



FAIR WORK
AUSTRALIA

12 July 2012

Mr Dave Noonan
Divisional Secretary, Construction and General Division
CFMEU
PO Box Q235 Queen Victoria Building Post Office
SYDNEY NSW 1230



Dear Mr Noonan

**Re: Lodgement of Financial Accounts and Statements – CFMEU, Construction and
General Division – for year ending 31 December 2011 (FR2011/2847)**

I refer to the above financial statements and accounts which were lodged with Fair Work Australia on 25 June 2012.

The documents have been filed.

Yours sincerely

Stephen Kellett
Organisations, Research and Advice Branch

FR2011/2847



**CONSTRUCTION FORESTRY MINING AND ENERGY UNION
CONSTRUCTION AND GENERAL DIVISION – NATIONAL OFFICE**

**FINANCIAL REPORT
FOR THE YEAR ENDED 31 DECEMBER 2011**

CONTENTS

1 - 3	Operating Report
4	Divisional Executive Statement
5	Statement of Comprehensive Income
6	Balance Sheet
7	Statement of Changes in Equity
8	Cash Flow Statement
9 - 23	Notes to the Financial Statements
24 - 25	Independent Auditor's Report to the Members

**CONSTRUCTION FORESTRY MINING AND ENERGY UNION
CONSTRUCTION AND GENERAL DIVISION – NATIONAL OFFICE**

OPERATING REPORT

The Divisional Executive of the Construction Forestry Mining and Energy Union, Construction and General Division – National Office ("the Union") present this Operating Report on the Union for the year ended 31 December 2011.

Divisional Executive

The names of Divisional Executive in office at any time during the year are:

Name	Position	Period of Appointment
Dave Noonan	Divisional Secretary	1/1/11 to 31/12/11
Tommy Watson	Divisional President	1/1/11 to 31/12/11
Peter McClelland	Divisional Senior Vice President	1/1/11 to 31/12/11
Joe McDonald	Divisional Senior Vice President	1/1/11 to 31/12/11
John Setka	Divisional Senior Vice President	1/1/11 to 31/12/11
Keith Murphy	Divisional Senior Vice President	1/1/11 to 31/12/11
Peter Close	Divisional Vice President	1/1/11 to 31/12/11
Ralph Edwards	Divisional Vice President	1/1/11 to 31/12/11
Noel Washington	Divisional Vice President	1/1/11 to 31/12/11
Elias Spornovasilis	Divisional Vice President	1/1/11 to 31/12/11
David Hanna	Divisional Vice President	1/1/11 to 15/06/11
Greg Simcoe	Divisional Vice President	29/6/11 to 31/12/11
Brian Parker	Divisional Vice President	29/6/11 to 31/12/11
	Divisional Executive Member	1/1/11 to 29/6/11
Lindsay Fraser	Divisional Assistant Secretary	1/1/11 to 31/12/11
Frank O'Grady	Divisional Assistant Secretary	1/1/11 to 31/12/11
Aaron Cartledge	Divisional Branch Assistant Secretary	1/1/11 to 31/12/11
Cam McCullough	Divisional Executive Member	1/1/11 to 31/12/11
Kevin Reynolds	Divisional Branch Secretary	1/1/11 to 21/12/11
Martin O'Malley	Divisional Branch Secretary	1/1/11 to 31/12/11
Michael Ravbar	Divisional Branch Secretary	1/1/11 to 31/12/11
Tony Benson	Divisional Branch Secretary	1/1/11 to 31/12/11
Bill Oliver	Divisional Branch Secretary	1/1/11 to 31/12/11
Dean Hall	Divisional Branch Secretary	1/1/11 to 31/12/11
Jason O'Mara	Divisional Executive Member	1/1/11 to 31/12/11
Rita Mallia	Divisional Executive Member	29/6/11 to 31/12/11
Brian Fitzpatrick	Divisional Executive Member	29/6/11 to 31/12/11
Steve Roach	Divisional Executive Member	1/1/11 to 31/12/11

Principal Activities

The principal activities of the Union during the year were:-

- Implementation of Divisional Executive Decisions.
- Maintenance of Union Rules, Registrations and Affiliations.
- Organising Executive Meetings and Divisional Conferences as well as National Safety Officer Meetings.

**CONSTRUCTION FORESTRY MINING AND ENERGY UNION
CONSTRUCTION AND GENERAL DIVISION – NATIONAL OFFICE**

OPERATING REPORT (Continued)

Principal Activities (Continued)

- Conducting Activities for Parliamentary, Divisional and Divisional Branch elections, including assisting with statutory requirements.
- Co-ordinating seminars / education courses for Branch Officers to inform them of current developments or to seek collective input in the development of national policies.
- Representing the Division's interest on various national committees and organisations.
- Co-ordinating the involvement of the Union in relevant international trade union bodies and conferences.
- Responsibility for servicing national awards and enterprise agreements and maintaining related information services. Divisional Office also advises Branches on industrial matters.
- Provision to Branches with economic and industrial research.
- Provision to Branches of assistance with administration and financial management.
- Provision to Branches of a National Library including information service / library through an electronic data base.
- Co-ordinating O H & S nationally and maintaining a national policy database and information service.
- Providing prime responsibility of initiating and leading the conduct of legal action launched in defence of the Division's constitutional work.
- Providing a National Computer Department to service each Branch and Divisional Office.
- Provision of National Publicity Services in respect of the national newspaper, safety newsletter and various brochures on industrial issues, media issues etc
- Provision of a National Training Agenda by representing the Union on various Boards and Committees.

Results of Activities

The result of the Union for the financial year was a loss of \$62,878 (2010: loss of \$587,607).

Significant Changes in Nature of Activities

There were no significant changes in the nature of activities of the Union during the year.

Significant Changes in Financial Affairs

There were no significant changes in the financial affairs of the Union during the year.

**CONSTRUCTION FORESTRY MINING AND ENERGY UNION
CONSTRUCTION AND GENERAL DIVISION – NATIONAL OFFICE**

OPERATING REPORT (Continued)

Membership of the Union

There were 70,919 financial members of the Union as at 31 December 2011.

Rights of Members to Resign

All members of the Union have the right to resign in accordance with Rule 11 of the Union Rules (and section 174 of the Fair Work (Registered Organisations) Act 2009).

Employees of the Union

As at 31 December 2011 the Union employed 15 full time employees.

Superannuation Trustees

Mr Dave Noonan is the Divisional Secretary of the Union and is a director of United Super Pty Ltd which acts as Trustee of C Bus. He is also a Director of C Bus Property Pty Ltd.

Mr Frank O'Grady is an Divisional Assistant Secretary of the Union and is a director of United Super Pty Ltd which acts as Trustee of C Bus.

Ms Rita Mallia became a Divisional Executive Member of the Union on the 29th June 2011 and is a director of United Super Pty Ltd which acts as Trustee of C Bus.

Mr Gregory Simcoe was a Divisional Executive Member of the Union, he held that position until 17 January 2012 and is a director of BUSS (Queensland) Pty Ltd which acts as Trustee of BUSS[Q].

No other officer or member of the Union acts:

- (i) as a trustee of a superannuation entity or an exempt public sector superannuation scheme; or
- (ii) as a director of a Company that is a trustee of a superannuation entity or an exempt public sector superannuation scheme.



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DAVE NOONAN
Divisional Secretary

Dated this 3rd day of May 2012.

**CONSTRUCTION FORESTRY MINING AND ENERGY UNION
CONSTRUCTION AND GENERAL DIVISION – NATIONAL OFFICE**

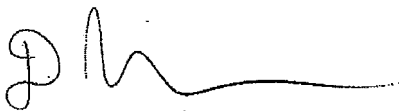
DIVISIONAL EXECUTIVE STATEMENT

On 3rd of May, 2012 the Divisional Executive of Construction Forestry Mining and Energy Union, Construction and General Division – National Office ("the Union"), passed the following resolution in relation to the general purpose financial report (GPFR) of the Union, for the financial year ended 31 December 2011:

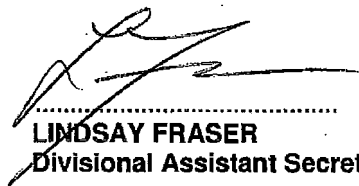
The Divisional Executive declares in relation to the GPFR that in its opinion:

- (a) The financial statements and notes comply with Australian Accounting Standards; and
- (b) The financial statements and notes comply with the reporting guidelines of the General Manager of Fair Work Australia (the General Manger"); and
- (c) The financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the Union for the financial year to which they relate; and
- (d) There are reasonable grounds to believe that the Union will be able to pay its debts as and when they become due and payable; and
- (e) During the financial year to which the GPFR relates and since the end of that year:-
 - (i) Meetings of the Divisional Executive were held in accordance with the rules of the Union; and
 - (ii) The financial affairs of the Union have been managed in accordance with the rules of the Union; and
 - (iii) The financial records of the Union have been kept and maintained in accordance with the Fair Work (Registered Organisations) Act 2009 ('The RO Act') and the Fair Work (Registered Organisations) Regulations 2009; and
 - (iv) No information has been sought in any request of a member of the Union or by the General Manager duly made under section 272 of the Fair Work (Registered Organisations) Act 2009; and
 - (v) No orders for inspection of financial records have been made by Fair Work Australia or FWA under section 273 of the Fair Work (Registered Organisations) Act 2009; and
- (f) During the financial year ended 31 December 2011 no recovery of wages activities have been undertaken by the Union.

Signed for and on behalf of the Divisional Executive by:



.....
DAVE NOONAN
Divisional Secretary



.....
LINDSAY FRASER
Divisional Assistant Secretary

Dated this 3rd day of May 2012.

**CONSTRUCTION FORESTRY MINING AND ENERGY UNION
CONSTRUCTION AND GENERAL DIVISION – NATIONAL OFFICE**

**STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 31 DECEMBER 2011**

	NOTE	2011 \$	2010 \$
Revenue	2	3,935,570	5,365,869
Employee Benefits Expense		(1,735,456)	(1,700,053)
Depreciation and Amortisation Expense		(236,096)	(197,786)
Donation Expenses		(14,665)	(1,827,785)
Legal Fees		(4,930)	(306,851)
Other Expenses		(2,007,301)	(1,921,001)
Result Before Income Tax		(62,878)	(587,607)
Income Tax Expense	1 (j)	-	-
Result for the Year		(62,878)	(587,607)
Other Comprehensive Income			
Other Comprehensive Income Items		-	-
Other Comprehensive Income for the Year		-	-
Total Comprehensive Income for the Year		(62,878)	(587,607)

The accompanying notes form part of these financial statements

**CONSTRUCTION FORESTRY MINING AND ENERGY UNION
CONSTRUCTION AND GENERAL DIVISION – NATIONAL OFFICE**

**BALANCE SHEET
AS AT 31 DECEMBER 2011**

	NOTE	2011 \$	2010 \$
ASSETS			
CURRENT ASSETS			
Cash and Cash Equivalents	4	857,369	603,534
Trade and Other Receivables	5	1,005,002	1,358,212
Financial Assets	7	2,279,424	2,130,944
Other Assets	8	56,981	63,330
TOTAL CURRENT ASSETS		4,198,776	4,156,020
NON-CURRENT ASSETS			
Trade and Other Receivables	5	44,750	44,750
Property, Plant and Equipment	9	3,827,888	3,897,119
TOTAL NON-CURRENT ASSETS		3,872,638	3,941,869
TOTAL ASSETS		8,071,414	8,097,889
LIABILITIES			
CURRENT LIABILITIES			
Trade and Other Payables	10	542,527	557,493
Provisions	11	772,926	735,405
TOTAL CURRENT LIABILITIES		1,315,453	1,292,898
NON-CURRENT LIABILITIES			
Provisions	11	47,649	33,801
TOTAL NON-CURRENT LIABILITIES		47,649	33,801
TOTAL LIABILITIES		1,363,102	1,326,699
NET ASSETS		6,708,312	6,771,190
EQUITY			
Retained Earnings		6,708,312	6,771,190
TOTAL EQUITY		6,708,312	6,771,190

The accompanying notes form part of these financial statements

**CONSTRUCTION FORESTRY MINING AND ENERGY UNION
CONSTRUCTION AND GENERAL DIVISION – NATIONAL OFFICE**

**STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 31 DECEMBER 2011**

	2011 \$	2010 \$
Balance as at 1 January	6,771,190	7,358,797
Result for the year	<u>(62,878)</u>	<u>(587,607)</u>
Balance as at 31 December	<u>6,708,312</u>	<u>6,771,190</u>

The accompanying notes form part of these financial statements

**CONSTRUCTION FORESTRY MINING AND ENERGY UNION
CONSTRUCTION AND GENERAL DIVISION – NATIONAL OFFICE**

**STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 31 DECEMBER 2011**

		2011 \$	2010 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Membership Levies Received		3,928,749	2,832,291
Other Receipts		603,779	2,192,515
Payment to Suppliers and Employees		(4,143,758)	(6,121,979)
Interest Received		181,221	193,561
Net cash generated from/(used in) operating activities	12	<u>569,991</u>	<u>(903,612)</u>
CASH FLOWS FROM INVESTING ACTIVITIES			
Proceeds from Sale of Property, Plant and Equipment		7,728	49,545
Purchase of Property, Plant and Equipment		(175,404)	(147,320)
Proceeds from Disposal of Investment		-	1,116,013
Purchase of Investments		(148,480)	-
Net cash (used in)/generated from investing activities		<u>(316,156)</u>	<u>1,018,238</u>
Net increase in cash held		253,835	114,626
Cash and cash equivalents at the start of the financial year		603,534	488,908
Cash and cash equivalents at the end of the financial year	4	<u>857,369</u>	<u>603,534</u>

The accompanying notes form part of these financial statements

**CONSTRUCTION FORESTRY MINING AND ENERGY UNION
CONSTRUCTION AND GENERAL DIVISION – NATIONAL OFFICE**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2011**

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

The financial report covers the Construction Forestry Mining and Energy Union, Construction and General Division – National Office ("the Union") as an individual entity. The Union is an organisation of employees registered under the Fair Work (Registered Organisation) Act 2009 ("the RO Act"). In accordance with the RO Act, the Union is a body corporate and has perpetual succession, by virtue of this method of incorporation, the Union is not subject to the Corporations Act 2001.

Basis of Preparation

Construction Forestry Mining and Energy Union, Construction and General Division – National Office has elected to early adopt the pronouncements AASB 1053: Application of Tiers of Australian Accounting Standards and AASB 2011-2: Amendments to Australian Accounting Standards arising from Reduced Disclosure Requirements to the annual reporting period beginning 1 January 2010.

The financial statements are general purpose financial statements that have been prepared in accordance with Australian Accounting Standards' Reduced Disclosure Requirements of the Australian Accounting Standards Board and the requirements imposed by the Reporting Guidelines of Part 3 of Chapter 8 of the RO Act.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless otherwise stated.

The financial statements have been prepared on an accruals basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

Accounting Policies

a) Revenue

Revenue from membership contributions are recognised on an accruals basis, which is reflective of the timing and nature of the benefits provided to members.

Donations and bequests are recognised as revenue when received.

Interest revenue is recognised using the effective interest rate method, which, for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

All revenue is stated net of the amount of goods and services tax (GST).

b) Inventories

Inventories are measured at the lower of cost and current replacement cost.

c) Property, Plant and Equipment

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment losses.

Property, Plant and Equipment

Property, plant and equipment are measured on the cost basis less depreciation and impairment losses.

**CONSTRUCTION FORESTRY MINING AND ENERGY UNION
CONSTRUCTION AND GENERAL DIVISION – NATIONAL OFFICE**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2011**

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

Continued...

c) Property, Plant and Equipment

Continued....

The carrying amount of property, plant and equipment is reviewed annually by the Divisional Executive to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the assets' employment and subsequent disposal. The expected net cash flows have been discounted to their present values in determining recoverable amounts.

Property, plant and equipment that have been contributed at no cost, or for nominal cost are valued and recognised at the fair value of the asset at the date it is acquired.

Depreciation

The depreciable amount of all fixed assets including building and capitalised lease assets, but excluding freehold land, is depreciated on a straight-line basis over the asset's useful life to the Union commencing from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The depreciation rates used for each for each class of depreciable assets are:-

Class of Fixed Asset	Depreciation Rate
Buildings	2%
Office Furniture and Fittings	10 – 20%
Motor Vehicles	20%
Computer Equipment	20 – 30%

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

Asset classes carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the Statement of Comprehensive Income.

d) Leases

Leases of fixed assets, where substantially all the risks and benefits incidental to the ownership of the asset, but not the legal ownership that is transferred to the Union, are classified as finance leases.

Finance leases are capitalised, recording an asset and a liability equal to the present value of the minimum lease payments, including any guaranteed residual values.

Leased assets are depreciated on a straight line basis over their estimated useful lives where it is likely that the Union will obtain ownership of the asset. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses on a straight-line basis over the lease term.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2011

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

Continued...

e) Financial Instruments

Initial Recognition and Measurement

Financial assets and financial liabilities are recognised when the Union becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Union commits itself to either purchase or sell the asset (ie trade date accounting is adopted). Financial instruments are initially measured at fair value plus transactions costs except where the instrument is classified 'at fair value through profit or loss' in which case transaction costs are expensed to profit or loss immediately.

Classification and Subsequent Measurement

Financial instruments are subsequently measured at either fair value, amortised cost using the effective interest rate method or cost. Fair value represents the amount for which an asset could be exchanged or a liability settled, between knowledgeable, willing parties. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

Amortised cost is calculated as:

- the amount at which the financial asset or financial liability is measured at initial recognition;
- less principal repayments;
- plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest method; and
- less any reduction for impairment.

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that exactly discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.

i) Financial Assets at Fair Value through Profit or Loss

Financial assets are classified at 'fair value through profit or loss' when they are either held for trading for the purpose of short-term profit taking, derivatives not held for hedging purposes, or when they are designated as such to avoid an accounting mismatch or to enable performance evaluation where a group of financial assets is managed by key management personnel on a fair value basis in accordance with a documented risk management or investment strategy. Such assets are subsequently measured at fair value with changes in carrying value being included in profit or loss.

ii) Loans and Receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost.

Loans and receivables are included in current assets, except for those which are not expected to mature within 12 months after the end of the reporting period. (All other receivables are classified as non-current assets).

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2011**

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

Continued...

e) Financial Instruments

Continued....

iii) Held-to-Maturity Investments

Held-to-maturity investments are non-derivative financial assets that have fixed maturities and fixed or determinable payments, and it is the Union's intention to hold these investments to maturity. They are subsequently measured at amortised cost.

Held-to-maturity investments are included in non-current assets, except for those which are expected to mature within 12 months after the end of the reporting period. (All other investments are classified as current assets).

If during the period the Union sold or reclassified more than an insignificant amount of the held-to-maturity investments before maturity, the entire category of held-to-maturity investments would be tainted and would be reclassified as available-for-sale.

iv) Available-for-Sale Financial Assets

Available-for-sale financial assets are non-derivative financial assets that are either not capable of being classified into other categories of financial assets due to their nature or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments. Such assets are subsequently measured at fair value.

Available-for-sale financial assets are included in non-current assets, except for those which are expected to be disposed of within 12 months after the end of the reporting period. (All other financial assets are classified as current assets).

v) Financial Liabilities

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost.

Fair Value

Fair value is determined based on current bid prices for all quoted investments. Valuation techniques are applied to determine the fair value for all unlisted securities, including recent arm's length transactions and reference to similar instruments

Impairment

At the end of each reporting period, the Union assesses whether there is objective evidence that a financial instrument has been impaired. In the case of available-for-sale financial instruments, a prolonged decline in the value of the instrument is considered to determine whether an impairment has arisen. Impairment losses are recognised in the Statement of Comprehensive Income.

Derecognition

Financial assets are derecognised where the contractual rights to receipt of cash flows expires or the asset is transferred to another party whereby the Union no longer has any significant continuing involvement in the risks and benefits associated with the asset. Financial liabilities are derecognised where the related obligations are either discharged, cancelled or expired. The difference between the carrying value of the financial liability, which is extinguished or transferred to another party and the fair value of consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2011**

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

Continued...

f) Impairment of Assets

At the end of each reporting period, the Union reviews the carrying values of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the Statement of Comprehensive Income.

Where the future economic benefits of the asset are not primarily dependent upon on the assets ability to generate net cash inflows and when the entity would, if deprived of the asset, replace its remaining future economic benefits, value in use is determined as the depreciated replacement cost of an asset.

Where it is not possible to estimate the recoverable amount of an assets class, the entity estimates the recoverable amount of the cash-generating unit to which the class of assets belong.

g) Employee Benefits

Provision is made for the entity's liability for employee benefits arising from services rendered by employees to the end of the reporting date. Employee benefits expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled. Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to employee wage increases and the probability that the employee may not satisfy vesting requirements. Those cash outflows are discounted using market yields on national government bonds with terms to maturity that match the expected timing of cash flows.

h) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at-call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the Balance Sheet.

i) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office (ATO). In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. The net amount of GST recoverable from, or payable to, the ATO is included as part of Receivables or payables in the Balance Sheet.

Cash flows are included in the Cash Flow Statement on a gross basis, except for the GST component of cash flows arising from investing and financing activities, which is receivable from, or payable to, the ATO is classified as part of operating cash flow. Accordingly investing and financing cash flows are presented in the Cash Flow Statement net of the amount of the GST that is recoverable from, or payable to, the ATO.

j) Income Tax

No provision for income tax has been raised as the Union is exempt from income tax under s.50-15 of the Income Tax Assessment Act 1997.

**CONSTRUCTION FORESTRY MINING AND ENERGY UNION
CONSTRUCTION AND GENERAL DIVISION – NATIONAL OFFICE**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2011**

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

Continued...

k) Provisions

Provisions are recognised when the entity has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of future economic benefits will result and that outflow can be reliably measured. Provisions recognised represent the best estimate of the amounts required to settle the obligation at the end of the period.

l) Trade and Other Payables

Trade and other payables represent the liability outstanding at reporting date for goods and services received by the Union during the reporting period, which remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

m) Borrowing Costs

Borrowing costs directly attributable to the acquisition, construction or production of assets that necessarily take a substantial period of time to prepare for their intended use or sale, are added to the cost of those assets, until such time as the assets are substantially ready for their intended use or sale.

All other borrowing costs are recognised in income in the period in which they are incurred.

n) Comparatives

Where required by Accounting Standards comparative figures have been adjusted to conform with changes in presentation for the current financial year.

Where the Union applies an accounting policy retrospectively, makes a retrospective restatement or reclassifies items in its financial statements, a Balance Sheet as at the beginning of the earliest comparative period will be disclosed.

o) Critical Accounting Estimates and Judgments

The Divisional Executive evaluate estimates and judgments incorporated into the financial statements based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the Union.

Key Estimates – Impairment

The Union assesses impairment at each reporting period by evaluation of conditions specific to the Union that may be indicative of impairment triggers. Recoverable amounts of relevant assets are measure using value-in-use calculations which incorporate various key assumptions.

**CONSTRUCTION FORESTRY MINING AND ENERGY UNION
CONSTRUCTION AND GENERAL DIVISION – NATIONAL OFFICE**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2011**

	2011 \$	2010 \$
2. REVENUE AND OTHER INCOME		
Revenue		
Membership Levies	3,281,233	2,985,184
Meetings & Conferences	2,093	5,726
Attendance Fees	154,897	184,061
Computer Costs Reimbursed	5,837	6,138
Wages Reimbursements	16,628	13,356
Occupancy Costs Reimbursed	-	34,452
Darwin Associated Costs Reimbursed	162,027	229,260
Advertising Revenue	40,000	137,000
Donations Received	-	1,550,000
Divisional Conference Sponsorship – 2011	65,000	-
	<u>3,727,715</u>	<u>5,145,177</u>
Other Revenue		
Interest Received	165,494	182,127
Other Income	-	10,000
Rents Received	42,361	28,565
	<u>207,855</u>	<u>220,692</u>
Total Revenue	<u>3,935,570</u>	<u>5,365,869</u>
3. RESULT FOR THE YEAR		
(a) Expenses		
Loss on Disposal of Property, Plant and Equipment	811	21,110
(b) Significant Revenue Items		
- Donations Received	-	1,550,000
(c) Significant Expense Items		
- Legal Expenses	4,930	306,851
- Donation Expenses	14,665	1,827,785
4. CASH AND CASH EQUIVALENTS		
Cash on Hand	1,554	1,500
Cash at Bank	441,441	73,408
Deposits at Call	414,374	528,626
	<u>857,369</u>	<u>603,534</u>

**CONSTRUCTION FORESTRY MINING AND ENERGY UNION
CONSTRUCTION AND GENERAL DIVISION – NATIONAL OFFICE**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2011**

	NOTE	2011 \$	2010 \$
5. TRADE AND OTHER RECEIVABLES			
Current			
Other Receivables		120,890	138,980
Interest Accrued		13,525	29,252
		<u>134,415</u>	<u>168,232</u>
Amounts due from Branches – Membership Levies	6	870,587	1,189,980
		<u>1,005,002</u>	<u>1,358,212</u>
Non-Current			
Loans to Related Parties		44,750	44,750

6. AMOUNTS DUE FROM BRANCHES - MEMBERSHIP LEVIES (INCL GST)

	Balance Owing 31/12/10 \$	Add Amounts Charged \$	Less Cash Received \$	Balance Owing 31/12/11 \$
New South Wales	339,733	676,127	(681,795)	334,065
Victoria	234,806	1,452,257	(1,334,806)	352,257
Queensland	202,487	431,622	(540,165)	93,944
South Australia	51,609	109,587	(155,644)	5,552
Western Australia	285,197	601,420	(858,823)	27,794
Tasmania	(8,000)	34,736	(30,000)	(3,264)
Australian Capital Territory	24,490	87,741	(94,311)	17,920
Queensland Labourers	59,658	215,866	(233,205)	42,319
TOTAL	<u>1,189,980</u>	<u>3,609,356</u>	<u>(3,928,749)</u>	<u>870,587</u>

The amount of GST included in the "Amounts Charged" is \$328,123 (2010: \$298,519).

	NOTE	2011 \$	2010 \$
7. FINANCIAL ASSETS			
Current			
Held-to-Maturity Financial Assets	(a)	2,279,424	2,130,944
(a) Held-to-Maturity Investments comprise:			
- Term Deposits		2,279,424	2,130,944
8. OTHER ASSETS			
Prepayments		56,981	63,330

**CONSTRUCTION FORESTRY MINING AND ENERGY UNION
CONSTRUCTION AND GENERAL DIVISION – NATIONAL OFFICE**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2011**

	2011 \$	2010 \$
9. PROPERTY, PLANT AND EQUIPMENT		
Land and Buildings		
Freehold land At Cost	250,000	250,000
Buildings At Cost	4,946,140	4,946,140
Less Accumulated Depreciation	(958,359)	(829,201)
Less Provision for Impairment	(702,755)	(702,755)
	<u>3,285,026</u>	<u>3,414,184</u>
Total Land and Buildings	<u>3,535,026</u>	<u>3,664,184</u>
Plant and Equipment		
Motor Vehicles		
At Cost	132,746	94,609
Less Accumulated Depreciation	(23,783)	(21,524)
	<u>108,963</u>	<u>73,085</u>
Computer Equipment		
At Cost	429,558	323,666
Less Accumulated Depreciation	(265,120)	(189,565)
	<u>164,438</u>	<u>134,101</u>
Office Furniture and Equipment		
At Cost	158,598	157,833
Less Accumulated Depreciation	(139,137)	(132,084)
	<u>19,461</u>	<u>25,749</u>
Total Plant and Equipment	<u>292,862</u>	<u>232,935</u>
TOTAL PROPERTY, PLANT AND EQUIPMENT	<u>3,827,888</u>	<u>3,897,119</u>

(a) Movements in Carrying Amounts

Movement in the carrying amounts for each class of property, plant and equipment between the beginning and end of the current financial year:-

2011	Opening WDV \$	Additions \$	Disposals \$	Depreciation Expense \$	Closing WDV \$
Freehold Land & Buildings	3,664,184	-	-	(129,158)	3,535,026
Motor Vehicles	73,085	68,747	(8,539)	(24,330)	108,963
Computer Equipment	134,101	105,892	-	(75,555)	164,438
Office Furniture & Equipment	25,749	765	-	(7,053)	19,461
	<u>3,897,119</u>	<u>175,404</u>	<u>(8,539)</u>	<u>(236,096)</u>	<u>3,827,888</u>

**CONSTRUCTION FORESTRY MINING AND ENERGY UNION
CONSTRUCTION AND GENERAL DIVISION – NATIONAL OFFICE**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2011**

9. PROPERTY, PLANT AND EQUIPMENT

Continued...

(b) Provision for Impairment

An independent valuation of the property situated at 276 Pitt Street, Sydney, was sought in respect of the 31 December 2008 financial year-end. This valuation, effective 17 February 2009, indicated that the current market value of the property for financial reporting purposes was \$3,350,000. This was \$702,755 less than the carrying value as at 31 December 2008, resulting in an impairment loss for this amount.

As at 31 December 2011, the Divisional Executive has assessed that the impairment loss previously recognised still exists as commercial property in Sydney remains subdued due to reduced demand and the economic downturn generally.

	NOTE	2011 \$	2010 \$
10. TRADE AND OTHER PAYABLES			
Trade and Other Payables		438,653	399,019
Legal Matters Payables		103,874	158,474
		542,527	557,493
Included in the above are the following superannuation amounts payable as at balance date:			
- Officers		3,433	3,327
- All Other Employees		10,052	12,056
		13,485	15,383
(a) Financial liabilities at amortised cost classified as trade and other payables			
Trade and other payables		542,527	557,493
Less deferred income		-	-
Financial liabilities as trade and other payables	15	542,527	557,493
11. PROVISIONS			
Employee Benefits		820,575	769,206
Analysis of Total Provisions			
Current		772,926	735,405
Non-Current		47,649	33,801
		820,575	769,206
Provision for Long-term Employee Benefits			

A provision has been recognised for employee entitlements relating to annual leave and long service leave. In calculating the present value of future cash flows in respect of long service leave, the probability of long service leave being taken is based on historical data. The measurement and recognition criteria relating to employee benefits have been included in Note 1 of the financial statements.

**CONSTRUCTION FORESTRY MINING AND ENERGY UNION
CONSTRUCTION AND GENERAL DIVISION – NATIONAL OFFICE**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2011**

	2011 \$	2010 \$
11. PROVISIONS		
Continued...		
(a) Employee Benefits Attributable to:		
Office Holders	271,597	253,476
Staff	548,978	515,730
	<u>820,575</u>	<u>769,206</u>

12. CASH FLOW INFORMATION

(a) Reconciliation of Cash Flows from Operations with Result

Operating Result after Income Tax	(62,878)	(587,607)
Non Cash Flows		
Depreciation	236,096	197,786
Loss on Sale of Property, Plant and Equipment	811	21,110
Changes in Assets and Liabilities		
Decrease/(Increase) in Amounts Due from Branches	319,393	(451,411)
Decrease/(Increase) in Trade and Other Receivables	33,817	5,391
Decrease/(Increase) in Other Assets	6,349	(31,117)
Increase/(Decrease) in Trade and Other Payables	(14,966)	148,914
Increase/(Decrease) in Provisions	51,369	(206,678)
	<u>569,991</u>	<u>(903,612)</u>

13. KEY MANAGEMENT PERSONNEL COMPENSATION

The totals of remuneration paid to key management personnel (KMP) of the Union during the year are as follows:

Key management personnel compensation	<u>437,019</u>	<u>423,114</u>
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14. RELATED PARTY INFORMATION

(a) Members of the Divisional Executive

Persons holding executive positions within the Union and as members of the Divisional Executive during the year:

Dave Noonan (Divisional Secretary)	Noel Washington (Divisional Vice President)
Tommy Watson (Divisional President)	Elias Spermovasilis (Divisional Vice President)
Peter McClelland (Divisional Senior Vice President)	David Hanna (Divisional Vice President)
Joe McDonald (Divisional Senior Vice President)	Greg Simcoe (Divisional Vice President)
John Setka (Divisional Senior Vice President)	Brian Parker (Divisional Vice President)
Keith Murphy (Divisional Senior Vice President)	Lindsay Fraser (Divisional Assistant Secretary)
Peter Close (Divisional Vice President)	Frank O'Grady (Divisional Assistant Secretary)
Ralph Edwards (Divisional Vice President)	

**CONSTRUCTION FORESTRY MINING AND ENERGY UNION
CONSTRUCTION AND GENERAL DIVISION – NATIONAL OFFICE**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2011**

14. RELATED PARTY INFORMATION

(a) Members of the Divisional Executive

Continued...

Persons appointed and holding honorary positions as members of the Divisional Executive for the financial year:

Aaron Cartledge	Michael Ravbar	Jason O'Mara
Cam McCullough	Tony Benson	Rita Mallia
Kevin Reynolds	Bill Oliver	Brian Fitzpatrick
Martin O'Malley	Dean Hall	Steve Roach

Refer to the Operating Report for details of change of appointment dates and positions.

(b) Related Party Transactions

Other related parties

- i) Capitation fees totalling \$620,620 (2010: \$552,420) were paid to the Construction, Forestry, Mining and Energy Union during the year.
- ii) Membership Levies (sustentation fees) were charged (excluding GST) to the following Branches during the 2011 and 2010 years:-

	2011	2010
	\$	\$
New South Wales	614,661	576,264
Victoria	1,320,234	1,173,459
Queensland	392,384	363,494
South Australia	99,624	96,467
Western Australia	546,745	500,039
Tasmania	31,578	29,091
Australian Capital Territory	79,765	70,154
Queensland Labourers	196,242	176,216
	<u>3,281,233</u>	<u>2,985,184</u>

- iii) An amount of \$17,226 (2010: \$34,452) was received from Construction, Forestry, Mining and Energy Union, National Office during the year, for costs associated with occupying the Union premises.
- iv) An amount of \$25,135 (2010: \$28,565) was received from Construction, Forestry, Mining and Energy Union, Construction and General Division, New South Wales Divisional Branch during the year, for costs associated with occupying the Union premises.
- v) During the year the Union has incurred expenditures associated with the continued operation of the Darwin Branch. The Union has received an amount of \$37,689 (2010: \$52,486) from the branches and divisions of the CFMEU to reimburse the Union these costs incurred.
- vi) During the 2010 year \$4,465 was received from Construction, Forestry, Mining and Energy Union, Construction and General Division, Brick Tile, Pottery, Construction Materials and Related Products Industry Divisional Branch, for clerical assistance.

**CONSTRUCTION FORESTRY MINING AND ENERGY UNION
CONSTRUCTION AND GENERAL DIVISION – NATIONAL OFFICE**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2011**

14. RELATED PARTY INFORMATION

Continued...

(b) Related Party Transactions

Continued....

vii) During the 2010 year the Union received donations from the following Branches:-

	\$
Victoria	1,000,000
Western Australia	200,000
Queensland	150,000
Australian Capital Territory	125,000
Queensland Labourers	75,000
	<u>1,550,000</u>

viii) During the 2010 year the Union donated \$750,000 to the Construction, Forestry, Mining and Energy Union – Mining & Energy Division.

ix) From time to time the Union makes expenditures which relate to itself as well as other branches and divisions of the CFMEU. These expenditures are then reimbursed to the Union at cost hence they are not considered to be related party transactions.

(c) Related Party Balances

Other related parties

- i) As at balance date, membership levies due from the branches was \$870,587 (2010: \$1,189,980); refer Note 6.
- ii) As at balance date there was a loan of \$44,750 advanced to Construction, Forestry, Mining and Energy Union, Construction and General Division, South Australian Divisional Branch (2010: \$44,750).

15. FINANCIAL RISK MANAGEMENT

The Union's financial instruments consist mainly of deposits with banks and accounts receivable.

The totals for each category of financial instruments, measured in accordance with AASB 139 as detailed in the accounting policies to these financial statements, are as follows:

	NOTES	2011 \$	2010 \$
Financial Assets			
Cash and cash equivalents	4	857,369	603,534
Trade and other receivables	5	1,049,752	1,402,962
Held to maturity financial assess	7	2,279,424	2,130,944
		<u>4,186,545</u>	<u>4,137,440</u>
Financial Liabilities			
Financial liabilities at amortised cost			
- Trade and other payables	10	542,527	557,493

**CONSTRUCTION FORESTRY MINING AND ENERGY UNION
CONSTRUCTION AND GENERAL DIVISION – NATIONAL OFFICE**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2011**

15. FINANCIAL RISK MANAGEMENT

Continued...

Net Fair Value

The fair values of financial assets and financial liabilities are disclosed in the Balance Sheet and in the notes to the financial statements. Fair values are those amounts at which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties in an arm's length transaction.

Where possible, valuation information used to calculate fair value is extracted from the market, with more reliable information available from markets that are actively traded. In this regard, fair values for listed securities are obtained from quoted market bid prices.

	2011	2010
	\$	\$
16. CONTINGENT LIABILITIES AND ASSETS		
The Union has provided a guarantee to its bankers in relation to a banking facility.	<u>51,000</u>	<u>51,000</u>

17. EVENTS AFTER THE REPORTING PERIOD

- (a) No matter or circumstance has arisen since the end of the year that has significantly affected or may significantly affect:
- (i) the operations of the Union;
 - (ii) the results of those operations; or
 - (iii) the state of affairs of the Union, in subsequent financial years.
- (b) The financial report was authorised for issue on the 3rd of May 2012 by the Divisional Executive.

18. INFORMATION TO BE PROVIDED TO MEMBERS OR REGISTRAR

In accordance with the requirements of subsection 272(5) of the RO Act, attention is drawn to the requirements of subsections (1), (2) and (3) of section 272 of the RO Act, which read as follows:-

- (1) A member of a reporting unit, or the General Manager, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under subsection (1).

**CONSTRUCTION FORESTRY MINING AND ENERGY UNION
CONSTRUCTION AND GENERAL DIVISION – NATIONAL OFFICE**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2011**

19. ADDITIONAL DISCLOSURES REQUIRED UNDER THE FAIR WORK (REGISTERED ORGANISATIONS) ACT 2009

In accordance with the requirements of section 255 of the Fair Work (Registered Organisations) Act 2009 ("the RO Act"), the following necessary disclosures are made:

	2011 \$	2010 \$
PROFIT AND LOSS DISCLOSURES		
ITEMS OF REVENUE		
Entrance fees or periodic subscriptions in respect of membership of the organisation	3,281,233	2,985,184
Compulsory levies raised from the members or as appeals for voluntary contributions for the furtherance of particular purposes:	-	-
Donations or Grants	-	1,550,000
ITEMS OF EXPENSE		
Expenses incurred as consideration for employers making payroll deductions of membership subscriptions	-	-
Proportion of entrance fees paid contributed towards the administrative expenses of another Union	-	-
Fees and periodic subscriptions in respect of its affiliation to any political party, any federation, congress, council or group of organisations, or any international body having an interest in industrial matters	65,060	56,500
Compulsory levies imposed on the Union	620,620	552,420
Grants or donations	14,665	1,827,785
Employee Benefits to:		
- Holders of office	336,487	416,974
- Employees (Other than holders of office)	1,039,999	1,022,354
	<u>1,376,486</u>	<u>1,439,328</u>
Fees or allowances to persons in respect of their attendance as representatives of the Union at conferences or other meetings	-	-
Legal costs and other expenses related to litigation or other legal matters	4,930	306,851
Expenses incurred in connection with meetings of members of the Union and any conferences or meeting of councils, committees, panels or other bodies for the holding of which the Union was wholly or partly responsible	258,592	102,544
Penalties imposed on the Union under the Act or Regulations	-	-

**CONSTRUCTION FORESTRY MINING AND ENERGY UNION
CONSTRUCTION AND GENERAL DIVISION – NATIONAL OFFICE**

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS
OF CONSTRUCTION FORESTRY MINING AND ENERGY UNION CONSTRUCTION AND GENERAL
DIVISION – NATIONAL OFFICE**

We have audited the accompanying financial report of Construction Forestry Mining and Energy Union, Construction and General Division – National Office (the Union), which comprises the Balance Sheet as at 31 December 2011, the Statement of Comprehensive Income, Statement of Changes in Equity and Cash Flow Statement for the year then ended, notes comprising a summary of the significant accounting policies and other explanatory notes and the Divisional Executive Statement.

Divisional Executive's Responsibility for the Financial Statements

The Union's Divisional Executive are responsible for the preparation and fair presentation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards' Reduced Disclosure Requirements (including the Australian Accounting Interpretations) and Part 3 of Chapter 8 of the Fair Work (Registered Organisations) Act 2009 ('The RO Act') and for such internal control as the Divisional Executive determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial statements based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Union's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Union's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Divisional Executive, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of Australian professional ethical pronouncements.

**CONSTRUCTION FORESTRY MINING AND ENERGY UNION
CONSTRUCTION AND GENERAL DIVISION – NATIONAL OFFICE**

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS
OF CONSTRUCTION FORESTRY MINING AND ENERGY UNION CONSTRUCTION AND GENERAL
DIVISION – NATIONAL OFFICE
CONTINUED...**

Auditor's Opinion

In our opinion, the general purpose financial report of the Construction Forestry Mining and Energy Union, Construction and General Division – National Office, as at 31 December 2011 and for the year then ended, is presented fairly in accordance with:

- (a) Accounting Standards' reduced disclosure requirements (including the Australian Accounting Interpretations); and
- (b) The Fair Work (Registered Organisations) Act 2009 ('The RO Act'), including the requirements imposed by Part 3 of Chapter 8 of the RO Act.

Daley & Co.
.....
Daley & Co
Chartered Accountants
98 Kembla Street
Wollongong NSW 2500

Michael Mundt
.....
Michael Mundt
Partner

Dated this 3rd day of May 2012.

Construction, Forestry, Mining and Energy Union

(Construction and General Division)

FOR THE YEAR ENDED 31 DECEMBER, 2011

SECRETARY'S CERTIFICATE

Pursuant to Section 268 of the *Fair Work (Registered Organisations) Act 2009*, I, Dave Noonan certify that the auditor's report, accounts and statements of the abovenamed Division for the year ended 31 December, 2011, annexed hereto and provided to members on 3 May, 2012 are copies of the documents presented to the meeting of the Divisional Executive on 7 June, 2012.



Divisional Secretary
CFMEU
Construction & General Division

20 June 2012

Date



FAIR WORK
AUSTRALIA

13 January 2012

Mr Dave Noonan
Divisional Secretary, Construction and General Division
Construction, Forestry, Mining and Energy Union
PO Box Q235, QVB Post Office
SYDNEY NSW 1230



Dear Mr Noonan

**Lodgment of Financial Statements and Accounts –
Construction, Forestry, Mining and Energy Union, Construction and General Division
- for year ended 31 December 2011 (FR2011/2847)**

The financial year of the Construction and General Division has recently ended. This is a courtesy letter for your file to remind you of the obligation to lodge audited financial accounts and statements with Fair Work Australia within the prescribed time frame, that is, by 14 July 2012, unless a 1 month extension is applied for and granted.

The documents you must lodge include:

(i) A *general purpose financial report*; (ii) A *Committee of Management statement* (iii) An *operating report*; (iv) An *auditor's report*; and (v) A *certificate* in accordance with section 268.

I draw your particular attention to

(a) s237 which requires you to prepare and lodge *a separate statement* providing the prescribed particulars of any loan, grant or donation made during the year which exceeds \$1,000;

(b) s265(5) which requires you to publish or otherwise *provide the members with completed/signed copies* of the audited accounts, report and statements before final presentation and lodgment; and

(c) s266 which requires you to *present the completed documents to a second meeting*.

Relevant references may be found at

<http://www.fwa.gov.au/index.cfm?pagename=regorgsfrguidelines> and
<http://www.fwa.gov.au/index.cfm?pagename=legislationfwroact>.

Yours sincerely,

Stephen Kellett

Organisations, Research and Advice Branch