



25 October 2019

Jason O'Mara  
Divisional Branch Secretary  
Construction, Forestry, Maritime, Mining and Energy Union-Construction and General Division,  
Australian Capital Territory Divisional Branch

Sent via email: [enquiries@act.cfmeu.asn.au](mailto:enquiries@act.cfmeu.asn.au)  
CC: [rodney.miller@rsm.com.au](mailto:rodney.miller@rsm.com.au)

Dear Jason O'Mara,

**Construction, Forestry, Maritime, Mining and Energy Union-Construction and General Division, Australian Capital Territory Divisional Branch**

**Financial Report for the year ended 31 March 2019 – (FR2019/7)**

I acknowledge receipt of the financial report of the Construction, Forestry, Maritime, Mining and Energy Union-Construction and General Division, Australian Capital Territory Divisional Branch (**the reporting unit**). The documents were lodged with the Registered Organisations Commission (**the ROC**) on 28 August 2019.

On 2 September 2019, the ROC requested the reporting unit to provide further information regarding the reporting unit's ability to continue as a going concern and reasons for the increase in a number of expense items. I acknowledge the response provided by Rosalind Read, Senior Legal Officer for the reporting unit regarding this request on 17 October 2019.

The financial report has now been filed.

The financial report was filed based on a primary review. This involved confirming that the financial reporting timelines required under s.253, s.265, s.266 and s.268 of the *Fair Work (Registered Organisations) Act 2009 (RO Act)* have been satisfied, all documents required under s.268 of the RO Act were lodged and that various disclosure requirements under the Australian Accounting Standards, RO Act and reporting guidelines (**RGs**) have been complied with. A primary review does not examine all disclosure requirements.

Please note that the financial report for the year ending 31 March 2020 may be subject to an advanced compliance review.

You are not required to take any further action in respect of the report lodged. I make the following comments to assist you when you next prepare a financial report. The ROC will confirm these concerns have been addressed prior to filing next year's report.

**General purpose financial report (GPFR)**

Officer's declaration statement – to include all nil activity disclosures not elsewhere disclosed

Item 21 of the RGs states that if any of the activities identified within items 10-20 of the RGs have not occurred in the reporting period, a statement to this effect must be included either in the financial

statements, the notes or in the officer's declaration statement. I note that the officer's declaration statement includes the following nil activity disclosures for which there was already an equivalent form of disclosure in the financial statements and body of the notes:

- "Receiving capitation fees from another reporting unit" is disclosed in both Note 3A and the officer's declaration statement;
- "Receiving revenue from undertaking recovery of wages activity" is disclosed in both the statement of comprehensive income and the officer's declaration statement;
- "Incurring fees as consideration for employers making payroll deductions of membership subscription" is disclosed in both Note 4D and the officer's declaration statement;
- "Paying a penalty imposed under the RO Act or the *Fair Work Act 2009*" is disclosed in both Note 4G and the officer's declaration statement;
- "Having a separation and redundancy provision in respect of office holders" and "having separation and redundancy provision in respect of employees (other than holders of offices)" are disclosed in Note 12 and the officer's declaration statement; and
- "Having a fund or account for compulsory levies, voluntary contributions or required by the rules of the organisation or branch" is disclosed in Note 14A and the officer's declaration statement.

Please note that nil activities only need to be disclosed once.

I also note that the notes and the officer's declaration statement contained nil activity information for all prescribed RG categories except the following:

- Making a payment to a former related party of the reporting unit (RG 20)

Please ensure in future years that the above mentioned items are disclosed in either the financial statements, the notes or in the officer's declaration statement as per the RGs.

#### Related Party Disclosures

AASB 124 *Related Party Disclosures* paragraph 18 states that when an entity has had related party transactions during the reporting period it must disclose the nature of the related party relationship, as well as information about those transactions and outstanding balances including commitments.

Note 17 *Related Party Transactions* in the financial report contains information in relation to 'Payments to other related parties – Rule 24D(a)(i)(A)' however it does not provide the nature of these related party transactions as per AASB 124 paragraph 18. Please ensure in future years all related party transactions are disclosed in accordance with the appropriate Australian Accounting Standard.

#### **Auditor report**

##### Audit scope to include subsection 255(2A) report

A GPFR prepared under section 253 of the RO Act also includes the expenditure report required to be prepared under subsection 255(2A) as prescribed by RG 22.

The subsection 255(2A) report must be identified by title in the auditor's statement in accordance with paragraph 24(c) of Australian Auditing Standard *ASA 700 Forming an Opinion and Reporting on a Financial Report*.

A subsection 255(2A) report was included in the copy of the documents lodged with the ROC but the auditor did not refer to the statement in the auditor's report.

Please ensure in future years that the subsection 255(2A) report is audited before provided to members and lodged with the ROC.

#### **Operating report**

##### Significant changes in financial affairs

Subsection 254(2)(b) of the RO Act requires an operating report to give details of any significant changes in the reporting unit's financial affairs during the year. The reporting unit's operating report

states that 'there were no significant changes in the nature of the reporting unit's activities during the year' and that there was an operating loss of (\$578,158) for the year ended 31 March 2019.

On review of the reporting unit's financial report I note that:

- the cash flow statement reports a net cash outflows from operating activities of \$63,551 compared to a net cash inflows of \$146,623 for the 2018 financial year;
- the statement of financial position reports:
  - net current liabilities of \$691,222 as at 31 March 2019 compared to net current liabilities of \$17,967 as at 31 March 2018
  - net liabilities of \$289,961 as at 31 March 2019 compared to net assets of \$288,197 as at 31 March 2018;
- Note 4A *Employee expenses* shows an overall increase of \$291,857 in employee expenses in the 2019 financial year;
- Employee provisions have increase by 81% compared to the 2018 financial year (see Note 12 *Employee provisions*); and
- Note 4D *Administration expenses* also reports significant increase in conference and meeting expenses and office expenses of 174% and 100% respectively

Based on the abovementioned items, it would appear that significant changes in the reporting unit's financial affairs occurred during the reporting period.

Please note that in future years, significant changes in the reporting unit's financial affairs must be disclosed in the operating report as per the requirements under subsection 254(2)(b).

#### Signing of documents

The operating report must be prepared by the committee of management and should be signed and dated by a member of the committee – see section 254 of the RO Act. Although the operating report lodged with the ROC was signed it was not however dated.

#### **Reporting Requirements**

The ROC website provides a number of factsheets in relation to the financial reporting process and associated timelines. The website also contains the s.253 RGs and a model set of financial statements.

The ROC recommends that reporting units use these model financial statements to assist in complying with the RO Act, the s.253 RGs and Australian Accounting Standards. Access to this information is available via [this link](#).

If you have any queries regarding this letter, please contact me on (03) 9603 0764 or via email at [kylie.ngo@roc.gov.au](mailto:kylie.ngo@roc.gov.au).

Yours sincerely



**Kylie Ngo**  
**Registered Organisations Commission**

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION  
THE CONSTRUCTION AND GENERAL DIVISION  
AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**

**ABN 38 481 952 173**

**FINANCIAL REPORT  
FOR THE YEAR ENDING 31 MARCH 2019**



**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**DESIGNATED OFFICER'S CERTIFICATE**

S268 of Fair Work (Registered Organisations) Act 2009

I, Jason O'Mara being the Divisional Branch Secretary of the Construction Forestry Maritime Mining and Energy Union, The Construction and General Division, Australian Capital Territory Divisional Branch certify:

- that the documents lodged herewith are copies of the full report for Construction Forestry Maritime Mining and Energy Union, The Construction and General Division, Australian Capital Territory Branch for the year ending 31 March 2019 referred to in S268 of Fair Work (Registered Organisations) Act 2009; and
- that the full report was provided to members on 1 August 2019, and
- that the full report was presented to a meeting of the Committee of Management of the reporting unit on 27 August 2019, in accordance with section 266 of Fair Work (Registered Organisations) Act 2009.



Jason O'Mara  
Divisional Branch Secretary  
Construction Forestry Maritime Mining and Energy Union, The Construction and General Division,  
Australian Capital Territory Divisional Branch

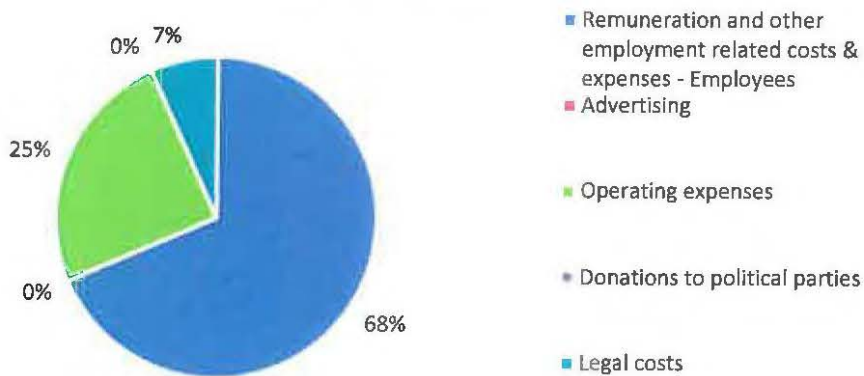
Dated this 20<sup>th</sup> day of August 2019  
at Canberra, Australian Capital Territory

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION  
 THE CONSTRUCTION AND GENERAL DIVISION  
 AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH  
 ABN 38 491 952 173**

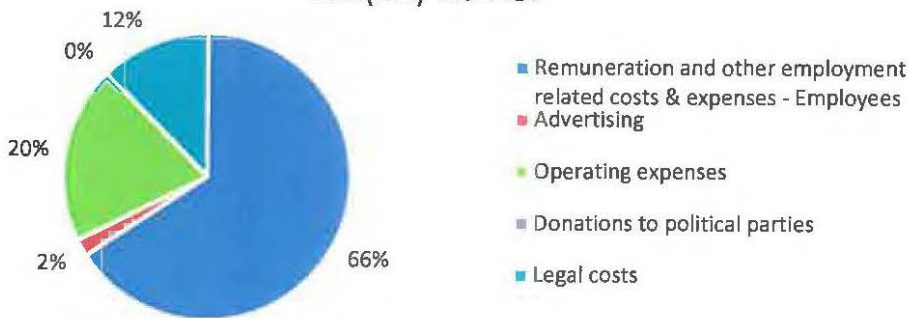
**EXPENDITURE REPORT REQUIRED UNDER SUBSECTION 255(2A)  
 FOR THE PERIOD 1 APRIL 2018 TO 31 MARCH 2019**


The Committee of Management presents the expenditure report as required under subsection 255(2A) on the Construction Forestry Maritime Mining and Energy Union, The Construction and General Division, Australian Capital Territory Divisional Branch for the year ended 31 March 2019.

**2019 Expenditure Required Under Subsection  
 255(2A) RO Act**



**2018 Expenditure Required Under Subsection  
 255(2A) RO Act**



Signature:  .....

**Jason O'Mara**  
 Divisional Branch Secretary  
 Construction Forestry Maritime Mining and Energy Union, The Construction and General Division,  
 Australian Capital Territory Divisional Branch

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**OPERATING REPORT**

In accordance with Section 254 of the Fair Work (Registered Organisations) Act 2009 the Committee of Management present their Operating Report on the Construction Forestry Maritime Mining and Energy Union, The Construction and General Division, Australian Capital Territory Divisional Branch, the relevant reporting unit, for the year ended 31 March 2019.

**Principle Activities**

Construction Forestry Maritime Mining and Energy Union, The Construction and General Division, Australian Capital Territory Divisional Branch ("reporting unit") is committed to advancing the wages, conditions, and wellbeing of its membership.

The reporting unit's principal activities during the year were:

- Representation of members on the job.
- Union-negotiated collective agreements.
- Assisting members with legal representation.
- Facilitating access to training courses.
- Informing members through the regular newsletter.
- Sale of products to union members.
- Investment of union funds.

**Review of principle activities**

The Committee of Management has reviewed its principle activities and is satisfied that activities have been successfully conducted throughout the year.

**Significant changes to activities**

There were no significant changes in the nature of the reporting unit's activities during the year.

**Review of results**

The results of the reporting unit's activities were consistent with the reporting unit's aims and activities.

**Significant changes to financial affairs**

There have been no significant changes during the period 1 April 2018 to 31 March 2019. The reporting unit at Note 1.25 has considered the going concern principle and is satisfied that the going concern concept is satisfied.

The operating loss of the reporting unit for the year ending 31 March 2019 is (\$578,158) (2018: operating profit \$345,544).

**Members rights to resign**

Members may resign from the Union in accordance with Section 254(2)(c) of the Fair Work (Registered Organisations) Act 2009, which reads as follows:

- 1) A member of the Union may resign from membership by written notice addressed and delivered to the Secretary of the Branch of which he is a member.
- 2) A notice of resignation from membership of the Union takes effect:
  - a) Where the member ceases to be eligible to become a member of the Union:
    - i) On the day on which notice is received by the Union; or
    - ii) On the day specified in the notice, which is a day not earlier than the day when the member ceases to be eligible to become a member; Whichever is later; or
  - b) In any other case:
    - i) At the end of two (2) weeks after the notice is received by the Union; or
    - ii) On the day specified in the notice;

Whichever is later.

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**OPERATING REPORT (CONTINUED)**

- 3) Any dues payable but not paid by a former member of the Union, in relation to a period before the member's resignation from the Union took effect, may be sued for and recovered in the name of the Union in a court of competent jurisdiction, as a debt due to the Union.
- 4) A notice delivered to the person mentioned in subsection (1) shall be taken to have been received by the Union when it was delivered.
- 5) A notice of resignation that has been received by the Union is not invalid because it was not addressed and delivered in accordance with subsection (1).

A resignation from membership of the Union is valid even if it is not affected in accordance with the rule if the member is informed in writing by or on behalf of the Union that the resignation has been accepted.

**Officers as Trustees**

No officer or member of the reporting unit holds a position as a trustee or director of a superannuation entity or exempt public sector superannuation scheme where the criterion for holding such position is that they are an officer or member of an organisation.

**Prescribed Information**

- (a) the number of persons that were, at 31<sup>st</sup> March 2019, recorded in the register of members for section 230 of the Fair Work (Registered Organisations) Act 2009 and who are taken to be members of the reporting unit under Section 254(2)(f) of the Fair Work (Registered Organisations) Act 2009 and Regulation 159(a) was 2,619 (1,956 financial members and 663 non-financial members); (2018: total 2,930 members; 2,035 financial members and 895 non-financial members);
- (b) the number of persons who were, at 31<sup>st</sup> March 2019, employees of the reporting unit, where the number of employees includes both full-time employees and part-time employees measured on a full-time equivalent basis was 11 employees (2018: 13 employees);



**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
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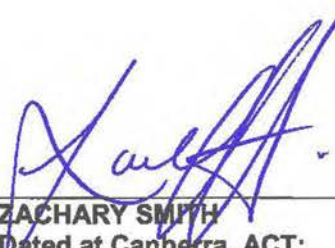
**OPERATING REPORT (CONTINUED)**

- (c) the name of each person who has been a member of the committee of management of the reporting unit at any time during the period 1 April 2018 to 31 March 2019, and the period for which he or she held such a position is:

<b>NAME</b>	<b>PERIOD</b>
Jason Lawrence O'Mara	1 April 2018 – 31 March 2019
Mark Stephen Dymock	1 April 2018 – 31 March 2019
Anthony Paul Vitler	1 April 2018 – 31 March 2019
Duncan James Bennett-Burleigh	1 April 2018 – 31 March 2019
Leon Mark Arnold	1 April 2018 – 31 March 2019
Desmond Marland	1 April 2018 – 31 March 2019
Zachary Alan Smith	1 April 2018 – 31 March 2019
Jason John Jennings	1 April 2018 – 31 March 2019
Cameron David Hardy	1 April 2018 – 31 March 2019
Jeffrey Allan Polsen	1 April 2018 – 31 March 2019
Scott Andrew Stenner	1 April 2018 – 31 March 2019
Peter John Cain	1 April 2018 – 31 March 2019
Michael Barry Cousins	1 April 2018 – 31 March 2019
Johnny Junior Lomax	1 April 2018 – 31 March 2019
Clyde Thomas Peter Stewart	1 April 2018 – 31 March 2019

For and on behalf of the Committee of Management:

  
 \_\_\_\_\_  
**JASON O'MARA**  
 Dated at Canberra, ACT:

  
 \_\_\_\_\_  
**ZACHARY SMITH**  
 Dated at Canberra, ACT:

**RSM Australia Pty Ltd**

Equinox Building 4, Level 2, 70 Kent Street Deakin ACT 2600  
GPO Box 200 Canberra ACT 2601

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F +61 (0) 2 6217 0401

[www.rsm.com.au](http://www.rsm.com.au)

**INDEPENDENT AUDIT REPORT TO THE MEMBERS OF  
CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION CONSTRUCTION AND GENERAL  
DIVISION- (ACT BRANCH)**

**Report on the Audit of the Financial Report**

**Opinion**

I have audited the financial report of Construction Forestry Maritime Mining and Energy Union Construction and General Division - (ACT Branch), which comprises the statement of financial position as at 31 March 2019, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year ended 31 March 2019, notes to the financial statements, including a summary of significant accounting policies; the Committee of Management Statement and Officer Declaration Statement.

In my opinion, the accompanying financial report presents fairly, in all material aspects, the financial position of Construction Forestry Maritime Mining and Energy Union Construction and General Division - (ACT Branch) as at 31 March 2019, and its financial performance and its cash flows for the year ended on that date in accordance with:

- a) the Australian Accounting Standards; and
- b) any other requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

I declare that management's use of the going concern basis in the preparation of the financial statements of the Reporting Unit is appropriate.

**Basis for Opinion**

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of my report. I am independent of the Reporting Unit in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

**Information Other than the Financial Report and Auditor's Report Thereon**

The Committee of Management is responsible for the other information. The other information obtained at the date of this auditor's report is in the Operating Report accompanying the financial report.

My opinion on the financial report does not cover the other information and accordingly I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I have nothing to report in this regard.

### **Responsibilities of Committee of Management for the Financial Report**

The Committee of Management of the Reporting Unit is responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the RO Act, and for such internal control as the Committee of Management determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Committee of Management is responsible for assessing the Reporting Unit's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Committee of Management either intend to liquidate the Reporting Unit or to cease operations, or have no realistic alternative but to do so.

### **Auditor's Responsibilities for the Audit of the Financial Report**

My objective is to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Reporting Unit's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Committee of Management.
- Conclude on the appropriateness of the Committee of Management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Reporting Unit's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Reporting Unit to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Reporting Unit to express an opinion on the financial report. I am responsible for the direction, supervision and performance of the Reporting Unit audit. I remain solely responsible for my audit opinion.

I communicate with the Committee of Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

I declare that I am an approved auditor, a member of Chartered Accountants Australia and New Zealand and hold a current Public Practice Certificate.

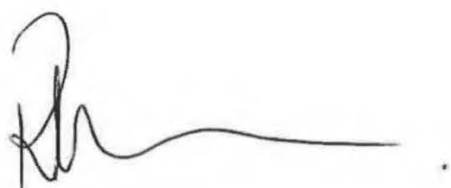
#### **Report on Other Legal and Regulatory Requirements**

In accordance with the requirements of section 257(7) of the RO Act, I am required to describe any deficiency, failure or shortcoming in respect of the matters referred to in section 252 and 257(2) of the RO Act.

In my opinion, no such matters were noted.

A handwritten signature in black ink, appearing to be 'RSM', written in a stylized, cursive script.

**RSM Australia Pty Ltd**

A handwritten signature in black ink, appearing to be 'Rodney Miller', written in a cursive script with a long horizontal flourish at the end.

Rodney Miller  
**Director**

Canberra  
1 August 2019

Registration number (as registered by the RO Commissioner under the RO Act): AA2017/144



**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**COMMITTEE OF MANAGEMENT STATEMENT**

On the 30 July 2019 the Committee of Management of the Construction Forestry Maritime Mining and Energy Union, The Construction and General Division, Australian Capital Territory Divisional Branch passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the year ended 31 March 2019:

The Committee of Management declares that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with any other requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of the Fair Work (Registered Organisations) Act 2009 (the RO Act);
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year to which the GPFR relates and since the end of that year:
  - (i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
  - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
  - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RO Act; and
  - (iv) where the organisation consists of two or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner with each of the other reporting units of the organisation; and
  - (v) where information has been sought in any request by a member of the reporting unit or Commissioner duly made under section 272 of the RO Act has been provided to the member or Commissioner; and
  - (vi) where any order for inspection of financial records has been made by the Fair Work Commission under section 273 of the RO Act, there has been compliance.

This declaration is made in accordance with a resolution of the Committee of Management.

  
\_\_\_\_\_  
Jason O'Mara  
Divisional Branch Secretary

  
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Zachary Smith  
Divisional Branch Assistant Secretary

Dated at Canberra, Australian Capital Territory this 30 July 2019.

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**STATEMENT OF COMPREHENSIVE INCOME**  
**FOR THE PERIOD 1 APRIL 2018 TO 31 MARCH 2019**

	NOTE	2019 \$	2018 \$
<b>Revenue</b>			
Membership Subscriptions		1,384,497	1,435,023
Advertising Income		-	70,000
Capitation fees and Other revenue from another reporting unit	3A	43,963	16,256
Levies and voluntary contributions	3B	3,824	-
Interest Received	3C	1,737	557
Other Revenue	3E	339,003	285,805
<b>Total Revenue</b>		<u>1,773,024</u>	<u>1,807,641</u>
<b>Other Income</b>			
Grants and/or donations	3D	1,675,000	1,940,000
Profits from Trusts		271,772	352,996
Revenue from recovery of wages activity		-	-
<b>Total Other Income</b>		<u>1,946,772</u>	<u>2,292,996</u>
<b>Total Income</b>		<u>3,719,796</u>	<u>4,100,637</u>
Employee Expenses	4A	(2,611,972)	(2,320,115)
Capitation Fees and other expenses to another reporting unit	4B	(246,890)	(183,783)
Affiliation Fees	4C	(76,581)	(44,029)
Administrative Expenses	4D	(758,090)	(489,371)
Grants or Donations	4E	(72,360)	(1,975)
Legal Fees	4F	(270,907)	(444,058)
Depreciation Expense	4H	(83,093)	(70,649)
Finance costs	4I	(3,485)	-
Bad Debts Expense		-	(32,000)
Member Benefits		(141,435)	(143,815)
Audit Fees	18	(17,079)	(22,115)
Loss on Sale of Motor Vehicles	4J	(16,062)	(3,183)
<b>Total Expenses</b>		<u>(4,297,954)</u>	<u>(3,755,093)</u>
<b>Surplus(deficit) for the year</b>		<u>(578,158)</u>	<u>345,544</u>
<b>Other comprehensive income</b>		<u>-</u>	<u>-</u>
<b>Total comprehensive income for the year</b>		<u>(578,158)</u>	<u>345,544</u>

The accompanying notes form part of these financial statements.

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**STATEMENT OF FINANCIAL POSITION**  
**AS AT 31 MARCH 2019**

	NOTE	2019 \$	2018 \$
<b>CURRENT ASSETS</b>			
Cash and Cash Equivalents	5	321,541	488,052
Trade and Other Receivables	6	88,930	293,786
Other Current Assets	7	<u>48,286</u>	<u>57,565</u>
<b>TOTAL CURRENT ASSETS</b>		<u>458,757</u>	<u>839,403</u>
<b>NON-CURRENT ASSETS</b>			
Financial Assets	8	15,904	36,402
Property, plant and equipment	9	<u>468,402</u>	<u>296,388</u>
<b>TOTAL NON-CURRENT ASSETS</b>		<u>484,306</u>	<u>332,790</u>
<b>TOTAL ASSETS</b>		<u>943,063</u>	<u>1,172,193</u>
<b>CURRENT LIABILITIES</b>			
Trade payables	10A	255,635	369,382
Other payables	10B	73,311	19,720
Other Current Liabilities	11	111,160	54,414
Employee Provisions	12	571,118	295,303
Borrowings	13	<u>138,755</u>	<u>118,551</u>
<b>TOTAL CURRENT LIABILITIES</b>		<u>1,149,979</u>	<u>857,370</u>
<b>NON-CURRENT LIABILITIES</b>			
Employee Provisions	12	13,925	26,626
Borrowings	13	<u>69,120</u>	<u>-</u>
<b>TOTAL NON-CURRENT LIABILITIES</b>		<u>83,045</u>	<u>26,626</u>
<b>TOTAL LIABILITIES</b>		<u>1,233,024</u>	<u>883,996</u>
<b>NET ASSETS</b>		<u>(289,961)</u>	<u>288,197</u>
<b>EQUITY</b>			
Retained earnings (accumulated deficit)		<u>(289,961)</u>	<u>288,197</u>
<b>TOTAL EQUITY</b>		<u>(289,961)</u>	<u>288,197</u>

The accompanying notes form part of these financial statements.

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**STATEMENT OF CHANGES IN EQUITY**  
**AS AT 31 MARCH 2019**

	<b>Retained Earnings \$</b>	<b>Total \$</b>
<b>Balance as at 31 December 2017</b>	(57,347)	(57,347)
Profit attributable to the entity	345,544	345,544
<b>Balance as at 31 March 2018</b>	<u>288,197</u>	<u>288,197</u>
(Loss) attributable to the entity	(578,158)	(578,158)
<b>Balance as at 31 March 2019</b>	<u>(289,961)</u>	<u>(289,961)</u>

The accompanying notes form part of these financial statements

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**STATEMENT OF CASH FLOWS**  
**For the year ended 31 March 2019**

	NOTE	2019 \$	2018 \$
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>			
<b>Cash Received</b>			
Receipts from other reporting units/controlled entity(s)	15(d)	216,297	22,017
Cash receipts from members' subscriptions		1,539,018	1,319,708
Cash Receipts from Customers		58,016	307,298
Interest received		1,737	557
Donations received		1,675,000	1,940,000
Other Revenue		271,079	300,901
<b>Cash Used</b>			
Cash payments to suppliers and employees		(3,388,258)	(3,601,451)
Payments to other reporting units/controlled entity(s)	15(d)	(364,080)	(140,432)
Donations paid		(72,360)	(1,975)
Net cash generated from operating activities	15(a)	<u>(63,551)</u>	<u>146,623</u>
<b>CASH FLOW FROM INVESTING ACTIVITIES</b>			
<b>Cash Received</b>			
Proceeds from Property, Plant and Equipment		99,591	5,000
Proceeds from loans		-	202,780
<b>Cash Used</b>			
Purchase of Property, Plant and Equipment		(370,760)	(109,864)
Net cash provided by investing activities		<u>(271,169)</u>	<u>97,916</u>
<b>CASH FLOW FROM FINANCING ACTIVITIES</b>			
<b>Cash Received</b>			
Proceeds from borrowings		200,000	-
<b>Cash Used</b>			
Repayment of Borrowings		(31,791)	-
Net cash provided by financing activities		<u>168,209</u>	<u>-</u>
Net increase/(decrease) in cash held		(166,511)	244,539
Cash & cash equivalents at the beginning of the reporting period		<u>488,052</u>	<u>243,513</u>
Cash & cash equivalents at the end of the reporting period	5	<u>321,541</u>	<u>488,052</u>

The accompanying notes form part of these financial statements.

## Index to the notes of the financial statements

Note 1	Summary of significant accounting policies
Note 2	Events after the reporting period
Note 3	Income
Note 4	Expenses
Note 5	Cash and cash equivalents
Note 6	Trade and other receivables
Note 7	Other current assets
Note 8	Financial assets
Note 9	Property, plant and equipment
Note 10	Trade payables
Note 11	Other current liabilities
Note 12	Employee provisions
Note 13	Borrowings
Note 14	Equity
Note 15	Cash flow
Note 16	Economic dependency
Note 17	Related party disclosures
Note 18	Remuneration of auditors
Note 19	Financial instruments
Note 20	Capital management
Note 21	Contingent liabilities
Note 22	Commitments
Note 23	Fair value measurements
Note 24	<i>Section 272 Fair Work (Registered Organisations) Act 2009</i>
Note 25	Administration of financial affairs by a third party
Note 26	Disclosure of remuneration and non-cash benefits
Note 27	Union details



**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**NOTES TO THE FINANCIAL STATEMENTS**

**Note 1 Summary of significant accounting policies**

**1.1 Basis of preparation of the financial statements**

The financial statements are general purpose financial statements and have been prepared in accordance with Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that apply for the reporting period, and the Fair Work (Registered Organisation) Act 2009. For the purpose of preparing the general purpose financial statements, the Construction Forestry Maritime Mining and Energy Union, The Construction and General Division, Australian Capital Territory Divisional Branch (the Union) is a not-for-profit entity.

The financial statements have been prepared on an accrual basis and in accordance with the historical cost, except for certain assets and liabilities measured at fair value, as explained in the accounting policies below. Historical cost is generally based on the fair values of the consideration given in exchange for assets. Except where stated, no allowance is made for the effect of changing prices on the results or the financial position. The financial statements are presented in Australian dollars.

**1.2 Comparative amounts**

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

**1.3 Significant accounting judgements and estimates**

The Committee evaluate estimates and judgements incorporated into the financial report based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the Union.

*Key estimates – Impairment*

The Union assesses impairment at each reporting date by evaluating conditions specific to the Union that may lead to impairment of assets. Where an impairment trigger exists, the recoverable amount of the asset is determined. Value in use calculations performed in assessing recoverable amounts incorporate a number of key estimates.

**1.4 New Australian Accounting Standards**

**Adoption of New Australian Accounting Standard requirements**

No accounting standard has been adopted earlier than the application date stated in the standard.

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**Note 1 Summary of significant accounting policies (continued)**

The accounting policies adopted are consistent with those of the previous financial year except for the following standards and amendments, which have been adopted for the first time this financial year:

- AASB 9 Financial Instruments and relevant amending standards, which replaces AASB 139 Financial Instruments: Recognition and Measurement.

The adoption of this assessment did not have an impact on the Union.

- AASB 2017-1 Amendments to Australian Accounting Standards – Transfers of Investments Property, Annual Improvements 2014-2016 Cycle and other amendments, which clarify certain requirements in:
  - AASB 12 Disclosure of Interests in Other Entities – clarification of scope
  - AASB 128 Investments in Associates and Joint Ventures – measuring an associate or joint venture at fair value
  - AASB 140 Investment Property – change in use

The adoption of this amendment did not have an impact on the Union.

- AASB Interpretation 22 *Foreign Currency Transactions and Advance Considerations*, which clarifies that the date of transaction for the purpose of determining the exchange rate to use on initial recognition of the related asset, expense or income (or part of it) is the date on which an entity initially recognises the non-monetary asset or non-monetary liability arising from the advance consideration.

The adoption of this amendment did not have an impact on the Union.



**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**Note 1 Summary of significant accounting policies (continued)**

***Future Australian Accounting Standards Requirements***

New standards, amendments to standards or interpretations that were issued prior to the sign-off date and are applicable to future reporting periods that are expected to have a future financial impact on the Union include:

***AASB 16 Leases (AASB 16)***

AASB 16 was issued in January 2016 and it replaces AASB 117 *Leases*, AASB Interpretation 4 *Determining whether an Arrangement contains a Lease*, AASB Interpretation-115 *Operating Leases-Incentives* and AASB Interpretation 127 *Evaluating the Substance of Transactions Involving the Legal Form of a Lease*.

For NFP entities, AASB 16 will commence from financial years beginning on or after 1 January 2019. Either a full retrospective application or a modified retrospective application is required for AASB 16. The Union plans to adopt AASB 16 on the required effective date 1 April 2019.

AASB 16 sets out the principles for the recognition, measurement, presentation and disclosure of leases and requires lessees to account for all leases under a single on-balance sheet model similar to the accounting for finance leases under AASB 117. The standard includes two recognition exemptions for lessees – leases of 'low-value' assets (e.g., personal computers) and short-term leases (i.e., leases with a lease term of 12 months or less). At the commencement date of a lease, a lessee will recognise a liability to make lease payments (i.e., the lease liability) and an asset representing the right to use the underlying asset during the lease term (i.e., the right-of-use asset). Lessees will be required to separately recognise the interest expense on the lease liability and the depreciation expense on the right-of-use asset.

Lessees will be also required to remeasure the lease liability upon the occurrence of certain events (e.g., a change in the lease term, a change in future lease payments resulting from a change in an index or rate used to determine those payments). The lessee will generally recognise the amount of the re-measurement of the lease liability as an adjustment to the right-of-use asset.

Lessor accounting under AASB 16 is substantially unchanged from today's accounting under AASB 117. Lessors will continue to classify all leases using the same classification principle as in AASB 117 and distinguish between two types of leases: operating and finance leases.

During the financial year ended 31 March 2019, the Union performed a preliminary assessment of AASB 16 and believe the impact will be minor as the Union does not have any significant leases.

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**Note 1 Summary of significant accounting policies (continued)**

***AASB 1058 Income of Not-for-Profit Entities (AASB 1058) and AASB 15 Revenue from Contracts with Customers (AASB 15)***

AASB 1058 clarifies and simplifies the income recognition requirements that apply to not-for-profit (NFP) entities in conjunction with AASB 15. AASB 1058 and AASB 15 supersede all the income recognition requirements relating to private sector NFP entities, and the majority of income recognition requirements relating to public sector NFP entities, previously in AASB 1004 *Contributions*.

For NFP entities, both AASB 1058 and 15 will commence from financial years beginning on or after 1 January 2019. Either a full retrospective application or a modified retrospective application is required for AASB 15. The Union plans to adopt AASB 15 on the required effective date 1 April 2019.

During the financial year ended 31 March 2019, the Union performed a preliminary assessment of AASB 1058 and 15 and believe the impact will be minor.

***AASB 2017-6 Amendments to Australian Accounting Standards – Prepayment Features with Negative Compensation***

The amendments to AASB 9 clarify that a financial asset passes the solely payments of principal and interest criterion regardless of the event or circumstance that causes the early termination of the contract and irrespective of which party pays or receives reasonable compensation for the early termination of the contract.

The amendments apply retrospectively and are effective from 1 January 2019, with earlier application permitted.

These amendments have no impact on the financial statements of the Union.

***AASB 2018-2 Amendments to Australian Accounting Standards – Plan Amendment, Curtailment or Settlement***

The amendments to AASB 119 specify that when a plan amendment, curtailment or settlement occurs during the annual reporting period, an entity is required to:

- Determine current service cost for the remainder of the period using the actuarial assumptions used to re-measure the net defined benefit liability (asset) reflecting the benefits offered under the plan and the plan assets after that event
- Determine net interest for the remainder of the period using: the net defined benefit liability (asset) reflecting the benefits offered under the plan and the plan assets after that event; and the discount rate used to re-measure that net defined benefit liability (asset).

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**Note 1 Summary of significant accounting policies (continued)**

The amendments also clarify that an entity first determines any past service cost, or a gain or loss on settlement, without considering the effect of the asset ceiling. This amount is recognised in profit or loss. An entity then determines the effect of the asset ceiling after the plan amendment, curtailment or settlement. Any change in that effect, excluding amounts included in the net interest, is recognised in other comprehensive income.

The amendments apply to plan amendments, curtailments, or settlements occurring on or after the beginning of the first annual reporting period that begins on or after 1 January 2019, with early application permitted.

These amendments will apply only to any future plan amendments, curtailments, or settlements of the Union.

***AASB 2017-7 Amendments to Australian Accounting Standards – Prepayment Features with Negative Compensation***

The amendments clarify that an entity applies AASB 9 to long-term interests in an associate or joint venture to which the equity method is not applied but that, in substance, form part of the net investment in the associate or joint venture (long-term interests). This clarification is relevant because it implies that the expected credit loss model in AASB 9 applies to such long-term interests.

The amendments apply retrospectively and are effective from 1 January 2019, with early application permitted.

Since the Union does not have such long-term interests in its associate and joint venture, the amendments will not have an impact on its financial statements.

***AASB 2018-1 Amendments to Australian Accounting Standards – Annual Improvements 2015–2017 Cycle***

These improvements include:

- **AASB 11 Joint Arrangements**

A party that participates in, but does not have joint control of, a joint operation might obtain joint control of the joint operation in which the activity of the joint operation constitutes a business as defined in AASB 3. The amendments clarify that the previously held interests in that joint operation are not remeasured.

Amendment applies to transactions in which it obtains joint control on or after the beginning of the first annual reporting period beginning on or after 1 January 2019, with early application permitted.

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**Note 1 Summary of significant accounting policies (continued)**

These amendments are currently not applicable to the Union but may apply to future transactions.

- **AASB 123 Borrowing Costs**

The amendments clarify that an entity treats as part of general borrowings any borrowing originally made to develop a qualifying asset when substantially all of the activities necessary to prepare that asset for its intended use or sale are complete.

Amendment applies for annual reporting periods beginning on or after 1 January 2019, with early application permitted.

These amendments are currently not applicable to the Union but may apply to future transactions

**1.5 Investment in associates and joint arrangements**

An associate is an entity over which the Union has significant influence and that is neither a subsidiary nor an interest in a joint venture. Significant influence is the power to participate in the financial and operating policy decisions of the investee but is not control or joint control over those policies.

A joint venture is a type of joint arrangement whereby the parties that have joint control of the arrangement have rights to the net assets of the joint venture. Joint control is the contractually agreed sharing of control of an arrangement, which exists only when decisions about the relevant activities require unanimous consent of the parties sharing control.

A joint operation is a type of joint arrangement whereby the parties that have joint control of the arrangement have rights to the individual assets and obligations for the liabilities of the joint operation.

The results and assets and liabilities of associates and its joint ventures are incorporated in these financial statements using the equity method of accounting, except when the investment is classified as held for sale, in which case it is accounted for in accordance with *AASB 5 Non-current Asset Held for Sale and Discontinued Operations*. Under the equity method, an investment in an associate or joint venture is initially recognised in the statement of financial position at cost and adjusted thereafter to recognise the share of the profit or loss and other comprehensive income of the associate. When the share of losses of an associate or joint venture exceeds the interest in that associate, the *[reporting unit]* discontinues recognising its share of further losses. Additional losses are recognised only to the extent that it has incurred legal or constructive obligations or made payments on behalf of the associate or joint venture.

Any excess of the cost of acquisition over the share of the net fair value of the identifiable assets, liabilities and contingent liabilities of the associate recognised at the date of acquisition is recognised as goodwill, which is included within the carrying amount of the investment. Any excess of the share of the net fair value of the identifiable assets, liabilities and contingent liabilities over the cost of acquisition, after reassessment, is recognised immediately in profit or loss.

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**Note 1 Summary of significant accounting policies (continued)**

**1.6 Acquisition of assets and or liabilities that do not constitute a business combination**

The Union did not acquire an asset or liability due to an amalgamation under Part 2 of Chapter 3 of the RO Act, a restructure of the branches of the organisation, a determination or revocation by the General Manager of the Fair Work Commission under subsections 245(1) or 249(1) of the RO Act.

**1.7 Revenue**

Revenue is measured at the fair value of the consideration received or receivable.

Revenue from subscriptions is accounted for on an accrual basis and is recorded as revenue in the year to which it relates.

Revenue from the sale of goods is recognised when, the risks and rewards of ownership have been transferred to the buyer, the entity retains no managerial involvement or effective control over the goods, the revenue and transaction costs incurred can be reliably measured, and it is probable that the economic benefits associated with the transaction will flow to the entity.

Donation income is recognised when it is received.

Receivables for goods and services, which have 30 day terms, are recognised at the nominal amounts due less any loss allowance due to expected credit losses at each reporting date. A provision matrix that is based on historical credit loss experience, adjusted for forward-looking factors specific to the debtors and the economic environment has been established.

Interest revenue is recognised on an accrual basis using the effective interest method.

Rental revenue from operating leases is recognised on a straight-line basis over the term of the relevant lease.

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**Note 1 Summary of significant accounting policies (continued)**

**1.8 Gains**

***Sale of assets***

Gains and losses from disposal of assets are recognised when control of the asset has passed to the buyer.

**1.9 Capitation fees and levies**

Capitation fees and levies are recognised on an accrual basis and recorded as a revenue and/or expense in the year to which it relates.

**1.10 Employee benefits**

A liability is recognised for benefits accruing to employees in respect of wages and salaries, annual leave, long service leave and termination benefits when it is probable that settlement will be required and they are capable of being measured reliably.

Liabilities for short-term employee benefits (as defined in AASB 119 *Employee Benefits*) and termination benefits which are expected to be settled within twelve months of the end of reporting period are measured at their nominal amounts. The nominal amount is calculated with regard to the rates expected to be paid on settlement of the liability.

Other long-term employee benefits which are expected to be settled beyond twelve months are measured as the present value of the estimated future cash outflows to be made by the reporting unit in respect of services provided by employees up to reporting date.

Payments to defined contribution retirement benefit plans are recognised as an expense when employees have rendered service entitling them to the contributions.

Provision is made for separation and redundancy benefit payments. The Union recognises a provision for termination as part of a broader restructuring when it has developed a detailed formal plan for the terminations and has informed those employees affected that it will carry out the terminations. A provision for voluntary termination is recognised when the employee has accepted the offer of termination.

**1.11 Leases**

Leases are classified as finance leases whenever the terms of the lease transfer substantially all the risks and rewards of ownership to the lessee. All other leases are classified as operating leases.

Where an asset is acquired by means of a finance lease, the asset is capitalised at either the fair value of the lease property or, if lower, the present value of minimum lease payments at the inception of the contract and a liability is recognised at the same time and for the same amount.

The discount rate used is the interest rate implicit in the lease. Leased assets are amortised over the period of the lease. Lease payments are allocated between the principal component and the interest expense.



**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**Note 1 Summary of significant accounting policies (continued)**

**1.11 Leases (continued)**

Operating lease payments are expensed on a straight-line basis which is representative of the pattern of benefits derived from the leased assets.

Rental revenue from operating leases is recognised on a straight-line basis over the term of the relevant lease. Initial direct costs incurred in negotiating and arranging an operating lease are added to the carrying amount of the leased asset and recognised on a straight-line basis over the lease term.

**1.12 Borrowing costs**

All borrowing costs are recognised in profit and loss in the period in which they are incurred.

**1.13 Cash**

Cash is recognised at its nominal amount. Cash and cash equivalents includes cash on hand, deposits held at call with bank, other short-term highly liquid investments with original maturity of 3 months or less that are readily convertible to known amounts of cash and subject to insignificant risk of changes in value and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the statement of financial position.

**1.14 Financial instruments**

Financial assets and financial liabilities are recognised when a Union entity becomes a party to the contractual provisions of the instrument.

**1.15 Financial assets**

**Initial recognition and measurement**

Financial assets are classified, at initial recognition, and subsequently measured at amortised cost, fair value through other comprehensive income (OCI), or fair value through profit or loss.

The classification of financial assets at initial recognition depends on the financial asset's contractual cash flow characteristics and the Union's business model for managing them. With the exception of trade receivables that do not contain a significant financing component, the Union initially measures a financial asset at its fair value plus, in the case of a financial asset not at fair value through profit or loss, transaction costs.

In order for a financial asset to be classified and measured at amortised cost or fair value through OCI, it needs to give rise to cash flows that are 'solely payments of principal and interest' (SPPI) on the principal amount outstanding. This assessment is referred to as the SPPI test and is performed at an instrument level.

The Union's business model for managing financial assets refers to how it manages its financial assets in order to generate cash flows. The business model determines whether cash flows will result from collecting contractual cash flows, selling the financial assets, or both.

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**Note 1 Summary of significant accounting policies (continued)**

**1.15 Initial recognition and measurement (continued)**

Purchases or sales of financial assets that require delivery of assets within a time frame established by regulation or convention in the market place (regular way trades) are recognised on the trade date, i.e., the date that the Union commits to purchase or sell the asset.

**Subsequent measurement**

For purposes of subsequent measurement, financial assets are classified in five categories:

- (Other) financial assets at amortised cost
- (Other) financial assets at fair value through other comprehensive income
- Investments in equity instruments designated at fair value through other comprehensive income
- (Other) financial assets at fair value through profit or loss
- (Other) financial assets designated at fair value through profit or loss

**Financial assets at fair value through profit or loss (including designated)**

Financial assets at fair value through profit or loss include financial assets held for trading, financial assets designated upon initial recognition at fair value through profit or loss, or financial assets mandatorily required to be measured at fair value. Financial assets are classified as held for trading if they are acquired for the purpose of selling or repurchasing in the near term. Derivatives, including separated embedded derivatives, are also classified as held for trading unless they are designated as effective hedging instruments. Financial assets with cash flows that are not solely payments of principal and interest are classified and measured at fair value through profit or loss, irrespective of the business model. Notwithstanding the criteria for debt instruments to be classified at amortised cost or at fair value through OCI, as described above, debt instruments may be designated at fair value through profit or loss on initial recognition if doing so eliminates, or significantly reduces, an accounting mismatch.

Financial assets at fair value through profit or loss are carried in the statement of financial position at fair value with net changes in fair value recognised in profit or loss.



**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**Note 1 Summary of significant accounting policies (continued)**

**1.15 Financial Assets (continued)**

**Derecognition**

A financial asset is derecognised when:

- The rights to receive cash flows from the asset have expired or
- The Union has transferred its rights to receive cash flows from the asset or has assumed an obligation to pay the received cash flows in full without material delay to a third party under a 'pass-through' arrangement; and either:
  - a) The Union has transferred substantially all the risks and rewards of the asset, or
  - b) the Union has neither transferred nor retained substantially all the risks and rewards of the asset, but has transferred control of the asset.

When the Union has transferred its rights to receive cash flows from an asset or has entered into a pass-through arrangement, it evaluates if, and to what extent, it has retained the risks and rewards of ownership.

When it has neither transferred nor retained substantially all of the risks and rewards of the asset, nor transferred control of the asset, the Union continues to recognise the transferred asset to the extent of its continuing involvement together with associated liability.

**Offsetting**

Financial assets and financial liabilities are offset and the net amount is reported in the statement of financial position if there is a currently enforceable legal right to offset the recognised amounts and there is an intention to settle on a net basis, to realise the assets and settle the liabilities simultaneously.

**Impairment**

**(i) Trade receivables**

For trade receivables that do not have a significant financing component, the Union applies a simplified approach in calculating expected credit losses (ECLs) which requires lifetime expected credit losses to be recognised from initial recognition of the receivables.

Therefore, the Union does not track changes in credit risk, but instead recognises a loss allowance based on lifetime ECLs at each reporting date. The Union has established a provision matrix that is based on its historical credit loss experience, adjusted for forward-looking factors specific to the debtors and the economic environment.

**(ii) Debt instruments other than trade receivables**

For all debt instruments other than trade receivables and debt instruments not held at fair value through profit or loss, the Union recognises an allowance for expected credit losses using the general approach. ECLs are based on the difference

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**Note 1 Summary of significant accounting policies (continued)**

**1.15 (ii) Debt instruments other than trade receivables (continued)**

between the contractual cash flows due in accordance with the contract and all the cash flows that the Union expects to receive, discounted at an approximation of the original effective interest rate.

ECLs are recognised in two stages:

- Where there has not been a significant increase in credit risk since initial recognition, ECLs are provided for credit losses from possible default events within the next 12-months (a 12-month ECL).
- Where there has been a significant increase in credit risk since initial recognition, a loss allowance is required for credit losses expected over the remaining life of the debt, irrespective of the timing of the default (a lifetime ECL).

The Union considers a financial asset in default when contractual payments are 90 days past due. However, in certain cases, the Union may also consider a financial asset to be in default when internal or external information indicates that the Union is unlikely to receive the outstanding contractual amounts in full. A financial asset is written off when there is no reasonable expectation of recovering the contractual cash flows.

**1.16 Financial Liabilities**

**Initial recognition and measurement**

Financial liabilities are classified, at initial recognition, at amortised cost unless or at fair value through profit or loss.

All financial liabilities are recognised initially at fair value and, in the case of financial liabilities at amortised cost, net of directly attributable transaction costs.

The Union's financial liabilities include trade and other payables.

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**Note 1 Summary of significant accounting policies (continued)**

**1.16 Financial Liabilities (continued)**

**Financial liabilities at amortised cost**

After initial recognition, trade payables and interest-bearing loans and borrowings are subsequently measured at amortised cost using the EIR method. Gains and losses are recognised in profit or loss when the liabilities are derecognised as well as through the EIR amortisation process.

Amortised cost is calculated by taking into account any discount or premium on acquisition and fees or costs that are an integral part of the EIR. The EIR amortisation is included as finance costs in profit or loss.

**Derecognition**

A financial liability is derecognised when the obligation under the liability is discharged or cancelled or expires. When an existing financial liability is replaced by another from the same lender on substantially different terms, or the terms of an existing liability are substantially modified, such an exchange or modification is treated as the derecognition of the original liability and the recognition of a new liability. The difference in the respective carrying amounts is recognised in profit or loss.

**1.17 Contingent liabilities and contingent assets**

Contingent liabilities and contingent assets are not recognised in the statement of financial position but are reported in the relevant notes. They may arise from uncertainty as to the existence of a liability or asset or represent an existing liability or asset in respect of which the amount cannot be reliably measured. Contingent assets are disclosed when settlement is probable but not virtually certain, and contingent liabilities are disclosed when settlement is greater than remote.

**1.18 Land, buildings, plant and equipment**

***Asset Recognition Threshold***

Purchases of land, buildings, plant and equipment are recognised initially at cost in the statement of financial position. The initial cost of an asset includes an estimate of the cost of dismantling and removing the item and restoring the site on which it is located.

***Revaluations—Land and Buildings***

Following initial recognition at cost, land and buildings are carried at fair value less subsequent accumulated depreciation and accumulated impairment losses. Revaluations are performed with sufficient frequency such that the carrying amount of assets do not differ materially from those that would be determined using fair values as at the reporting date.

Revaluation adjustments are made on a class basis. Any revaluation increment is credited to equity under the heading of asset revaluation reserve except to the extent that it reversed a previous revaluation decrement of the same asset class that was previously recognised in the surplus/deficit. Revaluation decrements for a class

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**Note 1 Summary of significant accounting policies (continued)**

**1.18 Revaluations—Land and Buildings (continued)**

of assets are recognised directly in the profit or loss except to the extent that they reverse a previous revaluation increment for that class. Any accumulated depreciation as at the revaluation date is eliminated against the gross carrying amount of the asset and the asset is restated to the revalued amount.

***Depreciation***

Depreciable property, plant and equipment assets are written-off to their estimated residual values over their estimated useful life using, in all cases, the straight line method of depreciation. Depreciation rates (useful lives), residual values and methods are reviewed at each reporting date and necessary adjustments are recognised in the current, or current and future reporting periods, as appropriate.

Depreciation rates applying to each class of depreciable asset are based on the following useful lives:

	<b>2019</b>	<b>2018</b>
Motor Vehicles	<b>5 years</b>	4 years
Plant and equipment	<b>3 to 10 years</b>	3 to 10 years

***Derecognition***

An item of land, buildings, plant and equipment is derecognised upon disposal or when no future economic benefits are expected from its use or disposal. Any gain or loss arising on the disposal or retirement of an item of property, plant and equipment is determined as the difference between the sales proceeds and the carrying amount of the asset and is recognised in the profit and loss.

**1.19 Investment property**

Investment properties are properties held to earn rentals and/or for capital appreciation (including property under construction for such purposes). Investment properties are measured initially at its cost, including transaction costs. Subsequent to initial recognition, investment properties are measured at fair value. Gains and losses arising from changes in the fair value of investment properties are included in profit and loss in the period in which they arise.

An investment property is derecognised upon disposal or when the investment property is permanently withdrawn from use and no future economic benefits are expected from the disposal. Any gain or loss arising on derecognition of the property (calculated as the difference between the net disposal proceeds and the carrying amount of the asset) is included in profit or loss in the period in which the property is derecognised.

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**Note 1 Summary of significant accounting policies (continued)**

**1.20 Intangibles**

Intangible assets with finite lives that are acquired separately are carried at cost less accumulated amortisation and accumulated impairment losses. Amortisation is recognised on a straight-line basis over their estimated useful life. The estimated useful lives and amortisation method are reviewed at the end of each reporting period, with the effect of any changes in estimate being accounted for on a prospective basis. Intangible assets with indefinite useful lives that are acquired separately are carried at cost less accumulated impairment losses. The useful life of the Union intangible assets are:

	<b>2019</b>	<b>2018</b>
Intangibles	<b>3 to 10 years</b>	3 to 10 years

***Derecognition***

An intangible asset is derecognised on disposal, or when no future economic benefits are expected from use or disposal. Gains or losses arising from derecognition of an intangible asset, measured as the difference between the net disposal proceeds and the carrying amount of the asset are recognised in profit and loss when the asset is derecognised.

**1.21 Impairment of non-financial assets**

All assets are assessed for impairment at the end of each reporting period to the extent that there is an impairment trigger. Where indications of impairment exist, the asset's recoverable amount is estimated and an impairment adjustment made if the asset's recoverable amount is less than its carrying amount.

The recoverable amount of an asset is the higher of its fair value less costs of disposal and its value in use. Value in use is the present value of the future cash flows expected to be derived from the asset. Where the future economic benefit of an asset is not primarily dependent on the asset's ability to generate future cash flows, and the asset would be replaced if the Union were deprived of the asset, its value in use is taken to be its depreciated replacement cost.

**1.22 Non-current assets held for sale**

Non-current assets are classified as held for sale if their carrying amount will be recovered principally through a sale transaction rather than through continuing use. This condition is regarded as met only when the sale is highly probable and the non-current asset is available for immediate sale in its present condition. Management must be committed to the sale, which should be expected to qualify for recognition as a completed sale within one year from the date of classification.

Non-current assets classified as held for sale are measured at the lower of their previous carrying amount and fair value less costs of disposal.

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**Note 1 Summary of significant accounting policies (continued)**

**1.23 Taxation**

The Union is exempt from income tax under section 50.1 of the Income Tax Assessment Act 1997 however still has obligation for Fringe Benefits Tax (FBT) and the Goods and Services Tax (GST).

Revenues, expenses and assets are recognised net of GST except:

- where the amount of GST incurred is not recoverable from the Australian Taxation Office; and
- for receivables and payables.

The net amount of GST recoverable from, or payable to, the taxation authority is included as part of receivables or payables.

Cash flows are included in the statement of cash flows on a gross basis. The GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the Australian Taxation Office is classified within operating cash flows.

**1.24 Fair value measurement**

The Union measures financial instruments, such as, financial assets as at fair value through the profit and loss, financial assets at fair value through OCI, and non-financial assets such as land and buildings and investment properties, at fair value at each balance sheet date. Also, fair values of financial instruments measured at amortised cost are disclosed in Note 19.

Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The fair value measurement is based on the presumption that the transaction to sell the asset or transfer the liability takes place either:

- In the principal market for the asset or liability, or
- In the absence of a principal market, in the most advantageous market for the asset or liability

The principal or the most advantageous market must be accessible by the Union. The fair value of an asset or a liability is measured using the assumptions that market participants would use when pricing the asset or liability, assuming that market participants act in their economic best interest.



**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**Note 1 Summary of significant accounting policies (continued)**

**1.24 Fair value measurement (continued)**

A fair value measurement of a non-financial asset takes into account a market participant's ability to generate economic benefits by using the asset in its highest and best use or by selling it to another market participant that would use the asset in its highest and best use.

The Union uses valuation techniques that are appropriate in the circumstances and for which sufficient data are available to measure fair value, maximising the use of relevant observable inputs and minimising the use of unobservable inputs.

All assets and liabilities for which fair value is measured or disclosed in the financial statements are categorised within the fair value hierarchy, described as follows, based on the lowest level input that is significant to the fair value measurement as a whole:

- Level 1—Quoted (unadjusted) market prices in active markets for identical assets or liabilities
- Level 2—Valuation techniques for which the lowest level input that is significant to the fair value measurement is directly or indirectly observable
- Level 3—Valuation techniques for which the lowest level input that is significant to the fair value measurement is unobservable

For assets and liabilities that are recognised in the financial statements on a recurring basis, the Union determines whether transfers have occurred between levels in the hierarchy by re-assessing categorisation (based on the lowest level input that is significant to the fair value measurement as a whole) at the end of each reporting period.

External valuers are involved for valuation of significant assets, such as land and buildings and investment properties. Selection criteria include market knowledge, reputation, independence and whether professional standards are maintained. For the purpose of fair value disclosures, the Union has determined classes of assets and liabilities on the basis of the nature, characteristics and risks of the asset or liability and the level of the fair value hierarchy.

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**Note 1 Summary of significant accounting policies (continued)**

**1.25 Going concern**

The financial statements have been prepared on the going concern basis, which contemplates continuity of normal business activities and the realisation of assets and discharge of liabilities in the normal course of business.

The Construction Forestry Maritime Mining and Energy Union, The Construction and General Division, Australian Capital Territory Divisional Branch (the Union) incurred a loss of (\$578,158) and had net cash outflows from operating activities of (\$63,551). As at 31 March 2019 the Union had net current liabilities of \$691,222 and net assets of (\$289,961).

The Canberra Tradesmen's Union Club Limited (the Club) has provided a letter of support stating the Club undertakes to provide the CFMMEU with financial support to a level that will allow the CFMMEU to continue to operate as a going concern for a period of 12 months from the date of financial report.

As a result, the Committee of Management believe that it is reasonably foreseeable that the Union will continue as a going concern and that it is appropriate to adopt the going concern basis in the preparation of the financial report.



**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**NOTES TO THE FINANCIAL STATEMENTS**

**Note 2 Events after the reporting period**

There were no events that occurred after 31 March 2019, and/or prior to the signing of the financial statements, that would affect the ongoing structure and financial activities of Construction Forestry Maritime Mining and Energy Union, The Construction and General Division, Australian Capital Territory Divisional Branch (the Union).

	<b>2019</b>	<b>2018</b>
	<b>\$</b>	<b>\$</b>
<b>Note 3 Income</b>		
<b>Note 3A: Capitation fees and other revenue from another reporting unit</b>		
Capitation fees:	-	-
<b>Subtotal capitation fees</b>	-	-
<b>Other revenue from another reporting unit:</b>		
CFMMEU Construction and General NSW	-	-
- Staff expenses reimbursed	2,267	-
CFMMEU Construction and General National Office		
- Air fares reimbursed	-	16,256
- Legal costs reimbursed	41,696	-
<b>Subtotal other revenue from another reporting unit</b>	43,963	16,256
<b>Total capitation fees and another revenue from other reporting unit</b>	43,963	16,256

**Note 3B: Levies and voluntary contributions raised from members**

The following funds were raised from the members as appeals for voluntary contributions (including whip arounds) for the furtherance of the following:

Voluntary Appeal - CFMEU Children's Healthcare Trust		
-To benefit the children's wing at the Canberra Hospital	3,824	-
Compulsory Levy	-	-
<b>Total levies and voluntary contributions raised from members</b>	3,824	-

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**NOTES TO THE FINANCIAL STATEMENTS**

	<b>2019</b>	<b>2018</b>
	<b>\$</b>	<b>\$</b>
<b>Note 3C: Interest</b>		
Deposits	1,737	203
Loans	-	354
<b>Total interest</b>	<b>1,737</b>	<b>557</b>
 <b>Note 3D: Grants or donations</b>		
Grants	-	-
Donations	1,675,000	1,940,000
<b>Total grants or donations</b>	<b>1,675,000</b>	<b>1,940,000</b>
 <b>Note 3E: Other Revenue</b>		
Dividends received	244	212
Bad debts write back	56,884	-
Court order receipts	56,600	50,901
Sitting Fees	23,795	27,306
Sponsorship income	200,500	207,386
Unrealised gain on shares	980	-
<b>Total other revenue</b>	<b>339,003</b>	<b>285,805</b>

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**NOTES TO THE FINANCIAL STATEMENTS**

	<b>2019</b>	<b>2018</b>
	<b>\$</b>	<b>\$</b>
<b>NOTE 4A – EXPENSES</b>		
<b>Employee Expenses</b>		
<b>    Holders of Office</b>		
Wages and Salaries	625,650	885,770
Wages and Salaries – Leave Paid Out	-	60,018
Superannuation	67,626	91,220
Separation and redundancies	-	455,498
Other employee expenses	316,530	84,312
	1,009,806	1,576,818
<b>    Employees other than Office Holders</b>		
Wages and salaries	1,185,631	615,655
Wages and Salaries – Leave Paid Out	-	-
Superannuation	123,889	58,437
Separation and redundancies	134,002	22,689
Other employee expenses	158,644	46,516
	1,602,166	743,297
<b>Total Employee Expenses</b>	<b>2,611,972</b>	<b>2,320,115</b>

Office holders receive honorariums for positions they hold with other entities. The amounts received are contributed back to the Union and are recorded as Sitting Fees in Revenue.

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**NOTES TO THE FINANCIAL STATEMENTS**

	<b>2019</b>	<b>2018</b>
	<b>\$</b>	<b>\$</b>
<b>NOTE 4B – EXPENSES</b>		
<b>Capitation Fees to another reporting unit</b>		
CFMMEU Construction & General Division National Office	115,427	106,515
	<hr/>	<hr/>
Subtotal Capitation Fees	115,427	106,515
	<hr/>	<hr/>
<b>Other expense to another reporting unit</b>		
CFMMEU Construction and General NSW		
CFMMEU Annual Safety Dinner	-	909
Accommodation 2017 Safety Dinner	-	979
CFMMEU Construction and General National Office		
Campaign levies	36,497	29,380
Contribution to C&G National for legal Fees - Litigation	2,720	7,953
- Contribution to C&G National for Penalties	-	5,449
- ABCC Campaign contribution to C&G National Office	-	10,689
- Travel and accommodation reimbursement to C&G National Office	3,473	-
- Staff expense contribution to C&G National Office	2,500	-
- Sponsorship for Claire Murray documentary to C&G National Office	50,000	-
CFMMEU Construction and General QLD/NT		
- Merchandise	-	909
CFMMEU Construction and General WA		
- Accommodation	1,273	-
CFMMEU Head Office		
- Graphic design support	35,000	21,000
Subtotal other expense to another reporting unit	131,463	77,268
	<hr/>	<hr/>
<b>Total capitation fees and other expense to another reporting unit</b>	<b>246,890</b>	<b>183,783</b>
	<hr/>	<hr/>

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**NOTES TO THE FINANCIAL STATEMENTS**

**NOTE 4B – EXPENSES (CONTINUED)**

**Terms and conditions of transactions with related parties**

From time-to-time, the National Office of the Construction & General Division of the CFMMEU (“CFMMEU C&G National Office”) coordinates various administrative activities on behalf of the Union. This includes the collation of certain costs, which are apportioned to the appropriate branches and invoiced in full. Accordingly, with the CFMMEU C&G National Office merely being the facilitator of such transactions between the Union and independent third parties (and there is no profit component in recharging these costs), these are not considered to be related party expenditures of the Union and hence are not required to be disclosed. Notwithstanding this, the transfer of funds to meet these obligations remain related party transactions, and accordingly have been disclosed in the related party cash flows reported at note 15(d). Additionally, any amounts outstanding as at balance date between related parties have been disclosed at note 10A.

	<b>2019</b>	<b>2018</b>
	<b>\$</b>	<b>\$</b>
<b>NOTE 4C - Affiliation Fees</b>		
Australian Labor Party	9,999	6,691
Unions ACT	62,795	35,232
BWI	3,787	2,106
	76,581	44,029
<b>NOTE 4D - Administration Expenses</b>		
Consideration to Employers for Payroll Deductions	-	-
Compulsory levies	-	-
Fees/Allowances – Meeting and Conferences	41,206	37,844
Conference and Meeting Expenses	204,026	74,417
Contractors/Consultants	8,606	3,977
Property Expenses	52,119	34,030
Office Expenses	292,620	134,862
Motor Vehicle Expenses	59,340	55,043
Advertising Expenses	1,856	69,590
Other Expenses	98,317	79,608
Total Administration Expenses	758,090	489,371
<b>NOTE 4E - Grants or Donations</b>		
Grants:		
Total paid that were \$1,000 or less	-	-
Total paid that exceeded \$1,000	-	-
Donations:		
Total paid that were \$1,000 or less	546	862
Total paid that exceeded \$1,000	71,814	1,113
Total Grants or Donations	72,360	1,975

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**NOTES TO THE FINANCIAL STATEMENTS**

**NOTE 4 – EXPENSES (CONTINUED)**

	<b>2019</b>	<b>2018</b>
	<b>\$</b>	<b>\$</b>
<b>NOTE 4F - Legal fees</b>		
Litigation	265,707	433,765
Other legal matters	5,200	10,293
	270,907	444,058
 <b>NOTE 4G - Other expenses</b>		
Penalties – via RO Act or RO Regulations	-	-
	-	-
Total Other expenses	-	-
	-	-
 <b>NOTE 4H - Depreciation and amortisation</b>		
Depreciation		
Land & buildings	-	-
Property, Plant & Equipment	83,093	70,649
	83,093	70,649
Total Depreciation	83,093	70,649
	83,093	70,649
 <b>NOTE 4I - Finance costs</b>		
Overdrafts/loans	3,485	-
	3,485	-
Total Finance costs	3,485	-
	3,485	-
 <b>NOTE 4J - Net losses from sale of assets</b>		
Plant & equipment	16,062	3,183
	16,062	3,183
Total Finance costs	16,062	3,183
	16,062	3,183



**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**NOTES TO THE FINANCIAL STATEMENTS**

**NOTE 5 – CASH AND CASH EQUIVALENTS**

	<b>2019</b>	<b>2018</b>
	<b>\$</b>	<b>\$</b>
Cash on hand	2,300	2,323
Cash at bank	319,241	485,729
	321,541	488,052

The effective interest rate on cash at bank was 0.01% (2018: 0.01%)

	<b>2019</b>	<b>2018</b>
	<b>\$</b>	<b>\$</b>
<b>NOTE 6 – TRADE AND OTHER RECEIVABLES</b>		
<b>Receivables from other reporting units</b>		
CFMMEU Construction & General National Office	-	167,937
<b>Total receivables from other reporting units</b>	-	167,937
<b>Less allowance for expected credit losses</b>	-	-
<b>Total allowance for expected credit losses</b>	-	-
<b>Receivable from other reporting units (net)</b>	-	167,937
<b>Receivables from other related parties</b>		
Receivables from related party – J O'Mara	840	-
ACIRT	4,594	-
Construction Charitable Works Ltd	189	-
Construction Employment Training & Welfare Ltd ATF Creative Safety Initiatives Trust	567	-
J Jennings	6	-
<b>Total receivables from other related parties</b>	6,196	-
<b>Other Receivables</b>		
GST Receivable from the Australian Taxation Office	3,131	-
Trade receivables	28,161	-
Other trade receivables (Net)	51,442	125,849
<b>Total other receivables</b>	82,734	125,849
<b>Total trade and other receivables (net)</b>	88,930	293,786

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**NOTES TO THE FINANCIAL STATEMENTS**

	<b>2019</b>	<b>2018</b>
	<b>\$</b>	<b>\$</b>
<b>NOTE 7 – OTHER CURRENT ASSETS</b>		
Accrued Income	1,830	4,900
Prepayments	46,456	52,665
Total other current assets	48,286	57,565

	<b>2019</b>	<b>2018</b>
	<b>\$</b>	<b>\$</b>
<b>NOTE 8 – FINANCIAL ASSETS</b>		
<b>Financial assets at fair value through profit or loss</b>		
Equity in Marque Northbourne Trust	10,812	32,405
Shares in listed corporations	5,092	3,997
Total financial assets	15,904	36,402

At the date of this report the Union has subscribed to 10,812 \$1 units in Marque Northbourne Limited as trustee for The Marque Northbourne Unit Trust. The Trust is a Special Purpose Trust which has entered into a joint venture agreement with Prime Space as trustee of the Northbourne Trust and Worth Street Commercial Pty Ltd. The purpose of the JV is to construct and develop a residential development project. The project is known as IQ Apartments.

The Union is a minority unit holder in the Trust and does not have control over the Trust. The project has now reached practical completion and development risk has been eliminated. There are no liquidity arrangements, guarantees or other commitments with the joint venture that will affect the Union's interest in the investment. The current expectation is that the Trust will be finalised by 30 June 2019 or shortly thereafter.

At the date of these financials there does not exist any conditions precedent that have not yet been satisfied.

The investment has resulted in a distribution of 2019: \$57,292 which was received during the financial year ending 31st March 2019. The Trust has a June year end and there will be a distribution however this has not yet been determined by the Trustee and therefore cannot be quantified at the date of these financials.

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**NOTES TO THE FINANCIAL STATEMENTS**

**NOTE 9 - PROPERTY, PLANT AND EQUIPMENT**

	<b>2019</b>	<b>2018</b>
	<b>\$</b>	<b>\$</b>
Office Equipment - at cost	226,494	131,411
Less accumulated depreciation	<u>(88,866)</u>	<u>(59,228)</u>
	<u>137,628</u>	<u>72,183</u>
Motor Vehicles – at cost	379,668	393,656
Less accumulated depreciation	<u>(48,894)</u>	<u>(169,451)</u>
	<u>330,774</u>	<u>224,205</u>
Total Property, Plant and Equipment	<u>468,402</u>	<u>296,388</u>

**Reconciliation of the Opening and Closing Balances of Plant and Equipment**

	<b>Motor Vehicles</b>	<b>Office Equipment</b>	<b>Total</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>As at 31 March 2018</b>			
Gross book value	393,656	131,411	525,067
Accumulated depreciation and impairment	(169,451)	(59,228)	(228,679)
<b>Net book value 31 March 2018</b>	<u>224,205</u>	<u>72,183</u>	<u>296,388</u>
<b>Additions:</b>			
By purchase	275,677	95,083	370,760
From acquisition of entities (including restructuring)	-	-	-
Impairments	-	-	-
Depreciation expense	(53,455)	(29,638)	(83,093)
Other movement (reversal of accumulated depreciation on disposal or write off)	174,012	-	174,012
<b>Disposals:</b>			
From disposal of entities (including restructuring)	-	-	-
From disposal or write off	(289,665)	-	(289,665)
<b>Net book value 31 March 2019</b>	<u>330,774</u>	<u>137,628</u>	<u>468,402</u>
<b>Net book value as of 31 March 2019 represented by:</b>			
Gross book value	379,668	226,494	606,162
Accumulated depreciation and impairment	(48,894)	(88,866)	(137,760)
<b>Net book value 31 March 2019</b>	<u>330,774</u>	<u>137,628</u>	<u>468,402</u>

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**NOTES TO THE FINANCIAL STATEMENTS**

	<b>2019</b>	<b>2018</b>
	<b>\$</b>	<b>\$</b>
<b>NOTE 10A – TRADE PAYABLES</b>		
Trade creditors	51,870	39,434
Accrued expenses	176,929	320,647
Subtotal trade creditors	<u>228,799</u>	<u>360,081</u>
<b>Payables to other reporting unit</b>		
CFMMEU Construction & General National Office	9,803	-
CFMMEU Construction & General WA branch	1,400	-
Subtotal payables to other reporting unit	<u>11,203</u>	<u>-</u>
<b>Payables to related parties</b>		
ACIRT Pty Ltd	8,305	7,600
CFMEU ACT Branch – end of month union dues employees	897	766
Canberra Tradesmen's Union Club Ltd	5,556	110
Organisers Contribution fund – end of month payroll deduction	875	825
Subtotal payables to related parties	<u>15,633</u>	<u>9,301</u>
<b>Total trade payables</b>	<u>255,635</u>	<u>369,382</u>
Settlement is usually made within 30 days.		
<b>NOTE 10B – OTHER PAYABLES</b>		
Legal costs - Litigation	30,061	-
Legal costs - Other	-	-
Subtotal Legal costs	<u>30,061</u>	<u>-</u>
Wages & salaries	18,095	-
Superannuation	25,155	12,163
Payable to employers for making payroll deductions of membership subscriptions	-	-
GST Payable	-	7,557
<b>Total other payables</b>	<u>43,250</u>	<u>19,720</u>
Total other payables are expected to be settled in:		
No more than 12 months	<u>73,311</u>	<u>19,720</u>
<b>Total other payables</b>	<u>73,311</u>	<u>19,720</u>

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**NOTES TO THE FINANCIAL STATEMENTS**

	<b>2019</b>	<b>2018</b>
	<b>\$</b>	<b>\$</b>
<b>NOTE 11 – OTHER CURRENT LIABILITIES</b>		
Income in Advance	111,160	54,414
	<u>111,160</u>	<u>54,414</u>
 <b>NOTE 12 – EMPLOYEE PROVISIONS</b>		
	<b>2019</b>	<b>2018</b>
	<b>\$</b>	<b>\$</b>
Current	571,118	295,303
Non-Current	13,925	26,626
	<u>585,043</u>	<u>321,929</u>
 Employee benefits attributable to:		
<b>Office Holders</b>		
Annual Leave	88,349	58,150
Sick Leave	150,160	-
Long Service Leave - current	114,606	83,032
Long Service Leave – non-current	6,112	17,406
Separations and redundancies	-	-
Other	126,969	79,387
<b>Subtotal employee provisions – office holders</b>	<u>486,196</u>	<u>237,975</u>
 <b>Employees other than Office Holders</b>		
Annual Leave	20,513	41,015
Sick Leave	8,960	-
Long Service Leave - current	-	8,425
Long Service Leave – non-current	7,814	9,220
Separations and redundancies	-	-
Other	61,560	25,294
<b>Subtotal employee provisions – employees other than office holders</b>	<u>98,847</u>	<u>83,954</u>
<b>Total Employee Provisions</b>	<u>585,043</u>	<u>321,929</u>

**Provision for Employee Entitlements**

A provision has been recognised for employee entitlements relating to long service leave. In calculating the present value of future cash flows in respect of long service leave, the probability of long service leave being taken is based upon historical data. The recognition criteria for employee benefits has been included in Note 1.

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**NOTES TO THE FINANCIAL STATEMENTS**

**NOTE 13 – BORROWINGS**

	<b>2019</b>	<b>2018</b>
	<b>\$</b>	<b>\$</b>
<b>Current</b>		
Loan from Canberra Tradesmen’s Union Club Ltd	99,089	-
Loan from Marque Northbourne Trust	39,666	118,551
	138,755	118,551
<b>Non-Current</b>		
Loan from Canberra Tradesmen’s Union Club Ltd	69,120	-
	69,120	-

The loan from Marque Northbourne Trust is an advance on the profit distribution for 2019. The loan is unsecured and non-interest bearing and will be repaid within 12 months.

The loan from Canberra Tradesmen’s union Club Ltd is unsecured for a term of 2 years. Interest rate is 5.5%pa. Loan to be repaid by November 2020.

**NOTE 14 – EQUITY**

**Note 14A – Other specific disclosures - funds**

	<b>2019</b>	<b>2018</b>
	<b>\$</b>	<b>\$</b>
Compulsory levy/voluntary contribution fund – if invested in assets	-	-
<b>Other fund(s) required by rules</b>		
Balance as at start of year	-	-
Balance as at end of year	-	-



**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**NOTES TO THE FINANCIAL STATEMENTS**

**NOTE 15 - CASH FLOW RECONCILIATION**

**(a) Reconciliation of cash and cash equivalents as per Balance Sheet to Cash Flow Statement**

	<b>2019</b>	<b>2018</b>
	<b>\$</b>	<b>\$</b>
<b>Cash and cash equivalents as per:</b>		
Cash flow statement	321,541	488,052
Balance sheet	321,541	488,052
<b>Difference</b>	<u>-</u>	<u>-</u>
<b>Reconciliation of profit/(deficit) to net cash from operating activities</b>		
Profit/(deficit) for the year	(578,158)	345,544
Adjustments for non-cash items:		
Depreciation and amortisation	83,093	70,648
Unrealised gain on Investments	(980)	-
Bad Debts Expense	(56,884)	25,064
IAG Shares – Dividend Reinvestment Plan	(115)	(212)
Loss on sale of Assets	16,062	3,183
Investment Income	(57,292)	(102,996)
Changes in assets and liabilities:		
(Increase)/Decrease in receivables	264,872	43,854
(Increase)/Decrease in other assets	7,951	361
Increase/(Decrease) in payables	(81,519)	(98,785)
Increase/(Decrease) in provisions	280,490	(71,697)
Increase/(Decrease) in other liabilities	58,929	(68,341)
<b>Cash flows from operations</b>	<u>(63,551)</u>	<u>146,623</u>

**(b) Non-cash Financing and Investing Activities**

There were no non-cash financing or investing activities during the period.

**(c) Credit Stand by Arrangement and Loan Facilities**

The Union has four credit cards issued to office holders and employees, with a total credit limit for all four of \$32,500. No other credit stand-by or financing facilities are in place.

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**NOTES TO THE FINANCIAL STATEMENTS**

**NOTE 15 - CASH FLOW INFORMATION (CONTINUED)**

**(d) Cash Flow to/from other reporting units**

	<b>2019</b>	<b>2018</b>
	<b>\$</b>	<b>\$</b>
Cash Inflows from other reporting units		
CFMMEU Construction and General National Office	213,803	22,017
CFMMEU Head Office	-	-
CFMMEU Construction and General NSW	2,494	-
CFMMEU Construction and General QLD	-	-
CFMMEU Forestry and Furnishings Products Division VIC	-	-
CFMMEU Construction and General WA	-	-
CFMMEU Construction and General VIC/TAS	-	-
CFMMEU Construction and General SA	-	-
Total Cash Inflow from Other reporting units	216,297	22,017
Cash Outflow to other reporting units		
CFMMEU Construction and General National Office	314,180	114,255
CFMMEU Construction and General NSW	10,000	2,077
CFMMEU Construction and General QLD/NT	-	1,000
CFMMEU Forestry and Furnishings Products Division VIC	-	-
CFMMEU Head Office	38,500	23,100
CFMMEU Construction and General WA	1,400	-
CFMMEU Construction and General SA	-	-
CFMMEU Construction and General VIC/TAS	-	-
Total Cash Outflow from Other reporting units	364,080	140,432

**NOTE 16 – ECONOMIC DEPENDENCY**

The continuing operation of the Union is dependent upon the financial support by the Canberra Tradesmen’s Union Club Limited to the Construction Forestry Maritime Mining and Energy Union, The Construction and General Division, Australian Capital Territory Divisional Branch. The support from Canberra Tradesmen’s Union Club included financial support totalling \$1,675,000 (2018: \$1,940,000).

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**NOTES TO THE FINANCIAL STATEMENTS**

**NOTE 17 – RELATED PARTY DISCLOSURE**

Transactions between related parties are on normal commercial terms and conditions no more favourable than those available to other parties unless otherwise stated.

**REVENUE RECEIVED**

**Sitting fees for Office Holders**

	<b>2019</b>	<b>2018</b>
	<b>\$</b>	<b>\$</b>
ACT Construction Industry Long Service Leave Board	1,145	2,891
ACIRT	18,600	21,850
Training Fund Authority	4,050	2,565
Membership	-	-
	<u>23,795</u>	<u>27,306</u>

**EXPENSES PAID**

**Affiliation Fees**

	<b>2019</b>	<b>2018</b>
	<b>\$</b>	<b>\$</b>
Australian Labor Party – ACT Branch	9,999	6,691
Unions ACT	62,795	35,232
BWI	3,787	2,106
	<u>76,581</u>	<u>44,029</u>

**Goods & Services**

	<b>2019</b>	<b>2018</b>
	<b>\$</b>	<b>\$</b>
CFMEU Children's Healthcare Trust	3,824	250
Construction Employment Training & Welfare Ltd ATF Creative Safety Initiatives Trust	16,734	11,156
Canberra Tradesmen's Union Club Ltd	78,082	31,235
	<u>98,640</u>	<u>42,641</u>

**Other expense to another reporting unit**

**CFMMEU Construction and General National Office**

	<b>2019</b>	<b>2018</b>
	<b>\$</b>	<b>\$</b>
ACTU Change the rules campaign contribution/donation	26,495	-
CFMMEU national campaign contribution/donation	26,495	-
	<u>52,990</u>	<u>-</u>

The above expense is included in Note 4E Grants or donations for amounts exceeding \$1,000.

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**NOTE 17 – RELATED PARTY TRANSACTIONS (CONTINUED)**

**Payments to other related parties - Rule 24D(a)(i)(A)**

	<b>2019</b>	<b>2018</b>
	<b>\$</b>	<b>\$</b>
Rosalind Read <sup>(1)</sup>	136,465	116,192
Lachlan Hardy <sup>(1)</sup>	15,405	-
	<u>151,870</u>	<u>116,192</u>

<sup>(1)</sup> The above are/were employees of the reporting unit and was, pursuant to s.9B(2) and (3) of the Fair Work (Registered Organisations) Act 2009, are a related party of the reporting unit. These payments were made on terms that reflect the ordinary employment arrangement offered to other employees of the branch and that would be reasonable in the circumstances if the branch and the related party were dealing at arm's length.

**Rent payable**

	<b>2019</b>	<b>2018</b>
	<b>\$</b>	<b>\$</b>
Canberra Tradesmen's Union Club Ltd	406,725	-
	<u>406,725</u>	<u>-</u>

The CFMMEU has a peppercorn rental agreement with the Canberra Tradesmen's Union Club Ltd for premises it occupies. The market value of the rent for the year ending 31 March 2019 is \$406,725.

**Terms and conditions of transactions with related parties**

The sales to and purchases from related parties are made on terms equivalent to those that prevail in arm's length transactions. Outstanding balances for sales and purchases at the year end are unsecured and interest free and settlement occurs in cash. There have been no guarantees provided or received for any related party receivables or payables. For the year ending 31 March 2019, the Construction Forestry Maritime Mining and Energy Union, The Construction and General Division, Australian Capital Territory Divisional Branch has not recorded any impairment of receivables relating to amounts owed by related parties and declared person or body (2019: \$Nil). This assessment is undertaken each financial year through examining the financial position of the related party and the market in which the related party operates.

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**NOTES TO THE FINANCIAL STATEMENTS**

**NOTE 17 – RELATED PARTY TRANSACTIONS (CONTINUED)**

**Key Management Personnel Remuneration for the Reporting Period**

In accordance with AASB 124, the key management personnel of the Branch are the Secretary and Assistant Secretary. The totals of remuneration paid to the key management personnel during the year are as follows:

	<b>2019</b>	<b>2018</b>
<b>Short-term employee benefits</b>	<b>\$</b>	<b>\$</b>
Salary (including leave taken)	388,712	454,501
Annual Leave and RDO Accrual	68,975	(92,522)
Sick leave accrual	110,425	-
<b>Long Term Benefits</b>		
Long term benefits Accrual	8,546	(39,341)
<b>Post Employment Benefits</b>		
Post-employment benefits (to Superannuation fund only)	42,520	48,278
<b>Termination benefits</b>	-	374,170
	<hr/>	<hr/>
<b>Total</b>	<b>619,178</b>	<b>745,086</b>

**NOTE 18 – REMUNERATION OF AUDITOR**

Total amounts received and receivable by the auditors of the Union for:

	<b>2019</b>	<b>2018</b>
	<b>\$</b>	<b>\$</b>
Audit of the Union's financial report	17,079	22,115
Other services	-	-
<b>Total remuneration of auditors</b>	<hr/> <b>17,079</b>	<hr/> <b>22,115</b>

No other services were provided by the auditors of the financial statements.

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**NOTES TO THE FINANCIAL STATEMENTS**

**NOTE 19 - FINANCIAL INSTRUMENTS**

The union's financial instruments consist mainly of deposits with bank, short term investments, accounts receivable and accounts payable.

The totals for each category of financial instruments, measured in accordance with AASB 139 as detailed in the accounting policies to these financial statements, are as follows:

	NOTE	2019 \$	2018 \$
<b>Financial Assets</b>			
Fair value through profit or loss			
Cash and cash equivalents	5	321,541	488,052
Shares in listed corporations	8	5,092	3,997
Shares in Marque Northbourne Trust		10,812	32,405
<b>Total</b>		<u>337,445</u>	<u>524,454</u>
Loans and Receivables			
- Loan to Creative Safety Initiative Trust		-	-
- Loan to Canberra Tradesmen's Union Club Ltd		-	-
<b>Total</b>		<u>-</u>	<u>-</u>
<b>Carrying amount of financial assets</b>		<u>337,445</u>	<u>524,454</u>
<b>Financial Liabilities</b>			
Other Financial liabilities:			
- Trade payables	10A	255,635	369,382
- Other payables	10B	73,311	19,720
- Borrowings	13	207,875	118,551
<b>Carrying amount of other financial liabilities</b>		<u>536,821</u>	<u>507,653</u>



**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**NOTES TO THE FINANCIAL STATEMENTS**

**NOTE 19A – Net Income and Expense from Financial Assets**

	<b>2019</b>	<b>2018</b>
<b>Designated Fair value through profit and loss</b>	<b>\$</b>	<b>\$</b>
Interest revenue	1,737	557
Dividend revenue	244	212
Change in fair value	980	-
<b>Total designated fair value through profit and loss</b>	<u>2,961</u>	<u>769</u>
<b>Net gain/(loss) at fair value through profit and loss</b>	<u>2,961</u>	<u>769</u>

**NOTE 19B – Net Income and Expense from Financial Liabilities**

	<b>2019</b>	<b>2018</b>
<b>At amortised cost</b>	<b>\$</b>	<b>\$</b>
Interest expense	3,485	-
<b>Net gain/(loss) from financial liabilities</b>	<u>3,485</u>	<u>-</u>

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**NOTES TO THE FINANCIAL STATEMENTS**

**Note 19C - Credit risk**

Set out below is the information about the credit risk exposure on financial assets using a provision matrix:

30 June 2019	Trade and other receivables					
	Days past due					Total
	Current	<30 days	30-60 days	61-90 days	>91 days	
\$	\$	\$	\$	\$	\$	
Expected credit loss rate	29%	0%	0%	0%	0%	
Estimate total gross carrying amount at default	124,456	-	-	-	-	124,456
Expected credit loss	(35,526)	-	-	-	-	(35,526)

30 June 2018	Trade and other receivables					
	Days past due					Total
	Current	<30 days	30-60 days	61-90 days	>91 days	
\$	\$	\$	\$	\$	\$	
Expected credit loss rate	42%	0%	0%	0%	0%	
Estimate total gross carrying amount at default	218,259	-	-	-	-	218,259
Expected credit loss	(92,410)	-	-	-	-	(92,410)

The Union's maximum exposure to credit risk for the components of the statement of financial position as at 31 March 2019 and 2018 is the carrying amounts as illustrated in Note 19C.

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**NOTES TO THE FINANCIAL STATEMENTS**

**NOTE 19C – FINANCIAL RISK MANAGEMENT (CONTINUED)**

**Financial Risk Management Policies**

The Reporting Unit's overall risk management strategy seeks to assist the union in meeting its financial targets, whilst minimising potential adverse effects on financial performance. Risk management policies are approved and reviewed by the finance committee on a regular basis. These include credit risk policies and future cash flow requirements.

**Specific Financial Risk Exposures and Management**

The main risks the union is exposed to through its financial instruments are interest rate risk, liquidity risk, credit risk and equity price risk.

**a. Interest rate risk**

Exposure to interest rate risk arises on financial assets and financial liabilities recognised at reporting date whereby a future change in interest rates will affect future cash flows or the fair value of fixed rate financial instruments.

**b. Liquidity risk**

Liquidity risk arises from the possibility that the union might encounter difficulty in settling its debts or otherwise meeting its obligations related to financial liabilities. The union manages this risk through the following mechanisms:

- preparing forward looking cash flow analysis in relation to its operational, investing and financing activities;
- maintaining a reputable credit profile;
- managing credit risk related to financial assets;
- investing only in surplus cash with major financial institutions; and
- Comparing the maturity profile of financial liabilities with the realisation profile of financial assets.

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**NOTES TO THE FINANCIAL STATEMENTS**

**NOTE 19C – FINANCIAL RISK MANAGEMENT (CONTINUED)**

The tables below reflect an undiscounted contractual maturity analysis for financial liabilities.

Cash flows realised from financial assets reflect management's expectation as to the timing of realisation. Actual timing may therefore differ from that disclosed. The timing of cash flows presented in the table to settle financial liabilities reflects the earliest contractual settlement dates.

***Financial liability and financial asset maturity analysis 2019***

	Note	< 1 Year	1 - 2 Years	2 – 5 Years	>5 Years	Total
		\$	\$	\$	\$	\$
<b>Financial liabilities due for payment</b>						
Trade payables (excluding estimated annual leave and deferred income)	10A	255,635	-	-	-	255,635
Other payables	10B	73,311	-	-	-	73,311
Borrowings	13	138,755	69,120	-	-	207,875
<b>Total expected outflows</b>		<b>467,701</b>	<b>69,120</b>	<b>-</b>	<b>-</b>	<b>536,821</b>
<b>Financial assets — cash flows realisable</b>						
Cash and cash equivalents	5	321,541	-	-	-	321,541
Trade, term and loans receivables	6	88,930	-	-	-	88,930
<b>Total expected inflows</b>		<b>410,471</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>410,471</b>
<b>Total Net Inflows/(Outflows)</b>		<b>(57,230)</b>	<b>(69,120)</b>	<b>-</b>	<b>-</b>	<b>(126,350)</b>

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**NOTES TO THE FINANCIAL STATEMENTS**

**NOTE 19C – FINANCIAL RISK MANAGEMENT (CONTINUED)**

***Financial liability and financial asset maturity analysis 2018***

	Note	< 1 Year	1 - 2 Years	2 – 5 Years	>5 Years	Total
		\$	\$	\$	\$	\$
<b>Financial liabilities due for payment</b>						
Trade payables (excluding estimated annual leave and deferred income)	10A	369,382	-	-	-	369,382
Other payables	10B	19,720	-	-	-	19,720
Borrowings	13	118,551	-	-	-	118,551
<b>Total expected outflows</b>		<b>507,653</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>507,653</b>
<b>Financial assets — cash flows realisable</b>						
Cash and cash equivalents	5	488,052	-	-	-	488,052
Trade, term and loans receivables	6	293,786	-	-	-	293,786
<b>Total expected inflows</b>		<b>781,838</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>781,838</b>
<b>Total Net Inflows/(Outflows)</b>		<b>274,185</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>274,185</b>

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**NOTES TO THE FINANCIAL STATEMENTS**

**NOTE 19C – FINANCIAL RISK MANAGEMENT (CONTINUED)**

**Net Fair Values**

*Fair value estimation*

The fair values of financial assets and financial liabilities are presented in the following table and can be compared to their carrying values as presented in the balance sheet. Fair values are those amounts at which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties in an arm's length transaction.

Fair values derived may be based on information that is estimated or subject to judgment, where changes in assumptions may have a material impact on the amounts estimated. Areas of judgment and the assumptions have been detailed below. Where possible, valuation information used to calculate fair value is extracted from the market, with more reliable information available from markets that are actively traded. In this regard, fair values for listed securities are obtained from quoted market bid prices. Where securities are unlisted and no market quotes are available, fair value is obtained using discounted cash flow analysis and other valuation techniques commonly used by market participants.

Differences between fair values and carrying values of financial instruments with fixed interest rates are due to the change in discount rates being applied by the market since their initial recognition by the company. Most of these instruments which are carried at amortised cost are to be held until maturity and therefore the net fair value figures calculated bear little relevance to the company.

		2019		2018	
	Footnote	Net Carrying Value \$	Net Fair Value \$	Net Carrying Value \$	Net Fair Value \$
<b>Financial assets</b>					
Cash and cash equivalents	(i)	321,541	321,541	488,052	488,052
Trade and other receivables	(i)	88,930	88,930	293,786	293,786
Loans receivable	(i)	-	-	-	-
Investments	(ii)	15,904	15,904	36,402	36,402
<b>Total financial assets</b>		426,375	426,375	818,240	818,240
<b>Financial liabilities</b>					
Trade payables	(i)	255,635	255,635	369,382	369,382
Other payables	(i)	73,311	73,311	19,720	19,720
Loans payable	(i)	207,875	207,875	118,551	118,551
<b>Total financial liabilities</b>		536,821	536,821	507,653	507,653



**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**NOTES TO THE FINANCIAL STATEMENTS**

**NOTE 19C – FINANCIAL RISK MANAGEMENT (CONTINUED)**

The fair values disclosed in the above table have been determined based on the following methodologies:

- (i) Cash and cash equivalents, trade and other receivables and trade and other payables are short-term instruments in nature whose carrying value is equivalent to fair value. Trade and other payables exclude amounts provided for relating to annual leave and deferred income which is not considered a financial instrument.
- (ii) For listed available-for-sale financial assets, closing quoted bid prices at reporting date are used.
- (iii) Fair values are determined using a discounted cash flow model incorporating current commercial borrowing rates. The fair values of fixed rate lease liability will differ to the carrying values.

*Sensitivity Analysis*

The following table illustrates sensitivities to the union's exposures to changes in interest rates and equity prices. The table indicates the impact on how profit and equity values reported at balance date would have been affected by changes in the relevant risk variable that management considers to be reasonably possible. These sensitivities assume that the movement in a particular variable is independent of other variables.

	<b>Financial Assets</b>	
	<b>Profit</b>	<b>Equity</b>
	<b>\$</b>	<b>\$</b>
<b>Year Ended 31 March 2019</b>		
+/- 2% in interest rates	6,385	6,385
+/- 10% in investments	1,590	1,590
<b>Year Ended 31 March 2018</b>		
+/- 2% in interest rates	9,715	9,715
+/- 10% in investments	3,640	3,640

The above interest rate sensitivity analysis has been performed on the assumption that all other variables remain unchanged.

No sensitivity analysis has been performed on foreign exchange risk, as the union is not exposed to foreign currency fluctuations.

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**NOTES TO THE FINANCIAL STATEMENTS**

**NOTE 19D – Changes in liabilities arising from financing activities**

	1 April 2018	Cash flows	Changes In fair values	Other	31 March 2019
		\$	\$	\$	\$
Current Interest bearing loans and borrowings	-	99,089	-	69,120	168,209
<b>Total financial assets</b>	-	99,089	-	69,120	168,209

	1 April 2017	Cash flows	Changes in fair values	Other	31 March 2018
	\$	\$	\$	\$	\$
<b>Financial liabilities</b>					
Current interest bearing loans and borrowings	-	-	-	-	-
<b>Total financial liabilities</b>	-	-	-	-	-

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**NOTES TO THE FINANCIAL STATEMENTS**

**NOTE 20 – CAPITAL MANAGEMENT**

Management control the capital of the union to ensure that adequate cash flows are generated to fund its operations and that returns from investments are maximised. Management ensures that the overall risk management strategy is in line with this objective.

Management operates under policies approved by the Committee of Management. Risk management policies are approved and reviewed by the Committee on a regular basis. These include credit risk policies and future cash flow requirements.

There have been no changes to the strategy adopted by management to control the capital of the union since previous year.

**NOTE 21 – CONTINGENT LIABILITIES**

As at balance date the Union has no known contingent liabilities.

**Unquantifiable contingencies**

The Union is currently involved in a number of ongoing legal matters in the normal course of business. The liability of the Union in respect of these matters cannot be reliably estimated at this time.

**NOTE 22 – COMMITMENTS**

	<b>2019</b>	<b>2018</b>
	<b>\$</b>	<b>\$</b>
<b>Loan from Marque Northbourne Trust</b>		
Payable – Not later than 12 months	<u>39,666</u>	<u>118,551</u>
	<u>39,666</u>	<u>118,551</u>

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**NOTES TO THE FINANCIAL STATEMENTS**

**NOTE 23 – FAIR VALUE MEASUREMENTS**

The Union measures and recognises the following assets at fair value on a recurring basis after initial recognition:

- Financial assets at fair value through the profit and loss.

The company does not subsequently measure any liabilities at fair value on a recurring basis, or any assets or liabilities at fair value on a non-recurring basis.

**NOTE 23A - Fair value hierarchy**

AASB 13: *Fair Value Measurement* requires the disclosure of fair value information according to the relevant level in the fair value hierarchy. This hierarchy categories fair value measurements into one of three possible levels based on the lowest level that a significant input can be categorised into. The levels are outlined below:

Level 1	Level 2	Level 3
Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.	Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.	Measurements based on unobservable inputs for the asset or liability.

The fair value of assets and liabilities that are not traded in an active market is determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

*Valuation techniques*

The company selects valuation techniques that are appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the company are consistent with one or more of the following valuation approaches:

- **Market approach: uses prices and other relevant information generated by market transactions involving identical or similar assets or liabilities.**
- **Income approach: converts estimated future cash flows or income and expenses into a single current (i.e. discounted) value.**
- **Cost approach: reflects the current replacement cost of an asset at its current service capacity.**

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the company gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability are considered observable, whereas inputs for which market data are not available and therefore are developed using the best information available about such assumptions are considered unobservable.

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**NOTES TO THE FINANCIAL STATEMENTS**

**NOTE 23B – Financial and Non-financial assets and liabilities fair value hierarchy**

The following table provides the fair value of the company's assets measured and recognised on a recurring basis after initial recognition, categorised within the fair value hierarchy.

	Note	Level 1 \$	Level 2	Level 3	Total \$
<b>2019</b>					
Recurring fair value measurements					
— Financial assets	8	5,092	-	-	5,092
— Equity in Marque Northbourne Trust	8	-	-	10,812	10,812
<b>Total assets recognised at fair value</b>		5,092	-	10,812	15,904
<b>2018</b>					
Recurring fair value measurements					
— Financial assets	8	3,997	-	-	3,997
— Equity in Marque Northbourne Trust	8	-	-	32,405	32,405
<b>Total assets recognised at fair value</b>		3,997	-	32,405	36,402

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**NOTE 23C – Description of significant unobservable inputs**

**Valuation technique and  
Significant unobservable inputs**

Financial assets

- Market approach using quoted prices for identical assets published on the Australian Stock Exchange

Equity in Marque  
Northbourne Trust

- Discounted cash flow method and fair value assessment of similar assets.

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**NOTES TO THE FINANCIAL STATEMENTS**

**NOTE 24 – MEMBERS’ ACCESS TO FINANCIAL RECORDS**

In accordance with the requirements of the *Fair Work (Registered Organisations) Act 2009*, the attention of members is drawn to the provisions of subsections (1) to (3) of section 272, which reads as follows:

Information to be provided to members or Commissioner:

- (1) A member of a reporting unit, or the Commissioner, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under subsection (1).

**NOTE 25 - ADMINISTRATION OF FINANCIAL AFFAIRS BY A THIRD PARTY**

**Name of entity providing service:**

Canberra Tradesmens’s Union Club Ltd (CTUC)

**Terms and conditions:**

The following services are provided:

- Payroll
- Accounts payable
- Accounts Receivable
- BAS preparation
- Bank reconciliation
- End of month financial reports
- End of year financial reports
- End of year audit

Relevant CTUC staff abide by CFMEU ACT Branch financial policies.

Relevant CTUC staff have completed approved training in relation to Union Governance.

The financial services are provided on behalf of the Construction Forestry Maritime Mining and Energy Union The Construction and General Division ACT Divisional Branch by the administrative staff at the Canberra Tradesmen’s Union Club Ltd. It is almost impossible to separate the time of such staff members in assisting the CFMMEU ACT Branch from time spent with their general duties hence no fee is charged for this service.

**Nature of expenses/consultancy service:**

Nil revenues collected and/or expenses incurred



**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**NOTES TO THE FINANCIAL STATEMENTS**

**NOTE 26 – DISCLOSURE OF REMUNERATION AND NON-CASH BENEFITS**

In accordance with CFMMEU Rule 24B (c) (ii) and (iii) the top two ranked officers within the Branch by relevant remuneration are:

	Jason O'Mara	Zachary Smith
	Divisional Branch Secretary 1 April 2018 – 31 March 2019	Assistant Secretary 1 April 2018 – 31 Mar 2019
Salary and Allowances	\$232,125	\$176,023
Accrued Annual Leave and/or Rostered Days Off cashed out	\$ -	\$ -
Redundancy Fund contribution	\$ 6,364	\$ 5,575
Superannuation Fund contribution	\$ 23,747	\$ 18,773
Sitting Fees (as disclosed to the Union pursuant to Rule 24B(a), all sitting fees are not retained by officer but remitted to union)	\$ 2,220	\$ 1,830
Non cash benefits	Motor Vehicle	Motor Vehicle
Non cash benefits	Income protection	Income Protection
<b>Total relevant remuneration (excluding sitting fees not retained by officer)</b>	<b>\$264,456</b>	<b>\$202,201</b>

**NOTE 27 – UNION DETAILS**

The registered office of the union is:

7-10, 8 Cape Street  
Dickson ACT 2602

**CONSTRUCTION FORESTRY MARITIME MINING AND ENERGY UNION**  
**THE CONSTRUCTION AND GENERAL DIVISION**  
**AUSTRALIAN CAPITAL TERRITORY DIVISIONAL BRANCH**  
**ABN 38 491 952 173**

**OFFICER DECLARATION STATEMENT**

I, Jason O'Mara, being the Divisional Branch Secretary of the Construction Forestry Maritime Mining and Energy Union, The Construction and General Division, Australian Capital Territory Divisional Branch, declare that the following activities did not occur during the reporting period ending 31 March 2019.

Pursuant to the reporting guidelines of Section 253 of the Fair Work (Registered Organisations) Act 2009, the Union did not:

- 1) agree to receive financial support from another reporting unit to continue as a going concern (refers to agreement regarding financial support not dollar amount);
- 2) agree to provide financial support to another reporting unit to ensure they continue as a going concern (refers to agreement regarding financial support not dollar amount);
- 3) acquire an asset or liability due to an amalgamation under Part 2 of Chapter 3 of the RO Act, a restructure of the branches of an organisation, a determination or revocation by the General Manager, Fair Work Commission;
- 4) Receive revenue from undertaking recovery of wages activity;
- 5) The reporting unit has not received any capitation fees from another reporting unit;
- 6) The reporting unit has not incurred fees as consideration for employers making payroll deductions of membership subscriptions;
- 7) Have a payable to an employer for that employer making payroll deductions of membership subscriptions;
- 8) Have a fund or account for compulsory levies, voluntary contributions or required by the rules of the organisation or branch.
- 9) The reporting unit has not paid a penalty imposed under the RO Act or the fair Work Act 2009;
- 10) Have a separation and redundancy provision in respect of office holders;
- 11) Have a separation and redundancy provision in respect of employees (other than holders of office);

  
\_\_\_\_\_  
Jason O'Mara  
Divisional Branch Secretary

Dated at Canberra, Australian Capital Territory this 30 July 2019



3 April 2019

Jason O'Mara  
Divisional Branch Secretary/Treasurer  
Construction, Forestry, Maritime, Mining and Energy Union-Construction and General Division,  
Australian Capital Territory Divisional Branch  
Sent via email: [enquiries@act.cfmeu.asn.au](mailto:enquiries@act.cfmeu.asn.au)

Dear Jason O'Mara,

**Re: Lodgement of Financial Report - FR2019/7  
*Fair Work (Registered Organisations) Act 2009 (the RO Act)***

The financial year of the Construction, Forestry, Maritime, Mining and Energy Union-Construction and General Division, Australian Capital Territory Divisional Branch (the reporting unit) ended on 31 March 2019. This is a courtesy letter to remind you of the reporting unit's obligations regarding financial reporting.

### **Loans Grants and Donations Statement**

The reporting unit is required to lodge a statement showing the relevant particulars in relation to each loan, grant or donation of an amount exceeding \$1,000 for the reporting unit during its financial year. Section 237 of the RO Act requires this statement to be lodged with the Registered Organisations Commission (the ROC) within 90 days of the end of the reporting unit's financial year, that is on or before 29 June 2019.

The attached fact sheet *Loans Grants and Donations* (FS 009) summarises the requirements of the Loans Grants and Donations Statement. A sample statement of loans, grants or donations is available on our [website](#).

It should be noted that s.237 is a civil penalty provision. If a loan, grant or donation over \$1000 has been made, failure to lodge a statement of loans, grants and donations (including failure to lodge on time) may result in legal proceedings being issued with the possibility of a pecuniary penalty (up to \$105,000 for each contravention for a body corporate and up to \$21,000 for each contravention for an individual) being imposed upon your organisation and/or an officer whose conduct led to the contravention.

### **Financial report**

The RO Act sets out a particular chronological order in which your financial report must be prepared, audited, provided to members, presented to a meeting and then lodged with the ROC. The attached document *Summary of Financial Reporting timelines* (FS 008) summarises these requirements.

We emphasise that the reporting unit is required to present its audited financial report to a meeting (either of members or of the committee of management, depending on your rules) no later than 30 September 2019 (s.266). The full financial report must be lodged with the ROC within 14 days of that meeting (s.268).

When assessing your financial report, we will continue to focus closely on timelines as well as how loans, grants and donations are reported. The financial report must break down the amounts of

grants and donations and these figures will be compared to the loans, grants and donations statement (see attached *Loans Grants and Donations* fact sheet FS 009).

You can visit our website for more information regarding [financial reporting](#), and fact sheets regarding [financial reporting processes and requirements](#). A model set of financial statements developed by the ROC is also available on our website. It is not obligatory to use this model but it is a useful resource to ensure compliance with the RO Act, the Reporting Guidelines and the Australian Accounting Standards.

It should be noted that s.268 of the RO Act is a civil penalty provision. Failure to lodge the full financial report (including failure to lodge on time) may result in legal proceedings being issued with the possibility of a pecuniary penalty (up to \$105,000 for each contravention for a body corporate and up to \$21,000 for each contravention for an individual) being imposed upon your organisation and/or an officer whose conduct led to the contravention (s.268).

### **Auditor's report**

When assessing the financial report we will also focus on the structure and content of the auditor's report to ensure that it complies with the revisions made to the Auditing Standards which came into effect from 15 December 2016. Please find [here](#) a link to guidance note *Illustrative Auditor's Report* (GN 004) relating to these requirements (which can also be located on our website).

## **REMINDER**

### **YOUR AUDITOR MUST BE REGISTERED (s.256)**

You must ensure that your auditor is registered by the Registered Organisations Commissioner. A list of registered auditors is available on our [website](#).

### **Contact**

Should you require any clarification in relation to the above, please email [regorgs@roc.gov.au](mailto:regorgs@roc.gov.au).

Yours faithfully,

**Kylie Ngo**  
**Registered Organisations Commission**

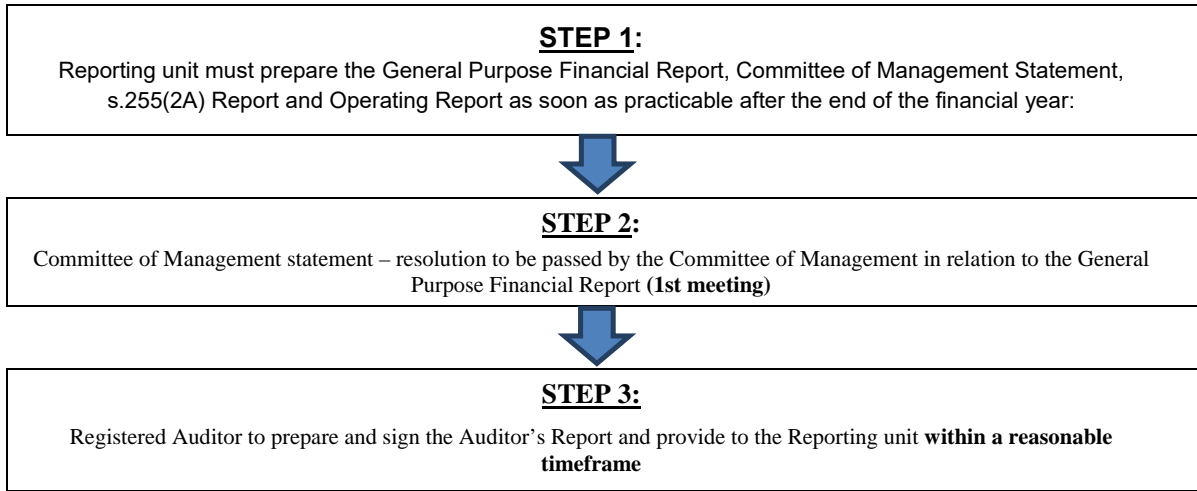


## Fact sheet

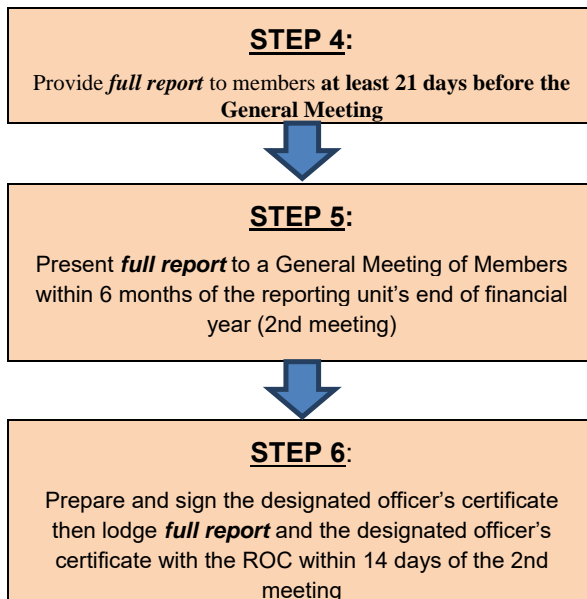
### Summary of financial reporting timelines – s.253 financial reports

#### General Information:

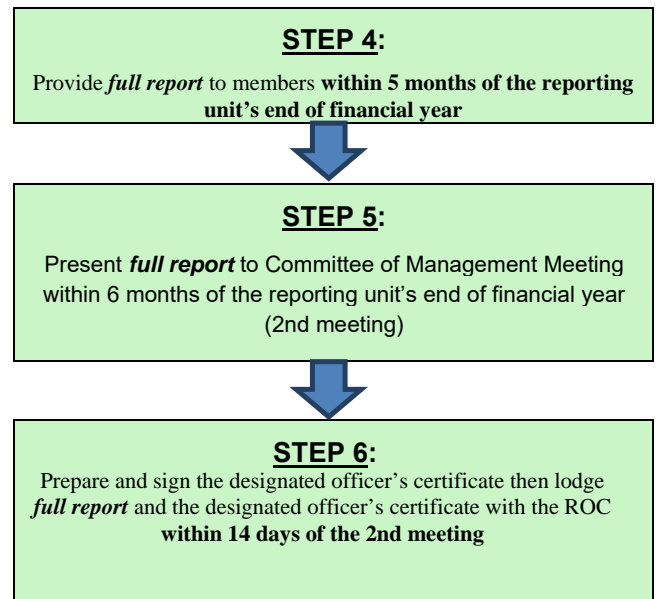
- The **full report** consists of the General Purpose Financial Report, Committee of Management Statement, Operating report, s.255(2A) Report and signed Auditors' Report
- For an explanation of each of the steps below see our [Fact sheet—financial reporting process](#).



IF RULES PROVIDE FOR PRESENTATION OF FULL REPORT  
AT GENERAL MEETING OF MEMBERS  
(this is the default process in the RO Act)



IF RULES PROVIDE FOR PRESENTATION OF FULL REPORT AT  
COMMITTEE OF MANAGEMENT MEETING  
(Special rules must be in the rulebook to use this process)



## Misconceptions

Over the years, staff of the Commission have noted that there are some common misunderstandings made in relation to the Financial Reporting Process. They include:

Misconception	Requirement
<p><b>X</b> The Committee of Management statement is just copied from the Reporting Guidelines</p>	<p><b>✓</b> The Committee of Management statement must have the date of the Committee of Management resolution recorded upon it and it must be signed and dated <b>BEFORE</b> the auditor signs their report</p> <p>Further, if any of the statements within it need to be modified to suit the reporting unit (for instance not holding meetings) these changes must also be made</p>
<p><b>X</b> The Auditor's Report does not need to be signed until just before it is lodged with the ROC</p>	<p><b>✓</b> The Auditor's Report must be signed and dated <b>BEFORE</b> the full report (including the Auditor's Report) is sent to members and presented to the second meeting</p>
<p><b>X</b> The Designated Officer's Certificate must be signed before the report is sent to members</p>	<p><b>✓</b> The Designated Officer's Certificate declares what the reporting unit <b>HAS ALREADY DONE</b> to provide the report to members and present it to the meeting. It must be signed and dated <b>AFTER</b> sending the report to members and the second meeting</p>
<p><b>X</b> Documents can be dated when they should have been signed or when the events in the document occurred</p>	<p><b>✓</b> Documents must always be dated at the date they are actually signed by an officer or auditor</p>
<p><b>X</b> Any auditor can audit a financial report</p>	<p><b>✓</b> Only registered auditors can audit the financial report</p>
<p><b>X</b> The Committee of Management statement can be signed at any time</p>	<p><b>✓</b> The resolution passing the Committee of Management Statement must occur and the statement signed and dated <b>BEFORE</b> the auditor's report is signed and dated</p>
<p><b>X</b> Any reporting unit can present the Full Report to a second COM meeting</p>	<p><b>✓</b> Only reporting units with a 5% rule in their rulebook are able to present their report to a second Committee of Management Meeting. Otherwise, it must be presented to a General Meeting of members</p>
<p><b>X</b> Everything can be done at one Committee of Management meeting</p>	<p><b>✓</b> If the rules allow for presenting the report to the Committee of Management, there must still be <u>two meetings</u>. The first meeting resolves the Committee of Management statement (including signing and dating it). Between the two meetings the Auditor's report is signed and dated. Only then can the full report be presented to the second Committee of Management meeting (if the rules allow)</p>
<p><b>X</b> The reporting unit has 6 months and 14 days to lodge their financial report with the ROC</p>	<p><b>✓</b> The reporting unit must lodge the financial report within 14 days of the second meeting</p>

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This fact sheet is not intended to be comprehensive. It is designed to assist in gaining an understanding of the Registered Organisations Commission and its work. The Registered Organisations Commission does not provide legal advice.





## Fact sheet

### Loans, Grants & Donations

#### **The Loans, Grants & Donations Requirements**

The *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires an organisation or branch to lodge a loans, grants and donations statement (the statement) within **90 days** of the ending of the financial year.

Under the Commissioner's Reporting Guidelines, a reporting unit's General Purpose Financial Report (the financial report) must break down the amounts of grants and donations (see below). The figures in the financial report will be compared to the loans, grants and donations statement.

#### **The Loans, Grants & Donations Statement**

Section 237 of the RO Act applies to every loan, grant and donation made by an organisation or branch during the financial year that exceeds \$1000. The following information must be supplied to the Registered Organisations Commission (the ROC) for each relevant loan, grant or donation:

- the amount,
- the purpose,
- the security (if it is a loan),
- the name and address of the person to whom it was made,\* and
- the arrangements for repaying the loan.\*

\*The last two items are not required if the loan, grant or donation was made to relieve a member of the organisation (or their dependent) from severe financial hardship.

The statement must be lodged within 90 days of the end of the financial year and the ROC has a [Template Loans, Grants and Donations Statement](#) on its website. The ROC encourages branches and organisations to lodge the statement even if all of the figures are NIL.



## Common misconceptions

Over the years, staff of the Commission have noted that there are some common misunderstandings made in relation to the Statement. They include:

Misconception	Requirement
✘ Only reporting units must lodge the Statement.	✔ All branches and organisations, regardless of whether they lodge a financial report, must lodge the statement within 90 days of the end of the financial year. An organisation cannot lodge a single statement to cover all of its branches.
✘ Employees can sign the Statement.	✔ The statement must be signed by an elected officer of the relevant branch.
✘ Statements can be lodged with the financial report.	✔ The deadline for the statement is much shorter (90 days) and if it is lodged with the financial report it is likely to be late.

## Grants & Donations within the Financial Report

Item 14(e) of the Commissioner's Reporting Guidelines requires the reporting unit to separate the line items relating to grants and donations into grants or donations that were \$1000 or less and those that exceeded \$1000.

As such, the note in the financial report relating to grants and donations will have four lines.

In the [ROC's Model Statements](#) the note appears as follows:

### Note 4E: Grants or donations\*

	2017	2016
Grants:		
Total expensed that were \$1,000 or less	-	-
Total expensed that exceeded \$1,000	-	-
Donations:		
Total expensed that were \$1,000 or less	-	-
Total expensed that exceeded \$1,000	-	-
<b>Total grants or donations</b>	<b>-</b>	<b>-</b>

The Commissioner's Reporting Guidelines requires that these line items appear in the financial statements, the notes or in the officer's declaration statement, even if the figures are NIL.

## **Implications for filing the Financial Report**

During their review of the financial report staff of the ROC may confirm that the figures in the financial report match the disclosures made in the statement. Any inconsistencies in these figures will be raised with the organisation or branch for explanation and action.

This may involve lodging an amended loans, grants or donations statement. Any failure to lodge a loans, grants or donations statement or lodging a statement that is false or misleading can attract civil penalties under the RO Act.

If a reporting unit did not fully comply with these requirements in their last financial report, its filing letter will have included a statement reminding the reporting unit of its obligations.

It is strongly recommended that all reporting units review their filing letters from the previous financial year to ensure any targeted concerns are addressed in their latest financial report. Failure to address these individual concerns may mean that a financial report cannot be filed.

Previous financial reports and filing letters are available from the website.

### **Further information**

If you have any further questions relating to the loan, grant and donation disclosure requirements in the statement or the financial report, please contact the ROC on [regorgs@roc.gov.au](mailto:regorgs@roc.gov.au)