



AUSTRALIAN INDUSTRIAL REGISTRY

Level 8, Terrace Towers  
80 William Street, East Sydney, NSW 2011  
Telephone: (02) 8374 6666  
Fax: (02) 9380 6990

Ref: FR2003/673-[105N-ACTU]

Mr G Wason  
Branch Secretary  
Construction, Forestry, Mining and Energy Union  
Australian Capital Territory Branch  
2 Badham Street  
DICKSON ACT 2606

Dear Mr Wason

**Re: Construction, Forestry, Mining and Energy Union-Australian Capital Territory Branch  
Financial Reporting Obligations under *Workplace Relations Act 1996***

This is a courtesy letter to remind you of the financial reporting obligations of the abovenamed body under the *Workplace Relations Act 1996* ('the Act') for the financial year ended 31 December, 2003.

While the accounting, auditing and reporting obligations have changed with the introduction of the *Registration and Accountability of Organisations Schedule* (the RAO Schedule) which generally came into operation on 12 May 2003, Part IX, Division 11 of the Act continues to apply in relation to a financial year of an organisation that ends on 31 December, 2003. The corresponding obligations set out in the RAO Schedule apply to each financial year of an organisation that starts on or after 1 July 2003.

Now that the financial year for 31 December, 2003 has ended, it is timely that you put in train the various steps of the financial reporting requirements. To assist you with this process I have enclosed for your information a notice summarising these requirements including the time-scales prescribed by the legislation.

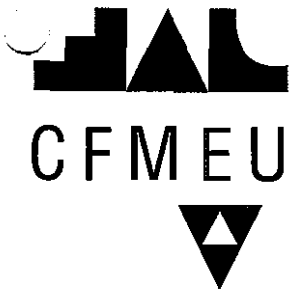
**Please note that a branch of an organisation may be exempted from the accounting, auditing and reporting obligations in respect of a financial year by satisfying a Registrar that the branch did not have any financial affairs during the financial year. An application under subsection 271A(1) of the Act must be made within 90 days (unless extended by a Registrar) after the end of the financial year.**

Please do not hesitate to contact me on (02) 8374 6618 if you wish to discuss the financial reporting requirements, especially if you anticipate any difficulty in meeting any step in the time-scales prescribed.

Yours sincerely

Belinda Penna

E-mail: belinda.penna@air.gov.au  
12 January 2004



20<sup>th</sup> January 2004



**CONSTRUCTION**

**FORESTRY**

**MINING**

**ENERGY**

**UNION**

Industrial Registry  
Australian Industrial Registry  
Level 8  
80 William Street  
EAST SYDNEY NSW 2011

Dear Sir/Madam,

**RE: WORKPLACE RELATIONS ACT 1996  
S271A – APPLICATION FOR CERTIFICATE**

I am the Secretary of the Construction, Forestry, Mining and Energy Union ACT Branch ("the Branch") and occupied that position for the financial year ending 31 December, 2003 ("the financial year"). I am authorised under the rules to act on behalf of the Branch.

Pursuant to section 271A of the Workplace Relations Act 1996 ("the Act"), I hereby apply for a certificate of exemption for the Branch in respect of the financial year.

In support of this application I submit as follows:

1. The CFMEU consists of a number of divisions
2. There exists a number of Divisional Branches (or in the case of the Mining and Energy Division, District Branches) within these Divisions. Such Divisional (or District) Branches function within a designated geographical area, in most cases being the State or Territory in which they are established.
3. The CFMEU and each Division or Divisional (or District) Branch thereof submit annual financial returns in accordance with Part IX Division 11 of the Act.
4. The CFMEU State Branches, including the Branch, consists of the members and officers of each Divisional (or District) Branch in each State or Territory.

ACT

DIVISIONAL BRANCH

PO BOX 498

2 BADHAM ST

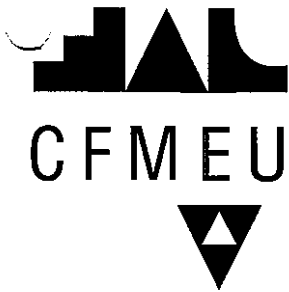
DICKSON ACT 2602

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[www.cfmeu.asn.au/construction/](http://www.cfmeu.asn.au/construction/)

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**CONSTRUCTION**

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5. The Branch has not traded or carried out financial transactions or any kind during the financial year.
6. The Branch has not had an account with the Bank or any other financial institution nor has it had custody of any real property or monies during the financial year.
7. Accordingly, the branch had no reason to keep accounting records during the financial year.
8. Notwithstanding the above, the Branch has functioned in accordance with the rules of the CFMEU including the rules relating to branches.

Yours faithfully,

George Wason  
Secretary

ACT  
DIVISIONAL BRANCH  
PO BOX 498  
2 BADHAM ST  
DICKSON ACT 2602

PH: (02) 6267 1599  
FAX: (02) 6249 1247  
[www.cfmeu.asn.au/construction/](http://www.cfmeu.asn.au/construction/)  
Email: [enquiries@cfmeu.asn.au](mailto:enquiries@cfmeu.asn.au)

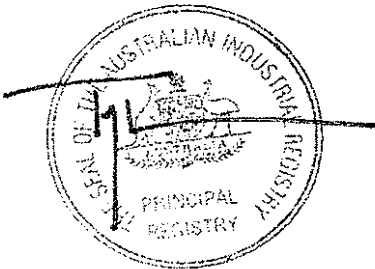
Workplace Relations Act 1996

s.271A certificate of exemption from requirements of Part IX, Division 11

*Construction, Forestry, Mining and Energy Union*  
(FR2003/673)

CERTIFICATE

On 23 January 2004 an application was made under section 271A(1) of the *Workplace Relations Act 1996* for a certificate of exemption by the ACT Branch of the Construction, Forestry, Mining and Energy Union, in respect of the financial year ending 31 December 2003. I am satisfied that the branch did not have any financial affairs in the financial year ending 31 December 2003.



Terry Nassios  
DEPUTY INDUSTRIAL REGISTRAR

28 January 2004



**AUSTRALIAN INDUSTRIAL REGISTRY**

Level 8, Terrace Towers  
80 William Street, East Sydney, NSW 2011  
Telephone: (02) 8374 6666  
Fax: (02) 9380 6990

Mr George Wason  
Branch Secretary  
ACT Branch  
Construction Forestry Mining & Energy Union  
PO Box 498  
DICKSON ACT 2602

Dear Mr Wason

**Re: Application for certificate of exemption from requirements of Part IX, Division 11 of the  
Workplace Relations Act**

I refer to your application dated 20 January 2004 for a certificate of exemption under subsection 271A of the *Workplace Relations Act 1996* in respect of the ACT Branch of the Construction Forestry Mining & Energy Union for the financial year ending 31 December 2003. The application was lodged in the Registry on 23 January 2004.

I have granted the application. My certificate is enclosed.

Subsection 271A(2) of the Act provides that a certificate of exemption issued by a Registrar to a branch of an organisation in respect of a financial year exempts the branch from the requirements of Part IX, Division 11 in respect of the financial year.

Thank you for your attention to this matter.

Yours sincerely,

Terry Nassios  
Deputy Industrial Registrar

28 January 2004