policies, and making accounting estimates that are reasonable in the circumstances. In Note 2, the committee also states, in accordance with Accounting Standard AASB 101 Presentation of Financial Statements, that the financial statements comply with Australian Accounting Standards.

#### **Auditor's Responsibility**

My responsibility is to express an opinion on the financial report based on audit. I conducted my audit in accordance with the Australian Auditing Standards. These Auditing Standards require that I comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Union's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

I am an approved auditor (ASIC Audit Registration 5667), a Fellow of the Institute of Chartered Accountants and I hold a current Public Practice Certificate.

#### **Independence**

In conducting my audit, I have complied with the independence requirements of Australian professional ethical pronouncements and the Fair Work (Registered Organisations) Act 2009.

#### **In my opinion:**

The financial report of the Communications Electrical Plumbing Union, Electrical Division SA Branch, is in accordance with:

(a) Fair Work (Registered Organisations) Act 2009, including:

(i) giving a true and fair view of the union's financial position as at 31 December 2014 and of its performance for the year ended on that date;

(ii) complying with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Union's rules; and

(iii) complying with any other requirements imposed by the Reporting Guidelines of the Fair Work (Registered Organisations) Act 2009


(b) other mandatory professional reporting requirements in Australia.

(c) The General Purpose Financial Report is presented fairly in accordance with Australian Accounting Standards, and the following:

- a. In relation to any recovery of wages activity:
  - that the scope of the audit encompassed recovery of wages activity
  - that the Union do not involve in any recovery of wages activity.
- b. any other requirements imposed by these Reporting Guidelines

(d) I conclude that managements' use of the going concern basis of accounting in the preparation of the union's financial statements is appropriate.

**360 PRIVATE WEALTH BY DESIGN PTY LTD**

  
Robert J Zadow (ASIC Audit Registration No. 5667) FCA, CPA  
Parkside  
South Australia

Dated...14<sup>th</sup> MAY 2015.....

**COMMUNICATIONS ELECTRICAL PLUMBING UNION (CEPU)**  
**ELECTRICAL DIVISION SA BRANCH**

s.268 Fair Work (Registered Organisations) Act 2009

CERTIFICATE BY PRESCRIBED DESIGNATED OFFICER  
Certificate for the period ended 31 December 2014

I Robert Donnelly being the Branch Secretary of the Communications Electrical Plumbing Union, Electrical Division SA Branch, certify:

- that the documents lodged herewith are copies of the full report for the Communications Electrical Plumbing Union, Electrical Division SA Branch, for the period ended 31 December 2014 referred to in s.268 of the Fair Work (Registered Organisations) Act 2009; and
- that the full report was provided to members of the reporting unit on 10<sup>TH</sup> JUNE 2015 and
- that the full report was presented to a meeting of the committee of management of the reporting unit on 13 May 2015 in accordance with s.266 of the Fair Work (Registered Organisations) Act 2009.

Signature of prescribed designated officer 

Name of prescribed designated officer R. G. DONNELLY

Title of prescribed designated officer STATE SECRETARY

Dated 10<sup>TH</sup> JUNE 2015



**COMMUNICATIONS ELECTRICAL PLUMBING UNION (CEPU)  
ELECTRICAL DIVISION SA BRANCH**

**OPERATING REPORT  
FOR THE YEAR ENDED 31 DECEMBER 2014**

The committee presents its report on the reporting unit for the financial year ended 31 December 2014.

**Review of principal activities, the results of those activities and any significant changes in the nature of those activities during the year**

The principal activity of the Union is to uphold the rights of organisation of labour and to improve, protect and foster the best interests of its members and to subscribe to and/or co-operate with policy of improving the cultural and living standards of its members. The Union maintains living standards of our members through enterprise bargaining and Industrial representation on behalf of our members when needed. There were no significant changes to the activities of the Union during the year.

**Significant changes in financial affairs**

There were no significant changes to the financial affairs of the union.

**Right of members to resign**

All Members of the Branch have the right to resign from the Union in accordance with Section B Electrical Division Rule 4.6; namely, by providing written notice addressed and delivered to the Secretary of the Branch including by facsimile.

**Officers & employees who are superannuation fund trustee(s) or director of a union that is a superannuation fund trustee**

The Union is represented by Bob Donnelly, who is an appointed trustee director on the Electricity Industry Superannuation Scheme, which operates in the privatised Power Industry (no Board fees paid).

**Number of members**

There were 3982 members of which 3567 were financial members of the Branch as at 31st December 2014.

**Number of employees**

As at 31st December 2014 the Branch employed 5 elected officials, 4 appointed Officials, 2 permanent clerical employee, 1 permanent part time clerical employee and 1 casual clerical employees with a total number of 12.5 employees on a fulltime equivalent basis.

**Names of Committee of Management members and period positions held during the financial year**

The following persons were a member of the Committee of Management of the Branch, namely the Branch Executive, during the year ending 31 December 2014;

Jason S Harrison 1st January 2014 to 31st December 2014  
Geoffrey Birrell 1st January 2014 to 31st December 2014  
Rodney Mills 1st January 2014 to 31st December 2014  
Robert G Donnelly 1st January 2014 to 31st December 2014  
Steven Rayson 1st January 2014 to 31st December 2014  
Daniel Hoffrichter 1st January 2014 to 12th March 2014  
Jon McNichol 9th April 2014 to 31st December 2014  
Anthony Borg 12th Feb 2014 to 31st December 2014

Signature of designated officer 

Name and title of designated officer R.G. DONNELLY STATE SECRETARY

Dated 10th JUNE 2015



**COMMUNICATIONS ELECTRICAL PLUMBING UNION (CEPU)**  
**ELECTRICAL DIVISION SA BRANCH**

**COMMITTEE OF MANAGEMENT STATEMENT**  
**FOR THE YEAR ENDED 31 DECEMBER 2014**

On the 10<sup>th</sup> JUNE 2015 the Committee of Management of the Communications Electrical Plumbing Union, Electrical Division SA Branch passed the following resolution in relation to the general purpose financial report (GPRF) for the year ended 31 December 2014:

The Committee of Management declares that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the General Manager;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year to which the GPRF relates and since the end of that year:

(i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of a union concerned; and

(ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a union concerned; and

(iii) the financial records of the reporting unit have been kept and maintained in accordance with the RO Act; and

(iv) where the union consists of two or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner with each of the other reporting units of the organisation; and

(v) where information has been sought in any request by a member of the reporting unit or General Manager duly made under section 272 of the RO Act has been provided to the member or General Manager; and

(vi) where any order for inspection of financial records has been made by the Fair Work Commission under section 273 of the RO Act, there has been compliance.

(f) no revenue has been derived from undertaking recovery of wages activity during the reporting period

This declaration is made in accordance with a resolution of the Committee of Management.

Signature of designated officer 

Name and title of designated officer R. G. DONNELLY STATE SECRETARY

Dated 10<sup>th</sup> JUNE 2015

**COMMUNICATIONS ELECTRICAL PLUMBING UNION (CEPU)**  
**ELECTRICAL DIVISION SA BRANCH**

**STATEMENT OF COMPREHENSIVE INCOME**  
**FOR THE YEAR ENDED 31 DECEMBER 2014**

		2014	2013
	Notes	\$	\$
<b>Revenue</b>			
Membership subscription	3A	1,862,327	1,732,880
Capitation fees	3B	-	-
Levies	3C	-	-
Interest	3D	67,143	77,367
Rental revenue	3E	39,383	46,464
Other revenue	3F	275,560	260,529
<b>Total revenue</b>		<u>2,244,413</u>	<u>2,117,240</u>
<b>Other Income</b>			
Grants and donations	3G	-	145,000
<b>Total income</b>		<u>2,244,413</u>	<u>2,262,240</u>
<b>Expenses</b>			
Employee expenses	4A	1,709,025	1,708,082
Capitation fees	4B	215,095	162,674
Affiliation fees	4C	41,061	30,434
Administration expenses	4D	270,316	269,445
Grants or donations	4E	25,000	22,553
Depreciation	4F	85,243	85,189
Finance cost	4G	13,569	13,283
Legal costs	4H	-	131
Auditor's remuneration	11	17,000	14,900
Net losses from sale of assets	4I	6,123	16,093
Other expenses	4J	-	-
<b>Total expenses</b>		<u>2,382,432</u>	<u>2,322,784</u>
<b>Deficit for the year</b>		<u>(138,019)</u>	<u>(60,544)</u>

The above statement of comprehensive income should be read in conjunction with the accompanying notes

COMMUNICATIONS ELECTRICAL PLUMBING UNION (CEPU)  
ELECTRICAL DIVISION SA BRANCH

STATEMENT OF FINANCIAL POSITION  
AS AT 31 DECEMBER 2014

	Notes	2014 \$	2013 \$
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash and cash equivalents	5A	283,409	328,340
Trade and other receivables	5B	107,668	275,400
Held-to-Maturity	5C	1,503,401	1,452,566
Other current assets	5D	31,830	38,831
<b>Total current assets</b>		<u>1,926,308</u>	<u>2,095,137</u>
<b>Non-Current Assets</b>			
Property and equipment	6A	2,355,436	2,319,706
<b>Total non-current assets</b>		<u>2,355,436</u>	<u>2,319,706</u>
<b>Total Assets</b>		<u>4,281,744</u>	<u>4,414,843</u>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade payables	7A	131,210	101,556
Other payables	7B	69,377	102,320
Employee provisions	8A	491,835	457,954
<b>Total current liabilities</b>		<u>692,422</u>	<u>661,830</u>
<b>Non-Current Liabilities</b>			
Employee provisions	8A	85,323	110,995
<b>Total non-current liabilities</b>		<u>85,323</u>	<u>110,995</u>
<b>Total Liabilities</b>		<u>777,746</u>	<u>772,825</u>
<b>Net assets</b>		<u>3,503,998</u>	<u>3,642,018</u>
<b>EQUITY</b>			
Retained Earnings		3,503,998	3,642,018
<b>Total Equity</b>		<u>3,503,998</u>	<u>3,642,018</u>

The above statement of financial position should be read in conjunction with the accompanying notes



**COMMUNICATIONS ELECTRICAL PLUMBING UNION (CEPU)**  
**ELECTRICAL DIVISION SA BRANCH**

**STATEMENT OF CHANGES IN EQUITY**  
**AS AT 31 DECEMBER 2014**

	General fund	Retained Earnings	Total equity
	\$	\$	\$
<b>Balance as at 1 January 2013</b>	-	3,702,563	3,702,563
Adjustment for errors	-	-	-
Adjustment for changes in accounting policies	-	-	-
Deficit for the year	-	(60,544)	(60,544)
Other comprehensive income for the year	-	-	-
Transfer from retained earnings	-	-	-
<b>Balance as at 31 December 2013</b>	-	<b>3,642,018</b>	<b>3,642,018</b>
Adjustment for errors	-	-	-
Adjustment for changes in accounting policies	-	-	-
Deficit for the year	-	(138,019)	(138,019)
Other comprehensive income for the year	-	-	-
Transfer from retained earnings	-	-	-
<b>Balance as at 31 December 2014</b>	-	<b>3,503,998</b>	<b>3,503,998</b>

The above statement of changes in equity should be read in conjunction with the accompanying notes.

**COMMUNICATIONS ELECTRICAL PLUMBING UNION (CEPU)  
ELECTRICAL DIVISION SA BRANCH**

**STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 31 DECEMBER 2014**

		2014	2013
	Notes	\$	\$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
<b>Cash Received</b>			
Receipts from members		1,789,024	1,754,404
Interest		54,651	61,806
Receipts from other reporting entities	9B	3,044	-
Other		256,739	305,667
		<u>2,103,458</u>	<u>2,121,877</u>
<b>Cash Used</b>			
Employees		(1,077,841)	(1,572,599)
Suppliers		(646,894)	(399,217)
Payments to other reporting entities	9B	(245,723)	(177,171)
		<u>(1,970,458)</u>	<u>(2,148,987)</u>
<b>Net cash from (used by) operating activities</b>	9A	<u>133,000</u>	<u>(27,110)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
<b>Cash Received</b>			
Proceeds from sale of motor vehicles		61,564	59,611
Investment matured		120,000	-
		<u>181,564</u>	<u>59,611</u>
<b>Cash Used</b>			
Purchase of motor vehicle		(169,131)	(92,103)
Improvement in property		(15,350)	(16,846)
Purchase of furniture & fixture		(4,179)	(31,338)
Amount invested for term deposits		(170,835)	-
		<u>(177,931)</u>	<u>(80,676)</u>
<b>Net cash used by investing activities</b>		<u>(177,931)</u>	<u>(80,676)</u>
<b>FINANCING ACTIVITIES</b>			
Cash flow from financing activities		-	-
		<u>(44,931)</u>	<u>(107,786)</u>
<b>Net increase (decrease) in cash held</b>		<u>(44,931)</u>	<u>(107,786)</u>
Cash & cash equivalents at the beginning of the reporting period		328,340	436,126
<b>Cash &amp; cash equivalents at the end of the reporting period</b>	5A	<u>283,409</u>	<u>328,340</u>

The above statement of cash flows should be read in conjunction with the accompanying notes.

**COMMUNICATIONS ELECTRICAL PLUMBING UNION (CEPU)  
ELECTRICAL DIVISION SA BRANCH**

**RECOVERY OF WAGES ACTIVITY  
FOR THE YEAR ENDED 31 DECEMBER 2014**

	2014 \$	2013 \$
<b>Cash assets in respect of recovered money at beginning of year</b>	-	-
<b>Receipts</b>		
Amounts recovered from employers in respect of wages etc.	-	
Interest received on recovered money	-	-
<b>Total receipts</b>	-	-
<b>Payments</b>		
Deductions of amounts due in respect of membership for:		
12 months or less	-	-
Greater than 12 months	-	-
Deductions of donations or other contributions to accounts or funds of:		
The reporting unit:		
name of account	-	-
name of fund	-	-
Name of other reporting unit of the organisation:		
name of account	-	-
name of fund	-	-
Name of other entity:		
name of account	-	-
name of fund	-	-
Deductions of fees or reimbursement of expenses	-	-
Payments to workers in respect of recovered money	-	-
<b>Total payments</b>	-	-
<b>Cash asset's in respect of recovered money at end of year</b>	-	-
Number of workers to which the monies recovered relates	-	
<b>Aggregate payables to workers attributable to recovered monies but not yet distributed</b>		
Payable balance	-	-
Number of workers the payable relates to	-	-
<b>Fund or account operated for recovery of wages</b>	-	-