Stephen Kellet
Assistant Manager
Australian Industrial Registry
Level 8, Terrace Towers
80 William Street
East Sydney NSW 2011

Lodgement of Financial Return Electrical Division, Southern States Branch and National Council

Dear Stephen,

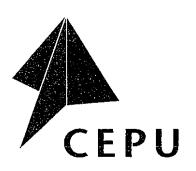
ours faithfully,

Pursuant to s268 of Schedule 1B of the Workplace Relations Act 1996, please find attached the Certificate of Secretary for the Electrical Division and Southern States Branch for the year ending 31 December 2004 and National Council for the year ending 31 March 2005.

My apologies for the delay in responding. Should you require further information, please contact the undersigned.

Peter Tighe

**NATIONAL SECRETARY** 



COMMUNICATIONS
ELECTRICAL
PLUMBING
UNION

NATIONAL OFFICE

Peter Tighe National Secretary

Brian Baulk National President

Suite 701, Level 7 1 Rosebery Avenue Rosebery NSW 2018

Ph: (02) 9663 3699 Fax: (02) 9663 5599

Email: edno@nat.cepu.asn.au



Communications Electrical Electronic Energy Information Postal Plumbing and Allied Services Union of Australia 0383415565

# CERTIFICATE OF SECRETARY OR OTHER AUTHORISED OFFICER

s268 of Schedule 1B Workplace Relations Act 1996

I, Dean Mighell being the State Secretary of the Electrical Trades Union of Australia (Southern States Branch) certify:

- that the document lodged herewith are copies of the full report, referred to in s268 of the RAO Schedule; and
- that the full report was provided to members on 11 / 10 /2005; and
- that the full report was presented to [a general meeting of members <u>OR</u> the last of a series of general meetings of members <u>OR</u> a meeting of the committee of management] of the reporting unit on 25 / 8 /2005; in accordance with section 266 of the RAO Schedule.

Signature :

Date: 10/11/2005



# **Electrical Trades Union of Australia**

**Southern States Branch** 



# Electrical Trades Union of Australia Southern States Branch

# ABN 37 211 681 988 Index to Audited Financial Statements 31 December 2004

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#### ABN 37 211 681 988 and Controlled Entities

#### **Operating Report**

This Operating Report covers the activities of the CEPU Electrical Division Southern States Branch (ETU) for the financial year ended 31 December 2004, the results of those activities and any significant changes in the nature of those activities during the year.

1. Principal Activities of the Southern States Branch

The principal activities of the Electrical Division Southern States Branch of the Union during the past year fell into the following categories:

- Implementation of the decisions of the Branch Executive and Branch Council.
- Implementation of the union's organising agenda, including direct assistance and strategic advice on particular industry or site organising projects, the training and development of officials and assistance to branches on planning and resourcing campaigns.
- Industrial support including representation of individual member grievances, advice on legal
  and legislative matters, pursuing relevant changes to the conditions of eligibility rules on the
  union, and responding to other unions' rules applications where they impact on membership of
  the ETU.
- The administration of federal awards, the variation of awards following major test cases (such as living wage) and making applications to vary federal awards on behalf of branches.
- Management of information technology and strategic membership system designs to support organising.
- Media and communications to members and to the broader community via media releases in support of campaigns, video and film development, and targeted publications, including the magazine ETU News.
- National bargaining in key national industries and assistance to branches on bargaining by request.

The Branch has also been involved in lobbying and negotiations with different levels of Government and key industry organisations around issues of importance to ETU members, e.g. shorter hours, apprentices, safety, licences.

2. Right of members to Resign

All Members of the Union have the right to resign from the Union in accordance with Rules of the Union, (and Section 174 of the Workplace Relations Act); namely, by providing written notice addressed and delivered to the Secretary of the relevant Branch, including via email.

Membership of the Union

There were 17068 Members of the union and 742 Suspended Members as at 30<sup>th</sup> June 2004.

4 Employees of the Electrical Division Southern States Branch

As at 30<sup>th</sup> June 2004 the Electrical Division Southern States Branch employed 37 full-time employees.

DEAN MIGHELL, BRANCH SECRETARY

Date 💆

# ELECTRICAL TRADES UNION OF AUSTRALIA – SOUTHERN STATES BRANCH ABN 37 211 681 988 and Controlled Entities

#### COMMITTEE OF MANAGEMENT STATEMENT

On the  $\mathbb{Z}/\mathbb{S}/2005$  the Executive Committee of the Electrical Trades Union Of Australia - Southern States Branch, passed the following resolution in relation to the general purpose financial report for the year ended 31 December, 2004.

The Electrical Trades Union of Australia – Southern States Branch declares in relation to the GPFR that in its opinion:

- (a) the financial report and notes comply with the Australian Accounting Standards;
- (b) the financial report and notes comply with the reporting guidelines of the Industrial Registrar;
- (c) the financial report and notes give a true and fair view of the financial performance, financial position and cash flows of the Electrical Trades Union of Australia Southern States Branch for the financial year ended 31 December, 2004.
- (d) there are reasonable grounds to believe that the Electrical Trades Union of Australia Southern States Branch will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year ended 31 December, 2004 and since the end of the financial year:
  - (i) meetings of the Committee of Management were held in accordance with the rules of the Electrical Trades Union of Australia Southern States Branch; and
  - (ii) the financial affairs of the Electrical Trades Union of Australia Southern States
    Branch have been managed in accordance with the rules of the Electrical Trades
    Union of Australia Southern States Branch; and
  - (iii) the financial records of the Electrical Trades Union of Australia Southern States Branch have been kept and maintained in accordance with Schedule 1B to the Workplace Relations Act 1996 and the Workplace Relations (Registration and Accountability of Organisations) Regulations 2003; and
  - (iv) the financial records of the Electrical Trades Union of Australia Southern States
    Branch have been kept, as far as practicable, in a consistent manner to each of the
    other branches of the national organisation; and
  - (v) no information has been sought in any request of a member of the Electrical Trades Union of Australia or a Registrar under section 272 of Schedule 1B to the Workplace Relations Act 1996; and
  - (vi) no orders have been made by the Industrial Registrar under section 273 of Schedule 1B to the Workplace Relations Act 1996

For the Committee of Management

DEAN MHORELL

[ 1005

# ELECTRICAL TRADES UNION OF AUSTRALIA – SOUTHERN STATES BRANCH ABN 37 211 681 988 and Controlled Entities

#### INDEPENDENT AUDIT REPORT

To the members of the Electrical Trades Union of Australia – Southern States Branch.

#### Scope

The Financial Report and the Responsibility of the Committee of Management and the State Secretary

The financial report comprises the statement of financial position, statement of financial performance, statement of cash flows, accompanying notes to the financial statements and the Committee of Management's statement for the Electrical Trades Union of Australia – Southern States Branch for the year ended 31 December, 2004.

The Committee of Management and the State Secretary are responsible for the preparation and true and fair representation of the financial report in accordance with the Workplace Relations Act 1996. This includes responsibility for the maintenance of adequate accounting records and internal controls that are designed to prevent and detect fraud and error, and for the accounting policies and accounting estimates inherent in the financial report.

#### Audit Approach

We have conducted an independent audit of the financial report in order to express an opinion on it to the members of the Electrical Trades Union of Australia – Southern States Branch. Our audit has been conducted in accordance with Australian Auditing Standards in order to provide reasonable assurance whether the financial report is free of material misstatement. The nature of an audit is influenced by factors such as the use of professional judgment, selective testing, the inherent limitations of internal controls, and the availability of persuasive rather than conclusive evidence. Therefore, an audit cannot guarantee that all material misstatements have been detected.

We performed procedures to assess whether in all material respects the financial report presents fairly, in accordance with the Workplace Relations Act 1996, including compliance with Accounting Standards and other mandatory professional reporting requirements in Australia a view which is consistent with our understanding of the Electrical Trades Union of Australia – Southern States Branch's financial position and its performance as represented by the results of its operations and cash flows.

We formed our audit opinion on the basis of these procedures which included:

- Examining, on a test basis, information to provide evidence supporting the amounts and disclosures in the financial report, and
- assessing the appropriateness of the accounting policies and disclosures used and the reasonableness of significant accounting estimates made by the Electrical Trades Union of Australia and the State Secretary.

#### ABN 37 211 681 988 and Controlled Entities

While we considered the effectiveness of management's internal controls over financial reporting when determining the nature and extent of our procedures, our audit was not designed to provide assurance on internal controls.

Independence

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements and the Workplace Relation Act. 1996

**Audit Opinion** 

In our opinion the financial report of Electrical Trades Union of Australia – Southern States Branch is in accordance with the requirements of:

- (a) the Workplace Relations Act 1996, including;
  - (i) giving a true and fair view of the Electrical Trades Union of Australia Southern States Branch's financial position as at 31 December, 2004 and its performance for the year ended on that date; and
  - (ii) complying with Australian Accounting Standards; and
  - (iii) complying with any other requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of Schedule 1B of the Act; and
- (b) other mandatory professional reporting requirements in Australia.

LUNDSTROM DICKSON BARBANTI CHARTERED ACCOUNTANTS

SUITE 3

1-3 ALBERT STREET

**BLACKBURN VIC 3130** 

T J A DICKSON

Registered Company Auditor

3 August 2005

Date

# ELECTRICAL TRADES UNION OF AUSTRALIA – SOUTHERN STATES BRANCH ABN 37 211 681 988 and Controlled Entities

## STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 31 DECEMBER 2004

	Note	Economic Entity		ETU	
		2004 \$	2003 \$	2004 \$	2003 \$
Membership Revenue	2	5,983,544	4,381,752	5,983,544	4,381,752
Other Revenue from Ordinary Activities	2	3,560,766	4,590,080	3,462,014	2,346,726
Employee benefits expense		(3,007,951)	(3,446,231)	(3,002,896)	(3,156,255)
Depreciation and amortisation expense	3	(638,135)	(419,585)	(621,281)	(419,585)
Bad and doubtful debts expense	3	(417,976)	-	(417,976)	-
Occupancy Expenses		-	(41,012)	-	(41,012)
Other expenses from ordinary activities	3	(3,761,689)	(4,566,187)	(3,641,500)	(4,467,489)
Surplus from ordinary activities	3	1,718,559	498,817	1,761,905	(1,355,863)
Increase in asset revaluation reserve	13	41,453	1,399,578	41,453	1,399,578
Increase (decrease) in Trust Corpus	13 & 16	(131,275)	144,495	-	-
Total changes in equity	13	1,628,737	2,042,890	1,803,358	43,715

The accompanying notes form part of these financial statements.

## ABN 37 211 681 988 and Controlled Entities

## STATEMENT OF FINANCIAL POSITION AS AT 31 DECEMBER 2004

	Note	Economic Entity		ETU	
		2004 \$	2003 \$	2004 \$	<b>200</b> 3 \$
CURRENT ASSETS					
Cash assets	5	9,007,645	7,875,913	4,331,891	4,305,514
Receivables	6	2,932,565	2,637,600	2,768,413	995,410
Inventories	7	9,775	11,816	9,775	11,816
Other	10	37,482	2,177	35,951	
TOTAL CURRENT ASSETS		11,987,467	10,527,506	7,146,030	5,312,740
NON-CURRENT ASSETS					
Other financial assets	8	812,922	718,029	812,947	718,029
Property, plant and equipment	9	9,690,930	9,760,605	8,716,499	9,063,902
TOTAL NON-CURRENT ASSETS		10,503,852	10,478,634	9,529,446	9,781.931
TOTAL ASSETS		22,491,319	21,006,140	16,675,476	15,094,671
CURRENT LIABILITIES					
Trade and other payables	11	717,815	926,631	500,786	822,794
Member contributions in advance		778,442	789,937	778,442	789,937
Short term-provisions	12	592,148	652,371	592,148	652,371
TOTAL CURRENT LIABILITIES		2,088,405	2,368,939	1,871,376	2,265,102
NON-CURRENT LIABILITIES					
Long term-provisions	12	202,439	65,463	202,439	31,266
TOTAL NON-CURRENT LIABILITIES		202,439	65,463	202,439	31,266
TOTAL LIABILITIES		2,290,844	2,434,402	2,073,815	2,296,368
NET ASSETS		20,200,475	18,571,738	14,601,661	12,798,303
EQUITY					,
Reserves	13	1,441,031	1,399,578	1,441,031	1,399,578
Accumulated Funds	13	18,759,444	17,172,160	13,160,630	11,398,725
TOTAL EQUITY		20,200,475	18,571,758	14,601,661	12,798,303

The accompanying notes form part of these financial statements.

# ABN 37 211 681 988 and Controlled Entities STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 DECEMBER 2004

Note

	Economic Entity		ETU	
	2004 \$	2003 \$	2004 \$	2003 \$
	8,697,108	7,696,451	7,820,902	5,633,102
	(7,542,280)	(6,834,917)	(7,411,123)	(6,439,465)
	531,695	427,985	212,430	235,375
14	1,686,523	1,289,519	622,209	(570,988)
	180,200	134,811	180,200	134,811
		-	374,000	-
	(550,599)	(507,151)	(550,599)	(507,151)
	(212,850)		(212,850)	
	(103,086)			
	(686,335)	(372,340)	(209,249)	(372,340)
·				
	131,544	(1,188,369)	(386,583)	(40,588)
			-	-
	131,544	(1,188,369)	(386,583)	(40,588)
,	1,131,732	(271,190)	26,377	(983,916)
	7.875.913	8,147,103	4,305,514	5,289,430
	.,,			
	14	2004 \$ 8,697,108 (7,542,280) 531,695 14 1,686,523 180,200 (550,599) (212,850) (103,086) (686,335) 131,544 1,131,732	2004 2003 \$	2004 \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$

The accompanying notes form part of these financial statements.

#### ABN 37 211 681 988 and Controlled Entities

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2004 NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

The financial report has been prepared and presented in accordance with Applicable Accounting standards, other mandatory professional requirements and the Workplace Relations Act 1996.

The financial report covers the economic entity of the Electrical Trades Union of Australia – Southern States Branch and controlled entities, and the Electrical Trades Union of Australia – Southern States Branch as an individual parent entity. The Electrical Trades Union of Australia – Southern States Branch is a registered Trade Union domiciled in Australia.

The financial report has also been prepared on the basis of historical costs and does not take into account changing money values or, expect where stated, current valuations of non-current assets.

The following is a summary of the material accounting policies adopted by the economic entity in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

#### a. Principles of Consolidation

A controlled entity is any entity controlled by the Electrical Trades Union of Australia – Southern States Branch. Control exists where the Electrical Trades Union of Australia – Southern States Branch has the capacity to dominate the decision-making in relation to the financial and operating policies of another entity so as to obtain benefits from the entities operations and so that the other entity operates with the Electrical Trades Union of Australia – Southern States Branch to achieve the objectives of the Electrical Trades Union of Australia – Southern States Branch. A list of controlled entities is contained in Note 16 to the financial statements.

All inter-company balances and transactions between entities in the economic entity have been eliminated on consolidation.

#### b. Income Tax

No provision for Income Tax is necessary as the Union is exempt from Income Tax under section 50-15 of the Income Tax Assessment Act 1997.

#### c. Inventories

Inventories are measured at the lower of cost and net realizable value.

#### d. Property, Plant and Equipment

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation.

#### Property

Freehold land and buildings are measured on the fair value basis, being the amount for which an asset could be exchanged between knowledgeable willing parties in an arm's length transaction. It is the policy of the economic entity to have an independent valuation every three years, with annual appraisals being made by the committee of management.

#### Plant and equipment

Plant and equipment are measured on the cost basis.

#### Depreciation

The depreciable amount of all fixed assets including building and recognized lease assets, but excluding freehold land, is depreciated on a straight line basis over their useful lives to the economic entity commencing from the time the asset is held ready for use. Properties held for investment purposes are not subject to depreciation.

The depreciation rates used for each class of depreciable assets are:

Class of Fixed Asset

Depreciation Rate

Buildings

2.5%

Plant and equipment

10-50%

#### ABN 37 211 681 988 and Controlled Entities

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2004 NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

#### e. Investments

Non-current investments are measured on the cost basis. The carrying amount of non-current investments is reviewed annually by the committee of management to ensure it is not in excess of the recoverable amount of these investments. The recoverable amount is assessed from the underlying net assets for the non-listed investments.

#### f. Employee Benefits

Provision is made for the company's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits expected to be settled within one year together with entitlements arising from wages and salaries, annual leave and sick leave which will be settled after one year, have been measured at the amounts expected to be paid when the liability is settled.

#### g. Cash

For the purpose of the statement of cash flows, cash includes:

- cash on hand and at call deposits with banks or financial institutions, net of bank overdrafts;
   and
- investments in money market instruments with less than 90 days to maturity.

#### h. Revenue

Revenue from the sale of goods is recognized upon the delivery of goods to customers.

Interest revenue is recognized on a straight line basis.

Dividend revenue is recognized when the right to receive a dividend has been established.

Revenue from the rendering of a service is recognized upon the delivery of the service to the customers.

All revenue is stated net of the amount of goods and services tax (GST).

#### i. Goods and Services Tax (GST)

Revenues, expenses and assets are recognized net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances the GST is recognized as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the statement of financial position are shown inclusive of GST.

#### j. Comparative Figures

Where required by Accounting Standards comparative figures have been adjusted to conform with changes in presentation for the current financial year.

k. Impact of Adoption of Australian Equivalents to International Financial Reporting Standards

The economic entity's management has not yet assessed the impact of adoption of Australian Equivalents to International Financial Reporting Standards.

# ELECTRICAL TRADES UNION OF AUSTRALIA – SOUTHERN STATES BRANCH ABN 37 211 681 988 and Controlled Entities NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2004

		Note	Economic	Entity	ETU	
			2004	2003	2004	2003
NOT	E 2: REVENUE		\$	\$	\$	\$
Oper	ating activities					
_	Membership Revenue		5,983,544	4,381,752	5,983,544	4,381,752
			,			
~~	interest received		531,695	427,985	212,430	235,375
_	consultancy fees received	•	14,945	-	14,945	-
	commissions received		632,641	-	626,257	-
_	promotional sales revenue	•	47,281	-	47,281	-
_	rental revenue		635,363	414,127	612,030	384,431
_	industry agreements revenue		70,574	_	70,574	-
	management fees		1,368,509	-	-	-
_	Other revenue	_	157,731	3,747,968	47,631	1,726,920
			9,442,283	8,971,832	7,614,692	6,728,478
Non-	operating activities	•			<del></del>	
-	profit on disposal of property,					
	plant and equipment		18,637	-	67,015	-
_	Trust distributions		23,662	-	1,704,123	-
	Profit distributions	_	59,728		59,728	
		-	102,027	_	1,830,866	<del>-</del>
Tota	Revenue	-	9,544,310	8,971,832	9,445,558	6,728,478

## ABN 37 211 681 988 and Controlled Entities

		Note	Economic	Entity	ETU	
	E 3: PROFIT FROM ORDINARY VITIES		2004 \$	2003 \$	2004 \$	2003 \$
	from ordinary activities before ne tax has been determined after					
a.	Expenses					
Depre	eciation of non-current assets:					
—	Buildings		245,564	227,875	228,710	227,875
_	office equipment		64,513	60,818	64,513	60,818
	motor vehicles		309,069	122,870	309,069	122,870
	furniture & fittings	_	. 18,989	8,022	18,989	8,022
Total	depreciation		638,135	419,585	621,281	419,585
Bad a	and doubtful debts:					
	trade receivables		3,522	-	3,522	-
	other receivables	_	414,454		414,454	
Total	bad and doubtful debts		417,976	**	417,976	_
Other	Expenses					
_	affiliation Fees		453,567	476,797	453,567	476,797
	fringe Benefits Tax		82,263	70,291	82,263	70,291
	bank charges		53,198	47,429	53,198	47,429
-	computer expenses		65,273	117,620	65,273	117,620
_	donations	•	196,753	91,437	196,753	91,437
_	legal expenses		401,367	878,211	401,367	878,211
_	motor vehicle expenses		164,275	168,027	164,275	167,027
·	Arden street expenses		246,206	53,061	246,206	53,061
-	Geelong expenses		16,693	47,632	16,693	47,632
-	Tasmania expenses		57,847	30,566	57,847	30,566
	Morwell expenses		39,853	39,830	39,853	39,830
	advertising expenses		104,769	446,787	104,769	446,787
	telephone expenses		100,851	99,345	100,851	99,345
	printing expenses		110,740	-	110,740	-
	travel expenses		66,029	84,725	66,029	84,725
_	insurance expenses		100,427	63,084	100,427	63,084
b.	Revenue and Net Gains					
Net g asset	ain on disposal of non-current s:					
	property, plant and equipment		18,367	-	67,015	-

## ABN 37 211 681 988 and Controlled Entities

	Economic	Entity	ETU	
NOTE 4 AUDITORS' REMUNERATION	2004 \$	2003 \$	2004 \$	2003 \$
Remuneration of the auditor of the parent entity for:		ı		
<ul> <li>auditing or reviewing the financial report</li> </ul>	36,684	29,031	36,684	25,061
other services	-	-	-	-
Note	Economic	Entity	ETU	ľ
	2004	2003	2004	2003
NOTE 5 CASH ASSETS	\$	\$	\$	\$
Cash at bank	4,657,542	392,644	(18,532)	288,838
Deposits at call	4,350,103	7,483,269	4,350,423	4,016,676
-	9,007,645	7,875,913	4,331,891	4,305,514
Note	Economic	Entity	ET	U
Note	Economic 2004	Entity 2003	ET 2004	U 2003
NOTE 6 RECEIVABLES		-		
	2004	2003	2004	2003
NOTE 6 RECEIVABLES CURRENT	2004 \$	2003 \$	2004 \$	2003 \$
NOTE 6 RECEIVABLES CURRENT Trade debtors	2004 \$ 1,272,718	2003 \$ 423,089	2004 \$ 495,793	2003 \$ 423,089
NOTE 6 RECEIVABLES CURRENT Trade debtors Provision for doubtful debts  Other Debtors	2004 \$ 1,272,718 (85,654)	2003 \$ 423,089 (55,001)	2004 \$ 495,793 (85,654)	2003 \$ 423,089 (55,001)
NOTE 6 RECEIVABLES CURRENT Trade debtors Provision for doubtful debts  Other Debtors Amounts receivable from:	2004 \$ 1,272,718 (85,654)	2003 \$ 423,089 (55,001) 368,088	2004 \$ 495,793 (85,654)	2003 \$ 423,089 (55,001) 368,088
NOTE 6 RECEIVABLES CURRENT Trade debtors Provision for doubtful debts  Other Debtors Amounts receivable from: — related entity	2004 \$ 1,272,718 (85,654) 1,187,064	2003 \$ 423,089 (55,001) 368,088 396,628	2004 \$ 495,793 (85,654)	2003 \$ 423,089 (55,001) 368,088 253,189
NOTE 6 RECEIVABLES CURRENT Trade debtors Provision for doubtful debts  Other Debtors Amounts receivable from:	2004 \$ 1,272,718 (85,654) 1,187,064	2003 \$ 423,089 (55,001) 368,088 396,628	2004 \$ 495,793 (85,654) 410,139	2003 \$ 423,089 (55,001) 368,088 253,189
NOTE 6 RECEIVABLES CURRENT Trade debtors Provision for doubtful debts  Other Debtors Amounts receivable from:	2004 \$ 1,272,718 (85,654) 1,187,064 1,600,000	2003 \$ 423,089 (55,001) 368,088 396,628 1,751,044	2004 \$ 495,793 (85,654) 410,139	2003 \$ 423,089 (55,001) 368,088 253,189 252,293

## ABN 37 211 681 988 and Controlled Entities

		Note	Economic	Entity	Parent E	ntity
			2004	2003	2004	2003
NOTE	7: INVENTORIES		\$	\$	\$	\$
CUR	RENT					
At co:	st		9,775	11,816	9,775	11,816
		-	0.775	44 946	0.775 .	11 916
		-	9,775	11,816	9,775	11,816
		Notes	Economic	-	ETU	
NOTE	E 8: OTHER FINANCIAL ASSETS		2004 \$	2003 \$	2004 \$	2003 \$
NON	-CURRENT					
Unlis	ted investments, at cost					
_	shares in controlled entities	16	-	25	25	25
_	shares in other related parties		7	7	7	7
	units in unit trusts		438,665	225,815	438,665	225,815
			438,672	225,847	438,697	225,847
Unlis amou	ted investments, at recoverable int					
	shares in other corporations, at					
	cost		374,250	374,250	374,250	374,250
_	Unpaid trust distribution		-	117,932	_	117,932
		_	374,250	492,182	374,250	492,182
			812,922	718,029	812,947	718,029
		•				

# ABN 37 211 681 988 and Controlled Entities

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2004

	Economic Entity		ETU	J
NOTE 9: PROPERTY, PLANT AND	2004	2003	2004	2003
EQUIPMENT	\$	\$	\$	\$
Land and Buildings at:		•		
— at cost	10,135,635	10,135,635	9,155,000	9,455,000
Less: Accumulated depreciation	(1,301,141)	(1,109,620)	(1,294,937)	(1,109,620)
Total Land and Buildings	8,834,494	9,026,015	7,860,063	8,345,380
PLANT AND EQUIPMENT				
Plant and equipment				
At cost	1,350,545	1,632,895	1,350,535	1,602,588
Accumulated depreciation	(494,109)	(898,305)	(494,109)	(884,066)
Total Plant and Equipment	856,436	734,590	856,436	718,522
Total Property, Plant and Equipment	9,690,930	9,760,605	8,716,499	9,063,902
•				

## a. Movements in Carrying Amounts

Movement in the carrying amounts for each class of property, plant and equipment between the beginning and the end of the current financial year

		Land & Buildings	Plant and Equipment	Total	
		\$	\$	\$	
Economic Entity:					
Balance at the beginning of year		8,686,015	724,239	9,410,254	
Additions		-	550,559	550,559	
Disposals		-	(180,200)	(180,200)	
Prior period net Adjustments		394,043	154,409	548,452	
Depreciation expense		(245,564)	(392,571)	(638,135)	
Carrying amount at the end of year		8,834,494	856,436	9,690,930	
	Note	Economic En	tity	ETU	
		2004 2	2004	2003	

	Note	Economic Entity		FIO	
		2004	2003	2004	2003
NOTE 10: OTHER ASSETS		\$	\$	\$	\$
CURRENT					
Formation Expenses		1,531	2,177	-	-
Prepaid Wages		35,951	<del>-</del>	35,951	
	_	37,482	2,177	35,951	

# ELECTRICAL TRADES UNION OF AUSTRALIA – SOUTHERN STATES BRANCH ABN 37 211 681 988 and Controlled Entities

	Notes	Economic	Entity	ETU	J
NOTE 11: PAYABLES		2004	2003	2004	2003
		\$	\$	\$	\$
TRADE AND OTHER PAYABLES					
Trade creditors		543,646	586,156	524,489	554,554
GST		174,169	340,475	(23,703)	268,240
		717,815	926,631	500,786	822,794
	Notes	Economic	Entity	ET	J
		2004	2003	2004	2003
NOTE 12: PROVISIONS		\$	\$	\$	\$
CURRENT					
Employee entitlements		592,148	652,371	592,148	652,371
NON-CURRENT					
Employee entitlements		202,439	65,463	202,439	31,266
<ul> <li>a. Aggregate Employee Benefits</li> <li>Liability</li> </ul>		794,587	717,834	794,587	683,637
Liability			717,034	154,001	003,037
	Note	Economic	c Entity	ЕТ	U
NOTE 13: EQUITY		2004	2003	2004	2003
		\$	\$	\$	\$
Equity at the beginning of the financial		10 574 700	40 500 040	40 700 000	40.754.500
year		18,571,738	16,528,848	12,798,303	12,754,588
Net surplus from ordinary activities		1,718,559	498,817	1,761,905	(1,355,863)
Increase in Asset Revaluation Reserve		41,453	1,399,578	41,453	1,399,578
Increase (decrease) in Trust Corpus			444.00		
		(131,275)	144,495	<del>-</del>	<del>-</del>
Consolidation equity adjustment at the end of the financial year		20,200,475	18,571,738	14,601,661	12,798,303
end of the infantial year			10,571,750	14,001,001	12,730,303
Represented By:					
Asset Revaluation Reserve		1,441,031	1,399,578	1,441,031	1,399,578
Asset Revaluation Reserve Accumulated Funds		18,759,444	17,172,160	13,160,630	11,398,725
Equity at the end of the financial year		20,200,475	18,571,738	14,601,661	12,798,303

# ELECTRICAL TRADES UNION OF AUSTRALIA – SOUTHERN STATES BRANCH ABN 37 211 681 988 and Controlled Entities NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2004

	Economic Entity		ETU	
NOTE 14: CASH FLOW INFORMATION	2004 \$	2003 \$	2004 \$	2003 \$
a. Reconciliation of Cash Flow from Operations with Profit from Ordinary Activities after Income Tax				
Profit from ordinary activities after income tax	1,718,559	498,817	1,761,905	(1,355,86 <b>3</b> )
Cash flows excluded from profit from ordinary activities attributable to operating activities				
Non-cash flows in profit from ordinary activities				
Net Increase/(decrease) in assets, investments and non-current liabilities	167,822	(129,246)	59,630	422,903
Depreciation	638,135	419,585	621,281	419,585
Bad & Doubtful Debts	34,174	-	34,174	150,764
Profit on sale of non current assets	(18,367)	-	(67,015)	-
Unpaid trust distributions	(23,662)	-	(1,746,998)	-
Employee wages paid in advance	(35,951)	-	(35,951)	-
Membership fees paid in advance	(11,495)	(422,903)	(11,495)	(422,903)
Increase/(decrease) in receivables	(818,976)	1,158,546	(42,051)	900,697
Increase/(decrease) in inventories	2,041	40,004	2,041	40,004
(Increase)/decrease in payables	(42,51 <b>0</b> )	(381,573)	(30,065)	(797,267)
Increase/(decrease) in provisions	76,753	106,289	76,753	71,092
Cash flow from operations	1,686,523	1,289,519	622,209	(570,988)

#### **NOTE 15: UNION DETAILS**

The registered office of the union is:

Electrical Trades Union of Australia – Southern States Branch 516-520 Swanston Street

**CARLTON SOUTH 3053** 

The principal place of business is:

Electrical Trades Union of Australia – Southern States Branch 516-520 Swanston Street

**CARLTON SOUTH 3053** 

# ELECTRICAL TRADES UNION OF AUSTRALIA - SOUTHERN STATES BRANCH ABN 37 211 681 988 and Controlled Entities

#### NOTE 16: CONTROLLED ENTITIES

The following entities are included in the consolidation:

ETU (Vic Branch) Trust

**ETU DMT Fund** 

ETU Pty Ltd

Comrades Social Club Pty Ltd (Recognised from 1 January, 2003)

Communications Electrical Plumbing Union Pty Ltd

From 1 January, 2003 the following entities were deemed not to be controlled entities of the ETU in accordance with the consolidation accounting policy detailed in Note 1(a) to the Accounts

Entity

Decrease in Group Net Assets

Southern Alliance Financial Services

\$14,235

Electrical & Electronic Industry Training Ltd

\$94,610

#### NOTE 17: PRIOR PERIOD ADJUSTMENTS

Comparative figures for the year ended 31 December, 2003 have been amended to reflect the financial impact of transactions having effect prior to 31 December, 2002 but omitted from the financial statements for that accounting period or earlier accounting periods.

The effect of these adjustments was to increase Land and Buildings by \$340,000, increase other fixed assets by \$10,350, increase amounts receivable by \$121,840 and increase investments by \$90.

The net effect of these prior year adjustments amounted to \$472,280 which has been offset against retained earnings at 1 January, 2003.



Level 8, Terrace Towers 80 William Street, East Sydney, NSW 2011 Telephone: (02) 8374 6666 Fax: (02) 9380 6990 Email: sydney@air.gov.au

Mr Dean Mighell Secretary, Southern States Branch CEPU 516-520 Swanston Street CARLTON SOUTH VIC 3053

Dear Mr Mighell

Re: Financial Return – Southern States Branch – year ending 31 December 2004 (FR2004/722)

The above documents were received in the Registry on 30 November 2005. However I draw your attention to the following matters which should be addressed in next year's financial report.

## Omission from Operating Report

Section 254 of the RAO Schedule states that the Operating Report must contain any prescribed information. Such prescribed information includes "the name of each person who has been a member of the committee of management of the reporting unit at any time during the reporting period and the period for which he or she held such a position". This was not contained in your Operating Report.

#### Omission of Notice under s272

Section 272(5) requires a financial report to include a notice consisting of the text of s272(1), (2) and (3). This was not included in the financial statements.

#### Presentation to Meeting after provision to members

In your Secretary's Certificate you state that the report was presented to the meeting of the committee of management on 25 August 2005. However you also state that the report was provided to members on 11 October 2005, some two months later.

This suggests the 25 August meeting cannot strictly be the meeting contemplated by section 266 of the RAO Schedule for the purpose of "presenting the documents", which that section contemplates taking place only after the members have been provided with copies.

Given that it is clear that the members were provided with the signed and audited report I have decided to file the documents without further delay. However, if the Branch wishes to strictly comply with s266, it should as a formality re-present the report at the next meeting of the Branch Committee.

Please remember that the period prescribed by the RAO Schedule within which audited reports must be provided to members and the documents presented to a subsequent meeting is six (6) months unless an extension of one month is obtained. This means

that for next year's financial report, the process will need to have been completed by no later than 30 June 2006.

If you wish to discuss the above please do not hesitate to contact me on (02) 8374 666.

Yours sincerely

Stephen Kellett Assistant Manager, Sydney Registry

10 January 2006



Level 8, Terrace Towers 80 William Street, East Sydney, NSW 2011 Telephone: (02) 8374 6666 Fax: (02) 9380 6990 Email: sydney@air.gov.au

Mr Peter Tighe Divisional Secretary CEPU Suite 701, Level 7, 1 Rosebery Avenue ROSEBERY NSW 2018

Dear Mr Tighe

Re: Financial Return – Southern States Branch - year ending 31 December 2004 (FR2004/722)

Thank you for lodging the above documents which were received on 30 November 2005. I have drawn several matters to the Branch Secretary's attention. A copy of my letter to Mr Mighell is enclosed for your information.

If you wish to discuss any of the issues please do not hesitate to contact me on (02) 8374 6666.

Yours sincerely Meplen Kellett

Stephen Kellett

Assistant Manager, Sydney Registry for Deputy Industrial Registrar

10 January 2006