



AUSTRALIAN INDUSTRIAL REGISTRY

Level 8, Terrace Towers
80 William Street, East Sydney, NSW 2011
Telephone: (02) 8374 6666
Fax: (02) 9380 6990

Ref: FR2003/675-[105N-BQLD]

Mr Greg Simcoe
Divisional Branch Secretary
CFMEU - Construction and General Division
Queensland Construction Labourers' Divisional Branch
2nd floor, 366 Upper Roma Street
BRISBANE QLD 4000

Dear Mr Simcoe

**Re: Construction, Forestry, Mining and Energy Union-Construction and General Division,
Queensland Construction Labourers' Divisional Branch Financial Reporting Obligations under
*Workplace Relations Act 1996***

This is a courtesy letter to remind you of the financial reporting obligations of the abovenamed body under the *Workplace Relations Act 1996* ('the Act') for the financial year ended 31 December, 2003.

While the accounting, auditing and reporting obligations have changed with the introduction of the *Registration and Accountability of Organisations Schedule* (the RAO Schedule) which generally came into operation on 12 May 2003, Part IX, Division 11 of the Act continues to apply in relation to a financial year of an organisation that ends on 31 December, 2003. The corresponding obligations set out in the RAO Schedule apply to each financial year of an organisation that starts on or after 1 July 2003.

Now that the financial year for 31 December, 2003 has ended, it is timely that you put in train the various steps of the financial reporting requirements. To assist you with this process I have enclosed for your information a notice summarising these requirements including the time-scales prescribed by the legislation.

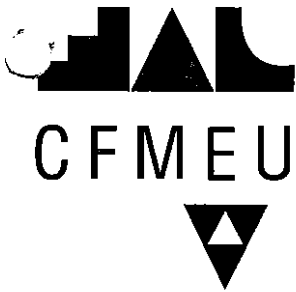
Please note that a branch of an organisation may be exempted from the accounting, auditing and reporting obligations in respect of a financial year by satisfying a Registrar that the branch did not have any financial affairs during the financial year. An application under subsection 271A(1) of the Act must be made within 90 days (unless extended by a Registrar) after the end of the financial year.

Please do not hesitate to contact me on (02) 8374 6618 if you wish to discuss the financial reporting requirements, especially if you anticipate any difficulty in meeting any step in the time-scales prescribed.

Yours sincerely

Belinda Penna

E-mail: belinda.penna@air.gov.au
12 January 2004



CONSTRUCTION

FORESTRY

MINING

ENERGY

UNION


CONSTRUCTION &
GENERAL DIVISION
ABN 46 243 168 565

JOHN SUTTON
National Secretary

FEDERAL OFFICE
LEVEL 2
15 WENTWORTH AVENUE
SYDNEY NSW 2000

PO BOX Q235
QUEEN VICTORIA BLDG
POST OFFICE
SYDNEY NSW 1230

PH: (02) 9267 7644

FAX: (02) 9267 8863

WEB:

www.cfmeu.asn.au/construction

11 August 2004

Industrial Registrar
Australian Industrial Registry
Level 8, 80 William Street
EAST SYDNEY NSW 2011

Dear Sir/Madam

Re: Financial Returns

Please find enclosed herewith the financial returns of the CFMEU Construction & General Division Queensland Builders Labourers Divisional Branch, for the year ending 31 December 2003.

Please confirm receipt at your earliest convenience.

Yours faithfully

Tom Roberts

Tom Roberts
Senior National Legal Officer
Construction & General Division

Encl.



CONSTRUCTION, FORESTRY, MINING & ENERGY UNION
QUEENSLAND BUILDERS LABOURERS
DIVISIONAL BRANCH

CERTIFICATE BY STATE SECRETARY
For The Year Ended 31 December 2003

In pursuance of the provisions of Section 280 (1)(b) of the Workplace Relations Act 1996, I, Gregory Michael Simcoe certify that the attached copies of the financial statements, certificates and audit report, of the Construction, Forestry, Mining & Energy Union, Queensland Builders Labourers Divisional Branch for the year ended 31 December 2003, are those that were presented to the Committee of Management of the Union on *3rd August 2004*



Gregory Michael Simcoe
STATE SECRETARY
Construction, Forestry, Mining & Energy Union,
Queensland Builders Labourers Divisional Branch



**CONSTRUCTION, FORESTRY, MINING & ENERGY UNION
QUEENSLAND BUILDERS LABOURERS
DIVISIONAL BRANCH**

FINANCIAL STATEMENTS

For The Year Ended 31 December 2003

CONSTRUCTION, FORESTRY, MINING & ENERGY UNION
QUEENSLAND BUILDERS LABOURERS
DIVISIONAL BRANCH

STATEMENT OF FINANCIAL PERFORMANCE
For The Year Ended 31 December 2003

	12 months to 31-Dec-03 \$	6 months to 31-Dec-02 \$
INCOME		
Contributions	2 403 839	1 118 528
Royal Commission Levy	102 812	48 012
Entrance Fees	134 350	-
Sale of Merchandise	5 513	1 520
Interest	158 703	76 969
Enterprise Agreements	51 350	3 818
Consultancy Income	7 727	-
Attendance Fees	10 400	4 000
Profit on Sale of Plant & Equipment	8 316	-
Profit on Sale of Investments	21 669	-
Sundry Income	-	1 915
Rental Income:		
Rent	67 938	32 378
Expenses	(44 701)	(20 846)
Journal:		
Advertising	81 172	46 375
Expenses	(72 807)	(36 490)
TOTAL INCOME	<u>2 936 281</u>	<u>1 276 179</u>
EXPENDITURE		
Affiliation Fees	43 774	22 640
Auditing & Accounting Fees	12 925	9 685
Bank Charges	12 194	6 095
CIPS Expenses	8 820	4 410
Clothing & Uniform Expenditure	19 324	9 721
Commission - Delegates	11 480	8 114
Computer Expenses	13 652	7 566
Cordell Reports	3 444	3 975
Country Expenses	25 550	16 430
Depreciation - Vehicles	68 494	30 011
Depreciation - Plant & Equipment	28 113	14 457
Donations - Charity	4 160	-
Donations - Political	3 068	850
Executive Attendance	8 011	4 092
Federal Council Attendance	9 105	-
Fringe Benefits Tax	13 722	5 396
Industrial Campaign Expenses	1 702	3 690
Industrial Relations Expenses	6 692	2 554

CONSTRUCTION, FORESTRY, MINING & ENERGY UNION
QUEENSLAND BUILDERS LABOURERS
DIVISIONAL BRANCH

STATEMENT OF FINANCIAL PERFORMANCE
For The Year Ended 31 December 2003

	12 months to	6 months to
	31-Dec-03	31-Dec-02
	\$	\$
EXPENDITURE (Cont'd)		
Insurance - General	549	547
Leave - Annual Leave	32 866	(26 805)
Leave - Long Service	26 263	(4 103)
Labour Day Expenses	8 622	-
Legal Fees	68 957	10 122
Loss on Disposal of Plant & Equipment	3 873	6 002
Meeting Expenses	21 874	15 178
Mortuary Payments	2 100	900
Office Administration	13 715	4 312
Office Equipment - Repairs & Maintenance	19 402	12 208
Payroll Tax	38 557	15 990
Photography & Film	3 487	1 599
Postage	26 059	10 168
Printing & Stationery	56 569	16 658
Promotional Goods	7 570	6 493
Rent & Maintenance - Brisbane Office	21 160	10 091
Rent & Maintenance - Rockhampton House	2 790	15 340
Rent & Maintenance - Rockhampton Office	1 955	1 160
Royal Commission Expenses	5 591	11 148
Salaries - Officials	782 668	432 735
Salaries - Others	217 449	113 299
Staff Superannuation	229 396	98 719
Staff Training	3 984	1 580
Sustentation to Federal Office	204 590	97 583
Telephone & Communication	48 425	15 300
Travel & Accommodation	(15)	19 623
Travel Expenses - General	8 011	4 639
Unrealised Loss on Listed Investments	-	6 000
Vehicle - Fuel & Oil	34 205	16 972
Vehicle - Registration & Insurance	21 080	7 934
Vehicle - Repairs & Maintenance	11 104	8 972
Veterans Expenses	6 891	7 084
Workers' General Insurance	4 772	3 813
	2 228 749	1 090 947
TOTAL EXPENDITURE	2 228 749	1 090 947

CONSTRUCTION, FORESTRY, MINING & ENERGY UNION
QUEENSLAND BUILDERS LABOURERS
DIVISIONAL BRANCH

STATEMENT OF FINANCIAL PERFORMANCE
For The Year Ended 31 December 2003

	12 months to 31-Dec-03	6 months to 31-Dec-02
	\$	\$
NET SURPLUS/(DEFICIT)	707 532	185 232
Retained Earnings at start of year	<u>3 481 237</u>	<u>3 296 005</u>
Retained Earnings at end of year	<u><u>4 188 769</u></u>	<u><u>3 481 237</u></u>

CONSTRUCTION, FORESTRY, MINING & ENERGY UNION
 QUEENSLAND BUILDERS LABOURERS
 DIVISIONAL BRANCH

STATEMENT OF FINANCIAL POSITION
As At 31 December 2003

	NOTE	31-Dec-03 \$	31-Dec-02 \$
CURRENT ASSETS			
Cash	3	314 527	195 691
Investments	4	2 699 470	1 989 139
Receivables		40 497	25 415
Prepayments		<u>24 042</u>	<u>22 726</u>
TOTAL CURRENT ASSETS		<u>3 078 536</u>	<u>2 232 971</u>
NON-CURRENT ASSETS			
Investments	5	1	1
Receivables	5	589 886	589 886
Property, Plant & Equipment	6	<u>1 446 930</u>	<u>1 430 355</u>
TOTAL NON-CURRENT ASSETS		<u>2 036 817</u>	<u>2 020 242</u>
TOTAL ASSETS		5 115 353	4 253 213
CURRENT LIABILITIES			
Creditors and Accrued Expenses		286 435	197 318
Wages collected for Members		10 000	15 343
Charity Fund	7	41 302	29 597
Provisions	8	<u>420 697</u>	<u>361 568</u>
TOTAL CURRENT LIABILITIES		<u>758 434</u>	<u>603 826</u>
TOTAL LIABILITIES		758 434	603 826
NET ASSETS		<u>4 356 919</u>	<u>3 649 387</u>
MEMBERS FUNDS	9	<u>4 356 919</u>	<u>3 649 387</u>

CONSTRUCTION, FORESTRY, MINING & ENERGY UNION
QUEENSLAND BUILDERS LABOURERS
DIVISIONAL BRANCH

(Workplace Relations Act 1996 Cwlth)

**NOTES TO THE FINANCIAL STATEMENTS
For The Year Ended 31 December 2003**

1 ACCOUNTING POLICIES

The financial statements are a special purpose financial report prepared in order to satisfy the account preparation requirements of the Workplace Relations Act 1996. The Committee of Management has determined that the Union is not a reporting entity. The statements are prepared on an accruals basis except for membership contributions which are accounted for on a cash receipt basis. The accounts are prepared under the historical cost convention.

The statements have been prepared in accordance with the requirements of the Workplace Relations Act 1996 and the following applicable Accounting Standards and other mandatory professional reporting requirements:

AAS 5 Materiality
AAS 8 Events Occurring After Reporting Date

No other applicable Accounting Standards or other mandatory professional reporting requirements have been applied.

In particular:

- (a) The accounts have not been adjusted to record either changes in the general purchasing power of the dollar or in the price of specific assets;
- (b) Property, plant and equipment are brought to account at cost or at fair value (independent valuation or Executives' valuation).

Land and buildings are not depreciated. Plant and equipment are depreciated over their useful lives.

- (c) Shares and other securities listed on the Australian Stock Exchange have been measured at net market values. Changes in the net market value of assets are brought to account in the operating statement in the periods in which they occur. Net market values have been determined by reference to the relevant market quotations at the reporting date.
- (d) No provision for income tax is necessary as Trade Unions are exempt from income tax under Section 50 – 15 of the Income Tax Assessment Act 1997.
- (e) As a sponsor of the BERT Fund the Union may receive distributions of income from the Fund. In accordance with the Sponsors Deed all distributions must be loaned back to the Fund until they are expended on welfare or related assistance as agreed upon by the Sponsors. The distributions from the Fund and welfare assistance paid from the loan account are not shown as income or expenditure of the Union as the Union has no control over the funds nor are the funds available for Union purposes.
- (f) Last year the Union changed its year-end reporting date to 31 December (previously it was 30 June). As a consequence of this, the prior period comparison is for a six-month period only.

CONSTRUCTION, FORESTRY, MINING & ENERGY UNION
QUEENSLAND BUILDERS LABOURERS
DIVISIONAL BRANCH

(Workplace Relations Act 1996 Cwlth)

**NOTES TO THE FINANCIAL STATEMENTS
For The Year Ended 31 December 2003**

2 INFORMATION TO BE PROVIDED TO MEMBERS

In accordance with the requirements of the Workplace Relations Act 1996, the attention of members is drawn to the provisions of section 274, which reads as follows:

- (1) A member of an organisation, or a Registrar, may apply to the organisation for specified information in relation to the organisation.
- (2) An organisation shall, on application made under Sub-Section (1) by a member of the organisation or a Registrar, make the specified information available to the member or Registrar in such a manner, and within such time, as is prescribed.
- (3) A Registrar may only make an application under Sub-Section (1) at the request of a member of the organisation concerned, and the Registrar shall provide to a member information received because of an application made at the request of a member.

	31/12/03	31/12/02
	\$	\$
3 CASH		
Cash at Bank:		
General Account	262 831	149 607
Wages Fund Account	10 394	15 487
Charity Fund Account	40 302	29 597
Petty Cash on Hand	1 000	1 000
	<u>314 527</u>	<u>195 691</u>
 4 INVESTMENTS (CURRENT)		
ANZ Cash Plus Fund	194 470	184 920
Term Deposit - Commonwealth Bank	5 000	5 000
Term Deposit - Pioneer Perm. Bldg Society	-	830 719
Term Deposit - Elders Rural Bank	500 000	-
Term Deposit - Investec Bank	500 000	500 000
Term Deposit - Savings & Loans Credit Union	1 000 000	-
CBA SHIELD Investment	500 000	-
NAB National Income Securities (Listed)	-	468 500
	<u>2 699 470</u>	<u>1 989 139</u>
 5 INVESTMENTS (NON-CURRENT)		
Construction Skills Training Centre	<u>1</u>	<u>1</u>
 RECEIVABLES (NON-CURRENT)		
Secured loan to Construction Skills Training Centre	<u>589 886</u>	<u>589 886</u>

CONSTRUCTION, FORESTRY, MINING & ENERGY UNION
QUEENSLAND BUILDERS LABOURERS
DIVISIONAL BRANCH

(Workplace Relations Act 1996 Cwlth)

**NOTES TO THE FINANCIAL STATEMENTS
For The Year Ended 31 December 2003**

	31-Dec-03	31-Dec-02
	\$	\$
6 PROPERTY, PLANT & EQUIPMENT		
Office Equipment - at cost	66 046	64 953
Accumulated Depreciation	(64 556)	(63 511)
Computer Equipment - at cost	92 466	86 487
Accumulated Depreciation	(67 618)	(51 605)
Furniture and Fittings - at cost	87 046	87 046
Accumulated Depreciation	(55 971)	(50 438)
Office Partitions - at cost	21 588	21 588
Accumulated Depreciation	(16 702)	(15 162)
Motor Vehicles - at cost	353 936	321 239
Accumulated Depreciation	(82 394)	(87 314)
Strata Title Brisbane - at Independent Valuation 1998	500 000	500 000
Strata Title Rockhampton - at cost	22 678	22 678
House & Land Rockhampton - at cost	124 037	124 037
Units - Manor Apartments:		
At Executive Valuation 1995		
based on sales in 1995	450 121	450 121
Furniture and Fittings - at cost	39 939	39 939
Accumulated Depreciation	(23 686)	(19 703)
	<u>1 446 930</u>	<u>1 430 355</u>
7 CHARITY FUND		
Opening Balance	29 597	18 257
Fundraising Income	124 764	102 010
Interest Received	166	54
Donations and Fundraising Expenses	(113 160)	(90 686)
Bank Fees and Charges	(65)	(38)
Closing Balance	<u>41 302</u>	<u>29 597</u>
8 PROVISIONS		
Provision for Long Service Leave	225 579	199 316
Provision for Annual Leave	195 118	162 252
	<u>420 697</u>	<u>361 568</u>
9 MEMBERS FUNDS		
Retained Earnings	4 188 769	3 481 237
Asset Revaluation Reserve	168 150	168 150
	<u>4 356 919</u>	<u>3 649 387</u>

CONSTRUCTION, FORESTRY, MINING & ENERGY UNION
QUEENSLAND BUILDERS LABOURERS
DIVISIONAL BRANCH

(Workplace Relations Act 1996 Cwlth)

NOTES TO THE FINANCIAL STATEMENTS
For The Year Ended 31 December 2003

10 DONATIONS

31-Dec-03
\$

31-Dec-02
\$

Details of donations of more than \$1 000
made during the period from general funds:

To Charities:

Royal Childrens Hospital

2 460

-

To Political Parties:

Don Livingstone (State MP) – Business Lunch

1 000

-

CONSTRUCTION, FORESTRY, MINING & ENERGY UNION
QUEENSLAND BUILDERS LABOURERS
DIVISIONAL BRANCH

(Workplace Relations Act 1996 Cwth)

ACCOUNTING OFFICER'S CERTIFICATE
For The Year Ended 31 December 2003


I, Gregory Michael Simcoe
being the officer responsible for keeping the accounting records of the Construction, Forestry, Mining
& Energy Union, Queensland Builders Labourers Divisional Branch certify that as at 31 December
2003, the number of members of the Branch was as follows:

number of financial members	5 169
number of non-financial members	1 660

In my opinion:

- (a) the financial statements show a true and fair view of the financial affairs of the Branch as at the end of the financial year;
- (b) a record has been kept of all moneys paid by, or collected from, members of the Branch, and all moneys so paid or collected have been credited to the bank account or accounts to which those moneys are to be credited, in accordance with the rules of the Branch;
- (c) before any expenditure was incurred by the Branch, approval of the incurring of the expenditure was obtained in accordance with the rules of the Branch;
- (d) with regard to funds of the Branch raised by compulsory levies or voluntary contributions from members, or funds other than the General Fund operated in accordance with the Rules, no payments were made out of any such funds for purposes other than those for which the fund was operated;
- (e) no loans or other financial benefits, other than remuneration in respect to their full-time employment with the Branch, were made to any person holding office in the Branch; and
- (f) the register of members of the Branch was maintained in accordance with the Act.

BRISBANE: Dated this 11TH day of MAY 2004.


Gregory Michael Simcoe

CONSTRUCTION, FORESTRY, MINING & ENERGY UNION
QUEENSLAND BUILDERS LABOURERS
DIVISIONAL BRANCH

(Workplace Relations Act 1996 Cwlth)

**COMMITTEE OF MANAGEMENT'S CERTIFICATE
For The Year Ended 31 December 2003**

We, *KEVIN HUGHES*
and *CARL PURCELL*

being two members of the Committee of Management of the Construction, Forestry, Mining & Energy Union, Queensland Builders Labourers Divisional Branch do state on behalf of the Committee and in accordance with a resolution passed by the Committee that:

- (i) in our opinion, the financial statements show a true and fair view of the financial affairs of the Branch as at the end of the financial period to which the statements relate;
- (ii) in our opinion, during the financial period to which the statements relate, meetings of the Committee of Management were held in accordance with the rules of the Branch;
- (iii) to the knowledge of any member of the Committee, there have been, during the financial period to which the statements relate, no instances where records of the Branch or other documents (not being documents containing information made available to a member of the Branch under section 274 of the Act), or copies of those records or other documents, or copies of the rules of the Branch, have not been furnished, or made available, to members of the Branch in accordance with the Act, the Regulations made under the Act, or the rules of the Branch, as the case may be;
- (iv) the Union has complied with Sections 279(1) and 279(6) of the Act in relation to the financial statements in respect to the preceding financial year and the Auditors' Report thereon.

BRISBANE: Dated this *11TH* day of *MAY* 2004.

K Hughes

Carla

CONSTRUCTION, FORESTRY, MINING & ENERGY UNION
QUEENSLAND BUILDERS LABOURERS
DIVISIONAL BRANCH

INDEPENDENT AUDIT REPORT
For The Year Ended 31 December 2003

Scope

I have audited the financial statements, being a special purpose financial report of the Construction, Forestry, Mining & Energy Union, Queensland Builders Labourers Divisional Branch for the year ended 31 December 2003, being the Statement of Financial Position, Statement of Financial Performance and Notes to the Financial Statements. The Union's Committee of Management is responsible for the financial statements and have determined that the accounting policies used and described in Note 1 to the financial statements are appropriate to meet the requirements of the Workplace Relations Act 1996 and the needs of the members. I have conducted an independent audit of the financial statements in order to express an opinion on them to the members. No opinion is expressed as to whether the accounting policies used, and described in Note 1, are appropriate to the needs of the members.

The financial statements have been prepared for distribution to the members for the purpose of fulfilling the Committee of Management's financial reporting requirements under the Workplace Relations Act 1996. I disclaim any assumption of responsibility for any reliance on this report or on the financial statements to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

My audit has been conducted in accordance with Australian Auditing Standards. My procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial statements and the evaluation of significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial statements are presented fairly in accordance with the accounting policies described in Note 1 to the financial statements. These policies do not require the application of all Accounting Standards and other mandatory professional reporting requirements in Australia.

The audit opinion expressed in this report has been formed on the above basis.

Audit Opinion

In my opinion:

- (a) (i) There were kept by the Union in relation to the year satisfactory accounting records, including:
 - (a) records of source and nature of income of the Union (including income from members);
 - (b) records of the nature and purpose of the expenditure of the Union; and

CONSTRUCTION, FORESTRY, MINING & ENERGY UNION
QUEENSLAND BUILDERS LABOURERS
DIVISIONAL BRANCH

**INDEPENDENT AUDIT REPORT
For The Year Ended 31 December 2003**

(ii) The financial statements of the Construction, Forestry, Mining & Energy Union, Queensland Builders Labourers Divisional Branch are properly drawn up in accordance with the provisions of Section 273 (1) of the Workplace Relations Act 1996 and so as to give a true and fair view of:

(a) the financial affairs of the Union as at 31 December 2003; and

(b) the income and expenditure and any surplus or deficit of the Union for the year ended 31 December 2003; and

and are in accordance with Statements of Accounting Concepts and applicable Australian Accounting Standards.

(b) All the information and explanations that under Sub-Section 276(2) were required by me to be furnished were furnished.

BRISBANE: Dated this 11th day of May 2004.


L. Pratt
Registered Company Auditor

**CONSTRUCTION, FORESTRY, MINING & ENERGY UNION
QUEENSLAND BUILDERS LABOURERS
DIVISIONAL BRANCH**

SUMMARY OF THE FINANCIAL STATEMENTS

For The Year Ended 31 December 2003



CONSTRUCTION, FORESTRY, MINING & ENERGY UNION
QUEENSLAND BUILDERS LABOURERS
DIVISIONAL BRANCH

SUMMARY OF THE FINANCIAL STATEMENTS
For The Year Ended 31 December 2003

The financial statements of the Construction, Forestry, Mining & Energy Union, Queensland Builders Labourers Divisional Branch have been audited in accordance with the provisions of the Workplace Relations Act 1996, and the following summary is provided for members in accordance with Section 279(2) of the Act.

A copy of the Audit Report and Financial Statements will be supplied free of charge to any member who requests.

Certificates required to be given under the Act by the Accounting Officer and the Committee of Management have been completed in accordance with the provisions of the Act and contain no qualifications.

CONSTRUCTION, FORESTRY, MINING & ENERGY UNION
 QUEENSLAND BUILDERS LABOURERS
 DIVISIONAL BRANCH

SUMMARY OF THE FINANCIAL STATEMENTS
For The Year Ended 31 December 2003

STATEMENT OF FINANCIAL PERFORMANCE
For The Year Ended 31 December 2003

	12 months to 31-Dec-03 \$	6 months to 31-Dec-02 \$
INCOME		
Contributions	2 403 839	1 118 528
Royal Commission Levy	102 812	48 012
Entrance Fees	134 350	-
Other Income	<u>295 280</u>	<u>109 639</u>
TOTAL INCOME	2 936 281	1 276 179
TOTAL EXPENDITURE	<u>(2 228 749)</u>	<u>(1 090 947)</u>
NET SURPLUS/(DEFICIT)	707 532	185 232
Increase/(Decrease) in Accumulated Funds	707 532	185 232

CONSTRUCTION, FORESTRY, MINING & ENERGY UNION
QUEENSLAND BUILDERS LABOURERS
DIVISIONAL BRANCH

SUMMARY OF THE FINANCIAL STATEMENTS
For The Year Ended 31 December 2003

STATEMENT OF FINANCIAL POSITION
As At 31 December 2003

	31-Dec-03	31-Dec-02
	\$	\$
ACCUMULATED FUNDS	<u>4 356 919</u>	<u>3 649 387</u>
ASSETS		
Current Assets	3 078 536	2 232 971
Non-Current Assets	<u>2 036 817</u>	<u>2 020 242</u>
Total Assets	<u>5 115 353</u>	<u>4 253 213</u>
LIABILITIES		
Current Liabilities	<u>758 434</u>	<u>603 826</u>
Total Liabilities	<u>758 434</u>	<u>603 826</u>
NET ASSETS	<u>4 356 919</u>	<u>3 649 387</u>

CONSTRUCTION, FORESTRY, MINING & ENERGY UNION
QUEENSLAND BUILDERS LABOURERS
DIVISIONAL BRANCH

SUMMARY OF THE FINANCIAL STATEMENTS
For The Year Ended 31 December 2003

INFORMATION TO BE PROVIDED TO MEMBERS OR REGISTRAR

In accordance with the requirements of the Workplace Relations Act 1996, the attention of members is drawn to the provisions of Section 274 which reads as follows:

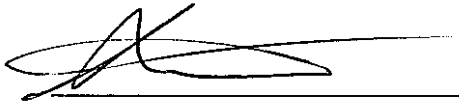
- (1) A member of an organisation, or a Registrar, may apply to the organisation for specified prescribed information in relation to the organisation.
- (2) An organisation shall, on application made under Sub-Section (1) by a member of the organisation or a Registrar, make the specified information available to the member or Registrar in such manner, and within such time, as is prescribed.
- (3) A Registrar may only make an application under Sub-Section (1) at the request of a member of the organisation concerned, and the Registrar shall provide to a member information received because of an application made at the request of the member.

CONSTRUCTION, FORESTRY, MINING & ENERGY UNION
QUEENSLAND BUILDERS LABOURERS
DIVISIONAL BRANCH

AUDIT CERTIFICATE

In my opinion, the attached summary is a fair and accurate summary of the financial statements of the Construction, Forestry, Mining & Energy Union, Queensland Builders Labourers Divisional Branch for the year ended 31 December 2003. My Audit Report on the financial statements did not contain particulars of any deficiency, failure or shortcoming in relation to a matter referred to in subsection 276(4) of the Workplace Relations Act 1996.

Brisbane: Dated this *11th* day of *May* 2004.



L. Pratt
Registered Company Auditor



Australian Government

Australian Industrial Registry

Level 6, Terrace Towers
80 William Street, East Sydney, NSW 2011
Telephone: (02) 8374 6666
Fax: (02) 9380 6990

Mr Tom Roberts
Senior National Legal Officer
CFMEU Construction & General Division
PO Box Q235
QVB PO SYDNEY NSW 1230

Dear Mr Roberts

**Re: Lodgement of the Financial Statements and Accounts of for the CFMEU
Construction & General Division, Queensland Construction Labourers Divisional Branch
for the year ending 31 December 2003 (FR2003/675)**

Receipt is acknowledged of the abovementioned financial documents which were lodged in the Registry on 12 August 2004.

Before the documents came be filed some further information is required.

Supply of Documents to Members

Please advise the date and the method of supply of the documents to the members. This information was omitted from the Secretary's Certificate.

Statement of Donations

Item 10 of the Notes to the Financial Statements identifies a donation made to the "Royal Childrens Hospital". The Registry appreciates that you have provided this information, however, to fully meet the requirements of s269 of the *Workplace Relations Act 1996* please advise the purpose for which the grant or donation was made and the name and address of the person to whom the grant or donation was made.

I have enclosed a copy of s269 for you.

If you have any enquiries about this letter please contact me on (02) 8374 6618.

Yours sincerely,

A handwritten signature in cursive script that reads "Belinda Penna".

Belinda Penna
for Deputy Industrial Registrar

16 August 2004

cc Mr Greg Simcoe
Divisional Branch Secretary
Qld Construction Labourers Divisional Branch

269 Organisations to notify particulars of loans, grants and donations

- (1) An organisation shall, as soon as practicable after the end of each financial year, lodge in the Industrial Registry a statement showing the relevant particulars in relation to each loan, grant or donation of an amount exceeding \$1,000 made by the organisation during the financial year.
- (2) A statement lodged in the Industrial Registry under subsection (1) shall be signed by an officer of the organisation.
- (3) A statement lodged in the Industrial Registry under subsection (1) may be inspected at any registry, during office hours, by a member of the organisation concerned.
- (4) The relevant particulars, in relation to a loan made by an organisation, are:
 - (a) the amount of the loan;
 - (b) the purpose for which the loan was required;
 - (c) the security given in relation to the loan; and
 - (d) except where the loan was made to relieve a member of the organisation, or a dependant of a member of the organisation, from severe financial hardship—the name and address of the person to whom the loan was made and the arrangements made for the repayment of the loan.
- (5) **The relevant particulars, in relation to a grant or donation made by an organisation, are:**
 - (a) the amount of the grant or donation;**
 - (b) the purpose for which the grant or donation was made; and**
 - (c) except where the grant or donation was made to relieve a member of the organisation, or a dependant of a member of the organisation, from severe financial hardship—the name and address of the person to whom the grant or donation was made.**
- (6) Where an organisation is divided into branches:
 - (a) this section applies in relation to the organisation as if loans, grants or donations made by a branch of the organisation were not made by the organisation; and
 - (b) this section applies in relation to each of the branches as if the branch were itself an organisation.
- (7) For the purposes of the application of this section in accordance with subsection (6) in relation to a branch of an organisation, the members of the organisation constituting the branch shall be taken to be members of the branch.



Australian Government

Australian Industrial Registry

Level 8, Terrace Towers
80 William Street, East Sydney, NSW 2011
Telephone: (02) 8374 6666
Fax: (02) 9380 6990

Mr Greg Simcoe
Divisional Branch Secretary
CFMEU Construction & General Division
Qld Construction Labourers Branch
2nd Floor, 366 Upper Roma Street
BRISBANE QLD 4000

Dear Mr Simcoe

**Re: Lodgement of the Financial Statements and Accounts of for the CFMEU
Construction & General Division, Queensland Construction Labourers Divisional Branch
for the year ending 31 December 2003 (FR2003/675)**

Please find enclosed for your information a copy of a letter sent to Mr Tom Roberts, Construction & General Division Senior National Legal Officer.

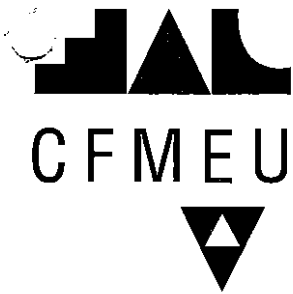
If you have any enquires regarding this letter please contact me on (02) 8374 6618.

Yours sincerely,

A handwritten signature in cursive script that reads 'Belinda Penna'.

Belinda Penna
for Deputy Industrial Registrar

16 August 2004



CONSTRUCTION

FORESTRY

MINING

ENERGY

UNION

30 August 2004

Deputy Industrial Registrar
Australian Industrial Registry
80 William Street
EAST SYDNEY NSW 2010

Attn: Ms B Penna

Dear Ms Penna

**Re: Financial Returns 2003 Queensland Construction Labourers
Division Branch FR 2003/675**

We refer to your correspondence dated 16 August 2004.

We advise that the relevant documents were published in the Branch's journal which was circulated to members on 15 July 2004.

We also advise that a donation was made to the Royal Children's Hospital of Herston Road Herston Qld 4006 for the purpose of general financial support for that Hospital. The donation was made through the purchase of tickets to the CFMEU Construction & General Division Charity Ball.

Yours faithfully

Tom Roberts
Senior National Legal Officer
Construction & General Division



CONSTRUCTION &
GENERAL DIVISION
ABN 46 243 168 565

JOHN SUTTON
National Secretary

FEDERAL OFFICE
LEVEL 2
15 WENTWORTH AVENUE
SYDNEY NSW 2000

PO BOX Q235
QUEEN VICTORIA BLDG
POST OFFICE
SYDNEY NSW 1230

PH: (02) 9267 7644

FAX: (02) 9267 8863

WEB:

www.cfmeu.asn.au/construction



Australian Government
Australian Industrial Registry

Level 8, Terrace Towers
80 William Street, East Sydney, NSW 2011
Telephone: (02) 8374 8666
Fax: (02) 9380 6990

Mr Tom Roberts
Senior National Legal Officer
CFMEU Construction & General Division
PO Box Q235
QVB POST OFFICE SYDNEY NSW 1230

Dear Mr Roberts

**Re: Financial Statements and Accounts for the CFMEU Construction & General Division,
Queensland Construction Labourers Divisional Branch for the year ending
31 December 2003 (FR2003/675)**

I refer to your letter dated 20 August 2004, supplying further particulars as requested about the abovenamed financial documents. Your letter confirms the date and method of supply of the financial documents to the members and provides further information about donations made by the branch.

Thank you for your attention to this matter. The documents have been filed, and may be viewed on the internet at www.e-airc.gov.au/105nbqld/financial.

I would like to take this opportunity to remind you that information about the new financial reporting obligations under the Registration and Accountability of Organisations Schedule (Schedule 1B to the *Workplace Relations Act 1996*) which now apply to your organisation can be found at www.airc.gov.au/fact_sheets/factsheets.html.

Yours sincerely,

A handwritten signature in cursive script, appearing to read 'Belinda Penna'.

Belinda Penna
for Deputy Industrial Registrar

1 September 2004

cc. Mr Greg Simcoe
Divisional Branch Secretary
Queensland Construction Labourers Divisional Branch



Australian Government
Australian Industrial Registry

Level 8, Terrace Towers
80 William Street, East Sydney, NSW 2011
Telephone: (02) 8374 6666
Fax: (02) 9380 6990

Mr Greg Simcoe
Divisional Branch Secretary
CFMEU Construction & General Division
Queensland Construction Labourers Divisional Branch
2nd Floor, 366 Upper Roma Street
BRISBANE QLD 4000

Dear Mr Simcoe

**Re: Financial Statements and Accounts for the CFMEU Construction & General Division,
Queensland Construction Labourers Divisional Branch for the year ending
31 December 2003 (FR2003/675)**

Please find enclosed for your information a copy of a letter sent to Mr Tom Roberts, Construction & General Division Senior National Legal Officer.

Yours sincerely,

A handwritten signature in cursive script that reads 'Belinda Penna'.

Belinda Penna
for Deputy Industrial Registrar

1 September 2004