



AUSTRALIAN INDUSTRIAL REGISTRY

Level 8, Terrace Towers
80 William Street, East Sydney, NSW 2011
Telephone: (02) 8374 6666
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Mr Leo Skourdoumbis
Branch Secretary
CFEMEU FFPD
Victorian FFTS Branch
130 Errol St
NORTH MELBOURNE VIC 3051

Dear Mr Skourdoumbis

Financial Return year ending 31 December 2002 (FR2002/801)

I refer to your letter of 19 November 2003 enclosing the Branch's financial return.

The financial return has now been filed.

Yours sincerely

Peter McKerrow
Assistant Manager, NSW Registry

24 December 2003

12 November 2003

The Industrial Registrar
Australian Industrial Registry
Level 8, Terrace Towers
80 William Street
EAST SYDNEY NSW 2011



Dear Sir/Madam

**RE: LODGEMENT OF FINANCIAL DOCUMENTS FOR YEAR ENDED
DECEMBER 31, 2002 - VICTORIAN BRANCH**

As required under Section 280, within 14 days after the relevant meeting of the Committee of Management referred to in subsection 279(6), the union hereby lodges in the Industrial Registry:

- (a) Copies of the report, accounts and statements presented to the meeting; and
- (b) Certificate by the Secretary that the documents lodged are copies of the documents presented to the meeting.

The CFMEU - FFPD Victorian FFTS Branch has complied with Section 279(1) and has provided, free of charge, to its members:

- (a) A copy of the report of the Auditor in relation to the inspection and audit of the accounting records kept by the organisation in relation to the financial year; and
- (b) A copy of the accounts and statements prepared under Section 273 to which the report relates.

The auditor has certified, in accordance with sub-section 279(2), that subject to any qualifications, the summary is, in the Auditor's opinion, a fair and accurate summary of the report, accounts and statements.

The copies referred to in sub-section 279(1) have been provided within 56 days after the making to the organisation of the report concerned.

The summary was distributed to the members on 29 October, 2003.

TAKING UP THE FIGHT!

CFMEU FFPD

VICTORIAN
FFTS Branch

PRESIDENT
JOSEPH PATTI

SECRETARY
LEO SKOURDOUMBIS

ASSISTANT SECRETARY
FRANK VARI



130 ERROL STREET,
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VICTORIA 3051,
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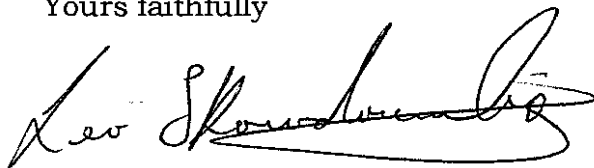
EMAIL:
ffts@ffts.cfmeu.asn.au

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The summary contains a statement to the effect that the organisation will provide a copy of the report, accounts and statements, free of charge to any member who requests it.

The report, accounts and statements referred to in sub-section 279(1) were presented with the period starting on the eight day being supplied to the members and ending 28 days after the end of the period referred to in sub-section 279(3) to a meeting of the Committee of Management. The Auditor signed off the documents on 24 October 2003, and the Committee of Management adopted the findings on 11 November 2003.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Leo Skourdumbis', written in a cursive style.

Leo Skourdumbis
Branch Secretary
CFMEU - Victorian FFTS Branch

Encl.

**Construction Forestry Mining and Energy Union
The Forestry Furniture Building Products & Manufacturing Division
Victoria FFTS Branch**

Financial Report

For the Year Ended 31st December 2002

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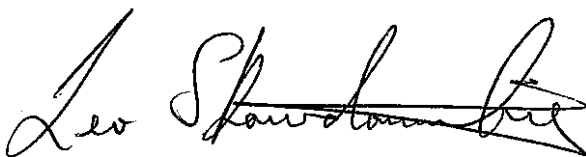
1. Committee of Managements Certificate
2. Accounting Officers Certificate
3. Independent Audit Report
4. Balance Sheet
5. Statement of Income and Expenditure
6. Notes to and forming part of the accounts
7. Statement of Receipts and Payments
8. Asset Depreciation Schedule

Construction Forestry Mining and Energy Union
The Forestry Furniture Building Products & Manufacturing Division
Victoria FFTS Branch
Committee of Managements' Certificate
31st December 2002

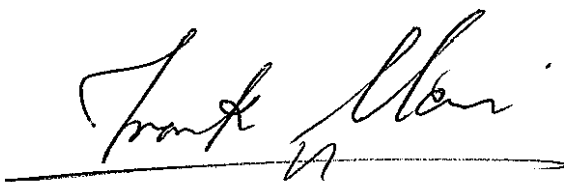
We, Leo Skourdombis and Frank Vari being two members of the Committee of Management of the CFMEU / Forestry Furniture Building Products & Manufacturing Division, Victoria FFTS Branch, do state on behalf of the Committee, and in accordance with a resolution passed by the Committee, that:

1. Subject to the matters referred to in paragraph 5, in the opinion of the Committee of Management the attached accounts show a true and fair view of the financial affairs of the CFMEU / Forestry Furniture Building Products & Manufacturing Division, Victoria FFTS Branch, at 31st December 2002.
2. In the opinion of the Committee of Management, meetings of the Committee were held during the year ended 31st December 2002 in accordance with the rules of the CFMEU / Forestry Furniture Building Products & Manufacturing Division, Victoria FFTS Branch.
3. To the knowledge of any member of the Committee, there have been no instances where records of the organisation or other documents, (not being documents containing information made available to a member of the organisation under section 274 of the Workplace Relations Act 1996) or copies of those records or documents, or copies of the rules of the organisation have not been furnished, or made available, to members in accordance with the requirements of the Work place Relations Act 1996, the Regulations thereto, or the rules of the organisation; and
4. The CFMEU / Forestry Furniture Building Products & Manufacturing Division, Victoria FFTS Branch, has complied with Sub-Section 279(1) and (6) of the Act in relation to financial accounts in respect of the year ended 31st December 2001 and the Auditors' Report thereon.
5. Certain allegations have been made in relation to financial irregularities and authorised payments. The CFMEU National Executive according to the rules of the Union has dealt with these matters.

Signed this 22nd day of October 2003



Leo Skourdombis
Branch Secretary



Frank Vari
Member of Committee of Management

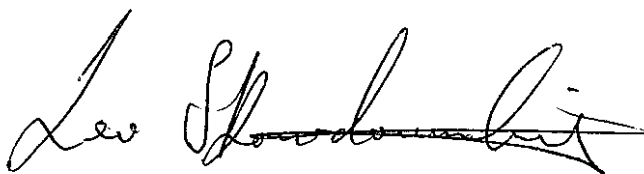
Construction Forestry Mining and Energy Union
The Forestry Furniture Building Products & Manufacturing Division
Victoria FFTS Branch
Accounting Officers' Certificate
31st December 2002

I, Leo Skourdombis, being the officer responsible for keeping the accounting records of the CFMEU / Forestry Furniture Building Products & Manufacturing Division, Victoria FFTS Branch, certify that as at 31st December 2002, the number of the members of the Victoria Branch was 6,538.

In my opinion;

1. Subject to the matters referred to in paragraph 6, the attached accounts show a true and fair view of the financial affairs of the CFMEU / Forestry Furniture Building Products & Manufacturing Division, Victoria FFTS Branch at 31st December 2002.
2. A record has been kept of all moneys paid by, or collected from members and all moneys so paid or collected have been credited to the bank account to which those moneys are to be credited, in accordance with the rules of the organisation. There exists money in bank accounts styled Glass Strike Fund, Glass Picnic Fund and Eureka Fund and this matter is disclosed in the accounts at Note 11.
3. Before any expenditure was incurred by the organisation, approval of the incurring of the expenditure was obtained in accordance with the rules of the organisation;
4. With regard to funds of the organisation raised by voluntary contributions from member's or funds other than the General Fund operated in accordance with the rules, no payments were made out of such funds for the purpose other than those for which the fund was operated, with the exception of certain transactions from specific banks accounts described in Note 11 to the accounts and also referred to in paragraph (2) above.
5. No loans or other financial benefits, other than remuneration in respect of their full time employment with the CFMEU / Forestry Furniture Building Products & Manufacturing Division, Victoria FFTS Branch.
6. Certain allegations have been made in relation to financial irregularities and authorised payments. The CFMEU National Executive, according to the rules of the Union, has dealt with these matters.
7. The register of members of the CFMEU / Forestry Furniture Building Products & Manufacturing Division, Victoria FFTS Branch, was maintained in accordance with the Act;

Signed this 22nd day of October 2003



Leo Skourdombis
Branch Secretary

**Construction Forestry Mining and Energy Union
The Forestry Furniture Building Products & Manufacturing Division
Victoria FFTS Branch**

INDEPENDENT AUDIT REPORT

To the members of the Construction Forestry Minerals and Energy Union – Forestry Furniture Building Products & Manufacturing Division, Victoria FFTS Branch.

SCOPE

I have audited the financial statements, being a special purpose financial report, as well as inspecting the accounting records of the Construction Forestry Mining and Energy Union – Forestry Furniture Building Products & Manufacturing Division, Victoria FFTS Branch for the 12 months ended 31st December 2002. The Union's Committee of Management and Accounting Officer are responsible for the preparation and presentation of financial statements and the information they contain and have also determined that the accounting policies used and described in Note 1 to the financial statements are appropriate to meet the requirements of the Workplace Relations Act 1996 and the needs of the members. I have conducted an independent audit of those financial statements in order to express an opinion on them to the members of the Union and Industrial Relations Commission on their preparation and presentation. No opinion is expressed as to whether the accounting policies used and described in Note 1 are appropriate to the needs of the members and the Industrial Relations Commission.

The financial statements have been prepared for distribution to the members for fulfilling the Committee of Management's financial reporting requirements under the Workplace Relations Act 1996. I disclaim any assumption of responsibility for any reliance on this report or on the financial statements to which it relates to any other than the members and the Industrial Commission, or for any purpose other than that for which it was prepared.

My audit has been conducted in accordance with the Australian Auditing Standards. My procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial statements, and significant estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial statements are presented fairly in accordance with accounting policies described in Note 1 to the financial statements. These policies do not require the application of all statements of Accounting Concepts and Accounting Standards.

The audit opinion in this report has been formed on the above basis.

AUDIT OPINION

In my opinion, the accounts of the Construction Forestry Minerals and Energy Union - Forestry Furniture Building Products & Manufacturing Division, Victoria FFTS Branch, are properly drawn up to ensure that:

1. They were kept by the organisation in respect of the twelve months ended 31st December 2002. Satisfactory accounting records detailing the sources and nature of the income of the organisation (including income of members) and the nature and purpose of the expenditure, and:
2. The attached accounts and statements, prepared under the Historical cost convention, and in accordance with Section 273 of the Workplace Relations Act 1996 as amended, are properly drawn up so as to give a true and fair view of;
 - a. The financial affairs of the Victorian Branch at 31st December 2002, and
 - b. The income and expenditure and surplus of the Victorian Branch for the twelve months ended on that date;

And are in accordance with the accounting policies described in Note 1 in the financial statements.

D C DOUGLAS
Registered Company Auditor No. 15038

Dated: 23rd OCTOBER 2003

Construction Forestry Mining and Energy Union
The Forestry Furniture Building Products & Manufacturing Division
Victoria FFTS Branch
Balance Sheet
As at 31 December 2002

	Note	2002 \$	2001 \$
CURRENT ASSETS			
Cash	2	312,072	198,526
Receivables	3	83,647	-
Investments	4	3,578,006	3,395,075
Other	5	790	-
TOTAL CURRENT ASSETS		<u>3,974,515</u>	<u>3,593,601</u>
NON-CURRENT ASSETS			
Property, Plant and Equipment	6	2,268,253	2,476,636
TOTAL NON-CURRENT ASSETS		<u>2,268,253</u>	<u>2,476,636</u>
TOTAL ASSETS		<u>6,242,768</u>	<u>6,070,237</u>
CURRENT LIABILITIES			
Creditors and Borrowings	7	143,995	138,360
Provisions	8	26,827	18,325
TOTAL CURRENT LIABILITIES		<u>170,822</u>	<u>156,685</u>
NON-CURRENT LIABILITIES			
Provisions	8	86,451	98,838
TOTAL NON-CURRENT LIABILITIES		<u>86,451</u>	<u>98,838</u>
TOTAL LIABILITIES		<u>257,273</u>	<u>255,523</u>
NET ASSETS		<u>5,985,495</u>	<u>5,814,714</u>
MEMBER'S FUNDS			
Opening Balance		5,814,714	5,777,687
Net Surplus/Deficit for the Year		170,781	37,026
		<u>5,985,495</u>	<u>5,814,714</u>
TOTAL MEMBER'S FUNDS		<u>5,985,495</u>	<u>5,814,714</u>

*The accompanying notes form part of these financial statements.
These financial statements have not been subject to audit or review and should be read in conjunction with the attached Compilation Report.*

Construction Forestry Mining and Energy Union
The Forestry Furniture Building Products & Manufacturing Division
Victoria FFTS Branch
Profit and Loss Statement
For the Year ended 31 December 2002

	2002	2001
	\$	\$
INCOME		
EBA Processing Fees	8,150	13,200
Membership Contributions	1,281,319	1,198,744
Rent Received	157,641	137,920
Sundry Income	36,533	85,998
Interest Received	133,181	161,257
Profit on Sale of Non-current Assets	52,534	15,174
	1,669,358	1,612,293
EXPENDITURE		
Accounting and Computer Services	30,734	18,832
Affiliation Fees	4,288	368
Annual Leave Provided	8,502	7,979
Audit	13,227	11,818
Bank Charges	3,531	2,758
Computer Software & Expenses	15,515	10,941
Conference Expenses	1,341	4,750
Contributions to Rallies, Training Schemes, Fighting Funds	10,787	6,975
Depreciation	65,583	63,443
Electricity Light and Power	4,326	5,696
Fringe Benefits Tax	12,420	12,420
General Office and Incidental Expenses	18,061	4,451
Insurance	31,540	24,275
Legal and Other Professional Costs	67,701	295,406
Long Service Leave Provided	6,997	6,426
Loss on Disposal of Fixed Assets	6,724	260
Motor Vehicle Expenses	30,989	34,166
Organising, Lost Time, Travel & Entertainment	9,046	14,688
Payroll Tax	36,992	32,428
Postage	8,206	6,065
Printing & Stationery	30,192	31,089
Prior Year Adjustment	-	67,977
Rates and Cleaning	23,875	6,723
Repairs & Maintenance	3,260	7,118
Salaries - Employees	339,762	346,105
Salaries - Elected Officials	311,305	171,580
Staff Training & Recruitment Costs	1,812	4,542
Subscriptions & Journals	6,324	5,751
Sundry Expenses	10,721	5,405

The accompanying notes form part of these financial statements.

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Construction Forestry Mining and Energy Union
The Forestry Furniture Building Products & Manufacturing Division
Victoria FFTS Branch
Profit and Loss Statement
For the Year ended 31 December 2002

	2002	2001
	\$	\$
Superannuation Contributions	111,036	97,089
Sustentation Fees - Federal Office	227,043	208,061
Telephone and Communications	38,741	39,797
Travelling Expenses	6,572	12,365
Uniforms	1,424	7,519
Total Expenditure	<u>1,498,577</u>	<u>1,575,266</u>
OPERATING SURPLUS FOR THE YEAR	<u>170,781</u>	<u>37,027</u>
Accumulated Surplus Brought Forward	5,814,714	5,777,687
ACCUMULATED SURPLUS CARRIED FORWARD	<u><u>5,985,495</u></u>	<u><u>5,814,714</u></u>

The accompanying notes form part of these financial statements.

These financial statements have not been subject to audit or review and should be read in conjunction with the attached Compilation Report.

Construction Forestry Mining and Energy Union
The Forestry Furniture Building Products & Manufacturing Division
Victoria FFTS Branch
Notes to the Financial Statements
For the Year ended 31st December 2002

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting -

The financial report is a special purpose financial report that has been prepared in accordance with the Workplace Relations Act 1996 and applicable Accounting Standards other than membership contributions, which are accounted for on a cash receipts basis.

The report is also prepared under the historical cost convention and except where stated does not take into account changing money values or current valuations of non-current assets.

The following specific accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this report;

(a) Provision for Leave

Provision for Long Service Leave is raised against employees and Officials of the Society who have in excess of ten years continuous service.

Annual leave is provided for all employees and officials pro rata from the date of employment using current rates of pay.

(b) Depreciation

Depreciation of fixed assets has been calculated using both the Prime Cost and Reducing balance methods, at rates considered adequate to write such assets off over the period of their estimated economic life.

(c) Income Tax

No provision for Income Tax is necessary as the Union is a branch of a Registered Industrial Trade Union that is exempt from Income Tax in accordance with the Income Tax Assessment Act 1997, as amended.

	2002	2001
	\$	\$

2. CASH

Petty Cash	100	100
Cash at Bank - General Fund	311,972	198,426
	312,072	198,526
	312,072	198,526

Construction Forestry Mining and Energy Union
The Forestry Furniture Building Products & Manufacturing Division
Victoria FFTS Branch
Notes to the Financial Statements
For the Year ended 31st December 2002

	2002	2001
	\$	\$
3. RECEIVABLES		
Current		
Amounts Owing by Federal Office	83,647	-
	<u>83,647</u>	<u>-</u>
4. INVESTMENTS		
Current		
Commercial Bill No.1	3,508,898	3,127,677
FFTS Officers & Staff Entitlements	69,108	66,296
Money Held In Trust	-	201,102
	<u>3,578,006</u>	<u>3,395,075</u>
5. OTHER		
Current		
Prepayments	790	-
	<u>790</u>	<u>-</u>
6. PROPERTY, PLANT & EQUIPMENT		
Land & Buildings		
Freehold Land	384,450	384,450
Buildings	1,642,596	1,996,943
Less: Accumulated Depreciation	-	118,647
	<u>1,642,596</u>	<u>1,878,296</u>
Total Land & Buildings	<u>2,027,046</u>	<u>2,262,746</u>
Plant & Equipment		
Motor Vehicles	244,367	244,247
Less: Accumulated Depreciation	39,236	76,963
	<u>205,131</u>	<u>167,284</u>
Office Furniture & Equipment	401,541	399,271
Less: Accumulated Depreciation	370,744	358,613
	<u>30,797</u>	<u>40,658</u>

These notes should be read in conjunction with the attached Compilation Report.

Construction Forestry Mining and Energy Union
The Forestry Furniture Building Products & Manufacturing Division
Victoria FFTS Branch
Notes to the Financial Statements
For the Year ended 31st December 2002

	2002	2001
	\$	\$
Furniture & Fittings	31,208	31,208
Less: Accumulated Depreciation	25,929	25,260
	5,279	5,948
Total Plant & Equipment	241,207	213,890
Total Property, Plant & Equipment	2,268,253	2,476,636
7. CREDITORS AND BORROWINGS		
Current		
Creditors	24,167	78,560
GST Liability	75,654	923
FBT	8,335	4,686
PAYG Withholding	35,839	26,510
Payable to Federal Office	-	27,681
	143,995	138,360
8. PROVISIONS		
Current		
Employee Entitlements	26,827	18,325
	26,827	18,325
Non-Current		
Employee Entitlements	86,451	98,838
	86,451	98,838
9. INTEREST RECEIVED		
General Account	938	1,166
Commercial Bill No.1	129,430	149,019
Cash Management Account	-	7,064
FFTS Officers & Staff Entitlements Account	2,813	3,228
GST Account	-	780
	133,181	161,257

These notes should be read in conjunction with the attached Compilation Report.

Construction Forestry Mining and Energy Union
The Forestry Furniture Building Products & Manufacturing Division
Victoria FFTS Branch
Notes to the Financial Statements
For the Year ended 31st December 2002

10. RELATED PARTY TRANSACTIONS

Persons holding executive positions within the Victorian Branch as member of the Committee of Management during the year: -

Mr Joseph Patti	President
Mr Leo Skourdoumbis	Secretary
Mr Frank Vari	Assistant Secretary
Mr Clifford Palmer	Vice President
Mr John O'Brien	Vice President
Mr Les Ford	Trustee
Mr Michael Doran	Trustee

There were no related party transactions throughout the year.

11. CONTINGENT ASSET

As at balance date, three bank accounts exist and known as the Glass Picnic Fund, Glass Strike Fund and the Eureka Fund totalling \$137,777.04.

12. CONTINGENT LIABILITY

The details and estimated maximum amounts of contingent Liabilities, classified according to the party from whom the contingent liability arises are set out below. The executive are not aware of any circumstance or information which would lead them to believe that these liabilities will crystallise and consequently no provisions are included in the accounts in respect of these matters.

In respect of the Victoria Branch, the Victorian Trades Hall Council has submitted invoices for affiliation fees now totalling the sum of \$50,762.59. The Victorian Branch does not admit liability.

13. INFORMATION TO BE PROVIDED TO MEMBER OR INDUSTRIAL REGISTRAR

In accordance with the requirements of the Workplace Relations Act 1996, the attention of the members is drawn to the provisions of sub sections (1), (2) and (3) of Section 274 which reads as follows: -

- 1 A member of an organisation, or a Registrar, may apply to the organisation for specified prescribed information in relation to the organisation.
- 2 An organisation shall, on application made under sub section (1) by a member of the organisation or a Registrar, make the specified information available to the member or Registrar in such manner, and within such time, as is prescribed.
- 3 A registrar may only make an application under sub section (1) at the request of a member of the organisation concerned, and the Registrar shall provide to a member information received because of an application made at the request of the member.

Construction Forestry Mining and Energy Union
The Forestry Furniture Building Products & Manufacturing Division
Victoria FFTS Branch
Statement of Receipts and Payments - General Fund
For the Year ended 31 December 2002

	2002	2001
	\$	\$
RECEIPTS		
Bank Interest - General Account	938	1,166
EBA Processing Fees	8,470	14,960
Membership Contributions	1,415,499	1,318,496
Rent Received	173,405	109,359
Sundry Income	30,317	48,352
Deposit From Sale of Property	28,000	-
	1,656,629	1,492,333
MONEYS RETURNED		
Federal Office	-	25,000
Sundry Reimbursements	15,208	2,176
Transfer From Other Accounts	163,099	203,705
Picnic Money	1,064	7,320
	179,371	238,201
TOTAL RECEIPTS	1,836,000	1,730,534
PAYMENTS		
Accounting and Audit Fees	49,458	18,066
Affiliation Fees	4,717	390
Computer Software & Expenses	17,468	11,368
Conference Expenses	1,728	5,559
Contributions to Rallies, Training Schemes, Fighting Funds	10,870	7,799
Dishonoured Cheques	3,339	395
Electricity and Gas	4,877	5,976
Federal Office Costs	200,660	38,743
FID, FDT & Bank Charges	3,234	2,668
Fixed Assets	109,861	42,240
Fringe Benefits Tax	8,771	7,734
GST Paid	16,550	68,087
Incidental & General Office Expenses	16,840	4,439
Insurance	34,666	26,078
Investments	-	300,000
Legal and Other Professional Costs	35,452	224,015
Motor Vehicle Expenses	34,528	37,481
Organising, Lost Time, Travel & Entertainment	9,046	14,365
Payroll Tax	36,992	32,428
Picnic Expenses	935	4,026
Postage & Petty Cash	8,634	6,609

*The accompanying notes form part of these financial statements.
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conjunction with the attached Compilation Report.*

Construction Forestry Mining and Energy Union
The Forestry Furniture Building Products & Manufacturing Division
Victoria FFTS Branch
Statement of Receipts and Payments - General Fund
For the Year ended 31 December 2002

	2002	2001
	\$	\$
Printing & Stationery	48,184	16,731
Prior Year Expense	31,984	75,241
Rates and Cleaning	24,070	6,748
Repairs & Maintenance	3,308	7,786
Salaries - Officers & Staff	647,463	490,463
Staff Training & Recruitment Costs	1,994	5,985
Subscriptions & Journals	7,004	14,321
Sundry Expenses	11,734	429
Superannuation Contributions	111,036	88,941
Sustentation Fees - Divisional Office	172,804	-
Telephone	38,456	42,530
Travelling Expenses - Local & Interstate	11,391	10,617
Uniforms	4,401	5,652
TOTAL PAYMENTS	1,722,455	1,623,910
EXCESS RECEIPTS OVER PAYMENTS	113,545	106,624
General Fund Brought Forward	198,427	91,802
GENERAL FUND BANK BALANCE CARRIED FORWARD	311,972	198,427

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conjunction with the attached Compilation Report.*

Construction Forestry Mining and Energy Union
The Forestry Furniture Building Products & Manufacturing Division
Victoria FFTS Branch
Depreciation Schedule
For the Year Ended 31 December 2002

Asset	Cost Price	Cost Limit	Opening W.D.V 01/01/2002	Additions Disposals	Gain/Loss on Disposal	Capital Gains	— Depreciation Rate — \$	Accum Deprec 31/12/2002	Closing W.D.V 31/12/2002
BUILDINGS									
Buildings	227,258		108,611	(279,792)	127,089	52,534	4.0% PC	8,442	0
Sub-total	227,258		108,611	(279,792)	127,089	52,534		8,442	
PLANT & EQUIPMENT									
MOTOR VEHICLES									
Toyota Camry PBH 112	28,000		12,098	(12,250)	1,517		22.5% DV	1,365	0
Toyota Camry PLI 854	30,658		15,011	(14,250)	978		22.5% DV	1,739	0
Toyota Camry PRQ 164	28,000		14,849	(14,250)	1,067		22.5% DV	1,666	0
Toyota Camry QAC 587	28,280		18,137	(14,250)	(1,908)		22.5% DV	1,979	0
Toyota Camry QCD 576	28,000		17,823	(14,250)	(1,464)		22.5% DV	2,109	0
Toyota Camry QGG 584	25,180		17,459	(15,250)	(304)		22.5% DV	1,905	0
Ford Falcon QQJ 046	25,289		20,503	(19,000)	886		22.5% DV	2,389	0
Ford Falcon QQJ 045	25,289		20,503				22.5% DV	4,613	9,399
Ford Falcon QXM 570	25,553		22,292				22.5% DV	5,016	8,277
Mitsubishi RPS 515				26,287			22.5% DV	3,047	3,047
Mitsubishi RPS 516				26,287			22.5% DV	3,047	23,240
Mitsubishi RPS 528				26,287			22.5% DV	2,966	23,321
Mitsubishi RPS 541				26,591			22.5% DV	2,983	23,608
Mitsubishi RPS 529				26,287			22.5% DV	2,868	23,419
Mitsubishi RNU 713				29,872			22.5% DV	3,186	26,686
Mitsubishi RPQ 183				31,914			22.5% DV	3,463	28,451
Sub-total	244,250		158,676	90,026	772			44,341	59,236
OFFICE FURNITURE & EQUIPMENT									
Office Equipment	2,136		187				33.3% DV	62	2,011
Office Cabinets	3,550		1,775				10.0% PC	355	2,130
HP USB Scanner	1,620		821				20.0% PC	324	1,123
Z Tec Features & Installation	2,470		947				25.0% PC	618	2,141
Acer Notebook Computer	4,220		1,451				36.0% DV	522	3,291
Computer	2,040		765				36.0% DV	275	1,550
Vacuum Cleaner	475		208				20.0% PC	95	362
Micro Cassette Recorder	540		252				20.0% PC	108	396
Lexmark Laser Printer	5,707		1,581				20.0% PC	1,141	5,267
File Server	7,070		1,663				20.0% PC	1,414	6,821
Network Upgrade	3,422		828				20.0% PC	684	3,278
Network Upgrade	531		135				20.0% PC	106	502
Cabinet	6,600		4,367				10.0% PC	660	2,893
Paper Shredder	795		446				20.0% PC	159	508
4 Novetta Chairs	1,240		992				20.0% PC	248	496
Telephone System	15,340		12,272				20.0% PC	3,068	6,136
Furniture	14,080		11,968				15.0% PC	2,112	4,224
Chair - Geelong Office				1,077			15.0% DV	93	93
Mobile Phones				865			15.0% DV	63	802
Carkits				327			15.0% DV	24	24
Sub-total	71,836		40,658	2,270				12,151	43,309
FURNITURE & FITTINGS									
Fixtures & Fittings	31,208		5,948				11.2% DV	669	25,929
Sub-total	31,208		5,948					669	25,929
Total	574,552		313,895	(187,496)	127,861	52,534		65,583	108,474
									241,209

Note: This Statement is to be read in conjunction with the accompanying Notes and the Accountant's Disclaimer

**Summary of the Financial Accounts of
Construction Forestry Mining and Energy Union
The Forestry Furniture Building Products & Manufacturing Division
Victoria FFTS Branch
For the Year Ended 31st December 2002**

The financial accounts of the organisation have been audited in accordance with the provisions of the Workplace Relations Act, 1996 and the attached summary is provided for members in accordance with Section 279 of the Act.

A copy of the Auditor's Report, Accounts and Statements will be supplied free of charge to members who request it.

Certificates required to be given under the Act by the Accounting Officer and the Committee of Management has been completed in accordance with the provisions of the Act and contains no qualifications.

Information to be provided to Members or Registrar

In accordance with the requirements of the Workplace Relations Act, 1996 the attention of members is drawn to the provisions of sub sections (1), (2) and (3) of Section 274, which reads as follows:

1. A member of an organisation or a Registrar may apply to the organisation for specified prescribed information in relation to the organisation.
2. An organisation shall, on application made under sub section (1) by a member of the organisation or a Registrar, make the specified information available to the member or Registrar in such manner, and within such time as is prescribed.
3. A Registrar may only make an application under sub section (1) at the request of a member of the organisation concerned, and the Registrar shall provide to member information received because of an application made at the request of the member.

Auditors' Certificate

I certify that the attached summary is a fair and accurate summary of the report, accounts and statements of the Construction Forestry Mining and Energy Union, Federated Furnishing Trades Society, Victoria Branch, for the twelve months ended 31st December 2002.



D C DOUGLAS
Registered Company Auditor No. 15038

Dated: 24th OCTOBER 2003

PENNA, Belinda

From: PRYOR, Caroline

Sent: Wednesday, 12 November 2003 9:19 AM

To: PENNA, Belinda

Subject: Doreen CFMEU FR2002/801 rang Wed morning and said Fin Return is going well and should be sent next week.

regards,
Caroline



AUSTRALIAN INDUSTRIAL REGISTRY

Level 8, Terrace Towers
80 William Street, East Sydney, NSW 2011
Telephone: (02) 8374 6666
Fax: (02) 9380 6990

Our ref: FR2002/801

Mr Leo Skourdoumbis
Branch Secretary
FFTS Victorian Branch
CFMEU FFPD
130 Errol Street
NORTH MELBOURNE VIC

Dear Mr Skourdoumbis

Re: FFTS Victorian Branch - CFMEU FFPD
Outstanding Financial Documents - *Workplace Relations Act 1996*

There is no record of lodgement in the Industrial Registry of the auditor's report, accounts and statements of the abovenamed body, prepared in accordance with Part IX, Division 11 of the *Workplace Relations Act 1996* ('the Act'), for the year ended 31 December 2002.

An organisation registered under the Act or a branch of such an organisation is required after the end of its financial year to prepare accounts and statements, obtain a report from the auditor, provide copies of the auditor's report, accounts and statements to its members, present the auditor's report, accounts and statements to a meeting of members or committee of management, and lodge copies in the Industrial Registry. Having in mind the time-scales allowed by the Act to complete each of these steps, lodgement of the required documents would, in the normal course, be expected before now.

Therefore, I request your written advice *by Thursday 20 November 2003* as to when each of the following steps is expected to be completed:-

1. preparation of the accounts and statements in compliance with section 273
2. making of the audit report in compliance with section 276(4)
3. provision of copies of the auditor's report, accounts and statements to the members in compliance with sections 279(1) and (3)
4. presentation of the financial documents to a meeting of the members or the committee of management in compliance with sections 279(6) and (7) (*following provision of copies to the members as per step 3 above*)
5. lodgement of copies of the financial documents in the Industrial Registry under cover of a certificate by you in compliance with section 280(1) - such certificate should confirm that the documents so lodged are copies of the documents presented to the meeting referred to in step 4 above - the type of meeting and the date when it was held should be specified.

If you would like to discuss this letter please contact me on (02) 8374 6618, or by email to belinda.penna@air.gov.au.

Yours sincerely

Belinda Penna
for Deputy Industrial Registrar

5 November 2003

42D - DIVISIONAL RESTRUCTURING (FFTS)

1. Notwithstanding any other Rule of the Union to the contrary, the process of restructuring may be completed in steps, such steps may deal with one Division at a time and/or Divisional Branches within a restructured Division at a time.
2. In relation to the above, the FFTS Division shall on and from the 11th February 2002, be restructured in the first instance into the Forestry Division to form "The Forestry, Furnishing, Building Products and Manufacturing Division" (FFPD) which shall result in:
 - (a) The abolition of full-time FFTS Divisional Officers at a national level and the allocation of responsibility for the FFTS Division to the restructured Division.
 - (b) The allocation of Divisional/Branch Office Holders of the FFTS Division to the Office Holders positions of the restructured Division.
 - (c) The continued operation of the Victorian and Queensland Divisional Branches of the FFTS Division within the restructured Division of up to four years beyond the expiration of the eight years referred to in sub-rule 42(xii). This sub-rule shall not otherwise affect the operation of sub-rule 42(xii). For the avoidance of doubt, the four years referred to in this sub-rule shall expire on 26 March 2005.
3. Further to the above provisions and notwithstanding any other rule of the Union to the contrary, the FFTS Victorian Branch shall unless otherwise agreed by the FFTS Victorian Branch Management Committee maintain its current structure and existence within the restructured Division up until 26 March 2005.
4. Prior to the 26 March 2005, the FFPD (which shall include representatives of the former FFTS Division) and the Construction & General Division (which shall include representatives from the National Office and all interested Branches) will meet under the chairpersonship of the National Secretary of the CFMEU to reach agreement to finalise translation/integration provisions intended by the respective Schemes of Amalgamation and the Rules of the Union in respect to the Forestry, FFTS and C&G Divisions.
5. Should agreement not be reached between the Divisions the matter shall be referred to the CFMEU National Executive to determine in accordance with the Schemes of Amalgamation and Rules of the Union.
6. Until the elections scheduled to be held in August 2004 the FFPD shall be constituted and represented as follows:-
 - (a) Divisional Conference shall consist of:-
 - (i) Forestry Division Representatives

Trevor Smith	SA	Jane Calvert	VIC
Paul Martinella	SA	Andy Laing	VIC
Mark Nicholls	SA	Ian Mullen	VIC
Brenton Lockwood	SA	Michael O'Connor	VIC
Scott McLean	TAS	Brad Platschinda	VIC
Colin Butler	TAS	Bevan Anderson	NSW
Gary Jaeschke	WA	Bruce Campbell	NSW
Christopher Northover	P&P	Craig Smith	NSW
Phillip Illidge	P&P	Eileen Anderson	NSW
Alex Millar	P&P	Kenneth Miller	NSW

(h) FFPD QLD Branch Executive/Committee of Management

Ursula Korableff	President
Desmond Flanagan	V/President
Stephan Williams	V/President
Greg Williams	Secretary
Rodney Black	Committee Member
Vincent Breen	Committee Member
John Forrest	Committee Member

(i) FFPD WA Branch Executive/Committee of Management

John Rudge	President
Vincent Preedy	Snr V/President
Douglas Ashcroft	V/President
Gary Jaeschke	Secretary (Honorary)
John Cleary	Trustee
Garry Rampling	Trustee

7. This rule shall come into force on and from 11 February 2002 in accordance with the unanimous decision of the National Executive and shall be registered with the Australian Industrial Registry.

BRANCH RULES

43 - NAME

The name of the branch shall be the "Construction, Forestry, Mining and Energy Union, X Branch" where X is the State or Territory for which the Branch has been established.

44 - MEMBERSHIP AND CONSTITUTION

All members of all Divisional Branches within the State or Territory shall be members of the Branch with the same status of membership as is held in the Divisional Branch.

45 - SEAL

The seal of the Branch shall be oval in shape, inscribed on the outer edge "Construction Forestry, Mining and Energy Union" and the name of the Branch on the inside.

46 - STATE CONFERENCE

- (i) The supreme governing body of the Branch shall, subject to the autonomy of the Divisional Branches, be the State Conference convened every two (2) years and especially in accordance with these Rules.

The State Conference shall meet no later than 30 December in the year following the elections in the Divisional Branches, being the general election and at least every two (2) years thereafter.

- (ii) The State Conference shall consist of all of the members of each and every Divisional Branch Management Committee for every Divisional Branch of the Union within the State or Territory covered by the Branch.
- (iii) Persons elected as members of a Divisional Branch Management Committee shall be elected in accordance with the Rules of the Union applicable to the particular Divisional Branch.