Level 8, Terrace Towers 80 William Street, East Sydney, NSW 2011 Telephone: (02) 8374 6666 Fax: (02) 9380 6990

#### Ref: FR2006/567-[105N-NEST]

Ms Lorraine Usher
District Secretary
CFMEU Mining & Energy Division
NSW Energy District
PO Box Q1641
QVB PO SYDNEY NSW 1230

Dear Ms Usher

#### Financial Return - year ending 31 December, 2006

Our records show the organisation's financial year ended recently. This letter outlines some of the things you must do to meet your financial reporting obligations and when you have to do them. For simplicity, we will call the documents you have to lodge with us your *financial return*.

This letter is intended as guide to the law applicable on the date of this letter, and should not be used as a substitute for legal or accounting advice. We only summarise some of the reporting requirements in this letter. More detailed information is at the end of this letter.

#### Information on AIRC Website

We recommend you and your accountant/auditor also refer to the following documents on the Commission's website at <a href="https://www.airc.gov.au">www.airc.gov.au</a>:

- RAO Schedule
- RAO Regulations
- Registrar's Reporting Guidelines All GPFR's must comply with these Guidelines. Please note
  that the Guidelines set out requirements that are in addition to those required by the Australian
  Accounting Standards.
- RAO Fact Sheets These Fact Sheets explain the requirements of the RAO Schedule many of them deal with financial reporting matters.

#### **Reporting Unit**

Under the provisions of the Registration and Accountablility of Organisations Schedule (RAO), Schedule 1 of the *Workplace Relations Act 1996*, reporting entities are known as "reporting units". Where an organisation is **not** divided into branches the reporting unit is the whole of the organisation. Where an organisation **is** divided into branches each branch will be a reporting unit unless the Industrial Registrar has determined a division of the organisation into reporting units on an alternative basis. We can discuss this with you if you need more information.

For simplicity, we will use the term "reporting unit" in this letter.

#### Industrial Registrar's Guidelines

The Industrial Registrar's reporting guidelines set out certain disclosure requirements in addition to those prescribed by Australian Accounting Standards having in mind the nature of organisations registered under the Workplace Relations Act.

The disclosure requirements prescribed by the reporting guidelines are directed towards providing members of the reporting unit with information to enable them to gauge the performance of the committee of management and other holders of office in relation to the financial management of the reporting unit. In addition, the reporting guidelines seek to improve the quality of information available to users of the financial report about the reporting unit's economic support of, or economic dependency on, other reporting units of the organisation.

#### Timeline Planner and Checklist

We have attached a <u>Timeline/Planner</u> (*Attachment A*) to help you **plan** your financial return and carry out all the necessary steps. We have also attached a <u>Document Checklist</u> (*Attachment B*) to **check** your documents before lodging them in the Registry. Both documents are abbreviated summaries of the relevant provisions of the RAO Schedule, RAO Regulations and the Industrial Registrar's Reporting Guidelines.

In the following section we describe some of the documents your reporting unit must prepare and the sequence of their preparation and completion.

#### Three Reports

Your reporting unit must prepare two reports <u>as soon as practicable</u> after its financial year, which, together with the Auditor's Report, comprise the reporting unit's financial return.

- 1. **General Purpose Financial Report** this must comply with the Australian Accounting Standards and the Industrial Registrar's Reporting Guidelines. The GPFR consists of:
  - (a) Financial Statements containing:
    - a profit and loss statement, or other operating statement; and
    - · a balance sheet; and
    - · a statement of cash flows; and
    - any other statements required by the Australian Accounting Standards;
       and
  - (b) Notes to the Financial Statements containing:
    - notes required by the Australian Accounting Standards; and
    - information required by the Industrial Registrar's Reporting Guidelines under section 255 including disclosures related to any recovery of wages activity; and
  - (c) Committee of Management Statement as required by the Registrar's Reporting Guidelines (a sample certificate for illustrative purposes is at Attachment C) including declarations related to the recovery of wages activity.
- 2. **Operating Report** this report includes a review of your <u>reporting unit's</u> principal activities for the year and other specified information.

Your reporting unit must appoint an auditor to audit the GPFR and to provide:

3. an Auditor's Report.

#### First Meeting (Committee of Management)

For simplicity, we will call the meeting at which the committee of management first considers the GPFR the first meeting. At the first meeting your committee, if satisfied that all is in order, will resolve to express its opinion on the GPFR and complete a Committee of Management Statement.

#### The Auditor

After the first meeting, the auditor takes the GPFR and the Committee of Management Statement and prepares a report on the GPFR. In practice, your auditor may have already completed most of his or her examination of your accounts. The auditor may only be waiting on the Committee to pass the required resolution and make the Statement before signing the report the same day.

#### **Informing Your Members**

Your reporting unit must provide free of charge to the general membership, copies of the GPFR, the Operating Report and the Auditor's Report. RAO calls these the "full report". Under certain circumstances, your reporting unit can provide a more limited *concise report*.

The reporting unit can meet its obligation to provide copies of the full or concise report to members by publishing the report in a journal that is available to the members free of charge.

A reporting unit may meet this obligation in whole or in part by publication of the report in a journal published on a web site on the Internet dependent on:

- a. the extent of the accessibility of the members of the reporting unit to the Internet; and
- b. that the members are notified by the reporting unit in the usual manner in which it communicates with its members that the report has been so published at a specified Internet address.

The report must be provided within 5 or 6 months from the end of the financial year, depending on the internal arrangements of the organisation for the presentation of its financial reports.

#### The Second Meeting - if it is a General Meeting of Members

After providing the full report to members it must be presented to a general meeting of members. For simplicity this is referred to as the *second meeting*.

Your reporting unit must always allow a minimum of 21 days for members to receive the full report before presenting it to a general meeting of members (s265(5)). The purpose of the interval is to enable the members to have time to consider the report and, if they wish, to attend the second meeting to discuss it.

If the rules of the organisation permit a general meeting to be a series of meetings held at different locations, the full report may be presented to such a series of meetings. In this case the 'date' of the general meeting is taken to be the date of the last meeting in the series (see s266(2)).

#### The Second Meeting - if it is a Committee of Management Meeting

If the rules of your organisation contain a provision that allows up to 5% of members to demand a general meeting to be held consider the report (see s266(3)), it is permissible to present the report directly to a Committee of Management meeting.

#### Lodge full report within 14 days of meeting

You must lodge a copy of the full report and any concise report in the Industrial Registry within 14 days of the second meeting. For your convenience you are encouraged to lodge the material electronically (see eFiling Tab at <a href="www.airc.gov.au">www.airc.gov.au</a>).

The Secretary (or another officer appropriately authorised under the rules of the organisation) must *certify* that the full report is a copy of the one provided to members <u>and</u> presented to the second meeting and provide the date of the meeting (a sample certification for illustrative purposes is at *Attachment D*).

When we receive your return we will check that it includes the information you must provide your members and that you have provided it to them correctly.

#### Complying with time limits

This letter has outlined some of the steps in preparing and lodging your return. Many of the steps must be completed within fixed time limits.

Failure to complete them in time could make your reporting unit or its officers liable to financial or "civil penalties".

#### **Extensions of Time**

We appreciate that sometimes circumstances beyond your reporting unit's control may delay completion of a financial return. If you believe your reporting unit is going to be unable to meet a time limit tell us as soon as you know. We can advise you if the step is one for which you may apply under RAO to the Industrial Registrar for extra time to complete. The maximum extra time allowed can be no more than one month.

#### Contact the Registry

We encourage you to contact the Registry on (02) 8374 6618 or by e-mail at belinda.penna@air.gov.au as early as possible if you believe preparation or lodgment of your return will be delayed or if you have any queries. We can offer you advice on procedures but we cannot give you legal or accounting advice.

Yours sincerely

For Deputy Industrial Registrar

berinde Pennen

17 January 2007

# **TIMELINE/ PLANNER**

		<del></del>
Financial reporting period ending:	/ /	
FIRST MEETING:	T	as soon as practicable
Prepare General Purpose Financial Report (including Committee of Management Statement in accordance with C of M resolution) and Operating Report - s253(1), s254(1)	1 1	after end of financial year
Auditor's Report prepared and signed and given to the Reporting Unit - s257	1 1	within a reasonable time of having received the GPFR
Provide full report free of charge to members.		
(a) if the report is to be presented before a General Meeting (which must be held within 6 months after the end of the financial year), the report must be provided to members 21 days before the General Meeting, or	1 1	
(b) in any other case including where the report is presented to a Committee of Management meeting, the report must be provided to members within 5 months of end of financial year.	1 1	
(obligation to provide full report may be discharged by provision of a concise report s265(1))		
SECOND MEETING:		
Present full report to:		
(a) General Meeting of Members - s266 (1),(2), or	1 1	within 6 months of end of financial year
(b) where rules of organisation allow, a Committee of Management meeting - s266 (3)	1 1	within 6 months of end of financial year
Lodge full report (including any concise report) in the Industrial Registry together with secretary's certificate (or other officer authorised by the rules of the organisation) - s268	1 1	within 14 days of meeting

**Note:** The legislation makes limited provision for extensions of time concerning the provision of the full report to members and the presentation of the full report to a general meeting etc however the maximum extra time allowed can be no more than one month.

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#### Attachment B

# **Documents Checklist**

You can use this checklist as soon as possible after the financial year ends to ensure you have all the necessary documents prepared and that those documents contain all information required by RAO.

You can also use this checklist to ensure all documents in your financial return are complete before lodging them in the Registry.

No	Document	✓
1	General Purpose Financial Report	
	Does the report contain a Profit and Loss Statement?	
	Does the report contain a Balance Sheet?	
	Does the report contain a Statement of Cash Flows?	
	Does the report contain notes to the financial statements as required by AAS and the	
	reporting guidelines?	
	Does the report contain all other information required by the reporting guidelines?	
2	Committee of Management Statement	
	Is the statement signed by the officer responsible for undertaking functions necessary to	
	enable the reporting unit to comply with RAO?	
	Is the statement dated?	
	Is the statement in accordance with a resolution of the committee?	
	Does the statement specify the date of the resolution?	
	Does the statement contain declarations required by the reporting guidelines?	
	Does the statement contain declarations relating to any recovery of wages activity?	
3	Auditor's Report	
	Is the Report dated and signed by the auditor?	
	Is the name of the auditor clear?	
	Are the qualifications of the auditor on the report?	ļ —
	Has the auditor expressed an opinion on all matters required?	
4	Operating Report	
	Is the report signed and dated?	
	Does the report provide the number of members?	
	Does the report provide the number of employees?	
	Does the report contain a review of principal activities?	
	Does the report give details of significant changes?	
	Does the report give details of right of members to resign?	
	Does the report give details of superannuation trustees?	
	Does the report give details of membership of the committee of management?	
5	Concise report*	
6	Certificate of Secretary or other Authorised Officer	
	Is the certificate signed and dated?	
	Is the signatory the secretary or another officer authorised to sign the certificate?	$\perp$
	Is the date that the report was provided to members stated?	
	Is the date of the Second Meeting at which the report was presented stated?	
	Does the certificate state that the documents are copies of those provided to members?	
	Does the certificate state that the documents are copies of those presented to the Second	
	Meeting?	

<sup>\*</sup> This is an optional way of providing documents to members (see RAO s265(3) and RAO Reg. 161).

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# **Committee Of Management Statement**

On		_/	_/	[dat		of of repo	meet orting u		the	Comn		of ution in		nageme on to the		
purp	oose fina	ncial re	port (GPF	R) of th	e repo	orting	unit for	the fina	ancial y	ear ende	ed	_//	'	[date]:	_	
The	Commit	tee of N	/lanageme	ent decl	ares ir	n relati	ion to t	he GPF	R that i	n its opir	nion:					
(a)	the fina	ancial s	tatements	and no	otes co	omply*	with the	he Aust	ralian A	ccountin	g Stanc	ards;				
(b)	the fina	ancial s	tatements	and no	otes.co	mply*	with th	ne repo	rting gu	idelines	of the Ir	dustria	ıl Regi	strar;		
(c)		ancial s cash	statements flows o	and n		give a orting				f the fina financial			ance, f which		position relate	
(d)			sonable gr and payabl		to bel	lieve tl	hat the	reporti	ng unit	will be a	ble to pa	ay its d	ebts a	s and w	hen the	y
(e)	during	the	financial	year	to v	which	the	GPFR	relate	s and	since	the	end	of tha	ıt year	:
	(i)		ngs of th isation inc								accord	ance v	with th	ne rules	of the	9
	(ii)		nancial aff isation inc								in acco	ordance	e with	the rule	s of the	<b>;</b>
	(iii)		nancial red Schedule						been*	kept and	l mainta	ained ir	n acco	rdance	with the	<b>;</b>
	#(iv)	have	the orgar been* kep ganisation	t, as fa												
	#(v)		formation section 27													<u>;</u>
	#(vi)		has beer							pection	of fina	ncial r	ecords	made	by the	ļ.
Add	the follo	wing if	any recove	ery of w	ages	activit	y has t	een un	dertake	n during	the fina	ncial y	ear]			
f)	in rela	ation to	recovery o	of wage	es activ	vity:										
	(i)		financial ordance wi													
	(ii)	unde	committee er subsect th revenue	ion 257	'(1) of	the R	AO So	hedule	all reco	very of v	vages a	ctivity I	by the	reporting		
	(iii)	othe othe	ees or rei r contribu r than rep ncial stater	tions w ported	ere de in the	educte	d from	n mone	ys reco	vered from	om emp	loyers	on be	half of v	workers	

CMS AIR \_\_\_\_\_\_ DOC020A.DOC

worker in recovery of wages activity; and

(iv)

that prior to engaging in any recovery of wages activity, the organization has disclosed to members by way of a written policy all fees to be charged or reimbursement of expenses required for

recovery of wages activity, and any likely request for donations or other contributions in acting for a

	(v)		expenses in relation to recovery of wages activity or donations or ed from moneys recovered from employers on behalf of workers oney were made to the workers.
	For Comm	ittee of Management:	[name of designated officer per section 243 of the
	RAO Sche	dule]	
	Title of Off	ce held:	
	Signature:		
	Date:		
* W	here comp	liance or full compliance has not be	en attained - set out details of non compliance instead.
		levant these may be modified acco under section 273 of the RAO Sche	rdingly (e.g. in (vi) "No orders have been made by the edule during the period."

# Certificate of Secretary or other Authorised Officer<sup>1</sup>

s268 of Schedule 1B Workplace Relations Act 1996

I [name] being the [title of office] of the [name of the organisation] certify:

- that the documents lodged herewith are copies of the full report, [and the concise report]<sup>2</sup>, referred to in s268 of the RAO Schedule; and
- that the [full report OR concise report]3, was provided to members on [insert date]; and
- that the full report was presented to [a general meeting of members **OR** the last of a series of general meetings of members **OR** a meeting of the committee of management]<sup>3</sup> of the reporting unit on [insert date]; in accordance with section 266 of the RAO Schedule.

unit on findert datof, in accordance with acciton 200 of the 1010 contedute.	
Signature	
Date: -	

- (a) the secretary; or
- (b) an officer of the organisation other than the secretary who is authorised by the organisation or by the rules of the organisation to sign the certificate mentioned in that paragraph.

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<sup>&</sup>lt;sup>1</sup>RAO regulation 162 prescribes the designated officer for the purpose of RAO schedule s268 as:

<sup>&</sup>lt;sup>2</sup>Only applicable where a concise report is provided to members

<sup>&</sup>lt;sup>3</sup>Insert whichever is applicable

#### TEECE, Steve

From:

sydney@air.gov.au

Sent:

Monday, 18 June 2007 11:37 AM

To:

RIA Sydney

Subject:

FW: Dispatch advice of electronic filing - Registered Organisations - Matter Number

FR2007/4 ST

Attachments:

EnergyAIRcfinancialreturn180607.pdf



EnergyAIRcfinancial return18060...

Gail Rutledge **Commission Services Team NSW Registry** Australian Industrial Registry

Fax:

Telephone: (02) 8374 6507 (02) 9380 6990

----Original Message----

From: aircefiling@air.gov.au [mailto:aircefiling@air.gov.au]

Sent: Monday, 18 June 2007 11:19 AM

To: sydney@air.gov.au

Subject: Dispatch advice of electronic filing - Registered Organisations - Matter Number

FR2007/4

This message with the electronic document(s) attached have been dispatched to the email addresses specified above. For the purposes of subrules 70A(5) & (6), this is NOT an acknowledgement that your document is taken to have been filed with the Australian Industrial Registry. You will be subsequently advised whether your document is taken to have been filed.

Please review the details below and inform the registry by email at the address specified below if they are incorrect and/or incomplete.

The documents will be manually checked against the Rules of the Commission by Registry staff as soon as possible and you will be advised by email of any anomaly.

Please note that each registry of the Industrial Registry is open on ordinary working days between the hours of 9.00 am and 5.00 pm, local time.

**NSW Registry** 

Email: sydney@air.gov.au

18/06/2007 11:18

Type of Application: financial returns

Matter Number (IF your eFiling is accepted): FR2007/4 Registry in which to be filed: NSW

**Contact Details** 

Title: Miss

Given name(s): Lisa Kate

Surname: Brennan

Osition: Legal Secretary
Organisation: CFMEU
Address: Level 1
365 Sussex Street

Sydney NSW Postcode: 2000

Phone No: 0292671035

Mobile Phone No: Fax No: 0292673198

Email Address: lbrennan@cfmeu.com.au

Comments:

Atta	ch	m	en	ts	•

Lodgement of full financial report: EnergyAIRcfinancialreturn180607.pdf

\*

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender.

This footnote also confirms that this email message has been swept for the presence of computer viruses.



# Mining and Energy Division NSW Energy District

Level 1, 365-375 Sussex Street, Sydney 2000 Postal address PO Box Q1641 QVB Post Office Sydney 1230 Phone 02 9267 3812 • Fax 02 9267 3198

Email lusher@cfmeu.com.au

President Allen Drew . Secretary Lorraine Usher

18th June, 2007.

# Certificate of Secretary or other Authority Officer

S268 of Schedule 1B Workplace Relations Act 1996

I, LORRAINE USHER, being the Secretary of the NSW Energy District Branch, Mining and Energy Division of the Construction, Forestry, Mining and Energy Union, certify:

- That the documents lodged herewith are copies of the full report, referred to in s268 of the RAO Schedule; and
- That the full report, was provided to members on 30th April, 2007; and
- That the full report was presented to the last of a series of general meetings of members of the reporting unit on 28th May, 2007; in accordance with section 266 of the RAO Schedule.
- The resolution was adopted by the Board of Management on 5th June, 2007.

Alpha

SECRETARY

Encl.

REGISTRY WILL CO

# CONSTRUCTION FORESTRY MINING AND ENERGY UNION MINING AND ENERGY DIVISION NEW SOUTH WALES ENERGY DISTRICT

# FINANCIAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2006

## **CONTENTS**

1-2	Operating Report
3	Board of Managements' Certificate
4	Independent Audit Report to the Members
5	Income Statement
6	Balance Sheet
7	Statement of Changes in Equity
8	Cash Flow Statement
9-20	Notes to the Financial Statements

#### **OPERATING REPORT**

Your Board of Management of Construction, Forestry, Mining and Energy Union - Mining & Energy Division, New South Wales Energy ("the Union") present their Operating Report on the Union for the year ended 31 December 2006.

#### Board of Management

The names of Board of Management (BOM) in office at any time during the year are:

Name	Position	Period of Appointment
Mr A Drew	District President	1/1/2006 to 31/12/2006
Ms L Usher	District Secretary	1/1/2006 to 31/12/2006
Mr R Fuller	District Vice President	1/1/2006 to 31/12/2006
Mr P McGuire	District Vice President	1/1/2006 to 31/12/2006
Mr W De Vecchis	District Vice President	1/1/2006 to 31/12/2006
Mr R Chapman	Board of Management	1/1/2006 to 31/12/2006
Mr L Gleeson	Board of Management	1/1/2006 to 31/12/2006
Mr S Palfrey	Board of Management	1/1/2006 to 31/12/2006
Mr L Brydson	Board of Management	1/1/2006 to 31/12/2006
Mr P Fisher	Board of Management	1/1/2006 to 31/12/2006
Mr G O'Connell	Board of Management	1/1/2006 to 29/11/2006
Mr M McGrath	Board of Management	1/1/2006 to 31/12/2006
Mr A Warburton	Board of Management	1/1/2006 to 31/12/2006
Mr G Devine	Board of Management	1/1/2006 to 31/12/2006
Mr P Samaras	Board of Management	1/1/2006 to 31/12/2006
Mr P Compton	Board of Management	1/1/2006 to 31/12/2006
Mr M Robinson	Board of Management	29/11/2006 to 31/12/2006
Mr M Connor	Board of Management (Alternate)	1/1/2006 to 31/12/2006

#### Principal Activities

The principal activities of the Union during the year were: -

- Adherence to the rules of the District in furtherance of the objects of the Union consistent with the industrial relations legislation.
- Implementation of the decisions of the District Executive and Board of Management.
- Implementation of the Union's organising agenda, including assistance and advice on organising site projects, training and development of officials and planning and resourcing campaigns.
- Industrial support including assistance with legal and legislative matters.
- The administration and variation of federal and state awards.
- Negotiation and registration of certified industrial instruments on behalf of members consistent with the objects of the Workplace Relations Act and the Union rules.
- Media and other communications to members and to the broader local communities of the District on issues affecting the rank and file.

#### Results of Activities

The result for the year was a Profit of \$25,281 (2005: Profit of \$30,463). Membership contributions in the current year amounted to \$581,008 being a \$4,901 increase on last year.

The District has been involved in lobbying and negotiating with different levels of Government and key industry organisations around issues of importance to the members, including but not limited to health and safety issues, industrial and compensation matters, superannuation entitlements and environmental matters impacting the mining industry.

The District has successfully implemented certified agreements and awards for the benefits of members.

#### **OPERATING REPORT**

Continued

#### Significant Changes in Nature of Activities

There were no significant changes in the nature of activities of the Union during the year.

#### Significant Changes in Financial Affairs

Significant changes in the financial affairs of the Union include a rise in income from investments during the year of 17.9%. Expenditure relating to sustentation fees increased by 2.1%.

#### Membership of the Union

There were 1,029 members of the Union as at 31 December 2006. (2005: 1,045)

#### Rights of Members to Resign

All members of the Union have the right to resign in accordance with Rule 5 (iv)(a) of the Union Rules (and section 174 of the Workplace Relations Act), namely, by providing written notice addressed and delivered to the District Secretary.

#### Employees of the Union

As at 31 December 2006 the Union employed 3 full time employees (2005: 3).

#### Superannuation Trustees

No officer or member of the Union acts:

- (i) as a trustee of a superannuation entity or an exempt public sector superannuation scheme; or
- (ii) as a director of a company that is a trustee of a superannuation entity or an exempt public sector superannuation scheme.

**Lorraine Usher** 

Signed this 28th day of March 2007.

#### **BOARD OF MANAGEMENTS' CERTIFICATE**

On 28<sup>th</sup> March 2007 the Board of Management of Construction, Forestry, Mining and Energy Union - Mining & Energy Division, New South Wales Energy, passed the following resolution in relation to the financial report of the Union for the year ended 31 December 2006.

The Board of Management declares in relation to the general purpose financial report that in its opinion:

- (i) The financial report and notes comply with Australian Accounting Standards;
- (ii) The financial report and notes comply with the reporting guidelines of the Industrial Registrar;
- (iii) The financial report and notes give a true and fair view of the financial performance, financial position and cash flows of the Union for the year ended 31 December 2006;
- (iv) There are reasonable grounds to believe that the Union will be able to pay its debts as and when they become due and payable; and
- (v) During the financial year to which the general purpose financial report relates and since the end of that year:-
  - Meetings of the Board of Management were held in accordance with the rules of the Union; and
  - (ii) The financial affairs of the Union have been managed in accordance with the rules of the Union; and
  - (iii) The financial records of the Union have been kept and maintained in accordance with the RAO Schedules and the RAO Regulations; and
  - (iv) The financial records of the Union have been kept, as far as practicable, in a consistent manner to each other reporting unit of the Union; and
  - (v) No information has been sought in any request of a member of the Union or by a Registrar duly made under section 272 of the RAO Schedule; and
  - (vi) No orders have been made by the Commission in regard to inspection of the financial records under section 273 of the RAO Schedule.

Signed for and on behalf of the Board of Management by:

Lorraine Usher

Signed this 28th day of March 2007.

Ilda

Allen Drew

#### INDEPENDENT AUDIT REPORT TO THE MEMBERS

Independent audit report to the members of the members of the Construction Forestry Mining and Energy Union – Mining and Energy Division, New South Wales Energy District ("the Union");

#### **SCOPE**

We have audited the financial report comprising the income Statement, Balance Sheet, Statement of Changes in Equity, Cash Flow Statement and Notes to the Financial Statements of the Union for the year ended 31 December 2006. The Union's Board of Management is responsible for the preparation and presentation of the financial report and the information it contains. We have conducted an independent audit of this financial report in order to express an opinion on it to the members of the Union.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial report is free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report and the evaluation of accounting polices and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial report is presented fairly in accordance with Accounting Standards, other mandatory professional reporting requirements in Australia and statutory requirements, so as to present a view which is consistent with our understanding of the Union's financial position and the results of its operations and cash flows.

The audit opinion expressed in this report has been formed on the above basis.

#### **AUDIT OPINION**

We have received all the information and explanations required for the purposes of our audit. In our opinion, the financial report is in accordance with:

- (a) The Workplace Relations Act 1996, including:
  - (i) giving a true and fair view of the Union's financial position as at 31 December 2006 and of its performance and cash flows for the year ended on that date; and
  - (ii) complying with other requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of Schedule 1B of the Act.
- (b) The financial report has been prepared in accordance with Accounting Standards in Australia and other mandatory professional reporting requirements.

We have where necessary, obtained all the information and explanations that where necessary for the purposes of our audit.

Daley & Co

Chartered Accountants

M. L. Gleeson

Registered Company Auditor

Signed this 28<sup>th</sup> day of March 2007.

Liability limited by a scheme under the Professional Standards Legislation.

# INCOME STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2006

	NOTES	2006 \$	2005 \$
Revenue	3(a)	608,023	597,808
Expenses			
Salaries, Superannuation and On Costs		283,142	270,584
Sustentation Fees to Central Council		174,012	170,430
Delegate Expenses		26,231	31,155
Depreciation Expense		11,622	11,744
Motor Vehicle Expenses		18,879	16,944
Loss on Sale of Assets		8,008	8,710
Administration Costs		60,848	57,778
	_	582,742	567,345
Net Profit Attributable to Members	_	25,281	30,463

The accompanying notes form part of this financial report

BALANCE SHEET AS AT 31 DECEMBER 2006			
		2006	2005
	NOTES	\$	\$
CURRENT ASSETS			
Cash and Cash Equivalents	4	15,349	10,933
Trade and Other Receivables	5	34,488	40,917
Financial Assets	6	328,445	310,750
Other Current Assets	_	5,717	5,165
TOTAL CURRENT ASSETS	_	383,999	367,765
NON-CURRENT ASSETS			
Plant and Equipment	7 _	62,174	61,571
TOTAL NON-CURRENT ASSETS	_	62,174	61,571
TOTAL ASSETS	_	446,173	429,336
CURRENT LIABILITIES			
Trade and Other Payables	8	25,703	30,445
Interest Bearing Liability	9	21,332	2,012
Provisions	10 _	142,543	123,135
TOTAL CURRENT LIABILITIES	_	189,578	155,592
NON CURRENT LIABILITIES			
Trade and Other Payables	8	-	29,262
Provisions	10 _	-	13,786
TOTAL NON CURRENT LIABILITIES			43,048
TOTAL LIABILITIES		189,578	198,640
NET ASSETS	_	256,595	230,696
ACCUMULATED FUNDS		•	
Members' Funds	9000	256,595	230,696
The accompanying notes form part of this financial report			

Construction Forestry Mining and Energy Union Mining & Energy Division New South Wales Energy District

## STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 31 DECEMBER 2006

	NOTE	2006 \$	2005 \$
Opening Balance as at 1 January		230,696	197,867
Net Gains on Available for Sale Financial Assets	1(e)	618	2,366
Profit Attributable to Members		25,281	30,463
Closing Balance as at 31 December		256,595	230,696

The accompanying notes form part of this financial report

# CASH FLOW STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2006

CASH FLOWS FROM OPERATING ACTIVITIES	NOTES	2006 \$	2005 \$
Contributions Received from Members Payments to Suppliers and Employees Interest Received Reimbursement of Expenses Other Receipts CASH FLOW PROVIDED BY OPERATING ACTIVITIES	15(a)	645,453 (650,933) 17,595 8,631 1,661 22,407	618,404 (584,425) 14,664 4,176 1,658
CASH FLOW FROM INVESTING ACTIVITIES			
Proceeds (Payments) for Investments Proceeds from Sale of Property, Plant and Equipment Payments for Property, Plant and Equipment CASH FLOW (USED IN) INVESTING ACTIVITIES	-	(17,078) 14,545 (34,778) (37,311)	(33,386) 14,091 (37,890) (57,185)
NET (DECREASE) IN CASH HELD  CASH AT THE BEGINNING OF THE YEAR  CASH AT THE END OF THE YEAR	15(b)	(14,904) 8,921 (5,983)	(2,708) 11,629 8,921

The accompanying notes form part of this financial report

#### 1. STATEMENT OF ACCOUNTING POLICIES

The financial report is a general purpose financial report that has been prepared in accordance with Accounting Standards, Urgent Issues Group Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board and the requirements imposed by the reporting Guidelines or Part 3 of Chapter 8 of Schedule 1B of the Workplace Relations Act, 1996.

The financial report complies with all Australian equivalents to International Financial Reporting Standards (AIFRS) in their entirety.

The following is a summary of the material accounting policies adopted by the Union in the preparation of the financial report. The accounting policies have been consistently applied unless otherwise stated.

#### **Basis of Preparation**

Reporting Basis and Conventions

The financial report has been prepared on an accruals basis, except where specifically stated, and is based on historical costs modified by the revaluation of selected financial assets for which the fair value basis of accounting has been applied.

#### **Accounting Policies**

#### (a) PROPERTY, PLANT AND EQUIPMENT

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment losses.

#### Property, Plant and Equipment

Property, Plant and Equipment are measured on the cost basis less depreciation and impairment losses.

The carrying amount of property, plant and equipment is reviewed annually by directors to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the assets employment and subsequent disposal. The expected net cash flows have been discounted to their present values in determining recoverable amounts.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the Union and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the Income Statement during the financial period in which they are incurred.

#### 1. STATEMENT OF ACCOUNTING POLICIES

# (a) PROPERTY, PLANT & EQUIPMENT CONTINUED

#### Depreciation

The depreciation amount of all fixed assets including building and capitalised lease assets, but excluding freehold land, is depreciated on a straight line basis over their useful lives to the Union. The depreciation rates used for each class of depreciable assets are:

#### **Class of Fixed Asset**

#### **Depreciation Rate**

Furniture, Fittings and Equipment Motor Vehicles

7.5 - 20% 20%

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at each Balance Sheet date.

An assets' carrying amount is written down immediately to its recoverable amount if the carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the Income Statement.

#### (b) EMPLOYEE BENEFITS

Provision for employee benefits in the form of untaken Accrued Annual Leave have been made for the estimated accrued benefits of all employees on the basis of their terms of employment. Provision for employee benefits in the form of Long Service leave has also been made for the estimated accrued benefits of the Office Staff. Related on-costs are included in these provisions.

Contributions are made by the Union to employee superannuation funds and are charged as expenses when incurred.

#### (c) INCOME TAX

No provision for Income Tax is necessary as Industrial Trade Unions are exempt from Income Tax under Section 50-15 of the Income Tax Assessment Act.

#### (d) Provisions

Provisions are recognised when the Union has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

# 1. STATEMENT OF ACCOUNTING POLICIES

#### (e) FINANCIAL INSTRUMENTS

#### Recognition

Financial instruments are initially measured at cost on trade date, which included transaction costs, when the related contractual rights or obligations exist. Subsequent to initial recognition these instruments are measured as set out below.

#### Loans and Receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are stated at amortised cost using the effective interest rate method.

#### **Held-to-Maturity Investments**

These investments have fixed maturities, and it is the Union's intention to hold these investments to maturity. Any held-to-maturity investments held by the Union are stated at amortised cost using the effective interest rate method.

#### Available-for-Sale Financial Assets

Available-for-sale financial assets include any financial assets not included in the above categories. Available-for-sale financial assets are reflected at fair value. Unrealised gains and losses arising from changes in fair value are taken directly to equity.

#### Financial Liabilities

Non-derivative financial liabilities are recognised at amortised cost, comprising original debt less principal payments and amortisation.

#### Impairment

At each reporting date, the Union assesses whether there is objective evidence that a financial instrument has been impaired. In the case of available-for-sale financial instruments, a prolonged decline in the value of the instrument is considered to determine whether an impairment has arisen. Impairment losses are recognised in the income statement.

#### (f) <u>IMPAIRMENT OF ASSETS</u>

At each reporting date, the Union reviews the carrying values of its assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the Income Statement.

Where it is not possible to estimate the recoverable amount of an individual asset, the Union estimates the recoverable amount of the cash-generating unit to which the asset belongs.

# 1. STATEMENT OF ACCOUNTING POLICIES

## (g) Cash and Cash Equivalents.

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the Balance Sheet.

#### (h) REVENUE

Revenue from membership contributions are recognised upon receipt, which is reflective of the timing and nature of the benefits provided to members.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

Revenue from the rendering of a service is recognised upon the delivery of the services to the customers. All revenue is stated net of the amount of goods and services tax (GST).

#### (i) COMPARATIVE FIGURES

When required by Auditing Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

#### (j) GOODS AND SERVICES TAX (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the Balance Sheet are shown inclusive of GST.

Cash flows are presented in the Cash Flow Statement on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

#### 2. INFORMATION TO BE PROVIDED TO MEMBERS OR REGISTRAR

In accordance with the requirements of the Workplace Relations Act, 1996, the attention of members is drawn to the provisions of sub-sections (1), (2) and (3) of Section 272 of Schedule 1B which reads as follows:

- (1) A member of a Union, or a Registrar, may apply to the Union for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) An application must be made in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the Union.
- (3) The Union must comply with an application made under subsection (1).

		2006 \$	2005 \$
3.	OPERATING PROFIT FROM ORDINARY ACTIVITIES		
	Profit from ordinary activities is arrived at after taking into account:		
	(a) Revenue		
	Operating Activities		
	Contributions and Levies	581,008	576,107
	Interest Received	18,712	15,867
	Other Income	8,303	5,834
		608,023	597,808
	(b) Expenses		
	Depreciation of Non Current Assets		
	Motor Vehicles	8,835	9,596
	Office Equipment	2,787	2,148
	Total Depreciation	11,622	11,744
	Movements in Employee Benefits	5,260	10,414
	Remuneration of Auditors		
	- Auditing of Financial Report	3,940	4,000
	- Other Services	2,336	4,170
4.	CASH AND CASH EQUIVALENTS		
	Cash on Hand	300	300
	Cash at Bank	15,049	10,633
		15,349	10,933
5.	TRADE AND OTHER RECEIVABLES		<del>,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,</del>
	Current		
	Accounts Receivable	25,674	33,220
	Accrued Interest	8,814	7,697
		34,488	40,917

		2006 \$	2005 \$
6.	FINANCIAL ASSETS		
	Current		
	Held to Maturity Financial Assets	324,279	307,201
	Available for Sale Financial Assets	4,166	3,549
		328,445	310,750
(a)	Held to maturity Financial Assets Comprise:		
	Term Deposits and Bank Bills held with Financial		
	Institutions.	324,279	307,201
(b)	Available for Sale Financial Assets Comprise:		
	Shares in Listed Corporations – at Fair Value	4,166	3,549
7.	Available-for-sale financial assets comprise investments in the ordina There are no fixed returns or fixed maturity date attached to these investigation.  PROPERTY, PLANT AND EQUIPMENT	ry share capital of strnents.	various entities.
7.			
	Furniture, Fittings and Equipment  • At Cost	15,026	13,408
	Accumulated Depreciation	(9,458)	(7,782)
		5,568	5,626
	Motor Vehicles		
	At Cost	64,743	27 242
	Accumulated Depreciation	•	67,342
	- Modification peliculation	(8,137)	(11,397)
		56,606	55,945
	TOTAL PROPERTY, PLANT AND EQUIPMENT	62,174	61,571

2006	2005
\$	\$

## 7. PROPERTY, PLANT AND EQUIPMENT

Continued

## **Movements in Carrying Amounts**

Movements in the carrying amounts (written down values) for each class of property, plant and equipment between the start and end of the current financial year.

	FURNITURE, FITTINGS & EQUIPMENT	MOTOR VEHICLES	TOTAL	
	\$	\$	\$	
Balance at Start of Year	5,626	55,9 <b>45</b>	61,571	
Additions	2,800	31,978	34,778	
Disposals – Assets	(1,182)	(34,577)	(35,759)	
Depreciation Expense	(2,787)	(8,835)	(11,622)	
Disposals – Accum Dep'n	1,111	12,095	13,206	
Balance at End of Year	5,568	56,606	62,174	

#### 8. TRADE AND OTHER CREDITORS

	Current		
	Creditors and Accruals	25,703	30,445
	Non Current		
	Creditors and Accruais		29,262
	TOTAL ACCOUNTS PAYABLE	25,703	59,707
	Amount(s) relating to: -		
	<ul> <li>CFMEU – Mining &amp; Energy Division</li> </ul>		33,462
	CFMEU – Mining & Energy Division – Nth District		550
9.	INTEREST BEARING LIABILITY		
	Bank Overdraft	21,332	2,012

	ES TO THE FINANCIAL STATEMENTS THE YEAR ENDED 31 DECEMBER 2006			
			2006	2005
			\$	\$
10.	PROVISIONS			
		Provision for Annual Leave \$	Provision For LSL \$	TOTAL \$
	Opening balance at 1 January	123,135	13,786	136,921
	Additional provisions	33,997	2,226	36,223
	Amounts used	(30,601)	-	(30,601)
	Balance at 31 December	126,531	16,012	142,543
(a)	Analysis of ageing of provisions			
	Current		142,543	123,135
	Non Current		-	13,786
			142,543	136,921
(b)	Number of Employees at Balance Date		3	3
(c)	Total Employee Benefits Attributable to:	•		
	Office Holders		113,562	115,642
	Staff		28,981	21,279
			142,543	136,921

#### 11. ORGANISATION DETAILS

The Union is a Trade Union registered and domiciled In Australia. The registered office and principle place of business of the Union is: Level One, 365 Sussex Street, Sydney NSW 2000

#### 12. EVENTS SUBSEQUENT TO BALANCE DATE

- (a) No matter or circumstance has arisen since the end of the year that has significantly affected or may significantly affect:
  - (i) the operations of the Union;
  - (ii) the results of those operations; or
  - (iii) the state of affairs of the Union, in subsequent financial years.
- (b) The financial report was authorised for issue on 28<sup>th</sup> day of March 2007 by the Board of Management.

#### 13. RELATED PARTY INFORMATION

#### MEMBERS OF THE BOARD OF MANAGEMENT

Persons holding positions within the Union and as members of the Board of Management during the year:

#### **DISTRICT EXECUTIVES**

Mr A Drew (District President)
 Mr W De Vecchis (Vice President)
 Ms L Usher (District Secretary)
 Mr R Fuller (Vice President)
 Mr P McGuire (Vice President)

# DISTRICT BRANCH COUNCILORS

Mr L Gleeson
 Mr G O'Connell (resigned 29/11/06)
 Mr S Palfrey
 Mr A Warburton
 Mr R Chapman
 Mr L Brydson
 Mr M McGrath
 Mr D Compton

Mr M Robinson (appointed 29/11/06)

#### (b) RELATED PARTY TRANSACTIONS

Mr P Samara

i) Office space was rented from Construction, Forestry Mining and Energy Union – Mining and Energy Division during the year. Commercial rent totaling \$12,000 (2005; \$12,000) was paid during the year.

Mr M Connor (alternate)

- ii) Office space was rented from Construction, Forestry Mining and Energy Union Mining and Energy Division, Northern District during the year. Commercial rent totaling \$5,200 (2005: \$5,200) was paid during the year.
- iii) Sustentation fees totaling \$170,430 (2005: \$133,380) were charged by the Construction, Forestry, Mining and Energy Union Mining and Energy Division during the year.
- iv) During the year the Union sold a motor vehicle valued at \$14,545 (2005: nil) to a relative of an elected official. Terms and conditions in relation to this sale were within a normal commercial relationship and no more favourable than those made available to other third party.

ruk i	HE TEAR ENDED 31 DECEMBER 2006			
		2006 <b>\$</b>	2005	
14.	KEY MANAGEMENT PERSONNEL COMPENSATION	•	\$	
	Key Management Personnel			
	<ul> <li>Mr A Drew (District President)</li> <li>Ms L Usher (District Secretary)</li> </ul>			
	Board of Management Members			
	➤ Mr G Devine ➤ Mr P Fisher ➤ Mr M Robi	/ecchis nnnell (resigned 2 nson (appointed nor (alternate)		
	Total Compensation			
	- Short Term Benefits	230,583	211,012	
	- Post Employment Benefits	25,876	22,039	
	- Termination Benefits	9,508	8,447	
45	CAPUELOW/INFORMATION	265,967	241,498	
15.	CASH FLOW INFORMATION			
(a)	RECONCILIATION OF OPERATING RESULT TO NET CASH FLOWS FROM OPERATING ACTIVITIES			
	Operating Profit for the Year	25,281	30,463	
	Non Cash Items:			
	Depreciation	11,622	11,744	
	Loss on Disposal of Property, Plant and Equipment	8,008	8,710	
	Changes in Assets and Liabilities			
	(Increase) Decrease in Accounts Receivable	6,429	(11,126)	
	(Increase) Decrease in Other Current Assets	(552)	203	
	Increase (Decrease) in Accounts Payable	(34,004)	4,069	
	Increase in Provision	5,623	10,414	
	NET CASH FLOWS FROM OPERATING ACTIVITIES	22,407	54,477	
(b)	Reconciliation of Cash			
	Cash at the end of the financial year as shown in the Cash Floritems in the Balance Sheet as follows:	w Statement is re	econciled to	
	Cash and Cash Equivalents [Note 4]	15,349	10,933	
	Bank Overdraft [Note 9]	(21,332)	(2,012)	
	•	(5,983)	8,921	
(c)	Net cash flows (excluding GST) relating to another reporting units of the organisation are as follows:			
	CFMEU - Mining & Energy Division	(219,924)	(187,479)	
	CFMEU – Mining & Energy Division – Nth District	(5,700)	(6,115)	
	CFMEU – Construction & General Division	(2,110)	(1,309)	

#### 16. FINANCIAL INSTRUMENTS

The Union's financial instruments consist mainly of deposits with banks, local money market instruments, short-term investments, accounts receivables and payable and loans to related parties.

The group does not have any derivative instruments at balance date.

The main risks the Union is exposed to through its financial instruments are interest rate risk and credit risk.

#### (a) Interest Rate Risk

The Union's exposure to interest rate risk, which is the risk that a financial instrument's value will fluctuate as a result of changes in market interest rates and the effective weighted average interest rates on classes of financial assets and financial liabilities, is as follows:

2006	WEIGHTED AVERAGE EFFECTIVE INTEREST RATES	FLOATING INTEREST RATE	FIXED INTER MATU WITHIN 1 YEAR		Non Interest Bearing	TOTAL
Financial Assets	%	\$	\$	\$	\$	\$
Cash at Bank	0.70	15,049				15,049
•	5.87	15,049	224 270	-	•	-
Investments	10.0	-	324,279	-	24.400	324,279
Receivables				-	34,488	34,488
Total Financial Assets		15,049	324,279		34,488	373,816
Financial Liabilities						
Interest Bearing Liabilities	0.90	21,332	-	-		21,332
Trade & Sundry Creditors		•	_	-	25,703	25,703
Total Financial Liabilities		21,332	-	•	25,703	47,035
2005	WEIGHTED AVERAGE EFFECTIVE	FLOATING INTEREST	FIXED INTER MATUI WITHIN 1	RING Between 1	Non	TOTAL
2005	AVERAGE		MATU	ring	Non Interest Bearing	TOTAL
<del></del>	Average Effective Interest	INTEREST	Matui Within 1	RING Between 1	INTEREST	TOTAL
Financial Assets	AVERAGE EFFECTIVE INTEREST RATES	INTEREST RATE\$	MATUI Within 1 YEAR	RING Between 1	Interest Bearing	<b>-\$</b>
Financial Assets Cash at Bank	AVERAGE EFFECTIVE INTEREST RATES	INTEREST RATE	Matui Within 1 Year \$	RING Between 1	Interest Bearing \$\$	<b>\$</b> 10,633
Financial Assets Cash at Bank Investments	AVERAGE EFFECTIVE INTEREST RATES	INTEREST RATE\$	MATUI Within 1 YEAR	RING Between 1	Interest Bearing \$ \$ \$ 3,549	\$ 10,633 310,750
Financial Assets Cash at Bank Investments Receivables	AVERAGE EFFECTIVE INTEREST RATES	INTEREST RATE \$ 10,633	MATUI WITHIN 1 YEAR	RING Between 1	Interest Bearing \$ - 3,549 40,917	\$ 10,633 310,750 40,917
Financial Assets Cash at Bank Investments	AVERAGE EFFECTIVE INTEREST RATES	INTEREST RATE\$	Matui Within 1 Year \$	RING Between 1	Interest Bearing \$ \$ \$ 3,549	\$ 10,633 310,750
Financial Assets Cash at Bank Investments Receivables Total Financial Assets	AVERAGE EFFECTIVE INTEREST RATES	INTEREST RATE \$ 10,633	MATUI WITHIN 1 YEAR	RING Between 1	Interest Bearing \$ - 3,549 40,917	\$ 10,633 310,750 40,917
Financial Assets Cash at Bank Investments Receivables	AVERAGE EFFECTIVE INTEREST RATES	INTEREST RATE \$ 10,633	MATUI WITHIN 1 YEAR	RING Between 1	Interest Bearing \$ - 3,549 40,917	\$ 10,633 310,750 40,917
Financial Assets Cash at Bank Investments Receivables Total Financial Assets Financial Liabilities	AVERAGE EFFECTIVE INTEREST RATES  0.60 5.29	\$ 10,633 - 10,633	MATUI WITHIN 1 YEAR	RING Between 1	Interest Bearing \$ - 3,549 40,917	\$ 10,633 310,750 40,917 362,300
Financial Assets Cash at Bank Investments Receivables Total Financial Assets Financial Liabilities Interest Bearing Liabilities	AVERAGE EFFECTIVE INTEREST RATES  0.60 5.29	\$ 10,633 - 10,633	MATUI WITHIN 1 YEAR	RING Between 1	Interest Bearing \$ 3,549 40,917 44,466	\$ 10,633 310,750 40,917 362,300

## 16. FINANCIAL INSTRUMENTS

Continued

#### (b) Credit Risk

The maximum exposure to credit risk, excluding the value of any collateral or other security, at balance date to recognised financial assets is the carrying amount, net of any provisions for doubtful debts of those assets, as disclosed in the Balance Sheet and Notes to the Financial Statements.

The Union does not have any material credit risk exposure to any single receivable or group of receivables under financial instruments entered into by the Union.

#### (c) Net Fair Values

The net fair values of all assets and liabilities approximate their carrying value. No financial assets and financial liabilities are readily traded on organised markets in standardised form.

#### 17. ADDITIONAL DISCLOSURES REQUIRED UNDER THE RAO SCHEDULE

In accordance with the requirements of Section 255 of Schedule 1B [the Registration and Accountability of Organisations (RAO) Schedule], the following necessary disclosures are made:

		2006 \$	2005 \$
i)	ITEMS OF REVENUE	•	•
•	Donations or Grants Income		
ii)	ITEMS OF EXPENSE		
	Affiliation fees/subscriptions to organisations with an interest in industrial matters.	3,397	4,444
	Donations or Grant Expenses:		
	General (individually less than \$1,000)	658	850
	Employee Benefits Expense:		
	- Office Holders	206,893	188,281
	- Employees (Other than Office Holders)	56,565	48,726
		263,458	237,007
	Attendance Fees/Allowances – Conferences and		
	Meetings — Consciences and	18,758	21,577
	Expenses incurred in connection with meetings of members, councils, committees and panels to other		
	bodies for which the Union was wholly or partly responsible.	7,473	9,578

Level 8, Terrace Towers 80 William Street, East Sydney, NSW 2011 Telephone: (02) 8374 6666 Fax: (02) 9380 6990 Email: sydney@air.gov.au

Ms Lorraine Usher
Branch Secretary, NSW Energy District Branch
Mining and Energy Division
Construction, Forestry, Mining and Energy Union
PO Box Q1641, QVB Post Office
SYDNEY NSW 1230

Dear Ms Usher

Re: Lodgement of Financial Statements and Accounts – Mining and Energy Division, NSW Energy District Branch – for year ending 31 December 2006 (FR2006/567)

I refer to the abovementioned financial statements and accounts which were lodged in the Registry on 18 June 2007.

As the legislative requirements have been met, the documents have been filed.

Yours sincerely,

Stephen Kellett for Deputy Industrial Registrar

2 July 2007