



FAIR WORK
COMMISSION

30 July 2014

Mr Grahame Kelly
Secretary, Northern Mining and NSW Energy District Branch
Mining and Energy Division
CFMEU
Sent by email: gkelly@cfmeunsw.org.au

Dear Mr Kelly

Re: Lodgement of Financial Accounts and Statements – Construction, Forestry, Mining and Energy Union, Mining and Energy Division, Northern Mining and NSW Energy District Branch – for year ending 31 December 2013 (FR2013/509)

I acknowledge receipt of the financial report of the Northern Mining and NSW Energy District Branch of the Mining and Energy Division [‘the reporting unit’]. The documents were lodged with the Fair Work Commission on 27 May 2014.

The financial report has now been filed.

The financial report was filed based on a primary review. This involved confirming that the financial reporting timelines required under s.253, s.265, s.266 and s.268 of the *Fair Work (Registered Organisations) Act 2009* (RO Act) have been satisfied, all documents required under s.268 of the RO Act were lodged and that various disclosure requirements under the Australian Accounting Standards, RO Act and reporting guidelines have been complied with. A primary review does not examine all disclosure requirements.

Please note that the financial report for the year ending 31 December 2014 may be subject to an advanced compliance review.

Should you wish to discuss the matters raised in this letter, or if you require further information on the financial reporting requirements of the Act, I may be contacted on (02) 6723 7237 or by email at stephen.kellett@fwc.gov.au.

Yours sincerely,

Stephen Kellett
Senior Adviser, Regulatory Compliance Branch

cc. Mr B N Lindbeck, Lindbeck Partners

From: KELLETT, Stephen
To: ["gkelly@cfmeunsw.org.au"](mailto:gkelly@cfmeunsw.org.au)
Cc: ["barry@lindbeckpartners.com"](mailto:barry@lindbeckpartners.com)
Subject: Financial report - y/e 31 Dec 2014 - Northern Mining & NSW Energy Branch - filing
Date: Wednesday, 30 July 2014 1:29:00 PM
Attachments: [CFMEU_MIN_NDST_FR2013_509 \(primary final\).pdf](#)

Dear Mr Kelly,

Please see attached my letter in relation to the above.

Yours sincerely

STEPHEN KELLETT
Regulatory Compliance Branch
FAIR WORK COMMISSION

80 William Street
EAST SYDNEY NSW 2011

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From: Grahame Kelly [<mailto:gkelly@cfmeunsw.org.au>]
Sent: Tuesday, 29 July 2014 4:28 PM
To: PFEIFFER, Robert
Cc: Jenny McPherson; Barry Lindbeck
Subject: [Kellett] ON CMS - FR2013/509 - CFMEU (NDST Branch)

FR2013/509

Hi Rob

In follow up to our conversation today, I'm advised by the District's Auditor that he mailed the original document to FWC on 27 May 2014.

Please accept our apologies for it not having reached its destination and attached is a scanned copy

Should require anything further please don't hesitate to give me a call

Regards

Grahame Kelly
District Secretary
CFMEU
Northern Mining & NSW Energy District
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CESSNOCK NSW 2325

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CLICK logo below to go to campaign website



FWC Return.pdf

CFMEU NORTHERN MINING & NSW ENERGY DISTRICT BRANCH

ABN 80 814 987 748

FINANCIAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2013

OPERATING REPORT

for the period ended 31 December 2013

The Board of Management presents its report on the Union for the financial year ended 31 December 2013.

Review of principal activities, the results of those activities and any significant changes in the nature of those activities during the year

The principal activities of the Union during the past year fell into the following categories:

- Implementation of the decisions of the Central Executive, Central Council and Northern Mining & NSW Energy District Executive and Board of Management.
- Implementation of the Union's organising agenda, including direct assistance and strategic advice on particular industry or site organising projects, the training and developing of Officials and delegates, and planning, resourcing and implementing campaigns with the assistance of Lodges.
- Industrial support including representation of individual member grievances, advice on legal and legislative matters, pursuing relevant changes to the rules of the Union, and campaigning for matters of importance to the membership.
- The negotiation, variation and replacement of industrial instruments (Enterprise Agreements and Federal Awards) for and in association with Lodges and members generally.
- To improve the conditions and protect the interests and rights of the members and workers
- Manage and control the occupational health and safety issues of the Northern Mining & NSW Energy District which include, but are not limited to:
 - workers compensation
 - rehabilitation
 - workplace safety and health
 - statutory inspections
 - involvement in Mining legislative review process
 - participation at Mine Safety Advisory Council

The activities listed have achieved their objectives.

The net profit for the year after income tax was \$657,267 (2012 \$885,019).

There were no significant changes in the nature of the activities of the Union during the year.

Significant changes in financial affairs

There were no significant changes in the financial affairs.

Right of members to resign

All Members of the Union have the right to resign from the Union in accordance with Rule 5 of the Union Rules, (and Section 174 of Fair Work (Registered Organisations) Act 2009); namely, by providing written notice addressed and delivered to the Secretary of the relevant Lodge or the District Office.

Officers & employees who are superannuation fund trustee(s) or director of a company that is a superannuation fund trustee

Grahame Kelly is an Officer of the Union and is a Trustee and Member of the Board of Directors of AUSCOAL Superannuation Fund.

Number of members

There were 9,575 members of the union as at 31 December 2013.

Number of employees

As at 31 December 2013, the Union employed 21 full time and 0 full time equivalent part time employees (2012 19 full time and 0 full time equivalent part time employees)

Names of Committee of Management members and period positions held during the financial year

Grahame Kelly	01.01.13 - 31.12.13
Peter Jordan	01.01.13 - 31.12.13
Jeffrey Drayton	01.01.13 - 31.12.13
Mark McGrath	08.08.13 - 31.12.13
Jeremy McWilliams	01.01.13 - 31.12.13
Greg Sharp	01.01.13 - 27.07.13
David Simm	01.01.13 - 31.12.13
Keith Shaw	01.01.13 - 31.12.13
Shane Thompson	01.01.13 - 31.12.13
Robin Williams	01.01.13 - 31.12.13
Peter Compton	08.08.13 - 31.12.13
Adam Dever	01.01.13 - 31.12.13
Michael Dobie	01.01.13 - 31.12.13
Anthony Fardell	01.01.13 - 31.12.13
Daryl Haile	01.01.13 - 31.12.13
Todd Hardy	01.01.13 - 31.12.13
Richard Lloyd	01.01.13 - 31.12.13
Stephen Mephram	11.03.13 - 31.12.13
Brent Nolan	01.01.13 - 31.12.13
Jason Porter	08.08.13 - 31.12.13
Nichole Samuelson	01.01.13 - 31.12.13
Michael Schofield	01.01.13 - 31.12.13
Ross Whitaker	01.01.13 - 14.09.13
Kerry Wild	01.01.13 - 31.12.13

Officers & employees who are directors of a company or a member of a board

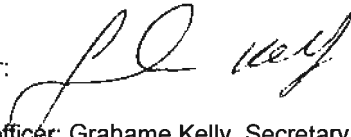
Officer	Company	Principal Activity	Reason appointed
Peter Jordan	Coal Services Pty Ltd	Provide services to the NSW coal mining industry	Officer of reporting unit
	Mines Rescue Pty Ltd	Provide underground incident response	Officer of reporting unit
	Coal Mines Insurance Pty Ltd	Provide specialised workers compensation insurance scheme	Officer of reporting unit

Officers & employees who are directors of a company or a member of a board (continued)

Grahame Kelly	AUSCOAL Superannuation Pty Ltd	Superannuation fund trustee	Officer of reporting unit
	AUSCOAL Advice Pty Ltd	Provide financial advice & financial education	Officer of reporting unit
	Coal Mining Industry (Long Service Leave Funding) Corporation	Administration of the Coal Mining Industry Long Service Leave Fund	Nominated by a peak council

Directorships' quoted above are current directorships for which the Officer (or Union) receives remuneration only and excludes directorships in a voluntary capacity.

Signature of designated officer:



Name and title of designated officer: Grahame Kelly, Secretary

Dated: 12/3/14

BOARD OF MANAGEMENT STATEMENT

for the period ended 31 December 2013

On 12 March 2014 the Board of Management of the CFMEU Northern Mining & NSW Energy District Branch passed the following resolution in relation to the general purpose financial report (GPRF) for the year ended 31 December 2013:

The Board of Management declares that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the General Manager;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year to which the GPRF relates and since the end of that year:
 - (i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RO Act; and
 - (iv) where the organisation consists of two or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner with each of the other reporting units of the organisation; and
 - (v) where information has been sought in any request by a member of the reporting unit or General Manager duly made under section 272 of the RO Act has been provided to the member or General Manager; and
 - (vi) where any order for inspection of financial records has been made by the Fair Work Commission under section 273 of the RO Act, there has been compliance.
- (f) in relation to recovery of wages activity:
 - (i) the financial report on recovery of wages activity has been fairly and accurately prepared in accordance with the requirements of the reporting guidelines of the General Manager; and
 - (ii) the committee of management instructed the auditor to include in the scope of the audit required under subsection 257(1) of the RO Act all recovery of wages activity by the reporting unit from which revenues had been derived for the financial year in respect of such activity; and
 - (iii) no fees or reimbursements of expenses in relation to recovery of wages activity or donations or other contributions were deducted from monies recovered from employers on behalf of workers other than reported in the financial report on recovery of wages activity and the notes to the financial statements; and
 - (iv) that prior to engaging in any recovery of wages activity, the organisation has disclosed to members by way of a written policy all fees to be charged or reimbursement of expenses required for recovery of wages activity, and any likely request for donations or other contributions in acting for a worker in recovery of wages activity; and
 - (v) no fees or reimbursements of expenses in relation to recovery of wages activity or donations or other contributions were deducted from monies recovered from employers on behalf of workers until distributions of recovered money were made to the workers.

This declaration is made in accordance with a resolution of the Board of Management.

Signature of designated officer:



Name and title of designated officer: Grahame Kelly, Secretary

Dated: 12/3/14

STATEMENT OF COMPREHENSIVE INCOME

for the period ended 31 December 2013

	Notes	2013 \$	2012 \$
Revenue			
Membership subscription		11,066,951	10,578,289
Capitation fees	3A	-	-
Levies	3B	-	-
Interest	3C	904,381	1,136,583
Rental revenue	3D	140,983	141,608
Other revenue		1,471,246	1,763,794
Total revenue		13,583,561	13,620,274
Other Income			
Grants and/or donations	3E	50,000	30,000
Share of net assets on amalgamation	14	35,920	-
Total other income		85,920	30,000
Total income		13,669,481	13,650,274
Expenses			
Employee expenses	4A	3,342,398	2,645,963
Capitation fees	4B	2,965,059	2,881,958
Affiliation fees	4C	74,970	74,238
Administration expenses	4D	5,906,645	6,674,740
Grants or donations	4E	208,921	54,898
Depreciation and amortisation	4F	214,778	182,754
Legal costs	4G	194,253	128,050
Audit fees	12	64,141	63,733
Net losses from sale of assets	4H	41,049	58,921
Other expenses	4I	-	-
Total expenses		13,012,214	12,765,255
Profit (loss) for the year		657,267	885,019
Other comprehensive income			
Items that will not be subsequently reclassified to profit or loss			
Gain on revaluation of land & buildings		-	-
Total comprehensive income for the year		657,267	885,019

The above statement should be read in conjunction with the notes.

STATEMENT OF FINANCIAL POSITION

as at 31 December 2013

	Notes	2013 \$	2012 \$
ASSETS			
Current Assets			
Cash and cash equivalents	5A	3,598,251	1,799,055
Trade and other receivables	5B	634,764	643,725
Other current assets	5C	92,314	94,535
Total current assets		<u>4,325,329</u>	<u>2,537,315</u>
Non-Current Assets			
Land and buildings	6A	1,223,171	1,067,688
Plant and equipment	6B	624,903	618,481
Intangibles	6C	23,460	43,608
Investment property	6D	1,620,000	1,527,000
Other investments	6E	17,456,544	18,750,753
Total non-financial assets		<u>20,948,078</u>	<u>22,007,530</u>
Total assets		<u>25,273,407</u>	<u>24,544,845</u>
LIABILITIES			
Current Liabilities			
Trade payables	7A	591,457	596,556
Other payables	7B	598,052	579,615
Employee provisions	8A	1,130,191	1,114,130
Total current liabilities		<u>2,319,700</u>	<u>2,290,301</u>
Non-Current Liabilities			
Employee provisions	8A	264,331	222,435
Total non-current liabilities		<u>264,331</u>	<u>222,435</u>
Total liabilities		<u>2,584,031</u>	<u>2,512,736</u>
Net assets		<u>22,689,376</u>	<u>22,032,109</u>
EQUITY			
Retained earnings (accumulated deficit)		22,689,376	22,032,109
Total equity		<u>22,689,376</u>	<u>22,032,109</u>

The above statement should be read in conjunction with the notes.

STATEMENT OF CHANGES IN EQUITY

for the period ended 31 December 2013

	Notes	Retained earnings \$	Total equity \$
Balance as at 1 January 2012		21,147,090	21,147,090
Profit for the year		885,019	885,019
Other comprehensive income for the year		-	-
Closing balance as at 31 December 2012		<u>22,032,109</u>	<u>22,032,109</u>
Profit for the year		657,267	657,267
Other comprehensive income for the year		-	-
Closing balance as at 31 December 2013		<u><u>22,689,376</u></u>	<u><u>22,689,376</u></u>

The above statement should be read in conjunction with the notes.

CASH FLOW STATEMENT

for the period ended 31 December 2013

	Notes	2013 \$	2012 \$
OPERATING ACTIVITIES			
Cash received			
Receipts from other reporting units/controlled entity(s)	9B	-	-
Interest		1,079,780	1,136,583
Other		13,686,191	13,750,899
Cash used			
Employees		(3,287,975)	(2,625,935)
Suppliers		(10,738,029)	(10,604,879)
Payment to other reporting units/controlled entity(s)	9B	-	-
Net cash from (used by) operating activities	9A	<u>739,967</u>	<u>1,656,668</u>
INVESTING ACTIVITIES			
Cash received			
Proceeds from sale of plant and equipment		32,000	96,456
Proceeds from sale of investments		1,294,209	-
Cash used			
Purchase of plant and equipment		(266,980)	(452,770)
Purchase of investment property		-	(12,299)
Purchase of investments		-	(994,014)
Net cash from (used by) investing activities		<u>1,059,229</u>	<u>(1,362,627)</u>
FINANCING ACTIVITIES			
Cash received			
Other		-	-
Cash used			
Other		-	-
Net cash from (used by) financing activities		<u>-</u>	<u>-</u>
Net increase (decrease) in cash held		<u>1,799,196</u>	<u>294,041</u>
Cash & cash equivalents at the beginning of the reporting period		<u>1,799,055</u>	<u>1,505,014</u>
Cash & cash equivalents at the end of the reporting period	5A	<u>3,598,251</u>	<u>1,799,055</u>

The above statement should be read in conjunction with the notes.

RECOVERY OF WAGES ACTIVITY

for the period ended 31 December 2013

	2013	2012
	\$	\$
Cash assets in respect of recovered money at beginning of year	-	-
Receipts		
Amounts recovered from employers in respect of wages etc.	-	-
Interest received on recovered money	-	-
Total receipts	-	-
Payments		
Deductions of amounts due in respect of membership for:		
12 months or less	-	-
Greater than 12 months	-	-
Deductions of donations or other contributions to accounts or funds of:		
The reporting unit:		
name of account	-	-
name of fund	-	-
Name of other reporting unit of the organisation:		
name of account	-	-
name of fund	-	-
Name of other entity:		
name of account	-	-
name of fund	-	-
Deductions of fees or reimbursement of expenses	-	-
Payments to workers in respect of recovered money	-	-
Total payments	-	-
Cash asset's in respect of recovered money at end of year	-	-
Number of workers to which the monies recovered relates	-	-
Aggregate payables to workers attributable to recovered monies but not yet distributed		
Payable balance	-	-
Number of workers the payable relates to	-	-

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Note 1 Summary of Significant Accounting Policies

1.1 Basis of Preparation of the Financial Statements

The financial statements are general purpose financial statements and have been prepared in accordance with Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that apply for the reporting period and the Fair Work (Registered Organisation) Act 2009. For the purpose of preparing the general purpose financial statements, the CFMEU Northern Mining & NSW Energy District Branch is a not-for-profit entity.

The financial statements have been prepared on an accrual basis and in accordance with the historical cost, except for certain assets and liabilities at measured at fair value, as explained in the accounting policies below. Historical cost is generally based on the fair values of the consideration given in exchange for assets. Except where stated, no allowance is made for the effect of changing prices on the results or the financial position. The financial statements are presented in Australian dollars.

1.2 Comparative amounts

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

1.3 Significant Accounting Judgements and Estimates

No key judgements have been used in the preparation of this financial report.

1.4 New Australian Accounting Standards

Adoption of New Australian Accounting Standard Requirements

No accounting standard has been adopted earlier than the application date stated in the standard.

The accounting policies adopted are consistent with those of the previous financial year except as follows:

In 2013, the Union adopted AASB 1004 Contributions and changed its accounting policy for membership subscriptions.

As a result of the change, the Union reports membership subscriptions on the accrual basis.

Previously, the Union reported membership subscriptions on a cash received basis.

There has been no adjustment made to the statement of financial position on the implementation of the new accounting policy.

1.5 Business combinations

CFMEU Northern Mining & NSW Energy District Branch has not acquired any assets and liabilities during the financial year as part of a business combination.

1.6 Acquisition of assets and or liabilities that do not constitute a business combination

The net book value of assets and or liabilities transferred to the CFMEU Northern Mining & NSW Energy District Branch for no consideration is used to account for a restructure of branches within the CFMEU Mining & Energy Division.

The assets and liabilities are recognised as at the date of transfer.

1.7 Revenue

Revenue is measured at the fair value of the consideration received or receivable.

Revenue from subscriptions is accounted for on an accrual basis and is recorded as revenue in the year to which it relates.

Revenue from the sale of goods is recognised when, the risks and rewards of ownership have been transferred to the buyer, the Union retains no managerial involvement or effective control over the goods, the revenue and transaction costs incurred can be reliably measured, and it is probable that the economic benefits associated with the transaction will flow to the Union.

Donation income is recognised when it is received.

Receivables for goods and services, which have 30 day terms, are recognised at the nominal amounts due less any impairment allowance account. Collectability of debts is reviewed at end of the reporting period. Allowances are made when collectability of the debt is no longer probable.

Interest revenue is recognised on an accrual basis using the effective interest method.

Rental revenue from operating leases is recognised on a straight-line basis over the term of the relevant lease.

1.8 Gains

Sale of assets

Gains and losses from disposal of assets are recognised when control of the asset has passed to the buyer.

1.9 Capitation fees and levies

Capitation fees and levies are to be recognised on an accrual basis and record as a revenue and/or expense in the year to which it relates.

1.10 Employee benefits

A liability is recognised for benefits accruing to employees in respect of wages and salaries, annual leave, long service leave, sick leave and termination benefits when it is probable that settlement will be required and they are capable of being measured reliably.

Liabilities for short-term employee benefits (as defined in AASB 119 *Employee Benefits*) and termination benefits due within twelve months of the end of reporting period are measured at their nominal amounts. The nominal amount is calculated with regard to the rates expected to be paid on settlement of the liability.

Other long-term employee benefits are measured as the present value of the estimated future cash outflows to be made by the Union in respect of services provided by employees up to reporting date.

Payments to defined contribution retirement benefit plans are recognised as an expense when employees have rendered service entitling them to the contributions.

Provision is made for separation and redundancy benefit payments. The Union recognises a provision for termination when it has developed a detailed formal plan for the terminations and has informed those employees affected that it will carry out the terminations.

1.11 Leases

Leases are classified as finance leases whenever the terms of the lease transfer substantially all the risks and rewards of ownership to the lessee. All other leases are classified as operating leases.

Where an asset is acquired by means of a finance lease, the asset is capitalised at either the fair value of the lease property or, if lower, the present value of minimum lease payments at the inception of the contract and a liability is recognised at the same time and for the same amount.

The discount rate used is the interest rate implicit in the lease. Leased assets are amortised over the period of the lease. Lease payments are allocated between the principal component and the interest expense.

Operating lease payments are expensed on a straight-line basis which is representative of the pattern of benefits derived from the leased assets.

Rental revenue from operating leases is recognised on a straight-line basis over the term of the relevant lease. Initial direct costs incurred in negotiating and arranging an operating lease are added to the carrying amount of the leased asset and recognised on a straight-line basis over the lease term.

1.12 Borrowing costs

All borrowing costs are recognised in profit and loss in the period in which they are incurred.

1.13 Cash

Cash is recognised at its nominal amount. Cash and cash equivalents includes cash on hand, deposits held at call with bank, other short-term highly liquid investments with original maturity of 3 months or less that are readily convertible to known amounts of cash and subject to insignificant risk of changes in value and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the consolidated statement of financial position.

1.14 Financial instruments

Financial assets and financial liabilities are recognised when a Union becomes a party to the contractual provisions of the instrument.

Financial assets and financial liabilities are initially measured at fair value. Transaction costs that are directly attributable to the acquisition or issue of financial assets and financial liabilities (other than financial assets and financial liabilities at fair value through profit or loss) are added to or deducted from the fair value of the financial assets or financial liabilities, as appropriate, on initial recognition. Transaction costs directly attributable to the acquisition of financial assets or financial liabilities at fair value through profit or loss are recognised immediately in profit or loss.

1.15 Financial assets

Financial assets are classified into the following specified categories: financial assets at fair value through profit or loss, held-to-maturity investments, available-for-sale financial assets and loans and receivables. The classification depends on the nature and purpose of the financial assets and is determined at the time of initial recognition. All regular way purchases or sales of financial assets are recognised and derecognised upon trade date basis. Regular way purchases or sales are purchases or sales of financial assets that require delivery of assets within the time frame established by regulation or convention in the marketplace.

1.15 Financial assets (continued)

Fair value through profit or loss

Financial assets are classified as at fair value through profit or loss when the financial asset is either held for trading or it is designated as at fair value through profit or loss.

A financial asset is classified as held for trading if:

- it has been acquired principally for the purpose of selling it in the near term; or
- on initial recognition it is part of a portfolio of identified financial instruments that the reporting unit manages together and has a recent actual pattern of short-term profit-taking; or
- it is a derivative that is not designated and effective as a hedging instrument.
- it forms part of a contract containing one or more embedded derivatives, and AASB 139 'Financial Instruments: Recognition and Measurement' permits the entire combined contract (asset or liability) to be designated as at fair value through profit or loss.

Financial assets at fair value through profit or loss are stated at fair value, with any gains or losses arising on remeasurement recognised in profit or loss. The net gain or loss recognised in profit or loss incorporates any dividend or interest earned on the financial asset and is included in the 'other gains and losses' line item in the statement of comprehensive income.

Held-to-maturity investments

Financial assets with fixed or determinable payments and fixed maturity dates that the reporting unit has the positive intent and ability to hold to maturity are classified as held-to-maturity investments. Held-to-maturity investments are measured at amortised cost using the effective interest method less any impairment.

Available-for-sale

Listed shares and listed redeemable notes held by the reporting unit that are traded in an active market are classified as available-for-sale and are stated at fair value. The reporting unit also has investments in unlisted shares that are not traded in an active market but that are also classified as available-for-sale financial assets and stated at fair value. Gains and losses arising from changes in fair value are recognised in other comprehensive income and accumulated in the investments revaluation reserve, with the exception of impairment losses, interest calculated using the effective interest method, and foreign exchange gains and losses on monetary assets, which are recognised in profit or loss. Where the investment is disposed of or is determined to be impaired, the cumulative gain or loss previously accumulated in the investments revaluation reserve is reclassified to profit or loss.

Dividends on available-for-sale equity instruments are recognised in profit or loss when the reporting unit right to receive the dividends is established. The fair value of available-for-sale monetary assets denominated in a foreign currency is determined in that foreign currency and translated at the spot rate at the end of the reporting period. The foreign exchange gains and losses that are recognised in profit or loss are determined based on the amortised cost of the monetary asset. Other foreign exchange gains and losses are recognised in other comprehensive income.

Loan and receivables

Trade receivables, loans and other receivables that have fixed or determinable payments that are not quoted in an active market are classified as 'loans and receivables'. Loans and receivables are measured at amortised cost using the effective interest method less impairment. Interest is recognised by applying the effective interest rate, except for short-term receivables when the recognition of interest would be immaterial.

1.15 Financial assets (continued)

Effective interest method

The effective interest method is a method of calculating the amortised cost of a debt instrument and of allocating interest income over the relevant period. The effective interest rate is the rate that exactly discounts estimated future cash receipts through the expected life of the financial asset, or, when appropriate, a shorter period, to the net carrying amount on initial recognition.

Income is recognised on an effective interest rate basis except for debt instruments other than those financial assets that are recognised at fair value through profit or loss.

Impairment of financial assets

Financial assets, other than those at fair value through profit or loss, are assessed for impairment at the end of each reporting period. Financial assets are considered to be impaired when there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset, the estimated future cash flows of the investment have been affected.

For certain categories of financial asset, such as trade receivables, assets that are assessed not to be impaired individually are, in addition, assessed for impairment on a collective basis. Objective evidence of impairment for a portfolio of receivables could include the reporting units past experience of collecting payments, an increase in the number of delayed payments in the portfolio past the average credit period of 60 days, as well as observable changes in national or local economic conditions that correlate with default on receivables.

For financial assets carried at amortised cost, the amount of the impairment loss recognised is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the financial asset's original effective interest rate.

For financial assets carried at cost, the amount of the impairment loss is measured as the difference between the asset's carrying amount and the present value of the estimated future cash flows discounted at the current market rate of return for a similar financial asset. Such impairment loss will not be reversed in subsequent periods.

The carrying amount of the financial asset is reduced by the impairment loss directly for all financial assets with the exception of trade receivables, where the carrying amount is reduced through the use of an allowance account. When a trade receivable is considered uncollectible, it is written off against the allowance account. Subsequent recoveries of amounts previously written off are credited against the allowance account. Changes in the carrying amount of the allowance account are recognised in profit or loss.

When an available-for-sale financial asset is considered to be impaired, cumulative gains or losses previously recognised in other comprehensive income are reclassified to profit or loss in the period.

For financial assets measured at amortised cost, if, in a subsequent period, the amount of the impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment was recognised, the previously recognised impairment loss is reversed through profit or loss to the extent that the carrying amount of the investment at the date the impairment is reversed does not exceed what the amortised cost would have been had the impairment not been recognised.

In respect of available-for-sale equity securities, impairment losses previously recognised in profit or loss are not reversed through profit or loss. Any increase in fair value subsequent to an impairment loss is recognised in other comprehensive income and accumulated under the heading of investments revaluation reserve. In respect of available-for-sale debt securities, impairment losses are subsequently reversed through profit or loss if an increase in the fair value of the investment can be objectively related to an event occurring after the recognition of the impairment loss.

1.15 Financial assets (continued)

Derecognition of financial assets

The reporting unit derecognises a financial asset only when the contractual rights to the cash flows from the asset expire, or when it transfers the financial asset and substantially all the risks and rewards of ownership of the asset to another entity. The difference between the asset's carrying amount and the sum of the consideration received and receivable and the cumulative gain or loss that had been recognised in other comprehensive income and accumulated in equity is recognised in profit or loss.

1.16 Financial Liabilities

Financial liabilities are classified as either financial liabilities 'at fair value through profit or loss' or other financial liabilities. Financial liabilities are recognised and derecognised upon 'trade date'.

Fair value through profit or loss

Financial liabilities are classified as at fair value through profit or loss when the financial liability is either held for trading or it is designated as at fair value through profit or loss.

A financial liability is classified as held for trading if:

- it has been acquired principally for the purpose of repurchasing it in the near term; or
- on initial recognition it is part of a portfolio of identified financial instruments that the reporting unit manages together and has a recent actual pattern of short-term profit-taking; or
- it is a derivative that is not designated and effective as a hedging instrument.

A financial liability other than a financial liability held for trading may be designated as at fair value through profit or loss upon initial recognition if:

- such designation eliminates or significantly reduces a measurement or recognition inconsistency that would otherwise arise; or
- the financial liability forms part of a group of financial assets or financial liabilities or both, which is managed and its performance is evaluated on a fair value basis, in accordance with the reporting units documented risk management or investment strategy, and information about the grouping is provided internally on that basis; or
- it forms part of a contract containing one or more embedded derivatives, and AASB 139 'Financial Instruments: Recognition and Measurement' permits the entire combined contract (asset or liability) to be designated as at fair value through profit or loss.

Financial liabilities at fair value through profit or loss are stated at fair value, with any gains or losses arising on remeasurement recognised in profit or loss. The net gain or loss recognised in profit or loss incorporates any interest paid on the financial liability and is included in the 'other gains and losses' line item in the statement of comprehensive income.

Other financial liabilities

Other financial liabilities, including borrowings and trade and other payables, are initially measured at fair value, net of transaction costs.

Other financial liabilities are subsequently measured at amortised cost using the effective interest method, with interest expense recognised on an effective yield basis.

Derecognition of financial liabilities

The reporting unit derecognises financial liabilities when, and only when, the reporting units obligations are discharged, cancelled or they expire. The difference between the carrying amounts of the financial liability derecognised and the consideration paid and payable is recognised in profit or loss.

1.17 Contingent Liabilities and Contingent Assets

Contingent liabilities and contingent assets are not recognised in the Statement of Financial Position but are reported in the relevant notes. They may arise from uncertainty as to the existence of a liability or asset or represent an existing liability or asset in respect of which the amount cannot be reliably measured. Contingent assets are disclosed when settlement is probable but not virtually certain, and contingent liabilities are disclosed when settlement is greater than remote.

1.18 Land, Buildings, Plant and Equipment

Asset Recognition Threshold

Purchases of land, buildings, plant and equipment are recognised initially at cost in the Statement of Financial Position. The initial cost of an asset includes an estimate of the cost of dismantling and removing the item and restoring the site on which it is located.

Revaluations—Land and Buildings

Following initial recognition at cost, land and buildings are carried at fair value less subsequent accumulated depreciation and accumulated impairment losses. Revaluations are performed with sufficient frequency such that the carrying amount of assets do not differ materially from those that would be determined using fair values as at the reporting date.

Revaluation adjustments are made on a class basis. Any revaluation increment is credited to equity under the heading of asset revaluation reserve except to the extent that it reversed a previous revaluation decrement of the same asset class that was previously recognised in the surplus/deficit. Revaluation decrements for a class of assets are recognised directly in the profit or loss except to the extent that they reverse a previous revaluation increment for that class. Any accumulated depreciation as at the revaluation date is eliminated against the gross carrying amount of the asset and the asset is restated to the revalued amount.

Depreciation

Depreciable property, plant and equipment assets are written-off to their estimated residual values over their estimated useful life using, in all cases, the straight line method of depreciation. Depreciation rates (useful lives), residual values and methods are reviewed at each reporting date and necessary adjustments are recognised in the current, or current and future reporting periods, as appropriate.

Depreciation rates applying to each class of depreciable asset are based on the following useful lives:

	2013	2012
Land & buildings	40 years	40 years
Plant and equipment	3 to 13 years	3 to 13 years

Derecognition

An item of land, buildings, plant and equipment is derecognised upon disposal or when no future economic benefits are expected from its use or disposal. Any gain or loss arising on the disposal or retirement of an item of property, plant and equipment is determined as the difference between the sales proceeds and the carrying amount of the asset and is recognised in the profit and loss.

1.19 Investment property

Investment properties are properties held to earn rentals and/or for capital appreciation (including property under construction for such purposes). Investment properties are measured initially at its cost, including transaction costs. Subsequent to initial recognition, investment properties are measured at fair value. Gains and losses arising from changes in the fair value of investment properties are included in profit and loss in the period in which they arise.

1.19 Investment property (continued)

An investment property is derecognised upon disposal or when the investment property is permanently withdrawn from use and no future economic benefits are expected from the disposal. Any gain or loss arising on derecognition of the property (calculated as the difference between the net disposal proceeds and the carrying amount of the asset) is included in profit or loss in the period in which the property is derecognised.

1.21 Impairment for non-financial assets

All assets are assessed for impairment at the end of each reporting period to the extent that there is an impairment trigger. Where indications of impairment exist, the asset's recoverable amount is estimated and an impairment adjustment made if the asset's recoverable amount is less than its carrying amount.

The recoverable amount of an asset is the higher of its fair value less costs to sell and its value in use. Value in use is the present value of the future cash flows expected to be derived from the asset. Where the future economic benefit of an asset is not primarily dependent on the asset's ability to generate future cash flows, and the asset would be replaced if the CFMEU Northern Mining & NSW Energy District Branch were deprived of the asset, its value in use is taken to be its depreciated replacement cost.

1.22 Taxation

CFMEU Northern Mining & NSW Energy District Branch is exempt from income tax under section 50.1 of the Income Tax Assessment Act 1997 however still has obligation for Fringe Benefits Tax (FBT) and the Goods and Services Tax (GST).

Revenues, expenses and assets are recognised net of GST except:

- where the amount of GST incurred is not recoverable from the Australian Taxation Office; and
- for receivables and payables.

The net amount of GST recoverable from, or payable to, the taxation authority is included as part of receivables or payables.

Cash flows are included in the cash flow statement on a gross basis. The GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the Australian Taxation Office is classified within operating cash flows.

1.23 Going concern

CFMEU Northern Mining & NSW Energy District Branch is not reliant on the financial support of another reporting unit.

CFMEU Northern Mining & NSW Energy District Branch has not agreed to provide financial support to another reporting unit.

Note 2 Events after the reporting period

There were no events that occurred after 31 December 2013, or prior to the signing of the financial statements, that would affect the ongoing structure and financial activities of the CFMEU Northern Mining & NSW Energy District Branch.

Note 3 Income

2013	2012
\$	\$

Note 3A: Capitation fees

Capitation fees	-	-
Total capitation fees	-	-

CFMEU Northern Mining & NSW Energy District Branch
ABN 80 814 987 748

Note 3 Income (continued)	2013	2012
	\$	\$
Note 3B: Levies		
Levies	-	-
Total levies	<u>-</u>	<u>-</u>
Note 3C: Interest		
Deposits	904,381	1,136,583
Loans	-	-
Total interest	<u>904,381</u>	<u>1,136,583</u>
Note 3D: Rental revenue		
Properties	140,983	141,608
Other	-	-
Total rental revenue	<u>140,983</u>	<u>141,608</u>
Note 3E: Grants or donations		
Grants	50,000	30,000
Donations	-	-
Total grants or donations	<u>50,000</u>	<u>30,000</u>
Note 4 Expenses		
Note 4A: Employee expenses		
Holders of office:		
Wages and salaries	1,623,160	1,145,251
Superannuation	207,670	215,193
Leave and other entitlements	251,659	248,151
Separation and redundancies	135,644	-
Other employee expenses	-	-
Subtotal employee expenses holders of office	<u>2,218,133</u>	<u>1,608,595</u>
Employees other than office holders:		
Wages and salaries	748,712	688,517
Superannuation	141,437	131,034
Leave and other entitlements	190,503	186,023
Separation and redundancies	-	-
Other employee expenses	43,613	31,794
Subtotal employee expenses employees other than office holders	<u>1,124,265</u>	<u>1,037,368</u>
Total employee expenses	<u>3,342,398</u>	<u>2,645,963</u>
Note 4B: Capitation fees		
CFMEU Mining & Energy Division National Office	2,965,059	2,881,958
Total capitation fees	<u>2,965,059</u>	<u>2,881,958</u>
Note 4C: Affiliation fees		
Australian Labour Party	37,630	33,231
Labor Council of NSW	-	9,017
Newcastle Trades Hall Council	7,203	7,203
Unions NSW	30,137	24,787
Total affiliation fees/subscriptions	<u>74,970</u>	<u>74,238</u>

Note 4 Expenses (continued)	2013	2012
	\$	\$
Note 4D: Administration expenses		
Consideration to employers for payroll deductions	-	-
Compulsory levies	-	-
Fees/allowances - meeting and conferences	289,644	359,046
Conference and meeting expenses	125,025	166,136
Contractors/consultants	62,453	24,110
Property expenses	117,601	77,752
Office expenses	211,114	125,777
Information communications technology	185,531	160,823
Other	4,873,115	5,724,175
Subtotal administration expense	<u>5,864,483</u>	<u>6,637,819</u>
Note 4D: Administration expenses		
Operating lease rentals:		
Minimum lease payments	42,162	36,921
Total administration expenses	<u>5,906,645</u>	<u>6,674,740</u>
Note 4E: Grants or donations		
Grants	-	-
Donations	208,921	54,898
Total grants or donations	<u>208,921</u>	<u>54,898</u>
Note 4F: Depreciation and amortisation		
Depreciation		
Land & buildings	39,517	36,995
Property, plant and equipment	147,238	120,679
Total depreciation	<u>186,755</u>	<u>157,674</u>
Amortisation		
Intangibles	28,023	25,080
Total amortisation	<u>28,023</u>	<u>25,080</u>
Total depreciation and amortisation	<u>214,778</u>	<u>182,754</u>
Note 4H: Legal costs		
Litigation	155,525	112,350
Other legal matters	38,728	15,700
Total legal costs	<u>194,253</u>	<u>128,050</u>
Note 4J: Net losses from sale of assets		
Land and buildings	-	-
Plant and equipment	41,049	58,921
Intangibles	-	-
Total net losses from asset sales	<u>41,049</u>	<u>58,921</u>
Note 4K: Other expenses		
Penalties - via RO Act or RO Regulations	-	-
Total other expenses	<u>-</u>	<u>-</u>

Note 5 Current Assets	2013	2012
	\$	\$
Note 5A: Cash and Cash Equivalents		
Cash at bank	2,354,289	1,793,495
Cash on hand	7,010	5,560
Short term deposits	1,236,952	-
Other	-	-
Total cash and cash equivalents	3,598,251	1,799,055
Note 5B: Trade and Other Receivables		
Receivables from other reporting unit[s]	-	-
CFMEU Mining & Energy Division National office	10,250	-
Total receivables from other reporting unit[s]	10,250	-
Less provision for doubtful debts	-	-
Total provision for doubtful debts	-	-
Receivable from other reporting unit[s] (net)	10,250	-
Note 5B: Trade and Other Receivables		
Other receivables:		
GST receivable from the Australian Taxation Office	-	-
Other trade receivables	624,514	643,725
Total other receivables	624,514	643,725
Total trade and other receivables (net)	634,764	643,725
Note 5C: Other Current Assets		
Prepayments	91,642	93,863
Other	672	672
Total other current assets	92,314	94,535
Note 6 Non-current Assets		
Note 6A: Land and buildings		
Land and buildings:		
fair value	1,932,336	1,737,336
accumulated depreciation	709,165	669,648
Total land and buildings	1,223,171	1,067,688
Reconciliation of the Opening and Closing Balances of Land and Buildings		
As at 1 January		
Gross book value	1,737,336	1,667,361
Accumulated depreciation and impairment	669,648	632,653
Net book value 1 January	1,067,688	1,034,708
Additions:		
By purchase	-	69,975
Reclassification from investment property	195,000	-
Revaluations	-	-
Depreciation expense	39,517	36,995
Net book value 31 December	1,223,171	1,067,688
Net book value as of 31 December represented by:		
Gross book value	1,932,336	1,737,336
Accumulated depreciation and impairment	709,165	669,648
Net book value 31 December	1,223,171	1,067,688

Note 6 Non-current Assets (continued)	2013	2012
	\$	\$
Note 6B: Plant and equipment		
Plant and equipment:		
at cost	1,274,991	1,185,605
accumulated depreciation	650,088	567,124
Total plant and equipment	<u>624,903</u>	<u>618,481</u>

Reconciliation of the Opening and Closing Balances of Plant and Equipment

As at 1 January

Gross book value	1,185,605	1,137,853
Accumulated depreciation and impairment	567,124	613,057
Net book value 1 January	<u>618,481</u>	<u>524,796</u>

Additions:

By purchase	219,027	369,741
Depreciation expense	147,238	120,679

Disposals:

Other	73,049	155,377
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Net book value 31 December	<u>617,221</u>	<u>618,481</u>
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Net book value as of 31 December represented by:

Gross book value	1,274,991	1,185,605
Accumulated depreciation and impairment	650,088	567,124
Net book value 31 December	<u>624,903</u>	<u>618,481</u>

Note 6C: Intangibles

Computer software at cost:

internally developed	-	-
purchased	214,377	206,502
accumulated amortisation	190,917	162,894

Total intangibles	<u>23,460</u>	<u>43,608</u>
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Reconciliation of the Opening and Closing Balances of Intangibles

As at 1 January

Gross book value	206,502	193,448
Accumulated amortisation and impairment	162,894	137,814
Net book value 1 January	<u>43,608</u>	<u>55,634</u>

Additions:

By purchase	7,875	13,054
Amortisation	28,023	25,080

Disposals:

Other	-	-
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Net book value 31 December	<u>23,460</u>	<u>43,608</u>
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Net book value as of 31 December represented by:

Gross book value	214,377	206,502
Accumulated amortisation and impairment	190,917	162,894
Net book value 31 December	<u>23,460</u>	<u>43,608</u>

Note 6 Non-current Assets (continued)	2013	2012
	\$	\$

Note 6D: Investment Property

Investment property fair value	1,620,000	1,527,000
Total intangibles	<u>1,620,000</u>	<u>1,527,000</u>

Reconciliation of the Opening and Closing Balances of Intangibles

As at 1 January

Gross book value	1,527,000	1,875,986
Net book value 1 January	<u>1,527,000</u>	<u>1,875,986</u>

Additions:

By purchase	32,396	12,299
Revaluations	255,604	(361,285)

Disposals:

Reclassification to land & buildings	195,000	-
Net book value 31 December	<u>1,620,000</u>	<u>1,527,000</u>

Net book value as of 31 December represented by:

Gross book value	1,620,000	1,527,000
Net book value 31 December	<u>1,620,000</u>	<u>1,527,000</u>

Investment property consists of one commercial property and a number of residential properties that are leased to third parties. The commercial property has been transferred from investment property to land & buildings (see Note 6A) as the property commenced to be occupied by the Union on 16 September 2013 for its own purposes.

Note 6E: Other Investments

Deposits	17,456,534	18,750,743
Other	10	10
Total other investments	<u>17,456,544</u>	<u>18,750,753</u>

Note 7 Current Liabilities

Note 7A: Trade payables

Trade creditors and accruals	284,039	345,490
Operating lease rentals	-	-
Subtotal trade creditors	<u>284,039</u>	<u>345,490</u>

Payables to other reporting unit[s]

CFMEU Mining & Energy Division National Office	307,418	251,066
Subtotal payables to other reporting unit[s]	<u>307,418</u>	<u>251,066</u>

Total trade payables	<u>591,457</u>	<u>596,556</u>
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Settlement is usually made within 30 days.

Note 7 Current Liabilities (continued)	2013	2012
	\$	\$
Note 7B: Other payables		
Wages and salaries	96,464	77,670
Superannuation	-	-
Consideration to employers for payroll deductions	-	-
Legal costs	5,564	36,475
Prepayments received/unearned revenue	-	-
GST payable	57,330	26,324
Other	438,694	439,146
Total other payables	598,052	579,615
Total other payables are expected to be settled in:		
No more than 12 months	598,052	579,615
More than 12 months	-	-
Total other payables	598,052	579,615
Note 8 Provisions		
Note 8A: Employee Provisions		
Office Holders:		
Annual leave	357,408	376,001
Long service leave	-	-
Separations and redundancies	-	-
Other	457,273	441,898
Subtotal employee provisions—office holders	814,681	817,899
Employees other than office holders:		
Annual leave	184,026	183,919
Long service leave	264,331	222,435
Separations and redundancies	-	-
Other	131,484	112,312
Subtotal employee provisions—employees other than office holders	579,841	518,666
Total employee provisions	1,394,522	1,336,565
Current	1,130,191	1,114,130
Non Current	264,331	222,435
Total employee provisions	1,394,522	1,336,565
Note 9 Cash Flow		
Note 9A: Cash Flow Reconciliation		
Reconciliation of cash and cash equivalents as per Balance Sheet to Cash Flow Statement:		
Cash and cash equivalents as per:		
Cash flow statement	3,598,251	1,799,056
Balance sheet	3,598,251	1,799,056
Difference	-	-
Reconciliation of profit/(deficit) to net cash from operating activities:		
Profit/(deficit) for the year	657,267	885,019
Adjustments for non-cash items		
Depreciation/amortisation	214,778	182,754
Fair value (gains)/losses	(255,604)	361,285
(Gain)/loss on disposal of assets	41,049	58,921

Note 9 Cash Flow (continued)	2013	2012
	\$	\$
Changes in assets/liabilities		
(Increase)/decrease in net receivables	8,961	74,238
(Increase)/decrease in prepayments	2,221	(24,401)
Increase/(decrease) in supplier payables	(5,099)	(11,331)
Increase/(decrease) in other payables	18,437	(21,569)
Increase/(decrease) in employee provisions	57,957	151,752
Net cash from (used by) operating activities	<u>739,967</u>	<u>1,656,668</u>

Note 9B: Cash flow information

Cash inflows	-	-
Total cash inflows	<u>-</u>	<u>-</u>
Cash outflows	-	-
Total cash outflows	<u>-</u>	<u>-</u>

Note 10 Contingent Liabilities, Assets and Commitments

Note 10A: Commitments and Contingencies

Operating lease commitments—as lessee

Future minimum rentals payable under non-cancellable operating leases as at 31 December are as follows:

Within one year	19,358	19,358
After one year but not more than five years	17,744	19,358
More than five years	-	17,744
	<u>37,102</u>	<u>56,460</u>

Capital commitments

At 31 December 2013 capital commitments contracted by the Union are Nil. (2012: Nil.)

Other contingent assets or liabilities (i.e. legal claims)

At 31 December 2013 other contingent assets or liabilities of the Union are Nil. (2012: Nil.)

Note 11 Related Party Disclosures

Note 11A: Related Party Transactions for the Reporting Period

Apart from the details disclosed in this note, the Union did not enter into any related party transactions since the end of the previous financial year.

Note 11B: Key Management Personnel Remuneration for the Reporting Period

Short-term employee benefits

Salary (including annual & sick leave taken)	1,927,761	1,237,964
Annual leave accrued	150,914	165,490
Performance bonus	-	-
Sick leave accrued	100,745	82,661
Total short-term employee benefits	<u>2,179,420</u>	<u>1,486,115</u>

Post-employment benefits:

Superannuation	207,670	215,193
Total post-employment benefits	<u>207,670</u>	<u>215,193</u>

Note 11 Related Party Disclosures (continued)	2013	2012
	\$	\$
Other long-term benefits:		
Long-service leave	148,204	-
Total other long-term benefits	<u>148,204</u>	<u>-</u>
Termination benefits	135,644	-
Total	<u><u>2,670,938</u></u>	<u><u>1,701,308</u></u>

Note 11B: Key Management Personnel Remuneration for the Reporting Period

Long service leave includes an amount paid on retirement of an Official. This amount was reimbursed by the national long service leave scheme maintained by CFMEU Mining & Energy Division National Office. An amount was also transferred to the CFMEU Mining & Energy Division National Office national long service leave scheme in respect of Officials appointed during the financial year.

As a result of the retirement of one of the elected Officials, the Official received a retirement entitlement calculated in accordance with the Officials' remuneration agreement. Accordingly the Union has recognised an expense of \$135,644 during the year ended 31 December 2013 (2012: Nil).

Note 11C: Transactions with key management personnel and their close family members

Loans to/from key management personnel

No loans were provided to or from Officials during the financial year.

Other transactions with key management personnel

From time to time, Officials may purchase goods from the Union. These purchases are on the same terms and conditions as those entered into by other Union employees or customers and are trivial or domestic in nature.

Note 12 Auditors Remuneration

Value of the services provided

Audit and review services

Auditors of the Union

Financial statement audit services	27,000	27,000
Other regulatory audit services	2,500	2,500

Other services

Auditors of the Union

In relation to assurance, taxation and due diligence services	30,500	30,500
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Other auditors

In relation to other assurance services	4,141	3,733
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Total remuneration of auditors	<u><u>64,141</u></u>	<u><u>63,733</u></u>
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Note 13 Financial Instruments

Financial Risk Management Policies

The Board of Management's overall risk management strategy seeks to assist the Union in meeting its financial targets, while minimising potential adverse effects on financial performance. Risk Management policies are approved and reviewed by the Board of Management. These include the credit risk policies and future cash flow requirements.

The main purpose of non-derivative financial instruments is to raise finance for entity operations. The Union does not have any derivative instruments at 31 December 2013.

Note 13 Financial Instruments	2013	2012
	\$	\$

Specific Financial Risk Exposure and Management

The main risks the Union is exposed to through its financial instruments are credit risk, liquidity risk and market risk relating to interest rate risk and other price risk.

There have been no substantive changes in the types of risks the Union is exposed to, how these risks arise, or the Board of Management's objectives, policies and processes for managing or measuring the risks from the previous period.

Note 13A: Categories of Financial Instruments

Financial Assets

Held-to-maturity investments:		
Term deposits	17,456,534	18,750,743
Total	<u>17,456,534</u>	<u>18,750,743</u>
Loans and receivables:		
Trade & other receivables	634,764	643,725
Total	<u>634,764</u>	<u>643,725</u>
Carrying amount of financial assets	<u><u>18,091,298</u></u>	<u><u>19,394,468</u></u>

Financial Liabilities

Other financial liabilities:		
Trade & other payables	598,052	579,615
Total	<u>598,052</u>	<u>579,615</u>
Carrying amount of financial liabilities	<u><u>598,052</u></u>	<u><u>579,615</u></u>

Note 13B: Net Income and Expense from Financial Assets

Held-to-maturity		
Interest revenue	849,746	1,060,068
Impairment	-	-
Gain/loss on disposal	-	-
Net gain/(loss) held-to-maturity	<u>849,746</u>	<u>1,060,068</u>
Loans and receivables		
Interest revenue	-	-
Impairment	-	-
Gain/loss on disposal	-	-
Net gain/(loss) from loans and receivables	<u>-</u>	<u>-</u>
Net gain/(loss) from financial assets	<u><u>849,746</u></u>	<u><u>1,060,068</u></u>

Note 13C: Fair Value of Financial Instruments

	Carrying amount 2013 \$	Fair value 2013 \$	Carrying amount 2012 \$	Fair value 2012 \$
Financial Assets				
Held to maturity investments	17,456,534	17,456,534	18,750,743	18,750,743
Trade & other receivables	634,764	634,764	643,725	643,725
Total	<u>18,091,298</u>	<u>18,091,298</u>	<u>19,394,468</u>	<u>19,394,468</u>
Financial Liabilities				
Trade & other payables	598,052	598,052	579,615	579,615
Total	<u>598,052</u>	<u>598,052</u>	<u>579,615</u>	<u>579,615</u>

Note 13D: Credit Risk

Exposure to credit risk relating to financial assets arises from the potential non-performance by counterparties of contract obligations that could lead to a financial loss to the Union.

Credit risk is managed through maintaining procedures such as utilisation of systems for approval, granting and removal of credit limits, regular monitoring of exposure against such limits and monitoring of the financial stability of significant customers and counterparties ensuring, to the extent possible, that members and counterparties to transactions are of sound credit worthiness.

Risk is also minimised through investing surplus funds in financial institutions that maintain a high credit rating or in entities that the Board of Management has otherwise assessed as being financially sound.

Credit risk exposures

The maximum exposure to credit risk by class of recognised financial assets at the end of the reporting period is equivalent to the carrying amount and classification of those financial assets (net of any provisions) as presented in the statement of financial position.

The Union has no significant concentrations of credit risk with any single counterparty or group of counterparties.

The following table illustrates the Union's gross exposure to credit risk, excluding any collateral or credit enhancements.

	2013	2012
	\$	\$
Financial assets		
Held to maturity investments	17,456,534	18,750,743
Trade & other receivables	634,764	643,725
Total	<u>18,091,298</u>	<u>19,394,468</u>

Credit quality of financial instruments not past due or individually determined as impaired

	Not Past Due Nor Impaired	Past due or impaired	Not Past Due Nor Impaired	Past due or impaired
	2013	2013	2012	2012
	\$	\$	\$	\$
Held to maturity investments	17,456,534	-	18,750,743	-
Trade & other receivables	634,764	-	643,725	-
Total	<u>18,091,298</u>	<u>-</u>	<u>19,394,468</u>	<u>-</u>

There is no collateral held by the Union securing trade & other receivables.

Trade & other receivables that are neither past due nor impaired are considered to be of high credit quality.

Note 13E: Liquidity Risk

Liquidity risk arises from the possibility that the Union might encounter difficulty in settling its debts or otherwise meeting its obligations related to financial liabilities. The Union manages this risk through the following mechanisms:

- (i) only investing surplus cash with approved deposit taking institutions; and
- (ii) proactively monitoring the recovery of unpaid subscriptions.

Note 13E: Liquidity Risk (continued)

The table below reflects an undiscounted contractual maturity analysis for non-derivative financial liabilities. The Union does not directly any derivative financial liabilities.

Cash flows realised from financial assets reflect management's expectation as to the timing of realisation. Actual timing may therefore differ from that disclosed. The timing of cash flows presented in the table to settle financial liabilities reflects the earliest contractual settlement dates.

Contractual maturities for financial liabilities 2013

	On Demand	< 1 year \$	1– 2 years \$	2– 5 years \$	>5 years \$	Total \$
Trade & other payables	-	598,052	-	-	-	598,052
Total	-	598,052	-	-	-	598,052

Maturities for financial liabilities 2012

	On Demand	< 1 year \$	1– 2 years \$	2– 5 years \$	>5 years \$	Total \$
Trade & other payables	-	579,615	-	-	-	579,615
Total	-	579,615	-	-	-	579,615

Financial assets pledged as collateral

No financial assets have been pledged as security for any financial liability.

Note 13F: Market Risk

Interest rate risk

Exposure to interest rate risk arises on financial assets and financial liabilities recognised at the end of the reporting period whereby a future change in interest rates will affect future cash flows or the fair value of fixed rate financial instruments. The Union is also exposed to earnings volatility on floating rate instruments. The financial instruments that expose the Union to interest risk are limited to cash and cash equivalents.

Sensitivity analysis

The following table illustrates sensitivities to the Union's exposures to changes in interest rates. The table indicates the impact on how profit reported at the end of the reporting period would have been affected by changes in the relevant risk variable that management considers to be reasonably possible.

These sensitivities also assume that the movement in a particular variable is independent of other variables.

Sensitivity analysis of the risk that the Union is exposed to for 2013

	Risk variable	Change in risk variable %	Effect on Profit and loss \$	Equity \$
Interest rate risk	Increase	1%	23,613	-
Interest rate risk	Decrease	1%	(23,613)	-

Sensitivity analysis of the risk that the Union is exposed to for 2012

	Risk variable	Change in risk variable %	Effect on Profit and loss \$	Equity \$
Interest rate risk	Increase	1%	17,991	-
Interest rate risk	Decrease	1%	(17,991)	-

There have been no changes in any of the assumptions used to prepare the above sensitivity analysis from the prior year

Note 14 Business combinations

During the reporting period, the CFMEU Mining & Energy Division undertook a restructure of Branches whereby the Northern District Branch 'amalgamated' with the NSW Energy District Branch. As a result of the restructure, the Northern District Branch was renamed as the CFMEU Northern Mining & NSW Energy District Branch. The effect of the restructure was to transfer the membership and property of the NSW Energy District Branch to the Northern District Branch. The effective date of the 'amalgamation' was 8 August 2013.

The net book value of the assets transferred to the Northern District Branch for no consideration are detailed below:

	\$
Assets	
Cash and cash equivalents	35,920
Liabilities	-
	<u>35,920</u>

Note 15 Section 272 Fair Work (Registered Organisations) Act 2009

In accordance with the requirements of the *Fair Work (Registered Organisations) Act 2009*, the attention of members is drawn to the provisions of subsections (1) to (3) of section 272, which reads as follows:

Information to be provided to members or the General Manager of Fair Work Australia:

- (1) A member of a reporting unit, or the General Manager of Fair Work Australia, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under subsection (1).

INDEPENDENT AUDIT REPORT

To the Members of the CFMEU Northern Mining & NSW Energy District Branch

Report on the Financial Report

We have audited the accompanying financial report of the CFMEU Northern Mining & NSW Energy District Branch, which comprises the statement of financial position as at 31 December 2013, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the Board of Management's declaration of the entity during the financial year.

Board of Management's Responsibility for the Financial Report

The Union's Board of Management is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and the Fair Work (Registered Organisations) Act 2009, and for such internal control as management determines is necessary to enable the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Union's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Union's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Australian professional ethical pronouncements.

INDEPENDENT AUDIT REPORT

To the Members of the CFMEU Northern Mining & NSW Energy District Branch

Opinion

In our opinion:

- (a) the financial report of the Union is in accordance with the provisions of the Fair Work (Registered Organisations) Act 2009, other requirements imposed by these Reporting Guidelines or Part 3 of Chapter 8 of the Act, including:
 - (i) presenting fairly the financial position of the CFMEU Northern Mining & NSW Energy District Branch as at 31 December 2013 and of its performance and cash flows for the year ended on that date; and
 - (ii) complying with Australian Accounting Standards (including Australian Accounting Interpretations)
- (b) management's use of the going concern basis of accounting in the preparation of the CFMEU Northern Mining & NSW Energy District Branch financial statements is appropriate.
- (c) that the financial statements and notes and recovery of wages activity financial report properly and fairly report all information required by the reporting guidelines of the General Manager, including:
 - (i) any fees charged to, or reimbursements of expenses claimed from, members and others for recovery of wages activity; and
 - (ii) any donations or other contributions deducted from recovered money

Auditor Declaration

In accordance with the requirements of section 257(5) of the Fair Work (Registered Organisations) Act 2009, we provide the following declarations:

- (i) the auditor is an approved auditor
- (ii) the auditor is a member of The Institute of Chartered Accountants in Australia
- (iii) the auditor holds a current Public Practice Certificate

Lindbeck Partners

LINDBECK PARTNERS
Chartered Accountants

B N Lindbeck

B N LINDBECK
Partner

Cardiff: 13 March 2014.

CERTIFICATE BY PRESCRIBED DESIGNATED OFFICER

Certificate for the period ended 31 December 2013

I Grahame Kelly being the Secretary of the CFMEU Northern Mining & NSW Energy District Branch certify:

- that the documents lodged herewith are copies of the full report for the CFMEU Northern Mining & NSW Energy District Branch for the period ended 31 December 2013 referred to in s.268 of the Fair Work (Registered Organisations) Act 2009; and
- that the full report was provided to members of the reporting unit on 24 March 2014; and
- that the full report was presented to a meeting of the last of a series of general meetings of members of the reporting unit on 23 May 2014 in accordance with s.266 of the Fair Work (Registered Organisations) Act 2009.

Signature of prescribed designated officer:



Name of prescribed designated officer: Grahame Kelly

Title of prescribed designated officer: Secretary

Dated: 26 May 2014



3 March 2014

Mr Grahame Patrick Kelly
District Secretary
Construction, Forestry, Mining and Energy Union-Mining and Energy Division Northern Mining and
NSW Energy District Branch
Sent by email: gkelly@cfmeunsw.org.au

Dear Mr Kelly,

**Re: Lodgement of Financial Report - [FR2013/509]
Fair Work (Registered Organisations) Act 2009 (the RO Act)**

The financial year of the Mining and Energy Division Northern Mining and NSW Energy District Branch of the Construction, Forestry, Mining and Energy Union (the reporting unit) ended on 31 December 2013.

This is a courtesy letter to remind you of the obligation to prepare and lodge the financial report for the reporting unit by the due date, namely 15 July 2014 (being the expiry date of 6 months and 14 days from the end of the financial year), under s.268 of the RO Act.

The RO Act sets out a particular chronological order in which financial documents and statements must be prepared, audited, provided to members and presented to a meeting. For your assistance, the attached *Timeline/Planner* summarises these requirements.

Fact sheets and guidance notes in relation to financial reporting under the RO Act are provided on the Fair Work Commission website. Additionally, the General Manager's updated Reporting Guidelines, that apply to all financial reports prepared on or after 30 June 2013, are also available on the website as is our webinar on the financial Reporting Guidelines.

The Fair Work Commission has also developed a model set of financial statements for the 2012-2013 financial year. There is no requirement to use this model but it may be a useful resource to ensure compliance with the RO Act, the Reporting Guidelines and the Australian Accounting Standards. All of the above information can be accessed through our website under [Compliance & litigation](#).

The financial report and any statement of loans, grants or donations made during the financial year [statement must be lodged within 90 days of end of financial year] can be emailed to orgs@fwc.gov.au. A sample statement of loans, grants or donations is available at [sample documents no.5](#)

It should be noted that s.268 is a civil penalty provision. Failure to lodge a financial report may result in legal proceedings being issued with the possibility of a pecuniary penalty (up to \$51,000 for a body corporate and \$10,200 for an individual per contravention) being imposed upon an officer whose conduct led to the contravention and/or your organisation.

Should you seek any clarification in relation to the above, please contact me on (03) 8661 7936 or via email at robert.pfeiffer@fwc.gov.au.

Yours sincerely,

Robert Pfeiffer
Senior Adviser
Regulatory Compliance Branch

TIMELINE/ PLANNER

Financial reporting period ending:	/ /	
Prepare financial statements and Operating Report.		
<p>(a) A Committee of Management Meeting must consider the financial statements, and if satisfied, pass a resolution declaring the various matters required to be included in the Committee of Management Statement.</p> <p>(b) A #designated officer must sign the Statement which must then be forwarded to the auditor for consideration as part of the General Purpose Financial Report (GPFR).</p>	/ /	As soon as practicable after end of financial year
Auditor's Report prepared and signed and given to the Reporting Unit - s257	/ /	<p>Within a reasonable time of having received the GPFR</p> <p>(NB: Auditor's report must be dated on or after date of Committee of Management Statement</p>
<p>Provide full report free of charge to members – s265</p> <p>The full report includes:</p> <ul style="list-style-type: none"> the General Purpose Financial Report (which includes the Committee of Management Statement); the Auditor's Report; and the Operating Report. 	/ /	<p>(a) if the report is to be presented to a General Meeting (which must be held within 6 months after the end of the financial year), the report must be provided to members 21 days before the General Meeting,</p> <p>or</p> <p>(b) in any other case including where the report is presented to a Committee of Management meeting*, the report must be provided to members within 5 months of end of financial year.</p>
Present full report to:		
(a) General Meeting of Members - s266 (1),(2); OR	/ /	Within 6 months of end of financial year
(b) where the rules of organisation or branch allow* - a Committee of Management meeting - s266 (3)	/ /	Within 6 months of end of financial year
Lodge full report with the Fair Work Commission, together with the #Designated Officer's certificate++ – s268	/ /	Within 14 days of meeting

* the full report may only be presented to a committee of management meeting if the rules of the reporting unit provide that a percentage of members (not exceeding 5%) are able to call a general meeting to consider the full report.

The Committee of Management Statement and the Designated Officer's certificate must be signed by the Secretary or another officer who is an elected official and who is authorised under the rules (or by resolution of the organisation) to sign the statement or certificate – s243.

++ The Designated Officer's certificate must state that the documents lodged are copies of the documents provided to members and presented to a meeting in accordance with s266 – dates of such events must be included in the certificate. The certificate cannot be signed by a non-elected official.