



AUSTRALIAN INDUSTRIAL REGISTRY

Level 8, Terrace Towers  
80 William Street, East Sydney, NSW 2011  
Telephone: (02) 8374 6666  
Fax: (02) 9380 6990

Mr John Maitland  
National Secretary  
Construction, Forestry, Mining & Energy Union  
PO Box Q1641 QVB Post Office  
SYDNEY NSW 1230

Dear Mr Maitland

**Re: Lodgement of Financial Statements and Accounts for the CFMEU National Office for the year ending 31 December 2002 (FR2002/790)**

I refer to your letter dated 13 February 2004 providing information about donations made by the CFMEU National Office for the financial year ending 31 December 2002, which was lodged in the Registry on 17 February 2004.

Following the receipt of this information, the financial statements and accounts have been filed.

The statement of donations, lodged pursuant to section 269 of the *Workplace Relations Act 1996*, has been placed on a file which is not for public viewing other than by members of your organisation.

If you have any enquiries about this letter please do not hesitate to contact me on 02 8374 6618.

Yours sincerely,

Belinda Penna  
for Deputy Industrial Registrar

17 February 2004



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Mr John Maitland  
National Secretary  
Construction, Forestry, Mining & Energy Union  
PO Box Q1641 QVB Post Office  
SYDNEY NSW 1230

Dear Mr Maitland

**Re: Lodgement of Financial Statements and Accounts for the CFMEU National Office for the year ending 31 December 2002 (FR2002/790)**

Receipt is acknowledged of the abovementioned financial documents, which were lodged in the Registry on 3 February 2004. Before the documents can be filed further information is required, as follows:

Donations

Note 10 of the Notes to the Financial Statements identifies various amount as Donations. I appreciate that you have listed each donation of an amount exceeding \$1,000 that was made by your organisation during the financial year. I have enclosed a copy of s269 for your information.

The relevant particulars required about each of these donations are:

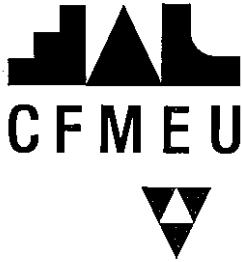
- the amount of each - you have specified this
- the purpose for which each was made - please provide this information
- the name and address of the person/organisation to whom the donation was made - please provide this information.

If you have any enquiries about this letter please do not hesitate to contact me on 02 8374 6618.

Yours sincerely,

Belinda Penna  
for Deputy Industrial Registrar

10 February 2004



# Construction Forestry Mining Energy Union NATIONAL OFFICE

National Secretary: John Maitland  
Telephone: (+61.2) 9267 3393  
Facsimile: (+61.2) 9267 2460

L2004-001  
27<sup>th</sup> January 2004

Deputy Industrial Registrar  
Australian Industrial Registry  
level 8  
80 William St  
East Sydney 2010

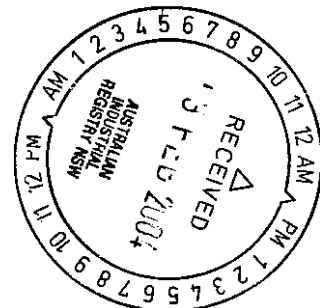
Dear Sir

Please find attached a statutory declaration and attachments for the necessary lodgement of the 2002 audited financial accounts for the National Office.

If you require further information do not hesitate to contact Rick Fowler of this office.

Yours Sincerely

John Maitland  
National Secretary



**Workplace Relations Act 1996**

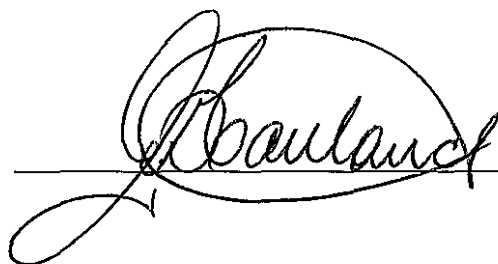
**AUSTRALIAN INDUSTRIAL RELATIONS COMMISSION  
STATUTORY DECLARATION**

I, John Maitland , 1st Floor, 365 Sussex St, Sydney, in the State of New South Wales do solemnly and sincerely declare as follows:

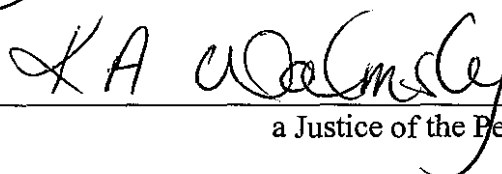
1. That I am the National Secretary of the Construction, Forestry, Mining and Energy Union (CFMEU), and I am authorised to make this declaration.
2. That I am an authorised Officer of the Union to file information with the Australian Industrial Relations Commission and that I have the necessary knowledge of the facts related to the information referred to within this Statutory Declaration.
3. In pursuance of the provisions of Section 280 (1) (b) of the Workplace Relations Act 1996, I certify that copies of the auditor's accounts and statements of the CFMEU National Office were presented to the National Executive Committee by way of postal ballot. The ballot opened 11th July 2003 and closed 25<sup>th</sup> July 2003. An absolute majority endorsed the resolution attached.
4. The organisation has complied with S273 of the Workplace Relations Act 1996 by placing a summary of the Accounts in Divisional Journals (copy attached).
5. Further the audited accounts were placed before the National Conference for a second time on the 16<sup>th</sup> and 17<sup>th</sup> October 2003. A copy of the extract of the minutes is attached.
6. The number of persons that were at the end of the financial year, members of this organisation – 103,000.
7. Section 279 requirements were fully complied for the immediate proceeding financial period.
8. Donations exceeding \$1000 are listed in the auditors report.

And I make this solemn declaration by virtue of the Statutory Declaration Act 1959 and subject to the penalties provided by that Act for the making of false statements contained in this declarations conscientiously believing the statements contained in this declaration to be true in every particular.

Declared in Sydney  
in the State of New  
South Wales, this 27<sup>th</sup>  
day of January 2004



Before me



(199902631)  
a Justice of the Peace

# **CFMEU**

## **National Conference**

**16<sup>th</sup> & 17<sup>th</sup> October 2003**

# **Adelaide**

## Attendance

National Secretary

John Maitland

### C & G Division

John Sutton  
Lindsay Fraser  
Chris Price  
Wallace Trohear  
Paul Waters  
Jason Stein  
Tommy Smith  
Laurie Gehrich  
Michael Ravbar  
Peter Close  
Tony Benson  
Dale Cracknell  
Trevor Melksham  
Alex Sawtschuk  
Andrew Ferguson  
Brian Parker  
Barry Hemsworth  
Peter McClelland  
Greg Simcoe  
George Wason  
Glen Parry  
Martin Kingham  
Bill Oliver  
John Cummins  
Martin O'Malley  
Ben Carlake  
Kevin Reynolds  
Joe McDonald  
Kim Young  
Kevin McParland

### F & F P Division

Yorick Piper  
Leo Skourdoumbis  
Frank Vari  
Tim Woods  
Scott McLean  
Paul Ferriera  
Brad Coates  
Craig Smith  
Brad Parker  
Dave Kirner

### M & E Division

Tony Maher  
Bruce Watson  
Reg Coates  
Andrew Vickers  
Wayne McAndrews  
Peter Murray  
Luke van der Meulen  
Allen Drew  
Gary Wood  
Chris Hinds &  
Chris Hogan  
John Borlini  
Geoff Day

### FEDFA Division

Tom Watson  
Noel Washington

**CONSTRUCTION FORESTRY MINING AND ENERGY UNION  
NATIONAL OFFICE**

**FINANCIAL REPORT  
FOR THE YEAR ENDED 31 DECEMBER 2002**

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16	Detailed Statement of Financial Performance – ITURCF Fund
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## ACCOUNTING OFFICER'S CERTIFICATE

I, John Maitland, being the Officer responsible for keeping the accounting records of the Construction Forestry Mining and Energy Union – National Office, certify that as at 31 December 2002, the number of members of the Union was 103,000.

In my opinion,

- (i) The attached accounts show a true and fair view of the financial affairs of the Union as at 31 December 2002
- (ii) A record has been kept of all the monies paid by, or collected from members and all monies so paid or collected have been credited to the bank account to which those monies are to be credited, in accordance with the rules of the Union;
- (iii) Before any expenditure was incurred by the Union, approval of the incurring of the expenditure was obtained in accordance with the rules of the Union;
- (iv) With regard to funds of the Union raised by compulsory levies or voluntary contributions from members, or funds other than the General Fund operated in accordance with the rules, no payments were made out of any such fund for purposes other than those for which the fund was operated;
- (v) No loans or other financial benefits, other than remuneration in respect of their full-time employment with the Union, were made to persons holding office in the Union;
- (vi) The register of members of the Union was maintained in accordance with the Act.



John Maitland

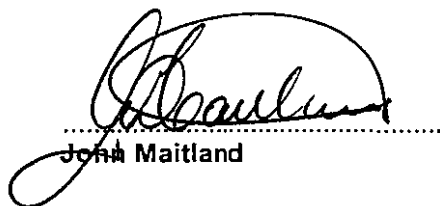
Signed at Sydney this 11 day of ~~May~~  
August 2003.




## COMMITTEE OF MANAGERMENTS' CERTIFICATE

We, John Maitland and Trevor Smith, being two members of the Committee of Management of the Construction Forestry Mining and Energy Union – National Office, do state on behalf of the Committee and in accordance with a resolution passed by the Committee that;

- (i) In the opinion of the Committee of Management, the attached financial report shows a true and fair view of the financial affairs of the Union as at 31 December 2002; and
- (ii) In the opinion of the Committee of Management, meetings of the Committee of Management were held during the year ended 31 December 2002 in accordance with the rules of the Union; and
- (iii) To the knowledge of any member of the Committee of Management, there have been no instances where records of the Union or other documents (not being documents containing information made available to a member of the Union under sub-section 274(2) of the Workplace Relations Act 1996), or copies of those records or documents, or copies of the rules of the Union, have not been furnished, or made available, to members in accordance with the requirements of the Workplace Relations Act 1996, the Regulations thereto, or the rules of the Union; and
- (iv) The Union has complied with Sections 279 (1) and 279 (6) of the Act in relation to the financial report in respect of the preceding financial year, and the Auditors' Report thereon.



.....  
John Maitland



.....  
Trevor Smith

Signed at Sydney this 11 day of ~~May~~ August 2003.

## INDEPENDENT AUDITORS' REPORT TO THE MEMBERS

### SCOPE

We have audited the financial report of the Construction Forestry Mining and Energy Union – National Office (“the Union”) for the year ended 31 December 2002 as set out on pages 4 to 13. The Union’s National Executive is responsible for the preparation and presentation of the financial report. We have conducted an independent audit of this financial report in order to express an opinion on it to the members of the Union.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial report is free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of accounting policies and significant accounting estimates. The procedures have been undertaken to form an opinion as to whether, in all material respects, the financial report is presented fairly in accordance with Accounting Standards, other mandatory professional reporting requirements and statutory requirements, so as to present a view which is consistent with our understanding of the Union’s financial position and the results of its operations and cash flows.

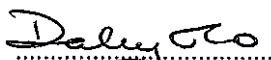
The audit opinion expressed in this report has been formed on the above basis.


### AUDIT OPINION

In our opinion:

- (a) Satisfactory accounting records have been kept by the Union so far as appears from our examination of these books, including:
  - (i) records of the sources and nature of the income of the Union (including income from members); and
  - (ii) records of the nature and purposes of the expenditure of the Union; and
- (b) The financial report required to be prepared under Section 273 of the Workplace Relations Act 1996 has been properly drawn up so as to give a true and fair view of:
  - (i) the financial affairs of the Union as at 31 December 2002; and
  - (ii) the income and expenditure, and result of the Union for the year ended on that date; and
- (c) The financial report has been prepared in accordance with Applicable Accounting Standards and other mandatory professional reporting requirements.

We have where necessary, obtained all the information and explanations that, to the best of our knowledge and belief, were necessary for the purposes of our audit.

  
.....  
**DALEY & CO**  
Chartered Accountants  
Wollongong

  
.....  
**M L Gleeson**  
Registered Company Auditor  
Partner

Signed at Wollongong this 13<sup>th</sup> day of August 2003.

Liability limited by the Accountants Scheme, approved under the Professional Standards Act 1994 (NSW)

**STATEMENT OF FINANCIAL PERFORMANCE  
FOR THE YEAR ENDED 31 DECEMBER 2002**

	NOTES	2002 \$	2001 \$
<b>Revenues from Ordinary Activities</b>	2	<u>749,654</u>	<u>758,202</u>
<b>Expenses from Ordinary Activities</b>			
Affiliation Fees		246,059	250,287
Employee Benefits		293,235	230,355
Depreciation and Amortisation Expense		6,963	11,627
Meeting and Conferences		55,503	70,590
Operating Expenditure		<u>252,217</u>	<u>155,047</u>
		<u>853,977</u>	<u>717,906</u>
 <b>OPERATING RESULT FOR THE YEAR</b>		 <u><u>(104,323)</u></u>	 <u><u>40,296</u></u>

The accompanying notes form part of this financial report

**STATEMENT OF FINANCIAL POSITION  
AS AT 31 DECEMBER 2002**

	NOTES	2002 \$	2001 \$
<b>CURRENT ASSETS</b>			
Cash	3	235,001	207,557
Receivables	4	237,832	333,273
Other	5	17,792	48,696
TOTAL CURRENT ASSETS		<u>490,625</u>	<u>589,526</u>
<b>NON-CURRENT ASSETS</b>			
Property, Plant & Equipment	6	<u>16,986</u>	<u>22,226</u>
TOTAL NON-CURRENT ASSETS		<u>16,986</u>	<u>22,226</u>
TOTAL ASSETS		<u>507,611</u>	<u>611,752</u>
<b>CURRENT LIABILITIES</b>			
Accounts Payable	7	189,488	162,821
Provisions	8	93,478	79,674
Other	9	-	35,136
Tax Liability - GST		<u>11,531</u>	<u>16,684</u>
TOTAL CURRENT LIABILITIES		<u>294,497</u>	<u>294,315</u>
TOTAL LIABILITIES		<u>294,497</u>	<u>294,315</u>
NET ASSETS		<u>213,114</u>	<u>317,437</u>
<b>ACCUMULATED FUNDS</b>			
Members' Funds	14	<u>213,114</u>	<u>317,437</u>

The accompanying notes form part of this financial report

**STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 31 DECEMBER 2002**

	NOTES	2002 \$	2001 \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Receipts from Members		930,246	794,399
Receipts from Interest		1,356	3,859
Receipts from Grants		48,636	-
Receipts from Sitting Fees		48,586	49,858
Other income received		272	44,929
Payments to Suppliers and Employees		(999,929)	(720,008)
NET PROVIDED BY OPERATING ACTIVITIES	12(a)	<u>29,167</u>	<u>173,037</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Proceeds from Sale of Property, Plant & Equipment		-	9,091
Payment for Property, Plant & Equipment		<u>(1,723)</u>	<u>(18,182)</u>
NET USED IN INVESTING ACTIVITIES		<u>(1,723)</u>	<u>(9,091)</u>
NET (DECREASE) IN CASH HELD		27,444	163,946
CASH AT THE START OF THE FINANCIAL YEAR		<u>207,557</u>	<u>43,611</u>
CASH AT THE END OF THE FINANCIAL YEAR	12(b)	<u><u>235,001</u></u>	<u><u>207,557</u></u>

The accompanying notes form part of this financial report

## NOTES TO AND FORMING PART OF THE FINANCIAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2002

### 1. STATEMENT OF ACCOUNTING POLICIES

This financial report is a general purpose financial report that has been prepared in accordance with Accounting Standards, Urgent Issues Group Consensus Views, other pronouncements of the Australian Accounting Standards Board and the requirements of the Workplace Relations Act, 1996.

The financial report has been prepared on an accruals basis and is based on historical costs and do not take into account changing money values or, except where stated, current valuations of non-current assets. Cost is based on the fair values of the consideration given in exchange for assets.

The following is a summary of the material accounting policies adopted by the Union in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

#### (a) PROPERTY, PLANT AND EQUIPMENT

Property, plant and equipment are brought to account at cost or at independent or Council valuation, less, where applicable, any accumulated depreciation. The carrying amount of property, plant and equipment is reviewed periodically by Council to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows which will be received from the assets employment and subsequent disposal.

The carrying amount of property, plant and equipment is reviewed periodically by Council to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows which will be received from the assets employment and subsequent disposal. The expected net cash flows have not been discounted to their present values in determining recoverable amounts.

The depreciable amount of all fixed assets including buildings and capitalised leased assets, but excluding freehold land, is depreciated over their useful lives to the Union commencing from the time the asset is held ready for use. Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The depreciation rates used for each class of depreciable assets are:

<i>Class of Fixed Asset</i>	<i>Depreciation Rate</i>
	<i>%</i>
Buildings	2.50 to 20.00
Furniture Fittings & Equipment	5.00 to 47.90
Motor Vehicles	22.50

#### (b) EMPLOYEE BENEFITS

Provision is made in respect of the Union's liability for annual leave, redundancy and long service leave arising from services rendered by officers and employees to balance date. Long service leave is accrued in respect of all officers and employees with more than 5 years service. Related on-costs are included in these provisions.

Contributions are made to employee superannuation funds and are charged as expenses where incurred.

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2002**

Continued

**1. STATEMENT OF ACCOUNTING POLICIES**

continued

(c) INCOME TAX

No provision for income tax is necessary as the Union (being a registered Industrial Trade Union) is exempt from tax under section 50-15 of the Income Tax Assessment Act.

(d) COMPARATIVE FIGURES

Where required, comparative figures have been adjusted to conform with changes in presentation in the current financial year.

(e) GOODS AND SERVICES TAX

Revenues, expenses and fixed assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense.

The net amount of GST recoverable from, or payable to the Australian Taxation Office (ATO) is included as a current asset or liability in the balance sheet.

Cash flows are included in the statement of cash flows on a gross basis. The GST component of cash flows arising from investing and financing activities which are recoverable from, or payable to the ATO are classified as operating cash flows.

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2002**

Continued

	NOTES	2002 \$	2001 \$
<b>2. OPERATING PROFIT FROM ORDINARY ACTIVITIES</b>			
Profit from ordinary activities is arrived at after taking into account			
<b>(a) REVENUE:</b>			
<i>Operating Activities</i>			
Capitation Fees		625,395	659,556
Grants Received		48,636	-
Sitting Fees		48,586	49,858
Interest Received		1,356	3,859
Legal Recoveries		25,409	-
Other Income		272	3,444
		<u>749,654</u>	<u>716,717</u>
<i>Non-Operating Activities</i>			
Net Income – Prior Periods (ITURCF Fund)	18	-	41,485
Proceeds from Sale of Investments		-	-
		<u>749,654</u>	<u>41,485</u>
		<u>749,654</u>	<u>758,202</u>
<b>(b) EXPENSES</b>			
Depreciation of Non-Current Assets			
Buildings		-	4,512
Plant & Equipment		6,963	7,115
Total Depreciation		<u>6,963</u>	<u>11,627</u>
Movements In Employee Entitlements		24,917	2,444
Remuneration of Auditors			
- Auditing the Financial Report		7,610	6,500
- Accounting & Taxation Services		5,935	1,525
<b>3. CASH</b>			
Cash on hand		400	500
A.P.H.E.D.A		142,276	130,571
ITURCF Fund		92,325	76,486
		<u>235,001</u>	<u>207,557</u>



**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2002**

Continued

	NOTES	2002 \$	2001 \$
<b>4. RECEIVABLES</b>			
Sundry Debtors		237,832	280,473
Accounts Due from Branches – Capitation Fees	15	-	52,800
		<u>237,832</u>	<u>333,273</u>
<b>5. OTHER</b>			
Prepayments		17,792	12,659
Prepayments – Rent		-	36,037
		<u>17,792</u>	<u>48,696</u>
<b>6. PROPERTY, PLANT &amp; EQUIPMENT</b>			
<b>FURNITURE, FITTINGS &amp; EQUIPMENT</b>			
At Cost		38,821	37,897
Accumulated Depreciation		(34,488)	(31,051)
		<u>4,333</u>	<u>6,846</u>
<b>MOTOR VEHICLES</b>			
At Cost		18,182	18,182
Accumulated Depreciation		(5,529)	(2,802)
		<u>12,653</u>	<u>15,380</u>
<b>LEASEHOLD IMPROVEMENTS</b>			
At Cost – Wentworth Ave.		-	9,860
Accumulated Depreciation		-	(9,860)
		<u>-</u>	<u>-</u>
<b>TOTAL PROPERTY, PLANT &amp; EQUIPMENT</b>		<u>16,986</u>	<u>22,226</u>

**Movements In Carrying Amounts**

Movements in the carrying amounts (written down values) for each class of property, plant and equipment between the start and end of the current financial year.

	LAND & BUILDINGS	FURNITURE, FITTINGS & EQUIPMENT	MOTOR VEHICLES	TOTAL
Balance at Start of Year	-	6,846	15,380	22,226
Additions	-	1,723	-	1,723
Disposals – Assets	(9,860)	(799)	-	(10,659)
Amort/Depreciation Expense	-	(4,236)	(2,727)	(6,963)
Disposals – Accum Dep'n	9,860	799	-	10,659
Balance at End of Year	-	4,333	12,653	16,986



**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2002**

Continued

	2002 \$	2001 \$
<b>12. CASH FLOW INFORMATION</b>		
<b>(A) RECONCILIATION OF NET CASH PROVIDED BY OPERATING ACTIVITIES TO OPERATING RESULT</b>		
Operating Result from Ordinary Activities	(104,323)	40,296
<b>Non-Cash Items</b>		
Depreciation	6,963	11,627
Increase in Employee Benefits	24,917	2,444
<b>Changes in Assets and Liabilities</b>		
(Increase) Decrease in Sundry Debtors	95,441	(5,125)
Decrease in Prepayments	30,904	6,217
Increase (Decrease) in Income In Advance	(35,136)	107,094
Increase in Sundry Creditors	26,667	5,000
Increase (Decrease) in Tax Liability	(5,153)	4,480
Increase (Decrease) in Other Provisions	(11,113)	1,004
<b>NET CASH PROVIDED BY OPERATING ACTIVITIES</b>	<u>29,167</u>	<u>173,037</u>
<b>(B) RECONCILIATION OF CASH</b>		
Cash at the end of the financial year as shown in the Statement of Cash Flows is reconciled to terms in the Statement of Financial Position as follows:		
• Cash [Note 3]	<u>235,001</u>	<u>207,557</u>
<b>13. PROFESSIONAL SERVICES</b>		
Audit fees	7,610	6,500
Accounting fees	5,935	1,525
Legal fees	60,073	3,818
Other	300	3,119
	<u>73,918</u>	<u>14,962</u>
<b>14. MEMBERS FUNDS</b>		
Opening Balance at Start of Year	317,437	277,141
Add: Results from Ordinary Activities		
General Fund	(111,958)	(36,190)
ICTURCF Fund	7,635	76,486
Closing Balance at End of Year	<u>213,114</u>	<u>317,437</u>
Represented by:		
• General Funds	128,993	240,951
• ICTURCF Fund	84,121	76,486
	<u>213,114</u>	<u>317,437</u>

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2002**

Continued

**15. AMOUNTS DUE FROM DIVISIONS - CAPITATION FEES -**  
(Amounts are Inclusive of GST)

	BALANCE OWING (31.12.01)	AMOUNTS CHARGED	CASH RECEIVED	BALANCE OWING (31.12.02)
Construction and General Division	-	428,188	428,188	-
F.E.D.F.A Division	-	36,485	36,485	-
Forest & Forest Products Division	-	111,062	111,062	-
F.F.T.S Division	52,800	13,200	66,000	-
Mining & Energy Division	-	99,000	99,000	-
	<u>52,800</u>	<u>687,935</u>	<u>740,735</u>	<u>-</u>

**16. LEASING COMMITMENTS**

An operating lease commitment no longer exists in respect of the sub-lease of floor area within the premises situated at Wentworth Street, Sydney. The maximum amount (including GST) committed plus the maximum extension of options is as follows :-

	2002 \$	2001 \$
Due within 1 year	-	118,914
Due within 1 – 2 years (option)	-	-
	<u>-</u>	<u>118,914</u>

**17. CONTINGENT LIABILITIES**

A Guarantee exists which is not provided for in the financial report which has been issued by the Union's bankers in respect of a property lease amounting to \$83,333. (2001 \$83,333)

The Union has received a claim for damages (as a co-defendant) in relation to a public liability matter. The Union will be defending the matter.

**18. NON-RECURRING ITEMS**

During the prior year the National Executive has re-assessed the title and ownership of funds previously not brought to account in the Financial Report of the National Office. As a consequence, funds held in the account name of 'ITURCF Fund' are deemed to be funds of the Union rather than being operated by the Union in a banker capacity. Accordingly the balance of this account as at the start of the year of \$41,485 has been shown as a non-recurring item and movements since that date are shown as income and expenditure of the Union.

**19. RELATED PARTY TRANSACTIONS**

During the year the Union employed a person related to a National Executive member. The employment conditions are in accordance with normal commercial practices and are no more favourable than those available to other arms length parties.

**DISCLAIMER ON ADDITIONAL FINANCIAL INFORMATION**

The additional financial information presented on pages 15 to 16 is in accordance with the books and records of the Construction Forestry Mining and Energy Union – National Office (“the Union”), which have been subjected to the auditing procedures applied in our statutory audit of the Union for the year ended 31 December 2002. It will be appreciated that our statutory audit did not cover all details of the additional financial information. Accordingly, we do not express an opinion on such financial information and no warranty of accuracy or reliability is given

In accordance with our firm policy, we advise that neither the firm nor any member or employee of the firm undertakes responsibility arising in any way whatsoever to any person (other than the Union) in respect of such information, including any errors or omissions therein, arising through negligence or otherwise however caused.

*Daley & Co.*  
.....  
**Daley & Co**  
**Chartered Accountants**  
**Wollongong NSW 2500**

Signed this *13<sup>th</sup>* day of August 2003

**DETAILED STATEMENT OF FINANCIAL PERFORMANCE – GENERAL FUND  
FOR THE YEAR ENDED 31 DECEMBER 2002**

	NOTES	2002 \$	2001 \$
<b>INCOME</b>			
Capitation Fees	15	625,395	659,556
Interest		713	3,393
Legal Recoveries		25,409	-
Sundry Income		272	3,444
<b>TOTAL INCOME</b>		<u>651,789</u>	<u>666,393</u>
<b>EXPENDITURE</b>			
Administration Fees		20,000	4,545
Affiliation Fees	11	246,059	250,287
Bank Charges		522	1,670
Depreciation		6,963	11,627
Donations	10	27,306	29,135
Fringe Benefits Tax		3,775	10,928
General		12,754	15,752
Insurance		2,383	3,414
Meeting and Conferences		53,108	63,904
Motor Vehicle		7,261	6,642
Payroll Tax		14,065	12,812
Postage		443	1,087
Printing and Stationery		2,551	5,201
Professional Services	13	72,749	14,962
Provision for Annual Leave		13,708	(2,633)
Provision for Long Service Leave		3,155	2,914
Provision for Redundancy		2,551	2,163
Publications, Subscriptions		1,148	967
Rent and Outgoings		23,905	22,519
Salaries - Officials		124,644	123,670
- Employees		79,633	91,753
- Other		7,099	-
Superannuation		12,176	10,763
Telephone		16,621	15,908
Training		9,168	2,593
<b>TOTAL EXPENDITURE</b>		<u>763,747</u>	<u>702,583</u>
<b>OPERATING RESULT FOR THE YEAR</b>		<u>(111,958)</u>	<u>(36,190)</u>
Accumulated Funds at Beginning of Year		<u>240,951</u>	<u>277,141</u>
<b>ACCUMULATED FUNDS AT END OF YEAR</b>		<u>128,993</u>	<u>240,951</u>

The accompanying notes form part of this financial report

**DETAILED STATEMENT OF FINANCIAL PERFORMANCE – ITURCF FUND  
FOR THE YEAR ENDED 31 DECEMBER 2002**

	NOTES	2002 \$	2001 \$
<b>INCOME</b>			
Grants Received		48,636	-
Sitting Fees		48,586	49,858
Interest		643	466
<b>TOTAL INCOME</b>		<u>97,865</u>	<u>50,324</u>
<b>EXPENDITURE</b>			
Bank Charges		43	33
Computer expense		21,354	4,379
Donations	10	15,000	2,500
Meeting and Conferences		2,395	6,686
Professional Services	13	1,169	-
Provision fro Annual Leave		5,503	-
Salaries - Employees		40,516	1,725
Superannuation		4,250	
<b>TOTAL EXPENDITURE</b>		<u>90,230</u>	<u>15,323</u>
<b>OPERATING SURPLUS</b>		<u>7,635</u>	<u>35,001</u>
<i>Non Recurring Items</i>			
Net Income – Prior Periods	18	<u>-</u>	<u>41,485</u>
<b>OPERATING RESULT FOR THE YEAR</b>		<u>7,635</u>	<u>76,486</u>
Accumulated Funds at Beginning of Year		<u>76,486</u>	<u>-</u>
<b>ACCUMULATED FUNDS AT END OF YEAR</b>		<u>84,121</u>	<u>76,486</u>

**SUMMARY OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 31 DECEMBER 2002**

The financial report of the Construction Forestry Mining and Energy Union – National Office has been audited in accordance with the provisions of the Workplace Relations Act 1996 ("The Act"), and the following summary is provided for members in accordance with Section 279(2) of the Act.

A copy of the Auditors' Report and Financial Report will be supplied free of charge to members who request the same.

Certificates required to be given under the Act by the Accounting Officer and the Central Council have been completed in accordance with the provisions of the Act and contain no qualifications.

In accordance with the requirements of the Act, the attention of members is drawn to the provisions of subsections (1), (2) and (3) of Section 274 which read as follows:

- (1) A member of an organisation, or a Registrar, may apply to the organisation for specified prescribed information in relation to the organisation.
- (2) An organisation shall, on application under subsection (1) by a member of the organisation or a Registrar, make the specified information available to the member or Registrar in such a manner, and within such time, as prescribed.
- (3) A Registrar may only make an application under subsection (1) at the request of a member of the organisation concerned, and the Registrar shall provide to a member information received because of an application made at the request of the member.

	<b>2002</b>	<b>2001</b>
	<b>\$</b>	<b>\$</b>
<b>STATEMENT OF FINANCIAL POSITION</b>		
<b>AS AT 31 DECEMBER 2002</b>		
ACCUMULATED FUNDS	<u>213,114</u>	<u>317,437</u>
Represented by:		
<b>ASSETS</b>		
Cash	235,001	207,557
Receivables	237,832	333,273
Other	17,792	48,696
Property, Plant and Equipment	<u>16,986</u>	<u>22,226</u>
<b>TOTAL ASSETS</b>	<u>507,611</u>	<u>611,752</u>
<b>LIABILITIES</b>		
Accounts Payable	189,488	162,821
Provisions	93,478	79,674
Other	-	35,136
Tax Liability -GST	<u>11,531</u>	<u>16,684</u>
<b>TOTAL LIABILITIES</b>	<u>294,497</u>	<u>294,315</u>
<b>NET ASSETS</b>	<u>213,114</u>	<u>317,437</u>



**SUMMARY OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 31 DECEMBER 2002**

continued

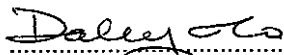
	2002	2001
	\$	\$
<b>STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 31 DECEMBER 2002</b>		
Capitation Fees	625,395	659,556
Other Income	124,259	57,161
	<u>749,654</u>	<u>716,717</u>
Less: Expenditure	853,977	717,906
OPERATING RESULT FOR THE YEAR	<u>(104,323)</u>	<u>(1,189)</u>
Non Recurring Items	-	41,485
NET RESULT FOR THE YEAR	<u>(104,323)</u>	<u>40,296</u>


**NOTES TO AND FORMING PART OF THE SUMMARY FINANCIAL REPORT**

1. Non-Recurring items for the prior year included prior years net income from the ITURCF Fund of \$41,485 which represents the opening balance of this Fund at the start of the 2001 year. This account was recognised in the Financial Report of the National Office for the first time in the 2001 year.

**AUDITORS CERTIFICATE**

We certify that the above summary is a fair and accurate summary of the financial report of the Construction, Forestry, Mining and Energy Union – National Office, for the year ended 31 December 2002. Our Auditors' Report dated this 13<sup>th</sup> day of August 2003 on the Financial Report, did not contain any particulars of any deficiency, failure or shortcoming as referred to in the Workplace Relations Act 1996.

  
.....  
**DALEY & CO**  
Chartered Accountants  
Wollongong

  
.....  
**M L Gleeson**  
Registered Company Auditor  
Partner

Signed at Wollongong this 13<sup>th</sup> day of August 2003.



**Construction Forestry Mining Energy Union  
NATIONAL OFFICE**

**National Secretary: John Maitland**  
**Phone: (+61 2) 9267 3393**  
**Fax: (+61 2) 9267 2460**

**2<sup>nd</sup> Floor**  
**15 Wentworth Avenue**  
**SYDNEY NSW AUSTRALIA 2000**

Postal Address: Q1641 Queen Victoria Building Post Office, Sydney NSW AUSTRALIA 1230

**L2003-061**  
**6 November 2003**

Deputy Industrial Registrar  
80 William St  
East Sydney 2010

by fax: 9380 6990

**attention Ms Belinda Penna**

Dear Ms Penna

**Re: Audited accounts for CFMEU National Office**

I refer to your correspondence dated 31 October 2003 concerning the 2002 audited accounts for the CFMEU National Office audited accounts.

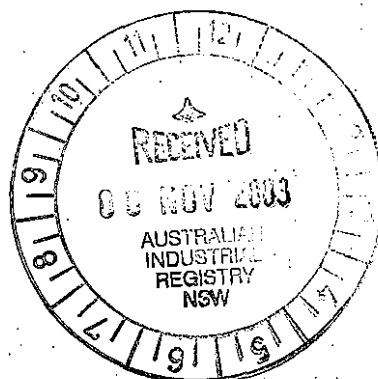
Please be advised that the accounts audit has been finalised. The accounts have been adopted by the National Executive Committee, published in the journals, and presented to the National Conference. I am currently finalising the minutes for that meeting.

Once completed the necessary documents will be forwarded to the AIR. I estimate this will occur within a fortnight.

Trusting this meets with your requirements.

Yours faithfully

**Rick Fowler**  
**Executive Officer**





## AUSTRALIAN INDUSTRIAL REGISTRY

Level 8, Terrace Towers  
80 William Street, East Sydney, NSW 2011  
Telephone: (02) 8374 6666  
Fax: (02) 9380 6990

Our ref: FR2002/790

Mr John Maitland  
National Secretary  
CFMEU  
PO Box Q235  
Queen Victoria Building PO  
SYDNEY NSW 1230

Dear Mr Maitland

**Re: CFMEU National Office**  
**Outstanding Financial Documents - *Workplace Relations Act 1996***

There is no record of lodgement in the Industrial Registry of the auditor's report, accounts and statements of the abovenamed body, prepared in accordance with Part IX, Division 11 of the *Workplace Relations Act 1996* ('the Act'), for the year ended 31 December 2002.

An organisation registered under the Act or a branch of such an organisation is required after the end of its financial year to prepare accounts and statements, obtain a report from the auditor, provide copies of the auditor's report, accounts and statements to its members, present the auditor's report, accounts and statements to a meeting of members or committee of management, and lodge copies in the Industrial Registry. Having in mind the time-scales allowed by the Act to complete each of these steps, lodgement of the required documents would, in the normal course, be expected before now.

Therefore, I request your written advice **by Monday 17 November 2003** as to when each of the following steps is expected to be completed:-

1. preparation of the accounts and statements in compliance with section 273
2. making of the audit report in compliance with section 276(4)
3. provision of copies of the auditor's report, accounts and statements to the members in compliance with sections 279(1) and (3)
4. presentation of the financial documents to a meeting of the members or the committee of management in compliance with sections 279(6) and (7) (*following provision of copies to the members as per step 3 above*)
5. lodgement of copies of the financial documents in the Industrial Registry under cover of a certificate by you in compliance with section 280(1) - such certificate should confirm that the documents so lodged are copies of the documents presented to the meeting referred to in step 4 above - the type of meeting and the date when it was held should be specified.

If you would like to discuss this letter please contact me on (02) 8374 6618, or by email to [belinda.penna@air.gov.au](mailto:belinda.penna@air.gov.au).

Yours sincerely

*Belinda Penna*

Belinda Penna  
for Deputy Industrial Registrar

31 October 2003