



30 June 2021

Peter Carter
Secretary, Western Australian Divisional Branch
Electrical, Energy and Services Division
CEPU

cc. Timothy Turner

Dear Peter Carter

Re: – Financial reporting – CEPU, Electrical, Energy and Services Division, Western Australian Divisional Branch - for year ending 31 December 2020 (FR2020/320)

I refer to the financial report of the Western Australian Divisional Branch of the CEPU Electrical, Energy and Services Division for the year ending 31 December 2020. The documents were lodged with the Registered Organisations Commission ('ROC') on 22 June 2021.

The financial report has been filed. The financial report was filed based on a primary review. This involved confirming whether the financial reporting timelines required under s.253, s.265, s.266 and s.268 of the *Fair Work (Registered Organisations) Act 2009* (RO Act) have been satisfied, all documents required under s.268 of the RO Act were lodged and that various disclosure requirements under the Australian Accounting Standards, RO Act and reporting guidelines have been complied with. A primary review does not examine all disclosure requirements. Please note the report for year ending 31 December 2021 may be subject to an advanced compliance review.

You are not required to take any further action in relation to the 2020 report. However I make the following comment to assist when preparing the next report.

Documents must be lodged with ROC within 14 days after presentation

Section 268 of the RO Act requires a copy of the full report and the designated officer's certificate to be lodged with the ROC within 14 days after the meeting of the committee of management referred to in section 266.

The designated officer's certificate indicates that the full report was presented to the meeting of the committee of management on 2 June 2021. This means the documents should have been lodged with the ROC by 16 June 2021.

Please note that if an extension of time is required in the future, a written request signed by the relevant officer setting out the reason for the extension should be made before the expiry of the 14 day period.

Reporting Requirements

The ROC website provides a number of factsheets in relation to the financial reporting process and associated timelines. The website also contains the s.253 reporting guidelines and a model set of financial statements. The ROC recommends that reporting units use these model

financial statements to assist in complying with the RO Act, the s.253 Reporting Guidelines and Australian Accounting Standards. Access to this information is available via [this link](#).

Yours faithfully

A handwritten signature in black ink, appearing to read 'Stephen Kellett', with a long horizontal stroke extending to the right.

Stephen Kellett
Financial Reporting
Registered Organisations Commission

**COMMUNICATIONS, ELECTRICAL, ELECTRONIC,
ENERGY, INFORMATION, POSTAL, PLUMBING
AND ALLIED SERVICES UNION OF AUSTRALIA,
ELECTRICAL, ENERGY AND SERVICES DIVISION,
WESTERN AUSTRALIA BRANCH**

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2020

CONTENTS

	Page
Independent Audit Report to the Members.....	3
Designated Officer's Certificate.....	6
Subsection 255 (2A) Report.....	7
Operating Report	8
Committee of Management Statement.....	10
Statement of Profit and Loss and Other Comprehensive Income.....	11
Statement of Financial Position.....	12
Statement of Changes in Equity.....	13
Statement of Cash Flows	14
Notes of the Financial Statements.....	15

**INDEPENDENT AUDIT REPORT TO THE MEMBERS OF
COMMUNICATION, ELECTRICAL, ELECTRONIC, ENERGY,
INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES
UNION OF AUSTRALIA, ELECTRICAL, ENERGY AND SERVICES
DIVISION, WESTERN AUSTRALIA BRANCH****Report on the Audit of the Financial Report****Opinion**

I have audited the financial report of Communication, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia, Electrical, Energy and Services Division, Western Australia Branch (the Reporting Unit), which comprises the statement of financial position as at 31 December 2020 the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year ended 31 December 2020, notes to the financial statements, including a summary of significant accounting policies; the Committee of Management Statement and the subsection 255(2A) report.

In my opinion, the accompanying financial report presents fairly, in all material respects, the financial position of Communication, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia, Electrical, Energy and Services Division, Western Australia Branch as at 31 December 2020, and its financial performance and its cash flows for the year ended on that date in accordance with:

- a) the Australian Accounting Standards; and
- b) any other requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

I declare that management's use of the going concern basis in the preparation of the financial statements of the Reporting Unit is appropriate.

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of my report. I am independent of the Reporting Unit in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Suite 4, 1st Floor
63 Shepperton Road
Victoria Park
Western Australia 6100**Telephone:** (08) 9362 5855htg@htgpartners.com.au
www.htgpartners.com.au**ABN:** 78 607 011 001**PO Box 199**
Victoria Park
Western Australia 6979**PARTNERS****Timothy Turner**
BBus (Acc), FCPA, CTA
Registered Company Auditor**Vick Gelevitis**
BBus (Acc), FCPA, CTA**Darryl Rodrigues**
BSc, BBus (Acc), CPA

HTG Partners is a CPA Practice

Liability Limited by a scheme
approved under Professional
Standards Legislation

INDEPENDENT AUDITOR'S REPORT

TO THE MEMBERS OF COMMUNICATION, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, ELECTRICAL, ENERGY AND SERVICES DIVISION, WESTERN AUSTRALIA BRANCH (CONTINUED)

Auditor's Responsibilities for the Audit of the Financial Report (continued)

Information Other than the Financial Report and Auditor's Report Thereon

The Committee of Management is responsible for the other information. The other information obtained at the date of this auditor's report is in the Operating Report accompanying the financial report.

My opinion on the financial report does not cover the other information and accordingly I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or my knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I have nothing to report in this regard.

Responsibilities of Committee of Management for the Financial Report

The Committee of Management of the Reporting Unit is responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the RO Act, and for such internal control as the Committee of Management determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Committee of Management is responsible for assessing the Reporting Unit's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Committee of Management either intend to liquidate the Reporting Unit or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Report

My objective is to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

INDEPENDENT AUDITOR'S REPORT

TO THE MEMBERS OF COMMUNICATION, ELECTRICAL, ELECTRONIC, ENERGY, INFORMATION, POSTAL, PLUMBING AND ALLIED SERVICES UNION OF AUSTRALIA, ELECTRICAL, ENERGY AND SERVICES DIVISION, WESTERN AUSTRALIA BRANCH (CONTINUED)

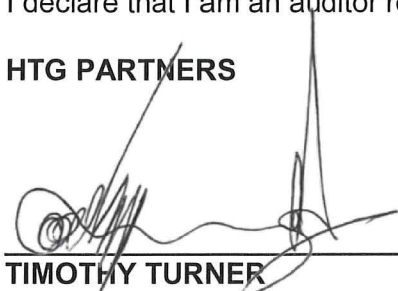
Auditor's Responsibilities for the Audit of the Financial Report (continued)

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Reporting Unit's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Committee of Management.
- Conclude on the appropriateness of the Committee of Management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Reporting Unit's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Reporting Unit to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Reporting Unit to express an opinion on the financial report. I am responsible for the direction, supervision and performance of the Reporting Unit audit. I remain solely responsible for my audit opinion.

I communicate with the Committee of Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

I declare that I am an auditor registered under the RO Act.

HTG PARTNERS



TIMOTHY TURNER
Partner

Registration number (as registered by the RO Commissioner under the RO Act): AA2017/123

Signed at Perth on the 7th day of April 2021

s268 Fair Work (Registered Organisations) Act 2009

Certificate By Prescribed Designated Officer

Certificate for the year ended 31 December 2020

I, Mr. Peter Carter, being the Branch Secretary of the Communication, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia, Electrical, Energy and Services Division, Western Australian Branch (the reporting unit) certify:

- that the documents lodged herewith are copies of the full report for the Communication, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia (CEPU), Electrical, Energy and Services Division, Western Australian Branch for the period ended 31 December 2020 referred to in s.268 of the *Fair Work (Registered Organisations) Act 2009*; and
- that the full report was provided to members of the reporting unit on the 7th April 2021 and
- that the full report was presented to a meeting of the committee of management of the reporting unit on 2nd June 2021 in accordance with s.266 of the *Fair Work (Registered Organisations) Act 2009*.



Signature

Peter Carter

Name

Branch Secretary – CEPU Electrical, Energy and Services Division, WA Branch

Title

22/06/21

Date

**COMMUNICATION, ELECTRICAL, ELECTRONIC,
ENERGY, INFORMATION, POSTAL, PLUMBING AND
ALLIED SERVICES UNION OF AUSTRALIA,
ELECTRICAL, ENERGY AND SERVICES DIVISION,
WESTERN AUSTRALIA BRANCH**

Subsection 255(2A) Report

for the year ended 31 December 2020

The Committee of Management presents its expenditure report as required under subsection 255(2A) on the Reporting Unit for the year ended 31 December 2020.

Categories of expenditures	2020	2019
	\$	\$
Remuneration and other employment-related costs and expenses - employees	1,579,925	1,623,205
Advertising	298	496
Operating costs (including impairment of assets)	1,132,211	1,313,226
Donations to political parties	12,833	50,100
Legal costs	166,618	92,757

Signature of designated officer: 

Name and title of designated officer: Peter Carter, Branch Secretary

Dated: 7th April 2021

Operating Report

for the year ended 31 December 2020

The Committee of Management presents its operating report on the Union for the year ended 31 December 2020.

Review of principal activities, the results of those activities and any significant changes in the nature of those activities during the year.

The principal activities of the Union during the financial year were the provision of industrial, professional and managerial services to the members consistent with the object and rules of the Union and in particular, protecting and improving the interests of members.

The Union has been successful in meeting its objectives.

The Union's principal activities resulted in an operating surplus for the financial year of \$363,783 (2019: \$118,901).

There were no significant changes in the nature of the Union's principal activities during the financial year.

Significant changes in the Union's financial affairs

No matters or circumstances arose during the reporting year which significantly affected the financial affairs of the Union.

Rights of members to resign

Members may resign from the Union in accordance with Rule 4.7 which sets out the conditions for resignation of a member.

Officers or members who are directors of a company or a member of a board.

No officers of the Union held reserved positions on superannuation boards.

Operating Report

for the year ended 31 December 2020 (continued)

Number of members

The number of persons who, at the end of the financial year, were recorded on the Register of members was 5,416 (2019: 5,397).

Number of employees

The number of persons, expressed as a full-time equivalent, who were, at the end of the financial year, employees of the Union was 11 (2019: 9).

Names of Committee of Management Members and period positions held during the financial year

The persons who held office as members of the Committee of Management of the Union during the financial year ended 31 December 2020:

Name	Title of officer
S. Taylor	President
D. Fowlie	Vice President
P. Carter	Secretary
B. Reeve	Assistant Secretary
J. Ellis	Affirmative Action
A. Bamford	State Councillor
D. Clancey	State Councillor
C. Coombes	State Councillor
R. De Graaf	State Councillor
J. Dellavanzo	State Councillor
L. Elphinstone	State Councillor
R. Flanagan	State Councillor (resigned 26/04/2020)
T. French	State Councillor
A. Giddens	State Councillor
R. MacLachlan	State Councillor
R. Manhood	State Councillor
K. Mason	State Councillor
R. Pendlebury	State Councillor
K. Rodrigues De Paula Gomes	State Councillor
G. Taylor	State Councillor

Peter Carter
Name

Branch Secretary
Title

Signature



Date 7th April 2021

Committee of Management Statement

for the year ended 31 December 2020

On 7th April 2021 the Committee of Management of The Western Australian Branch of *Communication, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia –Electrical, Energy and Services Division, Western Australian Divisional Branch* passed the following resolution in relation to the **general purpose financial report (GPFR)** for the financial year ended 31 December 2020:

The Committee of Management declares that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with any other requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of the Fair Work (Registered Organisations) Act 2009 (the RO Act);
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year to which the GPFR relates and since the end of that year:
 - (i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RO Act; and
 - (iv) where the organisation consists of two or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner with each of the other reporting units of the organisation; and
 - (v) where information has been sought in any request by a member of the reporting unit or the Commissioner duly made under section 272 of the RO Act, that information has been provided to the member or Commissioner; and
 - (vi) where any order for inspection of financial records has been made by the Fair Work Commission under section 273 of the RO Act, there has been compliance.

This declaration is made in accordance with a resolution of the Committee of Management.

For Committee of Management: *Peter Carter*

Title: *Branch Secretary*

Signature:

Date: 7th April 2021



**COMMUNICATION, ELECTRICAL, ELECTRONIC,
ENERGY, INFORMATION, POSTAL, PLUMBING AND
ALLIED SERVICES UNION OF AUSTRALIA,
ENGINEERING AND ELECTRICAL DIVISION,
WESTERN AUSTRALIA BRANCH**

Statement of Profit and Loss and Other Comprehensive Income

for the year ended 31 December 2020

	Note	2020 \$	2019 \$
Revenue from contracts with customers	3		
Membership subscription		2,937,182	2,900,498
Capitation fees and other revenue from another reporting unit		-	-
Levies / (Refunds)	3B	-	246
Other sales of goods or services to members	3D	158,300	161,922
Total revenue from contracts with customers		3,095,482	3,062,666
Income for furthering objectives	3		
Grants and donations	3E	147,650	54,544
Total income for furthering objectives		147,650	54,544
Other income			
Profit on Sale of Assets		75	2,601
Revenue from recovery of wages activity	3F	-	-
Interest income		12,461	28,774
Total other income		12,536	31,375
Total income		3,255,668	3,148,585
Expenses			
Employee expenses	4A	1,579,925	1,623,205
Capitation fees	4B	375,522	399,451
Affiliation fees	4C	69,494	65,554
Administration expenses	4D	308,907	369,075
Grants or donations	4E	27,020	60,874
Depreciation and amortisation	4F	75,151	73,774
Finance costs	4G	29,376	26,052
Legal costs	4H	166,618	92,869
Write-down and impairment of assets	4I	3,115	64,949
Net losses from sale of assets	4J	-	-
Audit fees	14	33,851	31,531
Other expenses		222,906	222,350
Total expenses		2,891,885	3,029,684
Surplus / (Deficit) for the year		363,783	118,901
Other comprehensive income			
Items that will be subsequently reclassified to profit or loss		-	-
Net gain /(loss) on debt instruments at fair value through other comprehensive income (FVTOCI)		-	-
Items that will not be subsequently reclassified to profit or loss		-	-
Gain on revaluation of land & buildings		-	-
Gain /(loss) on equity instruments designated at FVTOCI		-	-
Total comprehensive income for the year		363,783	118,901

The above statement should be read in conjunction with the notes.

COMMUNICATION, ELECTRICAL, ELECTRONIC,
ENERGY, INFORMATION, POSTAL, PLUMBING AND
ALLIED SERVICES UNION OF AUSTRALIA,
ELECTRICAL, ENERGY AND SERVICES DIVISION,
WESTERN AUSTRALIA BRANCH

Statement of Financial Position

As at 31 December 2020

		2020 \$	2019 \$
ASSETS			
Current assets			
Cash and cash equivalents	5A	80,026	535,727
Trade and other receivables	5B	324,394	312,470
Contract assets	5C	-	-
Total current assets		404,420	848,197
Non-current assets			
Land and buildings	6A	2,521,732	1,397,348
Plant and equipment	6B	194,073	237,559
Other financial assets	6C	3,291,045	3,678,617
Total non-current assets		6,006,850	5,313,524
Total assets		6,411,270	6,161,721
LIABILITIES			
Current liabilities			
Trade payables	7A	93,437	302,247
Other payables	7B	56,839	80,698
Employee provisions	8A	344,560	317,924
Contract liabilities	5C 7C	502,333	498,879
Total current liabilities		997,169	1,199,748
Non-current liabilities			
Employee provisions	8A	-	-
Provision for hardship relief	9A	154,473	66,128
Other non-current liabilities	9B	-	-
Total non-current liabilities		154,473	66,128
Total liabilities		1,151,642	1,265,876
Net assets		5,259,628	4,895,845
EQUITY			
General funds	10A	-	-
Retained earnings		5,259,628	4,895,845
TOTAL EQUITY		5,259,628	4,895,845

The above statement should be read in conjunction with the notes.

**COMMUNICATION, ELECTRICAL, ELECTRONIC,
ENERGY, INFORMATION, POSTAL, PLUMBING AND
ALLIED SERVICES UNION OF AUSTRALIA,
ELECTRICAL, ENERGY AND SERVICES DIVISION,
WESTERN AUSTRALIA BRANCH**

Statement of Changes in Equity

for the year ended 31 December 2020

	Note	Retained earnings \$	Total equity \$
Balance as at 1 January 2019		4,776,944	4,776,944
Adjustment for changes in accounting policies		-	-
Surplus		118,901	118,901
Other comprehensive income		-	-
Transfer to/from funds	10A	-	-
Closing balance as 31 December 2019		4,895,845	4,895,845
Adjustment for errors		-	-
Adjustment for changes in accounting policies		-	-
Surplus		363,783	363,783
Other comprehensive income		-	-
Transfer to/from funds	10A	-	-
Closing balance as at 31 December 2020		5,259,628	5,259,628

The above statement should be read in conjunction with the notes.

**COMMUNICATION, ELECTRICAL, ELECTRONIC,
ENERGY, INFORMATION, POSTAL, PLUMBING AND
ALLIED SERVICES UNION OF AUSTRALIA,
ELECTRICAL, ENERGY AND SERVICES DIVISION,
WESTERN AUSTRALIA BRANCH**

Statement of Cash Flows

for the year ended 31 December 2020

	Note	2020 \$	2019 \$
OPERATING ACTIVITIES			
Cash received			
Receipts from customers		3,024,754	2,954,804
Interest		12,461	28,774
Receipt from other reporting units	11B	151,940	135,676
Other		116,016	65,475
Cash used			
Employees		(1,569,728)	(1,613,436)
Suppliers		(640,733)	(816,860)
Lease payments of low-value assets		(2,848)	(322)
Payments to other reporting entities	11B	(789,159)	(291,371)
Net cash from (used by) operating activities	11A	312,703	462,740
INVESTING ACTIVITIES			
Cash received			
Proceeds from sale of plant and equipment		11,363	27,728
Proceeds from sale of land and buildings		-	-
Other		-	-
Cash used			
Purchase of plant and equipment		(33,514)	(148,651)
Purchase of land and buildings		(1,133,825)	(1,111,545)
Other		-	-
Net cash from (used by) investing activities		(1,155,976)	(1,232,468)
FINANCING ACTIVITIES			
Cash received			
Contributed equity		-	-
Other		-	-
Cash used			
Repayment of borrowings		-	-
Other		387,572	1,071,119
Net cash from (used by) financing activities		387,572	1,071,119
Net (decrease)/increase in cash held		(455,701)	301,391
Cash and cash equivalents at the beginning of the reporting period		535,727	234,336
Cash and cash equivalents at the end of the reporting period	5A	80,026	535,727

The above statement should be read in conjunction with the notes.

Index to the Notes of the Financial Statements

Note 1	Summary of significant accounting policies
Note 2	Events after the reporting period
Note 3	Income
Note 4	Expenses
Note 5	Current assets
Note 6	Non-current assets
Note 7	Current liabilities
Note 8	Provisions
Note 9	Non-current liabilities
Note 10	Equity
Note 11	Cash flow
Note 12	Contingent liabilities, assets and commitments
Note 13	Related party disclosures
Note 14	Remuneration of auditors
Note 15	Financial instruments
Note 16	Fair value measurements
Note 17	Section 272 Fair Work (Registered Organisations) Act 2009

Notes to the Financial Statements

for the year ended 31 December 2020

Note 1 Summary of significant accounting policies

1.1 Basis of preparation of the financial statements

The financial statements cover the Communication, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia, Engineering and Electrical Division, WA Branch as an individual entity (the "Union" or "reporting unit").

These financial statements are general purpose financial statements and have been prepared in accordance with Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that apply for the reporting period and the *Fair Work (Registered Organisations) Act 2009*. For the purpose of preparing the general purpose financial statements, the Union is a not-for-profit entity.

The financial statements have been prepared on an accruals basis and in accordance with historical costs, except for certain assets and liabilities measured at fair value as explained in the accounting policies below. Historical cost is generally based on the fair value of the consideration given in exchange for assets. Except where stated, no allowance is made for the effect of changing prices on the results or the financial position. The amounts presented in the financial statements are presented in Australian dollars and have been rounded to the nearest dollar.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions to which they apply. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied, unless stated otherwise.

The financial statements were authorised for issue by members of the Committee of Management on the date of signing the Committee of Management Statement.

1.2 Comparative amounts

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

1.3 Critical accounting estimates and judgements

The Committee of Management evaluate estimates and judgments incorporated into the financial report based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the union.

The following accounting assumptions or estimates have been identified that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

Key estimate - impairment

The Union assesses impairment at each reporting date by evaluating conditions specific to the Union that may lead to impairment of assets. Where an impairment trigger exists, the recoverable amount of the asset is determined.

Notes to the Financial Statements

for the year ended 31 December 2020

Note 1 Statement of significant accounting policies (continued)

1.3 Critical accounting estimates and judgements (continued)

The Committee of Management estimates based on past history approximately 51% (2019: 51%) of the trade receivables relating to outstanding membership subscription revenue is doubtful and therefore a provision for impairment has been made for this amount.

Key estimate – employee entitlements

The Committee of Management has factored a 3.0% pa (2019: 3.0%) future salary increase into the measurement of long-term employee benefit obligations.

Key judgement – control not established

The Union has not consolidated the results of the Combined Skills Training Association (hereafter referred to as “CSTA”) into the results of the Union as the Union has concluded it does not have control over CSTA. The Union has power over related entity (CSTA) as it has the ability to appoint all members and committee members however the Union does not receive any financial or non-financial returns as the CSTA objectives do not further the objectives of the Union.

1.4 New Australian Accounting Standards

Adoption of New Australian Accounting Standard Requirements

No accounting standard has been adopted earlier than the application date stated in the standard.

The accounting policies adopted are consistent with those of the previous financial year except for the following standards and amendments, which have been adopted for the first time this year:

- AASB 2018-6 Amendments to Australian Accounting Standards – Definition of a Business
- AASB 2018-7 Amendments to Australian Accounting Standards – Definition of Material
- AASB 2019-3 Amendments to Australian Accounting Standards – Interest Rate Benchmark Reform
- AASB 2019-5 Amendments to Australian Accounting Standards – Disclosure of the Effect of New IFRS Standards not yet issued in Australia

The adoption of these standards has not had a material impact on the reporting unit's financial statements.

Notes to the Financial Statements

for the year ended 31 December 2020

Note 1 Statement of significant accounting policies (continued)

1.5 New Accounting Standards for application in future periods

The AASB has issued new and amended accounting standards and interpretations that have mandatory application dates for future reporting periods and which the Union has decided not to early adopt.

The following amended standards and interpretations are not expected to have a significant impact on the reporting unit's financial statements:

- AASB 17 Insurance Contracts
- AASB 1059 Service Concession Arrangements for Grantors
- AASB 2020-1 Amendments to Australian Accounting Standards – Classification of Liabilities as Current or Non-current
- AASB 2020-4 Amendments to Australian Accounting Standards – COVID-19 – Related Rent Concessions
- AASB 2020-8 Amendments to Australian Accounting Standards – Interest Rate Benchmark Reform – Phase 2
- AASB 2020-3 Amendments to Australian Accounting Standards – Annual Improvements 2018-2020 and other amendments.

1.6 Revenue

The reporting unit enters into various arrangements where it receives consideration from another party. These arrangements include consideration in the form of membership subscriptions, capitation fees, levies, grants, and donations.

The timing of recognition of these amounts as either revenue or income depends on the rights and obligations in those arrangements.

Revenue from contracts with customers

Where the reporting unit has a contract with a customer, the reporting unit recognises revenue when or as it transfers control of goods or services to the customer. The reporting unit accounts for an arrangement as a contract with a customer if the following criteria are met:

- the arrangement is enforceable; and
- the arrangement contains promises (that are also known as performance obligations) to transfer goods or services to the customer (or to other parties on behalf of the customer) that are sufficiently specific so that it can be determined when the performance obligation has been satisfied.

Notes to the Financial Statements

for the year ended 31 December 2020

Note 1 Statement of significant accounting policies (continued)

1.6 Revenue (continued)

Membership subscriptions

For membership subscription arrangements that meet the criteria to be contracts with customers, revenue is recognised when the promised goods or services transfer to the customer as a member of the reporting unit.

If there is only one distinct membership service promised in the arrangement, the reporting unit recognises revenue as the membership service is provided, which is typically based on the passage of time over the subscription period to reflect the reporting unit's promise to stand ready to provide assistance and support to the member as required.

If there is more than one distinct good or service promised in the membership subscription, the reporting unit allocates the transaction price to each performance obligation based on the relative standalone selling prices of each promised good or service. In performing this allocation, standalone selling prices are estimated if there is no observable evidence of the price of that the reporting unit charges for that good or service in a standalone sale. When a performance obligation is satisfied, which is either when the customer obtains control of the good (for example, books or clothing) or as the service transfers to the customer (for example, member services or training course), the reporting unit recognises revenue at the amount of the transaction price that was allocated to that performance obligation.

For member subscriptions paid annually in advance, the reporting unit has elected to apply the practical expedient to not adjust the transaction price for the effects of a significant financing component because the period from when the customer pays and the good or services will transfer to the customer will be one year or less.

When a member subsequently purchases additional goods or services from the reporting unit at their standalone selling price, the reporting unit accounts for those sales as a separate contract with a customer.

Capitation fees

The reporting unit recognises capitation fees as income upon receipt.

Notes to the Financial Statements

for the year ended 31 December 2020

Note 1 Statement of significant accounting policies (continued)

1.6 Revenue (continued)

Levies

Levies paid by a member (or other party), in an arrangement that meets the criteria to be a contract with a customer, is recognised as revenue when the services has been provided by the reporting unit

Income of the reporting unit as a Not-for-Profit Entity

Consideration is received by the reporting unit to enable the entity to further its objectives. The reporting unit recognises each of these amounts of consideration as income when the consideration is received (which is when the reporting unit obtains control of the cash) because, based on the rights and obligations in each arrangement:

- the arrangements do not meet the criteria to be contracts with customers because either the arrangement is unenforceable or lacks sufficiently specific promises to transfer goods or services to the customer; and
- the reporting unit's recognition of the cash contribution does not give to any related liabilities.

During the year, the reporting unit received cash consideration from the following arrangements whereby that consideration will be recognised as income upon receipt:

- donations and voluntary contribution from members (including whip arounds); and
- government grants.

Volunteer services

During the year, the reporting unit did not recognise any volunteer services as revenue because it could not reliably measure the fair value of those services.

Notes to the Financial Statements

for the year ended 31 December 2020

Note 1 Statement of significant accounting policies (continued)

1.6 Revenue (continued)

Gains from sale of assets

An item of property, plant and equipment is derecognised upon disposal (which is at the date the recipient obtains control) or when no future economic benefits are expected from its use or disposal. Any gain or loss arising on derecognition of the asset (calculated as the difference between the net disposal proceeds and the carrying amount of the asset) is included in the statement of profit or loss when the asset is derecognised.

Interest income

Interest revenue is recognised on an accrual basis using the effective interest method.

1.7 Employee entitlements

A liability is recognised for benefits accruing to employees in respect of wages and salaries, annual leave, long service leave and termination benefits when it is probable that settlement will be required and they are capable of being measured reliably.

Liabilities for short-term employee benefits (as defined in AASB 119 Employee Benefits) and termination benefits which are expected to be settled within twelve months of the end of reporting period are measured at their nominal amounts. The nominal amount is calculated with regard to the rates expected to be paid on settlement of the liability.

Other long-term employee benefits which are expected to be settled beyond twelve months are measured as the present value of the estimated future cash outflows to be made by the Union in respect of services provided by employees up to reporting date.

Payments to defined contribution retirement benefit plans are recognised as an expense when employees have rendered service entitling them to the contributions.

Provision is made for separation and redundancy benefit payments. The Union recognises a provision for termination as part of a broader restructuring when it has developed a detailed formal plan for the terminations and has informed those employees affected that it will carry out the terminations. A provision for voluntary termination is recognised when the employee has accepted the offer of termination

The obligations are presented as current liabilities in the statement of financial position if the entity does not have an unconditional right to defer settlement for at least twelve months after the reporting date, regardless of when the actual settlement is expected to occur.

Payments to defined contribution retirement benefit plans are recognised as an expense when employees have rendered service entitling them to the contributions.

Notes to the Financial Statements

for the year ended 31 December 2020

Note 1 Statement of significant accounting policies (continued)

1.8 Leases

The reporting unit assesses at contract inception whether a contract is, or contains, a lease. That is, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

Reporting unit as a lessee

The reporting unit applies a single recognition and measurement approach for all leases, except for short-term leases and leases of low-value assets. The reporting unit recognises lease liabilities to make lease payments and right-of-use assets representing the right to use the underlying assets.

Right-of-use assets

The reporting unit recognises right-of-use assets at the commencement date of the lease (i.e., the date the underlying asset is available for use). Right-of-use assets are measured at cost, less any accumulated depreciation and impairment losses, and adjusted for any remeasurement of lease liabilities. The cost of right-of-use assets includes the amount of lease liabilities recognised, initial direct costs incurred, and lease payments made at or before the commencement date less any lease incentives received. Right-of-use assets are depreciated on a straight-line basis over the shorter of the lease term and the estimated useful lives of the assets.

If ownership of the leased asset transfers to the reporting unit at the end of the lease term or the cost reflects the exercise of a purchase option, depreciation is calculated using the estimated useful life of the asset. The right-of-use assets are also subject to impairment.

Lease liabilities

At the commencement date of the lease, the reporting unit recognises lease liabilities measured at the present value of lease payments to be made over the lease term. The lease payments include fixed payments (including in-substance fixed payments) less any lease incentives receivable, variable lease payments that depend on an index or a rate, and amounts expected to be paid under residual value guarantees. The lease payments also include the exercise price of a purchase option reasonably certain to be exercised by the reporting unit and payments of penalties for terminating the lease, if the lease term reflects the reporting unit exercising the option to terminate. Variable lease payments that do not depend on an index or a rate are recognised as expenses (unless they are incurred to produce inventories) in the period in which the event or condition that triggers the payment occurs.

Notes to the Financial Statements

for the year ended 31 December 2020

Note 1 Statement of significant accounting policies (continued)

1.8 Leases (continued)

In calculating the present value of lease payments, the reporting unit uses the implicit interest rate or incremental borrowing rate if the implicit lease rate is not readily determinable. After the commencement date, the amount of lease liabilities is increased to reflect the accretion of interest and reduced for the lease payments made. In addition, the carrying amount of lease liabilities is remeasured if there is a modification, a change in the lease term, a change in the lease payments (e.g., changes to future payments resulting from a change in an index or rate used to determine such lease payments) or a change in the assessment of an option to purchase the underlying asset.

Short-term leases and leases of low-value assets

The reporting unit's short-term leases are those that have a lease term of 12 months or less from the commencement. It also applies the lease of low-value assets recognition exemption to low value leases. Lease payments on short-term leases and leases of low-value assets are recognised as expense on a straight-line basis over the lease term.

1.9 Borrowing costs

All borrowing costs are recognised in profit and loss in the period in which they are incurred.

1.10 Cash

Cash is recognised at its nominal amount. Cash and cash equivalents includes cash on hand, deposits held at call with bank, other short-term highly liquid investments with original maturity of 3 months or less that are readily convertible to known amounts of cash and subject to insignificant risk of changes in value and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the statement of financial position.

Notes to the Financial Statements

for the year ended 31 December 2020

Note 1 Statement of significant accounting policies (continued)

1.11 Financial assets – Initial recognition and measurement

Contract assets and receivables

A contract asset is recognised when the reporting unit's right to consideration in exchange for goods or services that has transferred to the customer when that right is conditioned on the reporting unit's future performance or some other conditions.

A receivable is recognised if an amount of consideration that is unconditional is due from the customer (ie only the passage of time is required before payment of the consideration is due).

Contract assets and receivables are subject to impairment assessment. Refer to accounting policies in impairment of financial assets below.

Initial recognition and measurement

Financial assets are classified, at initial recognition, and subsequently measured at amortised cost, fair value through other comprehensive income (**OCI**), or fair value through profit or loss.

The classification of financial assets at initial recognition depends on the financial asset's contractual cash flow characteristics and the entity's business model for managing them. With the exception of trade receivables that do not contain a significant financing component, the entity initially measures a financial asset at its fair value plus, in the case of a financial asset not at fair value through profit or loss, transaction costs.

In order for a financial asset to be classified and measured at amortised cost or fair value through OCI, it needs to give rise to cash flows that are 'solely payments of principal and interest' (**SPPI**) on the principal amount outstanding. This assessment is referred to as the SPPI test and is performed at an instrument level.

The entity's business model for managing financial assets refers to how it manages its financial assets in order to generate cash flows. The business model determines whether cash flows will result from collecting contractual cash flows, selling the financial assets, or both.

Purchases or sales of financial assets that require delivery of assets within a time frame established by regulation or convention in the market place (regular way trades) are recognised on the trade date, i.e., the date that the reporting unit commits to purchase or sell the asset.

Notes to the Financial Statements

for the year ended 31 December 2020

Note 1 Statement of significant accounting policies (continued)

1.12 Financial assets – Subsequent measurement

For purposes of subsequent measurement, financial assets are classified in five categories:

- Financial assets at amortised cost
- Financial assets at fair value through other comprehensive income
- Investments in equity instruments designated at fair value through other comprehensive income
- Financial assets at fair value through profit or loss
- Financial assets designated at fair value through profit or loss

Financial assets at amortised cost

The entity measures financial assets at amortised cost if both of the following conditions are met:

- The financial asset is held within a business model with the objective to hold financial assets in order to collect contractual cash flows and
- The contractual terms of the financial asset give rise on specified dates to cash flows that are solely payments of principal and interest on the principal amount outstanding

Financial assets at amortised cost are subsequently measured using the effective interest (EIR) method and are subject to impairment. Gains and losses are recognised in profit or loss when the asset is derecognised, modified or impaired.

The entity's financial assets at amortised cost includes trade receivables and loans to related parties.

Investments in equity instruments designated at fair value through other comprehensive income

Upon initial recognition, the reporting unit can elect to classify irrevocably its equity investments as equity instruments designated at fair value through OCI when they meet the definition of equity under AASB132 Financial Instruments: Presentation and are not held for trading. The classification is determined on an instrument-by-instrument basis.

Gains and losses on these financial assets are never recycled to profit or loss. Dividends are recognised as other income in profit or loss when the right of payment has been established, except when the entity benefits from such proceeds as a recovery of part of the cost of the financial asset, in which case, such gains are recorded in OCI. Equity instruments designated at fair value through OCI are not subject to impairment assessment.

The entity elected to classify irrevocably its listed and non-listed equity investments under this category.

Notes to the Financial Statements

for the year ended 31 December 2020

Note 1 Statement of significant accounting policies (continued)

1.12 Financial assets – Subsequent measurement (continued)

Financial assets at fair value through profit or loss (including designated)

Financial assets at fair value through profit or loss include financial assets held for trading, financial assets designated upon initial recognition at fair value through profit or loss, or financial assets mandatorily required to be measured at fair value. Financial assets are classified as held for trading if they are acquired for the purpose of selling or repurchasing in the near term. Derivatives, including separated embedded derivatives, are also classified as held for trading unless they are designated as effective hedging instruments. Financial assets with cash flows that are not solely payments of principal and interest are classified and measured at fair value through profit or loss, irrespective of the business model. Notwithstanding the criteria for debt instruments to be classified at amortised cost or at fair value through OCI, as described above, debt instruments may be designated at fair value through profit or loss on initial recognition if doing so eliminates, or significantly reduces, an accounting mismatch.

Financial assets at fair value through profit or loss are carried in the statement of financial position at fair value with net changes in fair value recognised in profit or loss.

Derecognition

A financial asset is derecognised when:

- The rights to receive cash flows from the asset have expired or
- The reporting unit has transferred its rights to receive cash flows from the asset or has assumed an obligation to pay the received cash flows in full without material delay to a third party under a 'pass-through' arrangement; and either:
 - a) the reporting unit has transferred substantially all the risks and rewards of the asset, or
 - b) the reporting unit has neither transferred nor retained substantially all the risks and rewards of the asset, but has transferred control of the asset.

When the entity has transferred its rights to receive cash flows from an asset or has entered into a pass-through arrangement, it evaluates if, and to what extent, it has retained the risks and rewards of ownership.

When it has neither transferred nor retained substantially all of the risks and rewards of the asset, nor transferred control of the asset, the reporting unit continues to recognise the transferred asset to the extent of its continuing involvement together with associated liability.

Notes to the Financial Statements

for the year ended 31 December 2020

Note 1 Statement of significant accounting policies (continued)

1.12 Financial assets – Subsequent measurement (continued)

Offsetting

Financial assets and financial liabilities are offset and the net amount is reported in the statement of financial position if there is a currently enforceable legal right to offset the recognised amounts and there is an intention to settle on a net basis, to realise the assets and settle the liabilities simultaneously.

Impairment

Expected credit losses

Receivables for goods and services, which have 30 days terms, are recognised at the nominal amounts due less any allowance due to expected credit losses at each reporting date. A provision matrix that is based on historic credit losses experience, adjusted for forward-looking factors specific to the debtors and the economic environment has been established.

(i) Trade receivables

For trade receivables that do not have a significant financing component, the entity applies a simplified approach in calculating expected credit losses (ECLs) which requires lifetime expected credit losses to be recognised from initial recognition of the receivables.

Therefore, the entity does not track changes in credit risk, but instead recognises a loss allowance based on lifetime ECLs at each reporting date. The reporting unit has established a provision matrix that is based on its historical credit loss experience, adjusted for forward-looking factors specific to the debtors and the economic environment.

(ii) Debt instruments other than trade receivables

For all debt instruments other than trade receivables and debt instruments not held at fair value through profit or loss, the entity recognises an allowance for expected credit losses using the general approach. ECLs are based on the difference between the contractual cash flows due in accordance with the contract and all the cash flows that the entity expects to receive, discounted at an approximation of the original effective interest rate.

ECLs are recognised in two stages:

- Where there has not been a significant increase in credit risk since initial recognition, ECLs are provided for credit losses from possible default events within the next 12-months (a 12-month ECL).
- Where there has been a significant increase in credit risk since initial recognition, a loss allowance is required for credit losses expected over the remaining life of the debt, irrespective of the timing of the default (a lifetime ECL).

The entity considers a financial asset in default when contractual payments are 90 days past due. However, in certain cases, the entity may also consider a financial asset to be in default when internal or external information indicates that the entity is unlikely to receive the outstanding contractual amounts in full. A financial asset is written off when there is no reasonable expectation of recovering the contractual cash flows.

Notes to the Financial Statements

for the year ended 31 December 2020

Note 1 Statement of significant accounting policies (continued)

1.13 Financial Liabilities

Initial recognition and measurement

Financial liabilities are classified, at initial recognition, at amortised cost or at fair value through profit or loss.

All financial liabilities are recognised initially at fair value and, in the case of financial liabilities at amortised cost, net of directly attributable transaction costs.

The entity's financial liabilities include trade and other payables.

Subsequent measurement

Financial liabilities at amortised cost

After initial recognition, trade payables and interest-bearing loans and borrowings are subsequently measured at amortised cost using the EIR method. Gains and losses are recognised in profit or loss when the liabilities are derecognised as well as through the EIR amortisation process.

Amortised cost is calculated by taking into account any discount or premium on acquisition and fees or costs that are an integral part of the EIR. The EIR amortisation is included as finance costs in profit or loss.

Derecognition

A financial liability is derecognised when the obligation under the liability is discharged or cancelled or expires. When an existing financial liability is replaced by another from the same lender on substantially different terms, or the terms of an existing liability are substantially modified, such an exchange or modification is treated as the derecognition of the original liability and the recognition of a new liability. The difference in the respective carrying amounts is recognised in profit or loss.

Notes to the Financial Statements

for the year ended 31 December 2020

Note 1 Statement of significant accounting policies (continued)

1.14 Liabilities relating to contracts with customers

Contract liabilities

A contract liability is recognised if a payment is received or a payment is due (whichever is earlier) from a customer before the reporting unit transfers the related goods or services. Contract liabilities include deferred income. Contract liabilities are recognised as revenue when the reporting unit performs under the contract (i.e., transfers control of the related goods or services to the customer).

Refund liabilities

A refund liability is recognised for the obligation to refund some or all of the consideration received (or receivable) from a customer. The reporting unit's refund liabilities arise from customers' right of return. The liability is measured at the amount the reporting unit's ultimately expects it will have to return to the customer. The reporting unit updates its estimates of refund liabilities (and the corresponding change in the transaction price) at the end of each reporting period.

1.15 Contingent liabilities and contingent assets

Contingent liabilities and contingent assets are not recognised in the Statement of Financial Position but are reported in the relevant notes. They may arise from uncertainty as to the existence of a liability or asset or represent an existing liability or asset in respect of which the amount cannot be reliably measured. Contingent assets are disclosed when settlement is probable but not virtually certain, and contingent liabilities are disclosed when settlement is greater than remote.

Notes to the Financial Statements

for the year ended 31 December 2020

Note 1 Statement of significant accounting policies (continued)

1.16 Land, Buildings, Plant and Equipment

Asset Recognition Threshold

Purchases of land, buildings, plant and equipment are recognised initially at cost in the Statement of Financial Position. The initial cost of an asset includes an estimate of the cost of dismantling and removing the item and restoring the site on which it is located.

Measurement after recognition

Following initial recognition at cost, land and buildings are carried at cost less subsequent accumulated depreciation and accumulated impairment losses.

Depreciation

Depreciable property, plant and equipment assets are written-off to their estimated residual values over their estimated useful life using, in all cases, the straight line method of depreciation. Depreciation rates (useful lives), residual values and methods are reviewed at each reporting date and necessary adjustments are recognised in the current, or current and future reporting periods, as appropriate.

Depreciation rates applying to each class of depreciable asset are based on the following useful lives:

- Buildings – 2.5% prime cost
- Office equipment – 30% prime cost
- Office furniture – 10% prime cost
- Motor vehicles – 25% diminishing value

Derecognition

An item of land, buildings, plant and equipment is derecognised upon disposal or when no future economic benefits are expected from its use or disposal. Any gain or loss arising on the disposal or retirement of an item of property, plant and equipment is determined as the difference between the sales proceeds and the carrying amount of the asset and is recognised in the profit and loss.

Gains – Sale of assets

The gains and losses from disposal of all fixed assets, is determined as the difference between the carrying amount of the asset when control of the asset has passed to the buyer, and the proceeds of disposal and is included in operating profit of the union in the year of disposal. An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Notes to the Financial Statements

for the year ended 31 December 2020

Note 1 Statement of significant accounting policies (continued)

1.17 Impairment of non-financial assets

All assets are assessed for impairment at the end of each reporting period to the extent that there is an impairment trigger. Where indications of impairment exist, the asset's recoverable amount is estimated and an impairment adjustment made if the asset's recoverable amount is less than its carrying amount.

The recoverable amount of an asset is the higher of its fair value less costs of disposal and its value in use. Value in use is the present value of the future cash flows expected to be derived from the asset. Where the future economic benefit of an asset is not primarily dependent on the asset's ability to generate future cash flows, and the asset would be replaced if the Union were deprived of the asset, its value in use is taken to be its depreciated replacement cost.

1.18 Non-current assets held for sale

Non-current assets are classified as held for sale if their carrying amount will be recovered principally through a sale transaction rather than through continuing use. This condition is regarded as met only when the sale is highly probable, and the non-current asset is available for immediate sale in its present condition. Management must be committed to the sale, which should be expected to qualify for recognition as a completed sale within one year from the date of classification.

Non-current assets classified as held for sale are measured at the lower of their previous carrying amount and fair value less costs of disposal.

1.19 Taxation

Trade Unions are exempt from income tax under section 50.1 of the Income Tax Assessment Act 1997 however still has obligation for Fringe Benefits Tax (FBT) and the Goods and Services Tax (GST).

Revenues, expenses and assets are recognised net of GST except:

- where the amount of GST incurred is not recoverable from the Australian Taxation Office; and
- for receivables and payables.

The net amount of GST recoverable from, or payable to, the taxation authority is included as part of receivables or payables.

Cash flows are included in the statement of cash flows on a gross basis. The GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the Australian Taxation Office is classified within operating cash flows.

Notes to the Financial Statements

for the year ended 31 December 2020

Note 1 Statement of significant accounting policies (continued)

1.20 Goods and services tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and trade creditors in the statement of financial position are shown inclusive of GST.

The net amount of GST receivable from, or payable to the ATO is included as part of receivables or payables. Cash flows arising from GST are included in the cash flow statement on a gross basis within operating cash flows.

Notes to the Financial Statements

for the year ended 31 December 2020

Note 1 Statement of significant accounting policies (continued)

1.21 Fair value measurement

The Union measures financial instruments, such as, financial asset as at fair value through the profit and loss, available for sale financial assets, and non-financial assets such as land and buildings and investment properties, at fair value at each balance sheet date. Also, fair values of financial instruments measured at amortised cost are disclosed in Note 15A.

Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The fair value measurement is based on the presumption that the transaction to sell the asset or transfer the liability takes place either:

- In the principal market for the asset or liability, or
- In the absence of a principal market, in the most advantageous market for the asset or liability

The principal or the most advantageous market must be accessible by the Union. The fair value of an asset or a liability is measured using the assumptions that market participants would use when pricing the asset or liability, assuming that market participants act in their economic best interest.

A fair value measurement of a non-financial asset takes into account a market participant's ability to generate economic benefits by using the asset in its highest and best use or by selling it to another market participant that would use the asset in its highest and best use.

The Union uses valuation techniques that are appropriate in the circumstances and for which sufficient data are available to measure fair value, maximising the use of relevant observable inputs and minimising the use of unobservable inputs.

All assets and liabilities for which fair value is measured or disclosed in the financial statements are categorised within the fair value hierarchy, described as follows, based on the lowest level input that is significant to the fair value measurement as a whole:

- Level 1—Quoted (unadjusted) market prices in active markets for identical assets or liabilities
- Level 2—Valuation techniques for which the lowest level input that is significant to the fair value measurement is directly or indirectly observable
- Level 3—Valuation techniques for which the lowest level input that is significant to the fair value measurement is unobservable

For assets and liabilities that are recognised in the financial statements on a recurring basis, the Union determines whether transfers have occurred between Levels in the hierarchy by re-assessing categorisation (based on the lowest level input that is significant to the fair value measurement as a whole) at the end of each reporting period.

External valuers are involved for valuation of significant assets, such as land and buildings and investment properties. Selection criteria include market knowledge, reputation, independence and whether professional standards are maintained. For the purpose of fair value disclosures, the Union has determined classes of assets and liabilities on the basis of the nature, characteristics and risks of the asset or liability and the level of the fair value hierarchy.

Notes to the Financial Statements

for the year ended 31 December 2020

Note 1 Statement of significant accounting policies (continued)

1.22 Going concern

The financial statements have been prepared on a going concern basis. The ability to continue as a going concern is not dependent on the financial support of other Unions.

1.23 Consolidation

The Union consolidates into its financial statements the results of the Union and entities controlled by the Union. Control is achieved where the Union is exposed, or has rights, to variable returns from its involvement with the investee and has the ability to affect those returns through its power. Specifically, the Union controls an investee if and only if the Union has:

- Power over the investee (ie existing rights that give it the current ability to direct the relevant activities of the investee)
- Exposure, or rights to variable returns from its involvement with the investee
- The ability to use its power over the investee to affect its returns.

When the Union has less than a majority of the voting or similar rights of an investee, the Union considers all relevant facts and circumstances in assessing whether it has power over and investee, including:

- Relevant activities of the investee and who has control over them
- Existing or future administrative or statutory arrangement that may give rise to rights/control (or change the previous control assessment)
- Whether rights are substantive or protective in nature and whether rights presently exercisable or will be exercisable when decisions about relevant activities are being made
- Exposure or rights to financial and non-financial returns (direct or indirect) and the ability to influence those returns
- Whether the investor is exercising its decision-making abilities as a principal or agent
- Rights arising from other contractual arrangements.

The Union re-assess whether or not it controls an investee if facts and circumstances indicate that there are changes to one or more of the three elements of control. Consolidation of a subsidiary begins when the Union obtains control and ceases when the Union ceases control. Assets, liabilities, income and expenses of a subsidiary acquired or disposed of during the year are included in the consolidated financial statements from the date the union gains control until the date the Union ceases to control the subsidiary.

1.24 Financial support

The Union does not provide financial support to another Union.

1.25 Restructuring

The Union did not acquire an asset or liability due to an amalgamation under Part 2 of Chapter 3 of the RO Act, a restructure of the branches of the organization, a determination or revocation by the General Manager of the Fair Work Commission under subsections 245(i) or 249(i) of the RO Act.

Notes to the Financial Statements

for the year ended 31 December 2020

Note 1 Statement of significant accounting policies (continued)

1.26 Business combinations

There have been no assets and liabilities acquired during the financial year as part of a business combination (2019: \$Nil)

1.27 Principal place of business

The principal place of business of the Union is:
Unit 24, 257 Balcatta Road
Balcatta, Western Australia.

Note 2 Events after the reporting period

As a result of the evolving nature of the COVID-19 outbreak and the rapidly evolving government policies of restrictive measures put in place to contain it, as at the date of these financial statements, the reporting unit is not in a position to reasonably estimate the financial effects of the COVID-19 outbreak on the future financial performance and financial position of the reporting unit. Other than the current disclosures, there has not been any other matter or circumstance occurring subsequent to the end of the financial year that has significantly affected, or may significantly affect, the operations of the reporting unit, the results of those operations, or the state of affairs of the reporting unit in subsequent financial periods.

Notes to the Financial Statements

for the year ended 31 December 2020

Note 3 Income – Revenue from contracts with customers – AASB 15

Disaggregation of revenue from contracts with customers

A disaggregation of the reporting unit's revenue by type of arrangements is provided on the face of the Statement of comprehensive income. The table below also sets out a disaggregation of revenue by type of customer.

	2020	2019
	\$	\$
Type of customer		
Members	2,942,556	2,908,577
Other reporting units	-	-
Government	-	-
Other parties	152,926	154,089
Total revenue from contracts with customers	<u>3,095,482</u>	<u>3,062,666</u>

Disaggregation of income for furthering activities

A disaggregation of the reporting unit's income by type of arrangement is provided on the face of the Statement of comprehensive income. The table below also sets out a disaggregation of income by funding source:

Income funding sources		
Members	-	-
Other reporting units	-	-
Government	117,500	-
Other parties	30,150	54,544
Total income for furthering activities	<u>147,650</u>	<u>54,544</u>

COMMUNICATION, ELECTRICAL, ELECTRONIC,
ENERGY, INFORMATION, POSTAL, PLUMBING AND
ALLIED SERVICES UNION OF AUSTRALIA,
ELECTRICAL, ENERGY AND SERVICES DIVISION,
WESTERN AUSTRALIA BRANCH

Notes to the Financial Statements

for the year ended 31 December 2020

Note 3 Income – Revenue from contracts with customers – AASB 15 (continued)

	2020 \$	2019 \$
Note 3A Capitation fee revenue and other revenue from another reporting unit		
Capitation fees	-	-
Other revenue from another reporting unit	-	-
Total revenue from other reporting units	-	-
Note 3B: Levies		
Western Power campaign levied / (refunded)	-	246
Total levies	-	246
Note 3C: Finance income		
Interest on Deposits	12,461	28,774
Total interest earned	12,461	28,774
Note 3D: Other income		
Insurance rebate – from ETU Vic – Electrical Division	150,217	150,711
Wages subsidy-board fees	2,604	3,012
Other	5,479	8,199
Total other income	158,300	161,922
Note 3E: Grants and donations		
Grants – COVID-19 Cashflow Boost	117,500	-
Donations	150	-
Sponsorship	30,000	54,544
Total grants and donations	147,650	54,544
Note 3F: Revenue from recovery of wages activity	-	-
Note 3G: Timing of revenue recognition		
At a point in time	276,025	164,769
Overtime	2,979,643	2,983,816
Total Revenue	3,255,668	3,148,585

COMMUNICATION, ELECTRICAL, ELECTRONIC,
ENERGY, INFORMATION, POSTAL, PLUMBING AND
ALLIED SERVICES UNION OF AUSTRALIA,
ELECTRICAL, ENERGY AND SERVICES DIVISION,
WESTERN AUSTRALIA BRANCH

Notes to the Financial Statements

for the year ended 31 December 2020

Note 4 Expenses

Note 4A: Employee expenses officers

	2020	2019
	\$	\$
Holders of office:		
Wages and salaries	1,002,351	1,002,895
Superannuation	148,267	189,601
Leave and other entitlements	147,355	114,852
Separation and redundancies	-	-
Other employee expenses	30,684	74,906
Subtotal employee expenses officers	1,328,657	1,382,254
Employees other than officers:		
Wages and salaries	186,852	174,453
Superannuation	27,053	31,719
Leave and other entitlements	37,363	34,779
Separation and redundancies	-	-
Other employee expenses	-	-
Subtotal employee expenses employees other than officers	251,268	240,951
TOTAL EMPLOYEE EXPENSES	1,579,925	1,623,205

**COMMUNICATION, ELECTRICAL, ELECTRONIC,
ENERGY, INFORMATION, POSTAL, PLUMBING AND
ALLIED SERVICES UNION OF AUSTRALIA,
ELECTRICAL, ENERGY AND SERVICES DIVISION,
WESTERN AUSTRALIA BRANCH**

Notes to the Financial Statements

for the year ended 31 December 2020

Note 4 Expenses (continued)

	2020	2019
	\$	\$
Note 4B: Capitation fees and other expenses to another reporting unit		
Communications, Electrical, Energy, Information, Postal, Plumbing and Allied Services Union of Australia – Electrical, Energy and Services Division	375,522	399,451
Sub-Total capitation fees	375,522	399,451
Other expenses to another reporting unit – legal fees	166,618	87,724
Sub-Total other expenses to another reporting unit	166,618	87,724
Total fees to another reporting unit	542,140	487,175
Note 4C: Affiliation fees		
Unions WA	38,152	34,965
Australian Labor Party	31,342	30,589
Total affiliation fees	69,494	65,554
Note 4D: Administration expenses		
Consideration to employers for payroll deductions	-	-
Campaign costs	-	1,111
Conferences and meeting expenses	41,337	117,631
Compulsory levies	-	-
Fees/allowances – meetings and conferences	-	-
Insurance	90,846	91,929
Rental expenses and occupancy costs	66,686	37,856
Travel	110,038	120,548
Total administration fees	308,907	369,075
Note 4E: Grants or donations		
Grants:		
Total paid that were \$1,000 or less	-	-
Total paid that exceeded \$1,000	-	-
Donations:		
Total paid that were \$1,000 or less	3,010	4,792
Total paid that exceeded \$1,000	24,010	56,082
Total grants or donations	27,020	60,874
Note 4F: Depreciation and amortisation		
Depreciation:		
Buildings	9,439	10,785
Plant and equipment	65,712	62,989
Total depreciation and amortisation	75,151	73,774
Note 4G: Finance costs		
Bank charges	25,941	22,123
Debt collector fees	3,435	3,929
Unwinding of discount	-	-
Total finance costs	29,376	26,052
Note 4H: Legal costs		
Litigation	-	-
Other legal matters	166,618	92,869
Total legal costs	166,618	92,869

**COMMUNICATION, ELECTRICAL, ELECTRONIC,
ENERGY, INFORMATION, POSTAL, PLUMBING AND
ALLIED SERVICES UNION OF AUSTRALIA,
ELECTRICAL, ENERGY AND SERVICES DIVISION,
WESTERN AUSTRALIA BRANCH**

Notes to the Financial Statements

for the year ended 31 December 2020

Note 4 Expenses (continued)

	2020	2019
	\$	\$
Note 4I: Write-down and impairment of assets		
Receivables	3,115	5,464
Land and buildings	-	59,485
Total write-down and impairment of assets	<u>3,115</u>	<u>64,949</u>

Note 4J: Net losses from sale of assets

Land and buildings	-	-
Plant and equipment	-	-
Total net losses from sale of assets	<u>-</u>	<u>-</u>

Note 4K: Other expenses

Penalties – via RO Act or the Fair Work Act 2009	-	-
--	---	---

Note 5 Current Assets

Note 5A: Cash and cash equivalents

Cash at bank	78,886	534,587
Cash on hand	1,140	1,140
Total cash and cash equivalents	<u>80,026</u>	<u>535,727</u>

Note 5B: Trade and other receivables

Receivables from other reporting units

CEPU Plumbing Division	40,701	-
Total receivables from other reporting units	<u>40,701</u>	<u>-</u>

Less allowance for expected credit losses

CEPU Plumbing Division	-	-
Total allowance for expected credit losses	<u>-</u>	<u>-</u>

Other receivables:

GST receivable	-	66,054
Trade receivable	415,960	411,733
Other receivables	69,507	31,513
Less allowance for expected credit losses	(213,940)	(210,826)
Total receivables	<u>271,527</u>	<u>298,474</u>
Prepayments	<u>12,166</u>	<u>13,996</u>
Total trade and other receivables (net)	<u>324,394</u>	<u>312,470</u>

The movement in the allowance for expected credit losses of trade and other receivables is as follows:

	2020	2019
As 1 January	210,826	205,362
Provision for expected credit losses	3,114	5,464
Write-off	-	-
At 31 December	<u>213,940</u>	<u>210,826</u>

Notes to the Financial Statements

for the year ended 31 December 2020

Note 5C Contract Assets and Liabilities

	2020	2019
	\$	\$
The reporting unit has recognised the following contract assets and liabilities related to contracts with customers:		
Contract assets	—	—
Contract assets - current	—	—
Contract assets – non-current	—	—
Contract liabilities	502,333	498,879
Contract liabilities - current	502,333	498,879
Contract liabilities – non-current	—	—

There is no significant change between opening and closing balances of contract assets or contract liabilities.

Revenue recognised in the reporting period that was included in the contract liability balance at the beginning of the period was \$498,879.

Revenue recognised in the reporting period from performance obligations satisfied (or partially satisfied) in previous periods (e.g. changes in transaction price) was \$Nil.

Unsatisfied performance obligations

The transaction price allocated to the remaining performance obligations (unsatisfied or partially unsatisfied) as at 31 December is \$502,333. The reporting unit expects that 100% of the transaction price allocated to remaining performance obligations is expected to be recognised as revenue within one year. These performance obligations primarily relate to provision of membership subscription services.

COMMUNICATION, ELECTRICAL, ELECTRONIC,
ENERGY, INFORMATION, POSTAL, PLUMBING AND
ALLIED SERVICES UNION OF AUSTRALIA,
ELECTRICAL, ENERGY AND SERVICES DIVISION,
WESTERN AUSTRALIA BRANCH

Notes to the Financial Statements

for the year ended 31 December 2020

Note 6 Non-Current Assets

	2020	2019
	\$	\$
Note 6A: Land and buildings		
Land and buildings		
at cost	2,617,301	1,483,478
at fair value	-	-
accumulated depreciation	(95,569)	(86,130)
Total land and buildings	2,521,732	1,397,348

Reconciliation of Opening and Closing Balances of Land and Buildings

As at 1 January		
Gross book value	1,483,478	431,418
Accumulated depreciation and impairment	(86,130)	(75,345)
Net book value 1 January	1,397,348	356,073
Additions:		
By purchase	1,133,823	1,111,545
From acquisitions of entities (including restructuring)		-
Revaluations	-	-
Impairments	-	(59,485)
Depreciation expense	(9,439)	(10,785)
Other movement	-	-
Disposals:		
From disposal of entities (including restructuring)	-	-
Other	-	-
Net book value 31 December	2,521,732	1,397,348
Net book value as of 31 December represented by:		
Gross book value	2,617,301	1,483,478
Accumulated depreciation and impairment	(95,569)	(86,130)
Net book value 31 December	2,521,732	1,397,348

**COMMUNICATION, ELECTRICAL, ELECTRONIC,
ENERGY, INFORMATION, POSTAL, PLUMBING AND
ALLIED SERVICES UNION OF AUSTRALIA,
ELECTRICAL, ENERGY AND SERVICES DIVISION,
WESTERN AUSTRALIA BRANCH**

Notes to the Financial Statements

for the year ended 31 December 2020

Note 6 Non-Current Assets (continued)

	2020	2019
	\$	\$
Note 6B: Plant and equipment		
Plant and equipment:		
at cost	487,039	500,704
accumulated depreciation	(292,966)	(263,145)
Total plant and equipment	194,073	237,559

Reconciliation of Opening and Closing Balances of Plant and equipment

As at 1 January		
Gross book value	500,704	463,904
Accumulated depreciation and impairment	(263,145)	(286,880)
Net book value 1 January	237,559	177,024
Additions:		
By purchase	33,514	148,650
From acquisitions of entities (including restructuring)	-	-
Revaluations	-	-
Impairments	-	-
Depreciation expense	(65,712)	(62,989)
Other movement	-	-
Disposals:		
From disposal of entities (including restructuring)	-	-
Other	(11,288)	(25,126)
Net book value 31 December	194,073	237,559
Net book value as of 31 December represented by:		
Gross book value	487,039	500,704
Accumulated depreciation and impairment	(292,966)	(263,145)
Net book value 31 December	194,073	237,559

Note 6C: Other financial assets – fair value through profit or loss

CBA retirement account	310,597	409,220
CBA online saver account	2,979,448	3,268,397
Rental bond	1,000	1,000
	3,291,045	3,678,617

These deposits are held in short-term interest bearing accounts with financial institutions with an average maturity of 90 days. The weighted average interest rate on short term deposits was 0.33% (2019: 0.63%).

The Retirement Account is specifically set aside to fund payment of the retirement allowances and long service leave and hence have been classified as a non-current asset.

COMMUNICATION, ELECTRICAL, ELECTRONIC,
ENERGY, INFORMATION, POSTAL, PLUMBING AND
ALLIED SERVICES UNION OF AUSTRALIA,
ELECTRICAL, ENERGY AND SERVICES DIVISION,
WESTERN AUSTRALIA BRANCH

Notes to the Financial Statements

for the year ended 31 December 2020

Note 7 Current liabilities

	2020 \$	2019 \$
Note 7A: Trade payables		
Trade creditors and accruals – unsecured	44,577	53,545
Operating lease rentals	-	-
Subtotal trade creditors	44,577	53,545
Payables to other reporting units		
CEPU - Electrical, Energy and Services Division (incl capitation and legal fees)	48,860	248,702
Subtotal payables to other reporting units	48,860	248,702
Total trade payables	93,437	302,247
Settlement is usually within 30 days.		
Note 7B: Other payables		
Wages and salaries	-	-
Superannuation	17,852	29,875
Payables to employers for payroll deductions of membership subscriptions	-	-
Legal costs		
Litigation	-	-
Other legal matters (refer to Note 7A payable to other reporting unit)	-	-
GST payable	(7,421)	-
PAYG	46,408	50,823
Total other payables	56,839	80,698
Total other payables are expected to be settled in:		
No more than 12 months	56,839	80,698
More than 12 months	-	-
Total other payables	56,839	80,698
Note 7C: Contract liabilities		
Membership fees paid in advance	502,333	498,879
Total contract liabilities	502,333	498,879

Note 8 Provisions

Note 8A: Employee Provisions

Officers

Annual leave	108,363	87,420
Long service leave	52,862	49,573
Retirement allowance	18,743	10,489
Other	-	-
Subtotal employee provisions – officers	179,968	147,482

COMMUNICATION, ELECTRICAL, ELECTRONIC,
ENERGY, INFORMATION, POSTAL, PLUMBING AND
ALLIED SERVICES UNION OF AUSTRALIA,
ELECTRICAL, ENERGY AND SERVICES DIVISION,
WESTERN AUSTRALIA BRANCH

Notes to the Financial Statements

for the year ended 31 December 2020

Note 8 Provisions (continued)

Note 8A: Employee Provisions (continued)

	2020	2019
	\$	\$
Employees other than officers		
Annual leave	34,880	23,254
Long service leave	45,501	39,709
Retirement allowance	84,211	107,479
Other	-	-
Subtotal employee provisions – employees other than officers	<u>164,592</u>	<u>170,442</u>
Total employee provisions	<u>344,560</u>	<u>317,924</u>
Current	344,560	317,924
Non-current	-	-
Total employee provisions	<u>344,560</u>	<u>317,924</u>

Note 9 Non-current Liabilities

Note 9A: Provision for Hardship Relief

154,473 66,128

The funds collected have been specifically designated to provide financial relief to members suffering financial hardship.

Note 9B: Other non-current liabilities

Other	-	-
Total other non-current liabilities	<u>-</u>	<u>-</u>

Note 10 Equity

Note 10A: Funds

Balance as at start of year	-	-
Transferred to reserve	-	-
Transferred out of reserve	-	-
Balance as at end of year	<u>-</u>	<u>-</u>

Note 10B: Special Purpose Fund

Balance as at start of year	-	-
Transferred to reserve	-	-
Transferred out of reserve	-	-
Balance as at end of year	<u>-</u>	<u>-</u>
Total Reserves	<u>-</u>	<u>-</u>

COMMUNICATION, ELECTRICAL, ELECTRONIC,
ENERGY, INFORMATION, POSTAL, PLUMBING AND
ALLIED SERVICES UNION OF AUSTRALIA,
ELECTRICAL, ENERGY AND SERVICES DIVISION,
WESTERN AUSTRALIA BRANCH

Notes to the Financial Statements

for the year ended 31 December 2020

Note 11 Cash Flow

Note 11A: Cash Flow Reconciliation

Reconciliation of cash and cash equivalents as per Statement of Financial Position to Cash Flow Statement:

	2020	2019
	\$	\$
Cash flow statement	80,026	535,727
Balance sheet	80,026	535,727
Difference	-	-

Reconciliation of surplus to net cash from operating activities:

Surplus for the year	363,783	118,901
Adjustments for non-cash items		
Depreciation/amortisation	75,151	73,774
Impairment of receivables	3,114	5,464
Net write-down of non-financial assets	-	59,485
Non-operating interest	-	-
(Profit)/Loss on disposal of assets	(75)	(2,601)
Changes in assets/liabilities		
(Increase)/decrease in trade receivables	(24,289)	(89,674)
(Increase)/decrease in prepayments	1,830	1,504
Increase/(decrease) in payables and contract liabilities	(221,791)	258,422
Increase/(decrease) in employee provisions	26,635	(28,663)
Increase/(decrease) in other provisions	88,345	66,128
Net cash from (used by) operating activities	312,703	462,740

Note 11B: Cash flow information

(i) Cash inflows from another reporting unit

CEPU - Electrical, Energy and Services Division	-	-
ETU Victoria	151,940	135,676
Total cash inflows	151,940	135,676

Cash outflows to another reporting unit

CEPU - Electrical, Energy and Services Division	(770,495)	(284,153)
CEPU - National Council	(18,664)	(7,218)
Total cash outflows	(789,159)	(291,371)

(ii) Credit facilities

The Union has a \$50,000 credit card facility with the bank (2019: \$50,000). Amount used at 31 December 2020 \$Nil (2019: \$Nil).

Notes to the Financial Statements

for the year ended 31 December 2020

Note 11 Cash Flow (continued)

Note 11B: Cash flow information (continued)

(iii) Non-cash financing and investing activities

During the year there were no non-cash financing and investing activities (2019: Nil)

Note 12 Contingent liabilities, Assets and Commitments

Note 12A: Capital Commitment

Significant capital expenditure contracted for at the end of the reporting period but not recognised as liabilities is as follows:

	2020	2019
	\$	\$
Buildings	1,384,990	-

Note 12B: Other contingent assets or liabilities (i.e. legal claims)

At the date of signing this report, there were no contingent assets, liabilities or commitments.

Notes to the Financial Statements

for the year ended 31 December 2020

Note 13 Related party transactions

Note 13A: Related Party Transactions for the Reporting Period

The following table provides the total amount of transactions that have been entered into with related parties for the relevant year.

	2020	2019
	\$	\$
Revenue from CEPU Electrical, Energy and Services Division includes the following:		
Donations	-	-
Various expense reimbursements	-	-
Revenue received from ETU Vic – Electrical Division includes the following:		
Income protection fees	150,217	150,711
Donations	-	-
Expenses to CEPU Electrical, Energy and Services Division includes the following:		
WA Branch Sustentation fees	(375,522)	(399,450)
Payment of National Journal Costs	(18,371)	-
Payment of wage costs	-	-
Contribution for political campaigns	-	-
Other expense reimbursements	-	-
Reimbursement of travel expenses	-	-
Publications	(10,142)	-
Provision of legal costs	(166,617)	(87,724)
Expenses to CEPU National Council includes the following		
Payment of Levy	(18,664)	(7,218)
Other	-	(6,715)

Terms and conditions of transactions with related parties

The sales to and purchases from related parties are made on terms equivalent to those that prevail in arm's length transactions. Outstanding balances for sales and purchases at the year-end are unsecured and interest free and settlement occurs in cash. There have been no guarantees provided or received for any related party receivables or payables. For the year ended 31 December 2020, the Union has not recorded any impairment of receivables relating to amounts owed by related parties and declared person or body (2019: \$Nil). This assessment is undertaken each financial year through examining the financial position of the related party and the market in which the related party operates.

No payments were made to former related parties (2019: \$Nil).

Notes to the Financial Statements

for the year ended 31 December 2020

Note 13B: Key Management Personnel Remuneration for the Reporting Period

The aggregate amount of remuneration paid to officers during the year is disclosed in the Statement of Profit or Loss and Other Comprehensive Income under Employee Expenses – Officers:

Short term employee benefits

	2020	2019
	\$	\$
Wages and salaries	1,002,351	1,002,895
Annual leave accrued	120,910	112,064
Performance bonus	-	-
Fringe benefits tax	18,526	21,008
Payroll tax	12,157	53,897
Total short-term employee benefits	1,153,944	1,189,864

Post-employment benefits

Superannuation	148,268	189,601
----------------	---------	---------

Other long-term benefits

Long service leave	18,191	(9,955)
Termination benefits	8,254	12,743
Total	1,328,657	1,382,253

Note 13C: Transactions with key management personnel and their close family members

There were no other transactions between the officers and the Union other than those relating to their membership in the Union and the reimbursement by the Union in respect of expenses incurred by them in the performance of their duties.

COMMUNICATION, ELECTRICAL, ELECTRONIC,
ENERGY, INFORMATION, POSTAL, PLUMBING AND
ALLIED SERVICES UNION OF AUSTRALIA,
ELECTRICAL, ENERGY AND SERVICES DIVISION,
WESTERN AUSTRALIA BRANCH

Notes to the Financial Statements

for the year ended 31 December 2020

Note 14 Remuneration of Auditors

	2020	2019
	\$	\$
Value of the services provided		
Financial statement and membership register audit services	23,576	22,156
Other services – preparation of financial statements	10,275	9,375
Total remuneration of auditors	33,851	31,531

No other services were provided by the auditors of the financial statements.

Note 15 Financial instruments

The Union's financial instruments consist mainly of deposits with banks, short-term investments, accounts receivables and payable.

The Union does not have any non-derivative instruments and is not exposed to any financial instrument risk at 31 December 2020 (2019: Nil).

Note 15A Categories of Financial Instruments

	2020	2019
	\$	\$
Financial Assets		
Fair value through profit or loss:		
Cash at bank	78,886	534,587
Cash on hand	1,140	1,140
Total	80,026	535,727
Held-to-maturity investments:		
Retirement account	310,597	409,220
Online saver	2,979,448	3,268,397
Rental bond	1,000	1,000
Total	3,291,045	3,678,617
Available-for-sale assets	-	-
Total	-	-
Loans and receivables:		
Accounts receivable	312,228	298,474
Total	312,228	298,474
Carrying amount of financial assets	3,683,299	4,512,818
Financial Liabilities		
Fair value through profit or loss:		
Trade payables	93,437	302,247
Other payables	56,839	80,698
Total	150,276	382,945
Other financial liabilities	-	-
Total	-	-
Carrying amount of financial liabilities	150,276	382,945

**COMMUNICATION, ELECTRICAL, ELECTRONIC,
ENERGY, INFORMATION, POSTAL, PLUMBING AND
ALLIED SERVICES UNION OF AUSTRALIA,
ELECTRICAL, ENERGY AND SERVICES DIVISION,
WESTERN AUSTRALIA BRANCH**

Notes to the Financial Statements

for the year ended 31 December 2020

Note 15 Financial instruments (continued)

Note 15B Net Income and Expense from Financial Assets

	2020	2019
	\$	\$
Held-to-maturity		
Interest revenue	12,461	28,774
Exchange gains/(loss)	-	-
Impairment	-	-
Gain/loss on disposal	-	-
Net gain/(loss) held-to-maturity	12,461	28,774
Loans and receivables	12,461	28,774
Interest revenue	-	-
Exchange gains/(loss)	-	-
Impairment	(3,115)	(5,464)
Gain/loss on disposal	-	-
Net gain/(loss) from loans and receivables	(3,115)	(5,464)
Available for sale		
Interest revenue	-	-
Dividend revenue	-	-
Exchange gains/(loss)	-	-
Gain/loss recognised in equity	-	-
Amounts reversed from equity:		
Impairment	-	-
Fair value changes reversed on disposal	-	-
Gain/loss on disposal	-	-
Net gain/(loss) from available for sale	-	-
Fair value through profit and loss		
Held for trading:		
Change in fair value	-	-
Interest revenue	-	-
Dividend revenue	-	-
Exchange gains/(loss)	-	-
Total held for trading	-	-
Designated as fair value through profit and loss:		
Change in fair value	-	-
Interest revenue	-	-
Dividend revenue	-	-
Exchange gains/(loss)	-	-
Total designated as fair value through profit and loss	-	-
Net gain/(loss) at fair value through profit and loss	-	-
Net gain/(loss) from financial assets	9,346	23,310

The net income/expense from financial assets not at fair value from profit and loss is Nil (2019: Nil).

Notes to the Financial Statements

for the year ended 31 December 2020

Note 15 Financial instruments (continued)

Note 15C: Net Income and Expense from Financial Liabilities

	2020	2019
	\$	\$
At amortised cost		
Interest expense	-	-
Exchange gains/(loss)	-	-
Gain/loss on disposal	-	-
Net gain/(loss) financial liabilities - at amortised cost	-	-
Fair value through profit and loss		
Held for trading:		
Change in fair value	-	-
Interest expense	-	-
Exchange gains/(loss)	-	-
Total held for trading	-	-
Designated as fair value through profit and loss:		
Change in fair value	-	-
Interest expense	-	-
Total designated as fair value through profit and loss	-	-
Net gain/(loss) at fair value through profit and loss	-	-
Net gain/(loss) from financial liabilities	-	-

The net income/expense from financial liabilities not at fair value from profit and loss is Nil (2019: Nil).

Note 15D: Credit Risk

The maximum exposure to credit risk, excluding the value of any collateral or other security, is the carrying amount of the financial assets as disclosed in the balance sheet and notes to the financial statements. The Union does not have any material credit risk exposure to any single debtor or group of debtors under financial instruments entered into by the Union.

The Union has no significant concentrations of credit risk with respect to any single counterparty or group of counterparties.

The following table details the Union's receivables exposed to credit risk with ageing analysis and impairment provided for thereon. Amounts are considered as "past due" when the debt has not been settled within the terms and conditions agreed between the Union and the member or counterparty to the transaction. Receivables that are past due are assessed for impairment by ascertaining their willingness to pay and are provided for where there are specific circumstances indicating that the debt may not be fully repaid to the Union.

The balances of receivables that remain within initial terms (as detailed in the table) are considered to be a high credit quality.

**COMMUNICATION, ELECTRICAL, ELECTRONIC,
ENERGY, INFORMATION, POSTAL, PLUMBING AND
ALLIED SERVICES UNION OF AUSTRALIA,
ELECTRICAL, ENERGY AND SERVICES DIVISION,
WESTERN AUSTRALIA BRANCH**

Notes to the Financial Statements

for the year ended 31 December 2020

Note 15 Financial instruments (continued)

Note 15D: Credit Risk (continued)

The following table illustrates the entity's gross exposure to credit risk, excluding any collateral or credit enhancements.

	2020 \$	2019 \$
Financial assets		
Cash and cash equivalents	80,026	535,727
Held to maturity assets	3,291,045	3,678,617
Trade receivables	485,467	509,300
Total	3,856,538	4,723,644
Financial liabilities		
Trade payables	(93,437)	(302,247)
Other payables	(56,839)	(80,698)
Total	(150,276)	(382,945)

No collateral is held in relation to the Union's Credit Risk

Set out below is the information about the credit risk exposure on financial assets using a provision matrix:

31 December 2020	Trade and other receivables					Total
	Days past due					
	<6 mths	6 mths – 1yr	1 yr – 1 1/2 yrs	1 1/2 yrs – 2 yrs	>2 yrs	
	\$	\$	\$	\$	\$	
Expected credit loss rate of trade debtors	0.5%	45%	73%	82%	100%	
Trade debtors Gross carrying amount	72,830	137,211	186,358	19,561	-	415,960
Other debtors Gross	110,208	-	-	-	-	110,208
Expected credit loss	(924)	(61,796)	(135,120)	(16,100)	-	(213,940)
31 December 2019	Trade and other receivables					Total
	Days past due					
	<6 mths	6 mths – 1yr	1 yr – 1 1/2 yrs	1 1/2 yrs – 2 yrs	>2 yrs	
	\$	\$	\$	\$	\$	
Expected credit loss rate of trade debtors	0.6%	46%	53%	77%	95%	
Trade debtors Gross carrying amount	62,639	143,365	64,594	139,773	1,362	411,733
Other debtors Gross	97,567	-	-	-	-	97,567
Expected credit loss	(918)	(66,048)	(34,442)	(108,123)	(1,293)	(210,826)

The reporting unit's maximum exposure to credit risk for the components of the statement of financial position at 31 December 2020 and 2019 is the carrying amounts as illustrated in Note 15D.

Notes to the Financial Statements

for the year ended 31 December 2020

Note 15 Financial instruments (continued)

Note 15E: Liquidity Risk

The Union's financial instruments consist mainly of deposits with banks, short-term investments, accounts receivable and payable.

The Union does not have any non-derivative instruments and is not exposed to any financial instrument risk at 31 December 2020 (2019: Nil).

Contractual maturities for financial liabilities 2020

	On Demand	< 1 year \$	1 -2 years \$	2 -5 years \$	> 5 years \$	Total \$
Trade payables	-	93,437	-	-	-	93,437
Other payables	-	56,839	-	-	-	56,839
Total	-	150,276	-	-	-	150,276

Contractual maturities for financial liabilities 2019

	On Demand	< 1 year \$	1 -2 years \$	2 -5 years \$	> 5 years \$	Total \$
Trade payables	-	302,247	-	-	-	302,247
Other payables	-	80,698	-	-	-	80,698
Total	-	382,945	-	-	-	382,945

Note 15F: Market Risk

The Union's exposure to market risk includes interest rate risk, which is the risk that the value of the financial instrument will fluctuate due to changes in market interest rates, and the effective interest rates on those financial assets and financial liabilities.

The Union has performed a sensitivity analysis relating to its exposure to interest rate risk at balance date. This sensitivity analysis demonstrates the effect on the current year results and members funds which could result from a change in these risks.

Sensitivity analysis of the risk that the entity is exposed to for 2020

	Risk variable	Change in risk variable %	Effect On	
			Profit and Loss \$	Members funds \$
Interest rate risk	3,368,931	+1.0%	33,689	33,689
Interest rate risk	3,368,931	-1.0%	(33,689)	(33,689)

COMMUNICATION, ELECTRICAL, ELECTRONIC,
ENERGY, INFORMATION, POSTAL, PLUMBING AND
ALLIED SERVICES UNION OF AUSTRALIA,
ELECTRICAL, ENERGY AND SERVICES DIVISION,
WESTERN AUSTRALIA BRANCH

Notes to the Financial Statements

for the year ended 31 December 2020

Note 15 Financial instruments (continued)

Note 15F: Market Risk (continued)

Sensitivity analysis of the risk that the entity is exposed to for 2019

	Risk variable	Change in risk variable %	Effect On	
			Profit and Loss \$	Members funds \$
Interest rate risk	4,212,204	+1.0%	42,122	42,122
Interest rate risk	4,212,204	-1.0%	(42,122)	(42,122)

Note 15G: Changes in liabilities arising from financing activities

	1 January 2020	Cash flows	Reclassified as part of disposal group	Foreign exchange movement	Changes in fair values	New Leas es	Other	31 December 2020
	\$	\$	\$	\$	\$	\$	\$	\$
Current interest-bearing loans and borrowings (excluding items listed below)	-	-	-	-	-	-	-	-
Current obligations under finance leases and hire purchase contracts	-	-	-	-	-	-	-	-
Non-current interest-bearing loans and borrowings (excluding items listed below)	-	-	-	-	-	-	-	-
Non-current obligations under finance leases and hire purchase contracts	-	-	-	-	-	-	-	-
Dividends Payable	-	-	-	-	-	-	-	-
Derivatives	-	-	-	-	-	-	-	-
Total liabilities from financing activities	-	-	-	-	-	-	-	-

**COMMUNICATION, ELECTRICAL, ELECTRONIC,
ENERGY, INFORMATION, POSTAL, PLUMBING AND
ALLIED SERVICES UNION OF AUSTRALIA,
ELECTRICAL, ENERGY AND SERVICES DIVISION,
WESTERN AUSTRALIA BRANCH**

Notes to the Financial Statements

for the year ended 31 December 2020

Note 15 Financial instruments (continued)

Note 15G: Changes in liabilities arising from financing activities (continued)

	1 January 2019	Cash flows	Reclassified as part of disposal group	Foreign exchange movement	Changes in fair values	New Leas es	Other	31 December 2019
	\$	\$	\$	\$	\$	\$	\$	\$
Current interest-bearing loans and borrowings (excluding items listed below)	-	-	-	-	-	-	-	-
Current obligations under finance leases and hire purchase contracts	-	-	-	-	-	-	-	-
Non-current interest-bearing loans and borrowings (excluding items listed below)	-	-	-	-	-	-	-	-
Non-current obligations under finance leases and hire purchase contracts	-	-	-	-	-	-	-	-
Dividends Payable	-	-	-	-	-	-	-	-
Derivatives	-	-	-	-	-	-	-	-
Total liabilities from financing activities	-	-	-	-	-	-	-	-

Note 16: Fair value measurement

The financial assets and liabilities as disclosed in the balance sheet and notes to the financial statements approximate their fair values. This is largely due to the short-term maturities of these instruments. No financial assets and liabilities are readily traded on organised markets in standardised form.

The aggregate net fair values and carrying amounts of the financial assets and liabilities are disclosed in the statement of financial position and in the notes to and forming part of the accounts.

Notes to the Financial Statements

for the year ended 31 December 2020

Note 17 Section 272 Fair Work (Registered Organisations) Act 2009

In accordance with the requirements of the *Fair Work (Registered Organisations) Act 2009*, the attention of members is drawn to the provisions of subsections (1) to (3) of section 272, which reads as follows:

Information to be provided to members or Commissioner:

- (1) A member of a Union, or the Commissioner, may apply to the Union for specified prescribed information in relation to the Union to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the Union.
- (3) A Union must comply with an application made under subsection (1).