



**Australian Government**

**Australian Industrial Registry**

Level 8, Terrace Towers  
80 William Street, East Sydney, NSW 2011  
Telephone: (02) 8374 6666  
Fax: (02) 9380 6990  
Email: [sydney@air.gov.au](mailto:sydney@air.gov.au)

Mr John Maitland  
National Secretary  
Construction Forestry Mining & Energy Union  
PO Box Q235 QVB Post Office  
SYDNEY NSW 1230

Dear Mr Maitland

**Re: Lodgement of Financial Statements and Accounts for the CFMEU National Office for the year ending 31 December 2003 (FR2003/671)**

Receipt is acknowledged of the abovementioned financial statements and accounts, which were lodged in the Registry on 19 April 2005.

Donations

Note 9 of the Notes to the Financial Statements identifies various amounts as Donations. I appreciate that you have listed each donation of an amount exceeding \$1,000 that was made by your organisation during the relevant financial year. However, further particulars are required about these donations. I have enclosed a copy of s269 of the *Workplace Relations Act 1996* for your information.

The relevant particulars required about each donation exceeding \$1,000 are:

- the amount of each donation - you have specified this
- the purpose for which the donation was made - please provide this information
- the name and address of the organisation to which the donation was made - please provide this information.

Thank you for your attention to this matter. The documents have been filed, and may be viewed on the internet at [www.e-airc.gov.au/105n/financial](http://www.e-airc.gov.au/105n/financial).

I would like to take this opportunity to remind you that information about the new financial reporting obligations under the Registration and Accountability of Organisations Schedule (Schedule 1B to the *Workplace Relations Act 1996*) which now apply to your organisation can be found at [www.airc.gov.au/fact\\_sheets/factsheets.html](http://www.airc.gov.au/fact_sheets/factsheets.html).

Yours sincerely,

A handwritten signature in cursive script, appearing to read 'Belinda Penna'.

Belinda Penna  
for Deputy Industrial Registrar

20 April 2005

**269. Organisations to notify particulars of loans, grants and donations**

- (1) An organisation shall, as soon as practicable after the end of each financial year, lodge in the Industrial Registry a statement showing the relevant particulars in relation to each loan, grant or donation of an amount exceeding \$1,000 made by the organisation during the financial year.
- (2) A statement lodged in the Industrial Registry under subsection (1) shall be signed by an officer of the organisation.
- (3) A statement lodged in the Industrial Registry under subsection (1) may be inspected at any registry, during office hours, by a member of the organisation concerned.
- (4) The relevant particulars, in relation to a loan made by an organisation, are:
  - (a) the amount of the loan;
  - (b) the purpose for which the loan was required;
  - (c) the security given in relation to the loan; and
  - (d) except where the loan was made to relieve a member of the organisation, or a dependant of a member of the organisation, from severe financial hardship - the name and address of the person to whom the loan was made and the arrangements made for the repayment of the loan.
- (5) The relevant particulars, in relation to a grant or donation made by an organisation, are:
  - (a) the amount of the grant or donation;
  - (b) the purpose for which the grant or donation was made; and
  - (c) except where the grant or donation was made to relieve a member of the organisation, or a dependant of a member of the organisation, from severe financial hardship - the name and address of the person to whom the grant or donation was made.
- (6) Where an organisation is divided into branches:
  - (a) this section applies in relation to the organisation as if loans, grants or donations made by a branch of the organisation were not made by the organisation; and
  - (b) this section applies in relation to each of the branches as if the branch were itself an organisation.
- (7) For the purposes of the application of this section in accordance with subsection (6) in relation to a branch of an organisation, the members of the organisation constituting the branch shall be taken to be members of the branch.



**Construction Forestry Mining Energy Union  
NATIONAL OFFICE**

National Secretary: John Maitland  
Phone: (+61 2) 9267 3393  
Fax: (+61 2) 9267 2460

1st Floor  
265 Sussex Street  
SYDNEY NSW AUSTRALIA 2000

Postal Address: Q1641 Q. V. B. Post Office, Sydney NSW AUSTRALIA 1230

L2004-059  
14 October 2004

Deputy Industrial Registrar  
Australian Industrial Registry  
80 William St  
East Sydney 2010  
by fax: 9380 6990

**attention: Belinda Penna**

Dear Ms Penna

**re: your ref: FR2003/671 -[105N]**

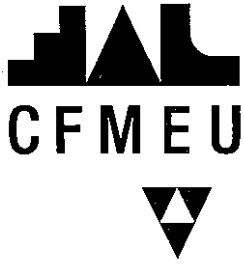
I refer to your correspondence dated 12 October concerning the lodgement of CFMEU National Office accounts.

I can advise that the accounts have been audited and will be presented to the appropriate Management Committee at its next meeting, 21 October. Assuming that they will be accepted by the body as they have viewed draft accounts previously, they will be then published in the next journal.

If you require further information do not hesitate to contact me.

Yours faithfully

Rick Fowler  
Executive Officer



# Construction Forestry Mining Energy Union NATIONAL OFFICE

National Secretary: John Maitland

Telephone: (+61.2) 9267 3393

Facsimile: (+61.2) 9267 2460

JM.cc

18 April 2005

Ref. FR2003/671

Mr P McKerrow  
Deputy Industrial Registrar  
Level 8, Terrace Towers  
80 William St  
EAST SYDNEY NSW 2011



Dear Deputy Registrar

**Re: Construction, Forestry, Mining and Energy Union  
Financial Documents for Year Ending 31 December 2003**

Please find attached the outstanding financial documents for the year ending 31 December 2003.

Yours sincerely

John Maitland  
National Secretary

**Workplace Relations Act 1996**

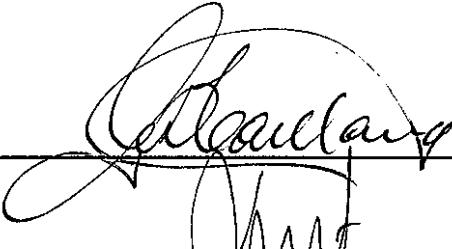

**AUSTRALIAN INDUSTRIAL RELATIONS COMMISSION  
STATUTORY DECLARATION**

I, John Maitland, 1<sup>st</sup> Floor, 365 Sussex St, Sydney, in the state of New South Wales do solemnly and sincerely declare as follows:

1. That I am the National Secretary of the Construction, Forestry, Mining and Energy Union (CFMEU), and I am authorised to make this declaration.
2. That I am an authorised Officer of the Union to file information with the Australian Industrial Relations Commission and that I have the necessary knowledge of the facts related to the information referred to within this Statutory Declaration.
3. In pursuance of the provisions of Section 280 (1) (b) of the Workplace Relations Act 1996, I certify that copies of the auditor's accounts and statements of the CFMEU National Office were presented to the National Executive Committee 21 October 2004. A copy of the extract of the minutes is attached.
4. The organisation has complied with S 273 of the Workplace Relations Act 1996 by placing a summary of the Accounts in Divisional Journals (copy attached).
5. Further the audited accounts were placed before the National Executive Committee for a second time on 7 April 2005. A copy of the resolution is attached.
6. The number of persons that were at the end of the financial year, members of this organisation – 103,000.
7. Section 279 requirements were fully complied for the immediate proceeding financial period.
8. Donations exceeding \$1,000 are listed in the auditors report.

And I make this solemn declaration by virtue of the Statutory Declaration Act 1959 and subject to the penalties provided by that Act for the making of false statements contained in this declarations conscientiously believing the statements contained in this declaration to be true in every particular.

Declared in Sydney  
In the State of New  
South Wales, this ~~th~~  
Day of ~~February~~ 2005

  
\_\_\_\_\_  
  
\_\_\_\_\_  
A Justice of the Peace *Salicitor*

Before me

**Resolution of Thursday 7 April 2005**

The National Executive Committee acknowledges the publication of the National Office 2003 Accounts and approves their lodgement with the Industrial Registrar in accordance with the requirements of the Workplace Relations Act.

CARRIED

**Extract from Minutes NEC meeting 21 October 2004**

**3. National Office audited accounts**

The audited accounts of the National Office were distributed.

**Resolution:** moved: John Maitland;

*In the opinion of the CFMEU National Executive Committee, the audited accounts financial accounts as presented reflect a true and accurate report of the National Offices financial position as at 31 December 2003.*

*Further that the National Secretary and National President sign the audited accounts and that the accounts be published in Divisional journals.*

CARRIED

**CFMEU National Office**  
**SUMMARY OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2003**

The financial report of the Construction Forestry Mining and Energy Union — National Office has been audited in accordance with the provisions of the Workplace Relations Act 1996 ("The Act"), and the following summary is provided for members in accordance with Section 279(2) of the Act.

A copy of the Auditors' Report and Financial Report will be supplied free of charge to members who request the same.

Certificates required to be given under the Act by the Accounting Officer and the Central Council have been completed in accordance with the provisions of the Act and contain no qualifications.

In accordance with the requirements of the Act, the attention of members is drawn to the provisions of subsections (1), (2) and (3) of Section 274 which read as follows:

(1) A member of an organisation, or a Registrar, may apply to the organisation for specified prescribed information in relation to the organisation.

(2) An organisation shall, on application under subsection (1) by a member of the organisation or a Registrar, make the specified information available to the member or Registrar in such a manner, and within such time, as prescribed.

(3) A Registrar may only make an application under subsection (1) at the request of a member of the organisation concerned, and the Registrar shall provide to a member information received because of an application made at the request of the member.

**STATEMENT OF FINANCIAL POSITION**  
**AS AT 31 DECEMBER 2003**

	2003	2002
	\$	\$
<b>ACCUMULATED FUNDS</b>	<u>272,200</u>	<u>213,114</u>
Represented by:		
<b>ASSETS</b>		
Cash	127,943	235,001
Receivables	350,858	237,832
Other	19,031	17,792
Property, Plant and Equipment	45,853	16,986
<b>TOTAL ASSETS</b>	<u>543,685</u>	<u>507,611</u>
<b>LIABILITIES</b>		
Accounts Payable	173,730	189,488
Provisions	99,782	93,478
Tax Liability — GST	(2,027)	11,531
<b>TOTAL LIABILITIES</b>	<u>271,485</u>	<u>294,497</u>
<b>NET ASSETS</b>	<u>272,200</u>	<u>213,114</u>

**STATEMENT OF FINANCIAL PERFORMANCE**  
**FOR THE YEAR ENDED 31 DECEMBER 2003**

	2003	2002
	\$	\$
Capitation Fees	721,329	625,395
Other Income	76,530	124,259
	<u>797,859</u>	<u>749,654</u>
Less: Expenditure	738,773	853,977
<b>NET OPERATING RESULT FOR THE YEAR</b>	<u>59,086</u>	<u>(104,323)</u>

**AUDITORS CERTIFICATE**

We certify that the above summary is a fair and accurate summary of the financial report of the Construction, Forestry, Mining and Energy Union — National Office, for the year ended 31 December 2003. Our Auditors' Report dated 9th June 2004 on the Financial Report, did not contain any particulars of any deficiency, failure or shortcoming as referred to in the *Workplace Relations Act 1996*.

.....  
**DALEY & CO**  
Chartered Accountants  
Wollongong

.....  
**M L Gleeson**  
Registered Company Auditor  
Partner

Signed this 21st day of October 2004.

Liability limited by the Accountants Scheme, approved under the Professional Standards Act 1994 (NSW).



# CFMEU NATIONAL UNION ACCOUNTS 2003

## SUMMARY OF THE FINANCIAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2003

The financial report of the Construction Forestry Mining and Energy Union – National Office has been audited in accordance with the provisions of the Workplace Relations Act 1996 ("The Act"), and the following summary is provided for members in accordance with Section 279(2) of the Act.

A copy of the Auditors' Report and Financial Report will be supplied free of charge to members who request the same.

Certificates required to be given under the Act by the Accounting Officer and the Central Council have been completed in accordance with the provisions of the Act and contain no qualifications.

In accordance with the requirements of the Act, the attention of members is drawn to the provisions of subsections (1), (2) and (3) of Section 274 which read as follows:

- (1) A member of an organisation, or a Registrar, may apply to the organisation for specified prescribed information in relation to the organisation.
- (2) An organisation shall, on application under subsection (1) by a member of the organisation or a Registrar, make the specified information available to the member or Registrar in such a manner, and within such time, as prescribed.
- (3) A Registrar may only make an application under subsection (1) at the request of a member of the organisation concerned, and the Registrar shall provide to a member information received because of an application made at the request of the member.

	2003	2002
	\$	\$
<b>STATEMENT OF FINANCIAL POSITION</b>		
<b>AS AT 31 DECEMBER 2003</b>		
ACCUMULATED FUNDS	272,200	213,114
Represented by:		
<b>ASSETS</b>		
Cash	127,943	235,001
Receivables	350,858	237,832
Other	19,031	17,792
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<b>TOTAL LIABILITIES</b>	<b>271,485</b>	<b>294,497</b>
<b>NET ASSETS</b>	<b>272,200</b>	<b>213,114</b>

## SUMMARY OF THE FINANCIAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2003

	2003	2002
	\$	\$
<b>STATEMENT OF FINANCIAL PERFORMANCE</b>		
<b>FOR THE YEAR ENDED 31 DECEMBER 2003</b>		
Capitalisation Fees	721,329	625,395
Other Income	76,530	124,259
	797,859	749,654
Less: Expenditure	738,773	853,977
<b>NET OPERATING RESULT FOR THE YEAR</b>	<b>59,086</b>	<b>(104,323)</b>

### AUDITORS CERTIFICATE

We certify that the above summary is a fair and accurate summary of the financial report of the Construction, Forestry, Mining and Energy Union – National Office, for the year ended 31 December 2003. Our Auditors' Report dated this 21<sup>st</sup> day of October 2004 on the Financial Report, did not contain any particulars of any deficiency, failure or shortcoming as referred to in the Workplace Relations Act 1996.

*Daley & Co.*  
 DALEY & CO  
 Chartered Accountants  
 Wollongong

*M. L. Gleeson*  
 M L Gleeson  
 Registered Company Auditor  
 Partner

Signed at Wollongong this 21<sup>st</sup> day of October 2004.

Liability limited by the Accountants Scheme, approved under the Professional Standards Act 1994 (NSW)

**CONSTRUCTION FORESTRY MINING AND ENERGY UNION  
NATIONAL OFFICE**

**FINANCIAL REPORT  
FOR THE YEAR ENDED 31 DECEMBER 2003**

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16	Detailed Statement of Financial Performance – ITURCF Fund
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## ACCOUNTING OFFICER'S CERTIFICATE

I, John Maitland, being the Officer responsible for keeping the accounting records of the Construction Forestry Mining and Energy Union – National Office, certify that as at 31 December 2003, the number of members of the Union was 102,047.

In my opinion,

- (i) The attached accounts show a true and fair view of the financial affairs of the Union as at 31 December 2003
- (ii) A record has been kept of all the monies paid by, or collected from members and all monies so paid or collected have been credited to the bank account to which those monies are to be credited, in accordance with the rules of the Union;
- (iii) Before any expenditure was incurred by the Union, approval of the incurring of the expenditure was obtained in accordance with the rules of the Union;
- (iv) With regard to funds of the Union raised by compulsory levies or voluntary contributions from members, or funds other than the General Fund operated in accordance with the rules, no payments were made out of any such fund for purposes other than those for which the fund was operated;
- (v) No loans or other financial benefits, other than remuneration in respect of their full-time employment with the Union, were made to persons holding office in the Union;
- (vi) The register of members of the Union was maintained in accordance with the Act.



John Maitland

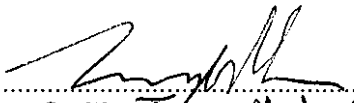
Signed at Sydney this 21<sup>st</sup> day of October 2004.

**COMMITTEE OF MANAGERMENTS' CERTIFICATE**

We, John Maitland and <sup>Tony Maher</sup>~~Trevor Smith~~, being two members of the Committee of Management of the Construction Forestry Mining and Energy Union – National Office, do state on behalf of the Committee and in accordance with a resolution passed by the Committee that;

- (i) In the opinion of the Committee of Management, the attached financial report shows a true and fair view of the financial affairs of the Union as at 31 December 2003; and
- (ii) In the opinion of the Committee of Management, meetings of the Committee of Management were held during the year ended 31 December 2003 in accordance with the rules of the Union; and
- (iii) To the knowledge of any member of the Committee of Management, there have been no instances where records of the Union or other documents (not being documents containing information made available to a member of the Union under sub-section 274(2) of the Workplace Relations Act 1996), or copies of those records or documents, or copies of the rules of the Union, have not been furnished, or made available, to members in accordance with the requirements of the Workplace Relations Act 1996, the Regulations thereto, or the rules of the Union; and
- (iv) The Union has complied with Sections 279 (1) and 279 (6) of the Act in relation to the financial report in respect of the preceding financial year, and the Auditors' Report thereon.

  
.....  
John Maitland

  
.....  
~~Trevor Smith~~ Tony Maher

Signed at Sydney this 21<sup>st</sup> day of October 2004.

## INDEPENDENT AUDITORS' REPORT TO THE MEMBERS

### SCOPE

We have audited the financial report of the Construction Forestry Mining and Energy Union – National Office ("the Union") for the year ended 31 December 2003 as set out on pages 4 to 13. The Union's National Executive is responsible for the preparation and presentation of the financial report. We have conducted an independent audit of this financial report in order to express an opinion on it to the members of the Union.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial report is free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of accounting policies and significant accounting estimates. The procedures have been undertaken to form an opinion as to whether, in all material respects, the financial report is presented fairly in accordance with Accounting Standards, other mandatory professional reporting requirements and statutory requirements, so as to present a view which is consistent with our understanding of the Union's financial position and the results of its operations and cash flows.

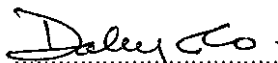
The audit opinion expressed in this report has been formed on the above basis.

### AUDIT OPINION

In our opinion:

- (a) Satisfactory accounting records have been kept by the Union so far as appears from our examination of these books, including:
  - (i) records of the sources and nature of the income of the Union (including income from members); and
  - (ii) records of the nature and purposes of the expenditure of the Union; and
- (b) The financial report required to be prepared under Section 273 of the Workplace Relations Act 1996 has been properly drawn up so as to give a true and fair view of:
  - (i) the financial affairs of the Union as at 31 December 2003; and
  - (ii) the income and expenditure, and result of the Union for the year ended on that date; and
- (c) The financial report has been prepared in accordance with Applicable Accounting Standards and other mandatory professional reporting requirements.

We have where necessary, obtained all the information and explanations that, to the best of our knowledge and belief, were necessary for the purposes of our audit.

  
.....  
**DALEY & CO**  
Chartered Accountants  
Wollongong

  
.....  
**M L Gleeson**  
Registered Company Auditor  
Partner

Signed at Wollongong this 21<sup>st</sup> day of October 2004.

Liability limited by the Accountants Scheme, approved under the Professional Standards Act 1994 (NSW)

**STATEMENT OF FINANCIAL PERFORMANCE  
FOR THE YEAR ENDED 31 DECEMBER 2003**

	NOTES	2003 \$	2002 \$
<b>Revenues from Ordinary Activities</b>	2	<u>809,862</u>	<u>749,654</u>
<b>Expenses from Ordinary Activities</b>			
Affiliation Fees		233,640	246,059
Employee Benefits		248,218	270,035
Depreciation and Amortisation Expense		9,750	6,963
Meeting and Conferences		118,170	76,308
Operating Expenditure		128,995	254,612
Written Down Value of Assets Sold		12,003	-
		<u>750,776</u>	<u>853,977</u>
<b>OPERATING RESULT FOR THE YEAR</b>		<u>59,086</u>	<u>(104,323)</u>

The accompanying notes form part of this financial report

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**STATEMENT OF FINANCIAL POSITION  
AS AT 31 DECEMBER 2003**

	NOTES	2003 \$	2002 \$
<b>CURRENT ASSETS</b>			
Cash	3	127,943	235,001
Receivables	4	317,523	237,832
Other	5	19,031	17,792
<b>TOTAL CURRENT ASSETS</b>		<u>464,497</u>	<u>490,625</u>
<b>NON-CURRENT ASSETS</b>			
Receivables	4	33,335	-
Property, Plant & Equipment	6	45,853	16,986
<b>TOTAL NON-CURRENT ASSETS</b>		<u>79,188</u>	<u>16,986</u>
<b>TOTAL ASSETS</b>		<u>543,685</u>	<u>507,611</u>
<b>CURRENT LIABILITIES</b>			
Accounts Payable	7	173,730	189,488
Provisions	8	99,782	93,478
Tax Liability - GST		(2,027)	11,531
<b>TOTAL CURRENT LIABILITIES</b>		<u>271,485</u>	<u>294,497</u>
<b>TOTAL LIABILITIES</b>		<u>271,485</u>	<u>294,497</u>
<b>NET ASSETS</b>		<u>272,200</u>	<u>213,114</u>
<b>ACCUMULATED FUNDS</b>			
Members' Funds	13	<u>272,200</u>	<u>213,114</u>

The accompanying notes form part of this financial report

**STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 31 DECEMBER 2003**

	NOTES	2003 \$	2002 \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Receipts from Members		769,437	930,246
Receipts from Interest		1,481	1,356
Receipts from Grants		-	48,636
Receipts from Sitting Fees		27,548	48,586
Other income received		14,741	272
Payments to Suppliers and Employees		(836,009)	(999,929)
<b>NET PROVIDED BY OPERATING ACTIVITIES</b>	11(a)	<u>(22,802)</u>	<u>29,167</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Loan to Minesafe Pty Limited		(50,000)	-
Proceeds from Sale of Property, Plant & Equipment		16,364	-
Payment for Property, Plant & Equipment		(50,620)	(1,723)
<b>NET USED IN INVESTING ACTIVITIES</b>		<u>(84,256)</u>	<u>(1,723)</u>
<b>NET (DECREASE) IN CASH HELD</b>		(107,058)	27,444
<b>CASH AT THE START OF THE FINANCIAL YEAR</b>		235,001	207,557
<b>CASH AT THE END OF THE FINANCIAL YEAR</b>	11(b)	<u>127,943</u>	<u>235,001</u>

The accompanying notes form part of this financial report



## NOTES TO AND FORMING PART OF THE FINANCIAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2003

### 1. STATEMENT OF ACCOUNTING POLICIES

This financial report is a general purpose financial report that has been prepared in accordance with Accounting Standards, Urgent Issues Group Consensus Views, other pronouncements of the Australian Accounting Standards Board and the requirements of the Workplace Relations Act, 1996.

The financial report has been prepared on an accruals basis and is based on historical costs and do not take into account changing money values or, except where stated, current valuations of non-current assets. Cost is based on the fair values of the consideration given in exchange for assets.

The following is a summary of the material accounting policies adopted by the Union in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

#### (a) PROPERTY, PLANT AND EQUIPMENT

Property, plant and equipment are brought to account at cost or at independent or Council valuation, less, where applicable, any accumulated depreciation. The carrying amount of property, plant and equipment is reviewed periodically by Council to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows which will be received from the assets employment and subsequent disposal.

The carrying amount of property, plant and equipment is reviewed periodically by Council to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows which will be received from the assets employment and subsequent disposal. The expected net cash flows have not been discounted to their present values in determining recoverable amounts.

The depreciable amount of all fixed assets including buildings and capitalised leased assets, but excluding freehold land, is depreciated over their useful lives to the Union commencing from the time the asset is held ready for use. Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The depreciation rates used for each class of depreciable assets are:

<i>Class of Fixed Asset</i>	<i>Depreciation Rate</i>
	<i>%</i>
Buildings	2.50 to 20.00
Furniture Fittings & Equipment	5.00 to 47.90
Motor Vehicles	22.50

#### (b) EMPLOYEE BENEFITS

Provision is made in respect of the Union's liability for annual leave, redundancy and long service leave arising from services rendered by officers and employees to balance date. Long service leave is accrued in respect of all officers and employees with more than 5 years service. Related on-costs are included in these provisions.

Contributions are made to employee superannuation funds and are charged as expenses where incurred.

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2003**

Continued

**1. STATEMENT OF ACCOUNTING POLICIES**

continued

(c) INCOME TAX

No provision for income tax is necessary as the Union (being a registered Industrial Trade Union) is exempt from tax under section 50-15 of the Income Tax Assessment Act.

(d) COMPARATIVE FIGURES

Where required, comparative figures have been adjusted to conform with changes in presentation in the current financial year.

(e) GOODS AND SERVICES TAX

Revenues, expenses and fixed assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense.

The net amount of GST recoverable from, or payable to the Australian Taxation Office (ATO) is included as a current asset or liability in the balance sheet.

Cash flows are included in the statement of cash flows on a gross basis. The GST component of cash flows arising from investing and financing activities which are recoverable from, or payable to the ATO are classified as operating cash flows.

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2003**

Continued

	NOTES	2003 \$	2002 \$
<b>2. OPERATING PROFIT FROM ORDINARY ACTIVITIES</b>			
Profit from ordinary activities is arrived at after taking into account			
<b>(a) REVENUE:</b>			
<i>Operating Activities</i>			
Capitation Fees		721,329	625,395
Grants Received		-	48,636
Sitting Fees		55,947	48,586
Interest Received		1,481	1,356
Legal Recoveries		-	25,409
Other Income		14,741	272
		<u>793,498</u>	<u>749,654</u>
<i>Non-Operating Activities</i>			
Proceeds from Sale of Fixed Assets		16,364	-
		<u>809,862</u>	<u>749,654</u>
<b>(b) EXPENSES</b>			
Depreciation of Non-Current Assets			
Plant & Equipment		9,750	6,963
Total Depreciation		<u>9,750</u>	<u>6,963</u>
Movements In Employee Entitlements		6,303	24,917
Remuneration of Auditors			
- Auditing the Financial Report		4,750	7,610
- Accounting & Taxation Services		5,944	5,935
<b>3. CASH</b>			
Cash on hand		400	400
A.P.H.E.D.A		62,098	142,276
ITURCF Fund		65,445	92,325
		<u>127,943</u>	<u>235,001</u>

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2003**

Continued

	NOTES	2003 \$	2002 \$
<b>4. RECEIVABLES</b>			
<b>Current</b>			
Sundry Debtors		300,858	237,832
Loan – Minesafe Pty Limited		16,665	-
Accounts Due from Branches – Capitation Fees	14	-	-
		<u>317,523</u>	<u>237,832</u>
<b>Non Current</b>			
Loan – Minesafe Pty Limited		<u>33,335</u>	<u>-</u>
<b>TOTAL RECEIVABLES</b>		<u>350,858</u>	<u>237,832</u>
<b>5. OTHER</b>			
Prepayments		<u>19,031</u>	<u>17,792</u>
<b>6. PROPERTY, PLANT &amp; EQUIPMENT</b>			
<b>FURNITURE, FITTINGS &amp; EQUIPMENT</b>			
At Cost		54,895	38,821
Accumulated Depreciation		<u>(41,486)</u>	<u>(34,488)</u>
		<u>13,409</u>	<u>4,333</u>
<b>MOTOR VEHICLES</b>			
At Cost		34,545	18,182
Accumulated Depreciation		<u>(2,101)</u>	<u>(5,529)</u>
		<u>32,444</u>	<u>12,653</u>
<b>TOTAL PROPERTY, PLANT &amp; EQUIPMENT</b>		<u>45,853</u>	<u>16,986</u>

**Movements In Carrying Amounts**

Movements in the carrying amounts (written down values) for each class of property, plant and equipment between the start and end of the current financial year.

	FURNITURE, FITTINGS & EQUIPMENT	MOTOR VEHICLES	TOTAL
Balance at Start of Year	4,333	12,653	16,986
Additions	16,075	34,545	50,620
Disposals – Assets	(11,054)	(18,182)	(29,236)
Amort/Depreciation Expense	(6,020)	(3,730)	(9,750)
Disposals – Accum Dep'n	10,075	7,158	17,233
Balance at End of Year	<u>13,409</u>	<u>32,444</u>	<u>45,853</u>

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2003**  
Continued

	2003 \$	2002 \$
<b>7. ACCOUNTS PAYABLE</b>		
Sundry Creditors	<u>173,730</u>	<u>189,488</u>
<b>8. PROVISIONS</b>		
EMPLOYEE BENEFITS		
Annual Leave	45,695	46,272
Long Service Leave	30,211	26,268
Redundancy	<u>23,876</u>	<u>20,938</u>
<b>TOTAL PROVISIONS</b>	<u>99,782</u>	<u>93,478</u>
No of Employees at Balance Date	<u>2</u>	<u>3</u>
<b>9. DONATIONS</b>		
[REDACTED]	[REDACTED]	-
[REDACTED]	-	-
[REDACTED]	-	[REDACTED]
[REDACTED]	-	[REDACTED]
Other (< \$1,000)	<u>1,610</u>	<u>2,306</u>
	<u>34,610</u>	<u>42,306</u>
Less Contributions from Divisions	<u>1,000</u>	-
	<u>33,610</u>	<u>42,306</u>
<b>10. AFFILIATION FEES</b>		
A.C.T.U	231,328	242,000
A.P.H.E.D.A	1,312	2,600
Other	<u>1,000</u>	<u>1,459</u>
	<u>233,640</u>	<u>246,059</u>

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2003**

Continued

	2003 \$	2002 \$
<b>11. CASH FLOW INFORMATION</b>		
<b>(A) RECONCILIATION OF NET CASH PROVIDED BY OPERATING ACTIVITIES TO OPERATING RESULT</b>		
Operating Result from Ordinary Activities	59,086	(104,323)
<b>Non-Cash Items</b>		
Depreciation	9,750	6,963
Increase in Employee Benefits	6,303	24,917
Profit on Sale of Fixed Assets	(4,361)	-
<b>Changes in Assets and Liabilities</b>		
(Increase) Decrease in Sundry Debtors	(63,026)	95,441
Decrease in Prepayments	(1,239)	30,904
Increase (Decrease) in Income In Advance	-	(35,136)
Increase in Sundry Creditors	(15,757)	26,667
Increase (Decrease) in Tax Liability	(13,558)	(5,153)
Increase (Decrease) in Other Provisions	-	(11,113)
<b>NET CASH PROVIDED BY OPERATING ACTIVITIES</b>	<u>(22,802)</u>	<u>29,167</u>
<b>(B) RECONCILIATION OF CASH</b>		
Cash at the end of the financial year as shown in the Statement of Cash Flows is reconciled to terms in the Statement of Financial Position as follows:		
• Cash [Note 3]	<u>127,943</u>	<u>235,001</u>
<b>12. PROFESSIONAL SERVICES</b>		
Audit fees	4,750	7,610
Accounting fees	5,944	5,935
Legal fees	(26,451)	60,073
Other	1,070	300
	<u>(14,687)</u>	<u>73,918</u>
<b>13. MEMBERS FUNDS</b>		
Opening Balance at Start of Year	213,114	317,437
Add: Results from Ordinary Activities		
General Fund	57,567	(111,958)
ICTURCF Fund	1,519	7,635
Closing Balance at End of Year	<u>272,200</u>	<u>213,114</u>
Represented by:		
• General Funds	186,560	128,993
• ICTURCF Fund	85,640	84,121
	<u>272,200</u>	<u>213,114</u>

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2003**

Continued

**14. AMOUNTS DUE FROM DIVISIONS - CAPITATION FEES -**  
(Amounts are Inclusive of GST)

	BALANCE OWING (31.12.02)	AMOUNTS CHARGED	CASH RECEIVED	BALANCE OWING (31.12.03)
Construction and General Division	-	499,553	499,553	-
F.E.D.F.A Division	-	9,525	9,525	-
Forest & Forest Products Division	-	140,309	140,309	-
Mining & Energy Division	-	115,500	115,500	-
	<u>-</u>	<u>764,887</u>	<u>764,887</u>	<u>-</u>

**15. RELATED PARTY TRANSACTIONS**

During the 2002 year the Union employed a person related to a National Executive member. The employment conditions were in accordance with normal commercial practices and are no more favourable than those available to other arms length parties.

**DISCLAIMER ON ADDITIONAL FINANCIAL INFORMATION**

The additional financial information presented on pages 15 to 16 is in accordance with the books and records of the Construction Forestry Mining and Energy Union – National Office ("the Union"), which have been subjected to the auditing procedures applied in our statutory audit of the Union for the year ended 31 December 2003. It will be appreciated that our statutory audit did not cover all details of the additional financial information. Accordingly, we do not express an opinion on such financial information and no warranty of accuracy or reliability is given

In accordance with our firm policy, we advise that neither the firm nor any member or employee of the firm undertakes responsibility arising in any way whatsoever to any person (other than the Union) in respect of such information, including any errors or omissions therein, arising through negligence or otherwise however caused.

.....  
**Daley & Co**  
**Chartered Accountants**  
**Wollongong NSW 2500**

Signed this 21<sup>st</sup> day of October 2004



**DETAILED STATEMENT OF FINANCIAL PERFORMANCE – GENERAL FUND  
FOR THE YEAR ENDED 31 DECEMBER 2003**

	NOTES	2003 \$	2002 \$
<b>INCOME</b>			
Capitation Fees	14	721,329	625,395
Interest		883	713
Legal Recoveries		-	25,409
Profit on Sale of Fixed Assets		4,361	-
Sundry Income		14,741	272
<b>TOTAL INCOME</b>		<u>741,314</u>	<u>651,789</u>
<b>EXPENDITURE</b>			
Administration Fees		20,000	20,000
Affiliation Fees	10	233,640	246,059
Bank Charges		541	522
Computer Expenses		2,154	-
Depreciation		9,750	6,963
Donations	9	28,610	27,306
Fringe Benefits Tax		10,053	3,775
General		14,189	12,754
Insurance		2,573	2,383
Meeting and Conferences		118,170	76,308
Less: Contribution – ICTUR Fund		(50,000)	-
Motor Vehicle		5,298	7,261
Payroll Tax		13,238	14,065
Postage		960	443
Printing and Stationery		5,460	2,551
Professional Services	12	(14,687)	72,749
Provision for Annual Leave		4,207	13,708
Provision for Long Service Leave		4,980	3,155
Provision for Redundancy		2,938	2,551
Publications, Subscriptions		157	1,148
Rent and Outgoings		12,668	23,905
Salaries - Officials		125,319	107,282
- Employees		85,328	80,894
- Other		13,400	-
Superannuation		12,046	12,176
Telephone		19,274	16,621
Training		3,481	9,168
<b>TOTAL EXPENDITURE</b>		<u>683,747</u>	<u>763,747</u>
<b>OPERATING RESULT FOR THE YEAR</b>		<u>57,567</u>	<u>(111,958)</u>
Accumulated Funds at Beginning of Year		<u>128,993</u>	<u>240,951</u>
<b>ACCUMULATED FUNDS AT END OF YEAR</b>		<u>186,560</u>	<u>128,993</u>

The accompanying notes form part of this financial report

**DETAILED STATEMENT OF FINANCIAL PERFORMANCE – ITURCF FUND  
FOR THE YEAR ENDED 31 DECEMBER 2003**

	NOTES	2003 \$	2002 \$
<b>INCOME</b>			
Grants Received		-	48,636
Sitting Fees		55,947	48,586
Interest		597	643
<b>TOTAL INCOME</b>		<u>56,544</u>	<u>97,865</u>
<b>EXPENDITURE</b>			
Bank Charges		25	43
Computer expense		-	21,354
Donations	9	5,000	15,000
Meeting and Conferences		-	2,395
Professional Services	12	-	1,169
Provision for Annual Leave		-	5,503
Salaries - Employees		-	40,516
Superannuation		-	4,250
Travel Contribution – General Fund		50,000	-
<b>TOTAL EXPENDITURE</b>		<u>55,025</u>	<u>90,230</u>
<b>OPERATING RESULT FOR THE YEAR</b>		<u>1,519</u>	<u>7,635</u>
Accumulated Funds at Beginning of Year		<u>84,121</u>	<u>76,486</u>
<b>ACCUMULATED FUNDS AT END OF YEAR</b>		<u>85,640</u>	<u>84,121</u>

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**SUMMARY OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 31 DECEMBER 2003**

The financial report of the Construction Forestry Mining and Energy Union – National Office has been audited in accordance with the provisions of the Workplace Relations Act 1996 ("The Act"), and the following summary is provided for members in accordance with Section 279(2) of the Act.

A copy of the Auditors' Report and Financial Report will be supplied free of charge to members who request the same.

Certificates required to be given under the Act by the Accounting Officer and the Central Council have been completed in accordance with the provisions of the Act and contain no qualifications.

In accordance with the requirements of the Act, the attention of members is drawn to the provisions of subsections (1), (2) and (3) of Section 274 which read as follows:

- (1) A member of an organisation, or a Registrar, may apply to the organisation for specified prescribed information in relation to the organisation.
- (2) An organisation shall, on application under subsection (1) by a member of the organisation or a Registrar, make the specified information available to the member or Registrar in such a manner, and within such time, as prescribed.
- (3) A Registrar may only make an application under subsection (1) at the request of a member of the organisation concerned, and the Registrar shall provide to a member information received because of an application made at the request of the member.

	<b>2003</b>	<b>2002</b>
	<b>\$</b>	<b>\$</b>
<b>STATEMENT OF FINANCIAL POSITION</b>		
<b>AS AT 31 DECEMBER 2003</b>		
ACCUMULATED FUNDS	<u>272,200</u>	<u>213,114</u>
Represented by:		
<b>ASSETS</b>		
Cash	127,943	235,001
Receivables	350,858	237,832
Other	19,031	17,792
Property, Plant and Equipment	<u>45,853</u>	<u>16,986</u>
<b>TOTAL ASSETS</b>	<u>543,685</u>	<u>507,611</u>
<b>LIABILITIES</b>		
Accounts Payable	173,730	189,488
Provisions	99,782	93,478
Tax Liability -GST	<u>(2,027)</u>	<u>11,531</u>
<b>TOTAL LIABILITIES</b>	<u>271,485</u>	<u>294,497</u>
<b>NET ASSETS</b>	<u>272,200</u>	<u>213,114</u>

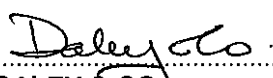
**SUMMARY OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 31 DECEMBER 2003**

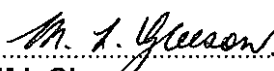
continued

	2003	2002
	\$	\$
<b>STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 31 DECEMBER 2003</b>		
Capitation Fees	721,329	625,395
Other Income	76,530	124,259
	<u>797,859</u>	<u>749,654</u>
Less: Expenditure	738,773	853,977
NET OPERATING RESULT FOR THE YEAR	<u>59,086</u>	<u>(104,323)</u>

**AUDITORS CERTIFICATE**

We certify that the above summary is a fair and accurate summary of the financial report of the Construction, Forestry, Mining and Energy Union – National Office, for the year ended 31 December 2003. Our Auditors' Report dated this 21<sup>st</sup> day of October 2004 on the Financial Report, did not contain any particulars of any deficiency, failure or shortcoming as referred to in the Workplace Relations Act 1996.

  
.....  
**DALEY & CO**  
Chartered Accountants  
Wollongong

  
.....  
**M L Gleeson**  
Registered Company Auditor  
Partner

Signed at Wollongong this 21<sup>st</sup> day of October 2004.

Liability limited by the Accountants Scheme, approved under the Professional Standards Act 1994 (NSW)



AUSTRALIAN INDUSTRIAL REGISTRY

Level 8, Terrace Towers  
80 William Street, East Sydney, NSW 2011  
Telephone: (02) 8374 6666  
Fax: (02) 9380 6990

Mr John Maitland  
National Secretary  
Construction Forestry Mining and Energy Union  
PO Box Q235  
Queen Victoria Building Post Office  
SYDNEY NSW 1230

Dear Mr Maitland,

**Re: CFMEU National Office - Outstanding Financial Documents for the year ending 31 December 2003 (FR2003/671) - *Workplace Relations Act 1996***

There is still no record of lodgement in the Industrial Registry of the auditor's report, accounts and statements of the above named body, prepared in accordance with Part IX, Division 11 of the *Workplace Relations Act 1996* ('the Act'), for the year ending 31 December 2003.

A letter dated 14 October 2004 from Mr Rick Fowler advised that the accounts had been audited and were to be presented to the a Management Committee meeting on 21 October 2004, and then published in the next journal.

I would appreciate your written advice *by Friday 4 March 2004* as to what progress has been made and when lodgement of the documents can be expected.

If you wish to discuss this matter, please contact me on 02 8374 6666.

Yours sincerely

Peter McKerrow  
for Deputy Industrial Registrar

21 February 2005



**Australian Government**  
**Australian Industrial Registry**

Level 8, Terrace Towers  
80 William Street, East Sydney, NSW 2011  
Telephone: (02) 8374 6666  
Fax: (02) 9380 6990

Ref: FR2003/671 -[105N]

Mr John Maitland  
National Secretary  
Construction Forestry Mining and Energy Union  
PO Box Q235  
QVB Post Office  
SYDNEY NSW 1230

Dear Mr Maitland

**Re: Construction, Forestry, Mining and Energy Union**  
**Outstanding Financial Documents - *Workplace Relations Act 1996***

There is no record of lodgment in the Industrial Registry of the auditor's report, accounts and statements of the abovenamed body, prepared in accordance with Part IX, Division 11 of the *Workplace Relations Act 1996* ('the Act'), for the year ended 31 December, 2003.

While the accounting, auditing and reporting obligations have changed with the introduction of the *Registration and Accountability of Organisations Schedule* (the RAO Schedule) which generally came into operation on 12 May 2003, Part IX, Division 11 of the Act continues to apply in relation to a financial year of an organisation that ends on 31 December, 2003. The corresponding obligations set out in the RAO Schedule apply to each financial year of an organisation that starts on or after 1 July 2003.

An organisation registered under the Act or a branch of such an organisation is required after the end of its financial year to prepare accounts and statements, obtain a report from the auditor, provide copies of the auditor's report, accounts and statements to its members, present the auditor's report, accounts and statements to a meeting of members or committee of management, and lodge copies in the Industrial Registry. Having in mind the time-scales allowed by the Act to complete each of these steps, lodgment of the required documents would, in the normal course, be expected before now.

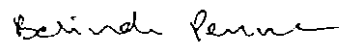
Therefore, I request your written advice *by 2 November, 2004* as to when each of the following steps is expected to be completed:-

1. preparation of the accounts and statements in compliance with section 273
2. making of the audit report in compliance with section 276(4)
3. provision of copies of the auditor's report, accounts and statements to the members in compliance with sections 279(1) and (3)
4. presentation of the financial documents to a meeting of the members or the committee of management in compliance with sections 279(6) and (7) (*following provision of copies to the members as per step 3 above*)
5. lodgment of copies of the financial documents in the Industrial Registry under cover of a certificate by you in compliance with section 280(1) - such certificate should confirm that the

documents so lodged are copies of the documents presented to the meeting referred to in step 4 above - the type of meeting and the date when it was held should be specified

If you wish to discuss this letter you may contact me on (02) 8374 6618. In reply please quote: **FR2003/671**.

Yours sincerely



Belinda Penna

E-mail: [belinda.penna@air.gov.au](mailto:belinda.penna@air.gov.au)

12 October, 2004